

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, July 17, 2017

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Electric Superintendent Mike Hyland; Electric Department Employees Mike Kapcia, Scott Honsowitz, Shane Scheurer, and Kendall Schrauben

Guests: Scott Cassel; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Scott Cassel.

Motion by Fitzsimmons, supported by Johnston, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman stated that The Brush Street Park Festival to dedicate the new playground equipment donated by the WODA Group was held on the rain date of Tuesday, July 11, 2017 due to the weather. It was a great event.

Construction crews at the McDonald's site plan to get footings poured this week. Consumers Energy is working on completion of their disconnection process from the small white building at the corner of Bridge St. and Grand River Ave. so that building can be demolished. The City is working through sign issues with the developer as well.

The title search for Sparrow's proposed purchase of property on Cutler Rd. showed easements on the property held by Consumers Energy that are no longer needed. City Manager Gorman noted that the legal process is being followed in order to have Consumers Energy release the easements.

Work continues on the repainting of the water tower along I-96, the project time frame is on target.

The Electric Department removed the light poles around the large ball field at Bogue Flats as they have not been used for quite some time.

City Manager Gorman thanked Water Technician Rod Smith for getting the drive to Well House #4 paved, the site looks very nice.

The approach was paved to Veterans Memorial Bridge on Friday, July 14, 2017. The bridge was closed for the day and reopened on Saturday morning.

City Manager Gorman reported that he met with a potential developer for the former Portland Federal Credit Union drive thru.

The Keusch family will be auctioning the buildings they own at the corner of Kent St. and Grand River Ave. and on Kent St. next to the C Store. The online auction will take place Tuesday, August 8, 2017.

City Manager Gorman reported that he is still waiting on quotes for DDA planning and consideration of the painting of the pedestrian bridge over the Grand River and a quote to begin contemplation of a splash pad.

A Special Land Use permit was submitted to open a day care facility at the former Capital Law Building on Bridge St. This use is permitted in the district with a Special Land Use Permit.

It has been determined that the water main will be moved into the street from the curb lawn on the James Street Improvement Project designs. Todd and Kathy Ness will be walking the street with City Manager Gorman to take a look at the health of the trees along James St.

City Manager Gorman stated that he will be proposing an ordinance change to address some different code issues and how they should be addressed. He noted that this was something important to the Council during their goal planning session earlier this year.

He is also stated that he will be proposing an ordinance change to address cost recovery issues with the Fire Authority as they are not appropriately addressed.

Under Presentations, Mayor Barnes presented Scott D. Cassel with a proclamation recognizing his retirement and honoring his nearly 32 years of service to the City of Portland Electric Department.

Under New Business, the Council held the Second Reading and consideration of Ordinance 132B to amend Chapter 30 of the Code of Ordinances. This amendment includes “housekeeping” changes in order to provide for the addition of curbside recycling and the elimination of certain sections that are no longer applicable.

Motion by Fitzsimmons, supported by Baldyga, to approve Ordinance 132B to amend Chapter 30 of the Code of Ordinances of the City of Portland, Michigan.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-63 to authorize the City of Portland to participate in the Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities (RRC) Program. The RRC is a program that provides for technical assistance and certifies Michigan communities who actively engage stakeholders and plan deliberate, fair, and consistent processes. RRC certification is required in order for communities to be eligible for various state and federal funding. The City of Portland continues to strive to create a climate which encourages growth and investment and participation.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 17-63 authorizing the City of Portland to participate in the Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities Program.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-64 to approve a proposal from Fleis & VandenBrink to provide professional services for a Parks & Recreation 5-Year Master Plan Update for the amount of \$8,700.00. The Parks & Recreation Department established a 5-Year Master Plan in 2011 which needs to be updated.

There was discussion of the benefits of having the 5-Year Master Plan in place.

Council Member Baldyga stated he would like to include evaluation of the rodeo grounds at Bogue Flats.

Mayor Pro-Tem VanSlambrouck stated the Grand River Water Trail planning process should also be kept in mind.

Motion by Baldyga, supported by Johnston, to approve Resolution 17-64 approving a proposal from Fleis & VandenBrink to provide professional services for a Parks & Recreation 5-Year Master Plan Update.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 17-65 to amend the DDA Budget for Fiscal Year 2017-2018.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 17-65 to amend the DDA Budget for Fiscal Year 2017-2018.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on July 5, 2017, payment of invoices in the amount of \$154,786.55 and payroll in the amount of \$106,048.09 for a total of \$260,834.64. Purchase orders to Resco in the amount of \$5,220.00 for a transformer, I.T. Right in the amount of \$7,088.80 for a server, and Resco in the amount of \$7,770.00 for wire were included.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that Beer on the Bridge will be held Saturday, August 12, 2017.

Under Council Comments, Council Member Fitzsimmons stated that he is happy to see the park planning process moving forward.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:42 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk