

**Minutes of the Planning Commission
Of the City of Portland**
Held on Wednesday, April 22, 2015 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Clement, Kmetz, Fitzsimmons, Hinds

Absent: Culp

Staff: City Manager Gorman, City Clerk Miller

Guests: Representatives from Davis Oil Company

Chair Grapentien called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Member Kmetz clarified that Member Swaney-Frederick had resigned her position on the Planning Commission due to a move outside of the community.

Motion by Kmetz, supported by Clement, to excuse the absence of Member Culp.
All in favor. Approved.

Motion by Clement, supported by Fitzsimmons, to approve the Agenda as presented.
All in favor. Approved.

Motion by Fitzsimmons, supported by Clement, to approve the minutes of the March 11, 2015 regular meeting as presented.
All in favor. Approved.

Under New Business, City Manager Gorman presented information on the requested site plan review by Davis Oil Company for the purpose of adding a storage area to the property at 118 East Grand River Ave. who purchased the Marathon gas station several months ago. They are in the process of remodeling, part of their plans include a storage area that would extend into the adjacent vacant alley and will include an enclosed dumpster area. This property is in the C-1 district. There are no setback requirements.

City Manager Gorman noted that he is now the acting Zoning Administrator as Eric Frederick has moved out of town. Mr. Frederick is still serving as a zoning consultant.

Member Fitzsimmons commented that the plans look great. There are many businesses in town that have a shed or just a pile on their property. This plan provides a nice, clean storage area.

City Manager Gorman stated this will be a nice addition for the area and meets all of the standards. City staff was able to find a resolution to the utilities underground in the proposed area. He further stated that Davis Oil has been very cooperative and great to work with.

Motion by Clement, supported by Fitzsimmons, to approve the site plan for the purpose of adding a storage area to the property at 118 East Grand River Ave. as presented.
All in favor. Approved.

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Member Clement commented that Thursdays on the Grand sponsored by the Portland Area Arts Council will begin in June and will run through August.

City Manager Gorman reminded everyone there is now a vacancy on the Planning Commission is anyone knows someone interested in serving.

City Manager Gorman gave an update on current development projects in Portland.

Motion by Clement, supported by Hinds, to adjourn the meeting at 7:17 P.M.
All in favor. Approved.

Respectfully submitted,

John Kmetz, Secretary