



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, November 6, 2017
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	Decision
7:05 PM	V. <u>City Manager Report</u>	
7:05 PM	VI. <u>Presentations</u>	
7:15 PM	A. DDA/Main Street Director Conner Wellman – Downtown Report	
7:15 PM	VII. <u>Public Hearing(s)</u> – None	
7:15 PM	VIII. <u>Old Business</u> – None	
7:15 PM	IX. <u>New Business</u>	
7:20 PM	A. Proposed Resolution 17-89 Approving Pay Request No. 2 to CL Trucking, Inc. for Work Done on the James Street Improvement Project	Decision
7:23 PM	B. Proposed Resolution 17-90 Approving an Energy Purchase for the Board of Light and Power through the Michigan Public Power Agency	Decision
7:25 PM	C. Proposed Resolution 17-91 Approving the Purchase of a 2018 GMC Sierra 2500HD Pick-up Truck for the Department of Public Works	Decision
7:28 PM	D. Proposed Resolution 17-92 Approving a Traffic Control Order Establishing No Parking Along the Western Curb of Union Street Between Grand River Avenue and Grove Street	Decision
7:30 PM	E. Proposed Resolution 17-93 Appointing Police Chief Star Thomas as the City of Portland Representative on the Ionia County Central Dispatch Board of Directors	Decision
7:32 PM	X. <u>Consent Agenda</u>	Decision
7:32 PM	A. Minutes & Synopsis from the Regular City Council Meeting held on October 16, 2017	
7:32 PM	B. Payment of Invoices in the Amount of \$539,032.79 and Payroll in the Amount of \$209,664.78 for a Total of \$748,697.57	
7:32 PM	C. Purchase Orders over \$5,000.00 - None	
7:32 PM	XII. <u>Communications</u>	
7:32 PM	A. 2017 Merit Award Summary	

<u>Estimated Time</u>		<u>Desired Outcome</u>
	<ul style="list-style-type: none"> B. DDA Minutes for September 21, 2017 C. DDA Treasurer’s Report for October 19, 2017 D. Ambulance Report for October 2017 E. Utility Billing Report for September 2017 F. Water Department Report for October 2017 G. Franklin Energy EO Report for dated November 1, 2017 H. Ionia County Board of Commissioners Agenda for October 17, 2017 I. Ionia County Board of Commissioners Agenda for October 24, 2017 J. MPSC Notice of Hearing for Consumers Energy 	
7:35 PM	XIII. <u>Other Business</u> - None	
7:40 PM	XIV. <u>City Manager Comments</u>	
7:45 PM	XV. <u>Council Comments</u>	
7:50 PM	XVI. <u>Adjournment</u>	Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 17-89

**A RESOLUTION APPROVING PAY REQUEST NO. 2 TO CL TRUCKING, INC.
FOR WORK DONE ON THE JAMES STREET IMPROVEMENT PROJECT**

WHEREAS, the City awarded a contract in the amount of \$1,081,163.26 to CL Trucking, Inc. to make certain improvements to James Street; and

WHEREAS, CL Trucking, Inc. has submitted Pay Request No. 2 requesting a progress payment for work completed through October 27, 2017, a copy of Pay Request No. 2 is attached as Exhibit A; and

WHEREAS, the City Engineer on this Project has reviewed Pay Request No. 2 and is recommending that the City Council approve payment in the amount of \$437,955.70.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Engineer's recommendation to approve Pay Request No. 2 and authorizes payment in the amount of \$437,955.70 to CL Trucking, Inc. for work completed through October 27, 2017.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 6, 2017

Monique I. Miller, City Clerk



October 31, 2017

Mr. S. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

RE: James Street Improvements – Pay Application #2

Dear Mr. Gorman:

Attached is a pay request from CL Trucking & Excavating on the James Street project. The breakdown for this payment is as follows:

Road/General	\$233,411.18
Water	68,443.29
Sanitary	135,323.86
Electric	777.37

We are in agreement with the quantities and amounts submitted. We recommend payment in the amount of \$437,955.70. Please feel free to contact me with any questions.

Sincerely,

FLEIS & VANDENBRINK

A handwritten signature in black ink, appearing to read "Jonathan W. Moxey".

Jonathan W. Moxey, P.E.
Project Manager

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

APPLICATION FOR PAYMENT NO. 2

To: City of Portland (OWNER)
From: CL Trucking & Excavating, LLC (CONTRACTOR)
Contract: James Street Improvements
Project: James Street Improvements
OWNER's Contract No. N/A ENGINEER's Project No. 830080
For Work accomplished through the date of: 10/27/17

1. ORIGINAL CONTRACT PRICE:	\$	<u>1,081,163.26</u>
2. Net change by Change Orders:	\$	<u>0.00</u>
3. Current Contract Price (1 plus 2):	\$	<u>1,081,163.26</u>
4. TOTAL COMPLETED AND STORED TO DATE:	\$	<u>737,070.15</u>
5. RETAINAGE:		
<u> </u> % of completed Work:	\$	<u> </u>
<u> 5 </u> % of Contract Price:	\$	<u>54,060.43</u>
<u> </u> % of stored material:	\$	<u> </u>
Total Retainage:	\$	<u>54,060.43</u>
6. Total completed and stored to date less retainage (4 minus 5):	\$	<u>683,009.72</u>
7. LESS PREVIOUS PAYMENTS:	\$	<u>245,054.02</u>
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7):	\$	<u>437,955.70</u>

Accompanying Documentation: See breakdown attached.

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest, or encumbrances); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated: 10/31/17

CL Trucking & Excavating, LLC
CONTRACTOR

By: _____
Authorized Signature
Chad Listerman (Member/Manager)
Printed or Typed Name

ENGINEER's Recommendation:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 10/31/17

Fleis & VandenBrink Engineering, Inc.
ENGINEER

By: _____
Authorized Signature
Jonathan W. Moxey, PE
Printed or Typed Name

**City of Portland - James Street Improvements
Pay Application Breakdown**

Item No.	Description	Unit	Plan Quantity	Contract Unit Price	Original Contract Amount	Quantity Complete to Date	Amount Complete to Date	Pay Application 1		Pay Application 2	
								Quantity	Amount	Quantity	Amount
1	General Conditions, Bonds & Insurances (Max 5%)	LSUM	1	\$ 52,750.00	\$ 52,750.00	0.75	\$39,562.50	0.50	\$ 26,375.00	0.25	\$ 13,187.50
2	Above Ground Video Survey	LSUM	1	\$ 1,250.00	\$ 1,250.00	1.00	\$1,250.00	1.00	\$ 1,250.00	0.00	\$ -
3	Roadway Grading	Sta	18	\$ 2,765.00	\$ 48,387.50	20.42	\$56,461.30	0.00	\$ -	20.42	\$ 56,461.30
4	Subgrade Undercutting, Type II	Cyd	100	\$ 10.00	\$ 1,000.00	315.81	\$3,158.10	0.00	\$ -	315.81	\$ 3,158.10
5	Trench Undercut and Backfill	Cyd	100	\$ 10.00	\$ 1,000.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
6	Maintenance Gravel, LM	Cyd	100	\$ 5.00	\$ 500.00	28.00	\$140.00	0.00	\$ -	28.00	\$ 140.00
7	Exploratory Digging	Hr	50	\$ 1.00	\$ 50.00	44.50	\$44.50	13.50	\$ 13.50	31.00	\$ 31.00
8	Flowable Fill	Cyd	100	\$ 1.00	\$ 100.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
9	Tree, Rem, 19 inch to 36 inch	Ea	5	\$ 500.00	\$ 2,500.00	11.00	\$5,500.00	0.00	\$ -	11.00	\$ 5,500.00
10	Tree, Rem, 6 inch to 18 inch	Ea	2	\$ 150.00	\$ 300.00	7.00	\$1,050.00	0.00	\$ -	7.00	\$ 1,050.00
11	Stump, Rem	Ea	1	\$ 100.00	\$ 100.00	7.00	\$700.00	1.00	\$ 100.00	6.00	\$ 600.00
12	Tree, Relocate	Ea	1	\$ 100.00	\$ 100.00	1.00	\$100.00	0.00	\$ -	1.00	\$ 100.00
13	Flag and Landscape, Relocate	Ea	1	\$ 150.00	\$ 150.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
14	Sign, Type III, Rem	Ea	8	\$ 15.00	\$ 120.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
15	Cold Milling HMA Surface	Syd	6,700	\$ 1.15	\$ 7,705.00	6,659.03	\$7,657.88	6,659.03	\$ 7,657.88	0.00	\$ -
16	Pavt, Rem	Syd	1,114	\$ 4.00	\$ 4,456.00	958.72	\$3,834.88	671.51	\$ 2,686.04	287.21	\$ 1,148.84
17	Sidewalk, Rem	Syd	980	\$ 4.00	\$ 3,920.00	913.88	\$3,655.52	22.73	\$ 90.92	891.15	\$ 3,564.60
18	Curb and Gutter, Rem	Ft	3,770	\$ 3.90	\$ 14,703.00	3,921.56	\$15,294.08	3,703.56	\$ 14,443.88	218.00	\$ 850.20
19	Timber Wall, Rem	Syd	30	\$ 10.00	\$ 300.00	14.19	\$141.90	0.00	\$ -	14.19	\$ 141.90
20	San Sewer, Rem, Less than 24 inch	Ft	200	\$ 7.50	\$ 1,500.00	1,237.00	\$9,277.50	0.00	\$ -	1,237.00	\$ 9,277.50
21	Storm Sewer, Rem, Less than 24 inch	Ft	300	\$ 5.00	\$ 1,500.00	1,422.10	\$7,110.50	107.00	\$ 535.00	1,315.10	\$ 6,575.50
22	Dr Structure, Rem	Ea	18	\$ 300.00	\$ 5,400.00	20.00	\$6,000.00	4.00	\$ 1,200.00	16.00	\$ 4,800.00
23	San Manhole, Rem	Ea	8	\$ 300.00	\$ 2,400.00	8.00	\$2,400.00	1.00	\$ 300.00	7.00	\$ 2,100.00
24	Valve Box, Rem	Ea	10	\$ 125.00	\$ 1,250.00	10.00	\$1,250.00	2.00	\$ 250.00	8.00	\$ 1,000.00
25	Hydrant, Rem	Ea	4	\$ 500.00	\$ 2,000.00	4.00	\$2,000.00	0.00	\$ -	4.00	\$ 2,000.00
26	Structure Cover, Adj, Case 2	Ea	8	\$ 300.00	\$ 2,400.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
27	Erosion Control, Inlet Protection, Fabric Drop	Ea	22	\$ 100.00	\$ 2,200.00	21.00	\$2,100.00	21.00	\$ 2,100.00	0.00	\$ -
28	Erosion Control, Silt Fence	Ft	650	\$ 0.01	\$ 6.50	0.00	\$0.00	0.00	\$ -	0.00	\$ -
29	Mulch Blanket	Syd	200	\$ 1.00	\$ 200.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
30	Slope Restoration	Syd	5,000	\$ 4.00	\$ 20,000.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
31	Barricade, Type III, High Intensity, Double Sided, Light	Ea	19	\$ 48.00	\$ 912.00	19.00	\$912.00	19.00	\$ 912.00	0.00	\$ -
32	Barricade, Type III, High Intensity, Double Sided, Light	Ea	19	\$ 2.00	\$ 38.00	19.00	\$38.00	19.00	\$ 38.00	0.00	\$ -
33	Minor Traf Devices	LSUM	1	\$ 9,870.00	\$ 9,870.00	0.75	\$7,402.50	0.50	\$ 4,935.00	0.25	\$ 2,467.50
34	Plastic Drum, High Intensity, Furn	Ea	20	\$ 9.75	\$ 195.00	20.00	\$195.00	20.00	\$ 195.00	0.00	\$ -
35	Plastic Drum, High Intensity, Oper	Ea	20	\$ 0.25	\$ 5.00	20.00	\$5.00	20.00	\$ 5.00	0.00	\$ -
36	Sign, Type B, Temp, Prismatic, Furn	Sft	337	\$ 2.75	\$ 926.75	451.50	\$1,241.63	323.50	\$ 889.63	128.00	\$ 352.00
37	Sign, Type B, Temp, Prismatic, Oper	Sft	337	\$ 0.10	\$ 33.70	451.50	\$45.15	323.50	\$ 32.35	128.00	\$ 12.80
38	Traf Regulator Control	LSUM	1	\$ 0.01	\$ 0.01	0.00	\$0.00	0.00	\$ -	0.00	\$ -
39	Subbase, CIP	Cyd	2,550	\$ 7.00	\$ 17,850.00	2,618.72	\$18,331.04	0.00	\$ -	2,618.72	\$ 18,331.04
40	Aggregate Base, 8 inch	Syd	6,600	\$ 5.00	\$ 33,000.00	5,390.40	\$26,952.00	0.00	\$ -	5,390.40	\$ 26,952.00
41	Hand Patching	Ton	75	\$ 30.00	\$ 2,250.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
42	HMA, 13A (Surface)	Ton	575	\$ 71.00	\$ 40,825.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
43	HMA, 13A (Leveling)	Ton	575	\$ 71.00	\$ 40,825.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
44	Place and Compact HMA Millings	Syd	235	\$ 4.00	\$ 940.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
45	Driveway, Nonreinf Conc, 6 inch	Syd	1,180	\$ 29.50	\$ 34,810.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
46	Curb and Gutter, Conc, Det F4	Ft	4,820	\$ 12.00	\$ 57,840.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -

**City of Portland - James Street Improvements
Pay Application Breakdown**

Item No.	Description	Unit	Plan Quantity	Contract Unit Price	Original Contract Amount	Quantity Complete to Date	Amount Complete to Date	Pay Application 1		Pay Application 2	
								Quantity	Amount	Quantity	Amount
47	Underdrain, Pipe, 6 inch	Ft	4,820	\$ 2.50	\$ 12,050.00	1,077.50	\$2,693.75	0.00	\$ -	1,077.50	\$ 2,693.75
48	Detectable Warning Surface	Ft	170	\$ 72.00	\$ 12,240.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
49	Sidewalk Ramp, Conc, 6 inch	Sft	740	\$ 5.00	\$ 3,700.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
50	Sidewalk, Conc, 4 inch	Sft	14,100	\$ 3.00	\$ 42,300.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
51	Connect to Existing Sanitary Manhole	Ea	2	\$ 1,000.00	\$ 2,000.00	2.00	\$2,000.00	0.00	\$ -	2.00	\$ 2,000.00
52	Connect to Existing Sanitary Sewer	Ea	5	\$ 850.00	\$ 4,250.00	5.00	\$4,250.00	1.00	\$ 850.00	4.00	\$ 3,400.00
53	San Lateral, 6 inch	Ft	980	\$ 26.00	\$ 25,480.00	864.83	\$22,485.58	158.54	\$ 4,122.04	706.29	\$ 18,363.54
54	San Wye, 8 inch x 6 inch	Ea	11	\$ 100.00	\$ 1,100.00	17.00	\$1,700.00	0.00	\$ -	17.00	\$ 1,700.00
55	San Lateral, Reconnect	Ea	19	\$ 150.00	\$ 2,850.00	22.00	\$3,300.00	3.00	\$ 450.00	19.00	\$ 2,850.00
56	San Sewer, 8 inch	Ft	1,454	\$ 62.00	\$ 90,148.00	1,413.85	\$87,658.70	43.00	\$ 2,666.00	1,370.85	\$ 84,992.70
57	San Manhole, 48 inch dia	Ea	6	\$ 3,500.00	\$ 21,000.00	7.00	\$24,500.00	1.00	\$ 3,500.00	6.00	\$ 21,000.00
58	Corporation Stop, 2 inch	Ea	1	\$ 425.00	\$ 425.00	1.00	\$425.00	0.00	\$ -	1.00	\$ 425.00
59	Corporation Stop, 1 inch	Ea	28	\$ 100.00	\$ 2,800.00	25.00	\$2,500.00	1.00	\$ 100.00	24.00	\$ 2,400.00
60	Curb Stop and Box, 2 inch	Ea	1	\$ 650.00	\$ 650.00	1.00	\$650.00	0.00	\$ -	1.00	\$ 650.00
61	Curb Stop and Box, 1 inch	Ea	28	\$ 200.00	\$ 5,600.00	24.00	\$4,800.00	1.00	\$ 200.00	23.00	\$ 4,600.00
62	Water Service, Reconnect	Ea	28	\$ 75.00	\$ 2,100.00	24.00	\$1,800.00	3.00	\$ 225.00	21.00	\$ 1,575.00
63	Water Service, 2 inch	Ft	15	\$ 45.00	\$ 675.00	24.50	\$1,102.50	1.00	\$ 45.00	23.50	\$ 1,057.50
64	Water Service, 1 inch	Ft	650	\$ 35.00	\$ 22,750.00	832.20	\$29,127.00	34.00	\$ 1,190.00	798.20	\$ 27,937.00
65	Gate Valve and Box, 8 inch	Ea	18	\$ 1,750.00	\$ 31,500.00	20.00	\$35,000.00	20.00	\$ 35,000.00	0.00	\$ -
66	Water Main, 8 inch, Cut and Plug	Ea	4	\$ 200.00	\$ 800.00	3.00	\$600.00	0.00	\$ -	3.00	\$ 600.00
67	Water Main, 6 inch, Cut and Plug	Ea	5	\$ 200.00	\$ 1,000.00	6.00	\$1,200.00	0.00	\$ -	6.00	\$ 1,200.00
68	Water Main, DI, 8 inch	Ft	2,167	\$ 62.00	\$ 134,354.00	2,242.05	\$139,007.10	2,135.00	\$ 132,370.00	107.05	\$ 6,637.10
69	Bend, 45 DEG, 8 inch	Ea	18	\$ 225.00	\$ 4,050.00	19.00	\$4,275.00	4.00	\$ 900.00	15.00	\$ 3,375.00
70	Bend, 45 DEG, 6 inch	Ea	8	\$ 175.00	\$ 1,400.00	2.00	\$350.00	0.00	\$ -	2.00	\$ 350.00
71	Bend, 22.5 DEG, 6 inch	Ea	8	\$ 175.00	\$ 1,400.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
72	Bend, 22.5 DEG, 8 inch	Ea	8	\$ 225.00	\$ 1,800.00	1.00	\$225.00	0.00	\$ -	1.00	\$ 225.00
73	Bend, 90 DEG, 6 inch	Ea	1	\$ 175.00	\$ 175.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
74	Tee, 8 inch x 8 inch x 8 inch	Ea	8	\$ 350.00	\$ 2,800.00	8.00	\$2,800.00	8.00	\$ 2,800.00	0.00	\$ -
75	Tee, 8 inch x 8 inch x 6 inch	Ea	6	\$ 350.00	\$ 2,100.00	6.00	\$2,100.00	5.00	\$ 1,750.00	1.00	\$ 350.00
76	Reducer, 8 inch x 6 inch	Ea	5	\$ 250.00	\$ 1,250.00	6.00	\$1,500.00	0.00	\$ -	6.00	\$ 1,500.00
77	Water Main, Connect, 8 inch	Ea	4	\$ 1,500.00	\$ 6,000.00	4.00	\$6,000.00	0.00	\$ -	4.00	\$ 6,000.00
78	Water Main, Connect, 6 inch	Ea	5	\$ 1,500.00	\$ 7,500.00	4.00	\$6,000.00	0.00	\$ -	4.00	\$ 6,000.00
79	Cap, DI, 8 inch	Ea	1	\$ 150.00	\$ 150.00	1.00	\$150.00	1.00	\$ 150.00	0.00	\$ -
80	Water Main, DI, 6 inch	Ft	90	\$ 50.00	\$ 4,500.00	84.20	\$4,210.00	64.10	\$ 3,205.00	20.10	\$ 1,005.00
81	Gate Valve and Box, 6 inch	Ea	6	\$ 1,250.00	\$ 7,500.00	6.00	\$7,500.00	5.00	\$ 6,250.00	1.00	\$ 1,250.00
82	Fire Hydrant	Ea	6	\$ 2,500.00	\$ 15,000.00	6.00	\$15,000.00	5.00	\$ 12,500.00	1.00	\$ 2,500.00
83	Storm Sewer, 12 inch	Ft	1,158	\$ 40.00	\$ 46,320.00	1,180.40	\$47,216.00	0.00	\$ -	1,180.40	\$ 47,216.00
84	Storm Sewer, 15 inch	Ft	47	\$ 42.00	\$ 1,974.00	43.50	\$1,827.00	0.00	\$ -	43.50	\$ 1,827.00
85	Storm Sewer, 18 inch,	Ft	110	\$ 55.00	\$ 6,050.00	118.00	\$6,490.00	0.00	\$ -	118.00	\$ 6,490.00
86	Storm Sewer, 24 inch	Ft	76	\$ 65.00	\$ 4,940.00	59.50	\$3,867.50	0.00	\$ -	59.50	\$ 3,867.50
87	Storm Sewer Tap, 10 inch	Ea	1	\$ 200.00	\$ 200.00	1.00	\$200.00	0.00	\$ -	1.00	\$ 200.00
88	Storm Sewer Tap, 12 inch	Ea	1	\$ 200.00	\$ 200.00	1.00	\$200.00	0.00	\$ -	1.00	\$ 200.00
89	Storm Sewer Tap, 15 inch	Ea	1	\$ 300.00	\$ 300.00	1.00	\$300.00	0.00	\$ -	1.00	\$ 300.00
90	Storm Sewer Tap, 18 inch	Ea	1	\$ 350.00	\$ 350.00	2.00	\$700.00	0.00	\$ -	2.00	\$ 700.00
91	Storm Sewer Tap, 24 inch	Ea	2	\$ 400.00	\$ 800.00	2.00	\$800.00	0.00	\$ -	2.00	\$ 800.00
92	Video Taping Sewer and Culv Pipe	Ft	1,391	\$ 1.00	\$ 1,391.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -

**City of Portland - James Street Improvements
Pay Application Breakdown**

Item No.	Description	Unit	Plan Quantity	Contract Unit Price	Original Contract Amount	Quantity Complete to Date	Amount Complete to Date	Pay Application 1		Pay Application 2	
								Quantity	Amount	Quantity	Amount
93	Dr Structure Cover, Type B	Ea	3	\$ 1,000.00	\$ 3,000.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
94	Dr Structure Cover, Type K	Ea	19	\$ 650.00	\$ 12,350.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
95	Dr Structure Cover, Type Q	Ea	7	\$ 1,000.00	\$ 7,000.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
96	Dr Structure, 60 inch dia	Ea	1	\$ 3,000.00	\$ 3,000.00	1.00	\$3,000.00	0.00	\$ -	1.00	\$ 3,000.00
97	Dr Structure, 48 inch dia	Ea	22	\$ 1,250.00	\$ 27,500.00	22.00	\$27,500.00	0.00	\$ -	22.00	\$ 27,500.00
98	Dr Structure, Tap, 6 inch	Ea	40	\$ 0.01	\$ 0.40	4.00	\$0.04	0.00	\$ -	4.00	\$ 0.04
99	Dr Structure, Tap, 12 inch	Ea	1	\$ 150.00	\$ 150.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
100	Modular Block Retaining Wall A	Sft	100	\$ 30.00	\$ 3,000.00	180.80	\$5,424.00	0.00	\$ -	180.80	\$ 5,424.00
101	Modular Block Retaining Wall B	Sft	225	\$ 45.00	\$ 10,125.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
102	Modular Block Retaining Wall C	Sft	375	\$ 32.00	\$ 12,000.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
103	Decorative Fence	Ft	130	\$ 80.00	\$ 10,400.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
104	Conduit, Schedule 80, 8 inch	Ft	70	\$ 12.50	\$ 875.00	66.00	\$825.00	0.00	\$ -	66.00	\$ 825.00
105	Sign, Type IIIB	Sft	93	\$ 15.00	\$ 1,395.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
106	Installing City supplied street name sign	Ea	12	\$ 20.00	\$ 240.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
107	Pavt Mrkg, Waterborne, 6 inch, White	Ft	701	\$ 1.40	\$ 981.40	0.00	\$0.00	0.00	\$ -	0.00	\$ -
108	Pavt Mrkg, Ovly Cold Plastic, 12 inch, White	Ft	192	\$ 5.25	\$ 1,008.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
109	Pavt Mrkg, Ovly Cold Plastic, 24 inch, White	Ft	136	\$ 10.50	\$ 1,428.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
110	Post, Steel, 3 lb	Ft	140	\$ 5.00	\$ 700.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
111	Acer rebrum, 4 inch to 6 inch	Ea	4	\$ 500.00	\$ 2,000.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
112	Acer x freemanii 'Jeffersred', 4 inch to 6 inch	Ea	4	\$ 500.00	\$ 2,000.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
113	Acer platanoides, 4 inch to 6 inch	Ea	3	\$ 500.00	\$ 1,500.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
114	Acer saccharum, 4 inch to 6 inch	Ea	3	\$ 500.00	\$ 1,500.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
115	Pyrus calleryana 'Redspire', 4 inch to 6 inch	Ea	3	\$ 500.00	\$ 1,500.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
A1	Cold Milling HMA Surface (Alt 1)	Syd	2,300	\$ 2.50	\$ 5,750.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
A2	HMA 13A (Alt 1)	Ton	200	\$ 76.35	\$ 15,270.00	0.00	\$0.00	0.00	\$ -	0.00	\$ -
Original Contract Total:					\$ 1,081,163.26	Total to Date:	\$737,070.15	\$ 272,282.24	\$ 464,787.91		
							Retainage	\$54,060.43	\$27,228.22	\$26,832.21	
							Payment	\$683,009.72	\$245,054.02	\$437,955.70	

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 17-90

A RESOLUTION APPROVING AN ENERGY PURCHASE FOR THE BOARD OF LIGHT AND POWER THROUGH THE MICHIGAN PUBLIC POWER AGENCY

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland, as a member of the MPPA, has an opportunity to enter into a transaction to meet a portion of its future load requirements for the calendar year 2021 by purchasing energy not to exceed \$94,608.00 pursuant to the terms of the Letter of Authorization, attached as Exhibit A; and

WHEREAS, at its regular meeting on October 17, 2017, the Board of Light and Power voted to recommend that City Council approve the Energy Purchase stated above, a copy of the memo from the Electric Superintendent is attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Board of Light and Power's recommendation to approve, authorize, and direct the City's Electric Superintendent or City Manager to sign the Letter of Authorization consistent with the recommendation outlined in the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 6, 2017

Monique I. Miller, City Clerk



October 12, 2017

Subject: Letter of Authorization

The City of Portland, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of the City of Portland at the Michigan Hub in the Amount and Term(s) of:

Calendar Year 2021			
All Hours		On-Peak Hours	
Max Volume, MW per hour	Price, \$/MWh (not to exceed)	Max Volume, MW per hour	Price, \$/MWh (not to exceed)
0.3	\$ 36.00	0.0	\$ 40.00

Maximum commitment = \$94,608

The transaction(s) above will be for Financially-Firm Energy with Physical delivery to the MISO Michigan-Hub in the Day Ahead Market.

Member Authorized Representative:

Printed

Signature

Date



Mike Hyland

From: Brent Henry <BHenry@mpower.org>
Sent: Friday, October 13, 2017 8:06 AM
To: Mike Hyland
Cc: Keith Parrott
Subject: Quarterly Hedge Plan Report Purchases
Attachments: MPPA EngAuth - Port.pdf

Based on the last quarterly hedge plan report, MPPA has recommended that you enter into transactions that will improve your hedge plan position. I have attached an Authorization Letter that will enable MPPA to transact on that recommendation.

I am hoping to get all returned authorizations by mid-November when I will ask the MPPA Board of Commissioners for approval to transact.

Please let me know if you have any questions.

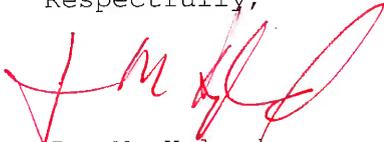
City of Portland
Board of Light & Power
723 E. Gd. River Ave.
Portland, Mi. 48875

Oct. 17th, 2017

City Council
City Manager

At the October 17th, 2017 Board of Light & Power meeting, the Board passed a recommendation to the City Council (motioned by Dumas, 2nd by Lakin) to execute a Letter of Authorization by the Member Authorized Representative, for an energy purchase, for the Calendar Year 2021 (all hours). This shortfall was identified in our Quarterly Power Supply Report from the MPPA, and will keep us within our Hedge Plan.

Respectfully,



Jon M. Hyland

City of Portland, Board of Light & Power

**Exhibit
B**

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 17-91

A RESOLUTION APPROVING THE PURCHASE OF A 2018 GMC SIERRA 2500HD PICK-UP TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, as part of their regular duties, Ambulance Department personnel (EMTs/Paramedics) conduct meter readings throughout the Portland area and the vehicle that they currently use is a 2006 Ford Crown Victoria with over 130,000 miles – a former police cruiser which has also proven to be problematic by not having 4WD capacity. This vehicle has fallen into disrepair and needs to be replaced; and

WHEREAS, the Director of Public Works and the DPW Foreman have sought bids and recommend that City Council approve the purchase of a 2018 GMC Sierra 2500HD Pick-Up Truck for the amount of \$28,820.75 utilizing the MiDeal Program, a copy of the quote is attached as Exhibit A. This vehicle will be capable of performing many DPW tasks and will be added to their fleet; and

WHEREAS, the DPW currently operates a 2010 4WD Ford F-150 with approximately 42,000 miles that is in good condition and will be repurposed to the Ambulance Department for meter reading activities.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. City Council approves the purchase of a 2018 GMC Sierra 2500HD Pick-Up Truck using the MiDeal Program for the amount of \$28,820.75, a copy of the quote is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 6, 2017

Monique I. Miller, City Clerk

TODD WENZEL BUICK GMC of WESTLAND

35100 FORD RD
WESTLAND, MI 48185

ALBERT LI

Fleet / Municipal Sales

Ph (734) 721-1144 x 4265 Fax (734) 721-1780

aclix@hotmail.com

State of Michigan MiDeal Contract # 071B7700184

MiDeal Spec # 4WDL-0078

City of Portland DPW Pricing (MiDeal Pricing)

2018 GMC Sierra 2500HD Reg Cab 4x4 8' Bed

9500# GVWR	Gas / Auto Trans	Reg Cab w/ Long Box
SPEC 0078 - 2018 GMC Sierra 2500HD Reg Cab 4x4		\$ 25,899.00
QXT – LT265/70R17E All-Terrain Tires		\$ 182.00
H2R – Cloth Seat Trim		\$ 75.00
PCR – Pwr Windows/Htd Mirrors/Remote Keyless Entry		\$ 659.75
VYU – Snow Plow Prep Package		\$ 350.35
NQF – Elec. Shift Transfer Case (In Dash Knob)		\$ 182.00
K4B – Auxiliary 730CCA Battery		\$ 122.85
Z82 – Trailering Equipment Package w/ Elec. Brake Ctrl		\$ 523.25
TRW – Provisions for Roof Mtd Beacon (Switch)		\$ 27.30
9L7 – Upfitters Switches (4-In Dash)		\$ 113.75
KI4 – 110 Volt Outlet (In Dash)		\$ 136.50
		Sub-Total \$ 28,271.75
SBL – Spray-On Bedliner (Under the Rail)		\$ 549.00
		Total \$ 28,820.75

Prices Quoted are for a MiDeal Factory Order.

FOB Westland, MI

Delivery Available per MiDeal (\$1.00 per mile Roundtrip based on Mapquest)



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 17-92

**A RESOLUTION APPROVING A TRAFFIC CONTROL ORDER ESTABLISHING NO
PARKING ALONG THE WESTERN CURB OF UNION STREET BETWEEN
GRAND RIVER AVENUE AND GROVE STREET**

WHEREAS, during athletic and community events at Father Flohe Field, attendees will often park on both sides of Union Street between Grand River Avenue and Grove Street, thus creating a safety hazard; and

WHEREAS, the Chief of Police and City Manager are recommending that City Council approve Traffic Control Order 17-04, attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves Traffic Control Order 17-04, attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 6, 2017

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 17-93

A RESOLUTION APPOINTING POLICE CHIEF STAR THOMAS AS THE CITY OF PORTLAND REPRESENTATIVE ON THE IONIA COUNTY CENTRAL DISPATCH BOARD OF DIRECTORS

WHEREAS, on October 20, 2017, Star Thomas was named Police Chief; and

WHEREAS, Ionia County Central Dispatch Board of Directors By-Laws provide that the City representative is appointed by the City Council; and

WHEREAS, the City Manager recommends appointing Police Chief Star Thomas as the City Representative on the Ionia County Central Dispatch Board of Directors because of her experience and the Police Department's daily interaction with Central Dispatch.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves appointing Police Chief Star Thomas as the City of Portland Representative on the Ionia County Central Dispatch Board of Directors.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 6, 2017

Monique I. Miller, City Clerk

**2017 MERIT AWARD
DEPARTMENT SUMMARY**

DEPARTMENT	FULLTIME	2017 MERIT AWARD	PARTTIME	2017 MERIT AWARD	TOTAL
COUNCIL			5	625.00	625.00
AMBULANCE	4	1,000.00	15	1,875.00	2,875.00
ASSESSOR		-	1	125.00	125.00
CEMETERY	1	250.00		-	250.00
DDA	1	250.00		-	250.00
ELECTRIC	4	1,000.00		-	1,000.00
GENERAL	3	750.00	1	125.00	875.00
PARKS	1	250.00			
CITY MANAGER	1	250.00		-	250.00
INCOME TAX	1	250.00		-	250.00
MAJOR STS	1	250.00		-	250.00
LOCAL STS	1	250.00		-	250.00
MOTOR POOL	2	500.00		-	500.00
POLICE	6	1,500.00	2	250.00	1,750.00
RECREATION	1	250.00		-	250.00
WASTEWATER	3	750.00		-	750.00
WATER	1	250.00		-	250.00
TOTALS:	31	7,750.00	21	3,000.00	10,500.00

2017 MERIT AWARD
FULLTIME EMPLOYEE BREAKDOWN

EMPLOYEE NAME	DEPARTMENT	2017 MERIT AWARD
CHARTRAND, BRAD	AMBULANCE	\$250.00
GENSTERBLUM, PHIL	AMBULANCE	\$250.00
HANSES, ALEX	AMBULANCE	\$250.00
WALTERSDORF, ZACH	AMBULANCE	\$250.00
HONSOWITZ, RYAN	CEMETERY	\$250.00
GORMAN, TUTT	CITY MANAGER	\$250.00
CONNER-WELLMAN, TINA	DDA	\$250.00
HONSOWITZ, SCOTT	ELECTRIC	\$250.00
HYLAND, MIKE	ELECTRIC	\$250.00
KAPCIA, MIKE	ELECTRIC	\$250.00
SCHEURER, SHANE	ELECTRIC	\$250.00
BROWN, BARB	GENERAL	\$250.00
KINDE, KRISTINA	GENERAL	\$250.00
MILLER, NIKKI	GENERAL	\$250.00
TOLAN, MELINDA	INCOME TAX	\$250.00
BARNES, GREG	LOCAL STREETS	\$250.00
CHAPMAN, NOLAN	MAJOR STREETS	\$250.00
GENSTERBLUM, KEN	MOTOR POOL	\$250.00
PULLING, STEPHEN	MOTOR POOL	\$250.00
FANDEL, TIM	POLICE	\$250.00
GROENHOF, TIM	POLICE	\$250.00
PULLING JR., STEPHEN	POLICE	\$250.00
TOMAN, PAUL	POLICE	\$250.00
SMITH, JASON	POLICE	\$250.00
THOMAS, STAR	POLICE	\$250.00
BROWN, NEIL	PARKS & CEMETERY	\$250.00
ROOT, MILO	RECREATION	\$250.00
KRIZOV, TIM	WASTEWATER	\$250.00
SMITH, ANTHONY	WASTEWATER	\$250.00
SHERMAN, DOUG	WASTEWATER	\$250.00
SMITH, ROD	WATER	\$250.00
TOTAL:		\$7,750.00

**2017 MERIT AWARD
PARTTIME EMPLOYEE BREAKDOWN**

EMPLOYEE NAME	DEPARTMENT	2017 MERIT AWARD
BARNES, JAMES	COUNCIL	\$125.00
VANSLAMBROUCK, JOEL	COUNCIL	\$125.00
BALDYGA, ROBERT	COUNCIL	\$125.00
FITZSIMMONS, PATRICK	COUNCIL	\$125.00
JOHNSTON, AMANDA	COUNCIL	\$125.00
CHARTRAND, ADAM	AMBULANCE	\$125.00
DONBROCK, DAVID	AMBULANCE	\$125.00
HEARLD, NATALIE	AMBULANCE	\$125.00
LAY, NATHAN	AMBULANCE	\$125.00
MARTIN, NICK	AMBULANCE	\$125.00
RACE, LOGAN	AMBULANCE	\$125.00
RIVARD, ANDREW	AMBULANCE	\$125.00
SCHAFFER, JAKE	AMBULANCE	\$125.00
SMITH, PATRICK	AMBULANCE	\$125.00
BAKER, JOHN	AMBULANCE	\$125.00
TEITSMA, TOM	AMBULANCE	\$125.00
SNARSKI, JAMES	AMBULANCE	\$125.00
CARROW, JEFFREY	AMBULANCE	\$125.00
CHAREN, SAMANTHA	AMBULANCE	\$125.00
SMITH, BRADLEY	AMBULANCE	\$125.00
VENTON, KEVIN	POLICE	\$125.00
BURKHARDT, DOUG	POLICE	\$125.00
MEYERS, TAMARA	GENERAL	\$125.00
OGDEN, JANET	ASSESSOR	\$125.00
TOTAL:		\$3,000.00

**Minutes of the Downtown Development Authority
City of Portland**

Held on Thursday, September 21, 2017
In Council Chambers at City Hall

Members Present: Barnes, Gorman, Hodge, Pung, Briggs, Grimminck, Frewen, VanSlambrouck

Members Absent: Antaya, Blastic, Urie

Staff: DDA/Main Street Director Conner Wellman, City Clerk Miller

Guests: None

Chair Grimminck called the meeting to order at 3:30 P.M.

Motion by Barnes, supported by Frewen, to approve the agenda as presented.
All in favor. Adopted.

There was no public comment.

Motion by VanSlambrouck, supported by Frewen, to approve the minutes of the August 24, 2017 meeting with elimination of “and Sign” in the 5th paragraph from the bottom of page 1.
All in favor. Adopted.

Under Treasurer’s Report, Mayor Barnes provided a recap of his review of the Treasurer’s Report.

Member Frewen asked if the board would receive a written report on Beerfest.

Director Conner Wellman stated that she would provide a report on Beerfest next month.

City Manager Gorman commented that a written report would be provided after events.

Motion by Frewen, supported by Barnes, to approve the Treasurer’s Report as presented.
All in favor. Adopted.

Under Old Business, Director Conner Wellman stated that cleanup of Scout Park has begun with the help of the Department of Public Works (DPW). She further provided an estimate of \$14,100 to complete a new path, trees, planters, grass seed, irrigation and labor by the DPW staff.

There was discussion of who will maintain Scout Park.

Director Conner Wellman noted that Scout Park has not been maintained for several years which has led to this project.

There was further discussion of the costs and whether the expense is the best use of funds if other changes are going to be considered in the future.

Director Conner Wellman noted that funds for the project would come from the Design Committee Budget, funded by the DDA not the City. The expense can be claimed as investment on future grant applications for projects at Scout Park. The irrigation that would be installed will be “movable” in order to be adapted for future uses.

Motion by Frewen, supported by Barnes, to allot \$14,100 for the proposed plan for Scout Park. All in favor. Adopted.

Director Conner Wellman presented the proposed Façade Improvement Program Overview, Façade Grant Guidelines and Standards, and related documents. She stated that she has reached out to other communities to learn out their Façade Grant processes and presented her findings.

There was discussion.

Member Pung will further review and edit the documents.

There was continued discussion regarding the Façade Grant process, objectives, guidelines, and standards.

Director Conner Wellman requested that the board continue to review the documents as they can be further refined. She further requested approval for the Design Committee to continue to award Façade Grants and when the work is completed the DDA approve the disbursement of funds.

Motion by Barnes, supported by VanSlambrouck, that the responsibility for approval of Façade Grant requests lie with the Design Committee and the ultimate disbursement of funds is the responsibility of the DDA.

There was continued discussion.

The vote for the motion on the floor was held.
All in Favor. Adopted.

Under New Business, Director Conner Wellman welcomed new member Randy Hodge. He provided his background and noted that he is a lifelong resident of the Portland community and has been principal of St. Patricks School for 10 years.

Director Conner Wellman brought up the issue of maintenance in the downtown as there is an abundance of spider webs and weeds throughout the area. She has contacted local lawn/landscape businesses to obtain quotes for cleanup. She suggested accepting the low bid of \$500.00.

City Manager Gorman stated his feeling that it is time to consider an ongoing maintenance program for the downtown.

Member Pung stated her feeling that this topic requires a larger discussion and that the intent of the Tax Increment Financing and funds captured need to be considered as money should not be taken from other programs.

There was discussion regarding whether City, DDA, or property owner funds should be used for maintenance of the downtown.

Director Conner Wellman stated there is also an issue with the area around the trees along Kent St. The trees along Maple St. are in good condition. She has received a quote of \$1,500.00 to have a porous pavement poured to fill in the areas around the trees. This material would allow rain to run through and prevent weeds from growing.

Member Pung stated that this project should be discussed at a later date.

Member Hodge left the meeting at 4:41 P.M.

It was the consensus of the board to hold off on the porous paving project at this time.

Under the Director Report, Director Conner Wellman noted the correction that was made on the DDA By-laws to clarify that an affirmative vote by a majority of six members of the board will constitute a quorum for the transaction of business at meetings and will be required for the approval of any request or motion made by the board.

Director Conner Wellman recently attended the MMS Quarterly Training, “Cultivating Place” in Howell.

The primary focus over the next couple of weeks is the new website. The hope is to launch the new website prior to the next meeting.

The Annual Main Street Report is due October 10, 2017. Director Conner Wellman stated that she would be contacting each member to provide a summary of what they worked on and what was accomplished.

McDonald’s will be opening next week. The VIP Opening will be held Tuesday, September 26, 2017 from 5:30 – 7:00 P.M. and the Grand Opening will be held Thursday, September 28, 2017 at 10:00 A.M.

Director Conner Wellman stated that she attended the Red Mill Community Day with the Portland Area Chamber of Commerce and was able to highlight Downtown Portland and the #miportland video. She made contact from a dozen prospective volunteers.

The Café Bakery & Coffee has expressed interest in expanding to Portland. They have recently asked to delay conversations until November when their business slows down a bit.

Portland is enjoying fame beyond its borders thru the music industry. Gunner & the Grizzly Boys video highlights the Veterans Memorial Bridge. The producer of the video is connecting to work in Portland again soon on other projects. Shelby Ann-Marie Miller recently released “Portland”, a music recording from Nashville.

Under Team Reports, Mayor Barnes provided a report for the Organization & Finance Committee. Beerfest on the Bridge was a very successful event. A final report on the event will be presented at the next meeting. The Volunteer Recognition Dinner will be held in November.

Chair Grimminck provided a report for the Economic Revitalization Committee. There was no meeting last month so nothing to report at this time.

Member VanSlambrouck provided a report on the Promotions & Marketing Committee. She was unable to attend the meeting last month so nothing to report at this time.

Member Briggs noted that the activities of the Design Committee were discussed earlier in the meeting.

Under Board Member Comments, City Manager Gorman suggested the DDA meetings should start at 3:00 P.M. He further thanked everyone for their hard work as there is a lot going on.

Chair Grimminck noted that the Portland District Library will host the Annual Spooktacular.

Motion by Pung, supported by VanSlambrouck, to adjourn the meeting at 4:56 P.M.
All in favor. Adopted

Respectfully submitted,

Kory Blastic, Secretary



Date: October 19, 2017

REPORT OF FUNDS IN DDA AS OF: October 12, 2017

PRINCIPAL & INTEREST ACCOUNT

	<u>AMOUNTS</u>
PREVIOUS BALANCE: <u>9/15/2017</u>	\$ 501.77
NEW BALANCE: <u>10/12/2017</u>	<u>\$ 501.77</u>

REGULAR ACCOUNT

PREVIOUS BALANCE: <u>9/15/2017</u>	\$ 108,977.03
INTEREST EARNED:	\$ 7.38
DEPOSITS:	
Summer Property Taxes	\$ 231,852.37
Imperial Beverage Refund	\$ 60.00
Reimbursement of Sales Tax	\$ 1.31
Health Insurance Rebate	\$ 139.24

CHECKS WRITTEN:

Ck No.	Payee:	<u>AMOUNTS</u>
1736	CITY OF PORTLAND - Postage, Telephone, Advertising, Audit, Computer, etc.	\$ 4,638.69
1740	FAMILY FARM & HOME - Fall Décor	\$ 23.94
1741	HORROCK'S NURSERY FARMS, INC - Scout Park	\$ 2,701.23
1742	LAYLA NORMINGTON - Cornstalks & Pumpkins	\$ 200.00
1743	MCALLISTER'S LAWN CARE - Removal of Weeds and Cobwebs	\$ 500.00
1744	SID'S FLOWER SHOP - Christmas Contract	\$ 1,534.50
1745	TERRACAST PRODUCTS - Scout Park	\$ 1,222.90
1746	TINA CONNER-WELLMAN - September Cell Phone Reimbursement and mileage	<u>\$ 170.23</u>
	TOTAL CHECKS	\$ (10,991.49)

TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 9/25/17 - 9/11/17	\$ (6,875.72)
TRANSFER FOR EQUIPMENT USAGE	\$ (314.20)
HEALTH INSURANCE REBATE TO SHELLEY PERRY	<u>\$ (34.12)</u>
TOTAL EXPENSES:	<u>\$ (18,215.53)</u>

NEW BALANCE: 10/12/2017 **\$ 322,821.80**

"The City of Portland is an equal opportunity provider and employer."



Portland Ambulance

773 E. Grand River Ave. Portland, MI 48875

(517)647-2935 Fax (517)647-2940

Monthly Ambulance Report

The month of October was a somewhat slow month for us. We ran 66 calls for service, monthly average is 76. Although the last few have been slow we are at the exact same number we were at last year on Nov 1st and last year was a record year. So depending upon how busy we are the next couple months, we will hopefully stay on pace with last year. The flu season is upon us and it is showing with an abundance of ER visits by people which in turn delays our turnaround from a hospital as all the ER's are overcrowded and have nowhere to put our patients. These delays are running between 20-30 minutes. Staffing has been staying fairly steady, we will have a couple bumps in the road in the future as we have 3 of our staff now working towards nursing degrees.

We will be watching a webinar this afternoon regarding changes by the American Heart Association reviewing the upcoming changes to their education platforms and most notably their charges. The cost of a CPR card for a citizen who wishes certification in AED usage and CPR increased last month from \$3.50/card to \$21.00. This is horrible as it will possibly chase people away from becoming certified and efficient in the use of life saving equipment and measures. Previously we were charging \$35.00/person this training but unfortunately with this increase from AHA we too will have to increase our price for this training to \$56.00/person. AHA is also changing the requirements for education for ACLS and PALS. The requirement is changing to specific mannequins for more realistic, life like training. These mannequins are well over \$10,000.00. We will have to seek a grant for these or re-evaluate if we wish to stay in the education business. This year we are doing well in the ACLS/PALS education with several additional classes being added for Hayes Green Beach hospital in addition to the many we had scheduled.

Respectfully submitted,

Phil Gensterblum

Ambulance Director

City of Portland Ambulance

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

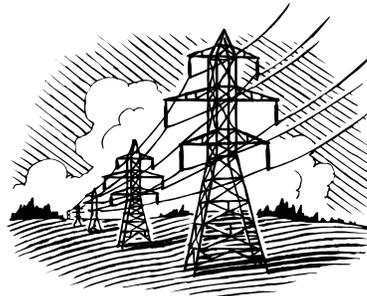
October 1, 2017
September 1-30, 2017

HYDRO GENERATION	59,566		
DIESEL PRODUCTION	0		
Kwh Purchased	2,978,811	Amount Paid	\$ 223,563.02
Total Kwh Purchased	3,038,377	Total Dollars Paid	\$ 223,563.02

Kwh Billed		Dollars Billed	
Residential	1,390,880	PCA Billed	\$ 6,944.03
Commercial	709,233	Residential	\$ 146,871.34
Large General	733,260	Residential EO Charge	\$ 2,571.41
City St. Lites Metered	25,184	Geothermal Discount	\$ (6.85)
St. Lites Unmetered		Commercial	\$ 75,177.82
Rental Lights		Commercial/LG EO Charge	\$ 2,449.52
Demand	2,469	Large General	\$ 51,507.85
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 2,142.87
		St. Lights Unmetered	\$ 1,543.05
Total Kwh Billed	2,861,026	Rental Lights	\$ 253.24
		Demand	\$ 14,502.58
Arrears after billing	\$ 37,443.12	Tax	\$ 11,185.42
Penalties Added	\$ 3,163.60		
Arrears end of month	\$ 57,610.08	Total Dollars Billed	\$ 315,160.68
Fuel Cost Billed	\$ 9,518.45		
Amount Collected	\$ 345,564.21	Power Cost Adj.	.00245
Total Adjustments	\$ 19,541.58		

Residential Customers	2,194
Commercial Customers	329
Large General	15
Total Customers	2,538

10/04/17



**CITY OF PORTLAND
October-17**

WATER DEPARTMENT REPORT

MONTH	Sep-17	PERIOD COVERED	September 1-30, 2017
Customers Billed		Penalties Added	\$ 496.51
City	1,873	Dollars Collected	\$ 55,950.29
Rural	24	Arrears at end of Month	\$ 6,038.55
Total Customers	1,897	Adjustments	\$ (114.09)
		Gallons Pumped	13,520,500
		Hydrant Flusing/Rental (unmetered)	1,000,000 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	13,039,620		\$ 60,555.28
Rural	237,891		\$ 2,071.31
Total	<u>13,277,511</u>		<u>\$ 62,626.59</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,819	Dollars Billed	\$88,653.79
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 88,653.79

Penalties Added	\$ 646.17
Dollars Collected	\$ 69,095.30
Arrears at end of Month	\$ 10,072.28
Adjustments	\$ 417.08
Gallons Treated per Million	8.70



City Of Portland
Water Department
Monthly Water Report
October 2017

Monthly Water Production

Well #4	4,025,000 Gallons
Well #5	0 Gallons
Well #6	6,185,000 Gallons
Well #7	16,000 Gallons

Daily Water Production

Well #4	129,839 Gallons
Well #5	0 Gallons
Well #6	199,516 Gallons
Well #7	516 Gallons

Daily Average Water Production for All Wells

329,871 Gallons

Total Water Production for the Month

10,226,000 Gallons

Total Water Production for the Previous Month

13,520,500 Gallons

Total Production decreased by

3,294,500 Gallons

Total Production for This Month from the Previous Year

8,324,000 Gallons

Total Production increased by

1,902,000 Gallons

Rodney D. Smith Jr.
Water Technician

Portland Light and Power Board EO Report

11/1/2017



Portland Light and Power Board Summary						
Application Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
C&I Combined	197,432.00	410,993.63	208.17%	\$15,775.00	\$16,725.66	106.03%
Realized: 10		410,993.63	208.17%		\$16,725.66	106.03%
Residential HVAC	145,034.00	179,263.04	123.60%	\$17,569.00	\$15,105.00	85.98%
Realized: 46		179,263.04	123.60%		\$15,105.00	85.98%

C & I Paid Projects by Month			
Month Paid	Presc & Custom Applications	Total kWh Savings	Total Incentives
January	2	133,099	\$6,993.50
February	3	40,499	\$2,508.48
March	1	35,868	\$1,764.75
April	3	168,853	\$3,803.72
May	1	32,675	\$1,655.21
2017 Total	10	410,994	\$16,725.66
2017 Goals		197,432	\$15,775.00
% to Goal		208.17%	106.03%

C&I Program Summary:

Customer	Status Date	kWh Savings	Incentive
C&I Custom		23,678.10	\$1,262.83
Batched			
Tom's Food Center - 1462 E Grand River Ave (2)	02/10/2017	23,678.10	\$1,262.83
C&I Prescriptive		387,315.53	\$15,462.83
Paid			

Keusch Brothers (Super Service) - 1600 American Way	01/16/2017	123,674.57	\$6,681.50
Cook Brothers Excavating - 7974 Lyons Rd (2)	03/20/2017	35,867.63	\$1,764.75
Congregational Church - 421 E. Bridge St.	04/03/2017	16,846.20	\$1,110.00

Batched

Olivera's - 1417 E Grand River Ave	01/27/2017	9,424.35	\$312.00
Lites Plus - 227 Maple St	02/10/2017	2,250.00	\$120.00
Portland Public Schools - 1100 Ionia Rd.	02/10/2017	14,570.80	\$1,125.65
Portland Products - 271 Morse Dr (Plant 2)	04/14/2017	139,000.00	\$2,000.00
Portland Public Schools - 1100 Ionia Rd. n(9)	04/14/2017	13,007.25	\$693.72
Adm Alliance Nutrition - 401 E Grand River Ave (2)	05/12/2017	32,674.74	\$1,655.21

Residential HVAC

179,263.04 \$15,105.00

Paid

Barry Hilligan - 119 Water St	03/20/2017	730.00	\$150.00
Jessica Hengesbach - 855 Union St	03/20/2017	752.00	\$165.00
John Bengel - 151 Grape St	03/20/2017	752.00	\$165.00
Mike VerPlanck - 601 N West St	03/20/2017	730.00	\$150.00
Ryan Snellenberger - 230 Elm St	03/20/2017	730.00	\$150.00
Charlie Burns - 318 Washington St	04/03/2017	752.00	\$165.00
Chris Davis - 412 Blossom (3)	04/03/2017	35.00	\$20.00
Gary Hutson - 7572 Friend Rd	04/03/2017	730.00	\$150.00
Jason McHenry - 8886 Cottonwood Creek	04/03/2017	815.43	\$225.00
Keith Schrauben - 347 Lincoln St	04/03/2017	752.00	\$165.00
Gayle Bantle - 6810 Jennifer Lane	06/19/2017	730.00	\$150.00
Tom Schrauben - 1001 Plainview Ave	06/19/2017	752.00	\$165.00
Justin Burdick - 349 Bishop St	07/03/2017	22.00	\$15.00

Batched

Katelyn Hoppes - 300 Church St	04/14/2017	730.00	\$150.00
Mark Pattison - 311 Donna Dr	04/14/2017	16.30	\$15.00
Diane Huhn - 100 Blossom Dr	04/21/2017	752.00	\$165.00
Ruth Chadwell - 911 Cherrywood Circle	04/28/2017	752.00	\$165.00
Mary Fox - 756 Cross St	05/05/2017	851.33	\$250.00
Todd Collins - 119 Donna Dr	06/30/2017	851.33	\$250.00
Brandon Trierweiler - 935 Marshall St	07/28/2017	1,135.00	\$50.00
David Pline - 960 Market St	07/28/2017	144.00	\$25.00
Dorothy Lenneman - 718 Detroit St (2)	07/28/2017	1,135.00	\$50.00
Glenn Piper - 419 Kearney St	08/11/2017	1,135.00	\$50.00

Tom Manting - 1037 Marshall St	08/11/2017	1,135.00	\$50.00
Donald Pohl - 857 Riverside Dr	08/25/2017	873.33	\$265.00
James Van Goor - 635 Riverside Dr	08/25/2017	168.70	\$15.00
Clyde Bever - 316 Quarterline St (2)	09/22/2017	1,135.00	\$50.00
Germaine May - 443 Grape St	09/22/2017	1,135.00	\$50.00
Jennifer Pung - 6722 Mulder Dr	09/22/2017	1,135.00	\$50.00
Joe LeDu - 7364 Cedar Ridge Dr	09/22/2017	837.43	\$240.00
Matthew Knoop - 407 Kearney St	09/22/2017	1,135.00	\$50.00
Randy Mc Clung - 235 Orchard St	09/22/2017	1,135.00	\$50.00
Brandon Piercefield - 7871 Meadowlane Dr	10/02/2017	752.00	\$165.00
James Klinkhammer - 608 Lyons Rd	10/06/2017	873.33	\$265.00
Roy Schneider - 300 Rivers Edge Ln	10/06/2017	311.93	\$100.00
Amanda Pluff - 300 N Virginia	10/23/2017	1,135.00	\$50.00
Brandon Vansiclen - 1126 James St	10/23/2017	1,135.00	\$50.00
Germaine May - 443 Grape St (2)	10/23/2017	944.00	\$50.00
Kenneth Schrauben - 309 N Virginia St	10/23/2017	1,135.00	\$50.00
Kirk Moyer - 419 Riverside Dr (3)	10/23/2017	1,135.00	\$50.00
Martha Henigan - 306 Rivers Edge Ln	10/23/2017	1,135.00	\$50.00
Randy Almy - 706 Academy St	10/23/2017	1,413.00	\$80.00
Daniel Bengel - 8864 Barnes	10/30/2017	165.10	\$45.00
Edmund Hermelyn - 814 Riverside Dr (2)	10/30/2017	47.83	\$25.00

Work Complete

City Of Portland - 259 Kent St. (Lighting Kits)	05/16/2017	126,360.00	\$4,200.00
City Of Portland - 259 Kent St. (Appliance Recycling)	07/19/2017	18,247.00	\$6,100.00

Component Detail

C&I Custom

Account No.	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
17-01200-01	Tom's Food Center - 1462 E Grand River Ave (2)					
	Total Project Cost: \$25,929.00					
	Install Complete: 10/5/2016					
	<i>Grocery Case Lighting LED</i>	212		23,678.00		1,262.83

C&I Prescriptive

Account No.	Component
-------------	-----------

Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
-----------	----------	-------------	----------------	-----------

Paid

10-06900-3	Keusch Brothers (Super Service) - 1600 American Way	Payment Date: 1/16/2017			
	Total Project Cost: \$7,692.50				
	Install Complete: 12/21/2016				
	<i>Exterior HID to LED - MPPA 2017</i>	1,420	6.48	9,199.00	0.35 497.00
	<i>Exterior HID to LED - MPPA 2017</i>	17,670	6.48	114,475.00	0.35 6,184.50
12-20300-1	Cook Brothers Excavating - 7974 Lyons Rd (2)	Payment Date: 3/20/2017			
	Total Project Cost: \$11,877.22				
	Install Complete: 2/16/2017				
	<i>Exterior HID to LED - MPPA 2017</i>	1,047	6.48	6,783.00	0.35 366.45
	<i>Interior HID to High Bay LED - MPPA 2017</i>	4,661	6.24	29,085.00	0.3 1,398.30
03-06400-1	Congregational Church - 421 E. Bridge St.	Payment Date: 4/3/2017			
	Total Project Cost: \$1,127.40				
	Install Complete: 3/7/2017				
	<i>LED Lamps < 20W LED replacing A-line 50-79 W - MPPA 2017</i>	96	148.20	14,227.00	10 960.00
	<i>LED PAR < 20W - MPPA 2017</i>	12	218.25	2,619.00	12.5 150.00

Batched

23-00010-1	Adm Alliance Nutrition - 401 E Grand River Ave (2)				
	Total Project Cost: \$4,129.44				
	Install Complete: 5/3/2017				
	<i>Custom Interior LFL - Demand Only - MPPA 2017</i>	2,990	0.00	0.00	0 0.00
	<i>Custom Interior LFL - LED - MPPA 2017</i>	10,693	1.50	16,039.00	0.08 855.41
	<i>Interior HID to High Bay LED - MPPA 2017</i>	2,666	6.24	16,636.00	0.3 799.80
06-00499-1	Lites Plus - 227 Maple St				
	Total Project Cost: \$312.00				
	Install Complete: 1/27/2017				
	<i>Custom Interior LFL - Demand Only - MPPA 2017</i>	500	0.00	0.00	0 0.00
	<i>Custom Interior LFL - LED - MPPA 2017</i>	1,500	1.50	2,250.00	0.08 120.00
17-00087-2	Olivera's - 1417 E Grand River Ave				
	Total Project Cost: \$703.35				
	Install Complete: 1/4/2017				
	<i>LED Decorative - MPPA 2017</i>	78	120.83	9,424.00	4 312.00
17-02600-1	Portland Products - 271 Morse Dr (Plant 2)				
	Total Project Cost: \$58,073.19				
	Install Complete: 1/1/2017				
	<i>VSD Air Compressor - MPPA 2016</i>	50	1,390.00	69,500.00	100 5,000.00
	<i>VSD Air Compressor - MPPA 2017</i>	1	1,390.00	69,500.00	100 5,000.00

17-03300-1	Portland Public Schools - 1100 Ionia Rd.					
	Total Project Cost: \$2,598.95					
	Install Complete: 1/30/2017					
	<i>Custom Interior LFL - Demand Only - MPPA 2017</i>	2,115	0.00	0.00	0	0.00
	<i>Custom Interior LFL - Demand Only - MPPA 2017</i>	2,316	0.00	0.00	0	0.00
	<i>Custom Interior LFL - LED - MPPA 2017</i>	8,672	1.50	13,007.00	0.08	693.72
	<i>Custom Interior LFL - LED - MPPA 2017</i>	8,918	1.50	8,918.00	0.08	713.40
	<i>Custom Interior LFL - LED - MPPA 2017</i>	578	1.50	578.00	0.08	46.25
	<i>Interior HID to High Bay LED - MPPA 2017</i>	1,220	6.24	5,075.00	0.3	366.00

Residential HVAC/Efficient Appliances

Account No. Component

		Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
Paid						
09-12500-6	Barry Hilligan - 119 Water St					
	Total Project Cost:					
	Install Complete: 1/3/2017					
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
11-143-00-3	Jessica Hengesbach - 855 Union St					
	Total Project Cost: \$4,950.00					
	Install Complete: 11/14/2016					
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
08-06900-1	John Bengel - 151 Grape St					
	Total Project Cost:					
	Install Complete: 11/18/2016					
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
11-1150-1	Mike VerPlanck - 601 N West St					
	Total Project Cost:					
	Install Complete: 12/16/2016					
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
06-01800-11	Ryan Snellenberger - 230 Elm St					
	Total Project Cost:					
	Install Complete: 12/19/2016					
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
09-07600-2	Charlie Burns - 318 Washington St					
	Total Project Cost:					
	Install Complete: 1/31/2017					
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00

		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
13176704	Chris Davis - 412 Blossom (3)						Payment Date: 4/3/2017
	Total Project Cost: \$571.34						
	Install Complete: 3/5/2017						
		<i>Freezer, Chest or Upright - Energy Star - MPPA SF-HVAC 2017</i>	1	35.00	35.00	20	20.00
13-05100-1	Gary Hutson - 7572 Friend Rd						Payment Date: 4/3/2017
	Total Project Cost: \$3,600.00						
	Install Complete: 2/11/2017						
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
12-02575-2	Jason McHenry - 8886 Cottonwood Creek						Payment Date: 4/3/2017
	Total Project Cost: \$9,101.00						
	Install Complete: 2/3/2017						
		<i>Central AC - 15 SEER - MPPA SF-HVAC 2017</i>	1	85.43	85.00	75	75.00
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
05090001	Keith Schrauben - 347 Lincoln St						Payment Date: 4/3/2017
	Total Project Cost: \$4,115.00						
	Install Complete: 1/29/2017						
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
12-18800-2	Gayle Bantle - 6810 Jennifer Lane						Payment Date: 6/19/2017
	Total Project Cost: \$1,525.92						
	Install Complete: 5/11/2017						
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
13-00800-1	Tom Schrauben - 1001 Plainview Ave						Payment Date: 6/19/2017
	Total Project Cost: \$4,483.80						
	Install Complete: 5/16/2017						
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
02-02750-3	Justin Burdick - 349 Bishop St						Payment Date: 7/3/2017
	Total Project Cost: \$5,700.00						
	Install Complete: 6/13/2017						
		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
Batched							
07-07400-2	Amanda Pluff - 300 N Virginia						
	Total Project Cost:						
	Install Complete: 9/14/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
10-5920-5	Brandon Piercefield - 7871 Meadowlane Dr						
	Total Project Cost: \$4,180.00						
	Install Complete: 8/31/2017						
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00

		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
11-15950-1	Brandon Trierweiler - 935 Marshall St						
	Total Project Cost:						
	Install Complete: 6/28/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
04-03900-7	Brandon Vansiclen - 1126 James St						
	Total Project Cost:						
	Install Complete: 9/27/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
09-05300-1	Clyde Bever - 316 Quarterline St (2)						
	Total Project Cost:						
	Install Complete: 8/2/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
12-14100-1	Daniel Bengel - 8864 Barnes						
	Total Project Cost: \$1,620.99						
	Install Complete: 8/13/2017						
		<i>Dishwasher - Energy Star - MPPA SF-HVAC 2017</i>	1	16.30	16.00	15	15.00
		<i>TV - Energy Star - MPPA SF-HVAC 2017</i>	1	148.80	149.00	30	30.00
13-15500-3	Diane Huhn - 100 Blossom Dr						
	Total Project Cost: \$4,408.00						
	Install Complete: 4/5/2017						
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
07-02600-1	Donald Pohl - 857 Riverside Dr						
	Total Project Cost: \$6,590.00						
	Install Complete: 8/15/2017						
		<i>Central AC - 16 SEER - MPPA SF-HVAC 2017</i>	1	121.33	121.00	100	100.00
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
08092001	Dorothy Lenneman - 718 Detroit St (2)						
	Total Project Cost:						
	Install Complete: 6/28/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
07-02100-1	Edmund Hermelyn - 814 Riverside Dr (2)						
	Total Project Cost: \$1,889.10						
	Install Complete: 10/6/2017						
		<i>Refrigerator - Energy Star - MPPA SF-HVAC 2017</i>	1	47.83	48.00	25	25.00
08-10100-1	Germaine May - 443 Grape St						
	Total Project Cost:						
	Install Complete: 8/12/2017						
		<i>Freezer Recycling - MPPA SF - Recycling 2017</i>	1	944.00	944.00	50	50.00

		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
05-04050-12	Glenn Piper - 419 Kearney St						
	Total Project Cost:						
	Install Complete: 7/19/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
09-10900-1	James Klinkhammer - 608 Lyons Rd						
	Total Project Cost: \$6,390.00						
	Install Complete: 9/11/2017						
		<i>Central AC - 16 SEER - MPPA SF-HVAC 2017</i>	1	121.33	121.00	100	100.00
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
07-04200-2	James Van Goor - 635 Riverside Dr						
	Total Project Cost: \$189.74						
	Install Complete: 6/24/2017						
		<i>Dehumidifier - Energy Star - MPPA SF-HVAC 2017</i>	1	168.70	169.00	15	15.00
12-14400-2	Jennifer Pung - 6722 Mulder Dr						
	Total Project Cost:						
	Install Complete: 8/23/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
12-24700-3	Joe LeDu - 7364 Cedar Ridge Dr						
	Total Project Cost: \$7,965.00						
	Install Complete: 8/29/2017						
		<i>Central AC - 15 SEER - MPPA SF-HVAC 2017</i>	1	85.43	85.00	75	75.00
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
		<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
08-13200-7	Katelyn Hoppes - 300 Church St						
	Total Project Cost: \$3,600.00						
	Install Complete: 3/28/2017						
		<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
07-07600-1	Kenneth Schrauben - 309 N Virginia St						
	Total Project Cost:						
	Install Complete: 9/21/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
07-05000-1	Kirk Moyer - 419 Riverside Dr (3)						
	Total Project Cost:						
	Install Complete: 9/14/2017						
		<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
08-02900-2	Mark Pattison - 311 Donna Dr						
	Total Project Cost: \$507.98						
	Install Complete: 3/8/2017						
		<i>Dishwasher - Energy Star - MPPA SF-HVAC 2017</i>	1	16.30	16.00	15	15.00

02-05321-3	Martha Henigan - 306 Rivers Edge Ln					
	Total Project Cost:					
	Install Complete: 9/14/2017					
	<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
11-07100-1	Mary Fox - 756 Cross St					
	Total Project Cost: \$7,380.00					
	Install Complete: 4/19/2017					
	<i>Central AC - 16 SEER - MPPA SF-HVAC 2017</i>	1	121.33	121.00	100	100.00
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
05-04000-3	Matthew Knoop - 407 Kearney St					
	Total Project Cost:					
	Install Complete: 8/9/2017					
	<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
05-05700-1	Randy Almy - 706 Academy St					
	Total Project Cost:					
	Install Complete: 9/14/2017					
	<i>Dehumidifier Recycling - MPPA SF - Recycling 2017</i>	2	139.00	278.00	15	30.00
	<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
06-12701-1	Randy Mc Clung - 235 Orchard St					
	Total Project Cost:					
	Install Complete: 8/2/2017					
	<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00
	Roy Schneider - 300 Rivers Edge Ln					
	Total Project Cost: \$5,967.95					
	Install Complete: 9/5/2017					
	<i>Dishwasher - Energy Star - MPPA SF-HVAC 2017</i>	1	16.30	16.00	15	15.00
	<i>Electric Clothes Dryer - MPPA SF-HVAC 2017</i>	1	144.00	144.00	25	25.00
	<i>Personal Computer - Energy Star - MPPA SF-HVAC 2017</i>	1	77.00	77.00	15	15.00
	<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
	<i>Refrigerator - Energy Star - MPPA SF-HVAC 2017</i>	1	47.83	48.00	25	25.00
	<i>TV - Energy Star - MPPA SF-HVAC 2017</i>	1	148.80	149.00	30	30.00
13-18300-4	Ruth Chadwell - 911 Cherrywood Circle					
	Total Project Cost: \$4,181.70					
	Install Complete: 4/13/2017					
	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA SF-HVAC 2017</i>	1	22.00	22.00	15	15.00
08-02500-2	Todd Collins - 119 Donna Dr					
	Total Project Cost: \$7,160.00					
	Install Complete: 6/22/2017					
	<i>Central AC - 16 SEER - MPPA SF-HVAC 2017</i>	1	121.33	121.00	100	100.00

	<i>Furnace w/ECM - MPPA SF-HVAC 2017</i>	1	730.00	730.00	150	150.00
11-15400-2	Tom Manting - 1037 Marshall St					
	Total Project Cost:					
	Install Complete: 7/5/2017					
	<i>Refrigerator Recycling - MPPA SF - Recycling 2017</i>	1	1,135.00	1,135.00	50	50.00

Work Complete

01-06750-1	City Of Portland - 259 Kent St. (Lighting Kits)					
	Total Project Cost:					
	Install Complete: 1/1/0001					
	<i>15 Refrigerators, 1 Freezer, 1 DH</i>			18,247.00		6,100.00
	<i>Lighting Kits: 2 LED A19; 2 LED PAR; 1 LED Nightlight</i>	100		126,360.00		4,200.00

IONIA COUNTY BOARD OF COMMISSIONERS
Committee-of-the-Whole

October 17, 2017 - 3:00 p.m.
Commissioners' Meeting Room – Courthouse – 3rd Floor

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker - please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Introduction of Animal Control Manager Carly Quinn
 - B. Departmental Reports
 - 1. Drain Commissioner
 - 2. Commission on Aging
 - 3. Sheriff's Office
 - 4. Information Technology
 - C. Review and Discussion of Indigent Defense Compliance Plan
 - D. Construction Update - Scott De Ruischer, Physical Plant Director
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment

IONIA COUNTY BOARD OF COMMISSIONERS

October 24, 2017 - 7:00 p.m.
Conference Room – Central Dispatch Building

REVISED AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of September 2017 - \$864,625.24
 - D. Approve payment of Health Fund bills - \$84,400.68
 - E.
- VIII. Unfinished Business**
 - A. Discussion: Indigent Defense Compliance Plan
 - B. Appointments
 - 1. Board of Canvassers – Two four-year appointments
 - 2. Construction Board of Appeals – Four two-year appointments
 - 3. Department of Human Services Board – One three-year appointment
 - C. Action on PA116 Farmland Agreements
 - 1. Geerlings Hillside Farms, LLC (17-002-FA)
 - 2. Geerlings Hillside Farms, LLC (17-003-FA)
 - 3. Geerlings Hillside Farms, LLC (17-004-FA)
 - 4. Geerlings Hillside Farms, LLC (17-005-FA)
 - 5. Geerlings Hillside Farms, LLC (17-006-FA)
 - 6. Geerlings Hillside Farms, LLC (17-007-FA)
 - 7. Geerlings Hillside Farms, LLC (17-008-FA)
 - 8. Geerlings Hillside Farms, LLC (17-009-FA)
 - 9. Brook View Dairy, LLC (17-10-FA)
 - 10. Brook View Dairy, LLC (17-011-FA)
 - 11. Brook View Dairy, LLC (17-012-FA)

IX. New Business

- A. 2017 Apportionment Report
- B. Resolution Authorizing the Spreading of Millage
- C. FY2017 Emergency Management Performance Grant
- D. Request to Hire a Chief Assistant Prosecuting Attorney
- E. Request to fill Court Administrator/Magistrate Position
- F.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2018.
- Community Corrections Advisory Board – One term with no set expiration date – This position serves as a Media Representative.
- Construction Board of Appeals – Two two-year terms, expiring October 2017. One of these positions serves as an alternate member.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2017.

Appointments for consideration in the month of November 2017: None

Appointments for consideration in the month of December 2017:

- *Central Dispatch Board of Directors* – Two two-year Citizen Representative appointments.
- *Substance Abuse Initiative* - Four two-year appointments – one from each of the following commissioner districts: District One, District Two, District Six and District Seven.
- *West Michigan Regional Planning Commission* – Three one-year appointments.
- *WMRPC Comprehensive Economic Development Strategy Committee* – Two one-year appointments.

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-18231**

- In the Matter, on the Commission's own motion, regarding the regulatory reviews, revisions, determinations, and/or approvals necessary for Consumers Energy Company to fully comply with Public Act 295 of 2008.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

DATE/TIME: **Thursday, November 16, 2017 at 9:00 A.M.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge **Dennis W. Mack**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) September 29, 2017 application, which seeks Commission's approval to determine that the Company's Renewable Energy (RE) Plan is reasonable and prudent, and that it meets all applicable requirements of Act 295, as amended by Act 342. Also, to approve the Company's RE Plan, including any surcharges; and other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by Wednesday, November 8, 2017 (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE,
REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, October 16, 2017

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons and Baldyga; City Manager Gorman; City Clerk Miller; Police Sergeant Thomas

Absent: Council Member Johnston

Guests: Dan Paquet of The WODA Group

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Barnes

Nays: None

Absent: Johnston

Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to excuse the absence of Council Member Johnston.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Barnes

Nays: None

Absent: Johnston

Adopted

Under City Manager Report, City Manager Gorman reported the James Street Improvement Project is moving along well. The water and sanitary sewer mains are 100% complete and construction of the road bed should begin this week.

The SAW Grant process continues to move forward. The contractual documents are being prepared for the DEQ. Data will be collected over the winter and field work will take place this spring.

The City should be notified sometime in November whether funding will be awarded for the Divine Hwy. Bridge Replacement Project. If the City receives funding for the project, the project will not take place for 3 years so there will be time to plan additional funds etc.

City Manager Gorman further reported that the Two Rivers Park and DNR Acquisition Grant is still underway and will hopefully conclude by the end of the year. Another BEA (baseline environmental assessment) will be conducted.

The Planning Commission will meet next month and will begin consideration of the Land Division Act and how to handle the construction of the road for Sparrow's development and future development of the 58 acres at Grand River Ave. and Cutler Rd.

The Safe Routes to School Project assessment is underway. A walking audit of St. Patrick's school will be conducted on October 18, 2017 and at Oakwood Elementary School on October 23, 2017.

The new cross walk was installed for the River Trail crossing on Grand River Ave. near the intersection at Cutler Rd. Its installation has been well received and it is already in use.

City Manager Gorman noted that the Scout Park Project is nearly complete and thanked DDA/Main Street Director Conner Wellman, the DDA Board and the Main Street Design Team. The park has been cleaned up, a new walkway and trees have been installed. The area looks much more aesthetically pleasing and it will be easier to remove snow this winter.

The Parks and Recreation Master Plan process began last week with a meeting of the stakeholders; the City Council, Parks and Recreation Board, Planning Commission and DDA members. A survey will be distributed to the community this week. Distribution will include residents of Portland and Danby Township as well.

Mayor Barnes encouraged all residents of the community to take the survey.

Council Member Baldyga asked for clarification of the BEA in terms of the ADM property.

City Manager Gorman explained that the Two Rivers Park and DNR Acquisition Grant involves the property at Two Rivers Park currently owned by the condo association. This has been a long process and a new environmental study of the property is required because the previously supplied study has expired. The Brownfield Redevelopment Grant involves the property owned by ADM Alliance Nutrition at Grand River Ave. and Divine Hwy. where the silos were taken down. ADM has previously offered to donate this property to the City; now that funds are available to the City through the Brownfield Redevelopment Grant, discussions have resumed regarding the City taking this property. These properties could affect the Divine Hwy. Bridge Replacement Project as the trajectory of the bridge could be changed.

Under Presentations, Dan Paquet of the WODA Group presented an update on the Portland School Apartments; formerly Old School Manor. The project is expected to be completed by the end of November or early December. He is not involved in the rental aspect of the project but he thinks there are enough people on the waiting list to fill the 29 units when it opens.

Under New Business, the second reading and consideration of Ordinance 196A to amend Chapter 2 of the Code of Ordinances of the City of Portland, Michigan, to provide for recovery costs for emergency response services was held.

City Manager Gorman stated there was a need to address issues associated with the recovery of costs incurred for emergency response services that are beyond the scope of the Portland Area Fire Authority.

Motion by Baldyga, supported by Fitzsimmons, to approve Ordinance 196A to amend Chapter 2 of the Code of Ordinances of the City of Portland, Michigan, to provide for recovery costs for emergency response services.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Johnston

Adopted

The Council considered Resolution 17-87 to approve a Joint Memorandum of Understanding with the Michigan Economic Development Corporation (MEDC) for their Redevelopment Ready Communities (RRC) program. The RRC is a program that provides for technical assistance and certifies Michigan communities who actively engage stakeholders and plan deliberate, fair and consistent processes. The City of Portland has completed the required steps to become officially “engaged” in the RRC program.

There was discussion regarding the benefits and potential funding that may be available as a part of engagement with the RRC program.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 17-87 approving the Joint Memorandum of Understanding between the Michigan Economic Development Corporation and the City of Portland and approving, authorizing, and directing the Mayor to sign same.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Barnes

Nays: None

Absent: Johnston

Adopted

The Council considered Resolution 17-88 to change the Charter regarding the date for filing election petitions. The City of Portland Charter states that nominating petitions for City Council be filed with the City Clerk on the 49th day preceding each election. To be in compliance with State Election Laws the City is required to change its Charter regarding the filing date of nominating petitions for the regular city election which should be 15 weeks prior to the November General Election.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 17-88 to change the Charter regarding the date for filing election petitions.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Barnes

Nays: None

Absent: Johnston

Adopted

Motion by Baldyga, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on October 2, 2017, payment of invoices in the amount of \$419,943.60 and payroll in the amount of \$114,744.41 for a total of \$534,688.01. There were no purchase orders over \$5,000.00.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Johnston

Adopted

Under City Manager Comments, City Manager Gorman noted that the Friends of the Red Mill will host the 3rd Annual Haunted Mill on October 20th, 21st, 28th and 29th. The cost is \$5.00 per person.

Under Council Comments, Mayor Pro-Tem VanSlambrouck reminded everyone that the Stuff the Bus event will be held through October 20, 2017 at 2:00 P.M. The distribution of coats and winter accessories will be held Saturday, October 21, 2017.

Council Member Baldyga thanked the residents of the community for their donations.

Mayor Barnes noted that the Portland Area Fire Authority held their open house last week. It was a very impressive display of equipment and expertise. He further noted his appreciation for all of the emergency response personnel.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Barnes

Nays: None

Absent: Johnston

Adopted

Meeting adjourned at 7:46 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the October 16, 2017 City Council Meeting

The City Council meeting was called to order by Mayor James E. Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons and Baldyga; City Manager Gorman; City Clerk Miller; Police Sergeant Thomas

Absent – Council Member Johnston

Presentation – Dan Paquet of the WODA Group presented an update on the Portland School Apartments; formerly Old School Manor.

Second Reading and consideration of Ordinance 196A to amend Chapter 2 of the Code of Ordinances of the City of Portland, Michigan, to provide for recovery costs for emergency response services was held.

All in favor. Adopted.

Approval of Resolution 17-87 approving the Joint Memorandum of Understanding between the Michigan Economic Development Corporation and the City of Portland and approving, authorizing, and directing the Mayor to sign same.

All in favor. Adopted.

Approval of Resolution 17-88 to change the Charter regarding the date for filing election petitions.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:46 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC	806.25
AERZEN USA CORPORATION	02480	20,000 HR EQUIPMENT INSPECTION & SERVICE - WAS	3,164.76
AERZEN USA CORPORATION	02480	REPLACE SHAFT SEALS IN ALL 4 BLOWERS & LABOR I	3,027.21
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	360.00
AUTOMOTIVE EQUIPMENT SPECIALISTS	01880	HOIST INSPECTION/REPAIR - MTR POOL	416.00
BADER & SONS CO.	00031	BOSS SNOW PLOW - ELECTRIC RES #17-71	5,537.00
BADER & SONS CO.	00031	BOSS PART FOR SNOW PLOW - MTR POOL	6,924.00
BASIC	01983	MONTHLY FEE FOR HRA - GENERAL	310.50
BUSINESS CARD	02075	MISC PURCHASES - VARIOUS DEPTS	2,692.90
CHERRY HILL ESTATES	02081	4TH QUARTER ASSOC FEES - ECON DEV	60.06
CIVIC PLUS	02335	WEBSITE ANNUAL FEE - COMM PROMO	1,679.71
CLARK HILL PLC	01422	LEGAL SERVICES - GENERAL, INCOME TAX	792.00
CL TRUCKING & EXCAVATING, LLC	00066	CONTRACTUAL SERVICES - LOC STS, WW,WTR,ELEC	437,955.70
CONSUMERS CONCRETE CORPORATION	00094	CONCRETE FOR TRANSFORMER - ELECTRIC	682.00
CULLIGAN	02130	WATER - POLICE	25.00
CULLIGAN	02130	WATER - CITY HALL	7.00
CULLIGAN	02130	WATER - CITY HALL	13.00
DETROIT SALT COMPANY	01497	TONS ROAD SALT - MAJ STS, LOC STS	3,840.53
DORNBOS, SIGN & SAFETY, INC.	00067	SPEED LIMIT SIGNS - LOC STS, MAJ STS	146.58
DORNBOS, SIGN & SAFETY, INC.	00067	SIGNS - MAJ STS, WATER	235.40
ELHORN ENGINEERING	00139	EL-CHLOR 5/GAL CARBOY - WATER	546.00
ERSCO CONSTRUCTION SUPPLY	00851	TUBE FOR LIGHTS - COMM PROMO	85.71
FAMILY FARM & HOME	01972	LIGHT BULB, PAINT BRUSHES - WASTE WTR	43.95
FAMILY FARM & HOME	01972	CORD CONNECT ORANGE - WASTE WTR	15.98
FAMILY FARM & HOME	01972	WRENCH SET, HOSE CLAMPS - ELECTRIC	49.81
FAMILY FARM & HOME	01972	GLOVES - CEM, PARKS	31.98
FAMILY FARM & HOME	01972	ANTIFREEZE, TOWELS, SCREWS - CEM, PARKS	33.07
GRAINGER, INC.	00172	PAINT - WASTE WTR	58.75
GRAINGER, INC.	00172	SUPPLIES - WASTE WTR	39.90

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRANGER CONTAINER SERVICE	00175	RECYCLING - REFUSE	2,944.30
HASSELBRING-CLARK	02073	CITY HALL COPY MACHINE MAINT- GENERAL	101.16
HYDROCORP	02340	INSPECTION & REPORTING SERVICES - WATER	499.00
INDEPENDENT BANK	00197	BOND & REDEMPTION - ELECTRIC	9,300.00
JOHN DEERE FINANCIAL	01818	PARTS - CEM, PARKS, MTR POOL	171.95
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	720.00
LAW ENFORCEMENT SYSTEMS INC.	MISC	ABANDONED VEHICLE LABELS - POLICE	49.00
LITE'S PLUS	00243	LIGHTS FOR COUNCIL CHAMBERS - CITY HALL	42.00
MARK OWEN PLUMBING LLC	MISC	PLUMBING TO METER FOR NEW SERVICE LINE - WTR	228.10
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICES - ELECTIONS, POLICE	471.50
MENARDS	00260	CEMENT - CEMETERY	41.82
MICHIGAN ASSN OF CHIEFS POLICE	00266	ACCRD MGR TRAINING - POLICE	25.00
MICHIGAN ASSN OF CHIEFS POLICE	00266	ACCD MGR TRAINING - POLICE	25.00
MICHIGAN ELECTION RESOURCES	00278	CITY COUNCIL ELECTION SUPPLIES -ELECTIONS	632.62
MID MICHIGAN COLLECTION BUREAU	MISC	PRE-COLLECTION LETTERS - AMBULANCE	336.00
MPC CASHWAY LUMBER	00317	DOW SQUARE EDGE INSULATION - WATER	422.28
MPC CASHWAY LUMBER	00317	INSULATION - WATER	563.04
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS- GENERAL	3,064.00
MUNICIPAL SUPPLY CO.	00324	FIELD PAINT - PARKS	199.40
PAMA	01370	CITY'S PORTION OF PLUMBING BILL - COMM PROMO	347.25
POLICEONE.COM	MISC	TASER INSTRUCTOR RE-CERT - POLICE	225.00
POSTMASTER	00374	ANNUAL PERMIT FEE - GENERAL	225.00
POWER LINE SUPPLY COMPANY	00389	HARNESSESS - MTR POOL	390.00
PORTLAND TOWNSHIP TREASURER	00371	ANNEX AGREEMENT - COMM PROMO	5,150.18
POWER LINE SUPPLY COMPANY	00389	HIGH VOLTAGE MATERIALS FOR GR - ELECTRIC	2,127.42
POWER LINE SUPPLY COMPANY	00389	FUSES & ELBOWS - ELEC	3,426.60
PROMOS 911 INC,	MISC	PENCIL WITH PINE ERASER - AMBULANCE	208.93
RESCO	00392	CLOSING PLATE - ELECTRIC	137.50
RESCO	00392	TRANSFORMER - ELECTRIC	765.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
RESCO	00392	CONNECTOR STIRRUP - ELECTRIC	542.50
RESCO	00392	DYNACOUPLER - ELECTRIC	610.00
RESCO	00392	WIRE - ELEC COUNCIL APPROVED 10/2/17	7,723.38
SCHAEFFER MFG. CO.	02398	ULTRA SUPREME GREASE - MTR POOL	149.87
SLC METER LLC	02286	BADGER ORION ME ENDPOINT - WATER	223.32
SPEEDWAY LLC	02395	GAS & DIESEL - AMB, POLICE,ELEC, MP	2,455.59
SPRINT	00859	PHONE SVC - POLICE	113.97
STAPLES BUSINESS ADVANTAGE	00426	OFFICE SUPPLIES - GENERAL, ECON DEV	271.75
STAR CRANE & HOIST OF KALAMAZOO INC	1893	ANNUAL HOIST INSPECTION - WASTE WTR	180.00
STATE OF MICHIGAN	00428	WATER SAMPLING - WATER	407.00
STATE OF MICHIGAN	00428	MI PUBLIC WATER SUPPLY ANNUAL FEE- WATER	1,291.55
SUPERIOR ASPHALT INC	02348	BLACKTOP - ELECTRIC	268.21
STAR THOMAS	01654	CELL PHONE REIMB - POLICE	40.00
USA BLUEBOOK	01850	SAFETY SUPPLIES - WASTE WTR	322.45
USA BLUEBOOK	01850	CHLORIDE - WASTE WTR	31.97
USA BLUEBOOK	01850	COATING SILVER GRAY - WASTE WTR	117.41
VISCO	00793	ST BASE CAR ACCIDENT - COMM PROMO	1,570.00
VISCO	00793	FIX ST LIGHT FROM ACC BY PEP TWIST, ST LIGHT D	16,947.00
WOW! INTERNET-CABLE PHONE	02132	PHONE & INTERNET - POLICE, COMM PROMO, AMB	571.89
BRANDON SCHEURER	02394	OFFICIALS - REC	45.00
PEYTON GALEY	02389	OFFICIAL - REC	15.00
NATHANIEL LEAHY	02424	OFFICIALS - REC	15.00
RYAN LAY	02477	OFFICIALS - REC	45.00
ED FILTER	00540	UMPIRES - REC	96.00
OWEN RUSSELL	02249	SCOREKEEPERS - REC	28.00
HOLLY WIEBER	02481	GYMNASTICS - REC	210.00
AMY WIEBER	02142	GYMNASTICS INSTRUCTORS - REC	85.00
AMBER WIEBER	02143	GYMNASTICS INSTRUCTOR - REC	85.00
EMMA GUNDERMAN	02391	GYMNASTICS - REC	112.00

