

**Minutes of the Downtown Development Authority Special Meeting
City of Portland**

Held on Thursday, May 14, 2015
In Council Chambers at City Hall

Members Present: Antaya, Barnes, Gorman, Briggs, Blastic, Tyler, Grimminck

Absent: Dumas, Smith, Urie, Clement

Staff: DDA/Main Street Director Reagan, Interim Main Street Director Perry, City Clerk Miller

The meeting was called to order at 4:00 P.M.

Motion by Barnes, supported by Gorman, to excuse Members Dumas, Smith, and Urie.
All in favor. Adopted.

Motion by Briggs, supported by Blastic, to approve the Revised Agenda as presented.
All in favor. Adopted.

Motion by Briggs, supported by Barnes, to approve the minutes of the Regular Meeting held on April 16, 2015 and the Special Meeting held on April 23, 2015.
All in favor. Adopted.

Mayor Barnes thanked City Treasurer Kinde for the treasurer's report.

Motion by Barnes, supported by Antaya to approve the Treasurer's Report as presented.
All in favor. Adopted.

Under New Business, Director Reagan presented information on the façade grant applications received by the Design Committee. The Design Committee made a recommendation to approve the application submitted by Fabiano's River House Grill for painting of the outside of the "The Point" and to put a new roof on the 2nd story of the main building.

There was discussion.

Motion by Barnes, supported by Blastic, to approve the recommendation of the Design Committee to approve the Façade Grant Application submitted by Fabiano's River House Grill.
All in favor. Adopted.

Under the Director's Report, Director Reagan noted that the Michigan Main Street Center will hold its quarterly training in Owosso on June 8th and 9th.

Director Reagan reported that the Promotions & Marketing Committee will hold the annual Block Party this Saturday, May 16, 2015 in downtown Portland and will feature live music at the Party Pavilion, fun entertainment for the kids, crafters, and the return of the BBQ contest. They will also host the annual "Shop Local" campaign, Portland Pay Day, beginning June 1st through

Friday, August 22nd. The prize drawing will be held Thursday, August 27th in conjunction with the final “Thursdays on the Grand” concert series.

The Design Committee has ordered bike racks for the downtown which should be coming in soon. They will also working with the Department of Public Works to install hanging baskets in the downtown.

The Economic Revitalization Committee will host a business networking session in conjunction with the Portland Area Chamber of Commerce on June 18, 2015 at 6:30 P.M. at Fabiano’s River House Grill.

The Organization and Finance Committee published the April 2015 On the Street Newsletter that was mailed with the City utility bills. The committee is also busy planning the August 1, 2015 Beer Fest on the Bridge.

Under Board Member Comments, Mayor Barnes gave a history on how the Main Street program was established in Portland. Over time the program seems to have become redundant. There have been discussions of eliminating the Main Street board and just having the DDA board to eliminate the redundancy. This has been proposed to the Michigan Main Street Center and they are in favor of this change.

City Manager Gorman stated that this change could streamline efforts and could allow for more effectiveness in continuing efforts in the City of Portland during this exciting time.

Director Reagan thanked the Board for everything during his time working in Portland and stated Interim Main Street Manager Perry will do a great job.

Member Briggs thanked Director Reagan for all of his efforts and wished well as he moves forward.

Motion by Gorman, supported by Tyler, to adjourn the meeting at 4:19 P.M.
All in favor. Adopted

Respectfully submitted,

Kory Blastic, Secretary