

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, August 3, 2015

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Clement, and Baldyga; City Manager Gorman; City Clerk Miller; Police Chief Knobelsdorf; Interim DDA/Main Street Director Perry; Eric Proctor

Guests: Kathy Parsons; Jeff Sandborn; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Jeff Sandborn.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, VanSlambrouck, Clement, Baldyga, Barnes

Nays: None

Adopted

Under Public Comment, Mr. Sandborn stated what a great experience it was to be a part of the very successful “Beer on the Bridge” event held on Saturday, August 1, 2015.

Under the City Manager Report, City Manager Gorman reported the “Beer on the Bridge” event was very well attended. He further thanked everyone involved in making it a success. The Friends of the Red Mill saw the beginning of construction of the timber frame pavilion and the Relay for Life was held on August 1 and 2, 2015.

ADM Alliance Nutrition has completed demolition of the silos on the corner of Divine Hwy. and Grand River Ave. which began on July 13, 2015. City Manager Gorman thanked them for their efforts to complete this project in a timely fashion. He further thanked all area residents for their patience.

City Manager Gorman stated he met with representatives from McDonalds Corporation to review a preliminary site plan for a new building on the corner of Grand River Ave. and Bridge St. Variances will be required for this project.

Goodwill is planning to move forward with reconstruction after their building was destroyed by the tornado on June 22, 2015. They still require approval from their Board of Directors.

Construction of the Portland Assisted Living & Memory Center at the former Portland Federal Credit Union continues. They are also completing licensing requirements. Their target date to open is mid to late September.

Rebuilding since the tornado on June 22, 2015 is underway. In roughly the same time period as last year approximately 30 building permits have been issued compared to 8 last year. City Manager Gorman thanked City Staff and the building inspectors for their diligence in the process.

Mayor Barnes thanked City Manager Gorman for his efforts and his transparency.

Under New Business, the Council considered Resolution 15-56 to approve Pay Request No. 5 to the Michigan Department of Transportation (MDOT) in the amount of \$52,313.90 for work performed on the Cutler Road Project. The City Engineer on the project has reviewed this pay request and recommends its approval.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 15-56 approving Pay Request No. 5 to the Michigan Department of Transportation for work performed on the Cutler Road Project.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Clement, Barnes

Nays: None

Adopted

The Council considered Resolution 15-57 to approve a proposal from Utilities Instrumentation Service to upgrade the Supervisory Control & Data Acquisition (SCADA) system for the City's Water Department from its current system which is 14 years old. The SCADA system is used for monitoring gauges and controls at each water tower and well house. Due to the age of the current system it is no longer supported by software. The DPW Foreman and Water Technician recommend the approval of the proposal in the amount of \$15,225.00 which is accounted for in the current budget.

Motion by Clement, supported by Baldyga, to approve Resolution 15-57 approving a proposal from Utilities Instrumentation Service to upgrade the SCADA system for the City's Water Department.

Yeas: Clement, Baldyga, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 15-58 to approve the Michigan Public Power Agency's (MPPA) recommendation for the City's Board of Light and Power to join the GridLiance Service Committee to explore opportunities to reduce our transmission costs and improve reliability through the transmission system. At its regularly scheduled meeting on July 28, 2015, the Board of Light and Power passed a recommendation to City Council to join the committee.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 15-58 to approve the Michigan Public Power Agency's recommendation for the City's Board of Light and Power to join the GridLiance Service Committee.

Yeas: Fitzsimmons, VanSlambrouck, Clement, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 15-59 to approve the Board of Light and Power's recommendation to have GRP Engineering, Inc. complete a System Coordination Study, at a cost of \$19,000.00, in order to evaluate the electrical distribution system to maximize efficiency and to proactively reduce transmission costs and improve the reliability of the transmission system.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 15-59 to approve the Board of Light and Power's recommendation to have GRP Engineering, Inc. complete a System Coordination Study.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Clement, Barnes
Nays: None
Adopted

The Council considered Resolution 15-60 to approve the Board of Light and Power's recommendation to purchase electrical conduit at an estimated cost of \$11,400.00 from Municipal Supply Co. for residential service and undergrounding work to be performed.

Motion by Fitzsimmons, supported by Clement, to approve Resolution 15-60 approving the Board of Light and Power's recommendation to purchase electrical conduit from Municipal Supply Co.

Yeas: Fitzsimmons, Clement, VanSlambrouck, Baldyga, Barnes
Nays: None
Adopted

The Council approved Resolution 15-61 to approve the Board of Light and Power's recommendation, made at its meeting on July 28, 2015, to approve an energy purchase through the Michigan Public Power Agency to meet a portion of its future load requirements for the 2019 calendar year by purchasing energy not to exceed \$460,920.00.

Motion by Clement, supported by Baldyga, to approve Resolution 15-61 approving the Board of Light and Power's recommendation to approve an energy purchase through the Michigan Public Power Agency.

Yeas: Clement, Baldyga, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

The Council considered Resolution 15-62 to confirm the Mayor's appointment of Charlsie Abel to the Tree Management Commission.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 15-62 confirming the Mayor's appointment to City Boards and Commissions.

Yeas: VanSlambrouck, Fitzsimmons, Clement, Baldyga, Barnes
Nays: None
Adopted

Motion by Fitzsimmons, supported by Clement, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on July 20, 2015, payment of invoices in the amount of \$212,937.95 and payroll in the amount of \$144,639.26 for a total of \$357,577.21. Purchase orders to Fleis & VandenBrink in the amount of \$11,832.46 for Kent Street engineering services, Strain Electric Co. in the amount of \$5,292.60 for traffic signal repairs as a result of tornado damage, to Tri-County Electric Cooperative in the amount of \$6,445.65 for mutual aid assistance after the tornado, and to Pleune Service Company in the amount of \$12,844.00 for replacement of the 7.5 ton Trane Condenser at City Hall as a result of tornado damage were included.

Yeas: Fitzsimmons, Clement, VanSlambrouck, Baldyga, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman noted upcoming community activities. The “Portland Strong” Benefit concert will be held on Saturday, August 9, 2015 at the Portland High School football field at 2:30 P.M. Wine the Walk will be held on Saturday, August 15, 2015 on the Boardwalk from 4:00 to 11:00 P.M. and will feature Michigan wines and ciders. The Chamber of Commerce will hold an outdoor movie night on Saturday, September 12, 2015 at Powers Park at dusk.

City Manager Gorman also stated that the City’s insurance does not cover the replacement of City trees lost during the tornado on June 22, 2015. The City has created a Portland Tornado ReLeaf campaign for individuals to make donations for replacement of City right-of-way trees.

Under Council Comments, Mayor Barnes stated that the Beerfest on the Bridge, sponsored by the Main Street Organization & Finance Committee, was a very successful event with over 350 paying attendees. He further stated that Eric Proctor and Shelly Perry were instrumental in its success. He gave special thanks to Tim Perry for all of the extra work he has done.

Motion by Fitzsimmons, supported by Clement, to adjourn the regular meeting.

Yeas: Fitzsimmons, Clement, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

Meeting adjourned at 7:29 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk