

**Minutes of the Downtown Development Authority  
City of Portland**

Held on Thursday, July 8, 2004  
In Council Chambers at City Hall

Members Present: Antaya, Barnes, Clement, Dempsey, Dumas, Kavanagh, Kolarik, Ward

Members Absent: Urie, Williams

Motion by Kolarik, supported by Ward, to approve the agenda as presented.

All in favor. Adopted

Motion by Kavanagh, supported by Ward, to approve the Minutes of the June 10, 2004 meeting.

All in favor. Adopted

Motion by Antaya, supported by Kavanagh, to approve the Treasurer's Report.

All in favor. Adopted

D.D.A. Administrator, Don Flanders passed around colored pictures of Kevin & Lori Rademacher's Façade Improvement Project of the laundry mat located at 1130 E. Grand River Ave.

Mr. Flanders stated there is no longer adequate interest in proceeding with the I-96 billboard. Therefore, the Billboard Project was terminated June 30<sup>th</sup>.

Mr. Flanders stated the seventh edition of "On the Street" was mailed again this month.

Mr. Flanders stated the "Music on the Grand" this year is 5:30 to 7:30 P.M. Several merchants have agreed to remain opened until 9:00 P.M. through August.

Mayor Barnes stated he was a judge for the "Music & Chalk Walk". He stated there is a lot of good talent in Portland, and hopes for more participation next year. Mr. Flanders stated the "Music and Chalk Walk" was sponsored by the Portland Area Arts Council.

Motion by Dumas, supported by Kolarik, to approve the invoice to MRE Services Inc., to repair Mr. Flanders' laptop computer.

All in favor. Adopted

Mayor Barnes stated the July 4<sup>th</sup> celebration went quite well regardless of the rain. We had a dry parade and fireworks celebration, however; some of the events were shortened because of the rain. City Manager Dempsey stated the parade route was changed this year to Maple Street instead of Kent Street because of the construction project, and everything went well.

Mr. Flanders stated he is working with prospects to secure building space in both the downtown and uptown areas.

Mr. Flanders stated the Kent Street Utility Project is progressing slowly, and the tentative date to pave the street is July 20<sup>th</sup>. He stated the project was originally scheduled to begin June 1<sup>st</sup> and conclude on June 21<sup>st</sup>. However, the project didn't formally begin until June 21<sup>st</sup>. City Manager Dempsey stated the electric department crewmembers will be installing conduit under the sidewalk for 7 to 10 days. He stated there was difficulty in boring through the old Weber bank building because the foundation was 5 feet thick. Special equipment was needed to bore through.

Boardmember Clement entered the meeting at 3:56 P.M.

Mr. Flanders stated he would like to discuss the feasibility of purchasing banners and pennants for Main Street and Cool Cities, and submitted an estimate of \$3,202.50. He would like the Commission to approve up to \$5,000 to purchase additional banners for the D.D.A. District, the School Administration Building, City Hall, the Lakin Project, and Vollman Ford. Mr. Flanders stated a MSU student had a wonderful article in their paper on Main Street Portland. Boardmembers didn't think that 20 banners for Main Street and Cool Cities would be enough, and directed that the \$5,000 that was appropriated for last years budget, that was not used, be added to this year's budget to purchase additional banners and pennants.

City Manager Dempsey voiced his concern regard purchasing flags with D.D.A. funds for private property, would like to see what the banners and flags are going to look like, and stated he thought that \$10,000 is a lot of money to spend on banners and flags.

Motion by Dumas, supported by Antaya, to expend the \$5,000 that is a line item for banners, and to use the miscellaneous line item of \$5,000, up to the maximum of the two line items to provide an appropriate number of Cool Cities, and Main Street banners, pennants, and flags, with the final approval of the design of the flags and banners be approved by the D.D.A. Board.  
All in favor. Adopted

Chairman Dumas stated there will be an annual review process meeting with the National Main Street Committee and the D.D.A. Boardmembers on Wednesday, July 14<sup>th</sup> beginning at 9:00 A.M.

Mayor Barnes stated we are at the crossroads with Main Street giving us the tools to get the jobs done in terms of the "how to" aspects of the different projects, and the Cool Cities, which is designed to give us the resources that we need to accomplish those objectives. He stated we have put out a request for ideas for Cool Cities, and several suggestions received were for a community swimming pool, and lighted tennis court lights. He stated that we need to get everyone's ideas on what would make Portland the best possible place to live. He stated we are at the top of the priority list for more grants because of being a Main Street and Cool City. Mr. Flanders stated our champion at the State, Steve Willobough has contacted us on a daily basis to keep us apprised of his contacts to enable us to secure as much input into the departments of State that we can. He stated we have a meeting set up at the end of the month with MDOT to discuss streetscaping.

Mayor Barnes stated the Library would be holding its auction on July 14<sup>th</sup>.

Boardmember Ward stated the Main Street Design Committee was interested in looking at the feasibility of purchasing Street Sign Making Equipment.

D.D.A. Minutes  
July 8, 2004

Motion by Ward, supported by Dempsey to adjourn the meeting at 4:34 P.M.  
All in favor. Adopted

Respectfully submitted,

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Becky Ward, Secretary