

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, October 3, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk; Ambulance Director Gensterblum; DDA/Main Street Director Perry

Guests: Brian Rice of Fleis & VandenBrink; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Brian Rice.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Revised Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman reported City staff is currently working to televise sanitary sewer lines in order to further prioritize street projects for the PASER study. City Manager Gorman is also working with Finance Officer Kinde on analysis of the budget.

An area at Brush Street Park is being prepared for placement of the new playground structure donated by the WODA Group.

City Manager Gorman stated that he recently met with Jim Hilligan of ConfluxCity Brewing Company, LLC to review his preliminary plans and to go over requirements and regulations. There is a possibility the property may need to be rezoned.

A small ceremony will be held on Wednesday, October 5, 2016 to mark the completion of the Kent Street Improvement Project. The railings approved by Council and street light installation will begin in the next week or two.

The City continues to work with ACD.net on their proposed pole placement which would affect only Verizon customers. The City is now in the process of reviewing their proposal and reviewing the zoning regulations along with other regulations and impacts.

Under Presentations, Mayor Barnes presented the Constitution Week 2016 proclamation and provided a history of how the playing of the National Anthem at sporting events began. He further thanked the Daughters of the Revolution for keeping the Constitution in our forethoughts.

Brian Rice of Fleis & VandenBrink presented findings and photos of the Environmental Assessment Study of the property ADM has proposed to donate to the City of Portland. The findings indicate that the

DEQ would consider the property to be contaminated but the contaminants found would not hinder the City's use of the property. Mr. Rice advised that there may be 1 to 2 tanks located on the west side of the property and recommended the City must now determine if the tanks are the property owner's responsibility to take care of.

There was discussion.

City Manager Gorman stated that now that the City has received the report discussions with ADM regarding cost and responsibility are now taking place.

Under Presentations, DDA/Main Street Director Perry presented her report on downtown activities. The Main Street Sign and Façade Grants are now open through October 28, 2016. They are each a 50/50 matching reimbursement grant open to downtown building owners.

Under New Business, the City Council considered Resolution 16-73 to approve the purchase and installation of a new roof on the secondary digester used for storing sludge at the Wastewater Treatment Plant. The Wastewater Treatment Plant Superintendent and City Manager recommend the approval of the low bid in the amount of \$8,950.00 from Diekevers Roofing Inc. City Manager Gorman presented photos of the floating roof and stated that this purchase is an appropriate use of the USDA funds set aside as required by bonding that was done for previous Wastewater Treatment Plant improvements.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-73 approving the purchase and installation of a new roof for the secondary digester at the Wastewater Treatment Plant.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 16-74 to approve the lease/purchase of new heart monitors for each of the three ambulances maintained by the Ambulance Department. Ambulance Director Gensterblum sought bids and recommends the purchase of three Philips HeartStart MRx ALS Monitors in the amount of \$90,011.77. The annual lease/purchase payment of \$19,731.43 has been included in the Fiscal Year 2016-2017 budget.

Director Gensterblum stated that he applied for but did not receive a grant through FEMA for this purchase. The current units are out of date and can no longer be serviced if needed. These new units should have a life of approximately 15 years.

Mayor Barnes thanked Director Gensterblum for his time.

City Manager Gorman extended thanks to Paramedic Waltersdorf for his actions in saving a puppy that had fallen in river this past week. The owner was very thankful and the City received many accolades via Facebook for his actions.

Mayor Pro-Tem VanSlambrouck thanked Director Gensterblum for his efforts and stated that he is thankful for the up to date equipment.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 16-74 approving the lease/purchase of new heart monitors for the Ambulance Department.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes
Nays: None
Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 16-75 regarding a contract for the purpose of financing cardiac monitors/defibrillators and related equipment.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 16-76 to approve Bill No. 4 in the amount of \$194,120.70 to the Michigan Department of Transportation for work performed on the Kent Street Improvement Project.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-76 approving Bill No. 4 to the Michigan Department of Transportation for work performed on the Kent Street Improvement Project.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 16-77 to approve, authorize, and direct the Mayor and Clerk to sign a License Agreement to permit the holding of a Haunted House at the Red Mill for the purpose of raising funds for the Red Mill Pavilion Project. At its regular meeting on September 19, 2016 the Parks and Recreation Board voted to recommend to the City Council approval of the request of the Friends of the Red Mill.

Motion by Baldyga, supported by Johnston, to approve Resolution 16-77 approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a Haunted House at the Red Mill.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

The Council considered Resolution 16-78 to approve a proposal in the amount of \$34,448.00 from Cook Brothers Excavating to repair sections of the River Trail behind the Bogue Flats Recreation Area and next to the Divine Highway Bridge that are in need of repair.

Motion by Baldyga, supported by VanSlambrouck, to approve Resolution 16-78 approving the proposal from Cook Brothers Excavating Inc. to perform maintenance and repair work to the Portland River Trail.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on September 19, 2016, payment of invoices in the amount of \$282,774.20 and payroll in the amount of \$116,073.87 for a total of \$398,848.07. Purchase orders to Cook Brothers Excavating in the amount of \$7,514.00 for demolition of the hydro house and to Utility Service Co. in the amount of \$19,888.02 for quarterly maintenance on the water towers were also included.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman noted a pancake breakfast was held yesterday at the VFW to raise funds for a dog park. The dog park would be City supported but not City funded.

Under Council Comments, Mayor Pro-Tem VanSlambrouck commented that the American Legion installed a flag pole at the Red Mill Pavilion and held the first flag raising on Saturday, October 1, 2016.

Council Member Johnston noted the Community Fund is currently holding its annual coat drive with the distribution to take place on Saturday, October 22, 2016. G&B Pools and Goodman Farms are sponsoring a Stuff the Bus campaign in conjunction with this project.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

Meeting adjourned at 7:58 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk