

**Minutes of the Downtown Development Authority
City of Portland**

Held on Thursday, March 16, 2006
In Council Chambers at City Hall

Members Present: Antaya, Barnes, Dempsey, Dumas, Hoppes, Kolarik, Pontz,

Members Absent: Clement, Kavanagh, Urie, Williams

Guests: Margery Briggs

Chairman Dumas called the meeting to order at 3:35 P.M.

Motion by Kolarik, supported by Antaya, to approve the agenda as presented
All in favor. Adopted

Motion by Barnes, supported by Dempsey, to approve the minutes of the February 16, 2006
meeting after corrections.
All in favor. Adopted

Motion by Antaya, supported by Kolarik, to approve the Treasurer's Report.
All in favor. Adopted

Margery Briggs informed Boardmembers that she has submitted an application for consideration
to be on the D.D.A.

D.D.A. Director Bennett stated on March 14, 2006 she had a meeting with the State Architect,
and by April 30th she should have the conceptual drawings of the buildings located at 216 and
220 Kent Street. She stated their meeting was with the property owner's Tom Fryover, and
Brian Grapentein. She stated she gave them the Portland Guidelines and the Secretary of
Interior's Guidelines for historic preservation of downtown buildings. She stated the property
owners seem very excited to be doing their projects.

D.D.A. Director Bennett thanked all the D.D.A. members for volunteering their time to be on the
D.D.A. She presented Chairman Dumas a Main Street/Cool Cities t-shirt, and invited all D.D.A.
members to pick one up on the way out of the meeting today. She said the t-shirts are a thank
you for being volunteers.

D.D.A. Director Bennett stated the Downtown Conference will be held at Kalamazoo this year
April 5th. & 6th. She stated that Julie Clement will be attending the conference with her and they
will be setting up a booth with some of Portland's products. She stated she will report back to
the D.D.A. on the outcome of the conference. She stated that representatives from
M.E. D. C and M.S.H.D.A. would be there for information exchange with the other Main Street
Communities.

D.D.A. members were given copies of the Main Street Committee budgets. Included were: Economic Restructuring Committee for \$1,830, Organization & Finance for \$4,340, and Promotions and Marketing for \$10,100. After discussion of the budgeted items, City Manager Dempsey asked for a more detailed budget request. Mayor Barnes also explained fund raising efforts of the Main Street Committees.

D.D.A. Director Bennett thanked Margery Briggs for going above and beyond her duties as president of the Chamber of Commerce, and her committee work on Main Street.

Boardmember Pontz asked if the Board could receive a semiannual report from Main Street Committees. She also asked if the D.D.A. revenue and expense reports could be in larger font for the next meeting's budget review.

Motion by Antaya, supported by Barnes, to adjourn the meeting at 4:25 P.M.
All in favor. Adopted

Respectfully submitted,

Vicki Pontz, Secretary