

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, August 21, 2017

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Kirk

Guests: Sean McHugh, Rachael Abood and John VanTholen of Granger; Kathy Parsons; Karen Bota with the Sentinel-Standard

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Rachael Abood.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman stated that former City Manager Dempsey is dealing with a very serious medical condition and extended his support and prayers.

City Manager Gorman stated that Police Chief Kirk has accepted a position as Chief of Police with the City of St. Johns. During his time with the City of Portland he has accomplished much, his time here has been very appreciated.

Chief Kirk thanked City Manager Gorman and the Council for the opportunity to serve the City of Portland, the unparalleled professionalism, the kindness and support. He further noted his accomplishments in achieving compliance in all areas of the Police Department. He stated that the officers serving the community are exceptional and that one of the officers will be serving in the school system.

City Manager Gorman stated that the City received notification that it has been awarded the SAW Grant for mapping and televising of the Stormwater and wastewater systems to provide asset management tools. The grant requires a 10% match which will be approximately \$20,000-\$25,000.

The Planning Commission met on August 9, 2017 to consider a Site Plan Review from Grand Hearing Center to remodel the old Portland Federal Credit Union drive thru located at 1220 E. Bridge St. into an appealing medical office building. The site plan was approved contingent that a formal site plan will be submitted to City Staff.

City Manager Gorman noted that his contacts with Muffler Man have stated that they expect to submit building plans for redevelopment of the property very soon.

Progress at the ConfluxCity Brewery has been slowed as they deal with issues with the DEQ. They have been required to make slight modifications to their site plan that equate to less than a 10% change so they are not required to go back for review by the Planning Commission.

City Manager Gorman noted that he met with the new owners of McDonald's last week. The former McDonald's was corporately owned. The new owner is planning to attend a Council meeting in the near future. They are looking forward to being a part of the community. They are tentatively planning to open at the end of September.

The owners of the Rindlehaven property have submitted a rough draft site plan for a Phase II development.

City Manager Gorman noted that he is working with St. Pats on the development of a new field house.

Next month the Parks and Recreation Department will kick off the process to develop a new 5-year plan. The process will include public hearings and other public outreach.

The James St. Improvement Project is out to bid. The bid letting will be held Thursday, August 31, 2017 at 2:00 P.M.

City Manager Gorman noted that Beerfest on the Bridge was a very successful event; it was completely sold out. The event ran very smoothly.

Under Presentations, Rachael Abood of Granger introduced the Recycle Coach app which also includes information on trash collection and other events as well.

City Manager Gorman presented information on the implementation of curbside recycling and provided the timeline of the public process that led to the decision to implement the service. He noted that the City is working with the townships and will keep the recycling center at the DPW open until they establish a new site.

Mayor Barnes noted that Granger does not accept Styrofoam as part of their curbside recycling program.

There was discussion with Sean McHugh of Granger regarding the implementation of curbside recycling.

Under New Business, the Council considered Resolution 17-69 to approve the purchase of wind energy. The City of Portland, is a member of the Michigan Public Power Agency (MPPA), has an opportunity to enter into a transaction to meet a portion of its future load requirements by purchasing wind energy for a 20-year period to begin no later than 2019, at a levelized price not to exceed \$50.00 per MWh. The annual MWh cost is anticipated to range from \$175,000 for the 1<sup>st</sup> year and up to approximately \$230,000 in the 20<sup>th</sup> year. This approved authorization will terminate the previous authorization for the City of Portland dated June 7, 2016 with Huron Wind LLC. At its meeting on August 15, 2017, the Board of Light and Power unanimously voted to recommend the City Council approve the 20-year Purchase Power Agreement for 1.93 megawatts of wind energy through the MPPA.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 17-69 approving the Michigan Public Power Agency's recommendation to approve, authorize, and direct the City's Electric

Superintendent to sign an Authorization to Purchase Wind Energy and terminate the previous Wind Energy Authorization.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-70 to approve the purchase of two boilers for the Electric Department for the warehouse/garage that are in need of replacement. Electric Superintendent, Mike Hyland recommends approval of the bid from ESI Heating & Cooling in the amount of \$20,680.00. At its meeting on August 15, 2017, the Board of Light and Power unanimously voted to recommend Council approve the purchase.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 17-70 approving the purchase of two boilers for the Electric Department.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-71 to approve the purchase of a Boss snow blade from Bader & Sons in the amount of \$5,537 for one of the new trucks purchased by the Electric Department. At its meeting on August 15, 2017, the Board of Light and Power unanimously voted to recommend the Council approve the purchase.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 17-71 approving the purchase of a Boss snow blade for a 2017 GMC Sierra 2500HD double cab 4x4 pick-up truck for the Electric Department.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-72 to approve the purchase of a Boss DXT dual trip snow plow in the amount of \$6,924.00 from Bader & Sons for the Department of Public Works truck that was recently purchased.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 17-72 approving the purchase of a Boss DXT dual trip snow plow from Bader & Sons for the Department of Public Works.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 17-73 to approve and adopt proposed revisions to the City of Portland Employee Handbook regarding overtime and holiday pay for Ambulance Personnel and amending the time period allowed for COBRA Insurance.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 17-73 approving and adopting the proposed revisions to the City of Portland Employee Handbook.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-74 to approve Traffic Control Orders to establish a speed limit of 25 MPH on Rindlehaven Commons, Wild Plum Street, and Rindle Bluff Drive. The streets were recently approved and accepted as public streets maintained by the City of Portland. The Chief of Police and City Manager are recommending the approval of these Traffic Control Orders.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 17-74 approving a Traffic Control Order establishing a speed limit for Rindlehaven Commons, Wild Plum Street, and Rindle Bluff Drive.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 17-75 to appoint Mayor Pro-Tem VanSlambrouck as the voting delegate and Council Member Baldyga as the alternate to represent the City of Portland at the 2017 Michigan Municipal League (MML) Conference in Holland, September 13-15, 2017. Council Member Johnston will also be attending the conference.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 17-75 appointing a voting delegate and alternate to represent the City of Portland at the 2017 Michigan Municipal League (MML) Conference.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 17-76 to appoint Randy Hodge to the DDA.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 17-76 confirming the Mayor's appointment to City Boards and Commissions.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on August 7, 2017, payment of invoices in the amount of \$217,585.43 and payroll in the amount of \$124,399.20 for a total of \$341,984.63. There was a purchase order to T&R Service Company in the amount of \$5,672.00 for disposal of 12 PCB transformers.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman offered congratulations to the DDA as it now has a fully seated board.

City Manager Gorman stated discussions with ACD.net regarding placement of cell towers are ongoing. They are planning to attend the September 5, 2017 Council meeting for further discussion.

City Manager Gorman reminded residents to use caution and watch out for children as school begins on Wednesday, August 23, 2017.

City Manager Gorman thanked Chief Kirk for his service to the City of Portland. He further noted that although he is disappointed he is moving on it comes as no surprise given his qualifications, integrity and character.

City Manager Gorman noted that the Red Mill Community Day will be held on Saturday, August 26, 2017 and will be a great event.

Under Council Comments, Council Member Fitzsimmons extended his thanks to Chief Kirk and noted that Beerfest on the Bridge was a great event. He is looking forward to its continued growth.

Council Member Baldyga noted other activities that will be held in conjunction with the Red Mill Community Day on Saturday, August 26, 2017.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 8:06 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk