



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Tuesday, February 21, 2017  
City Council Chambers  
City Hall, 259 Kent St., Portland Michigan

| <u>Estimated Time</u> |  | <u>Desired Outcome</u> |
|-----------------------|--|------------------------|
| 7:00 PM               | <b>I. <u>Call to Order</u></b>   |                        |
| 7:01 PM               | <b>II. <u>Pledge of Allegiance</u></b>   |                        |
| 7:02 PM               | <b>III. <u>Acceptance of Agenda</u></b>  | Decision               |
| 7:03 PM               | <b>IV. <u>Public Comment</u> (5-minute time limit per speaker)</b>   |                        |
| 7:05 PM               | <b>V. <u>City Manager Report</u></b>   |                        |
|                       | <b>VI. <u>Presentations</u></b>  |                        |
| 7:10 PM               | <b>A. DDA/Main Street Report – Margery Briggs</b>  |                        |
| 7:15 PM               | <b>B. Dan Paquet of the WODA Group – Old School Manor Update</b>   |                        |
|                       | <b>VII. <u>Public Hearing(s)</u> - None</b>  |                        |
|                       | <b>VIII. <u>Old Business</u> – None</b>  |                        |
|                       | <b>IX. <u>New Business</u></b>   |                        |
| 7:20 PM               | <b>A. First Reading of Ordinance 175KK to Amend the City Zoning Map</b>  |                        |
| 7:23 PM               | <b>B. Proposed Resolution 17-11 Approving Fleis &amp; VandenBrink’s Proposal to Provide Design Engineering Services for Street Improvements to James Street between Charlotte Highway and Grant Street</b> | Decision               |
| 7:25 PM               | <b>C. Proposed Resolution 17-12 to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities</b>  | Decision               |
| 7:27 PM               | <b>D. Proposed Resolution 17-13 Amending the City of Portland Capital Improvement Plan to Include Projects for the Parks Department</b>  | Decision               |
| 7:30 PM               | <b>E. Proposed Resolution 17-14 Approving a Capacity Purchase for the Board of Light and Power through the Michigan Public Power Agency</b>  | Decision               |
| 7:33 PM               | <b>F. Proposed Resolution 17-15 Approving the Purchase of Two 2017 GMC Sierra 2500HD Double Cab 4x4 Pick-up Trucks for the Board Of Light and Power</b>  | Decision               |
| 7:35 PM               | <b>G. Proposed Resolution 17-16 Approving Abraham &amp; Gaffney’s Proposal to Provide Professional Audit Services</b>  | Decision               |
| 7:37 PM               | <b>H. Proposed Resolution 17-17 Confirming the Mayor’s Appointment to City Boards and Commissions</b>  | Decision               |

| <b>Estimated<br/>Time</b> | <b>X. <u>Consent Agenda</u></b>   | <b><u>Desired<br/>Outcome</u></b> |
|---------------------------|---|-----------------------------------|
| 7:40 PM                   | <ul style="list-style-type: none"> <li>A. Minutes &amp; Synopsis from the Regular City Council Meeting held on February 6, 2017</li> <li>B. Payment of Invoices in the Amount of \$164,283.66 and Payroll in the Amount of \$136,076.31 for a Total of \$300,359.97</li> <li>C. Purchase Orders over \$5,000.00               <ul style="list-style-type: none"> <li>1. Cook Brothers in the Amount of \$45,919.60 for the Electric Undergrounding Project on Marsalle Rd.</li> </ul> </li> </ul> | Decision                          |
| 7:42 PM                   | <b>XII. <u>Other Business</u> - None</b>  | Decision                          |
| 7:45 PM                   | <b>XIII. <u>City Manager Comments</u></b>   |                                   |
| 7:50 PM                   | <b>XIV. <u>Council Comments</u></b>   |                                   |
| 7:55 PM                   | <b>XV. <u>Adjournment</u></b>   |                                   |

**CITY COUNCIL  
CITY OF PORTLAND**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following ordinance:

**ORDINANCE NO. 175KK**

**AN ORDINANCE TO AMEND THE CITY ZONING MAP**

**THE CITY OF PORTLAND ORDAINS:**

**SECTION 1. AMENDMENT.** The Official Zoning Map of the City of Portland is amended as follows:

Parcels 34-300-050-000-015-00 (260 W. Grand River near Pleasant Street) and 34-300-250-000-490-00 (135 Water Street), are rezoned from Residential to C-2 General Business District.

**SECTION 2. PUBLICATION AND EFFECTIVE DATE.** This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

**ORDINANCE DECLARED ADOPTED.**

Dated: February 21, 2017

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

Introduced: February 21, 2017

Adopted:

Published:

Effective:

## CERTIFICATION

I certify that the foregoing is a true and complete copy of Ordinance No 175KK, which was adopted by the Portland City Council at a regular meeting, held on \_\_\_\_\_, which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Monique I. Miller, City Clerk

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 17-11**

**A RESOLUTION APPROVING FLEIS & VANDENBRINK'S PROPOSAL TO  
PROVIDE DESIGN ENGINEERING SERVICES FOR STREET  
IMPROVEMENTS TO JAMES STREET BETWEEN CHARLOTTE HIGHWAY  
AND GRANT STREET**

**WHEREAS**, Fleis and VandenBrink has worked with the City on numerous street projects and have proposed to provide design engineering services for the improvements to James Street between Charlotte Highway and Grant Street as outlined in the attached Exhibit A; and

**WHEREAS**, the City Manager has reviewed the proposal and scope of work and recommends that the City Council approve Fleis & VandenBrink's proposal for design engineering services for Kent Street improvements in the amount of \$91,100.00.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves Fleis and VandenBrink's Proposal to provide design engineering services for the improvements of James Street between Charlotte Highway and Grant Street for an amount not to exceed \$91,100.00 as outlined in the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2017

Monique I. Miller, City Clerk



# FLEIS & VANDENBRINK

DESIGN. BUILD. OPERATE.

February 3, 2015

Mr. S. Tutt Gorman, City Manager  
City of Portland  
259 Kent Street  
Portland, MI 48875

**RE: James Street Improvements – Grant Street to Charlotte Highway  
Design Engineering and Bidding Services**

Dear Tutt:

As you are aware, James Street was identified as a high priority need during the City's recent Capital Improvements Planning process. Improvements between Grant Street and Charlotte Highway include road reconstruction, storm sewer rehabilitation, water main and sanitary sewer replacement, sidewalk replacement and related work.

As requested, we have prepared a Work Plan and Engineering Budget for design engineering and bidding for this project. We understand that the City wishes to construct these improvements in the fall of 2017. To meet this schedule, design needs to begin soon, with topographic survey as soon as weather allows.

Our proposed Work Plan and Engineering Budget are attached for your review. Please feel free to contact us with any questions.

Sincerely,

FLEIS & VANDENBRINK

Jonathan W. Moxey, P. E.  
Project Manager

Paul R. Galdes, P.E.  
Vice President



### **Bidding Phase**

1. Prepare and submit the advertisement for bids. Advertising will be invoiced directly to the City.
2. Prepare bidding documents and distribute to regional plan rooms.
3. Produce and issue bidding documents to prospective bidders out of our Grand Rapids office.
4. Assist during the bid phase by answering questions and providing supplemental information, if necessary.
5. Conduct bid opening held at the City offices.
6. Tabulate and review bids, evaluate references and provide recommendation of award to the City.

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 17-12**

**A RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT CAPITAL IMPROVEMENTS AND TO PUBLISH NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES**

**WHEREAS**, the City Council deems it to be in the best in interest of the City of Portland (the "City") to design, purchase, acquire, and construct certain capital improvements in the City, including, but not limited to, the improving of and reconstruction of streets, including, but not limited to, grading, removal of existing paving, base work, paving or repaving, milling, filling, pavement marking, crosswalks, curb and gutter; as well as all work necessary or incidental to these improvements and to pay the costs of issuance of municipal securities (the "Improvements") for the benefit of the City and to finance the Improvements by the issuance of municipal securities that pledge the City's limited tax general obligation pursuant to Section 517 of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"); and

**WHEREAS**, the City may proceed with the Improvements prior to the issuance of the municipal securities; and

**WHEREAS**, the City may incur substantial capital expenditures for the Improvements prior to the issuance of the municipal securities and desires to be reimbursed for such expenditure from the proceeds of the municipal securities; and

**WHEREAS**, pursuant to Section 517 of Act 34, it is necessary to publish a Notice of Intent to Issue Municipal Securities for the Improvements.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

- 1.) The City Council determines to design, purchase, acquire, and construct the Improvements and to pay for the cost through the issuance of one or more series of municipal securities, which pledge the City's limited tax full faith and credit, pursuant to Section 517 of Act 34, in an amount not to exceed \$2,200,000 (the "Municipal Securities").
- 2.) A Notice of Intent to Issue Municipal Securities be published in accordance with Section 517 of Act 34, and the City Clerk is authorized and directed to publish the Notice of Intent to Issue Municipal Securities in the *Portland Review and Observer*, a newspaper of general circulation in the City, determined to be the newspaper reaching the largest number of persons to whom such Notice is directed, which Notice shall be substantially in the form as set forth on Exhibit A attached hereto, with such changes as may be

approved by the City Manager, and shall be at least one-quarter (1/4) page size in the newspaper.

- 3.) The City may proceed to acquire and construct the improvements using available funds of the City from the City income tax funds, which are funds for the street system of the City, and other funds of the City.
- 4.) At such time as the City issues the Municipal Securities for the long-term financing of the Improvements, the City shall be reimbursed for its expenditures for the Improvements out of the proceeds of the Municipal Securities.
- 5.) This resolution and the expression of intent to seek reimbursement from future proceeds of the Municipal Securities is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.
- 6.) The firm of Dickinson Wright PLLC is hereby employed as bond counsel to the City to prepare the documents for the issuance of the Municipal Securities for financing acquisition of the Improvements.
- 7.) All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2017

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Portland, Ionia County, Michigan, at a regular meeting held on February 21, 2017, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

**Dated:** February 21, 2017

\_\_\_\_\_  
**Monique I. Miller, Clerk**

## EXHIBIT A

[NOTE TO PUBLISHER: PUBLICATION MUST BE ¼ PAGE SIZE]

### NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES TO THE ELECTORS OF THE CITY OF PORTLAND

PLEASE TAKE NOTICE that the City Council of the City of Portland (the "City") intends to issue municipal securities in one or more series, in an amount not to exceed \$2,200,000 (the "Municipal Securities").

The Municipal Securities shall be issued to pay the cost to design, purchase, acquire, and construct certain capital improvements, including, but not limited to, the improving of and reconstruction of streets, including, but not limited to, grading, removal of existing paving, base work, paving or repaving, milling, filling, pavement marking, crosswalks, curb and gutter; as well as all work necessary or incidental to these improvements and to pay the costs of issuing municipal securities and capitalized interest, if any.

The Municipal Securities of this issue shall mature within the maximum terms permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The Municipal Securities shall be issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34").

#### SOURCE OF PAYMENT

The principal of and interest on the Municipal Securities will be limited tax full faith and credit general obligations of the City, payable from available funds of the City. Pursuant to this pledge of its limited tax full faith and credit, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as shall be necessary to make the payments of principal and interest on the Municipal Securities, which taxes, however, will be limited by applicable charter, constitutional, and statutory limitations on the taxing power of the City.

#### RIGHT OF REFERENDUM

The Municipal Securities will be issued without a vote of the electors approving such Municipal Securities, unless, within 45 days from the date of publication of this Notice of Intent, a petition, signed by not less than 10% of the registered electors residing within the limits of the City, shall have been filed with the Clerk of the City, or other recording officer of the City, requesting a referendum upon the question of the issuance of the Municipal Securities. If such a petition is filed, the Municipal Securities shall not be issued until approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 17-13**

**A RESOLUTION AMENDING THE CITY OF PORTLAND CAPITAL  
IMPROVEMENT PLAN TO INCLUDE PROJECTS FOR THE PARKS  
DEPARTMENT**

**WHEREAS**, the City of Portland recently adopted its Capital Improvement Plan (CIP) for road projects on January 3, 2017 by passing Resolution 17-01; and

**WHEREAS**, the Parks Department has an opportunity to apply for state funding through the Michigan Department of Natural Resources (MDNR) and recommends that certain Park projects be included in the CIP; and

**WHEREAS**, the proposed projects include a Thompson Field Canoe/Kayak Launch; Bogue Flats Park Improvements; and Community Lake Park Improvements, a copy of the proposed amendment to the CIP is attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves the Amendment to the Capital Improvement Plan prepared by Fleis and VandenBrink to include the Park Projects stated above, a copy of the proposal is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2017

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**Monique I. Miller, City Clerk**

**City of Portland**  
 Capital Improvements Planning  
 2017 to 2027  
 February, 2017

Road CIP

|   |     |                     |                             |                     |                    |                    |                    |           |
|---|-----|---------------------|-----------------------------|---------------------|--------------------|--------------------|--------------------|-----------|
| Sparrow Health Site Road and Utility Construction                   | N/A | \$630,000           | Local                       | \$630,000           | \$425,000          | \$85,000           | \$120,000          | 2017      |
| James Street Reconstruction - Grant Street to Charlotte Hwy         | 2   | \$1,499,000         | Local                       | \$1,499,000         | \$728,000          | \$308,000          | \$463,000          | 2018      |
| Grand River Avenue Improvements - City Limits to I-96 & Areawide    | 4   | \$590,000           | Local + MDOT Small Urban    | \$215,000           | \$215,000          | \$0                | \$0                | 2019      |
| James Street Mill & Fill - Grand River Ave to Grant Street          | 3   | \$699,000           | Local                       | \$699,000           | \$143,000          | \$222,000          | \$334,000          | 2020      |
| Newton Street & Caroline Street Mill & Fill - Bridge St to James St | 2   | \$78,000            | Local                       | \$78,000            | \$68,000           | \$0                | \$10,000           | 2020      |
| Cross Street Mill & Fill - Ionia Road to Lyons Road                 | 3   | \$91,000            | Local                       | \$91,000            | \$91,000           | \$0                | \$0                | 2021      |
| Hill Street Mill & Fill - Kent Street to Lincoln Street             | 3   | \$479,000           | Local                       | \$479,000           | \$153,000          | \$248,000          | \$78,000           | 2021      |
| Maynard Road Chip Seal - Divine Highway to City Limits              | 3   | \$53,000            | Local                       | \$53,000            | \$53,000           | \$0                | \$0                | 2021      |
| Divine Highway Chip Seal - Looking Glass to City Limits             | 5   | \$71,000            | Local                       | \$71,000            | \$71,000           | \$0                | \$0                | 2021      |
| Rowe Avenue Reconstruction - Grand River Ave to Rindlhaven          | 2   | \$465,000           | Local                       | \$465,000           | \$381,000          | \$68,000           | \$15,000           | 2022      |
| N & S Virginia Reconstruction - Kent Street to Kent Street          | 2   | \$1,283,000         | Local                       | \$1,283,000         | \$661,000          | \$249,000          | \$373,000          | 2023-2024 |
| West Street Reconstruction - Center Street to Grand River Avenue    | 2   | \$242,000           | Local                       | \$242,000           | \$203,000          | \$0                | \$39,000           | 2025      |
| Albro Street Reconstruction - Center Street to Grand River Avenue   | 3   | \$224,000           | Local                       | \$224,000           | \$185,000          | \$0                | \$39,000           | 2025      |
| Church Street Reconstruction - Center Street to Grand River Avenue  | 3   | \$452,000           | Local                       | \$452,000           | \$250,000          | \$86,000           | \$116,000          | 2026      |
| Center Street Reconstruction - Grape Street to Quarterline Street   | 3   | \$1,075,000         | Local                       | \$1,075,000         | \$583,000          | \$197,000          | \$295,000          | 2026-2027 |
| Divine Highway Bridge Replacement                                   | N/A | \$3,363,000         | Local + MDOT Bridge Program | \$585,000           | \$575,000          | \$5,000            | \$5,000            | 2020+     |
| Grand River Avenue Reconstruction - I-96 to Bristle Street          | 4   | \$1,319,000         | Local + MDOT Small Urban    | \$944,000           | \$571,000          | \$150,000          | \$223,000          | 2021+     |
| Grand River Avenue Reconstruction - Bristle Street to Bridge Street | 4   | \$951,000           | Local + MDOT Small Urban    | \$576,000           | \$352,000          | \$90,000           | \$134,000          | 2022+     |
| Grand River Avenue Reconstruction - Bridge Street to Charlotte Hwy  | 4   | \$1,144,000         | Local + MDOT Small Urban    | \$769,000           | \$470,000          | \$120,000          | \$179,000          | 2023+     |
| Grand River Avenue & Bridge Street Safety Project                   | N/A | \$240,000           | Local + MDOT Safety         | \$80,000            | \$80,000           | \$0                | \$0                |           |
| Bridge Street Bridge Preventative Maintenance Improvements          | N/A | \$1,395,000         | Local + MDOT Bridge Program | \$190,000           | \$180,000          | \$10,000           | \$0                |           |
| Grand River Avenue Bridge Preventative Maintenance Improvements     | N/A | \$504,000           | Local + MDOT Bridge Program | \$105,000           | \$105,000          | \$0                | \$0                |           |
| Salt Barn Replacement   | N/A | \$299,000           | Local                       | \$299,000           | \$299,000          | \$0                | \$0                |           |
| <b>Total Priority Project Cost</b>                                  |     | <b>\$17,146,000</b> |                             | <b>\$11,104,000</b> | <b>\$6,842,000</b> | <b>\$1,838,000</b> | <b>\$2,423,000</b> |           |

Plan illustrates general priority of improvement projects. It should be reviewed annually to adjust for funding availability, changing conditions and need.  
 Recommended Annual Preventative Maintenance Expenditure (Crack Sealing, Patching, Fog Sealing, Etc.): \$30,000 - \$50,000

**PASER Legend**

|      |           |
|------|-----------|
| 9-10 | Excellent |
| 8    | Very Good |
| 6-7  | Good      |
| 4-5  | Fair      |
| 3    | Poor      |
| 2    | Very Poor |
| 1    | Failed    |

Notes: Cost estimates are for comparative purposes only and are in 2016 dollars.

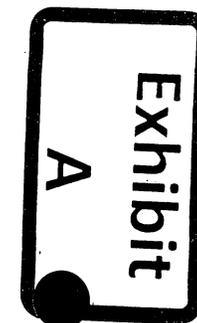
Gravel roads within the City (PASER = 1) have not been included, as improvement is contingent on a petition by the property owners.

Small Urban funds can be used on Grand River Ave, Kent St, Divine Hwy, Charlotte Hwy, Cutler Rd, Looking Glass Rd, Water St and Lyons Rd.

Costs shown in shaded/bold in the local breakdown area represent more urgent needs for drainage, water and sanitary identified by City staff.

Parks & Rec CIP

|                                   |           |                       |           |           |
|-----------------------------------|-----------|-----------------------|-----------|-----------|
| Thompson Field Canoe/Kayak Launch | \$100,000 | MDNR Passport Program | \$30,000  | 2017      |
| Bogue Flats Park Improvements     | \$500,000 | MDNR Trust Fund       | \$200,000 | 2018-2025 |
| Community Lake Park Improvements  | \$500,000 | MDNR Trust Fund       | \$200,000 | 2018-2025 |



**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 17-14**

**A RESOLUTION APPROVING A CAPACITY PURCHASE FOR THE BOARD OF LIGHT AND POWER THROUGH THE MICHIGAN PUBLIC POWER AGENCY**

**WHEREAS**, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

**WHEREAS**, the City of Portland, as a member of the MPPA, has an opportunity to enter into a transaction to meet a portion of its future load requirements for June 1, 2019 through May 31, 2020 by purchasing capacity not to exceed \$144,000.00 pursuant to the terms of the Letter of Authorization, attached as Exhibit A; and

**WHEREAS**, at its regularly scheduled meeting on February 21, 2017, the Board of Light and Power voted to recommend that City Council approve the Capacity Purchase stated above.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the Board of Light and Power's recommendation to approve, authorize, and direct the City's Electric Superintendent or City Manager to sign the Letter of Authorization consistent with the recommendation outlined in the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2017

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



February 3, 2017

Subject: Letter of Authorization

The Portland Light and Power Board, through its Member Authorized Representative, hereby authorizes a purchase of Capacity by Michigan Public Power Agency on behalf of Portland in the Amount and Term(s) of:

| <u>Planning Year</u>        | <u>Up to Capacity, KW</u> |
|-----------------------------|---------------------------|
| Jun 1, 2019 to May 31, 2020 | 2,000                     |

Maximum Authorized Purchase Price = \$6.00 per KW-Month

Maximum commitment = \$144,000

Member Authorized Representative:

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Exhibit  
A**

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 17-15**

**A RESOLUTION APPROVING THE PURCHASE OF TWO 2017 GMC SIERRA 2500HD DOUBLE CAB 4X4 PICK-UP TRUCKS FOR THE BOARD OF LIGHT AND POWER**

**WHEREAS**, the Board of Light and Power currently has two pick-up trucks that are 13 years old and in need of replacement; and

**WHEREAS**, the Electric Superintendent, Mike Hyland recommends that the City purchase two 2017 GMC Sierra 2500HD Double Cab 4x4 Pick-up Truck utilizing the MiDeal Program for the amount of \$59,234.50, a copy of the quote is attached as Exhibit A; and

**WHEREAS**, at its regularly scheduled meeting on February 21, 2017, the Board of Light and Power voted to recommend that City Council approve the purchase of the two pick-up trucks stated above.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the Board of Light and Power's recommendation to purchase two 2017 GMC Sierra 2500HD Double Cab 4x4 Pick-up Trucks utilizing the MiDeal Program for the amount of \$59,234.50, a copy of the quote is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2017

Monique I. Miller, City Clerk

**TODD WENZEL BUICK GMC of WESTLAND**  
**(formerly Red Holman Buick GMC)**

35100 FORD RD  
WESTLAND, MI 48185

ALBERT LI

Fleet / Municipal Sales

Ph (734) 721-1144 x 4265 Fax (734) 721-5539

[aclixx@hotmail.com](mailto:aclixx@hotmail.com)

State of Michigan MiDeal Contract # 071B1300007  
MiDeal Spec # 3958-0089

**City of Portland BLP Pricing**

**(MiDeal Pricing)**

**2017 GMC Sierra 2500HD Double Cab 4x4 Pickup**

**9500# GVWR Gas / Auto Trans Double Cab w/ 6.5' Box**

|   |                           |
|---|---------------------------|
| <b>SPEC 89 - 2017 GMC Sierra 2500HD Dbl Cab 4wd</b>     | <b>\$ 25,179.00</b>       |
| QXT – LT265/70R17E All-Terrain Tires                    | \$ 182.00                 |
| H2R – Cloth Seat Trim                                   | \$ 75.00                  |
| PCR – Power Htd Mirrors/Remote Keyless Entry Pkg        | \$ 327.60                 |
| VYU – Snow Plow Prep Package                            | \$ 350.35                 |
| G80 – HD Locking Rear Differential (Req'd 2015iMY+)     | \$ 359.45                 |
| K4B – Auxiliary 730 CCA Battery                         | \$ 122.85                 |
| Z82 – HD Trailering Equipment w/ Elec. Brake Controller | \$ 774.40                 |
| UF2 – Cargo Box, LED Lighting, Underrail                | \$ 54.60                  |
| DPN – Extendable Trailering Mirrors                     | \$ 318.50                 |
| C49 – Rear Window Defogger, Electric                    | \$ 204.75                 |
| KI4 – 110V Power Outlet (In Dash)                       | \$ 136.50                 |
| 9L7 – Upfitter's Switches (4- In Dash)                  | \$ 113.75                 |
| UVC – Rear Vision Camera (In Dash Display)              | \$ 182.00                 |
|   | Sub-Total \$ 28,380.75    |
| SBL – Spray On Bedliner (Under the Rail)                | \$ 549.00                 |
| 6SB – 6" Rectangular Step Bars (Black, GM Accessories)  | \$ 687.50                 |
|   | <b>Total \$ 29,617.25</b> |

**Options:**

L5P – 6.6LV8 Duramax Diesel w/ Allison Auto + \$ 8,491.00

Prices Quoted are for a MiDeal Factory Order.

FOB Westland, MI

Delivery Available per MiDeal (\$1.00 per mile Roundtrip based on Mapquest)

OUR PRICE



**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 17-16**

**A RESOLUTION APPROVING ABRAHAM & GAFFNEY'S PROPOSAL TO  
PROVIDE PROFESSIONAL AUDIT SERVICES**

**WHEREAS**, Abraham and Gaffney has submitted a proposal, a copy of which is attached as Exhibit A, to provide professional audit services for the fiscal years ending June 30, 2017, 2018 and 2019; and

**WHEREAS**, subparagraph b. of Section 12.404 E. of the City's Purchasing Ordinance provides an exception to the competitive bidding requirements in the employment of professional services for auditing and accounting; and

**WHEREAS**, the City Treasurer/Finance Officer, Kristina Kinde, has worked closely with the auditors from Abraham and Gaffney and is recommending that the Council approve their proposal; and

**WHEREAS**, the City Manager has reviewed the terms of the engagement and recommends that the City Council approve the proposal.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves Abraham & Gaffney's proposal, a copy of which is attached as Exhibit A, to provide professional audit services for the fiscal years ending June 30, 2017, 2018, and 2019.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2017

Monique I. Miller, City Clerk

Principals

Dale J. Abraham, CPA  
Steven R. Kirinovic, CPA  
Aaron M. Stevens, CPA  
Eric J. Glashouwer, CPA  
Alan D. Panter, CPA  
William I. Tucker IV, CPA



**ABRAHAM & GAFFNEY, P.C.**  
Certified Public Accountants

3511 Coolidge Road  
Suite 100  
East Lansing, MI 48823  
(517) 351-6836  
FAX: (517) 351-6837

February 10, 2017

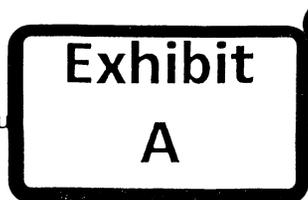
City of Portland  
259 Kent Street  
Portland, MI 48875

We are pleased to confirm our understanding of the services we are to provide the City of Portland for the years ending June 30, 2017, 2018, and 2019. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Portland as of and for the years ending June 30, 2017, 2018, and 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Portland's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Portland's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary comparison schedules for the General and major Special Revenue Funds.
3. Schedule of changes in the City's Net Pension Liability and Related Ratios.
4. Schedule of Employer Pension Contributions.

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Portland's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Combining statements for nonmajor funds.
2. Combining statements for fiduciary funds.
3. Individual fund financial statements for the component unit Downtown Development Au



7 The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Miscellaneous Statistical Data.

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City of Portland and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Portland's financial statements. Our report will be addressed to the City Council of the City of Portland. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Portland is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

### **Audit Procedures - General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures - Internal Controls**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

### **Audit Procedures - Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Portland's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Other Services**

We will also assist in preparing the financial statements and related notes of City of Portland in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. Further, you agree to oversee the nonaudit services we provide by designating an individual, preferably from Senior Management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

## Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide copies of our reports to the City of Portland; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Abraham & Gaffney, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Regulatory Agencies or designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Abraham & Gaffney, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a Regulatory Agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs such as report reproduction, word processing, postage, travel, copies, telephone, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The fees are detailed as follows:

| <u>Year Ending<br/>June 30,</u> | <u>City Financial<br/>Audit</u> | <u>Downtown<br/>Development<br/>Authority</u> | <u>Total Not-<br/>to-Exceed</u> |
|---------------------------------|---------------------------------|---|---------------------------------|
| 2017                            | \$ 15,500                       | \$ 1,300                                      | \$ 16,800                       |
| 2018                            | 15,800                          | 1,350   | 17,150                          |
| 2019                            | 16,100                          | 1,400   | 17,500                          |

This engagement is to provide the City with auditing services, rather than accounting services. The cost schedule detailed above assumes that extensive journal entries to adjust the accounting records (i.e., bookkeeping) will not be required as part of the audit process. If either client or auditor proposed journal entries are extensive and required in order for the financial statements to be fairly presented in accordance with generally accepted accounting principles, we will discuss this situation with you and arrive at an agreed to cost for this additional services prior to incurring significant costs.

If circumstances are encountered, such as significant areas not being ready for audit that delay or disrupt fieldwork, or those issues listed above we will discuss them with you and negotiate additional billings. While we do not expect that there will be additional billings in any audit year, because of the discounted fee that is being proposed it is important that the City adhere to the agreed-upon audit schedule - allowing us to conduct the audit as efficiently as possible.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

To ensure that Abraham & Gaffney, P.C.'s independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The cost schedule detailed above assumes that a Single Audit will not be required. If, in any year, a Single Audit is required, the City will be billed an additional amount of \$2,000. For purposes of pricing the Single Audit, the fee quoted here assumes the City will have one major federal program. If additional major federal programs are required to be audited under the Single Audit Act in any given year, there will be an additional charge of \$1,500 per additional major federal program audited. If a Single Audit is necessary in any of the above years, we will revise the engagement letter accordingly.

The fees are firm prices assuming the City records are in reasonable condition and that we are provided reasonable City staff assistance. If our team members spend more hours than the projected hours detailed above which are not due to unusual circumstances (i.e., unrecorded accruals, unbalanced records, inadequate staff assistance, etc.) then we will not bill for any amounts over the audit cost estimate. If unusual circumstances are encountered, we will discuss them with you prior to performing any additional services.

This estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. We understand we will be provided balanced records for each fund and that all accounts will be reconciled. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2014 peer review and letter of comment accompanies this letter.

If any dispute arises in connection with the performance of our services under this agreement, or any other services we may perform, either party may, upon written notice to the other party, request facilitated mediation. Such mediation shall be assisted by a neutral facilitator acceptable to both parties and shall require the best efforts of the parties to discuss with each other in good faith their respective positions and, respecting their different interests, to finally resolve such dispute. Facilitated mediation shall conclude within 60 days from receipt of the written notice unless extended by mutual agreement.

In the event the aforementioned difference cannot be resolved by facilitated mediation (or the parties agree to waive that process) then such dispute shall be settled by arbitration. Arbitration shall be administered by and follow the rules of the American Arbitration Association (AAA) unless otherwise agreed upon by the parties.

Each party may disclose any facts to the other party, the facilitator, or the arbitrator, which it, in good faith, considers necessary to resolve the difference. However, all such disclosures will be deemed in furtherance of settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. The facilitator or the arbitrator shall not act as a witness for either party in any subsequent proceedings between the parties. Neither the facilitator nor arbitrator shall have authority to award non-monetary or equitable relief, and any monetary award shall not include punitive damages. An award issued by arbitration may be confirmed by any federal or state court of competent jurisdiction. All costs of any facilitated proceedings shall be shared equally by both parties. If arbitration is required, all reasonable costs, of both parties, as determined by the arbitrator, shall be borne entirely by the non-prevailing party.

Our audit engagement ends on delivery of our audit reports. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We appreciate the opportunity to be of service to the City of Portland and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

*Abraham & Gaffney, P.C.*

ABRAHAM & GAFFNEY, P.C.  
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the City of Portland.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 17-17**

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT  
TO CITY BOARDS AND COMMISSIONS**

**WHEREAS**, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

**WHEREAS**, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Board of Review

-Doug Logel Sr. to a term expiring December 2017

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council confirms the Mayor's appointment as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2017

Monique I. Miller, City Clerk

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, February 6, 2017

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk; Police Officer Phil Gerhardt

Guests: Kathy Parsons; Cory Grimminck, Librarian for the Portland District Library; Tom Teitsma & Family; Denise Barnes; Karen Bota of the Sentinel Standard

The meeting was called to order at 7:00 P.M. by Mayor Pro-Tem VanSlambrouck with the Pledge of Allegiance led by Tom Teitsma

Motion by Fitzsimmons, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman stated that the Grand River Water Trail Meeting held on January 26, 2017 at City Hall was a very well attended event with meaningful discussion.

Officer Star Thomas was recently promoted to Sergeant of the Portland Police Department. City Manager Gorman stated that he is pleased with the promotion; she is a good fit for the position.

The City Council Goal Workshop was held on January 30, 2017 in order to discuss the vision/direction for the upcoming Fiscal Year budget preparation. One of the topics discussed was exploring the implementation of curb side recycling. A survey was distributed via Facebook and has been posted to the City's website in order to get input from the community. Current results of the survey show overwhelming support for the implementation of curb side recycling.

City Manager Gorman stated the City is accepting for a Wastewater Treatment Plant Operator. Many applications have been received. More information is available on the City's website.

Under Presentations, Tom Teitsma was honored for his retirement after 27 years of service to the Portland Police Department. Mayor Barnes read a message from Sheriff Dale Miller of the Ionia County Sheriff's Department and presented him with a proclamation on behalf of the City Council.

Cory Grimminck, Librarian for the Portland District Library, presented the library's 2015-2016 Annual Report.

City Manager Gorman noted, as an extension of his City Manager Report, that the Planning Commission will meet on Wednesday, February 8, 2017 to consider a proposed rezoning (from residential to commercial) to the property located at 260 W. Grand River near Pleasant Street (34-300-050-000-015-

00) and the property located at 135 Water Street (34-300-250-000-490-00) as requested by Jim Hilligan for his proposed development of the ConfluxCity Brewing Co.

Under New Business, the Council considered Resolution 17-05 to approve a contract with AT&T for telephone service. The City had its phone service under a State of Michigan MiDEAL contract with AT&T but AT&T has been removed from the MiDEAL program. City staff is researching other options, but recommends the City enter into a limited one year contract with AT&T in order to fully explore other viable long-term options. City staff recommends the City Council approve the one year contract with AT&T for approximately \$13,000.00 per year.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 17-05 approving, authorizing, and directing the Mayor to sign a contract with AT&T for telephone service.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-06 to approve a contractual rate increase for residential trash pickup provided by Granger Container Service. Granger Container Service has requested a CPI adjustment for the coming year at 2.1% based on the Consumer Price Index from the U.S. Bureau of Labor Statistics.

Mayor Barnes asked when the contract with Granger Container Service is due to expire.

City Manager Gorman stated that the contract will expire at the end of 2017 and will be open for renegotiation and RFP's. He added that Granger provides a quality service.

There was continued discussion regarding the recycling issue and whether recycling center should be maintained if curb side recycling is implemented. There are costs associated with upkeep and maintenance of the recycling center. It is also in need of a concrete pad for the containers to set on.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 17-06 approving a contractual rate increase for Residential Trash Pickup.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 17-07 to approve Bill No. 7 in the amount of \$85,704.94 to MDOT for work performed on the Kent Street Improvement Project. The City Engineer on the project has reviewed Bill No. 7 and is recommending its payment.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 17-07 approving Bill No. 7 to the Michigan Department of Transportation for work performed on the Kent Street Improvement Project.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-08 to approve a contract with WOW! Business for phone lines for the Police and Ambulance Departments. The City had its phone service under a State of Michigan

MiDEAL contract with AT&T but AT&T has been removed from the MiDEAL program. Through Resolution 17-05 the Council approved the contract with AT&T for various City phone lines, excluding the Police and Ambulance Departments. The Police and Ambulance Departments, along with the Portland Area Fire Authority, have an opportunity to upgrade phone equipment and other services by entering into a 3-year contract with WOW! Business.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 17-08 approving, authorizing, and directing the Mayor to sign a contract with WOW! Business for the Police and Ambulance Department.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-09 to approve an agreement with CORE Technology for the Police Department in order to update and convert the current reporting system in the amount of \$7,500.00. The current reporting system is used for LEIN (Law Enforcement Information Network), SOS (Secretary of State), and reporting of incidents and reports.

Motion by Baldyga, supported by Johnston, to approve Resolution 17-09 approving, authorizing, and directing the Mayor to sign an agreement with CORE Technology for the Police Department.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 17-10 to approve the Michigan Main Street Program Community Requirements and Expectations Agreement for the purpose of setting forth the requirements and expectations for the Local Main Street Program pursuant to its designation as a Master Michigan Main Street Community and pursuant to the contractual arrangement between the Michigan Main Street Program and the National Trust for Historic Preservation. The City of Portland is a designated community that has successfully completed all of the requirements and expectations at the selected level and has been accredited by the Michigan Main Street Program.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 17-10 approving the Michigan Main Street Program Community Requirements and Expectations Agreement.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on January 16, 2017 and the City Council Goal Session held on January 30, 2017, payment of invoices in the amount of \$142,114.18 and payroll in the amount of \$110,795.35 for a total of \$252,909.53. There were no purchase orders over \$5,000.00.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that the Daddy/Daughter Dance will be held at the KC Hall on Wednesday, February 22, 2017 and Thursday, February 23, 2017. Due to its overwhelming success the event was changed to two nights. Limited to 135 couples each night.

The next Council meeting will be held Tuesday, February 21, 2017 due to Presidents Day.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated that the VFW held a Burger Night Fundraiser for the Portland Community Fund. The event was very successful in helping to replenish funds that were depleted after the tornado on June 22, 2015.

Council Member Baldyga commented that the Grand River Water Trail Meeting was a great event. He would like to continue the effort and discussion at a local level. This is a grass roots effort.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:42 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the February 6, 2017 City Council Meeting**

The City Council meeting was called to order by Mayor James E. Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk; Police Officer Phil Gerhardt

**Presentation** - Tom Teitsma was honored for his retirement after 27 years of service to the Portland Police Department.

**Presentation** - Cory Grimminck, Librarian for the Portland District Library, presented the library's 2015-2016 Annual Report.

**Approval of Resolution 17-05** approving, authorizing, and directing the Mayor to sign a contract with AT&T for telephone service.

All in favor. Adopted.

**Approval of Resolution 17-06** approving a contractual rate increase for Residential Trash Pickup.

All in favor. Adopted.

**Approval of Resolution 17-07** approving Bill No. 7 to the Michigan Department of Transportation for work performed on the Kent Street Improvement Project.

All in favor. Adopted.

**Approval of Resolution 17-08** approving, authorizing, and directing the Mayor to sign a contract with WOW! Business for the Police and Ambulance Department.

All in favor. Adopted.

**Approval of Resolution 17-09** approving, authorizing, and directing the Mayor to sign an agreement with CORE Technology for the Police Department.

All in favor. Adopted.

**Approval of Resolution 17-10** approving the Michigan Main Street Program Community Requirements and Expectations Agreement.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:42 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.  
Monique I. Miller, City Clerk

| VENDOR NAME                  | VENDOR | DESCRIPTION                                    | AMOUNT    |
|------------------------------|--------|--|-----------|
| UNITED STATES POSTAL SERVICE | 00463  | POSTAGE- ELC, WTR, WASTEWATER, GENERAL         | 883.66    |
| SILK SCREEN STUFF PLUS       | MISC   | AMBULANCE SHIRTS/SWEATSHIRTS - AMBULANCE       | 1,739.50  |
| DEANE P JEWETT               | MISC   | SAFETY MEETING - VARIOUS DEPTS                 | 676.17    |
| AECOM TECHNICAL SERVICES     | 01810  | FERC MONITORING - ELECTRIC                     | 3,881.80  |
| ARGUS-HAZCO                  | 02425  | AIR TESTER - ELECTRIC                          | 362.57    |
| AT&T                         | 00686  | PHONE SERVICE - WASTE WTR                      | 347.34    |
| AT&T                         | 00686  | PHONE SERVICE - WASTE WTR                      | 107.95    |
| AT&T                         | 00686  | TELEPHONE SVC - VARIOUS DEPTS                  | 3,354.44  |
| BOBCAT OF LANSING            | 02439  | SERVICE MANUAL - MTR POOL                      | 157.50    |
| BOBCAT OF LANSING            | 02439  | PM SUPPLIES - MTR POOL                         | 92.36     |
| BS&A SOFTWARE                | 00029  | TIME SHEETS FOR SOFTWARE - GENERAL             | 850.00    |
| CENTRAL INTERCONNECT INC.    | 01779  | INSTALL NEW FLAT PANEL SCREEN IN COUNCIL CHAMB | 2,956.96  |
| CENTURYLINK                  | 01567  | PHONE SVC -VARIOUS DEPTS                       | 11.52     |
| CINTAS-725                   | 00083  | UNIFORM AND RUG CLEANING - VARIOUS DEPTS       | 1,115.48  |
| CLARK HILL PLC               | 01422  | LEGAL SERVICE - ECON DEV                       | 1,908.00  |
| CLEAR RATE COMMUNICATIONS    | 02231  | PHONE SVC - CITY HALL                          | 420.81    |
| CONSUMERS ENERGY             | 00095  | GAS SERVICE - VARIOUS DEPTS                    | 3,496.97  |
| COOK BROS EXCAVATING         | 00101  | MARSALLE RD PROJECT - ELECTRIC                 | 45,919.60 |
| DANBY TOWNSHIP               | 00110  | ANNEX AGREEMENT - COMM PROMO                   | 1,630.13  |
| CONSUMERS ENERGY             | 00095  | GAS SERVICE - WTR ELECTRIC                     | 43.28     |
| ELHORN ENGINEERING           | 00139  | EL CHLOR - CARBOY - WATER                      | 509.70    |
| ESSENTIAL TITLE AGENCY LLC   | MISC   | TITLE SEARCH - PARKS                           | 150.00    |
| FAMILY FARM & HOME           | 01972  | 3PK WARNING TRIANGLE - MTR POOL                | 25.99     |
| FAMILY FARM & HOME           | 01972  | GORILLA TAPE - WATER                           | 11.98     |
| FAMILY FARM & HOME           | 01972  | BOLTS, NUTS, WASHERS - MTR POOL                | 10.56     |
| FIRE PROS, INC.              | 00151  | FIRE EXTINGUISHER INSPECTION - WASTE WTR       | 45.00     |
| FIRE PROS, INC.              | 00151  | FIRE EXTINGUISHER INSPC - WATER                | 162.00    |
| FIRE PROS, INC.              | 00151  | SPRINKLER INSPEC - ELECTRIC                    | 155.75    |
| FIRE PROS, INC.              | 00151  | NEW EXTINGUISHER - ELECTRIC                    | 218.00    |

| VENDOR NAME                        | VENDOR | DESCRIPTION                                    | AMOUNT   |
|------------------------------------|--------|--|----------|
| FIRE PROS, INC.                    | 00151  | FIRE EXTINGUISHER INSPECTION - MTR POOL        | 115.50   |
| FLEIS & VANDENBRINK                | 00153  | KENT ST CONSTRUCTION ENGINEERING - MAJ STS, WT | 2,811.10 |
| FLEIS & VANDENBRINK                | 00153  | PASER STUDY UPDATE - MAJ STS, LOC STS          | 211.50   |
| FLEIS & VANDENBRINK                | 00153  | CLEAN UP COSTS - ELECTRIC                      | 825.50   |
| FOSTER BLUE WATER OIL, LLC         | 02301  | DIESEL FUEL - MTR POOL                         | 303.10   |
| FREDRICKSON SUPPLY LLC             | 02104  | KANGFLEX HOSE - MTR POOL                       | 577.25   |
| GRANGER CONTAINER SERVICE          | 00175  | REFUSE SERVICE - REFUSE                        | 7,777.23 |
| GRANGER CONTAINER SERVICE          | 00175  | REFUSE SERVICE - POLICE, COMM PROMO, ELECTRIC  | 152.58   |
| GRANGER CONTAINER SERVICE          | 00175  | REFUSE - WASTE WTR                             | 152.58   |
| GRANGER CONTAINER SERVICE          | 00175  | REFUSE - CEM, PARKS, MTR POOL                  | 374.26   |
| GRANGER CONTAINER SERVICE          | 00175  | RECYCLING- REFUSE                              | 3,044.25 |
| GROSS MACHINE SHOP                 | 00180  | REPAIR LEAF BLOWER - PARKS                     | 550.00   |
| INTERSTATE BILLING SVC             | 00202  | MAG BEACON - MTR POOL                          | 117.69   |
| IONIA OCCUPATIONAL HEALTH SERVICES | 02275  | HEP B VAC - AMB                                | 50.00    |
| I.T. RIGHT                         | 02440  | SERVER - POLICE                                | 3,089.00 |
| KEUSCH SUPER SERVICE               | 00228  | REPLACE REAR BRAKES - ELECTRIC                 | 392.68   |
| LANSING UNIFORM COMPANY            | 00962  | BADGE - POLICE                                 | 110.00   |
| MCFADDEN LAW OFFICE PLLC           | 02299  | JANUARY LEGAL SERVICE - POLICE                 | 34.50    |
| MICTA                              | 01536  | DUES - GENERAL                                 | 100.00   |
| MHR BILLING                        | 01780  | BILLING SERVICE - AMBULANCE                    | 1,620.00 |
| MICHIGAN MUNICIPAL LEAGUE          | 00285  | MEMBERSHIP - GENERAL                           | 2,925.00 |
| MINE SAFETY APPLIANCE CO, LLC      | MISC   | OXYGEN REPLACEMENT SENSOR - WASTE WTR          | 456.46   |
| MORTON SALT INC.                   | 02436  | SALT - MAJ STS, LOC STS                        | 2,779.47 |
| MPARKS                             | MISC   | CONFERENCE - PARKS                             | 400.00   |
| MUNICIPAL INSPECTION SERVICES      | 00323  | NON BUSINESS PERMITS - GENERAL                 | 6,591.00 |
| MUNICIPAL SUPPLY CO.               | 00324  | SUPPLIES - ELECTRIC                            | 195.00   |
| MUNICIPAL SUPPLY CO.               | 00324  | GLOVES - WATER                                 | 611.30   |
| NATIONAL SAFETY COMPLIANCE         | 01958  | MICHIGAN LABOR LAW POSTERS - VARIOUS DEPTS     | 74.70    |
| PLEUNE SERVICE COMPANY INC.        | 00741  | SERVICE HVAC - ELECTRIC                        | 278.00   |

| VENDOR NAME                       | VENDOR | DESCRIPTION                                     | AMOUNT    |
|-----------------------------------|--------|---|-----------|
| POLYDYNE INC.                     | 02196  | CLARIFLOC - WASTE WTR                           | 1,741.50  |
| PORTLAND TOWNSHIP TREASURER       | 00371  | ANNEXATION AGREEMENT - COMM PROMO               | 17,643.16 |
| POWER LINE SUPPLY COMPANY         | 00389  | FUSES - ELECTRIC                                | 480.66    |
| PRIORITY HEALTH                   | MISC   | AMBULANCE REFUNDS - AMBULANCE                   | 170.00    |
| PURITY CYLINDER GASES, INC.       | 00380  | OXYGEN - AMBULANCE                              | 60.70     |
| PURITY CYLINDER GASES, INC.       | 00380  | OXYGEN - AMBULANCE                              | 60.70     |
| RCP                               | 02265  | FRAME KIT - POLICE                              | 70.00     |
| SENTINEL-STANDARD, INC.           | 00212  | LEGAL NOTICE - CODE                             | 114.00    |
| DOUGLAS SHERMAN                   | 00414  | CONFERENCE EXPENSES - WASTE WTR                 | 116.30    |
| DOUGLAS SHERMAN                   | 00414  | COMMERCIAL LICENSE REIMB - WASTE WTR            | 78.00     |
| SIGNATURE FORD, L-M               | 01854  | 2017 FORD POLICE INTERCEPTOR UTILITY AWD - MTR  | 29,348.00 |
| ROD SMITH                         | 02317  | CLOTHING ALLOWANCE - WATER                      | 50.99     |
| STAPLES BUSINESS ADVANTAGE        | 00426  | SUPPLIES - VARIOUS DEPTS                        | 618.99    |
| TOM'S FOOD CENTER                 | 00452  | SUPPLIES - VARIOUS DEPTS                        | 476.79    |
| UNITED HEALTH CARE/UMR            | MISC   | AMBULANCE REFUND - AMBULANCE                    | 119.72    |
| UTILITIES INSTRUMENTATION SERVICE | 02339  | LABOR FOR TROUBLESHOOTING AND REPAIRS AT WELLHO | 1,040.00  |
| VERMEER MIDWEST                   | MISC   | BLADE SHARPENING - MTR POOL                     | 58.00     |
| LITE'S PLUS                       | 00243  | ENERGY SMART - ELECTRIC                         | 120.00    |
| PORTLAND PUBLIC SCHOOLS           | 00370  | ENERGY SMART - ELECTRIC                         | 1,125.65  |
| TOM'S FOOD CENTER                 | 00452  | ENERGY SMART - ELECTRIC                         | 1,262.83  |
| FRED KRAMER                       | 00564  | OFFICIALS - REC                                 | 100.00    |
| TIM STOPZYNSKI                    | 02438  | OFFICIALS - REC                                 | 200.00    |
| MARCO WILLIAMS                    | 02393  | OFFICIALS - REC                                 | 200.00    |
| DONALD CHUBB                      | 01799  | OFFICIALS - REC                                 | 200.00    |
| MIKE FULLER                       | 01801  | OFFICIALS - REC                                 | 200.00    |
| MARCEL MILLER                     | 02245  | OFFICIALS - REC                                 | 100.00    |
| MAURICE LITTLEJOHN                | 02442  | OFFICIALS - REC                                 | 125.00    |
| JODI WOODMAN                      | 02006  | OFFICIALS - REC                                 | 80.00     |
| MANDY SIMON                       | 02084  | OFFICIALS - REC                                 | 100.00    |

Date: 02/17/17

CITY OF PORTLAND INVOICE REGISTER

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| VENDOR NAME       | VENDOR | DESCRIPTION        | AMOUNT       |
|-------------------|--------|--------------------|--------------|
| BRANDON SCHEURER  | 02394  | SCOREKEEPERS - REC | 71.00        |
| OWEN RUSSELL      | 02249  | SCOREKEEPERS - REC | 28.00        |
| HANNAH DENSMORE   | 02300  | SCOREKEEPERS - REC | 56.00        |
| NATHANIEL LEAHY   | 02424  | SCOREKEEPERS - REC | 30.00        |
| LAUREN RUSSELL    | 02134  | SCOREKEEPERS - REC | 28.00        |
| GRAHAM WOHLSCHEID | 02423  | SCOREKEEPERS - REC | 30.00        |
| AARON MARTIN      | 02443  | SCOREKEEPERS - REC | 15.00        |
| Total:            |        |                    | \$164,283.66 |

**BI-WEEKLY  
WAGE REPORT  
February 13, 2017**

| DEPARTMENT       | GROSS EARNINGS<br>CURRENT PAY | GROSS EARNINGS<br>YEAR-TO-DATE | SOCIAL SECURITY &<br>FRINGE BENEFITS<br>CURRENT PAY | SOCIAL SECURITY &<br>FRINGE BENEFITS<br>YEAR-TO-DATE | TOTAL CURRENT<br>PAYROLL | GRAND TOTAL<br>YEAR-TO-DATE |
|------------------|-------------------------------|--------------------------------|---|--|--------------------------|-----------------------------|
| GENERAL ADMIN.   | 8,197.69                      | 146,964.60                     | 3,711.46  | 53,262.88  | 11,909.15                | 200,227.48                  |
| ASSESSOR         | 810.56                        | 18,183.72                      | 62.50   | 1,397.90   | 873.06                   | 19,581.62                   |
| CEMETERY         | 1,243.62                      | 45,748.72                      | 1,243.87  | 19,245.09  | 2,487.49                 | 64,993.81                   |
| POLICE           | 12,126.55                     | 273,427.84                     | 4,540.29  | 81,693.35  | 16,666.84                | 355,121.19                  |
| CODE ENFORCEMENT | 610.19                        | 12,443.37                      | 643.29  | 5,725.90   | 1,253.48                 | 18,169.27                   |
| PARKS            | 775.89                        | 44,349.51                      | 826.79  | 12,424.39  | 1,602.68                 | 56,773.90                   |
| INCOME TAX       | 1,763.33                      | 32,874.33                      | 2,233.20  | 23,860.58  | 3,996.53                 | 56,734.91                   |
| MAJOR STREETS    | 3,490.57                      | 59,295.34                      | 3,542.96  | 40,116.42  | 7,033.53                 | 99,411.76                   |
| LOCAL STREETS    | 3,390.46                      | 49,054.04                      | 3,902.74  | 28,260.67  | 7,293.20                 | 77,314.71                   |
| RECREATION       | 1,555.40                      | 19,319.18                      | 910.14  | 8,431.48   | 2,465.54                 | 27,750.66                   |
| AMBULANCE        | 11,330.94                     | 196,811.84                     | 4,003.99  | 46,609.12  | 15,334.93                | 243,420.96                  |
| DDA              | 1,600.00                      | 23,201.64                      | 123.36  | 10,320.67  | 1,723.36                 | 33,522.31                   |
| ELECTRIC         | 15,618.46                     | 313,219.57                     | 16,262.18   | 166,899.46   | 31,880.64                | 480,119.03                  |
| WASTEWATER       | 9,137.66                      | 176,426.40                     | 9,691.93  | 107,811.07   | 18,829.59                | 284,237.47                  |
| WATER            | 4,412.54                      | 83,871.60                      | 3,349.00  | 41,963.07  | 7,761.54                 | 125,834.67                  |
| MOTOR POOL       | 2,231.91                      | 42,455.19                      | 2,732.84  | 26,588.79  | 4,964.75                 | 69,043.98                   |
| <b>TOTALS:</b>   | <b>78,295.77</b>              | <b>1,537,646.89</b>            | <b>57,780.54</b>                                    | <b>674,610.84</b>                                    | <b>136,076.31</b>        | <b>2,212,257.73</b>         |

BI-WEEKLY CASH BALANCE ANALYSIS  
AS OF 2/16/17  
MEETING DATE 2/21/17

| Fund              | Description                             | Beginning<br>Balance<br>2/3/17 | Total<br>Cash in | Total<br>Cash out | Cash<br>Balance<br>2/16/17 | Time<br>Certificates | Ending<br>Balance<br>2/16/17 |
|-------------------|---|--------------------------------|------------------|-------------------|----------------------------|----------------------|------------------------------|
| 101               | GENERAL FUND                            | 2,119,609.81                   | 122,285.21       | (175,736.29)      | 2,066,158.73               | 235,000.00           | 2,301,158.73                 |
| 105               | INCOME TAX FUND                         | 96,474.28                      | 20,599.84        | (15,990.24)       | 101,083.88                 | 10,000.00            | 111,083.88                   |
| 150               | CEMETERY PERPETUAL CARE FUND            | 36,517.20                      | -                | -                 | 36,517.20                  |                      | 36,517.20                    |
| 202               | MAJOR STREETS FUND                      | 220,388.00                     | 7,033.53         | (84,319.67)       | 143,101.86                 |                      | 143,101.86                   |
| 203               | LOCAL STREETS FUND                      | 140,949.17                     | 7,296.43         | (20,405.64)       | 127,839.96                 |                      | 127,839.96                   |
| 208               | RECREATION FUND                         | 1,011.64                       | 18,163.54        | (8,491.02)        | 10,684.16                  |                      | 10,684.16                    |
| 210               | AMBULANCE FUND                          | 91,489.03                      | 16,199.58        | (43,289.46)       | 64,399.15                  |                      | 64,399.15                    |
| 245               | MSHDA LOFT FUND                         | -                              | -                | -                 | -                          |                      | -                            |
| 248               | DDA FUND                                | 161,148.43                     | 1,813.33         | (3,700.26)        | 159,261.50                 |                      | 159,261.50                   |
| 404               | CAPITAL IMPROVEMENT-RED MILL PAVILION   | 3,362.25                       | -                | -                 | 3,362.25                   |                      | 3,362.25                     |
| 405               | WELLHEAD IMPROVEMENT FUND               | -                              | -                | -                 | -                          |                      | -                            |
| 406               | CAPITAL IMPROVEMENT FUND-STREET PROJECT | -                              | -                | -                 | -                          |                      | -                            |
| 520               | REFUSE SERVICE FUND                     | 21,505.32                      | 3,681.78         | (2,612.25)        | 22,574.85                  |                      | 22,574.85                    |
| 582               | ELECTRIC FUND                           | 223,745.55                     | 207,777.93       | (128,766.55)      | 302,756.93                 | 530,000.00           | 832,756.93                   |
| 590               | WASTEWATER FUND                         | (69,419.47)                    | 70,365.18        | (109,688.63)      | (108,742.92)               |                      | (108,742.92)                 |
| 591               | WATER FUND                              | 32,072.79                      | 29,461.12        | (40,813.67)       | 20,720.24                  | 420,000.00           | 440,720.24                   |
| 661               | MOTOR POOL FUND                         | 21,534.23                      | 28,746.92        | (19,574.85)       | 30,706.30                  |                      | 30,706.30                    |
| 703               | CURRENT TAX FUND                        | 57,110.22                      | 189,714.35       | -                 | 246,824.57                 |                      | 246,824.57                   |
| TOTAL - ALL FUNDS |   | 3,157,498.45                   | 723,138.74       | (653,388.53)      | 3,227,248.66               | 1,195,000.00         | 4,422,248.66                 |
|                   |   |                                |                  |                   | ELECTRIC-RESTRICTED CASH   | 369,418.00           | 369,418.00                   |
|                   |   |                                |                  |                   | CUSTOMER DEPOSIT CD        | 170,000.00           | 170,000.00 *                 |
|                   |   |                                |                  |                   | PERPETUAL CARE CD          | 130,000.00           | 130,000.00                   |
|                   |   |                                |                  |                   | INCOME TAX SAVINGS         | 336,787.89           | 336,787.89                   |
|                   |   |                                |                  |                   | ELECTRIC-PRIN & INT ESCROW | 182,417.86           | 182,417.86                   |
|                   |   |                                |                  |                   | WASTEWATER DEBT ESCROW     | 202,436.71           | 202,436.71                   |
|                   |   |                                |                  |                   | WASTEWATER REPAIR ESCROW   | 74,208.42            | 74,208.42                    |
|                   |   |                                |                  |                   | DDA-PRIN & INT ESCROW      | 486.76               | 486.76                       |
|                   |   |                                |                  |                   |                            |                      | <u>5,888,004.30</u>          |

\*Customer Deposit Breakdown

|            |                   |
|------------|-------------------|
| Electric   | 128,000.00        |
| Wastewater | 21,000.00         |
| Water      | 21,000.00         |
|            | <u>170,000.00</u> |

User: KRISTINA

DB: Portland

PERIOD ENDING 01/31/2017

| GL NUMBER               | DESCRIPTION                            | 2016-17<br>AMENDED BUDGET | YTD BALANCE  |            | ACTIVITY FOR<br>MONTH 01/31/2017<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE |            | % BDGT<br>USED |
|-------------------------|--|---------------------------|--------------|------------|---|----------------------|------------|----------------|
|                         |  |                           | NORMAL       | (ABNORMAL) |   | NORMAL               | (ABNORMAL) |                |
| Fund 101 - GENERAL FUND |  |                           |              |            |   |                      |            |                |
| Revenues                |  |                           |              |            |   |                      |            |                |
| 101-000-402.000         | REAL PROPERTY TAXES                    | 1,005,336.00              | 972,143.31   |            | 1,069.07  | 33,192.69            |            | 96.70          |
| 101-000-428.000         | PILOT-GOLDEN BRIDGE MANOR              | 1,200.00                  | 1,625.18     |            | 0.00  | (425.18)             |            | 135.43         |
| 101-000-445.000         | PENALTY & INTEREST                     | 4,500.00                  | 2,265.86     |            | 774.37  | 2,234.14             |            | 50.35          |
| 101-000-445.022         | 1994A SPEC ASSESS - INTEREST           | 0.00                      | 16.45        |            | 0.00  | (16.45)              |            | 100.00         |
| 101-000-447.000         | TAX COLLECTION FEES                    | 43,000.00                 | 37,489.85    |            | 4,356.45  | 5,510.15             |            | 87.19          |
| 101-000-448.000         | SPECIAL ASSESSMENT FEES                | 0.00                      | 26.36        |            | 0.00  | (26.36)              |            | 100.00         |
| 101-000-451.000         | BUSINESS PERMITS                       | 200.00                    | 100.00       |            | 100.00  | 100.00               |            | 50.00          |
| 101-000-453.000         | CABLE TV FEES                          | 30,000.00                 | 15,395.85    |            | 0.00  | 14,604.15            |            | 51.32          |
| 101-000-455.000         | TRAILER FEES                           | 1,500.00                  | 252.00       |            | 42.00   | 1,248.00             |            | 16.80          |
| 101-000-476.000         | NON-BUSINESS PERMITS                   | 0.00                      | (903.00)     |            | (2,411.00)  | 903.00               |            | 100.00         |
| 101-000-490.000         | PREPAID UTILITY BILLS-EL,WA,WW         | 0.00                      | 0.01         |            | 0.01  | (0.01)               |            | 100.00         |
| 101-000-543.000         | ACT 302 POLICE TRAINING GRANT          | 900.00                    | 613.50       |            | 0.00  | 286.50               |            | 68.17          |
| 101-000-570.000         | LIQUOR FEES                            | 3,100.00                  | 3,181.20     |            | 0.00  | (81.20)              |            | 102.62         |
| 101-000-573.000         | LOCAL COMM. STABILIZATION SHARE APPROP | 15,856.00                 | 74,442.18    |            | 0.00  | (58,586.18)          |            | 469.49         |
| 101-000-575.000         | REVENUE SHARING-CONST SALES            | 307,996.00                | 155,500.00   |            | 0.00  | 152,496.00           |            | 50.49          |
| 101-000-576.000         | REVENUE SHARING-STAT SALES             | 106,226.00                | 53,133.00    |            | 0.00  | 53,093.00            |            | 50.02          |
| 101-000-577.000         | CONTRIBUTION FROM STATE -GRANT         | 5,000.00                  | 5,000.00     |            | 5,000.00  | 0.00                 |            | 100.00         |
| 101-000-620.000         | PBT TESTING FEES                       | 5,000.00                  | 2,562.00     |            | 180.00  | 2,438.00             |            | 51.24          |
| 101-000-623.000         | TRANSCRIPT FEES                        | 1,000.00                  | 1,099.10     |            | 340.31  | (99.10)              |            | 109.91         |
| 101-000-624.000         | MISCELLANEOUS FEES                     | 200.00                    | 23.08        |            | 0.00  | 176.92               |            | 11.54          |
| 101-000-628.000         | ADMINISTRATIVE CHARGES                 | 318,857.00                | 186,109.00   |            | 26,587.00   | 132,748.00           |            | 58.37          |
| 101-000-630.000         | CEMETERY LOT SALES                     | 3,500.00                  | (637.50)     |            | 600.00  | 4,137.50             |            | (18.21)        |
| 101-000-633.000         | CEMETERY CARE FEES                     | 4,000.00                  | 3,447.00     |            | 0.00  | 553.00               |            | 86.18          |
| 101-000-634.000         | GRAVE OPENING FEES                     | 10,000.00                 | 3,780.00     |            | 425.00  | 6,220.00             |            | 37.80          |
| 101-000-656.000         | DISTRICT COURT FINES                   | 10,000.00                 | 7,148.50     |            | 1,877.68  | 2,851.50             |            | 71.49          |
| 101-000-661.000         | PARKING FINES                          | 2,400.00                  | 1,290.00     |            | 770.00  | 1,110.00             |            | 53.75          |
| 101-000-662.000         | DRUG FORFEITURE MONEY                  | 1,000.00                  | 23,545.92    |            | 0.00  | (22,545.92)          | 2,354.59   |                |
| 101-000-663.000         | MISCELLANEOUS FINES                    | 1,500.00                  | 1,576.00     |            | 205.00  | (76.00)              |            | 105.07         |
| 101-000-664.000         | SEX OFFENDER REGISTRATION FEES         | 0.00                      | 50.00        |            | 50.00   | (50.00)              |            | 100.00         |
| 101-000-665.000         | INTEREST INCOME                        | 100.00                    | 0.00         |            | 0.00  | 100.00               |            | 0.00           |
| 101-000-665.002         | INTEREST INCOME-PERPETUAL CARE         | 200.00                    | 0.00         |            | 0.00  | 200.00               |            | 0.00           |
| 101-000-667.000         | RENTAL INCOME                          | 1,000.00                  | 700.00       |            | 335.00  | 300.00               |            | 70.00          |
| 101-000-676.003         | DONATIONS-DOG PARK                     | 1,100.00                  | 1,381.38     |            | 0.00  | (281.38)             |            | 125.58         |
| 101-000-676.006         | DONATION - PARKS                       | 1,500.00                  | 0.00         |            | 0.00  | 1,500.00             |            | 0.00           |
| 101-000-677.000         | MOWING/STUMP/SNOW REMOVAL              | 750.00                    | 0.00         |            | 0.00  | 750.00               |            | 0.00           |
| 101-000-678.002         | REIMBURSEMENTS-AMBULANCE COLL.         | 0.00                      | 598.60       |            | 598.60  | (598.60)             |            | 100.00         |
| 101-000-678.005         | REIMBURSEMENTS-INSURANCE AND WC        | 6,500.00                  | 1,147.67     |            | 0.00  | 5,352.33             |            | 17.66          |
| 101-000-678.006         | REIMBURSEMENTS- MISCELLANEOUS          | 14,146.00                 | 23,551.80    |            | 8,442.65  | (9,405.80)           |            | 166.49         |
| 101-000-678.007         | REIMBURSEMENTS-PAMA                    | 1,250.00                  | 1,520.40     |            | 0.00  | (270.40)             |            | 121.63         |
| 101-000-683.022         | 1994A SPEC ASSESS - PRINCIPAL          | 0.00                      | 200.03       |            | 0.00  | (200.03)             |            | 100.00         |
| 101-000-694.000         | SALE OF LAND                           | 10,565.00                 | 10,565.00    |            | 0.00  | 0.00                 |            | 100.00         |
| 101-000-699.582         | TRANSFER FROM ELECTRIC (IN LIEU        | 50,037.00                 | 0.00         |            | 0.00  | 50,037.00            |            | 0.00           |
| 101-000-699.590         | TRANS FROM WASTEWATER (IN LIEU O       | 31,764.00                 | 0.00         |            | 0.00  | 31,764.00            |            | 0.00           |
| 101-000-699.591         | TRANSFER FROM WATER (IN LIEU OF        | 32,009.00                 | 0.00         |            | 0.00  | 32,009.00            |            | 0.00           |
| TOTAL REVENUES          |  | 2,033,192.00              | 1,589,939.73 |            | 49,342.14   | 443,252.27           |            | 78.20          |

PERIOD ENDING 01/31/2017

| GL NUMBER                      | DESCRIPTION            | 2016-17<br>AMENDED BUDGET | YTD BALANCE<br>01/31/2017<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 01/31/2017<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|--------------------------------|------------------------|---------------------------|--|---|---|----------------|
| Fund 101 - GENERAL FUND        |                        |                           |  |   |   |                |
| Expenditures                   |                        |                           |  |   |   |                |
| 100                            | COUNCIL                | 142,968.00                | 65,827.67                                      | 159.25  | 77,140.33                                 | 46.04          |
| 101                            | COMMUNITY PROMOTIONS   | 278,631.00                | 162,873.17                                     | 33,804.79   | 115,757.83                                | 58.45          |
| 172                            | CITY MANAGER           | 137,729.00                | 69,470.76                                      | 14,882.66   | 68,258.24                                 | 50.44          |
| 191                            | ELECTIONS              | 9,756.00                  | 4,364.88                                       | 18.00   | 5,391.12                                  | 44.74          |
| 201                            | GENERAL ADMINISTRATION | 324,346.00                | 194,255.30                                     | 29,965.11   | 130,090.70                                | 59.89          |
| 209                            | ASSESSING              | 42,243.00                 | 20,584.55                                      | 4,169.03  | 21,658.45                                 | 48.73          |
| 265                            | CITY HALL              | 68,969.00                 | 29,611.26                                      | 3,923.82  | 39,357.74                                 | 42.93          |
| 276                            | CEMETERY               | 132,670.00                | 72,737.09                                      | 7,165.43  | 59,932.91                                 | 54.83          |
| 301                            | POLICE                 | 692,807.00                | 386,306.56                                     | 85,002.01   | 306,500.44                                | 55.76          |
| 371                            | CODE ENFORCEMENT       | 45,374.00                 | 17,782.26                                      | 2,673.98  | 27,591.74                                 | 39.19          |
| 728                            | ECONOMIC DEVELOPMENT   | 6,460.00                  | 15,365.73                                      | 2,435.17  | (8,905.73)                                | 237.86         |
| 751                            | PARKS                  | 158,742.00                | 99,758.12                                      | 6,900.33  | 58,983.88                                 | 62.84          |
| TOTAL EXPENDITURES             |                        | 2,040,695.00              | 1,138,937.35                                   | 191,099.58  | 901,757.65                                | 55.81          |
| Fund 101 - GENERAL FUND:       |                        |                           |  |   |   |                |
| TOTAL REVENUES                 |                        | 2,033,192.00              | 1,589,939.73                                   | 49,342.14   | 443,252.27                                | 78.20          |
| TOTAL EXPENDITURES             |                        | 2,040,695.00              | 1,138,937.35                                   | 191,099.58  | 901,757.65                                | 55.81          |
| NET OF REVENUES & EXPENDITURES |                        | (7,503.00)                | 451,002.38                                     | (141,757.44)  | (458,505.38)                              | 6,010.96       |

User: KRISTINA

DB: Portland

PERIOD ENDING 01/31/2017

| GL NUMBER                                | DESCRIPTION | 2016-17<br>AMENDED BUDGET | YTD BALANCE<br>01/31/2017<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 01/31/2017<br>INCREASE (DECREASE) | AVAILABLE<br>BALANCE<br>NORMAL (ABNORMAL) | % BDGT<br>USED |
|--|-------------|---------------------------|--|---|---|----------------|
| Fund 105 - INCOME TAX FUND               |             |                           |  |   |   |                |
| Fund 105 - INCOME TAX FUND:              |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 695,550.00                | 365,787.86                                     | 86,686.37   | 329,762.14                                | 52.59          |
| TOTAL EXPENDITURES                       |             | 1,297,455.00              | 1,000,598.49                                   | 80,473.31   | 296,856.51                                | 77.12          |
| NET OF REVENUES & EXPENDITURES           |             | (601,905.00)              | (634,810.63)                                   | 6,213.06  | 32,905.63                                 | 105.47         |
| Fund 150 - CEMETERY PERPETUAL CARE FUND  |             |                           |  |   |   |                |
| Fund 150 - CEMETERY PERPETUAL CARE FUND: |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 2,500.00                  | 275.00   | 400.00  | 2,225.00                                  | 11.00          |
| TOTAL EXPENDITURES                       |             | 0.00                      | 0.00   | 0.00  | 0.00                                      | 0.00           |
| NET OF REVENUES & EXPENDITURES           |             | 2,500.00                  | 275.00   | 400.00  | 2,225.00                                  | 11.00          |
| Fund 202 - MAJOR STREETS FUND            |             |                           |  |   |   |                |
| Fund 202 - MAJOR STREETS FUND:           |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 956,770.00                | 805,321.89                                     | 106,940.03  | 151,448.11                                | 84.17          |
| TOTAL EXPENDITURES                       |             | 1,018,338.00              | 757,469.44                                     | 99,718.08   | 260,868.56                                | 74.38          |
| NET OF REVENUES & EXPENDITURES           |             | (61,568.00)               | 47,852.45                                      | 7,221.95  | (109,420.45)                              | 77.72          |
| Fund 203 - LOCAL STREETS FUND            |             |                           |  |   |   |                |
| Fund 203 - LOCAL STREETS FUND:           |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 163,007.00                | 122,281.88                                     | 13,718.93   | 40,725.12                                 | 75.02          |
| TOTAL EXPENDITURES                       |             | 243,719.00                | 108,851.63                                     | 19,034.52   | 134,867.37                                | 44.66          |
| NET OF REVENUES & EXPENDITURES           |             | (80,712.00)               | 13,430.25                                      | (5,315.59)  | (94,142.25)                               | 16.64          |
| Fund 208 - RECREATION FUND               |             |                           |  |   |   |                |
| Fund 208 - RECREATION FUND:              |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 126,450.00                | 39,157.32                                      | 5,023.00  | 87,292.68                                 | 30.97          |
| TOTAL EXPENDITURES                       |             | 87,706.00                 | 56,625.74                                      | 10,717.21   | 31,080.26                                 | 64.56          |
| NET OF REVENUES & EXPENDITURES           |             | 38,744.00                 | (17,468.42)                                    | (5,694.21)  | 56,212.42                                 | 45.09          |
| Fund 210 - AMBULANCE FUND                |             |                           |  |   |   |                |
| Fund 210 - AMBULANCE FUND:               |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 521,781.00                | 356,803.15                                     | 23,705.28   | 164,977.85                                | 68.38          |
| TOTAL EXPENDITURES                       |             | 515,869.00                | 324,658.82                                     | 57,779.92   | 191,210.18                                | 62.93          |
| NET OF REVENUES & EXPENDITURES           |             | 5,912.00                  | 32,144.33                                      | (34,074.64)   | (26,232.33)                               | 543.71         |
| Fund 248 - DDA FUND                      |             |                           |  |   |   |                |
| Fund 248 - DDA FUND:                     |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 287,115.00                | 276,581.70                                     | 27,325.18   | 10,533.30                                 | 96.33          |
| TOTAL EXPENDITURES                       |             | 396,039.00                | 302,887.29                                     | 12,751.93   | 93,151.71                                 | 76.48          |
| NET OF REVENUES & EXPENDITURES           |             | (108,924.00)              | (26,305.59)                                    | 14,573.25   | (82,618.41)                               | 24.15          |
| Fund 520 - REFUSE SERVICE FUND           |             |                           |  |   |   |                |
| Fund 520 - REFUSE SERVICE FUND:          |             |                           |  |   |   |                |
| TOTAL REVENUES                           |             | 112,150.00                | 59,344.11                                      | 9,907.04  | 52,805.89                                 | 52.91          |
| TOTAL EXPENDITURES                       |             | 111,000.00                | 71,378.41                                      | 13,425.83   | 39,621.59                                 | 64.30          |
| NET OF REVENUES & EXPENDITURES           |             | 1,150.00                  | (12,034.30)                                    | (3,518.79)  | 13,184.30                                 | 1,046.46       |
| Fund 582 - ELECTRIC FUND                 |             |                           |  |   |   |                |

User: KRISTINA

DB: Portland

PERIOD ENDING 01/31/2017

| GL NUMBER                      | DESCRIPTION                    | 2016-17        | YTD BALANCE                     | ACTIVITY FOR                            | AVAILABLE                    | % BDGT<br>USED |
|--------------------------------|--------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
|                                |                                | AMENDED BUDGET | 01/31/2017<br>NORMAL (ABNORMAL) | MONTH 01/31/2017<br>INCREASE (DECREASE) | BALANCE<br>NORMAL (ABNORMAL) |                |
| Fund 582 - ELECTRIC FUND       |                                |                |                                 |   |                              |                |
| Fund 582 - ELECTRIC FUND:      |                                |                |                                 |   |                              |                |
|                                | TOTAL REVENUES                 | 4,014,625.00   | 1,915,848.99                    | 311,101.90                              | 2,098,776.01                 | 47.72          |
|                                | TOTAL EXPENDITURES             | 4,234,911.00   | 1,930,665.56                    | 255,282.56                              | 2,304,245.44                 | 45.59          |
|                                | NET OF REVENUES & EXPENDITURES | (220,286.00)   | (14,816.57)                     | 55,819.34                               | (205,469.43)                 | 6.73           |
| Fund 590 - WASTEWATER FUND     |                                |                |                                 |   |                              |                |
| Fund 590 - WASTEWATER FUND:    |                                |                |                                 |   |                              |                |
|                                | TOTAL REVENUES                 | 1,103,505.00   | 586,374.00                      | 70,671.77                               | 517,131.00                   | 53.14          |
|                                | TOTAL EXPENDITURES             | 1,086,996.00   | 615,418.50                      | 94,148.81                               | 471,577.50                   | 56.62          |
|                                | NET OF REVENUES & EXPENDITURES | 16,509.00      | (29,044.50)                     | (23,477.04)                             | 45,553.50                    | 175.93         |
| Fund 591 - WATER FUND          |                                |                |                                 |   |                              |                |
| Fund 591 - WATER FUND:         |                                |                |                                 |   |                              |                |
|                                | TOTAL REVENUES                 | 611,078.00     | 320,910.83                      | 49,151.71                               | 290,167.17                   | 52.52          |
|                                | TOTAL EXPENDITURES             | 682,666.00     | 374,694.93                      | 67,333.14                               | 307,971.07                   | 54.89          |
|                                | NET OF REVENUES & EXPENDITURES | (71,588.00)    | (53,784.10)                     | (18,181.43)                             | (17,803.90)                  | 75.13          |
| Fund 661 - MOTOR POOL FUND     |                                |                |                                 |   |                              |                |
| Fund 661 - MOTOR POOL FUND:    |                                |                |                                 |   |                              |                |
|                                | TOTAL REVENUES                 | 359,874.00     | 220,103.21                      | 23,585.37                               | 139,770.79                   | 61.16          |
|                                | TOTAL EXPENDITURES             | 360,253.00     | 214,030.29                      | 27,452.78                               | 146,222.71                   | 59.41          |
|                                | NET OF REVENUES & EXPENDITURES | (379.00)       | 6,072.92                        | (3,867.41)                              | (6,451.92)                   | 1,602.35       |
| TOTAL REVENUES - ALL FUNDS     |                                |                |                                 |   |                              |                |
| TOTAL EXPENDITURES - ALL FUNDS |                                |                |                                 |   |                              |                |
| NET OF REVENUES & EXPENDITURES |                                |                |                                 |   |                              |                |
|                                |                                | 8,954,405.00   | 5,068,789.94                    | 728,216.58                              | 3,885,615.06                 | 56.61          |
|                                |                                | 10,034,952.00  | 5,757,279.10                    | 738,118.09                              | 4,277,672.90                 | 57.37          |
|                                |                                | (1,080,547.00) | (688,489.16)                    | (9,901.51)                              | (392,057.84)                 | 63.72          |

# PURCHASE ORDER

## CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO Cook Bros

SHIP TO ETEL  
582-539-985 051

| DATE | DELIVERY DATE | SHIP VIA | F.O.B. | TERMS | PURCHASE ORDER NO. |
|------|---------------|----------|--------|-------|--------------------|
|------|---------------|----------|--------|-------|--------------------|

| QUANTITY      | DESCRIPTION               | PRICE    | AMOUNT          |
|---------------|---------------------------|----------|-----------------|
| <u>2-1370</u> | <u>MANAQUE AD PROJECT</u> | <u>#</u> | <u>45919.60</u> |
|               |                           |          |                 |
|               |                           |          |                 |
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|               |                           |          |                 |
|               |                           |          |                 |
|               |                           |          |                 |

*[Handwritten Signature]*

NOT FOR RESALE    FOR RESALE   TAX NUMBER 5   AUTHORIZED SIGNATURE [Signature]

**ORIGINAL**  
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

**Cook Brothers Excavating, Inc.**  
**7974 Lyons Rd.**  
**Portland, Michigan 48875**

| Date     | Invoice # |
|----------|-----------|
| 2/2/2017 | 55100     |

Phone # 5176476255      DIANE@COOKEXCAVATING.COM

CITY OF PORTLAND ELECTRIC DEPT  
 259 KENT ST  
 PORTLAND, MICHIGAN 48875

**MARSALLE RD**

|       |                      |          |           |
|-------|----------------------|----------|-----------|
| 1,786 | PRIMARY MAIN TRENCH  | 8.00     | 14,288.00 |
| 1,411 | SECONDARY TRENCH     | 6.00     | 8,466.00  |
| 3,197 | RESTORATION          | 2.80     | 8,951.60  |
|       | SURVEY               | 480.00   | 480.00    |
| 10    | DRIVEWAY CROSSINGS   | 600.00   | 6,000.00  |
| 100   | SAND- TAX EXEMPT     | 9.00     | 900.00    |
|       | CONCRETE REMOVAL     | 1,120.00 | 1,120.00  |
|       | CONCRETE REPLACEMENT | 3,976.00 | 3,976.00  |
|       | ASPHALT REMOVAL      | 240.00   | 240.00    |
|       | ASPHALT REPLACEMENT  | 778.00   | 778.00    |
| 4     | DRAIN REPAIRS        | 180.00   | 720.00    |
|       | Tax                  | 6.00%    | 0.00      |

|             |   |              |                    |
|-------------|---|--------------|--------------------|
| THANK YOU!! | NET 15. 1.5% APPLIED TO PAST DUE INVOICES | <b>Total</b> | <b>\$45,919.60</b> |
|-------------|---|--------------|--------------------|

**Minutes of the Downtown Development Authority Meeting  
City of Portland**

Held on Thursday, January 19, 2017  
In Council Chambers at City Hall

Members Present: Dumas, Antaya, Gorman, VanSlambrouck, Blastic, Grimminck, Urie

Members Absent: Barnes, Clement

Staff: DDA/Main Street Transitional Coordination Director Briggs, City Clerk Miller

Guests: Laura Krizov of the MEDC, Mike Judd

Chair Dumas called the meeting to order at 3:32 P.M.

Motion by Antaya, supported by Blastic, to approve the Agenda as presented.  
All in favor. Adopted.

Motion by Antaya, supported by VanSlambrouck, to approve the minutes of the December 15, 2016 meeting as presented.  
All in favor. Adopted.

Member Urie inquired about the check made payable to the City of Portland and asked that it be presented itemized rather than in a lump sum.

Director Briggs stated that the information is easily available.

Chair Dumas stated that Mayor Barnes is the Treasurer and receives and reviews all information prior to the meeting.

Member Urie commented that it may be seen as a conflict as he is the Mayor.

Motion by Antaya, supported by VanSlambrouck, to approve the Treasurer's Report as presented.  
All in favor. Adopted.

Under Updates, Director Dumas provided information on hiring process for the DDA/Main Street Director Position. There were a total of 27 applications received that were narrowed down to seven that met the minimum qualifications. Three of those will be interviewed on Thursday, January 26, 2017. The committee will recommend who will be invited back for 2<sup>nd</sup> interviews. A mixer will be held on February 1, 2017 to meet with the final candidates and the 2<sup>nd</sup> round interviews with all board members will be held on February 2, 2017.

There was discussion.

Chair Dumas stated that Director Briggs and Member Grimminck will work on developing an evaluation tool. They have samples they will work from.

City Manager Gorman suggested that at some point in the future the Board should consider revising the bylaws so there is one set rather than having a set of bylaws each for the DDA and the Main Street Board.

Director Briggs presented the Conflict of Interest Policy and the City of Portland Ethics Policy. The Conflict of Interest Policy was finalized based on communications with legal counsel.

There was discussion. It was the consensus that board members can sign the policies at the February 16, 2017 DDA meeting.

Motion by Dumas, supported by VanSlambrouck, to approve the Conflict of Interest Policy as presented.

All in favor. Adopted.

Director Briggs presented the Office of Employment Agreement which was finalized based on communications with legal counsel.

Member VanSlambrouck asked if this document is open to negotiation for a potential candidate or if this is a final document.

Chair Dumas stated that this will be the final document. It is not open to negotiation.

Motion by Urie, supported by VanSlambrouck to approve the Offer of Employment Agreement as presented.

Chair Dumas updated the board on communication he received from Attorney Duff who is representing former Director Perry. The communication states their belief that compensation may still be due. Legal counsel has been consulted to respond on the DDA's behalf. There has been no further response.

Director Briggs provided information on Public Acts 506 of 2016, signed into law on January 5, 2017, which allows Library's to opt out of the DDA in order to receive what would be their portion of funding. This would be approximately \$20,000 for Portland's DDA.

There was discussion of strategy to begin implementation of the projects identified as priorities in the January 2014 City of Portland DDA Amended Development Plan and TIF Plan. Director Briggs suggested not waiting to get started on this planning.

The DDA budget process and timelines were discussed. Member Briggs will begin work on the budget for further discussion at the February 16, 2017 DDA meeting so that the City budget deadlines can be met.

There was discussion of the DDA and Main Street Districts. Specifically, the size and funding of each and how they work together.

Director Briggs stated that she would send out the City of Portland DDA Amended Development Plan and TIF Plan to everyone for evaluation.

Director Briggs stated that Portland has been offered a shorted condensed schedule for the National Main Street Strategy and Refresh Training rather than the schedule that was previously proposed.

Mrs. Krizov provided information regarding the plans for the training. She further suggested that National Main Street may still be able to come in at the end of January to gather information and find out the expectations for the program.

Director Briggs noted that there are many specific details that the board needs to determine regarding whether they want to make a further commitment to the Main Street program.

The board concurred that February 1, 2017 at 4:00 P.M. would work best for most to meet with representatives of the National Main Street Program.

Director Briggs noted that a full training for the Main Street program will be held March 22 -23, 2017. She suggested that the board members go through the packet emailed to them by Mrs. Krizov in order to familiarize themselves with the requirements and details of the program.

Director Briggs stated that Quarterly Training will be held February 6 – 7, 2017 in Wayland. The training will be conducted by National Main Street and will focus on the Refresh Program.

Under Committee Reports, Director Briggs stated that the Design Committee is looking at opening another round of funding for Façade and Sign Grants. They are also considering the addition of Awning Grants. Before doing so, they will be updating the grant process.

Chair Dumas noted that there has been discussion of “beefing up” the program as now there are more funds available.

Member Urie suggested working with a local lending institution to provide very low interest loans to businesses that participate.

There was discussion.

Chair Dumas exited the meeting at 4:32 P.M.

City Manager Gorman noted the City will host the Grand River Water Trail Meeting at City Hall on January 26, 2017 from 9:00 A.M. to 12:00 P.M.

Member Grimminck stated that the 2<sup>nd</sup> Annual Portland Creates is now accepting art submissions.

Motion by Urie, supported by Gorman, to adjourn the meeting at 4:36 P.M.

All in favor. Adopted

Respectfully submitted,

---

Kory Blastic, Secretary

**Minutes of the Downtown Development Authority  
Special Meeting  
City of Portland**

Held on Wednesday, February 1, 2017  
In Council Chambers at City Hall

Members Present: Dumas, Gorman, Barnes, VanSlambrouck, Blastic, Grimminck, Urie

Members Absent: Clement, Antaya

Staff: DDA/Main Street Transitional Coordination Director Briggs, City Clerk Miller, Finance Officer Kinde

Guests: Ken Lane of Clark Hill PLC; Norma Ramires de Miess of National Main Street; Laura Krizov of the MEDC; Mike Judd

Chair Dumas called the meeting to order at 3:01 P.M.

Motion by Grimminck, supported by Blastic, to approve the Agenda as presented  
All in favor. Adopted.

Under Informational Items, Chair Dumas provided an update on the hiring process for a DDA/Main Street Director. Both candidates that were selected for the 1<sup>st</sup> round of interviews withdrew their resumes so the hiring process will begin again. The position will be posted from February 3, 2017 – March 3, 2017. The tentative interview schedules were also proposed.

Under Action Item #1, Chair Dumas stated that a decision is needs to be made on whether or not the Block Party will be held on May 20, 2017.

Director Briggs stated her feeling that the event should be held as it has already been advertised and a negative message may be sent if it is cancelled.

Member VanSlambrouck suggested it may be a good time to get the Chamber of Commerce involved.

Director Briggs commented that was a possibility. The Friends of the Red Mill have reached out and offered their assistance. There is support from the community.

Motion by Blastic, supported by Gorman, to hold the Block Party on May 20, 2017.  
All in favor. Adopted.

Under Action Item #2, Chair Dumas suggested that compensation for Director Briggs be adjusted as taking on the role of DDA/Main Street Transitional Coordination Director has been a larger task than anticipated. For the most part she is working a 40-hour work week. Chair Dumas noted that when Rush Clement served as the Interim Director he was paid the same wage as the acting director

was. He further suggested Director Briggs be paid \$20.00 per hour with no benefits and that she will be required to submit time sheets.

Motion by Barnes, supported by Gorman, to compensate DDA/Main Street Transitional Coordination Director Briggs at \$20.00 per hour with no additional benefits.  
All in favor. Adopted.

Under Action Item #3, the Board considered going into Closed Session.

Motion by Urie, supported by VanSlambrouck, to go into Closed Session as permitted under Section 8 (h) of the Michigan Open Meetings Act to discuss a confidential memorandum with legal counsel.

Yeas: Urie, VanSlambrouck, Dumas, Gorman, Barnes, VanSlambrouck, Blastic, Grimminck

Nays: None

Adopted

The board went into Closed Session at 3:06 P.M.

Motion by Urie, supported by Barnes, to adjourn the Closed Session at 3:40 P.M.  
All in favor. Adopted.

Director Briggs joined the board at the dais.

Mrs. Krizov and Mrs. Ramires de Miess joined the meeting at 3:47 P.M.

Mrs. Ramires de Miess gave a presentation and information in order to highlight aspects of the Main Street Program in general and to have a conversation regarding Portland's Main Street Program. Specifically to see the program's value, how to utilize the program, and to decide if this is still a good framework for Portland to follow. She further stated that Main Street is a comprehensive strategy to develop a downtown.

There was discussion of what has been done in Portland under each of the four areas of the framework to implement the Main Street Approach and where there are areas for improvement.

There was discussion about communicating with the public and how to make them see the benefits of the program.

Mrs. Ramires de Miess explained the "Refreshed" Main Street approach.

There was further discussion.

Member Blastic left the meeting at 5:00 P.M.

Member Grimminck left the meeting at 5:14 P.M.

Motion by Barnes, supported by Urie, to pursue the Master Level Agreement and any other agreements that need to be signed to remain a Master Level Main Street Community.  
All in favor. Adopted.

Chair Dumas noted that he asked Members Blastic and Grimminck their opinions before they left the meeting. Member Blastic said he was in favor and Member Grimminck said she was on the fence.

Motion by Urie, supported by Briggs, to adjourn the meeting at 5:18 P.M.  
All in favor. Adopted

Respectfully submitted,

---

Kory Blastic, Secretary

**Minutes of the Closed Session of the  
Downtown Development Authority of the  
City of Portland**

Held on Wednesday, February 1, 2017  
In the Conference Room at City Hall

Present: Dumas, Gorman, Barnes, VanSlambrouck, Blastic, Grimminck, Urie, Briggs

Staff: City Clerk Miller, Finance Officer Kinde

Guest: Attorney Ken Lane of Clark Hill PLC

The Closed Session was opened at 3:08 P.M.

Attorney, Mr. Ken Lane, provided the DDA with information concerning correspondence with an attorney who wrote to Chair Dumas on behalf of a former DDA employee.

There was discussion.

The Closed Session was adjourned at 3:40 P.M.

Respectfully,

---

Monique I. Miller, City Clerk



Date: February 16, 2017

**REPORT OF FUNDS IN DDA AS OF: February 13, 2017**

**PRINCIPAL & INTEREST ACCOUNT**

|                                      | <u>AMOUNTS</u>          |
|--------------------------------------|-------------------------|
| PREVIOUS BALANCE: <u>1/13/2017</u>   | \$ 501.73               |
| INTEREST EARNED:                     | \$ 0.02                 |
| Refund Prior Month Service Fee       | <u>\$ (15.00)</u>       |
| <b>NEW BALANCE: <u>2/13/2017</u></b> | <b><u>\$ 486.75</u></b> |

**REGULAR ACCOUNT**

|                                    |               |
|------------------------------------|---------------|
| PREVIOUS BALANCE: <u>1/13/2017</u> | \$ 160,906.50 |
| INTEREST EARNED:                   | \$ 6.95       |
| DEPOSITS:                          |               |
| Holiday Fest Ad                    | \$ 75.00      |

CHECKS WRITTEN:

Ck No. Payee:

|   | <u>AMOUNTS</u>  |
|---|-----------------|
| 1642 MARGERY BRIGGS - Reimbursement for Quarterly Main Street Meeting | \$ 194.54       |
| 1643 CITY OF PORTLAND - On the Street                                 | <u>\$ 59.00</u> |

**TOTAL CHECKS**

\$ (253.54)

TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 1/19/17 - 2/13/17

\$ (1,520.00)

TOTAL EXPENSES:

\$ (1,773.54)

**NEW BALANCE: 2/13/2017**

**\$ 159,214.91**

“The City of Portland is an equal opportunity provider and employer.”



**Agenda**  
**Regular Meeting of the Planning Commission**  
**Wednesday, February 8, 2017 at 7:00 p.m.**  
**City Council Chambers**

1. Meeting called to order by City Clerk
2. Pledge of Allegiance
3. Roll Call
4. Public comments and communications concerning items not on the agenda
5. Acceptance of the Agenda
6. Approval of the Minutes
  - a. Motion to approve the minutes of the December 14, 2016 Regular Meeting
7. Old Business - None
8. Public Hearing(s):
  - a. Public Hearing on the proposed request for rezoning (from residential to commercial) to the property located at 260 W. Grand River near Pleasant Street (34-300-050-000-015-00) and the property located at 135 Water Street (34-300-250-000-490-00).
  - b.
9. New Business
  - a. Consideration of the request for a proposed rezoning (from residential to commercial) to the property located at 260 W. Grand River near Pleasant Street (34-300-050-000-015-00) and the property located at 135 Water Street (34-300-250-000-490-00).
10. Planning Commission Member Comments
11. Adjournment

**Minutes of the Planning Commission  
Of the City of Portland**  
Held on Wednesday, December 14, 2016 at 7:00 P.M.  
In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Fitzsimmons, Williamson, Hinds, Clement, Kmetz

Absent: Culp

Staff: City Manager Gorman, City Clerk Miller

Guests: Jim Hilligan of ConfluxCity Brewery Company, LLC; Fred Campbell of JML Design Group

Chair Grapentien called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Under Public Comment, Mr. Hilligan of ConfluxCity Brewery Company, LLC presented his planned development at the corner of Grand River Ave. and Water St. The business will be a microbrewery; not a food establishment.

City Manager Gorman stated that the City has been working with Mr. Hilligan for several months on aspects pertaining to the plan. A Planned Unit Development (PUD) is being considered as it offers more protection to the City and meets Mr. Hilligan's needs. Any changes would require coming back to the Planning Commission for approval.

Member Fitzsimmons commented that the Master Plan addressed the need for flexible zoning along Water St.

Mr. Hilligan stated that he is looking for any comments that he should address on his plan.

There was discussion.

Motion by Clement, supported by Fitzsimmons, to approve the Agenda as presented.  
All in favor. Approved.

Motion by Williamson, supported by Fitzsimmons, to approve the minutes of the November 9, 2016 regular meeting as presented.  
All in favor. Approved.

A 5-minute recess was taken.

The meeting resumed at 7:30 P.M.

Chair Grapentien opened the Public Hearing at 7:30 P.M.

Planning Commission Minutes  
December 14, 2016

City Manager Gorman stated that the Public Hearing is for the request for a Special Land Use Permit for the property at 738 E. Grand River Ave. to construct a 1,198 square foot addition to the existing 1,804 square foot motor vehicle repair garage known as Muffler Man. If the development proceeds it may be known as Maintenance Man and will offer a broader range of services. The desired development plan requires the addition of two additional service bays which requires a Special Land Use Permit.

Mr. Campbell presented the site plan for the property located in the C-2 Zoning District. The property was formerly a gas station and was converted to Muffler Man in 1987. The property was vacated two years ago. A local family would like to revitalize the vehicle repair facility to perform short term vehicle repairs. The proposed addition would add two service bays to the existing two. This type of business requires four bays to be viable. The intent is to replace the building's roof due to disrepair, adding a second story for storage. The Zoning Ordinance requires six parking spaces. There will be three parking spaces at the back of the building, one handicap parking space at the front of the building, and the service bays will be counted as parking spaces.

City Manager Gorman noted that adding two service bays to the rear of the building was considered but the topography of the property prevented this option. Adding service bays to the rear of the building also made them closer to the residential area.

Mr. Campbell stated that trees and shrubs will be added to the property for the appropriate amount of green space. New lighting will not be added as there are lights already on the building and there is a street light at the curb.

Mr. Campbell proposed that he would come back for the appropriate approvals on signage at a later date as they have not determined what is desired. The current sign is non-conforming.

Member Kmetz asked if the new service bays will also be concrete block.

Mr. Campbell stated that they would be concrete block and they will be painted to match the rest of the building. The service doors will have the appropriate amount of glass to meet the requirements.

Chair Grapentien closed the Public Hearing at 7:44 P.M.

Under New Business, the board considered the request for a Special Land Use Permit for the property at 738 E. Grand River Ave. to construct a 1,198 square foot addition to the existing 1,804 square foot motor vehicle repair garage known as Muffler Man.

Motion by Clement, supported by Fitzsimmons, to approve the request for a Special Land Use Permit for the property at 738 E. Grand River Ave. to construct a 1,198 square foot addition to the existing 1,804 square foot motor vehicle repair garage known as Muffler Man.

Secretary Williamson stated that this is a very nice plan.

Member Fitzsimmons stated that he is confident this is being done in the correct manner.

Planning Commission Minutes  
December 14, 2016

The vote for the motion on the floor was held.  
All in favor. Approved.

Under Member Comments, City Manager Gorman stated that he is aware of concerns regarding the Sunset Clause in the Sign Ordinance that will take effect in 2018.

There was discussion.

City Manager Gorman noted that he is still waiting to hear from representatives of Sparrow regarding the purchase agreement for the potential development at Grand River Ave. and Cutler Rd.

Motion by Clement, supported by Williamson, to adjourn the meeting at 7:48 P.M.  
All in favor. Approved.

Respectfully submitted,

---

Jason Williamson, Secretary



## **NOTICE OF PUBLIC HEARING**

### **CITY OF PORTLAND PLANNING COMMISSION**

The City of Portland Planning Commission will hold a Public Hearing at 7:00 P.M. on February 8, 2017 in the Council Room at City Hall, 259 Kent Street, Portland, Michigan to consider a proposed rezoning (from residential to commercial) to the property located at 260 W. Grand River near Pleasant Street (34-300-050-000-015-00) and the property located at 135 Water Street (34-300-250-000-490-00).

Interested parties are invited to attend and be heard. The City Clerk will receive written comments until 4:00 P.M. February 8, 2017. Individuals with disabilities requiring auxiliary aids or services for the Public Hearing may obtain a request for accommodations form at City Hall or call the ADA Coordinator at 517-647-3211. A request for accommodations form must be received five days prior to the Public Hearing.

Monique I. Miller  
City Clerk

REQUEST FOR ZONING AMENDMENT  
(MAP AMENDMENT-REZONING)

Date 1-23-17

Address of property to be rezoned 110 N. Water Street Portland, MI 48875

Parcel or Lot Number of Property #300-050-000-015-00 and #300-250-000-490-00

Present Zoning Classification C2 (currently under review by the city) and F respectively

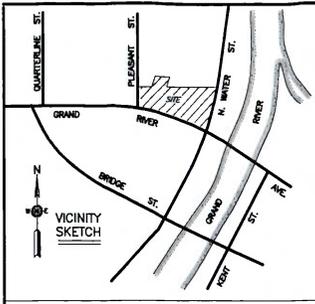
Requested Rezoning Classification Both parcels to be changed or remain C2

Reasons for Rezoning: This corner lot has a total of five different parcel numbers . Currently, three of these parcels are zoned C2. We are requesting that the other two be changed to C2 in order to maintain a consistent and unified piece of property that will better accomadate the city of Portland and any future businesses that may wish to occupy the property. The current C2 parcels will not realistically accommodate public access, parking requirements, traffic flow and many other necessities which are required to open a business. The lot itself is shown on the city of Portland's master plan as a future site for commercial development. In our opinion, these changes will allow for a better traffic flow and overall continuity of the site. There are only two neighboring pieces of property that are not associated with the current owner of the property in question. One of these parcels, #300-050-000-015-00 is bordered by a wooded area which serves as a natural border and screening for the property. It also has many natural features which will not realistically allow for any type of development, and will more than likely remain green space.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Benny Holby J. Holby (owner rep)  
Signature of Owner(s)

Date Received PAID  
JAN 23 2017  
CITY OF PORTLAND



N. 1/4 CORNER SEC. 33,  
T6N-R5W

P.K. NAIL & WASH  
N.&T. E.S. 14" SLIPPERY ELM So. 52.46"  
TOP & FIRE HYDRANT N44°E 56.01"  
TOP & M.B.T. RISER N67°E 45.59"

THIS PARCEL CONTAINS  
1.8 ACRES±

**PROPOSED**  
TOTAL BUILDING AREA=2838 SQ. FT.  
PARKING SPACE AREA (20 spaces)=3240 SQ. FT.  
HANDICAP PARKING SPACE AREA (3 spaces)=822 SQ. FT.  
ACCESS DRIVE AREA=8920 SQ. FT.

ALL PARCELS ZONED-C2  
CITY OF PORTLAND TAX ID: 8300-050-000-480-00  
MISC ID: 2046-1-1 (See Detail)

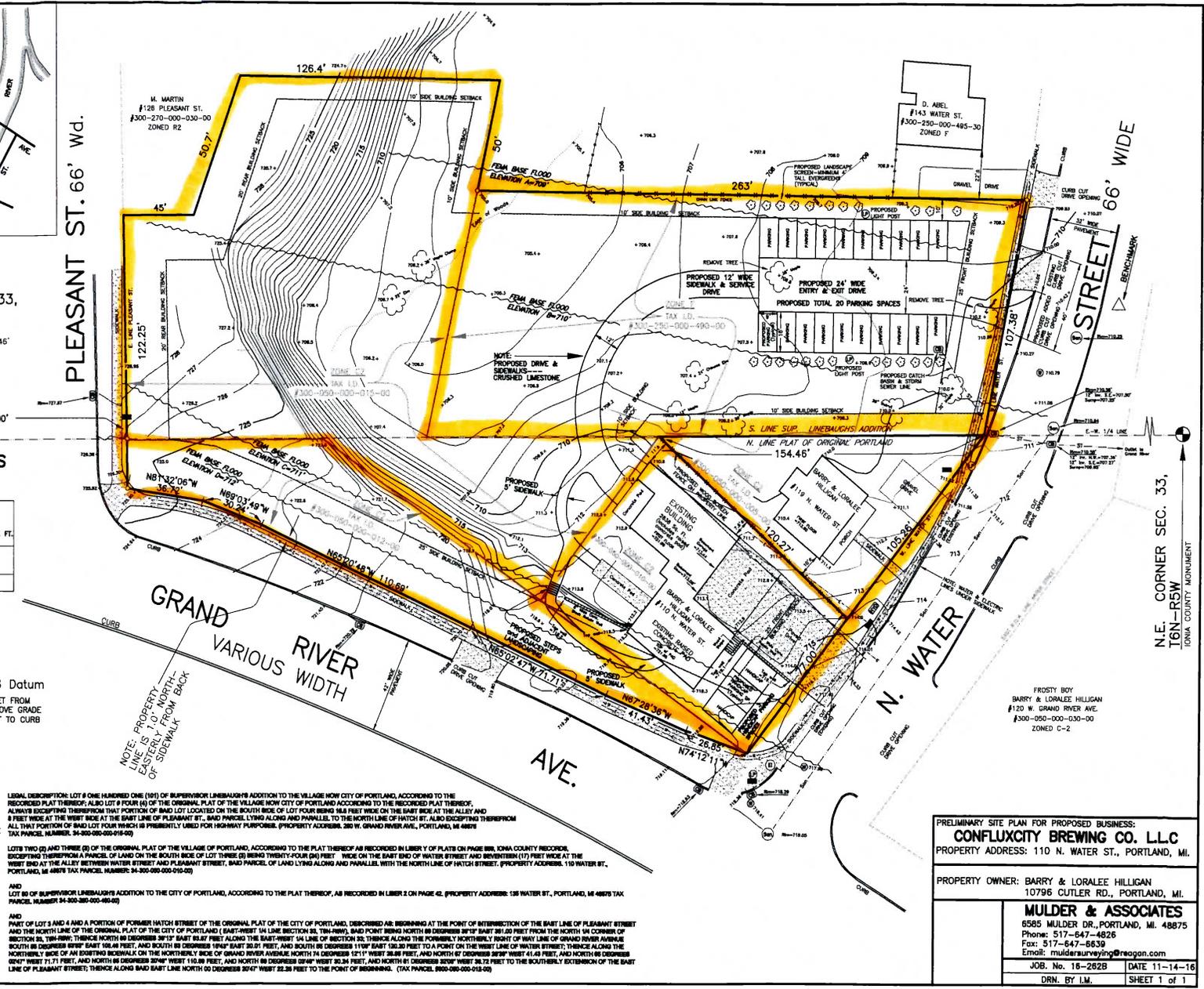
THIS PARCEL IS IN 100 YEAR FLOOD ZONE A-E



HOR. SCALE 1"=20'  
CONTOUR INTERVAL = 1'  
BENCHMARK=711.05' NAVD88 Datum  
3rd LIGHT POLE NORTH ALONG WATER STREET FROM GRAND RIVER AVE. TOP OF FLANGE 0.8' ABOVE GRADE AT SOUTHWEST CORNER OF FLANGE NEAREST TO CURB

**LEGEND**

- PROPERTY CORNER (Existing)
- ◊ TREE
- ⊕ UTILITY RISER
- ⊕ CATCH BASIN
- ⊕ SANITARY MANHOLE
- ⊕ FIRE HYDRANT
- ⊕ LIGHT POLE
- ⊕ FENCE LINE
- ⊕ WATER BOX
- ⊕ SPOT ELEVATION (Under all spot elevations are gutter pans)
- STORM SEWER LINE
- WATER LINE (Under under sidewalk)
- ELECTRIC LINE (Under under sidewalk)
- GAS LINE
- STORM SEWER LINE
- SANITARY SEWER LINE
- ⊕ ELECTRIC SERVICE MANHOLE



LEGAL DESCRIPTION: LOT ONE HUNDRED ONE (101) OF SUPERVISOR LINEBAUGH'S ADDITION TO THE VILLAGE NOW CITY OF PORTLAND, ACCORDING TO THE RECORDED PLAT THEREOF; ALSO LOT FOUR (4) OF THE ORIGINAL PLAT OF THE VILLAGE NOW CITY OF PORTLAND ACCORDING TO THE RECORDED PLAT THEREOF; ALWAYS EXCEPTING THEREFROM THAT PORTION OF SAID LOT LOCATED ON THE SOUTH SIDE OF SAID LOT FOUR BEING 94.8 FEET WIDE ON THE EAST SIDE AT THE ALLEY AND 4 FEET WIDE AT THE WEST SIDE AT THE EAST LINE OF PLEASANT ST., SAID PARCEL LYING ALONG AND PARALLEL TO THE NORTH LINE OF HATCH ST.; ALSO EXCEPTING THEREFROM ALL THAT PORTION OF SAID LOT FOUR WHICH IS PRESENTLY USED FOR HIGHWAY PURPOSES, PROPERTY ADDRESS: 280 W. GRAND RIVER AVE., PORTLAND, ME 48875 TAX PARCEL NUMBER: 84-300-000-010-00

LOTS TWO (2) AND THREE (3) OF THE ORIGINAL PLAT OF THE VILLAGE OF PORTLAND, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBRARY OF PLATS ON PAGE 88, IOWA COUNTY RECORDER, EXCEPTING THEREFROM A PARCEL OF LAND ON THE SOUTH SIDE OF LOT THREE (3) BEING TWENTY-FOUR (24) FEET WIDE ON THE EAST END OF WATER STREET AND SEVENTEEN (17) FEET WIDE AT THE WEST END AT THE ALLEY BETWEEN WATER STREET AND PLEASANT STREET, SAID PARCEL OF LAND LYING ALONG AND PARALLEL WITH THE NORTH LINE OF HATCH STREET, PROPERTY ADDRESS: 110 WATER ST., PORTLAND, ME 48875 TAX PARCEL NUMBER: 84-300-000-010-00

AND LOT 80 OF SUPERVISOR LINEBAUGH'S ADDITION TO THE CITY OF PORTLAND, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN LIBRARY 2 ON PAGE 42, PROPERTY ADDRESS: 138 WATER ST., PORTLAND, ME 48875 TAX PARCEL NUMBER 84-300-000-010-00

AND PART OF LOT 8 AND A PORTION OF FORMER HATCH STREET OF THE ORIGINAL PLAT OF THE CITY OF PORTLAND, DESCRIBED AS BEGINNING AT THE POINT OF INTERSECTION OF THE EAST LINE OF PLEASANT STREET AND THE NORTH LINE OF THE ORIGINAL PLAT OF THE CITY OF PORTLAND (EAST-WEST 1/4 LINE SECTION 33, T6N-R5W), SAID POINT BEING NORTH 88 DEGREES 30' OF EAST 261.20 FEET FROM THE NORTH 1/4 CORNER OF SECTION 33, THENCE NORTH 88 DEGREES 30' OF EAST 88.17 FEET ALONG THE EAST-WEST 1/4 LINE OF SECTION 33, THENCE ALONG THE FORMERLY NORTHERLY NORTH OF GRAND RIVER AVENUE SOUTH 88 DEGREES 30' OF EAST 104.41 FEET, AND SOUTH 88 DEGREES 19' OF EAST 30.01 FEET, AND NORTH 88 DEGREES 11' OF EAST 136.20 FEET TO A POINT ON THE WEST LINE OF WATER STREET; THENCE ALONG THE NORTHERLY SIDE OF AN EXISTING SIDEWALK ON THE NORTHERLY SIDE OF GRAND RIVER AVENUE NORTH 74 DEGREES 12'11" WEST 38.29 FEET, AND NORTH 87 DEGREES 30' WEST 41.45 FEET, AND NORTH 88 DEGREES 30' WEST 71.71 FEET, AND NORTH 88 DEGREES 30' WEST 110.36 FEET, AND NORTH 88 DEGREES 04' WEST 82.34 FEET, AND NORTH 88 DEGREES 30' WEST 38.29 FEET TO THE SOUTHERLY EXTENSION OF THE EAST LINE OF PLEASANT STREET; THENCE ALONG SAID EAST LINE NORTH 00 DEGREES 30'47" WEST 22.38 FEET TO THE POINT OF BEGINNING. (TAX PARCEL 800-000-000-010-00)

|   |               |
|---|---------------|
| PRELIMINARY SITE PLAN FOR PROPOSED BUSINESS:<br><b>CONFLUXCITY BREWING CO. LLC</b><br>PROPERTY ADDRESS: 110 N. WATER ST., PORTLAND, ME.             |               |
| PROPERTY OWNER: BARRY & LORALEE HILLIGAN<br>10796 CUTLER RD., PORTLAND, ME.   |               |
| <b>MULDER &amp; ASSOCIATES</b><br>6595 MULDER DR., PORTLAND, ME. 48875<br>Phone: 517-647-4826<br>Fax: 517-647-6639<br>Email: muldersurveying@me.com |               |
| JOB No. 18-2828   | DATE 11-14-16 |
| DRN. BY I.M.  | SHEET 1 of 1  |



IONIA COUNTY MAPPING & GIS  
(616) 527-5373

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- Legend**
- 2017 Parcel Num
  - 2017 Parcel Lines
  - Roads**
  - Type**
  - AllSeason
  - Gravel
  - Paved
  - Private
  - State/Hwy
  - Street
  - Driveway



1 inch = 50 feet

# PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR JANUARY 2017

## NPDES COMPLIANCE

The City WWTP was not in compliance with the NPDES permit limitations for the month of January 2017. The 5-Day CBOBs were fine right up until the last one set up on 1/31/17 was run off and had invalid results due to no residual Dissolved Oxygen. This was reported to the MDEQ as required by our permit. A meeting was arranged with the City Manager and the WWTP operators to discuss why this is happening and what steps we are going to take to resolve the non-compliance.

## OPERATIONS

The WWTP treated **14.4 million gallons** and discharged **10.8 million gallons** for the month of January. The CBOD was 6ppm, the Total Suspended Solids was 7ppm, the phosphorus was 0.7ppm, and the fecal coliform was 9 counts/100ml.

The new DO sensor and controller was installed by Windemuller. They rescaled the PLC so that the blowers will work more efficiently after installing the new equipment. The blowers are now working in automatic mode once again.

Pleune began work on the new heating equipment for the Thickening and the Grit buildings. With the mild winter weather, the work has been progressing very well.

The SARA Title III reporting was completed and submitted. The copies of the report were sent to the local Fire Department and the Ionia County LEPC.

Doug Sherman attended the MWEA Administrators Conference in Frankenmuth.

Mike Owen retired January 31.

## Maintenance & Capitol Expenses for January1, 2017 to January 31, 2017

| ITEM   | COST               |
|--|--------------------|
| Synagro – December Biosolids hauling                         | \$ 5542.80         |
| Tom’s Do It Center – Distilled water and electrical supplies | \$ 96.13           |
| North Central Labs – Lab supplies                            | \$ 440.13          |
| USA Bluebook – Stenner chemical feed pump replacement head   | \$ 170.23          |
| <b>Total Monthly Expenses</b>                                | <b>\$ 6249.29</b>  |
| <b>Total Spent YTD</b>                                       | <b>\$ 42425.64</b> |

## **WASTEWATER COLLECTION SYSTEM ACTIVITY**

|  |        |
|--|--------|
| Sewer Trouble Spots sections cleaned     | 0      |
| Routine cleaning                         | 0      |
| Sewer call outs due to building services | 2      |
| Sewer call outs due to plugged City main | 2      |
| New connections to sewer main            | 0      |
| Building Services Televised              | 3      |
| Building Services Inspected              | 0      |
| City Main Televised                      | 0 feet |

## **SEWER CALLOUTS**

January 3, 2017

A call was received from the homeowner of 638 Lookingglass Ave. by the Portland DPW. They passed the message along to the WWTP at 9:30AM to respond. Tim Krizov went to the site and checked the city main at the manholes B35 and B38. The flow was found to be normal. The homeowner was advised that the problem was in the house service lateral and that they should have it cleaned to remove any blockage. This was done and the homeowner requested the WWTP to televise the lateral to see what the problem was. This was done with the homeowner present to observe.

January 3, 2017

A call was received from the homeowner at 740 Riverside Dr. reporting that they were experiencing a backup in their basement. TK went to the scene to investigate the problem. He checked the flow in the city main at manholes C144 and C145 and found the problem to be in the city main. With the assistance of Steve Pulling from the DPW, they were able to clear the blockage with the Vac truck. No damages were noted.

January 17, 2017

A call was received from the homeowner at 218 Quarterline by Rod Smith at the Water Department that they had water standing in the basement. Rod contacted Doug Sherman at the WWTP and they both went to investigate the problem. Sewage was definitely backed up in the basement. When they inspected the manholes in the city main, they found sewage backed up in manhole A21. They immediately brought the Vac truck to the scene and cleared the blockage. Unfortunately the homeowner had just put new carpeting in the basement. She was advised to contact a professional cleaner to properly clean and disinfect.

January 28, 2017

A call was received from the homeowner at 871 W. Grand River from City Hall that their drains would not go down. Mike Owen was dispatched to investigate the problem. He

inspected the flow in the city main at manholes A92, A93, and A99. The flow was normal indicating that the problem was in the house service lateral. The homeowner was advised to contact a plumber to clear the blockage.

Respectively Submitted,

Doug Sherman  
WWTP Superintendent

# MPPA QUARTERLY POWER SUPPLY PLAN FOR PORTLAND

JANUARY 2017

*Prepared by Brent Henry*

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# EXECUTIVE SUMMARY

## Executive summary

This report provides a review of the past three month's power supply picture as well as a forecast and analysis of the key components of the Portland Light and Power Board ("Portland") portfolio over the next five year. Portland can use the information in this report to develop a better understanding of the potential power supply costs that it may incur in the future. This report will also serve as a tool for monitoring compliance with the MPPA Risk Management Policy and the Hedge Policy selected by Portland.

| <b>Quarterly Hedge Plan Report</b> | <b>Primary Focus</b>                               |
|------------------------------------|--|
| January                            | Long-Term Capacity (Five years)                    |
| April                              | Short-Term Capacity & Energy Review                |
| July                               | Long-Term Energy (Five years)                      |
| October                            | Short-Term Energy (Monthly for the following year) |

### Recent Observations:

#### **Market Update:**

Over the last three months, local temperatures ranged from slightly warmer than last year in October to very close to the same temperatures in November to quite a bit colder in December. Natural gas withdrawals from storage largely followed this temperature trend, as did power prices. Although withdrawals from storage exceeded last year in the month of December, we approached 2017 with larger storage quantities than the five-year average. The decline in coal-fired generation is evident when reviewing the pie chart on page 11 and comparing with prior reports. In the month of November, coal-fired generation dropped from about 49% last year to about 45% the year prior. This is a trend that has continued over and over from quarterly hedge plan report to report. Average monthly LMP's over the last three months have been among the lowest since MISO began.

#### **Renewable Energy:**

Portland received renewable energy from the MPPA Landfill Project and has served 9% of load from renewable energy generated in 2016. The Landfill Project added another generator at the Brent Run facility in 2016. No additional generators are expected to be added in 2017 although MPPA's Agreement allows for another 1.6 MW's. In addition, Portland has a hydro facility within the city that provides renewable energy.

# EXECUTIVE SUMMARY

## **Generation Performance:**

Portland has access to coal-fired generation from its entitlement shares in MPPA's Belle River and Campbell projects. In addition, Portland owns about 3 MW's of peaking generation from Portland-owned diesel generation. Performance at Belle River has been below forecast producing 7% less MWh and Campbell 3 was below forecast by 14%. Major outage work was performed at both plants. Portland used its internal generation less than forecast to cover load during high LMP's; primarily due to the moderate summer.

The AFEC Project generated 2.5% fewer MWh's than forecast, due in large part to an extended fall outage.

## **Load Forecast:**

Portland has seen about 2.6% less load than planned in 2016. Weather does not appear to be a significant factor so future load forecasts will incorporate this load decline.

## **Power Supply Costs:**

Portland's power supply costs were down in 2016 from the MPPA forecast by about \$15k. Because load was down, this caused an increase in the average per-unit cost to be about 2.0%. Reduced generation from the MPPA Landfill Project helped drive costs down, but transmission costs came in higher than expected.

## **Future Projections:**

### **Power Supply Model:**

A five year, hourly economic dispatch model has been utilized to forecast Portland's expected power supply position and the impact of the potential risks that exist for actual conditions varying from forecast. For this quarterly report, the time horizon analyzed is calendar years 2017 through 2021.

### **Market Update:**

Natural gas prices have ticked-up over the past three months for delivery year 2017. Interestingly, delivery year 2018 and beyond have not changed substantially. This leads me to believe that the pipeline buildout to move natural gas from the Marcellus and Utica formations is progressing slower than originally forecast. Certainly, long-term supply is not expected to be a problem however in the near-term prices are up about \$0.30 per Dth over where prices were three months prior. The graph on page 29 shows that power prices continue to be expected to be quite flat and are directly correlated with natural gas.

# EXECUTIVE SUMMARY

## **Generation Forecast:**

The MPPA Power Supply Model dispatches Belle River, Campbell 3, and AFEC based on block schedules. These schedules include planned outages and are consistent with the data contained in the MPPA business plan. Landfill Gas schedules are developed based on the latest information from developers on timing for new landfills to be put into operation. Member internal generation and the Kalkaska CT are modeled to run when the hourly forecasted LMP exceeds the expected cost to operate the resources.

## **Power Supply Cost Forecast:**

MPPA continues to use our six-year financial plan for the forecasted generation and costs coming from the Projects. Using updated load forecast data for Portland and the latest Market price information, MPPA has generated a power supply cost forecast running out the next five years shown on page 20 and monthly on page 21. Page 20 also shows the impact of forecast errors from load forecast and from Market price can have on those future costs. As more hedges are put into place, the shaded range of potential outcomes is reduced.

## **Hedge Policy Compliance & Recommendations:**

### **Current Position:**

Portland has chosen the “Stability” hedge plan under MPPA’s Hedge Policy. This report makes recommendations based on MPPA’s hedge plan which calls for capacity and energy purchases to be made to bring Portland’s overall position within the boundaries identified in the hedge plan.

This report concentrates on long-term hedges to put member’s capacity position into compliance over the next five-year period. Recommendations are made based on the current position outlined on page 22 relative to the hedge plan requirements. Pages 18 and 19 shows the energy position after MPPA recommended actions last year, but recommendations are not typically made for energy until next July.

### **Recommendation:**

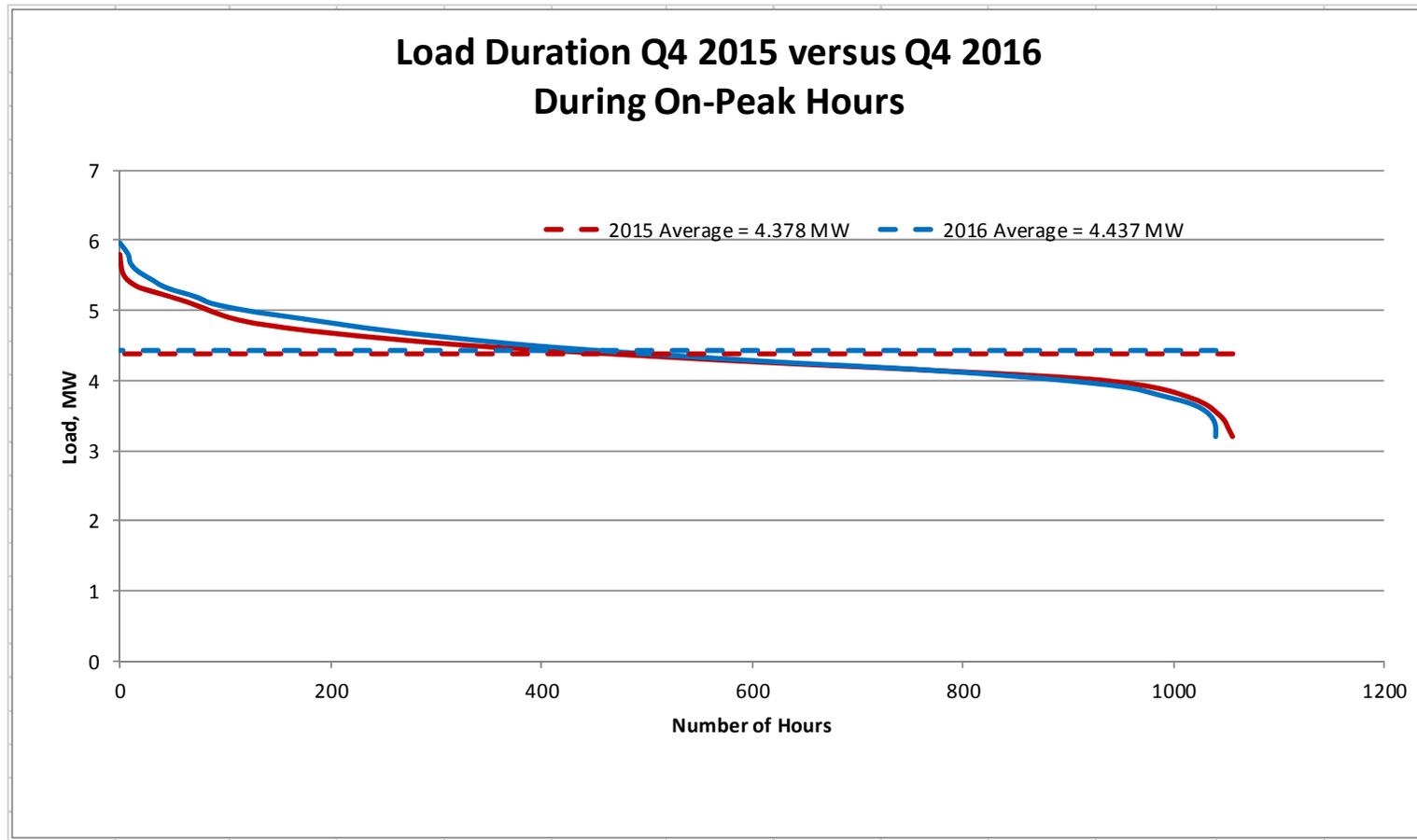
MPPA recommends that Portland purchase capacity in future years so that Portland’s position will be in the middle of the MPPA Hedge Plan requirement shown on page 22 as the shaded area. Page 23 shows how this recommendation will impact the hedge plan position and includes future hedges expected to be made under the needs of the AFEC Project. MPPA has evaluated each member’s individual need and calculated the total requirement. For Planning Year 2017/2018, MPPA recommends the sharing mechanism utilized in previous years. MPPA will work with members to create purchase authorizations to fulfill member’s needs.

# EXECUTIVE SUMMARY

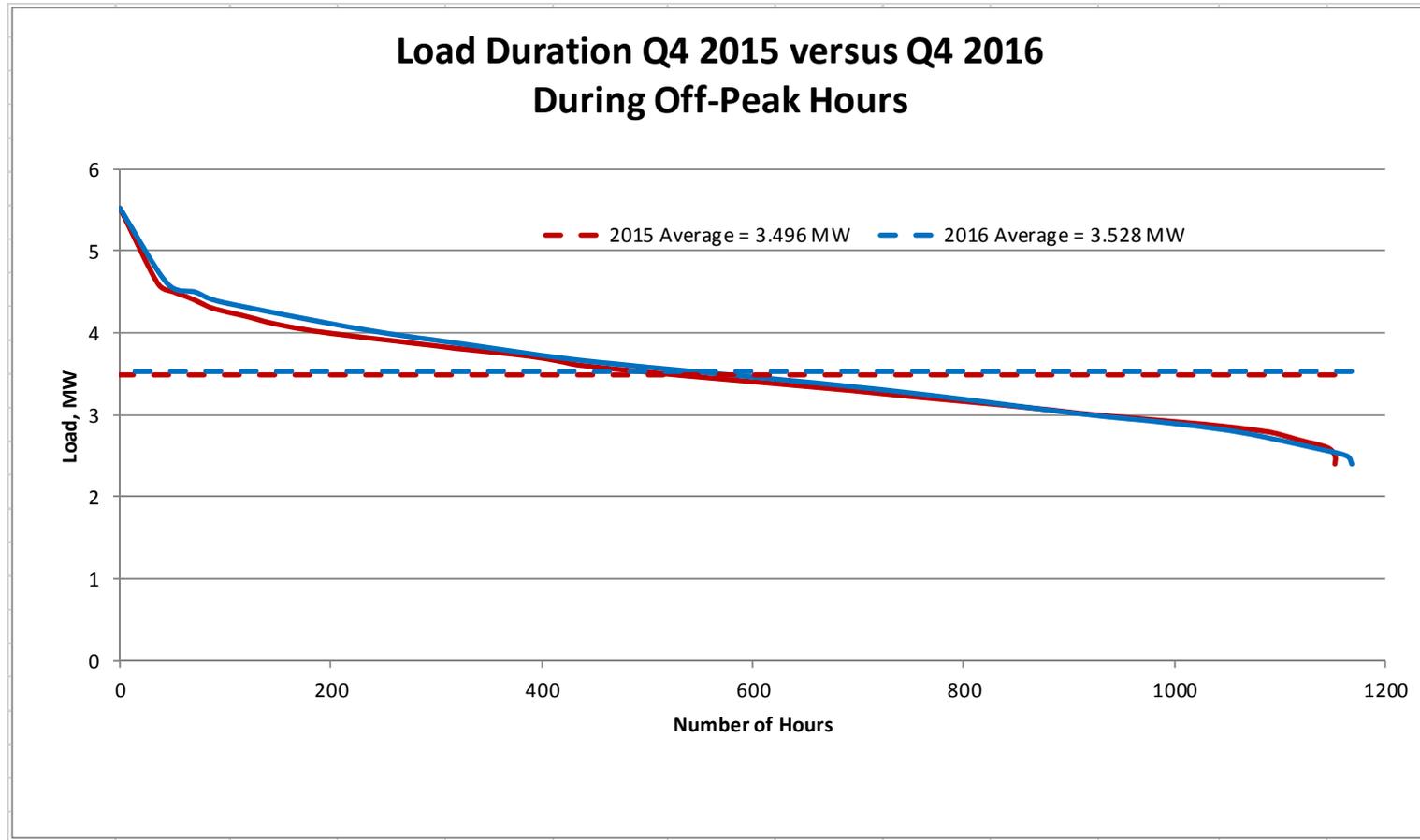
|  |                | <b>Capacity Recommended based on Hedge Plan</b> |          |          |          |          |
|--|----------------|---|----------|----------|----------|----------|
|  |                | PY 17/18  | PY 18/19 | PY 19/20 | PY 20/21 | PY 21/22 |
|  | Bay City       | 0.0   | 0.0      | 0.0      | 0.0      | 0.0      |
|  | Charlevoix     | 0.0   | 0.0      | 2.0      | 0.0      | 0.0      |
|  | Chelsea        | 2.2   | 3.0      | 11.0     | 1.5      | 0.0      |
|  | Eaton Rapids   | 0.0   | 5.0      | 8.7      | 0.8      | 0.0      |
|  | Grand Haven    | 0.0   | 0.0      | 0.0      | 0.0      | 0.0      |
|  | Harbor Springs | 0.0   | 0.1      | 4.7      | 0.4      | 0.0      |
|  | Hart           | 0.0   | 0.0      | 5.4      | 0.3      | 0.0      |
|  | Holland        | 0.0   | 0.0      | 0.0      | 0.0      | 0.0      |
|  | Lowell         | 0.0   | 0.0      | 0.0      | 0.0      | 0.0      |
|  | Marquette      | 0.0   | 0.0      | 0.0      | 0.0      | 0.0      |
|  | Petoskey       | 0.0   | 0.0      | 5.2      | 0.0      | 0.0      |
|  | Portland       | 0.0   | 0.0      | 2.0      | 0.0      | 0.0      |
|  | St Louis       | 0.0   | 0.0      | 0.9      | 0.0      | 0.0      |
|  | Traverse City  | 0.0   | 0.0      | 0.0      | 0.0      | 0.0      |
|  | Wyandotte      | 0.0   | 0.0      | 0.0      | 0.0      | 0.0      |
|  | Zeeland        | 3.2   | 4.9      | 3.1      | 0.0      | 0.0      |
|  | Totals         | 5.4   | 13.0     | 43.0     | 3.0      | 0.0      |

# RECENT OBSERVATIONS

## Recent Observations



# RECENT OBSERVATIONS



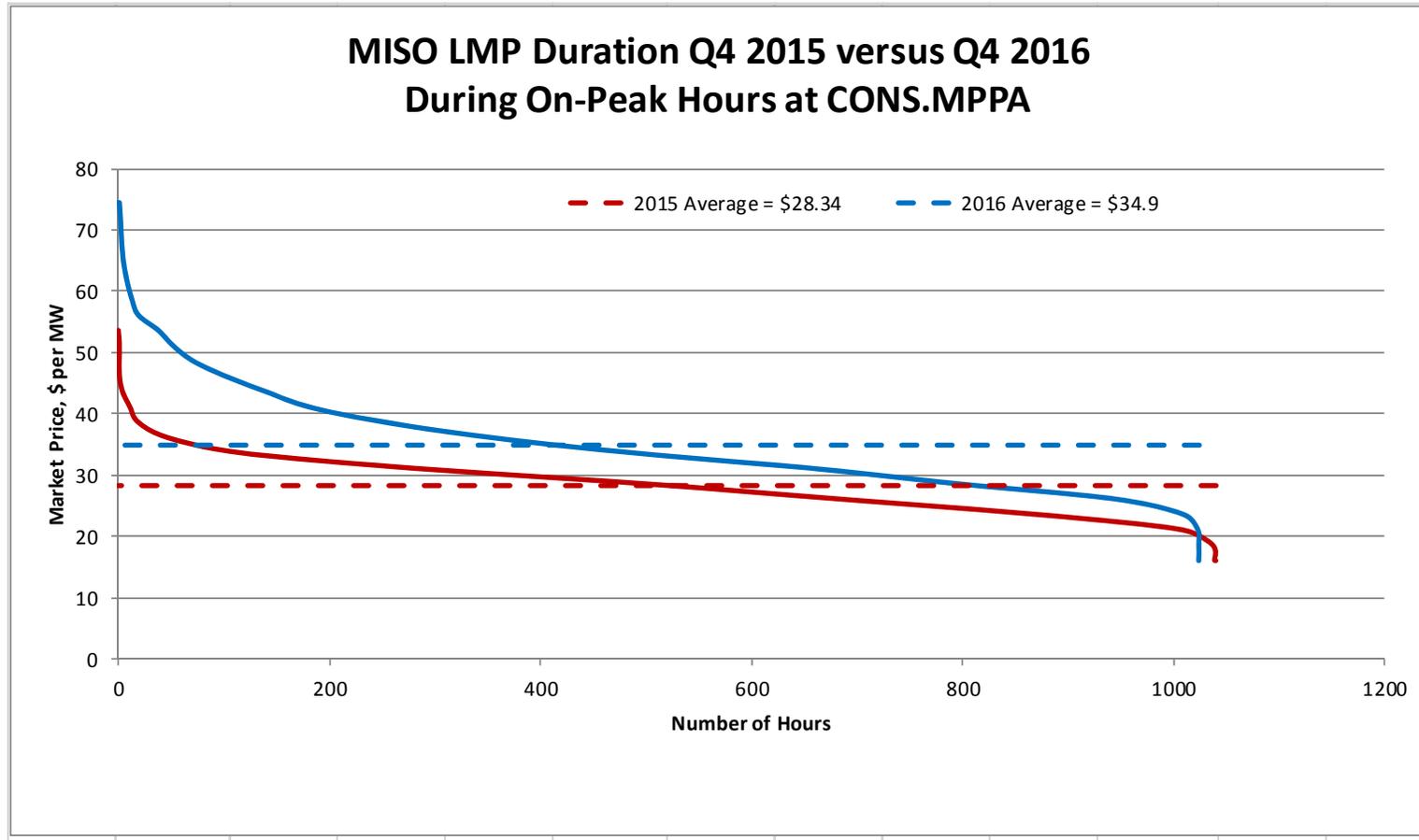
# RECENT OBSERVATIONS

## Weather Data

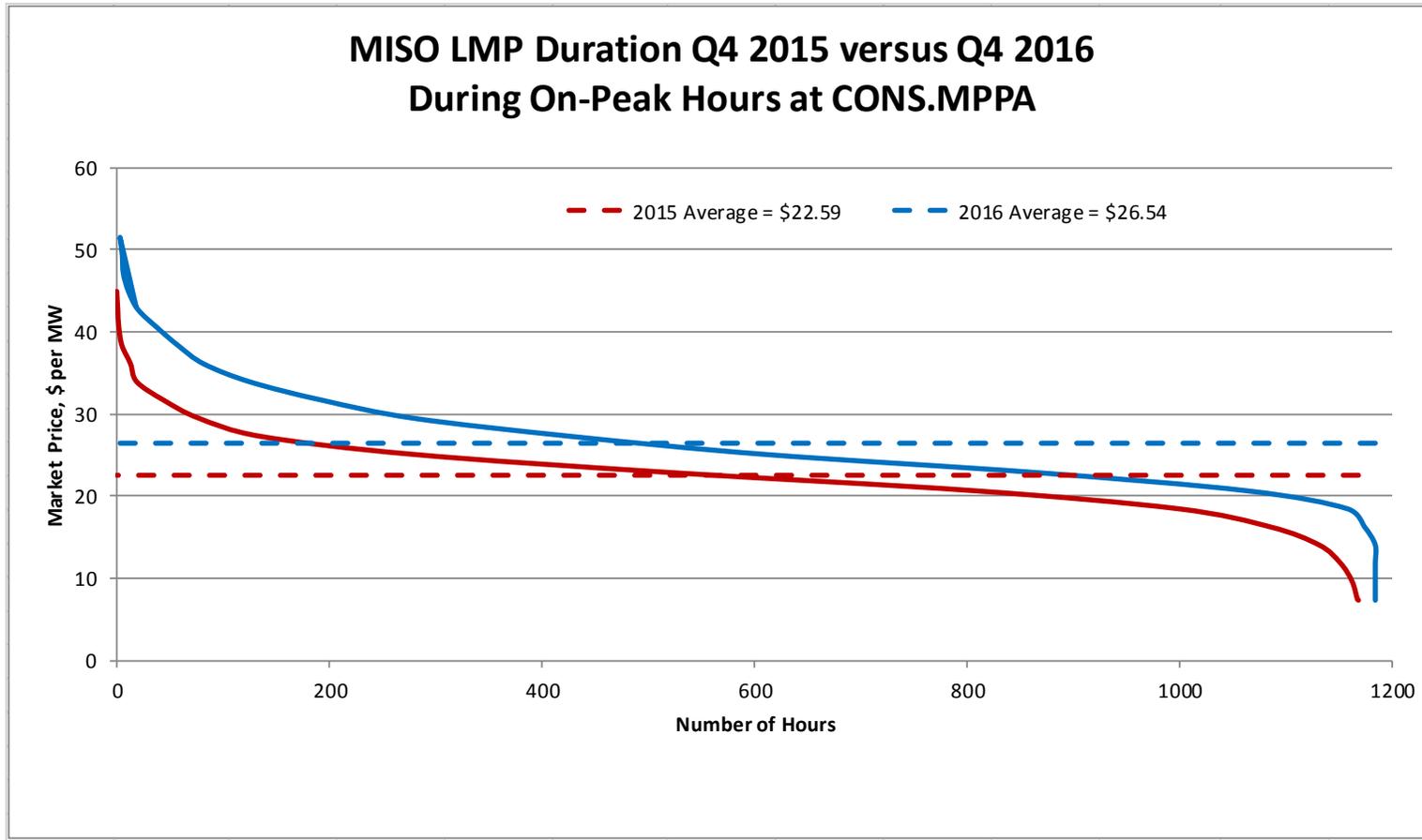
|                     | Oct-16 | Oct-15 |                     | Nov-16 | Nov-15 |                     | Dec-16 | Dec-15 |
|---------------------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|
| Max Temp, °F        | 79     | 76     | Max Temp, °F        | 73     | 75     | Max Temp, °F        | 50     | 61     |
| Mean Temp, °F       | 53     | 52     | Mean Temp, °F       | 44     | 44     | Mean Temp, °F       | 26     | 38     |
| Min Temp, °F        | 30     | 31     | Min Temp, °F        | 19     | 17     | Min Temp, °F        | -2     | 20     |
| Heating Degree Days | 374    | 416    | Heating Degree Days | 629    | 627    | Heating Degree Days | 1196   | 842    |
| Cooling Degree Days | 7      | 0      | Cooling Degree Days | 0      | 0      | Cooling Degree Days | 0      | 0      |
| Dew Point, °F       | 46     | 43     | Dew Point, °F       | 37     | 35     | Dew Point, °F       | 21     | 33     |
| Precipitation, in   | 0.08   | 0.06   | Precipitation, in   | 0.05   | 0.04   | Precipitation, in   | 0.02   | 0.06   |
| Snow Depth, in      | 0      | 0      | Snow Depth, in      | 0      | 0      | Snow Depth, in      | 0      | 0      |

# RECENT OBSERVATIONS

Day Ahead MISO LMP's at CONS.MPPA node



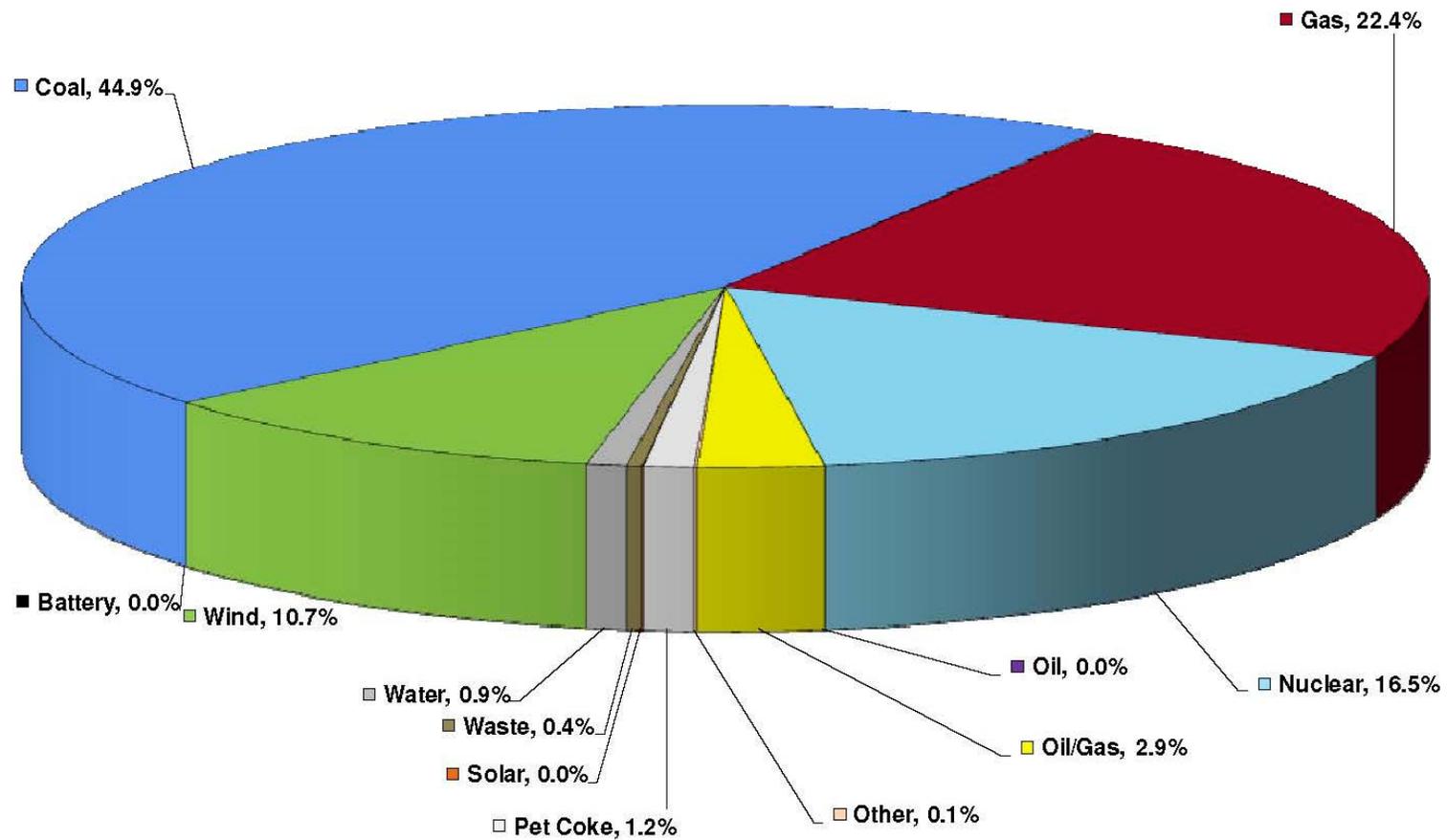
# RECENT OBSERVATIONS



# RECENT OBSERVATIONS

MISO Market Data

Percent Real-Time Dispatched Generation<sup>^^</sup> by Fuel Type<sup>++</sup>  
November 2016



# BUDGET VARIANCE REPORT

## Budget Variance Report

| Energy Services Project                 |       |       |       |       |       |       |       |      |      |       |       |       |       |         |
|---|-------|-------|-------|-------|-------|-------|-------|------|------|-------|-------|-------|-------|---------|
| 2016 Member Energy Balance for Portland |       |       |       |       |       |       |       |      |      |       |       |       |       |         |
|   | Jan   | Feb   | Mar   | Apr   | May   | Jun   | Jul   | Aug  | Sep  | Oct   | Nov   | Dec   | Total |         |
| Forecasted Load, MWh                    | 3355  | 3117  | 3066  | 2727  | 3031  | 3187  | 3841  | 3541 | 2988 | 2897  | 3041  | 3399  | 38189 |         |
| Actual                                  | 3201  | 2925  | 2849  | 2614  | 2847  | 3223  | 3782  | 3933 | 3090 | 2747  | 2738  | 3254  | 37203 |         |
| Over/(Under)                            | (154) | (192) | (217) | (113) | (184) | 35    | (59)  | 392  | 102  | (149) | (303) | (145) | (986) | -2.58%  |
| Supplies                                |       |       |       |       |       |       |       |      |      |       |       |       |       |         |
| Belle River, MWh                        | 759   | 574   | 375   | 0     | 414   | 734   | 759   | 660  | 734  | 759   | 734   | 563   | 7064  |         |
| Actual                                  | 634   | 495   | 331   | 45    | 265   | 721   | 723   | 655  | 750  | 603   | 620   | 718   | 6561  |         |
| Over/(Under)                            | (124) | (78)  | (44)  | 45    | (149) | (13)  | (35)  | (5)  | 16   | (155) | (115) | 155   | (503) | -7.13%  |
| Campbell 3, MWh                         | 425   | 398   | 55    | 0     | 54    | 406   | 420   | 420  | 406  | 425   | 411   | 425   | 3845  |         |
| Actual                                  | 438   | 412   | 49    | 0     | 0     | 8     | 144   | 440  | 433  | 456   | 438   | 451   | 3269  |         |
| Over/(Under)                            | 14    | 14    | (6)   | 0     | (54)  | (399) | (276) | 20   | 27   | 31    | 27    | 26    | (576) | -14.98% |
| AFEC, MWh                               | 267   | 249   | 228   | 53    | 213   | 220   | 277   | 243  | 160  | 150   | 223   | 232   | 2515  |         |
| Actual                                  | 326   | 344   | 100   | 231   | 202   | 275   | 334   | 341  | 175  | 0     | 20    | 104   | 2451  |         |
| Over/(Under)                            | 59    | 95    | (129) | 178   | (11)  | 55    | 57    | 98   | 14   | (150) | (203) | (128) | (64)  | -2.53%  |
| MPPA Renewables, MWh                    | 157   | 147   | 157   | 152   | 157   | 152   | 157   | 157  | 152  | 157   | 152   | 157   | 1857  |         |
| Actual                                  | 115   | 108   | 117   | 113   | 116   | 109   | 113   | 115  | 108  | 109   | 113   | 118   | 1355  |         |
| Over/(Under)                            | (42)  | (39)  | (40)  | (39)  | (41)  | (43)  | (44)  | (42) | (45) | (49)  | (39)  | (40)  | (503) | -27.06% |
| Bilateral Transactions, MWh             | 1106  | 1068  | 1556  | 1891  | 1471  | 1109  | 1319  | 1150 | 1094 | 1121  | 1094  | 1236  | 15216 |         |
| Actual                                  | 1106  | 1068  | 1742  | 2102  | 1654  | 1109  | 1532  | 1150 | 1094 | 1121  | 1094  | 1445  | 16217 |         |
| Over/(Under)                            | (0)   | (0)   | 186   | 211   | 182   | (0)   | 213   | (0)  | (0)  | (0)   | (0)   | 209   | 1001  | 6.58%   |
| Internal Generation, MWh                | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0    | 0    | 0     | 0     | 0     | 0     |         |
| Actual                                  | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0    | 0    | 0     | 0     | 0     | 0     |         |
| Over/(Under)                            | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0    | 0    | 0     | 0     | 0     | 0     | #DIV/0! |
| Other Renewables, MWh                   | 180   | 169   | 180   | 175   | 180   | 175   | 180   | 180  | 175  | 180   | 175   | 180   | 2129  |         |
| Actual                                  | 110   | 152   | 197   | 190   | 103   | 105   | 105   | 162  | 97   | 205   | 216   | 214   | 1857  |         |
| Over/(Under)                            | (70)  | (17)  | 17    | 15    | (77)  | (69)  | (75)  | (18) | (78) | 25    | 41    | 34    | (272) | -12.80% |
| MISO Market - Balancing Energy          | 461   | 513   | 514   | 456   | 541   | 391   | 729   | 731  | 266  | 105   | 251   | 605   | 5563  |         |
| Actual                                  | 471   | 346   | 314   | (68)  | 508   | 895   | 830   | 1071 | 434  | 253   | 236   | 203   | 5494  |         |
| Over/(Under)                            | 10    | (167) | (200) | (523) | (33)  | 504   | 101   | 340  | 168  | 149   | (15)  | (402) | (69)  | -1.24%  |

# BUDGET VARIANCE REPORT

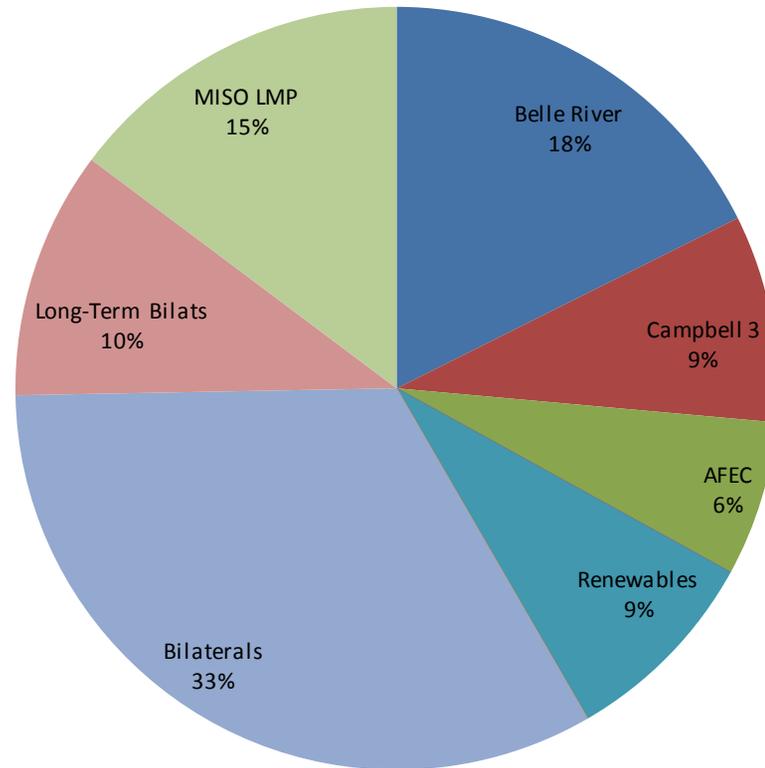
| 2016 MPPA Budget Costs   |            |            |            |            |            |            |            |            |            |            |            |            |              |         |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|---------|
| MPPA Costs               | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |         |
| Belle River              | \$ 40,773  | \$ 37,923  | \$ 34,993  | \$ 26,875  | \$ 32,384  | \$ 40,188  | \$ 72,612  | \$ 38,477  | \$ 40,189  | \$ 40,773  | \$ 40,271  | \$ 36,159  | \$ 481,616   |         |
| Actual                   | \$37,260   | \$37,037   | \$34,506   | \$30,885   | \$25,594   | \$30,661   | \$43,250   | \$43,525   | \$41,850   | \$44,974   | \$42,158   | \$38,501   | \$450,199    |         |
| Over/(Under)             | (\$3,513)  | (\$886)    | (\$488)    | \$4,010    | (\$6,790)  | (\$9,527)  | (\$29,362) | \$5,048    | \$1,662    | \$4,201    | \$1,887    | \$2,342    | (\$31,417)   | -6.52%  |
| Campbell 3               | \$ 19,952  | \$ 19,349  | \$ 9,527   | \$ 9,478   | \$ 9,512   | \$ 19,581  | \$ 35,626  | \$ 19,898  | \$ 14,836  | \$ 19,999  | \$ 19,857  | \$ 18,710  | \$ 216,323   |         |
| Actual                   | \$20,882   | \$20,714   | \$19,210   | \$11,530   | \$11,484   | \$11,077   | \$16,991   | \$14,797   | \$23,485   | \$24,292   | \$23,746   | \$20,462   | \$218,671    |         |
| Over/(Under)             | \$930      | \$1,366    | \$9,683    | \$2,053    | \$1,972    | (\$8,504)  | (\$18,634) | (\$5,101)  | \$8,650    | \$4,293    | \$3,889    | \$1,751    | \$2,348      | 1.09%   |
| AFEC                     | \$ 9,150   | \$ 8,331   | \$ 7,297   | \$ 2,291   | \$ 6,595   | \$ 11,754  | \$ 13,593  | \$ 12,692  | \$ 10,219  | \$ 9,840   | \$ 12,251  | \$ 12,679  | \$ 116,691   |         |
| Actual                   | 13,612     | 13,919     | 6,315      | 10,426     | 9,578      | 11,827     | 13,809     | 14,024     | 8,608      | 3,122      | 3,673      | 6,464      | \$115,377    |         |
| Over/(Under)             | \$4,462    | \$5,588    | (\$982)    | \$8,135    | \$2,983    | \$73       | \$216      | \$1,332    | (\$1,610)  | (\$6,718)  | (\$8,578)  | (\$6,216)  | (\$1,314)    | -1.13%  |
| Total Renewables         | \$ 27,621  | \$ 25,839  | \$ 27,621  | \$ 26,730  | \$ 27,621  | \$ 26,730  | \$ 27,621  | \$ 27,621  | \$ 26,730  | \$ 27,621  | \$ 26,730  | \$ 27,621  | \$ 326,109   |         |
| Actual                   | \$18,021   | \$21,838   | \$24,949   | \$24,866   | \$18,026   | \$18,457   | \$18,093   | \$22,054   | \$17,703   | \$25,739   | \$27,099   | \$27,695   | \$264,540    |         |
| Over/(Under)             | (\$9,600)  | (\$4,001)  | (\$2,672)  | (\$1,864)  | (\$9,596)  | (\$8,273)  | (\$9,529)  | (\$5,567)  | (\$9,028)  | (\$1,882)  | \$369      | \$74       | (\$61,570)   | -18.88% |
| Other Renewables         | \$ 13,524  | \$ 12,652  | \$ 13,524  | \$ 13,088  | \$ 13,524  | \$ 13,088  | \$ 13,524  | \$ 13,524  | \$ 13,088  | \$ 13,524  | \$ 13,088  | \$ 13,524  | \$ 159,675   |         |
| Actual                   | 8,261      | 11,398     | 14,803     | 14,229     | 7,717      | 7,907      | 7,872      | 12,154     | 7,247      | 15,403     | 16,172     | 16,081     | \$139,242    |         |
| Over/(Under)             | (\$5,263)  | (\$1,254)  | \$1,278    | \$1,141    | (\$5,807)  | (\$5,181)  | (\$5,652)  | (\$1,371)  | (\$5,842)  | \$1,878    | \$3,084    | \$2,556    | (\$20,433)   |         |
| Bilateral Transactions   | \$ 47,304  | \$ 45,727  | \$ 66,522  | \$ 79,660  | \$ 61,920  | \$ 47,481  | \$ 56,732  | \$ 49,236  | \$ 46,837  | \$ 47,948  | \$ 46,837  | \$ 52,837  | \$ 649,042   |         |
| Actual                   | \$47,304   | \$45,727   | \$67,961   | \$78,052   | \$64,771   | \$47,495   | \$62,387   | \$49,236   | \$46,837   | \$47,948   | \$46,837   | \$58,177   | \$662,730    |         |
| Over/(Under)             | \$0        | \$0        | \$1,439    | (\$1,608)  | \$2,850    | \$13       | \$5,654    | \$0        | \$0        | \$0        | \$0        | \$5,340    | \$13,689     | 2.11%   |
| MISO Market              | \$ 17,615  | \$ 18,532  | \$ 16,071  | \$ 12,896  | \$ 15,605  | \$ 12,344  | \$ 25,725  | \$ 25,774  | \$ 8,293   | \$ 2,734   | \$ 7,621   | \$ 19,477  | \$ 182,689   |         |
| Actual                   | \$12,205   | \$8,521    | \$6,877    | (\$2,033)  | \$13,179   | \$28,232   | \$41,103   | \$52,896   | \$21,017   | \$9,112    | \$7,837    | \$8,554    | \$207,502    |         |
| Over/(Under)             | (\$5,410)  | (\$10,011) | (\$9,194)  | (\$14,929) | (\$2,426)  | \$15,888   | \$15,378   | \$27,122   | \$12,724   | \$6,378    | \$216      | (\$10,922) | \$24,813     | 13.58%  |
| Total Transmission       | \$ 12,915  | \$ 12,428  | \$ 10,957  | \$ 9,361   | \$ 15,282  | \$ 20,275  | \$ 21,854  | \$ 23,529  | \$ 18,284  | \$ 11,239  | \$ 12,037  | \$ 14,393  | \$ 182,555   |         |
| Actual                   | \$15,297   | \$15,192   | \$13,845   | \$12,475   | \$19,185   | \$28,355   | \$26,505   | \$29,995   | \$32,973   | \$12,705   | \$17,684   | \$15,247   | \$239,460    |         |
| Over/(Under)             | \$2,382    | \$2,763    | \$2,888    | \$3,114    | \$3,903    | \$8,081    | \$4,653    | \$6,467    | \$14,688   | \$1,466    | \$5,647    | \$854      | \$56,906     | 31.17%  |
| MPPA Overhead            | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 3,930   | \$ 47,162    |         |
| Actual                   | 4,310      | 3,298      | 3,241      | 5,533      | 3,373      | 3,809      | 3,649      | 3,617      | 3,327      | 4,252      | 3,259      | 2,832      | \$44,499     |         |
| Over/(Under)             | \$380      | (\$633)    | (\$690)    | \$1,603    | (\$557)    | (\$121)    | (\$281)    | (\$313)    | (\$603)    | \$322      | (\$672)    | (\$1,098)  | (\$2,663)    | -5.65%  |
| Member Cost              |            |            |            |            |            |            |            |            |            |            |            |            |              |         |
| Internal Generation Cost | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |         |
| Actual                   | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0          |         |
| Over/(Under)             | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0          | #DIV/0! |
| Total Cost of Supply     | \$ 184,626 | \$ 177,426 | \$ 182,285 | \$ 176,587 | \$ 178,216 | \$ 193,906 | \$ 269,315 | \$ 212,779 | \$ 180,941 | \$ 175,705 | \$ 181,157 | \$ 197,429 | \$ 2,310,372 |         |
| Actual                   | \$174,339  | \$171,695  | \$182,352  | \$177,183  | \$170,638  | \$189,268  | \$235,095  | \$239,451  | \$205,157  | \$181,451  | \$181,648  | \$187,239  | \$2,295,516  |         |
| Over/(Under)             | (\$10,287) | (\$5,731)  | \$68       | \$595      | (\$7,578)  | (\$4,638)  | (\$34,220) | \$26,672   | \$24,216   | \$5,746    | \$492      | (\$10,190) | (\$14,857)   | -0.64%  |
| Average Cost of Supply   | \$ 55.03   | \$ 56.92   | \$ 59.46   | \$ 64.76   | \$ 58.79   | \$ 60.84   | \$ 70.12   | \$ 60.09   | \$ 60.56   | \$ 60.66   | \$ 59.57   | \$ 58.09   | \$ 60.50     |         |
| Actual                   | \$ 54.46   | \$ 58.70   | \$ 64.00   | \$ 67.78   | \$ 59.93   | \$ 58.73   | \$ 62.17   | \$ 60.88   | \$ 66.39   | \$ 66.04   | \$ 66.34   | \$ 57.55   | \$ 61.70     |         |
| Over/(Under)             | (\$0.57)   | \$1.78     | \$4.55     | \$3.02     | \$1.14     | (\$2.11)   | (\$7.95)   | \$0.79     | \$5.83     | \$5.38     | \$6.77     | (\$0.54)   | \$1.20       | 1.99%   |

# BUDGET VARIANCE REPORT

| Per Unit Summary        |           |           |           |           |           |            |           |           |           |          |           |           |           |         |
|-------------------------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|-----------|----------|-----------|-----------|-----------|---------|
|                         | Jan       | Feb       | Mar       | Apr       | May       | Jun        | Jul       | Aug       | Sep       | Oct      | Nov       | Dec       | YTD       |         |
| Belle River             | \$ 53.74  | \$ 66.11  | \$ 93.28  | #DIV/0!   | \$ 78.19  | \$ 54.74   | \$ 95.71  | \$ 58.33  | \$ 54.74  | \$ 53.74 | \$ 54.85  | \$ 64.24  | \$ 68.18  |         |
| Actual                  | \$58.75   | \$74.76   | \$104.32  | \$687.15  | \$96.69   | \$42.51    | \$59.79   | \$66.47   | \$55.81   | \$74.54  | \$68.04   | \$53.61   | \$68.62   |         |
| Over/(Under)            | \$5.01    | \$8.65    | \$11.04   | #DIV/0!   | \$18.49   | (\$12.23)  | (\$35.93) | \$8.14    | \$1.07    | \$20.79  | \$13.18   | (\$10.63) | \$0.44    | 0.65%   |
| Campbell 3              | \$ 46.95  | \$ 48.67  | \$ 173.75 | #DIV/0!   | \$ 175.58 | \$ 48.19   | \$ 84.86  | \$ 47.39  | \$ 36.51  | \$ 47.06 | \$ 48.29  | \$ 44.03  | \$ 56.26  |         |
| Actual                  | \$47.62   | \$50.32   | \$394.92  | #DIV/0!   | #DIV/0!   | \$1,420.87 | \$117.79  | \$33.66   | \$54.24   | \$53.29  | \$54.17   | \$45.34   | \$66.89   |         |
| Over/(Under)            | \$0.67    | \$1.65    | \$221.16  | #DIV/0!   | #DIV/0!   | \$1,372.67 | \$32.93   | (\$13.73) | \$17.73   | \$6.22   | \$5.88    | \$1.30    | \$10.63   | 18.89%  |
| AFEC                    | \$ 34.30  | \$ 33.47  | \$ 31.94  | \$ 43.14  | \$ 30.97  | \$ 53.44   | \$ 49.12  | \$ 52.27  | \$ 63.76  | \$ 65.63 | \$ 54.97  | \$ 54.57  | \$ 46.39  |         |
| Actual                  | \$41.80   | \$40.50   | \$63.29   | \$45.06   | \$47.48   | \$42.98    | \$41.35   | \$41.16   | \$49.30   | #DIV/0!  | \$180.39  | \$61.90   | \$47.06   |         |
| Over/(Under)            | \$7.50    | \$7.03    | \$31.35   | \$1.91    | \$16.51   | (\$10.46)  | (\$7.77)  | (\$11.10) | (\$14.45) | #DIV/0!  | \$125.42  | \$7.32    | \$0.67    | 1.44%   |
| Renewables              | \$ 81.80  | \$ 81.80  | \$ 81.80  | \$ 81.80  | \$ 81.80  | \$ 81.80   | \$ 81.80  | \$ 81.80  | \$ 81.80  | \$ 81.80 | \$ 81.80  | \$ 81.80  | \$ 81.80  |         |
| Actual                  | \$80.01   | \$84.00   | \$79.34   | \$82.06   | \$82.16   | \$86.13    | \$82.96   | \$79.49   | \$86.68   | \$81.95  | \$82.41   | \$83.36   | \$82.38   |         |
| Over/(Under)            | (\$1.79)  | \$2.20    | (\$2.47)  | \$0.25    | \$0.36    | \$4.32     | \$1.15    | (\$2.32)  | \$4.88    | \$0.15   | \$0.60    | \$1.56    | \$0.57    | 0.70%   |
| Bilateral Transactions  | \$ 42.75  | \$ 42.82  | \$ 42.75  | \$ 42.12  | \$ 42.09  | \$ 42.82   | \$ 43.01  | \$ 42.83  | \$ 42.80  | \$ 42.78 | \$ 42.80  | \$ 42.75  | \$ 42.66  |         |
| Actual                  | \$42.75   | \$42.82   | \$39.02   | \$37.12   | \$39.17   | \$42.83    | \$40.72   | \$42.83   | \$42.80   | \$42.78  | \$42.80   | \$40.27   | \$40.87   |         |
| Over/(Under)            | \$0.00    | \$0.00    | (\$3.73)  | (\$5.00)  | (\$2.92)  | \$0.01     | (\$2.28)  | \$0.00    | \$0.00    | \$0.00   | \$0.00    | (\$2.48)  | (\$1.79)  | -4.19%  |
| MISO Market             | \$ 38.23  | \$ 36.10  | \$ 31.29  | \$ 28.30  | \$ 28.84  | \$ 31.56   | \$ 35.30  | \$ 35.24  | \$ 31.17  | \$ 26.14 | \$ 30.31  | \$ 32.20  | \$ 32.84  |         |
| Actual                  | \$25.90   | \$24.61   | \$21.91   | \$29.97   | \$25.95   | \$31.54    | \$49.53   | \$49.38   | \$48.42   | \$35.97  | \$33.14   | \$42.23   | \$37.77   |         |
| Over/(Under)            | (\$12.33) | (\$11.49) | (\$9.37)  | \$1.67    | (\$2.89)  | (\$0.02)   | \$14.23   | \$14.14   | \$17.24   | \$9.83   | \$2.83    | \$10.03   | \$4.93    | 15.01%  |
| Trans Cost per MWh Load | \$ 3.85   | \$ 3.99   | \$ 3.57   | \$ 3.43   | \$ 5.04   | \$ 6.36    | \$ 5.69   | \$ 6.64   | \$ 6.12   | \$ 3.88  | \$ 3.96   | \$ 4.23   | \$ 4.78   |         |
| Actual                  | \$4.78    | \$5.19    | \$4.86    | \$4.77    | \$6.74    | \$8.80     | \$7.01    | \$7.63    | \$10.67   | \$4.62   | \$6.46    | \$4.69    | \$6.44    |         |
| Over/(Under)            | \$0.93    | \$1.21    | \$1.29    | \$1.34    | \$1.70    | \$2.44     | \$1.32    | \$0.98    | \$4.55    | \$0.74   | \$2.50    | \$0.45    | \$1.66    | 34.65%  |
| MISO LMP, 7x24          | \$ 47.48  | \$ 57.70  | \$ 48.66  | \$ 39.25  | \$ 38.42  | \$ 39.84   | \$ 51.71  | \$ 44.67  | \$ 38.10  | \$ 38.00 | \$ 38.20  | \$ 40.15  | \$ 43.52  |         |
| Actual                  | \$24.67   | \$22.94   | \$21.66   | \$26.14   | \$24.42   | \$27.54    | \$35.24   | \$37.73   | \$31.68   | \$31.41  | \$26.23   | \$33.49   | \$28.60   |         |
| Over/(Under)            | (\$22.81) | (\$34.76) | (\$27.00) | (\$13.11) | (\$14.00) | (\$12.30)  | (\$16.47) | (\$6.94)  | (\$6.42)  | (\$6.59) | (\$11.97) | (\$6.66)  | (\$14.92) | -34.29% |
| MISO LMP, 5x16          | \$ 56.70  | \$ 60.83  | \$ 50.33  | \$ 42.59  | \$ 43.58  | \$ 45.92   | \$ 57.87  | \$ 50.52  | \$ 42.55  | \$ 41.69 | \$ 41.08  | \$ 44.22  | \$ 48.16  |         |
| Actual                  | \$27.28   | \$25.30   | \$23.68   | \$29.13   | \$28.92   | \$32.35    | \$45.51   | \$45.83   | \$38.90   | \$36.27  | \$29.47   | \$37.88   | \$33.38   |         |
| Over/(Under)            | (\$29.42) | (\$35.53) | (\$26.65) | (\$13.46) | (\$14.66) | (\$13.57)  | (\$12.36) | (\$4.69)  | (\$3.65)  | (\$5.42) | (\$11.61) | (\$6.34)  | (\$14.78) | -30.69% |
| PJM LMP, 5x16           | \$ 56.70  | \$ 60.83  | \$ 50.33  | \$ 42.59  | \$ 43.58  | \$ 45.92   | \$ 57.87  | \$ 50.52  | \$ 42.55  | \$ 41.69 | \$ 41.08  | \$ 44.22  | \$ 48.16  |         |
| Actual                  | \$29.24   | \$25.95   | \$25.47   | \$28.39   | \$27.59   | \$29.54    | \$41.39   | \$37.29   | \$36.10   | \$35.14  | \$29.50   | \$35.57   | \$31.76   |         |
| Over/(Under)            | (\$27.46) | (\$34.88) | (\$24.86) | (\$14.20) | (\$15.99) | (\$16.38)  | (\$16.48) | (\$13.23) | (\$6.45)  | (\$6.55) | (\$11.58) | (\$8.65)  | (\$16.39) | -34.04% |

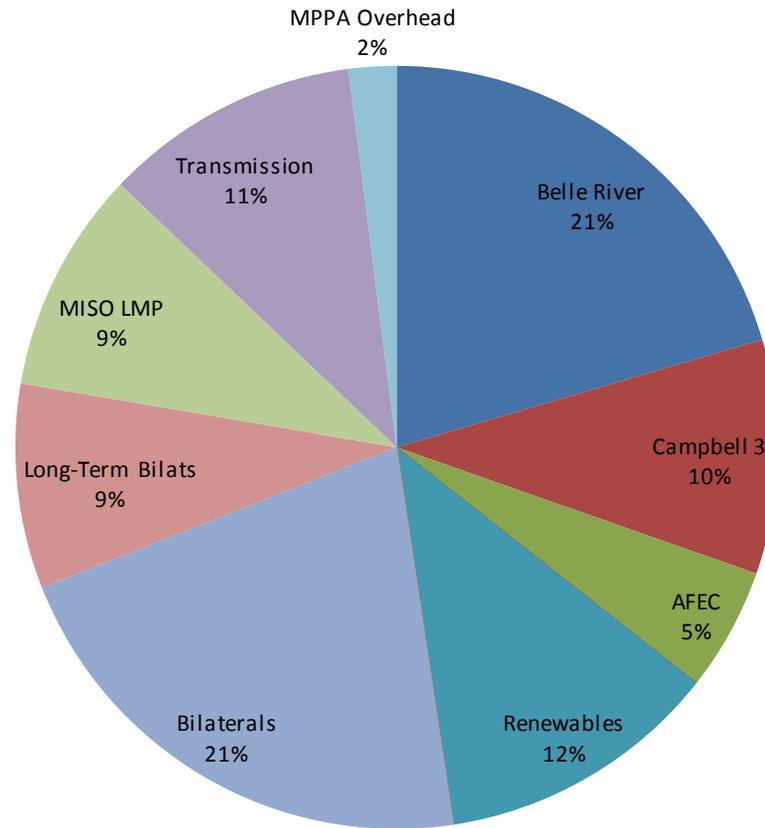
# BUDGET VARIANCE REPORT

## Where do the mWh's come from that served my load?



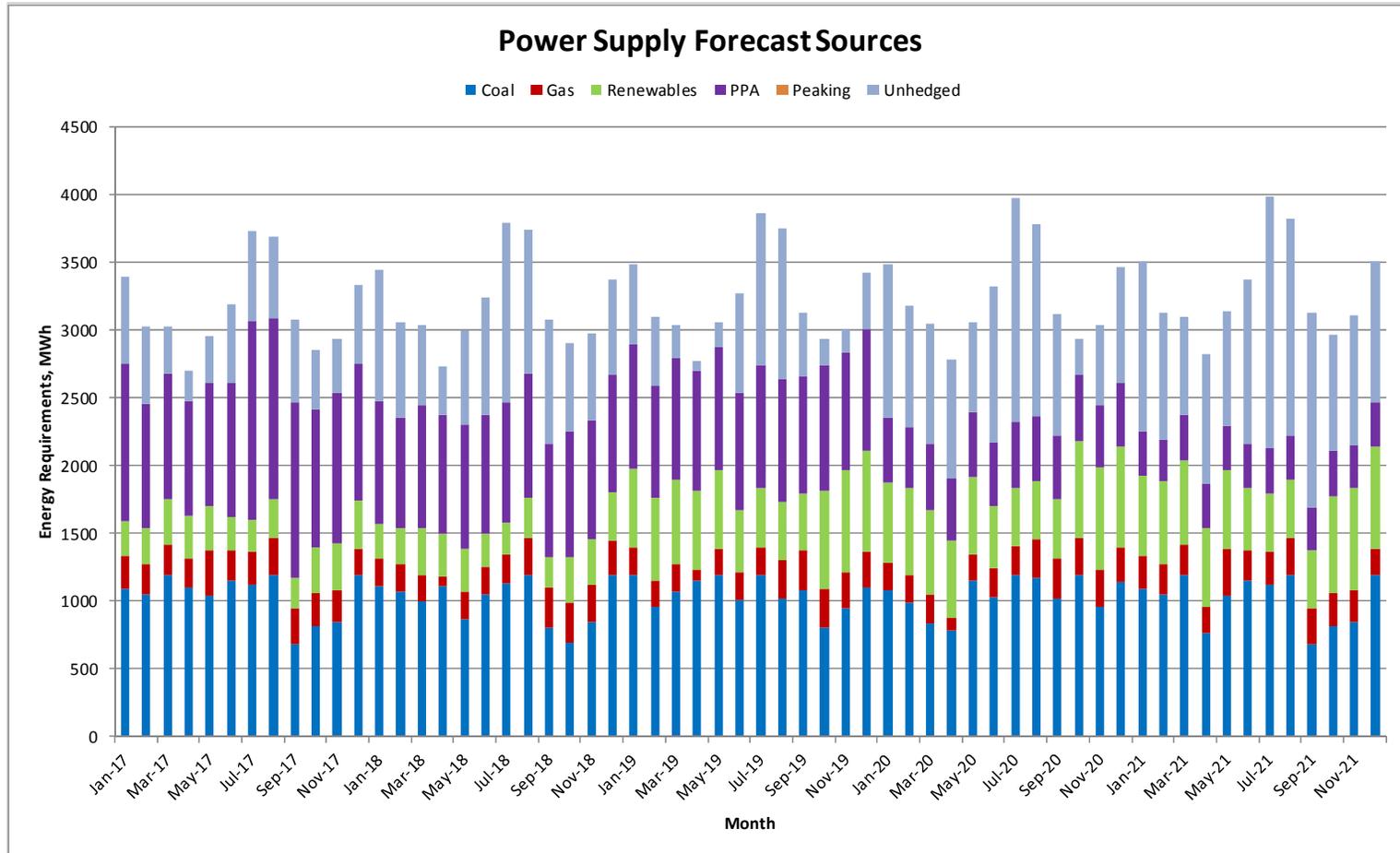
# BUDGET VARIANCE REPORT

## Where have my power supply costs come from?

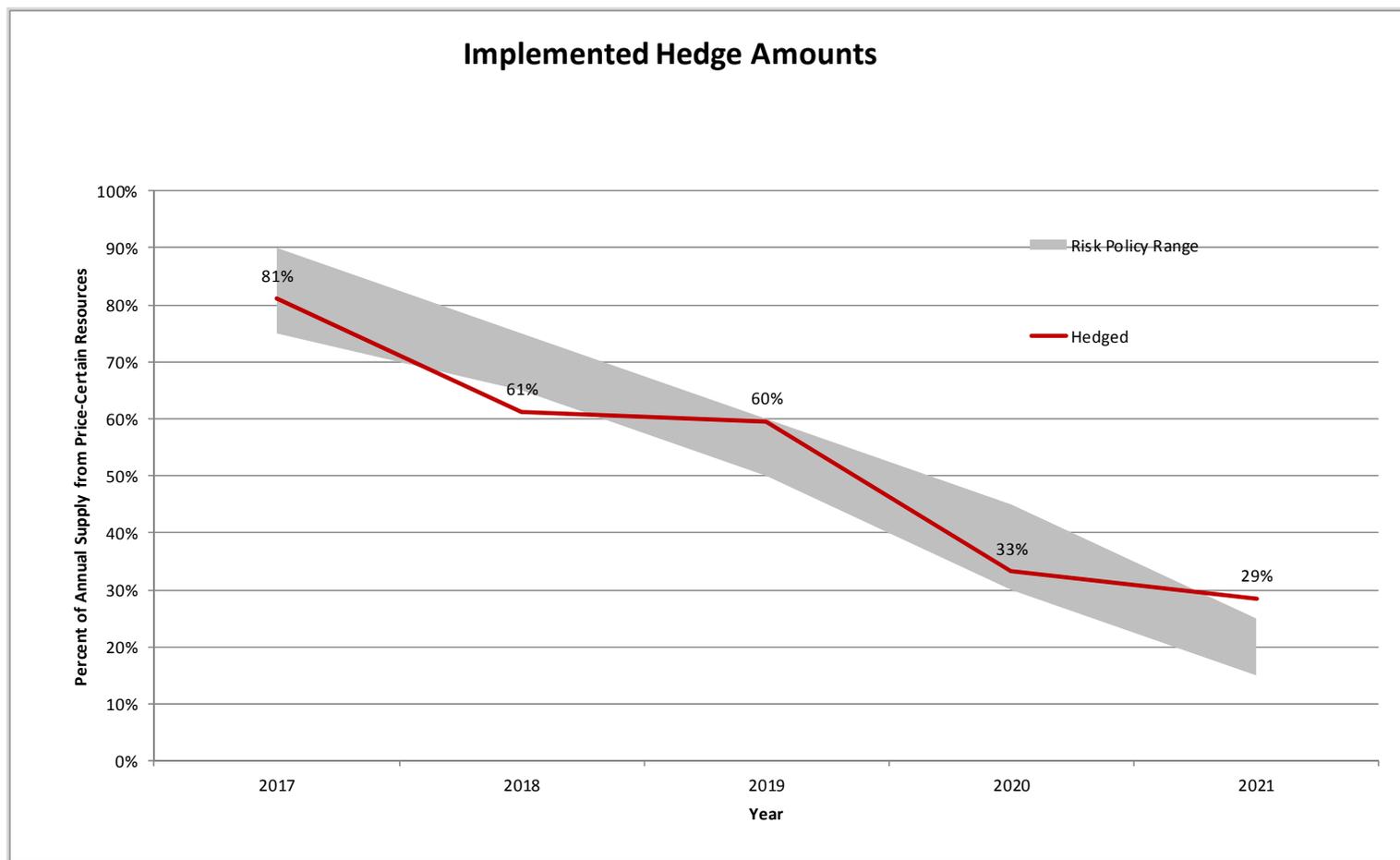


# RISK POLICY & HEDGE PLAN COMPLIANCE

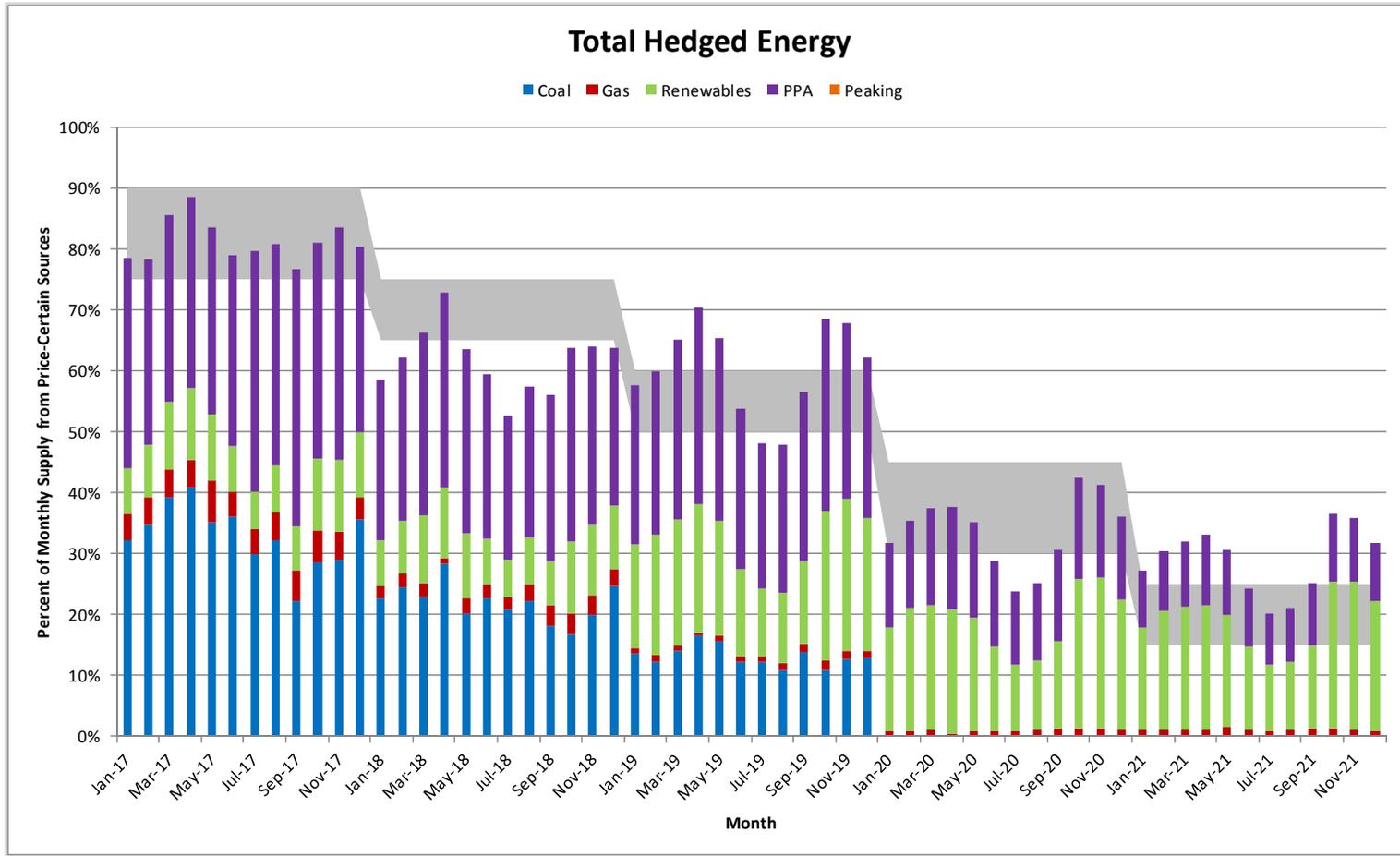
## Risk Policy & Hedge Plan Compliance



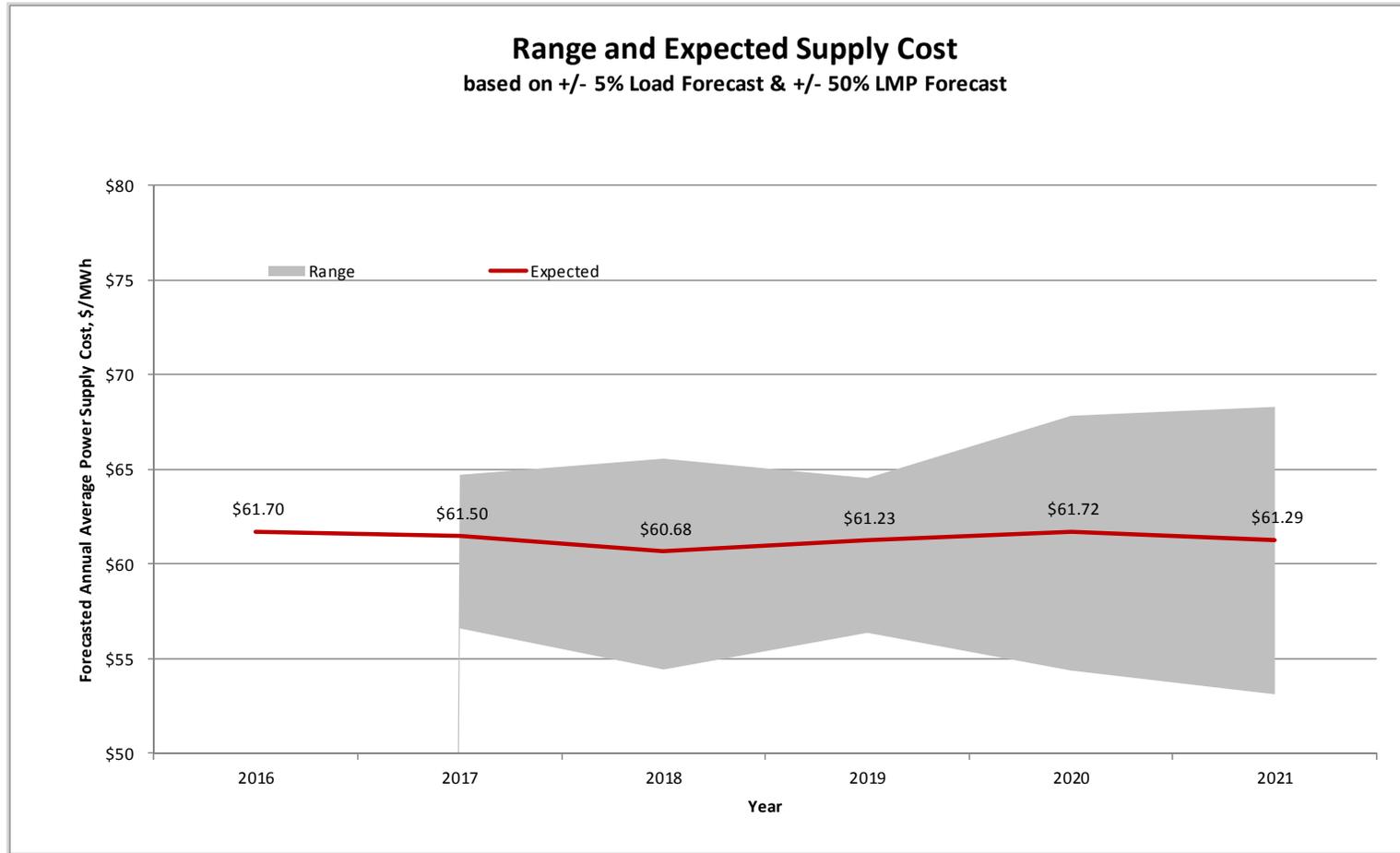
# RISK POLICY & HEDGE PLAN COMPLIANCE



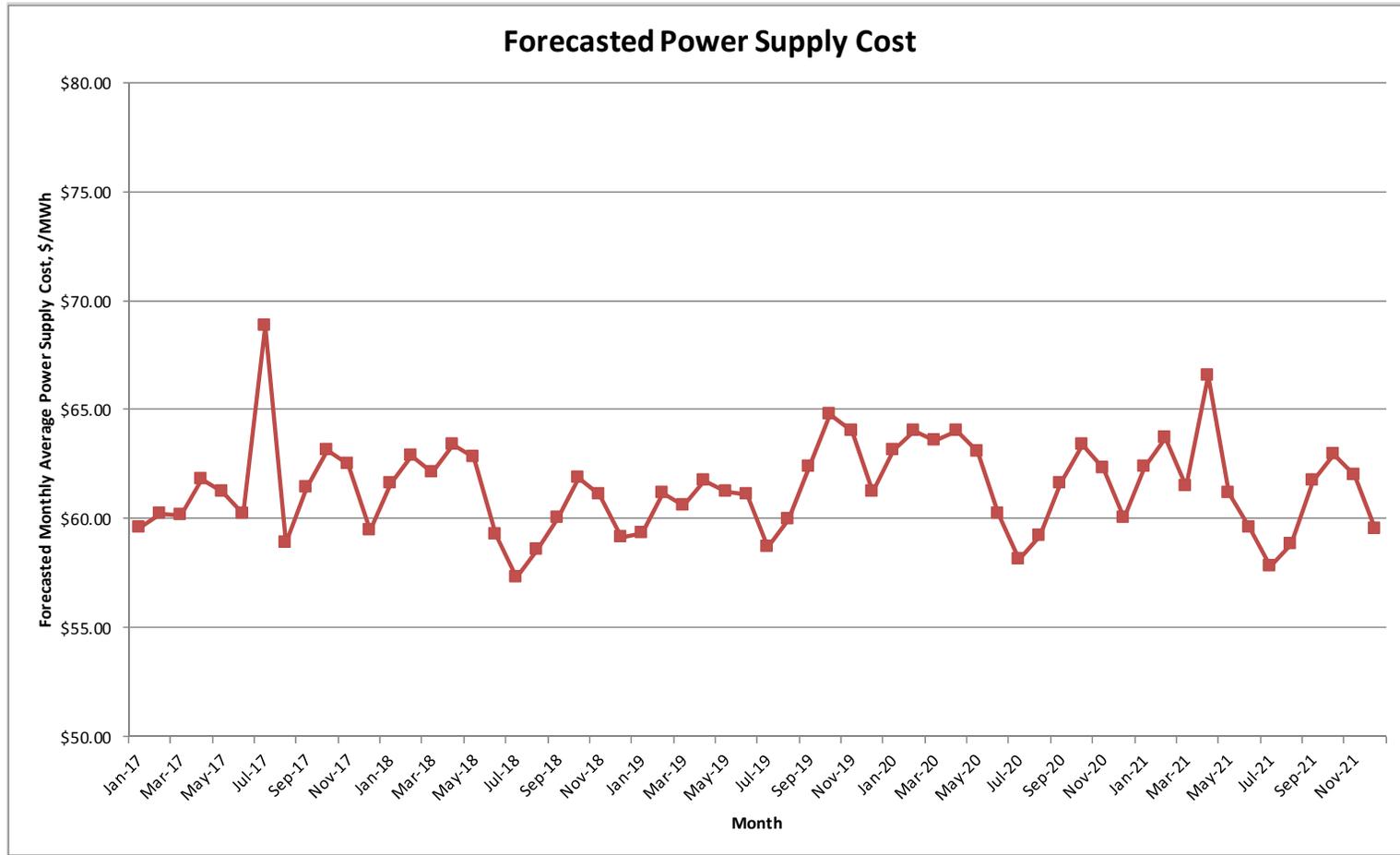
# RISK POLICY & HEDGE PLAN COMPLIANCE



# RISK POLICY & HEDGE PLAN COMPLIANCE

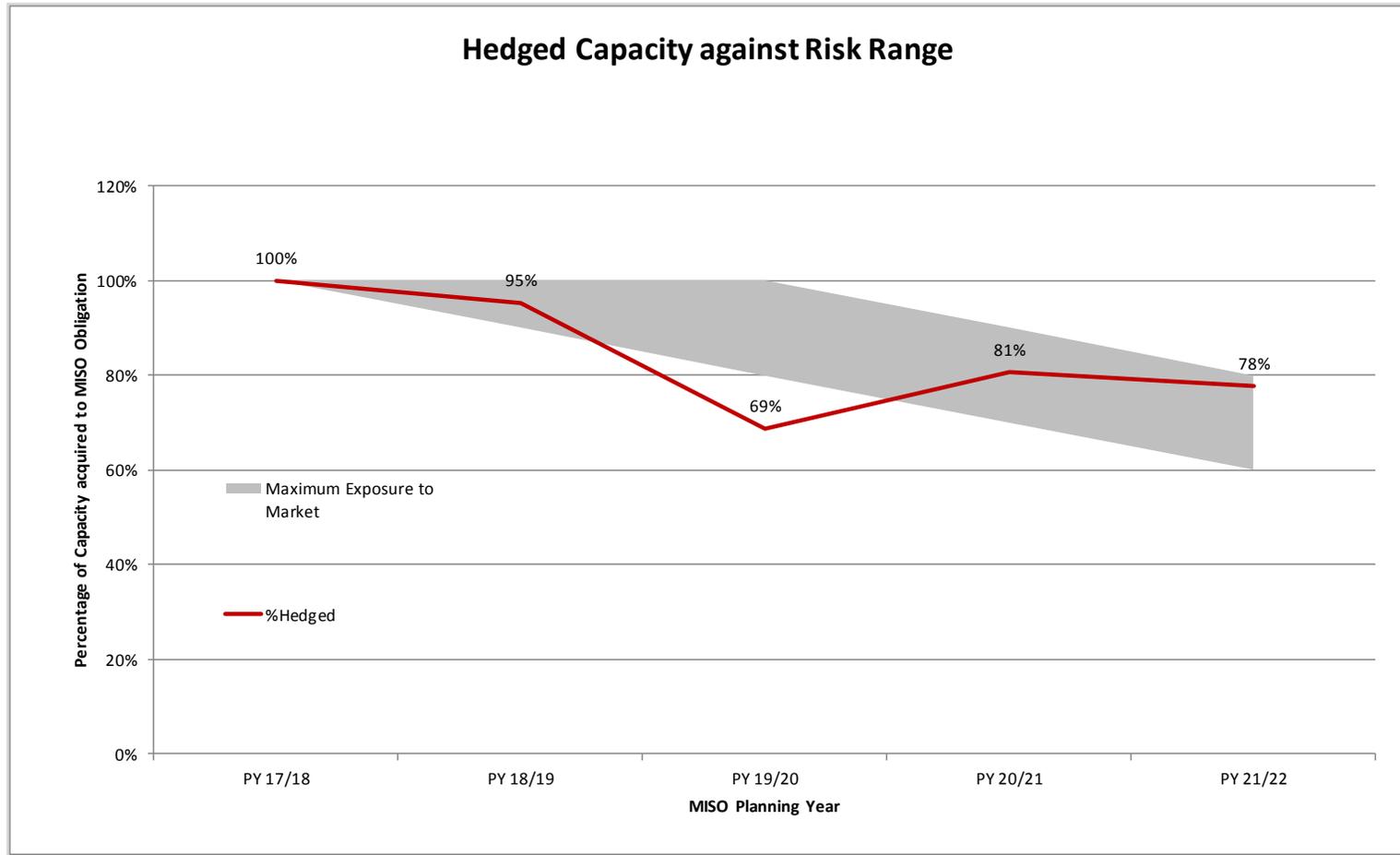


# RISK POLICY & HEDGE PLAN COMPLIANCE

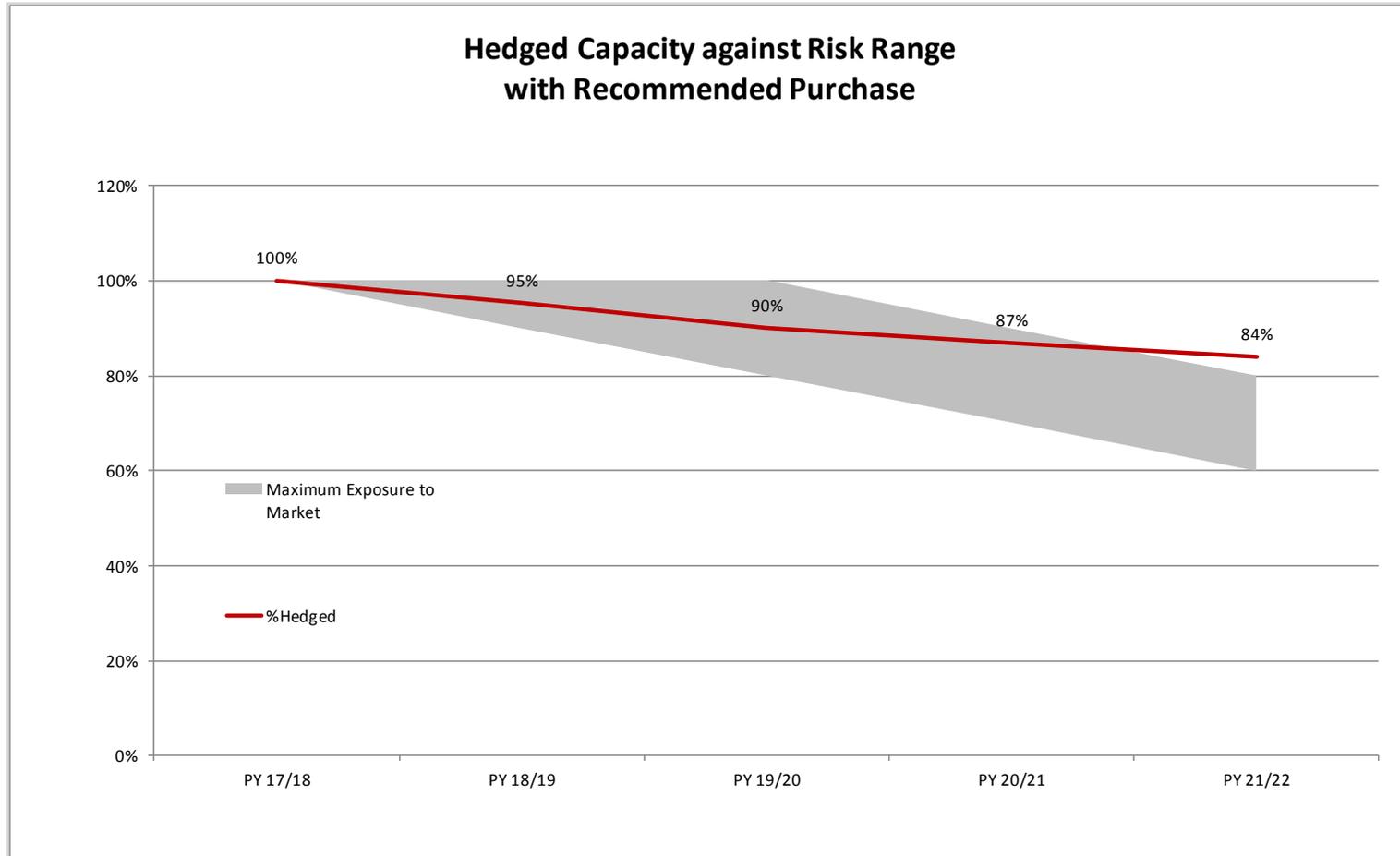


# RISK POLICY & HEDGE PLAN COMPLIANCE

MISO Capacity



# RISK POLICY & HEDGE PLAN COMPLIANCE



- This graph includes expected capacity related to the AFEC Project in PY20/21 and PY21/22. Those transactions have not yet been completed.

# FUTURE PROJECTIONS

## Future Projections

| Energy Services Project                 |            |            |            |            |            |            |            |            |            |            |            |            |              |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| 2017 Member Energy Balance for Portland |            |            |            |            |            |            |            |            |            |            |            |            |              |
|   | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Forecasted Load, MWh                    | 3386       | 3023       | 3022       | 2697       | 2958       | 3193       | 3728       | 3687       | 3076       | 2851       | 2931       | 3326       | 37878        |
| Supplies                                | 2752       | 2456       | 2676       | 2472       | 2603       | 2610       | 3069       | 3084       | 2464       | 2410       | 2536       | 2751       | 31884        |
| Belle River, MWh                        | 649        | 649        | 745        | 673        | 601        | 721        | 673        | 745        | 252        | 373        | 421        | 745        | 7246         |
| Campbell 3, MWh                         | 441        | 398        | 441        | 427        | 441        | 427        | 441        | 441        | 427        | 441        | 427        | 441        | 5195         |
| AFEC, MWh                               | 242        | 228        | 228        | 208        | 336        | 227        | 249        | 276        | 264        | 246        | 229        | 200        | 2932         |
| Kalkaska CT, MWh                        | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Renewables, MWh                         | 254        | 262        | 337        | 317        | 322        | 239        | 237        | 289        | 225        | 338        | 345        | 354        | 3517         |
| - MPPA Renewables                       | 132        | 119        | 132        | 127        | 132        | 127        | 132        | 132        | 127        | 132        | 127        | 132        | 1551         |
| - Granger                               | 112        | 101        | 112        | 108        | 112        | 108        | 112        | 112        | 108        | 112        | 108        | 112        | 1314         |
| - NANR                                  | 20         | 18         | 20         | 19         | 20         | 19         | 20         | 20         | 19         | 20         | 19         | 20         | 237          |
| - Wind                                  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| - Solar                                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| - Other Renewables                      | 122        | 143        | 206        | 189        | 190        | 112        | 105        | 157        | 98         | 206        | 218        | 222        | 1967         |
| Internal Generation, MWh                | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Bilateral Transactions, MWh             | 1166       | 918        | 925        | 848        | 904        | 997        | 1469       | 1333       | 1296       | 1014       | 1114       | 1011       | 12994        |
| Capacity, MW                            | 4.0        | 4.0        | 4.0        | 4.0        | 4.0        | 4.1        | 4.1        | 4.1        | 4.1        | 4.1        | 4.1        | 4.1        | 49.1         |
| - Bilateral Purchases                   | 4.8        | 4.8        | 4.8        | 4.8        | 4.8        | 4.5        | 4.5        | 4.5        | 4.5        | 4.5        | 4.5        | 4.5        | 55.5         |
| - Balancing                             | -0.8       | -0.8       | -0.8       | -0.8       | -0.8       | -0.4       | -0.4       | -0.4       | -0.4       | -0.4       | -0.4       | -0.4       | -6.4         |
| MISO Market - Balancing Energy          | 634        | 567        | 346        | 225        | 355        | 582        | 659        | 603        | 612        | 441        | 396        | 575        | 5994         |
| Net Inflows, MWh                        | 658        | 575        | 398        | 319        | 411        | 598        | 705        | 638        | 644        | 463        | 456        | 583        | 6448         |
| Net Outflows, MWh                       | 24         | 8          | 53         | 94         | 57         | 15         | 46         | 35         | 32         | 22         | 60         | 8          | 454          |
| 2017 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| 2017 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MPPA Costs                              | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Belle River                             | \$ 37,002  | \$ 36,962  | \$ 39,249  | \$ 37,529  | \$ 35,847  | \$ 38,625  | \$ 63,974  | \$ 39,280  | \$ 27,860  | \$ 30,569  | \$ 31,732  | \$ 39,208  | \$ 457,837   |
| Campbell 3                              | \$ 21,872  | \$ 20,734  | \$ 21,898  | \$ 21,474  | \$ 21,320  | \$ 21,473  | \$ 35,403  | \$ 21,947  | \$ 21,634  | \$ 21,907  | \$ 21,667  | \$ 21,893  | \$ 273,222   |
| AFEC                                    | \$ 13,280  | \$ 12,818  | \$ 12,873  | \$ 11,977  | \$ 15,856  | \$ 13,255  | \$ 13,892  | \$ 14,561  | \$ 14,277  | \$ 13,624  | \$ 13,269  | \$ 12,244  | \$ 161,926   |
| Kalkaska CT                             | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Renewables                              | \$ 21,349  | \$ 21,719  | \$ 27,649  | \$ 26,013  | \$ 26,436  | \$ 20,171  | \$ 20,080  | \$ 23,984  | \$ 19,154  | \$ 27,640  | \$ 28,175  | \$ 28,866  | \$ 291,237   |
| - MPPA Renewables                       | \$ 12,213  | \$ 11,025  | \$ 12,221  | \$ 11,811  | \$ 12,196  | \$ 11,805  | \$ 12,196  | \$ 12,196  | \$ 11,830  | \$ 12,196  | \$ 11,843  | \$ 12,197  | \$ 143,730   |
| - Granger                               | \$ 10,549  | \$ 9,523   | \$ 10,556  | \$ 10,203  | \$ 10,536  | \$ 10,198  | \$ 10,536  | \$ 10,536  | \$ 10,218  | \$ 10,536  | \$ 10,228  | \$ 10,536  | \$ 124,157   |
| - NANR                                  | \$ 1,663   | \$ 1,501   | \$ 1,665   | \$ 1,608   | \$ 1,660   | \$ 1,607   | \$ 1,660   | \$ 1,660   | \$ 1,612   | \$ 1,660   | \$ 1,614   | \$ 1,660   | \$ 19,573    |
| - Wind                                  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| - Solar                                 | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| - Other Renewables                      | \$ 9,136   | \$ 10,695  | \$ 15,427  | \$ 14,202  | \$ 14,240  | \$ 8,366   | \$ 7,884   | \$ 11,788  | \$ 7,323   | \$ 15,443  | \$ 16,333  | \$ 16,669  | \$ 147,506   |
| Bilateral Transactions                  | \$ 54,501  | \$ 42,173  | \$ 43,295  | \$ 39,732  | \$ 42,336  | \$ 45,183  | \$ 62,965  | \$ 57,718  | \$ 53,713  | \$ 45,717  | \$ 48,456  | \$ 45,225  | \$ 581,015   |
| MISO Market                             | \$ 25,406  | \$ 19,922  | \$ 10,312  | \$ 5,341   | \$ 8,980   | \$ 16,560  | \$ 21,608  | \$ 19,410  | \$ 16,558  | \$ 12,014  | \$ 10,455  | \$ 18,892  | \$ 185,457   |
| Capacity                                | \$ 11,095  | \$ 11,095  | \$ 11,095  | \$ 11,095  | \$ 11,095  | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 147,904   |
| - Bilateral Purchases                   | \$ 11,879  | \$ 11,879  | \$ 11,879  | \$ 11,879  | \$ 11,879  | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 154,278   |
| - Balancing                             | \$ (783)   | \$ (783)   | \$ (783)   | \$ (783)   | \$ (783)   | \$ (351)   | \$ (351)   | \$ (351)   | \$ (351)   | \$ (351)   | \$ (351)   | \$ (351)   | \$ (6,374)   |
| Transmission                            |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MISO NITS/PTP                           | \$ 2,000   | \$ 1,833   | \$ 1,481   | \$ 1,032   | \$ 2,491   | \$ 3,699   | \$ 4,137   | \$ 4,512   | \$ 3,374   | \$ 1,473   | \$ 1,716   | \$ 2,264   | \$ 30,012    |
| MPPA Sharing                            | \$ 7,397   | \$ 6,923   | \$ 5,923   | \$ 4,646   | \$ 8,794   | \$ 12,230  | \$ 13,476  | \$ 14,541  | \$ 11,303  | \$ 5,900   | \$ 6,590   | \$ 8,148   | \$ 105,871   |
| Trans Project                           | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 3,912   | \$ 46,943    |
| MPPA ESP Overhead                       | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 3,993   | \$ 47,919    |
| Member Cost                             |            |            |            |            |            |            |            |            |            |            |            |            |              |
| Internal Generation Cost                | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Total Cost of Supply                    | \$ 201,807 | \$ 182,084 | \$ 181,679 | \$ 166,745 | \$ 181,061 | \$ 192,305 | \$ 256,645 | \$ 217,062 | \$ 188,983 | \$ 179,954 | \$ 183,168 | \$ 197,849 | \$ 2,329,343 |
| Average Cost of Supply                  | \$ 59.59   | \$ 60.24   | \$ 60.13   | \$ 61.82   | \$ 61.21   | \$ 60.23   | \$ 68.84   | \$ 58.87   | \$ 61.44   | \$ 63.11   | \$ 62.49   | \$ 59.48   | \$ 61.50     |

# FUTURE PROJECTIONS

| Energy Services Project                 |            |            |            |            |            |            |            |            |            |            |            |            |              |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| 2018 Member Energy Balance for Portland |            |            |            |            |            |            |            |            |            |            |            |            |              |
|   | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Forecasted Load, MWh                    | 3443       | 3058       | 3036       | 2731       | 2998       | 3236       | 3788       | 3738       | 3076       | 2898       | 2977       | 3369       | 38350        |
| Supplies                                | 2479       | 2356       | 2440       | 2373       | 2297       | 2369       | 2465       | 2683       | 2158       | 2247       | 2333       | 2673       | 28872        |
| Belle River, MWh                        | 673        | 673        | 553        | 721        | 709        | 625        | 685        | 745        | 372        | 252        | 421        | 745        | 7173         |
| Campbell 3, MWh                         | 441        | 398        | 441        | 384        | 156        | 427        | 441        | 441        | 427        | 441        | 427        | 441        | 4864         |
| AFEC, MWh                               | 204        | 201        | 201        | 77         | 202        | 205        | 213        | 282        | 295        | 291        | 267        | 260        | 2698         |
| Kalkaska CT, MWh                        | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Renewables, MWh                         | 254        | 261        | 337        | 317        | 321        | 239        | 237        | 289        | 225        | 338        | 345        | 354        | 3517         |
| - MPPA Renewables                       | 132        | 119        | 132        | 127        | 132        | 127        | 132        | 132        | 127        | 132        | 127        | 132        | 1551         |
| - Granger                               | 112        | 101        | 112        | 108        | 112        | 108        | 112        | 112        | 108        | 112        | 108        | 112        | 1314         |
| - NANR                                  | 20         | 18         | 20         | 19         | 20         | 19         | 20         | 20         | 19         | 20         | 19         | 20         | 237          |
| - Wind                                  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| - Solar                                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| - Other Renewables                      | 122        | 142        | 205        | 189        | 190        | 112        | 105        | 157        | 98         | 206        | 217        | 222        | 1966         |
| Internal Generation, MWh                | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Bilateral Transactions, MWh             | 908        | 822        | 908        | 874        | 908        | 874        | 890        | 926        | 838        | 926        | 874        | 873        | 10620        |
| Capacity, MW                            | 4.1        | 4.1        | 4.1        | 4.1        | 4.1        | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 50.5         |
| - Bilateral Purchases                   | 4.5        | 4.5        | 4.5        | 4.5        | 4.5        | 3.7        | 3.7        | 3.7        | 3.7        | 3.7        | 3.7        | 3.7        | 48.4         |
| - Balancing                             | -0.4       | -0.4       | -0.4       | -0.4       | -0.4       | 0.6        | 0.6        | 0.6        | 0.6        | 0.6        | 0.6        | 0.6        | 2.1          |
| MISO Market - Balancing Energy          | 963        | 702        | 596        | 359        | 701        | 867        | 1323       | 1056       | 918        | 651        | 645        | 696        | 9477         |
| Net Inflows, MWh                        | 963        | 702        | 606        | 380        | 702        | 868        | 1323       | 1056       | 920        | 653        | 645        | 697        | 9516         |
| Net Outflows, MWh                       | 0          | 0          | 10         | 21         | 1          | 1          | 0          | 0          | 1          | 2          | 1          | 1          | 38           |
| 2018 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| 2018 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MPPA Costs                              | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Belle River                             | \$ 36,996  | \$ 36,996  | \$ 33,140  | \$ 38,538  | \$ 38,153  | \$ 35,453  | \$ 37,381  | \$ 39,309  | \$ 27,355  | \$ 23,499  | \$ 28,898  | \$ 39,309  | \$ 415,028   |
| Campbell 3                              | \$ 23,848  | \$ 22,577  | \$ 23,848  | \$ 22,153  | \$ 15,377  | \$ 23,424  | \$ 23,848  | \$ 23,848  | \$ 23,424  | \$ 23,848  | \$ 23,424  | \$ 23,848  | \$ 273,464   |
| AFEC                                    | \$ 12,429  | \$ 12,312  | \$ 12,312  | \$ 7,122   | \$ 12,349  | \$ 12,469  | \$ 12,799  | \$ 15,727  | \$ 16,238  | \$ 16,069  | \$ 15,084  | \$ 14,791  | \$ 159,701   |
| Kalkaska CT                             | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Renewables                              | \$ 21,669  | \$ 21,991  | \$ 27,919  | \$ 26,316  | \$ 26,747  | \$ 20,484  | \$ 20,386  | \$ 24,292  | \$ 19,458  | \$ 27,975  | \$ 28,422  | \$ 29,202  | \$ 294,861   |
| - MPPA Renewables                       | \$ 12,518  | \$ 11,307  | \$ 12,518  | \$ 12,114  | \$ 12,518  | \$ 12,114  | \$ 12,518  | \$ 12,518  | \$ 12,114  | \$ 12,518  | \$ 12,114  | \$ 12,518  | \$ 147,389   |
| - Granger                               | \$ 10,813  | \$ 9,767   | \$ 10,813  | \$ 10,464  | \$ 10,813  | \$ 10,464  | \$ 10,813  | \$ 10,813  | \$ 10,464  | \$ 10,813  | \$ 10,464  | \$ 10,813  | \$ 127,313   |
| - NANR                                  | \$ 1,705   | \$ 1,540   | \$ 1,705   | \$ 1,650   | \$ 1,705   | \$ 1,650   | \$ 1,705   | \$ 1,705   | \$ 1,650   | \$ 1,705   | \$ 1,650   | \$ 1,705   | \$ 20,076    |
| - Wind                                  | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| - Solar                                 | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| - Other Renewables                      | \$ 9,151   | \$ 10,685  | \$ 15,401  | \$ 14,202  | \$ 14,229  | \$ 8,370   | \$ 7,868   | \$ 11,774  | \$ 7,344   | \$ 15,457  | \$ 16,308  | \$ 16,684  | \$ 147,472   |
| Bilateral Transactions                  | \$ 44,054  | \$ 39,902  | \$ 44,054  | \$ 42,383  | \$ 44,054  | \$ 42,383  | \$ 43,193  | \$ 44,916  | \$ 40,660  | \$ 44,916  | \$ 42,383  | \$ 42,331  | \$ 515,230   |
| MISO Market                             | \$ 40,291  | \$ 26,862  | \$ 19,054  | \$ 10,003  | \$ 19,454  | \$ 23,464  | \$ 43,593  | \$ 33,593  | \$ 24,615  | \$ 17,420  | \$ 17,284  | \$ 21,249  | \$ 296,882   |
| Capacity                                | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 13,204  | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 139,334   |
| - Bilateral Purchases                   | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 13,555  | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 117,755   |
| - Balancing                             | \$ (351)   | \$ (351)   | \$ (351)   | \$ (351)   | \$ (351)   | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 21,579    |
| Transmission                            |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MISO NITS/PTP                           | \$ 4,281   | \$ 3,782   | \$ 2,308   | \$ 1,544   | \$ 4,028   | \$ 6,086   | \$ 6,832   | \$ 7,471   | \$ 5,531   | \$ 2,295   | \$ 2,708   | \$ 3,641   | \$ 50,507    |
| MPPA Sharing                            | \$ 7,112   | \$ 6,479   | \$ 4,611   | \$ 3,642   | \$ 6,792   | \$ 9,401   | \$ 10,347  | \$ 11,156  | \$ 8,697   | \$ 4,594   | \$ 5,118   | \$ 6,301   | \$ 84,249    |
| Trans Project                           | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 4,029   | \$ 48,351    |
| MPPA ESP Overhead                       | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 4,113   | \$ 49,357    |
| Member Cost                             |            |            |            |            |            |            |            |            |            |            |            |            |              |
| Internal Generation Cost                | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Total Cost of Supply                    | \$ 212,027 | \$ 192,247 | \$ 188,591 | \$ 173,047 | \$ 188,300 | \$ 191,781 | \$ 216,993 | \$ 218,926 | \$ 184,595 | \$ 179,231 | \$ 181,937 | \$ 199,289 | \$ 2,326,964 |
| Average Cost of Supply                  | \$ 61.59   | \$ 62.86   | \$ 62.12   | \$ 63.35   | \$ 62.80   | \$ 59.26   | \$ 57.28   | \$ 58.56   | \$ 60.01   | \$ 61.84   | \$ 61.10   | \$ 59.16   | \$ 60.68     |

# FUTURE PROJECTIONS

| Energy Services Project                 |            |            |            |            |            |            |            |            |            |            |            |            |              |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| 2019 Member Energy Balance for Portland |            |            |            |            |            |            |            |            |            |            |            |            |              |
|   | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Forecasted Load, MWh                    | 3480       | 3092       | 3038       | 2765       | 3054       | 3267       | 3856       | 3743       | 3127       | 2931       | 3002       | 3417       | 38772        |
| Supplies                                | 2892       | 2589       | 2787       | 2703       | 2876       | 2533       | 2742       | 2641       | 2661       | 2736       | 2833       | 3008       | 33001        |
| Belle River, MWh                        | 745        | 553        | 625        | 721        | 745        | 577        | 745        | 577        | 649        | 745        | 721        | 661        | 8063         |
| Campbell 3, MWh                         | 441        | 398        | 441        | 427        | 441        | 427        | 441        | 441        | 427        | 57         | 228        | 441        | 4608         |
| AFEC, MWh                               | 204        | 201        | 201        | 82         | 202        | 205        | 213        | 282        | 295        | 291        | 267        | 260        | 2703         |
| Kalkaska CT, MWh                        | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Renewables, MWh                         | 590        | 612        | 623        | 580        | 576        | 461        | 432        | 429        | 426        | 717        | 754        | 748        | 6948         |
| - MPPA Renewables                       | 468        | 469        | 417        | 391        | 387        | 349        | 327        | 272        | 328        | 511        | 536        | 526        | 4981         |
| - Granger                               | 112        | 101        | 112        | 108        | 112        | 108        | 112        | 112        | 108        | 112        | 108        | 112        | 1314         |
| - NANR                                  | 20         | 18         | 20         | 19         | 20         | 19         | 20         | 20         | 19         | 20         | 19         | 20         | 237          |
| - Wind                                  | 336        | 350        | 286        | 263        | 255        | 222        | 195        | 140        | 201        | 379        | 409        | 394        | 3431         |
| - Solar                                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| - Other Renewables                      | 122        | 142        | 205        | 189        | 190        | 112        | 105        | 157        | 98         | 206        | 217        | 222        | 1966         |
| Internal Generation, MWh                | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Bilateral Transactions, MWh             | 912        | 826        | 898        | 893        | 912        | 864        | 912        | 912        | 864        | 926        | 864        | 898        | 10680        |
| Capacity, MW                            | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 4.2        | 4.2        | 4.2        | 4.2        | 4.2        | 4.2        | 4.2        | 50.5         |
| - Bilateral Purchases                   | 3.7        | 3.7        | 3.7        | 3.7        | 3.7        | 1.3        | 1.3        | 1.3        | 1.3        | 1.3        | 1.3        | 1.3        | 27.6         |
| - Balancing                             | 0.6        | 0.6        | 0.6        | 0.6        | 0.6        | 2.9        | 2.9        | 2.9        | 2.9        | 2.9        | 2.9        | 2.9        | 22.9         |
| MISO Market - Balancing Energy          | 589        | 502        | 251        | 62         | 178        | 733        | 1114       | 1102       | 467        | 195        | 169        | 410        | 5770         |
| Net Inflows, MWh                        | 605        | 525        | 321        | 184        | 302        | 754        | 1118       | 1107       | 531        | 304        | 325        | 465        | 6540         |
| Net Outflows, MWh                       | 16         | 23         | 71         | 122        | 124        | 21         | 4          | 5          | 64         | 109        | 156        | 55         | 769          |
| 2019 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| 2019 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MPPA Costs                              | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Belle River                             | \$ 39,051  | \$ 32,881  | \$ 35,195  | \$ 38,280  | \$ 39,051  | \$ 33,652  | \$ 39,051  | \$ 33,652  | \$ 35,966  | \$ 39,051  | \$ 38,280  | \$ 36,352  | \$ 440,462   |
| Campbell 3                              | \$ 22,662  | \$ 21,391  | \$ 22,662  | \$ 22,238  | \$ 22,662  | \$ 22,238  | \$ 22,662  | \$ 22,662  | \$ 22,238  | \$ 11,226  | \$ 16,309  | \$ 22,662  | \$ 251,610   |
| AFEC                                    | \$ 12,440  | \$ 12,323  | \$ 12,323  | \$ 7,345   | \$ 12,360  | \$ 12,480  | \$ 12,809  | \$ 15,738  | \$ 16,249  | \$ 16,080  | \$ 15,095  | \$ 14,802  | \$ 160,045   |
| Kalkaska CT                             | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Renewables                              | \$ 35,955  | \$ 36,826  | \$ 40,092  | \$ 37,561  | \$ 37,653  | \$ 30,004  | \$ 28,809  | \$ 30,436  | \$ 28,111  | \$ 44,030  | \$ 45,707  | \$ 45,876  | \$ 441,060   |
| - MPPA Renewables                       | \$ 26,804  | \$ 26,141  | \$ 24,692  | \$ 23,359  | \$ 23,424  | \$ 21,634  | \$ 20,941  | \$ 18,662  | \$ 20,767  | \$ 28,573  | \$ 29,399  | \$ 29,192  | \$ 293,588   |
| - Granger                               | \$ 11,083  | \$ 10,010  | \$ 11,083  | \$ 10,725  | \$ 11,083  | \$ 10,725  | \$ 11,083  | \$ 11,083  | \$ 10,725  | \$ 11,083  | \$ 10,725  | \$ 11,083  | \$ 130,493   |
| - NANR                                  | \$ 1,748   | \$ 1,579   | \$ 1,748   | \$ 1,691   | \$ 1,748   | \$ 1,691   | \$ 1,748   | \$ 1,748   | \$ 1,691   | \$ 1,748   | \$ 1,691   | \$ 1,748   | \$ 20,577    |
| - Wind                                  | \$ 13,974  | \$ 14,552  | \$ 11,861  | \$ 10,942  | \$ 10,593  | \$ 9,217   | \$ 8,111   | \$ 5,831   | \$ 8,350   | \$ 15,743  | \$ 16,982  | \$ 16,361  | \$ 142,517   |
| - Solar                                 | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| - Other Renewables                      | \$ 9,151   | \$ 10,685  | \$ 15,401  | \$ 14,202  | \$ 14,229  | \$ 8,370   | \$ 7,868   | \$ 11,774  | \$ 7,344   | \$ 15,457  | \$ 16,308  | \$ 16,684  | \$ 147,472   |
| Bilateral Transactions                  | \$ 40,449  | \$ 36,614  | \$ 39,833  | \$ 39,581  | \$ 40,449  | \$ 38,350  | \$ 40,449  | \$ 40,449  | \$ 38,350  | \$ 41,064  | \$ 38,350  | \$ 39,833  | \$ 473,767   |
| MISO Market                             | \$ 24,935  | \$ 19,412  | \$ 7,671   | \$ 1,229   | \$ 4,428   | \$ 19,788  | \$ 37,688  | \$ 35,311  | \$ 12,492  | \$ 4,400   | \$ 3,440   | \$ 12,418  | \$ 183,212   |
| Capacity                                | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 10,473  | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 180,476   |
| - Bilateral Purchases                   | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 7,140   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 42,952    |
| - Balancing                             | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 3,333   | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 137,524   |
| Transmission                            |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MISO NITS/PTP                           | \$ 4,527   | \$ 4,007   | \$ 2,473   | \$ 1,678   | \$ 4,263   | \$ 6,405   | \$ 7,182   | \$ 7,846   | \$ 5,828   | \$ 2,459   | \$ 2,889   | \$ 3,861   | \$ 53,417    |
| MPPA Sharing                            | \$ 7,533   | \$ 6,873   | \$ 4,924   | \$ 3,913   | \$ 7,199   | \$ 9,920   | \$ 10,906  | \$ 11,750  | \$ 9,186   | \$ 4,907   | \$ 5,453   | \$ 6,687   | \$ 89,250    |
| Trans Project                           | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 4,150   | \$ 49,802    |
| MPPA ESP Overhead                       | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 4,236   | \$ 50,837    |
| Member Cost                             |            |            |            |            |            |            |            |            |            |            |            |            |              |
| Internal Generation Cost                | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Total Cost of Supply                    | \$ 206,412 | \$ 189,185 | \$ 184,033 | \$ 170,685 | \$ 186,924 | \$ 199,525 | \$ 226,244 | \$ 224,531 | \$ 195,107 | \$ 189,905 | \$ 192,211 | \$ 209,177 | \$ 2,373,938 |
| Average Cost of Supply                  | \$ 59.31   | \$ 61.19   | \$ 60.59   | \$ 61.74   | \$ 61.20   | \$ 61.08   | \$ 58.67   | \$ 59.99   | \$ 62.39   | \$ 64.80   | \$ 64.02   | \$ 61.21   | \$ 61.23     |

# FUTURE PROJECTIONS

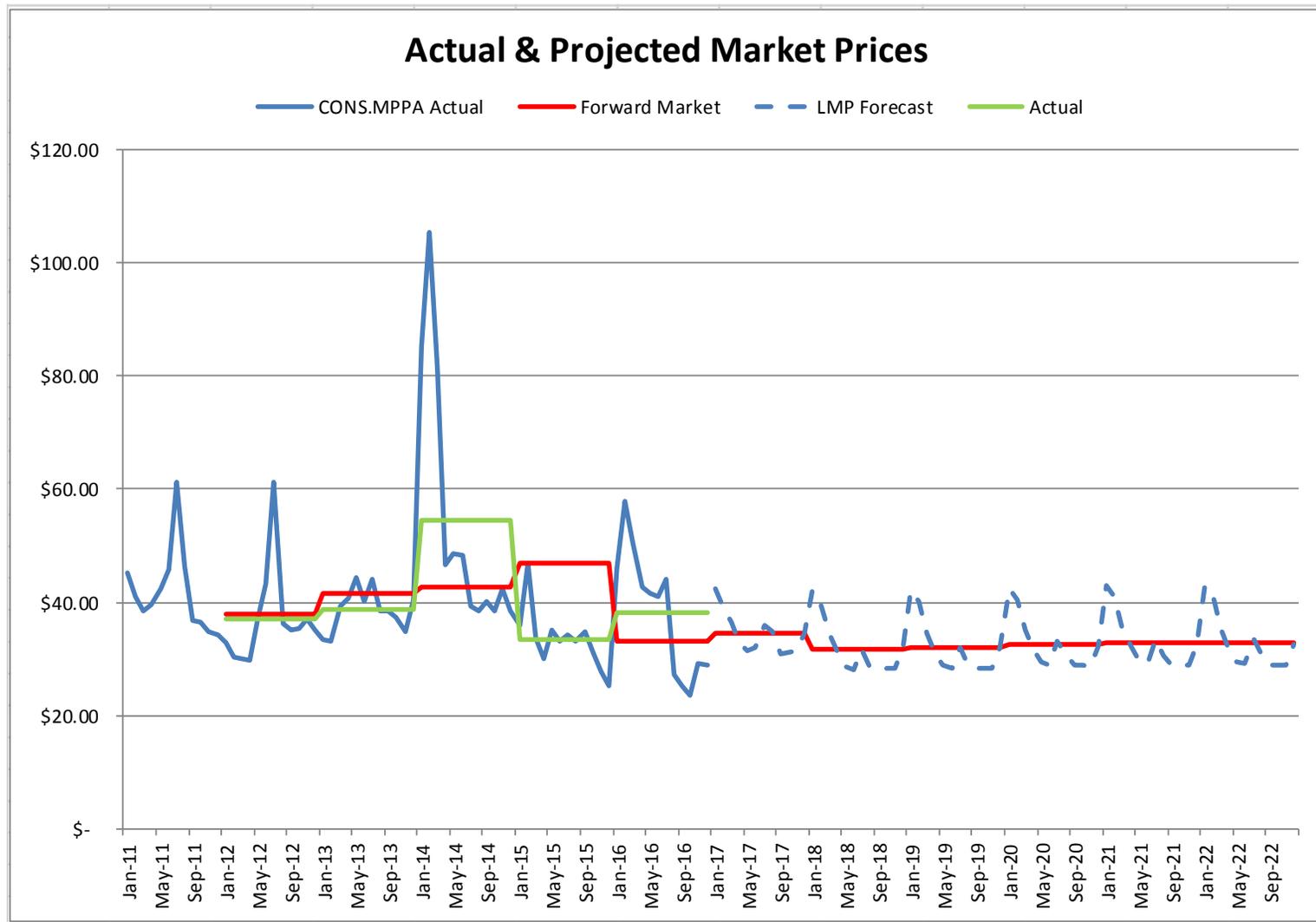
| Energy Services Project                 |            |            |            |            |            |            |            |            |            |            |            |            |              |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| 2020 Member Energy Balance for Portland |            |            |            |            |            |            |            |            |            |            |            |            |              |
|   | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Forecasted Load, MWh                    | 3484       | 3180       | 3049       | 2782       | 3059       | 3318       | 3973       | 3781       | 3119       | 2934       | 3031       | 3460       | 39170        |
| Supplies                                | 2353       | 2283       | 2155       | 1908       | 2390       | 2168       | 2319       | 2366       | 2217       | 2664       | 2444       | 2604       | 27871        |
| Belle River, MWh                        | 637        | 577        | 397        | 360        | 709        | 601        | 745        | 733        | 589        | 745        | 529        | 697        | 7318         |
| Campbell 3, MWh                         | 441        | 412        | 441        | 427        | 441        | 427        | 441        | 441        | 427        | 441        | 427        | 441        | 5205         |
| AFEC, MWh                               | 204        | 201        | 209        | 90         | 192        | 215        | 216        | 283        | 293        | 278        | 279        | 260        | 2721         |
| Kalkaska CT, MWh                        | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Renewables, MWh                         | 590        | 643        | 627        | 564        | 569        | 459        | 433        | 429        | 443        | 718        | 746        | 740        | 6961         |
| - MPPA Renewables                       | 468        | 494        | 422        | 375        | 382        | 348        | 327        | 273        | 342        | 512        | 528        | 525        | 4995         |
| - Granger                               | 112        | 104        | 112        | 108        | 112        | 108        | 112        | 112        | 108        | 112        | 108        | 112        | 1318         |
| - NANR                                  | 20         | 19         | 20         | 19         | 20         | 19         | 20         | 20         | 19         | 20         | 19         | 20         | 237          |
| - Wind                                  | 336        | 371        | 290        | 247        | 250        | 220        | 195        | 142        | 214        | 380        | 401        | 393        | 3440         |
| - Solar                                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| - Other Renewables                      | 122        | 149        | 205        | 189        | 187        | 111        | 107        | 155        | 101        | 207        | 217        | 215        | 1966         |
| Internal Generation, MWh                | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Bilateral Transactions, MWh             | 482        | 450        | 482        | 467        | 478        | 467        | 483        | 480        | 466        | 482        | 464        | 466        | 5666         |
| Capacity, MW                            | 4.2        | 4.2        | 4.2        | 4.2        | 4.2        | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 50.8         |
| - Bilateral Purchases                   | 1.3        | 1.3        | 1.3        | 1.3        | 1.3        | 2.5        | 2.5        | 2.5        | 2.5        | 2.5        | 2.5        | 2.5        | 24.0         |
| - Balancing                             | 2.9        | 2.9        | 2.9        | 2.9        | 2.9        | 1.8        | 1.8        | 1.8        | 1.8        | 1.8        | 1.8        | 1.8        | 26.8         |
| MISO Market - Balancing Energy          | 1131       | 897        | 894        | 874        | 669        | 1150       | 1654       | 1415       | 902        | 270        | 587        | 856        | 11300        |
| Net Inflows, MWh                        | 1131       | 898        | 896        | 875        | 689        | 1151       | 1654       | 1415       | 911        | 335        | 614        | 861        | 11430        |
| Net Outflows, MWh                       | 0          | 1          | 1          | 1          | 20         | 1          | 0          | 0          | 9          | 65         | 27         | 5          | 131          |
| 2020 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| 2020 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MPPA Costs                              | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Belle River                             | \$ 34,799  | \$ 32,871  | \$ 27,087  | \$ 25,930  | \$ 37,113  | \$ 33,642  | \$ 38,270  | \$ 37,884  | \$ 33,257  | \$ 38,270  | \$ 31,329  | \$ 36,727  | \$ 407,178   |
| Campbell 3                              | \$ 22,828  | \$ 21,981  | \$ 22,828  | \$ 22,404  | \$ 22,828  | \$ 22,404  | \$ 22,828  | \$ 22,828  | \$ 22,404  | \$ 22,828  | \$ 22,404  | \$ 22,828  | \$ 271,395   |
| AFEC                                    | \$ 12,457  | \$ 12,340  | \$ 12,677  | \$ 7,683   | \$ 11,974  | \$ 12,903  | \$ 12,985  | \$ 15,779  | \$ 16,208  | \$ 15,567  | \$ 15,608  | \$ 14,819  | \$ 161,000   |
| Kalkaska CT                             | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Renewables                              | \$ 36,484  | \$ 39,117  | \$ 40,760  | \$ 37,340  | \$ 37,748  | \$ 30,360  | \$ 29,370  | \$ 30,768  | \$ 29,357  | \$ 44,678  | \$ 45,931  | \$ 45,866  | \$ 447,781   |
| - MPPA Renewables                       | \$ 27,333  | \$ 27,936  | \$ 25,383  | \$ 23,152  | \$ 23,699  | \$ 22,015  | \$ 21,377  | \$ 19,130  | \$ 21,759  | \$ 29,176  | \$ 29,629  | \$ 29,720  | \$ 300,308   |
| - Granger                               | \$ 11,360  | \$ 10,627  | \$ 11,360  | \$ 10,993  | \$ 11,360  | \$ 10,993  | \$ 11,360  | \$ 10,993  | \$ 10,993  | \$ 11,360  | \$ 10,993  | \$ 11,360  | \$ 134,119   |
| - NANR                                  | \$ 1,791   | \$ 1,676   | \$ 1,791   | \$ 1,733   | \$ 1,791   | \$ 1,733   | \$ 1,791   | \$ 1,791   | \$ 1,733   | \$ 1,791   | \$ 1,733   | \$ 1,791   | \$ 21,148    |
| - Wind                                  | \$ 14,182  | \$ 15,633  | \$ 12,232  | \$ 10,426  | \$ 10,548  | \$ 9,288   | \$ 8,226   | \$ 5,978   | \$ 9,033   | \$ 16,025  | \$ 16,902  | \$ 16,569  | \$ 145,042   |
| - Solar                                 | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| - Other Renewables                      | \$ 9,151   | \$ 11,182  | \$ 15,377  | \$ 14,188  | \$ 14,049  | \$ 8,345   | \$ 7,994   | \$ 11,639  | \$ 7,598   | \$ 15,502  | \$ 16,303  | \$ 16,146  | \$ 147,472   |
| Bilateral Transactions                  | \$ 23,800  | \$ 22,211  | \$ 23,800  | \$ 23,097  | \$ 23,615  | \$ 23,097  | \$ 23,892  | \$ 23,707  | \$ 23,005  | \$ 23,800  | \$ 22,913  | \$ 23,005  | \$ 279,942   |
| MISO Market                             | \$ 49,919  | \$ 36,598  | \$ 31,815  | \$ 28,645  | \$ 20,588  | \$ 35,409  | \$ 59,756  | \$ 47,263  | \$ 27,265  | \$ 7,948   | \$ 16,880  | \$ 28,277  | \$ 390,364   |
| Capacity                                | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 18,301  | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 205,673   |
| - Bilateral Purchases                   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 1,036   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 44,940    |
| - Balancing                             | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 17,265  | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 160,733   |
| Transmission                            |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MISO NITS/PTP                           | \$ 4,783   | \$ 4,242   | \$ 2,645   | \$ 1,817   | \$ 4,509   | \$ 6,740   | \$ 7,548   | \$ 8,240   | \$ 6,138   | \$ 2,631   | \$ 3,079   | \$ 4,090   | \$ 56,462    |
| MPPA Sharing                            | \$ 7,943   | \$ 7,257   | \$ 5,234   | \$ 4,184   | \$ 7,596   | \$ 10,422  | \$ 11,447  | \$ 12,323  | \$ 9,660   | \$ 5,215   | \$ 5,783   | \$ 7,064   | \$ 94,130    |
| Trans Project                           | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 4,275   | \$ 51,296    |
| MPPA ESP Overhead                       | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 4,364   | \$ 52,362    |
| Member Cost                             |            |            |            |            |            |            |            |            |            |            |            |            |              |
| Internal Generation Cost                | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Total Cost of Supply                    | \$ 219,954 | \$ 203,557 | \$ 193,785 | \$ 178,040 | \$ 192,911 | \$ 199,925 | \$ 231,044 | \$ 223,741 | \$ 192,243 | \$ 185,883 | \$ 188,875 | \$ 207,624 | \$ 2,417,582 |
| Average Cost of Supply                  | \$ 63.13   | \$ 64.01   | \$ 63.55   | \$ 63.99   | \$ 63.07   | \$ 60.25   | \$ 58.15   | \$ 59.18   | \$ 61.64   | \$ 63.36   | \$ 62.31   | \$ 60.01   | \$ 61.72     |

# FUTURE PROJECTIONS

| Energy Services Project                 |            |            |            |            |            |            |            |            |            |            |            |            |              |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| 2021 Member Energy Balance for Portland |            |            |            |            |            |            |            |            |            |            |            |            |              |
|   | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Forecasted Load, MWh                    | 3506       | 3125       | 3100       | 2822       | 3134       | 3370       | 3979       | 3819       | 3130       | 2965       | 3102       | 3503       | 39554        |
| Supplies                                | 2252       | 2188       | 2371       | 1862       | 2292       | 2159       | 2126       | 2224       | 1691       | 2107       | 2152       | 2469       | 25893        |
| Belle River, MWh                        | 649        | 649        | 745        | 673        | 601        | 721        | 673        | 745        | 252        | 373        | 421        | 745        | 7246         |
| Campbell 3, MWh                         | 441        | 398        | 441        | 85         | 441        | 427        | 441        | 441        | 427        | 441        | 427        | 441        | 4853         |
| AFEC, MWh                               | 242        | 228        | 228        | 200        | 344        | 227        | 249        | 276        | 263        | 245        | 229        | 200        | 2932         |
| Kalkaska CT, MWh                        | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Renewables, MWh                         | 590        | 612        | 623        | 580        | 576        | 461        | 432        | 429        | 426        | 717        | 754        | 748        | 6948         |
| - MPPA Renewables                       | 468        | 469        | 417        | 391        | 387        | 349        | 327        | 272        | 328        | 511        | 536        | 526        | 4981         |
| - Granger                               | 112        | 101        | 112        | 108        | 112        | 108        | 112        | 112        | 108        | 112        | 108        | 112        | 1314         |
| - NANR                                  | 20         | 18         | 20         | 19         | 20         | 19         | 20         | 20         | 19         | 20         | 19         | 20         | 237          |
| - Wind                                  | 336        | 350        | 286        | 263        | 255        | 222        | 195        | 140        | 201        | 379        | 409        | 394        | 3431         |
| - Solar                                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| - Other Renewables                      | 122        | 142        | 205        | 189        | 190        | 112        | 105        | 157        | 98         | 206        | 217        | 222        | 1966         |
| Internal Generation, MWh                | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Bilateral Transactions, MWh             | 330        | 301        | 334        | 323        | 330        | 323        | 331        | 333        | 322        | 331        | 322        | 334        | 3914         |
| Capacity, MW                            | 4.3        | 4.3        | 4.3        | 4.3        | 4.3        | 4.4        | 4.4        | 4.4        | 4.4        | 4.4        | 4.4        | 4.4        | 51.9         |
| - Bilateral Purchases                   | 2.5        | 2.5        | 2.5        | 2.5        | 2.5        | 2.3        | 2.3        | 2.3        | 2.3        | 2.3        | 2.3        | 2.3        | 28.6         |
| - Balancing                             | 1.8        | 1.8        | 1.8        | 1.8        | 1.8        | 2.1        | 2.1        | 2.1        | 2.1        | 2.1        | 2.1        | 2.1        | 23.3         |
| MISO Market - Balancing Energy          | 1254       | 937        | 729        | 960        | 842        | 1211       | 1853       | 1595       | 1440       | 858        | 949        | 1034       | 13662        |
| Net Inflows, MWh                        | 1254       | 937        | 732        | 963        | 848        | 1211       | 1853       | 1595       | 1440       | 858        | 950        | 1034       | 13674        |
| Net Outflows, MWh                       | 0          | 0          | 3          | 3          | 6          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 12           |
| 2021 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| 2021 MPPA Budget Costs                  |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MPPA Costs                              | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Total        |
| Belle River                             | \$ 23,600  | \$ 23,600  | \$ 25,822  | \$ 24,155  | \$ 22,489  | \$ 25,266  | \$ 24,155  | \$ 25,822  | \$ 14,433  | \$ 17,211  | \$ 18,322  | \$ 25,822  | \$ 270,697   |
| Campbell 3                              | \$ 23,622  | \$ 22,516  | \$ 23,622  | \$ 23,290  | \$ 23,166  | \$ 23,319  | \$ 23,708  | \$ 23,723  | \$ 23,358  | \$ 23,753  | \$ 23,378  | \$ 23,738  | \$ 281,196   |
| AFEC                                    | \$ 10,849  | \$ 10,461  | \$ 10,438  | \$ 9,875   | \$ 13,471  | \$ 10,407  | \$ 11,040  | \$ 11,804  | \$ 11,443  | \$ 10,934  | \$ 10,486  | \$ 9,671   | \$ 130,880   |
| Kalkaska CT                             | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Renewables                              | \$ 37,024  | \$ 37,849  | \$ 41,098  | \$ 38,518  | \$ 38,620  | \$ 30,909  | \$ 29,702  | \$ 31,260  | \$ 28,990  | \$ 45,152  | \$ 46,846  | \$ 47,017  | \$ 452,985   |
| - MPPA Renewables                       | \$ 27,873  | \$ 27,164  | \$ 25,697  | \$ 24,316  | \$ 24,391  | \$ 22,539  | \$ 21,834  | \$ 19,486  | \$ 21,646  | \$ 29,696  | \$ 30,538  | \$ 30,332  | \$ 305,513   |
| - Granger                               | \$ 11,643  | \$ 10,516  | \$ 11,643  | \$ 11,268  | \$ 11,643  | \$ 11,268  | \$ 11,643  | \$ 11,643  | \$ 11,268  | \$ 11,643  | \$ 11,268  | \$ 11,643  | \$ 137,090   |
| - NANR                                  | \$ 1,836   | \$ 1,658   | \$ 1,836   | \$ 1,777   | \$ 1,836   | \$ 1,777   | \$ 1,836   | \$ 1,836   | \$ 1,777   | \$ 1,836   | \$ 1,777   | \$ 1,836   | \$ 21,618    |
| - Wind                                  | \$ 14,394  | \$ 14,990  | \$ 12,218  | \$ 11,272  | \$ 10,912  | \$ 9,495   | \$ 8,355   | \$ 6,007   | \$ 8,601   | \$ 16,216  | \$ 17,493  | \$ 16,853  | \$ 146,806   |
| - Solar                                 | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| - Other Renewables                      | \$ 9,151   | \$ 10,685  | \$ 15,401  | \$ 14,202  | \$ 14,229  | \$ 8,370   | \$ 7,868   | \$ 11,774  | \$ 7,344   | \$ 15,457  | \$ 16,308  | \$ 16,684  | \$ 147,472   |
| Bilateral Transactions                  | \$ 19,236  | \$ 17,558  | \$ 19,520  | \$ 18,866  | \$ 19,236  | \$ 18,866  | \$ 19,331  | \$ 19,425  | \$ 18,771  | \$ 19,331  | \$ 18,771  | \$ 19,520  | \$ 228,432   |
| MISO Market                             | \$ 55,202  | \$ 39,206  | \$ 26,036  | \$ 30,990  | \$ 26,131  | \$ 37,231  | \$ 65,479  | \$ 54,265  | \$ 43,023  | \$ 25,241  | \$ 28,428  | \$ 34,295  | \$ 465,527   |
| Capacity                                | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 16,310  | \$ 17,267  | \$ 17,267  | \$ 17,267  | \$ 17,267  | \$ 17,267  | \$ 17,267  | \$ 17,267  | \$ 202,413   |
| - Bilateral Purchases                   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 5,680   | \$ 4,880   | \$ 4,880   | \$ 4,880   | \$ 4,880   | \$ 4,880   | \$ 4,880   | \$ 4,880   | \$ 62,560    |
| - Balancing                             | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 10,630  | \$ 12,387  | \$ 12,387  | \$ 12,387  | \$ 12,387  | \$ 12,387  | \$ 12,387  | \$ 12,387  | \$ 139,853   |
| Transmission                            |            |            |            |            |            |            |            |            |            |            |            |            |              |
| MISO NITS/PTP                           | \$ 5,046   | \$ 4,483   | \$ 2,822   | \$ 1,960   | \$ 4,761   | \$ 7,080   | \$ 7,922   | \$ 8,641   | \$ 6,455   | \$ 2,807   | \$ 3,273   | \$ 4,324   | \$ 59,572    |
| MPPA Sharing                            | \$ 8,381   | \$ 7,667   | \$ 5,562   | \$ 4,469   | \$ 8,019   | \$ 10,959  | \$ 12,026  | \$ 12,937  | \$ 10,167  | \$ 5,543   | \$ 6,133   | \$ 7,466   | \$ 99,330    |
| Trans Project                           | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 4,403   | \$ 52,834    |
| MPPA ESP Overhead                       | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 4,494   | \$ 53,933    |
| Member Cost                             |            |            |            |            |            |            |            |            |            |            |            |            |              |
| Internal Generation Cost                | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -         |
| Total Cost of Supply                    | \$ 208,166 | \$ 188,546 | \$ 180,128 | \$ 177,331 | \$ 181,100 | \$ 190,203 | \$ 219,526 | \$ 214,042 | \$ 182,804 | \$ 176,136 | \$ 181,800 | \$ 198,018 | \$ 2,297,800 |
| Average Cost of Supply                  | \$ 59.38   | \$ 60.34   | \$ 58.12   | \$ 62.84   | \$ 57.79   | \$ 56.44   | \$ 55.17   | \$ 56.04   | \$ 58.40   | \$ 59.41   | \$ 58.62   | \$ 56.54   | \$ 58.09     |

# FUTURE PROJECTIONS

Market Price Forecast



# CURRENT HEDGES EXECUTED

## Current Hedges Executed

| 2017 Base Energy Transactions |            |            |              |     |                |               |                |
|-------------------------------|------------|------------|--------------|-----|----------------|---------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty | MW  | Price          | TotalMW       | TotalCost      |
| 2011-08-16                    | 2017-01-01 | 2017-12-31 | NextEra      | 0.3 | \$53.66        | 2628          | 141,018        |
| 2012-10-25                    | 2017-01-01 | 2017-12-31 | NextEra      | 0.1 | \$46.05        | 876           | 40,340         |
| 2012-10-25                    | 2017-01-01 | 2017-12-31 | NextEra      | 0.2 | \$39.18        | 1752          | 68,643         |
| 2016-12-28                    | 2017-01-01 | 2017-01-31 | NextEra      | 0.2 | \$42.50        | 148.8         | 6,324          |
| 2017-01-03                    | 2017-02-01 | 2017-02-28 | MCPI         | 0.1 | \$36.70        | 67.2          | 2,466          |
| 2017-01-03                    | 2017-06-01 | 2017-06-30 | NextEra      | 0.1 | \$30.70        | 72            | 2,210          |
| 2017-01-04                    | 2017-07-01 | 2017-07-31 | EXGN         | 0.6 | \$34.40        | 446.4         | 15,356         |
| 2017-01-04                    | 2017-08-01 | 2017-08-31 | AEPE         | 0.4 | \$33.05        | 297.6         | 9,836          |
| 2017-01-04                    | 2017-09-01 | 2017-09-30 | EXGN         | 0.4 | \$28.85        | 288           | 8,309          |
| 2017-01-05                    | 2017-10-01 | 2017-10-31 | SENA         | 0.1 | \$29.20        | 74.4          | 2,172          |
| 2017-01-05                    | 2017-11-01 | 2017-11-30 | EXGN         | 0.2 | \$29.70        | 144.2         | 4,283          |
| 2017-01-05                    | 2017-12-01 | 2017-12-31 | Transalta    | 0.2 | \$32.31        | 148.8         | 4,808          |
| <b>Total</b>                  |            |            |              |     | <b>\$44.04</b> | <b>6943.4</b> | <b>305,766</b> |

## CURRENT HEDGES EXECUTED

| 2017 Peak Energy Transactions |            |            |               |     |                |               |                |
|-------------------------------|------------|------------|---------------|-----|----------------|---------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty  | MW  | Price          | TotalMW       | TotalCost      |
| 2012-10-25                    | 2017-01-01 | 2017-12-31 | NextEra       | 0.1 | \$52.70        | 406.4         | 21,417         |
| 2012-10-25                    | 2017-01-01 | 2017-12-31 | NextEra       | 0.2 | \$45.38        | 812.8         | 36,885         |
| 2013-10-04                    | 2017-01-01 | 2017-12-31 | Direct Energy | 0.5 | \$43.51        | 2032          | 88,412         |
| 2014-10-02                    | 2017-01-01 | 2017-12-31 | Noble         | 0.5 | \$47.70        | 2032          | 96,926         |
| 2016-12-28                    | 2017-01-01 | 2017-01-31 | EXGN          | 0.4 | \$50.60        | 134.4         | 6,801          |
| 2017-01-03                    | 2017-02-01 | 2017-02-28 | NextEra       | 0.1 | \$42.00        | 32            | 1,344          |
| 2017-01-03                    | 2017-06-01 | 2017-06-30 | NextEra       | 0.1 | \$37.55        | 35.2          | 1,322          |
| 2017-01-04                    | 2017-07-01 | 2017-07-31 | SENA          | 0.5 | \$44.95        | 160           | 7,192          |
| 2017-01-04                    | 2017-08-01 | 2017-08-31 | SENA          | 0.3 | \$41.55        | 110.4         | 4,587          |
| 2017-01-04                    | 2017-09-01 | 2017-09-30 | EXGN          | 0.5 | \$35.45        | 160           | 5,672          |
| 2017-01-05                    | 2017-10-01 | 2017-10-31 | EXGN          | 0.1 | \$34.35        | 35.2          | 1,209          |
| 2017-01-05                    | 2017-11-01 | 2017-11-30 | EXGN          | 0.3 | \$34.60        | 100.8         | 3,488          |
| <b>Total</b>                  |            |            |               |     | <b>\$45.49</b> | <b>6051.2</b> | <b>275,255</b> |

| 2017 Capacity Transactions |            |            |              |            |       |                |
|----------------------------|------------|------------|--------------|------------|-------|----------------|
| TradeDate                  | StartDate  | EndDate    | CounterParty | MW         | Price | TotalCost      |
| 2012-05-29                 | 2017-06-01 | 2018-05-31 | NextEra      | 1.3        | 4800  | 74,880         |
| 2013-06-24                 | 2017-06-01 | 2018-05-31 | CMS          | 0.5        | 1300  | 7,800          |
| 2014-03-25                 | 2017-06-01 | 2018-05-31 | CMS          | 1.4        | 3000  | 50,400         |
| 2014-08-20                 | 2017-06-01 | 2018-05-31 | CMS          | 0.6        | 3500  | 25,200         |
| 2015-02-23                 | 2017-06-01 | 2018-05-31 | CMS          | 0.5        | 3400  | 20,400         |
| 2015-03-03                 | 2017-06-01 | 2018-05-31 | NextEra      | 0.2        | 4000  | 9,600          |
| <b>Total</b>               |            |            |              | <b>4.5</b> |       | <b>188,280</b> |

# CURRENT HEDGES EXECUTED

| 2018 Base Energy Transactions |            |            |              |     |                |             |                |
|-------------------------------|------------|------------|--------------|-----|----------------|-------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty | MW  | Price          | TotalMW     | TotalCost      |
| 2011-08-16                    | 2018-01-01 | 2018-12-31 | NextEra      | 0.3 | \$55.27        | 2628        | 145,250        |
| 2012-10-25                    | 2018-01-01 | 2018-12-31 | NextEra      | 0.1 | \$47.43        | 876         | 41,549         |
| 2014-10-01                    | 2018-01-01 | 2018-12-31 | Noble        | 0.3 | \$41.39        | 2628        | 108,773        |
| <b>Total</b>                  |            |            |              |     | <b>\$48.20</b> | <b>6132</b> | <b>295,571</b> |

| 2018 Peak Energy Transactions |            |            |              |     |                |             |                |
|-------------------------------|------------|------------|--------------|-----|----------------|-------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty | MW  | Price          | TotalMW     | TotalCost      |
| 2012-10-25                    | 2018-01-01 | 2018-12-31 | NextEra      | 0.1 | \$54.28        | 408         | 22,146         |
| 2014-10-01                    | 2018-01-01 | 2018-12-31 | Noble        | 1   | \$48.41        | 4080        | 197,513        |
| <b>Total</b>                  |            |            |              |     | <b>\$48.94</b> | <b>4488</b> | <b>219,659</b> |

| 2018 Capacity Transactions |            |            |              |            |       |                |
|----------------------------|------------|------------|--------------|------------|-------|----------------|
| TradeDate                  | StartDate  | EndDate    | CounterParty | MW         | Price | TotalCost      |
| 2013-06-24                 | 2018-06-01 | 2019-05-31 | CMS          | 0.5        | 1300  | 7,800          |
| 2014-03-25                 | 2018-06-01 | 2019-05-31 | CMS          | 1.9        | 3000  | 68,400         |
| 2015-02-23                 | 2018-06-01 | 2019-05-31 | CMS          | 0.5        | 3400  | 20,400         |
| 2015-03-03                 | 2018-06-01 | 2019-05-31 | NextEra      | 0.2        | 4000  | 9,600          |
| 2015-09-29                 | 2018-06-01 | 2019-05-31 | CMS          | 0.6        | 3250  | 23,400         |
| <b>Total</b>               |            |            |              | <b>3.7</b> |       | <b>129,600</b> |

# CURRENT HEDGES EXECUTED

| 2019 Base Energy Transactions |            |            |               |     |                |             |                |
|-------------------------------|------------|------------|---------------|-----|----------------|-------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty  | MW  | Price          | TotalMW     | TotalCost      |
| 2011-08-16                    | 2019-01-01 | 2019-12-31 | NextEra       | 0.3 | \$56.93        | 2628        | 149,612        |
| 2012-10-25                    | 2019-01-01 | 2019-12-31 | NextEra       | 0.1 | \$48.86        | 876         | 42,801         |
| 2015-09-24                    | 2019-01-01 | 2019-12-31 | Constellation | 0.4 | \$35.50        | 3504        | 124,392        |
| <b>Total</b>                  |            |            |               |     | <b>\$45.21</b> | <b>7008</b> | <b>316,805</b> |

| 2019 Peak Energy Transactions |            |            |               |     |                |             |                |
|-------------------------------|------------|------------|---------------|-----|----------------|-------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty  | MW  | Price          | TotalMW     | TotalCost      |
| 2012-10-25                    | 2019-01-01 | 2019-12-31 | NextEra       | 0.1 | \$55.91        | 408         | 22,811         |
| 2015-09-24                    | 2019-01-01 | 2019-12-31 | Constellation | 0.8 | \$41.10        | 3264        | 134,150        |
| <b>Total</b>                  |            |            |               |     | <b>\$42.75</b> | <b>3672</b> | <b>156,962</b> |

| 2019 Capacity Transactions |            |            |              |            |       |               |
|----------------------------|------------|------------|--------------|------------|-------|---------------|
| TradeDate                  | StartDate  | EndDate    | CounterParty | MW         | Price | TotalCost     |
| 2015-02-23                 | 2019-06-01 | 2020-05-31 | CMS          | 0.5        | 3400  | 20,400        |
| 2015-03-03                 | 2019-06-01 | 2020-05-31 | NextEra      | 0.2        | 4000  | 9,600         |
| 2016-08-23                 | 2019-06-01 | 2020-05-31 | MCV          | 0.6        | 3660  | 26,352        |
| <b>Total</b>               |            |            |              | <b>1.3</b> |       | <b>56,352</b> |

# CURRENT HEDGES EXECUTED

| 2020 Base Energy Transactions |            |            |              |     |                |               |                |
|-------------------------------|------------|------------|--------------|-----|----------------|---------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty | MW  | Price          | TotalMW       | TotalCost      |
| 2011-08-16                    | 2020-01-01 | 2020-12-31 | NextEra      | 0.3 | \$58.64        | 2635.2        | 154,528        |
| 2012-10-25                    | 2020-01-01 | 2020-12-31 | NextEra      | 0.1 | \$50.32        | 878.4         | 44,201         |
| 2016-10-31                    | 2020-01-01 | 2020-12-31 | EXGN         | 0.2 | \$33.20        | 1756.8        | 58,326         |
| <b>Total</b>                  |            |            |              |     | <b>\$48.77</b> | <b>5270.4</b> | <b>257,055</b> |

| 2020 Peak Energy Transactions |            |            |              |     |                |              |               |
|-------------------------------|------------|------------|--------------|-----|----------------|--------------|---------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty | MW  | Price          | TotalMW      | TotalCost     |
| 2012-10-25                    | 2020-01-01 | 2020-12-31 | NextEra      | 0.1 | \$57.59        | 411.2        | 23,681        |
| <b>Total</b>                  |            |            |              |     | <b>\$57.59</b> | <b>411.2</b> | <b>23,681</b> |

| 2020 Capacity Transactions |            |            |              |            |       |                |
|----------------------------|------------|------------|--------------|------------|-------|----------------|
| TradeDate                  | StartDate  | EndDate    | CounterParty | MW         | Price | TotalCost      |
| 2015-02-23                 | 2020-06-01 | 2021-05-31 | CMS          | 0.5        | 3400  | 20,400         |
| 2015-03-03                 | 2020-06-01 | 2021-05-31 | NextEra      | 0.2        | 4000  | 9,600          |
| 2016-03-09                 | 2020-06-01 | 2021-05-31 | CMS          | 1.8        | 3800  | 82,080         |
| <b>Total</b>               |            |            |              | <b>2.5</b> |       | <b>112,080</b> |

# CURRENT HEDGES EXECUTED

| 2021 Base Energy Transactions |            |            |              |     |                |             |                |
|-------------------------------|------------|------------|--------------|-----|----------------|-------------|----------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty | MW  | Price          | TotalMW     | TotalCost      |
| 2011-08-16                    | 2021-01-01 | 2021-12-31 | NextEra      | 0.3 | \$60.40        | 2628        | 158,731        |
| 2012-10-25                    | 2021-01-01 | 2021-12-31 | NextEra      | 0.1 | \$51.83        | 876         | 45,403         |
| <b>Total</b>                  |            |            |              |     | <b>\$58.26</b> | <b>3504</b> | <b>204,134</b> |

| 2021 Peak Energy Transactions |            |            |              |     |                |              |               |
|-------------------------------|------------|------------|--------------|-----|----------------|--------------|---------------|
| TradeDate                     | StartDate  | EndDate    | CounterParty | MW  | Price          | TotalMW      | TotalCost     |
| 2012-10-25                    | 2021-01-01 | 2021-12-31 | NextEra      | 0.1 | \$59.32        | 411.2        | 24,392        |
| <b>Total</b>                  |            |            |              |     | <b>\$59.32</b> | <b>411.2</b> | <b>24,392</b> |

| 2021 Capacity Transactions |            |            |              |            |       |                |
|----------------------------|------------|------------|--------------|------------|-------|----------------|
| TradeDate                  | StartDate  | EndDate    | CounterParty | MW         | Price | TotalCost      |
| 2015-02-23                 | 2021-06-01 | 2022-05-31 | CMS          | 0.5        | 3400  | 20,400         |
| 2016-03-09                 | 2021-06-01 | 2022-05-31 | CMS          | 1.8        | 3800  | 82,080         |
| <b>Total</b>               |            |            |              | <b>2.3</b> |       | <b>102,480</b> |

**Minutes of the Planning Commission  
Of the City of Portland**  
Held on Wednesday, December 14, 2016 at 7:00 P.M.  
In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Fitzsimmons, Williamson, Hinds, Clement, Kmetz

Absent: Culp

Staff: City Manager Gorman, City Clerk Miller

Guests: Jim Hilligan of ConfluxCity Brewery Company, LLC; Fred Campbell of JML Design Group

Chair Grapentien called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Under Public Comment, Mr. Hilligan of ConfluxCity Brewery Company, LLC presented his planned development at the corner of Grand River Ave. and Water St. The business will be a microbrewery; not a food establishment.

City Manager Gorman stated that the City has been working with Mr. Hilligan for several months on aspects pertaining to the plan. A Planned Unit Development (PUD) is being considered as it offers more protection to the City and meets Mr. Hilligan's needs. Any changes would require coming back to the Planning Commission for approval.

Member Fitzsimmons commented that the Master Plan addressed the need for flexible zoning along Water St.

Mr. Hilligan stated that he is looking for any comments that he should address on his plan.

There was discussion.

Motion by Clement, supported by Fitzsimmons, to approve the Agenda as presented.  
All in favor. Approved.

Motion by Williamson, supported by Fitzsimmons, to approve the minutes of the November 9, 2016 regular meeting as presented.  
All in favor. Approved.

A 5-minute recess was taken.

The meeting resumed at 7:30 P.M.

Chair Grapentien opened the Public Hearing at 7:30 P.M.

Planning Commission Minutes  
December 14, 2016

City Manager Gorman stated that the Public Hearing is for the request for a Special Land Use Permit for the property at 738 E. Grand River Ave. to construct a 1,198 square foot addition to the existing 1,804 square foot motor vehicle repair garage known as Muffler Man. If the development proceeds it may be known as Maintenance Man and will offer a broader range of services. The desired development plan requires the addition of two additional service bays which requires a Special Land Use Permit.

Mr. Campbell presented the site plan for the property located in the C-2 Zoning District. The property was formerly a gas station and was converted to Muffler Man in 1987. The property was vacated two years ago. A local family would like to revitalize the vehicle repair facility to perform short term vehicle repairs. The proposed addition would add two service bays to the existing two. This type of business requires four bays to be viable. The intent is to replace the building's roof due to disrepair, adding a second story for storage. The Zoning Ordinance requires six parking spaces. There will be three parking spaces at the back of the building, one handicap parking space at the front of the building, and the service bays will be counted as parking spaces.

City Manager Gorman noted that adding two service bays to the rear of the building was considered but the topography of the property prevented this option. Adding service bays to the rear of the building also made them closer to the residential area.

Mr. Campbell stated that trees and shrubs will be added to the property for the appropriate amount of green space. New lighting will not be added as there are lights already on the building and there is a street light at the curb.

Mr. Campbell proposed that he would come back for the appropriate approvals on signage at a later date as they have not determined what is desired. The current sign is non-conforming.

Member Kmetz asked if the new service bays will also be concrete block.

Mr. Campbell stated that they would be concrete block and they will be painted to match the rest of the building. The service doors will have the appropriate amount of glass to meet the requirements.

Chair Grapentien closed the Public Hearing at 7:44 P.M.

Under New Business, the board considered the request for a Special Land Use Permit for the property at 738 E. Grand River Ave. to construct a 1,198 square foot addition to the existing 1,804 square foot motor vehicle repair garage known as Muffler Man.

Motion by Clement, supported by Fitzsimmons, to approve the request for a Special Land Use Permit for the property at 738 E. Grand River Ave. to construct a 1,198 square foot addition to the existing 1,804 square foot motor vehicle repair garage known as Muffler Man.

Secretary Williamson stated that this is a very nice plan.

Member Fitzsimmons stated that he is confident this is being done in the correct manner.

Planning Commission Minutes  
December 14, 2016

The vote for the motion on the floor was held.  
All in favor. Approved.

Under Member Comments, City Manager Gorman stated that he is aware of concerns regarding the Sunset Clause in the Sign Ordinance that will take effect in 2018.

There was discussion.

City Manager Gorman noted that he is still waiting to hear from representatives of Sparrow regarding the purchase agreement for the potential development at Grand River Ave. and Cutler Rd.

Motion by Clement, supported by Williamson, to adjourn the meeting at 7:48 P.M.  
All in favor. Approved.

Respectfully submitted,

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Jason Williamson, Secretary

# IONIA COUNTY BOARD OF COMMISSIONERS

February 14, 2017 - 3:00 p.m.  
Commissioners' Meeting Room – Courthouse – 3<sup>rd</sup> Floor

## AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Grand Valley State University Affiliation Agreement
  - B. Agreement with Michigan Department of Health and Human Services  
Amendment #2
  - C. Budget Amendment – CPBC 2017
  - D. Community Corrections OWI 3<sup>rd</sup> Assessments
  - E. Bertha Brock Park Part-Time Seasonal Employee
  - F. Intergovernmental Agreement with WMSRDC for FY16 DHS
  - G. 2017-2020 Body Transport Contract
  - H. Acknowledgement of Application for Appointment - Area Agency on Aging of  
Western Michigan Advisory Council
  - I.
- IX. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. County Administrator

**X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3 minute time limit per speaker)**

**XII. Closed Session**

1. Union Negotiations - District Court Unit

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Area Agency on Aging of Western Michigan Advisory Council – One three-year term expiring April 2018.
- Board of Public Works – One three-year term expiring January 2018.
- Commission on Aging Board – One three-year term expiring September 2017.
- Community Mental Health Services Board – One three-year term, expiring March 2017. This position serves as a Consumer Representative.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term, expiring April 2018.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2017.

**Appointments for consideration in the month of March 2017:**

- *Community Mental Health Services Board* – Five three-year terms.

**Appointments for consideration in the month of Arpil 2017:**

- *Economic Development Corporation/Brownfield Redevelopment Authority* – Three three-year terms.
- *Land Bank Authority* – One three-year term.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Michigan Medical Marijuana Operation and Oversight  
Grant to County Law Enforcement Officials  
2/14/17

**CONTACT:**

Sheriff Dale Miller

**DESCRIPTION:**

The Sheriff's Office was awarded grant funding through the Michigan Department of Licensing and Regulatory Affairs to provide education, communication and enforcement of the Michigan Medical Marijuana Act.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

Click here to enter text.

**FINANCIAL ANALYSIS:**

Grant award amount - \$16,475 to be expended as follows:

Wages & fringes - \$10,027 - allocated to Sheriff's Office deputy assigned to CMET for Medical Marijuana investigations and education efforts; Digital cameras - \$3500; 2 bullet-proof vests - \$1430; 2 Glock 22 side arms - \$818; 2 digital trail cameras; and 1 lawmate camera - \$300 to assist with investigations and evidence.

**LEGAL REVIEW:**

Click here to enter text.

**DEADLINE:**

02/14/17 Board meeting

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

Ionia County Board of Commissioners approve the grant funding awarded by the Michigan Department of Licensing and Regulatory Affairs.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS  
REQUEST FOR DISCUSSION/ACTION**

Memorandum of Agreement between the Michigan State Police and the County of Ionia for  
Access to County Applications  
February 14, 2017 County Board of Commissioner Meeting

**CONTACT:**

James Valentine, Director

**DESCRIPTION:**

As I have reported to you we recently completed a joint project with the law enforcement agencies in the county to create a computer interface between our center and the patrol cars. This interface now allows us to send our Computer Aided Dispatch (CAD) information to the patrol car. This computer interface project was partially funded by five of the police agencies who were eligible and approved for a state grant. The Michigan State Police were not eligible for the grant.

The lieutenant in charge of the Michigan State Police (MSP) Lakeview Post has received permission for his agency patrol cars to receive our CAD information. There is no additional local county costs and no software or other computer costs for the MSP. The State of Michigan does require a Memorandum of Agreement (MOU) outlining responsibilities and requirements be signed by their agency and the County of Ionia.

We currently have a similar MOU in place when Central Dispatch went on line with the automated vehicle locator (AVL) program several years ago. The MOU attached to this agenda summary is basically an updated version of the MOU involving the AVL project. The new MOU is more inclusive identifying applications interfaced between our center and the MSP including the AVL and our proposed Mobile CAD applications.

**OTHER DEPARTMENTS/AGENCIES AFFECTED:**

The other five police agencies will benefit with an added level of interoperation with the MSP as well as our Center with all on duty officers seeing the calls each unit has been assigned. This can be extremely beneficial for officers working similar complaints (i.e. a rash of break ins or larcenies) where the exchange of intelligence information can be difficult between agencies, shifts and venues. The interoperation will also greatly improved with the MSP becoming part of the messaging system between dispatch and between on-duty police units.

**FINANCIAL ANALYSIS:**

There is no additional costs to the County of Ionia to add the MSP units to our interfaced system. The original cost was in creating the interface between the CAD server and the server all police units/departments use to run checks on people and vehicles. No additional licenses are necessary and the only cost fall upon MSP to make the computer upgrades to their patrol cars.

**SPECIFIC ACTION REQUESTED (PROPOSED BOARD MOTION):**

A motion to approve the Memorandum of Agreement between the Michigan State Police and the County of Ionia for Access to County Applications; and to authorize the Chair to sign the MOU.

**ADMINISTRATOR'S RECOMMENDATION:**

County Administrator recommends approval of this request.

**IONIA COUNTY BOARD OF COMMISSIONERS**  
**Committee-of-the-Whole**

**February 21, 2017 - 3:00 p.m.**  
**Commissioners' Meeting Room – Courthouse – 3<sup>rd</sup> Floor**

**AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
  - A. Consideration of additional items
- V. Public Comment  
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
  - A.
- VII. New Business
  - A. Departmental Reports
    - 1. Treasurer
    - 2. Public Health
    - 3. Prosecuting Attorney
    - 4. Building & Grounds/Parks & Rec
    - 5. Sheriff
  - B. Building Codes Discussion
  - C.
- VIII. Reports of Officers, Board and Standing Committees
  - A. Chairperson
  - B. Commissioners
  - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment