

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, December 5, 2016

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman reported the proposed redevelopment of Muffler Man at 738 E. Grand River Ave. will be considered by both the Zoning Board of Appeals and the Planning Commission at their December meetings. The site plan proposes the addition of 2 bays with a complete remodel and expanded footprint of the building. They are requesting a 10-foot variance from the side yard setback from the Zoning Board of Appeals. A Special Land Use Permit is required from the Planning Commission for the desired use in the C-2 District.

The Grand River Partnership is working with the DNR to develop a designation for the Grand River Water Trail. They have requested that the City of Portland host a meeting in January, as Portland is a central location. This is an exciting endeavor.

City Manager Gorman reported that the recount of the Presidential Election, held on November 8, 2016 is now underway. The City Clerk has delivered ballots from the City of Portland to Ionia County for the recount. At this time, local resources have not been affected by this process.

City Manager Gorman reported that he met with Jim Hilligan of ConfluxCity Brewery Co. LLC in regard to his proposed development. As the properties are both commercial and residential rezoning may be required.

City engineers are working on completing the PASER study report with information provided by City staff. The report will include a strategized five-year plan for road improvements. The report will be available during the upcoming budget process.

City Manager Gorman stated that he will work with Council to set a January date for the Goal Session for the upcoming budget process.

The City has received the official word that it will not be awarded the Local Bridge Program grant for replacement of the Divine Hwy. Bridge. This was expected, the application will be resubmitted in May 2017. This bridge is currently under load restrictions but it is still safe.

Under New Business, the Council considered Resolution 16-88 to approve a proposal from Pleune Service Company for heating improvements to the Grit & Screen Building and the Sludge Thickening Building at the Wastewater Treatment Plant. The City's engineers, Fleis & VandenBrink, provided the specifications and design for the improvements. Wastewater Treatment Plant Superintendent Sherman sought bids and recommends the Council approve the proposal from Pleune Service Company in the amount of \$55,000.00.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 16-88 approving Pleune Service Company's proposal to make heating improvements to the Grit & Screen Building and the Sludge Thickening Building at the Wastewater Treatment Plant.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-89 for Contract Modification No. 2 to the Kent Street Improvements Contract to balance the constructed quantities and to increase the contract price by a total of \$59,501.46. The increase was anticipated due to several items discovered subsequent to the bid letting process such as the repair and replacement of storm and sanitary sewers. The Kent Street Improvement Project as a whole remains under budget by approximately \$90,000.00.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 16-89 approving, authorizing, and directing the City Manager to sign Contract Modification No. 2 to the Kent Street Improvements Contract.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 16-90 to approve the purchase of a 2017 Ford Police Interceptor AWD for the Portland Police Department. The oldest current police vehicle is in need of repairs that are cost prohibitive in light of the remaining life of the vehicle as it is due to be replaced in the next fiscal year. Police Chief Kirk is requesting approval of the purchase in the amount of \$41,384.92 through the MiDeal program. City Manager Gorman recommends the retired police vehicle be repurposed for use by other city departments.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 16-90 approving the purchase of a 2017 Ford Police Interceptor AWD for the Portland Police Department.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 16-91 to approve an energy purchase for the 2017 calendar year through the Michigan Public Power Agency not to exceed \$177,600.00 contingent on the approval by the Board of Light and Power.

Motion by Baldyga, supported by VanSlambrouck, to approve Resolution 16-91 approving an energy purchase through the Michigan Public Power Agency contingent upon the approval of the Board of Light and Power.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 16-92 to approve the 2017 City Council meeting dates.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 16-92 to approve the 2017 City Council meeting dates.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Motion by Baldyga, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on November 21, 2016, payment of invoices in the amount of \$48,578.86 and payroll in the amount of \$144,637.91 for a total of \$193,216.77, and purchase orders to Clark Hill PLC in the amount of \$5,913.00 for legal services, Morton Salt, Inc. in the amount of \$5,916.52 for road salt, and Interstate Billing Services, Inc. in the amount of \$6,065.68 for backhoe repair.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman reminded residents that Holidayfest will be held Saturday, December 10, 2016 and will include many fun-filled activities. He thanked the employees of the Electric Department and the Department of Public Works for their assistance in hanging holiday lights and banners.

City Manager Gorman reminded residents that parking is prohibited on City streets between 2:00 and 6:00 A.M. through April 1st to aid DPW crews in the safe removal of snow.

Under Council Comments, Mayor Barnes commented that the downtown looks great. He noted the Holidayfest sign hanging at Sandborn Real Estate and the City sign at Grand River Ave. and I96.

Mayor Barnes noted there are several openings on Boards and Commissions with the City. Information will be available on the City's cable channel, website and Facebook. He further thanked everyone who takes time to serve the City and its residents.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:26 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk