

**Minutes of the Downtown Development Authority  
City of Portland**

Held on Thursday, June 10, 2004  
In Council Chambers at City Hall

Members Present: Barnes, Dempsey, Dumas, Kavanagh, Kolarik, Urie, Ward Williams

Members Absent: Antaya, Clement, Rademacher

Guests: Kevin Rademacher, Dick Williams

Chairman Dumas called the meeting to order at 3:35 P.M.

Motion by Kavanagh, supported by Neller, to approve the agenda as presented.  
All in favor. Adopted

Motion by Barnes, supported by Kolarik, to approve the minutes of the May 13, 2004 meeting after corrections.  
All in favor. Adopted

Motion by Dempsey, supported by Barnes, to approve the Treasurer's Report.  
All in favor. Adopted

Motion by Neller, supported by Dempsey, to authorize the payment of \$10,000 to Kevin and Lori Rademacher for reimbursement for the approved Façade Grant for the Laundromat.  
All in favor. Adopted

City Manager Dempsey suggested creating a checklist for businesses to use for reimbursement for Façade Grants, including paid invoices and before and after pictures. Chairman Dumas suggested that Economic Development Director, Don Flanders, and City Manager Dempsey work together to create the checklist.

Chairman Dumas stated the 6<sup>th</sup> edition of "On the Street" was mailed again this month with the City utility bills.

Mayor Barnes said, "Happy Birthday Main Street". He stated it will be one year on June 19<sup>th</sup> that Portland was named a Main Street Community. He stated there will be a birthday celebration at Community Lake Park June 20 beginning at noon. Any persons interested in attending the festivities are asked to bring a picnic lunch, and ideas for the future of Portland.

Mayor Barnes stated there will be Music and Chalk Walk in downtown Portland June 26<sup>th</sup>.

Motion by Dumas, supported by Ward, to approve the request from the Chamber of Commerce to authorize \$2,500 for this year's July 4<sup>th</sup> fire works.  
All in favor. Adopted

Mayor Barnes stated the contractors are working on the utilities for the 100 block of Kent Street. He stated the stores will remain accessible during the construction process.

Mayor Barnes re-presented D.D.A. Chairman, Charles Dumas a “Business Success Trophy” sponsored by M.E.D.C. for Portland being a Main Street Community. Chairman Dumas stated the trophy was presented to Mayor Barnes, Julie Clement, and himself in the State Capitol Rotunda in Lansing on May 25<sup>th</sup>.

City Manager Dempsey stated that Portland has become a Cool City. He stated by receiving the status of Cool City, and receiving the \$100,000 Grant, Portland will move to the front of the line for future grants. Mr. Dempsey stated out of 113 possible categories for grants, 68 were applicable for Portland. He stated the grant will be used to build a boardwalk behind the buildings on the west side of the 100 block of Kent Street. City Manager Dempsey stated the boardwalk will allow a second egress for businesses, and the tenants living in the loft apartments. He stated this grant will tie in with the Riverfront Project. Portland is also eligible for up to \$20,000 towards the local match required for each new job created. Mr. Dempsey stated if anyone has ideas to help develop Portland, give them to Economic Development Director, Flanders, any D.D.A. member, the Chamber of Commerce, or at City Hall.

Commission members reviewed the D.D.A. FY budget for 2004-05.

Motion by Ward, supported by Kolarik, to adjourn the meeting at 4:03 P.M.  
All in favor. Adopted

Respectfully submitted,

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Becky Ward, Secretary