**BI-WEEKLY
WAGE REPORT
October 23, 2017**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,659.19	86,471.64	2,076.32	23,598.17	11,735.51	110,069.81
ASSESSOR	1,252.32	9,096.36	95.80	1,146.87	1,348.12	10,243.23
CEMETERY	3,199.55	35,454.46	294.92	8,872.91	3,494.47	44,327.37
POLICE	11,504.89	136,385.51	3,193.42	38,995.71	14,698.31	175,381.22
CODE ENFORCEMENT	628.22	7,207.63	48.05	1,423.89	676.27	8,631.52
PARKS	1,909.62	22,812.60	234.74	3,469.72	2,144.36	26,282.32
INCOME TAX	1,907.95	17,000.57	548.32	6,525.77	2,456.27	23,526.34
MAJOR STREETS	2,433.91	23,251.15	637.40	12,428.38	3,071.31	35,679.53
LOCAL STREETS	2,320.90	23,946.41	560.41	11,516.59	2,881.31	35,463.00
RECREATION	823.25	7,407.08	114.40	2,274.70	937.65	9,681.78
AMBULANCE	11,961.75	108,277.89	1,664.59	21,918.33	13,626.34	130,196.22
DDA	2,428.94	20,731.28	400.74	3,437.51	2,829.68	24,168.79
ELECTRIC	16,060.10	153,654.10	3,049.68	48,946.68	19,109.78	202,600.78
WASTEWATER	9,348.84	81,018.18	2,109.93	30,366.27	11,458.77	111,384.45
WATER	5,561.19	46,146.00	1,401.77	19,176.05	6,962.96	65,322.05
MOTOR POOL	1,924.46	19,873.99	492.87	11,552.46	2,417.33	31,426.45
TOTALS:	82,925.08	798,734.85	16,923.36	245,650.01	99,848.44	1,044,384.86

**BI-WEEKLY
WAGE REPORT
November 6, 2017**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,825.69	95,297.33	2,555.07	26,153.24	11,380.76	121,450.57
ASSESSOR	834.88	9,931.24	63.88	1,210.75	898.76	11,141.99
CEMETERY	3,025.00	38,479.46	1,378.12	10,251.03	4,403.12	48,730.49
POLICE	11,295.48	147,680.99	4,014.18	43,009.89	15,309.66	190,690.88
CODE ENFORCEMENT	628.22	7,835.85	154.04	1,577.93	782.26	9,413.78
PARKS	1,998.03	24,810.63	377.69	3,847.41	2,375.72	28,658.04
INCOME TAX	1,907.92	18,908.49	947.17	7,472.94	2,855.09	26,381.43
MAJOR STREETS	2,192.72	25,443.87	1,557.69	13,986.07	3,750.41	39,429.94
LOCAL STREETS	2,421.08	26,367.49	1,685.06	13,201.65	4,106.14	39,569.14
RECREATION	2,026.43	9,433.51	447.00	2,721.70	2,473.43	12,155.21
AMBULANCE	10,735.99	119,013.88	2,089.46	24,007.79	12,825.45	143,021.67
DDA	2,665.90	23,397.18	765.38	4,202.89	3,431.28	27,600.07
ELECTRIC	14,411.96	168,066.06	6,795.16	55,741.84	21,207.12	223,807.90
WASTEWATER	8,683.05	89,701.23	4,183.51	34,549.78	12,866.56	124,251.01
WATER	4,786.90	50,932.90	2,290.15	21,466.20	7,077.05	72,399.10
MOTOR POOL	2,334.53	22,208.52	1,739.00	13,291.46	4,073.53	35,499.98
TOTALS:	78,773.78	877,508.63	31,042.56	276,692.57	109,816.34	1,154,201.20

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 11/02/17
MEETING DATE 10/06/17

Fund	Description	Beginning Balance 10/12/17	Total Cash in	Total Cash out	Cash Balance 11/02/17	Time Certificates	Ending Balance 11/02/17	
101	GENERAL FUND	2,628,360.68	306,989.17	(142,840.29)	2,792,509.56	235,000.00	3,027,509.56	
105	INCOME TAX FUND	57,394.33	2,502.91	(7,507.71)	52,389.53	10,000.00	62,389.53	
150	CEMETERY PERPETUAL CARE FUND	39,367.20	100.00	-	39,467.20		39,467.20	
202	MAJOR STREETS FUND	218,348.63	4,691.22	(12,201.09)	210,838.76		210,838.76	
203	LOCAL STREETS FUND	194,925.49	248,673.65	(82,402.32)	361,196.82		361,196.82	
208	RECREATION FUND	5,422.01	5,865.57	(4,989.55)	6,298.03		6,298.03	
210	AMBULANCE FUND	121,109.06	40,252.42	(35,795.62)	125,565.86		125,565.86	
245	MSHDA LOFT FUND	-	-	-	-		-	
248	DDA FUND	335,688.86	3,162.00	(17,251.26)	321,599.60		321,599.60	
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25	
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-	
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	1,564,614.66	-	(437,178.33)	1,127,436.33		1,127,436.33	
520	REFUSE SERVICE FUND	15,460.15	11,316.74	(12,663.31)	14,113.58		14,113.58	
582	ELECTRIC FUND	95,836.62	269,685.07	(107,384.54)	258,137.15	530,000.00	788,137.15	
590	WASTEWATER FUND	(124,404.63)	229,339.77	(92,020.74)	12,914.40		12,914.40	
591	WATER FUND	244,153.73	121,738.22	(225,152.12)	140,739.83	420,000.00	560,739.83	
661	MOTOR POOL FUND	22,086.79	18,453.90	(49,856.83)	(9,316.14)		(9,316.14)	
703	CURRENT TAX FUND	435,419.61	19,912.43	(428,963.14)	26,368.90		26,368.90	
TOTAL - ALL FUNDS		5,857,145.44	1,282,683.07	(1,656,206.85)	5,483,621.66	1,195,000.00	6,678,621.66	
						ELECTRIC-RESTRICTED CASH	400,000.00	400,000.00
						CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
						PERPETUAL CARE CD	130,000.00	130,000.00
						INCOME TAX SAVINGS	838,156.61	838,156.61
						ELECTRIC-PRIN & INT ESCROW	148,560.36	148,560.36
						WASTEWATER DEBT ESCROW	274,086.71	274,086.71
						WASTEWATER REPAIR ESCROW	15,711.85	15,711.85
						DDA-PRIN & INT ESCROW	501.77	501.77
							<u>8,655,638.96</u>	

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

User: KRISTINA

DB: Portland

PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2017 NORMAL (ABNORMAL)	MONTH 10/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	1,008,150.00	964,180.41	366,158.10	43,969.59	95.64
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,500.00	1,717.81	0.00	(217.81)	114.52
101-000-445.000	PENALTY & INTEREST	3,000.00	2,807.44	2,807.44	192.56	93.58
101-000-447.000	TAX COLLECTION FEES	40,000.00	31,787.74	10,857.07	8,212.26	79.47
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	6.68	0.00	(6.68)	100.00
101-000-451.000	BUSINESS PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-453.000	CABLE TV FEES	30,000.00	6,789.72	0.00	23,210.28	22.63
101-000-455.000	TRAILER FEES	400.00	156.00	42.00	244.00	39.00
101-000-476.000	NON-BUSINESS PERMITS	0.00	2,888.00	4,602.00	(2,888.00)	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	900.00	383.24	383.24	516.76	42.58
101-000-570.000	LIQUOR FEES	3,100.00	3,344.55	0.00	(244.55)	107.89
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	70,000.00	0.00	0.00	70,000.00	0.00
101-000-575.000	REVENUE SHARING-CONST SALES	304,860.00	111,501.00	57,614.00	193,359.00	36.57
101-000-576.000	REVENUE SHARING-STAT SALES	106,266.00	35,422.00	17,711.00	70,844.00	33.33
101-000-620.000	PBT TESTING FEES	5,000.00	966.00	380.00	4,034.00	19.32
101-000-623.000	TRANSCRIPT FEES	1,000.00	133.62	0.00	866.38	13.36
101-000-624.000	MISCELLANEOUS FEES	0.00	203.46	168.67	(203.46)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	106,348.00	26,587.00	212,509.00	33.35
101-000-630.000	CEMETERY LOT SALES	1,200.00	2,767.50	737.50	(1,567.50)	230.63
101-000-633.000	CEMETERY CARE FEES	4,000.00	48.00	216.00	3,952.00	1.20
101-000-634.000	GRAVE OPENING FEES	5,000.00	2,875.00	650.00	2,125.00	57.50
101-000-656.000	DISTRICT COURT FINES	10,000.00	2,603.50	790.35	7,396.50	26.04
101-000-661.000	PARKING FINES	2,400.00	700.00	40.00	1,700.00	29.17
101-000-662.000	DRUG FORFEITURE MONEY	1,000.00	0.00	0.00	1,000.00	0.00
101-000-663.000	MISCELLANEOUS FINES	1,500.00	734.00	192.00	766.00	48.93
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	50.00	0.00	(50.00)	100.00
101-000-667.000	RENTAL INCOME	0.00	360.00	60.00	(360.00)	100.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	0.00	57.38	0.00	(57.38)	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	0.00	17,357.49	0.00	(17,357.49)	100.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	15,000.00	18,844.16	7,404.54	(3,844.16)	125.63
101-000-678.007	REIMBURSEMENTS-PAMA	1,500.00	0.00	0.00	1,500.00	0.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	0.00	0.00	50,037.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	0.00	0.00	31,764.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	0.00	0.00	32,009.00	0.00
TOTAL REVENUES		2,048,543.00	1,315,032.70	497,400.91	733,510.30	64.19
Expenditures						
00	COUNCIL	244,482.00	58,614.70	28,312.70	185,867.30	23.98
01	COMMUNITY PROMOTIONS	291,060.00	123,058.73	48,814.51	168,001.27	42.28
72	CITY MANAGER	159,476.00	43,419.10	9,847.65	116,056.90	27.23
91	ELECTIONS	5,110.00	1,591.03	103.50	3,518.97	31.14
01	GENERAL ADMINISTRATION	332,268.00	129,174.88	15,199.95	203,093.12	38.88
09	ASSESSING	48,556.00	14,706.24	2,720.91	33,849.76	30.29
65	CITY HALL	53,889.00	18,872.68	2,703.75	35,016.32	35.02
76	CEMETERY	154,240.00	47,733.15	10,225.78	106,506.85	30.95
01	POLICE	701,921.00	188,928.02	35,448.83	512,992.98	26.92
71	CODE ENFORCEMENT	45,432.00	11,470.33	1,458.49	33,961.67	25.25
28	ECONOMIC DEVELOPMENT	6,960.00	16,941.45	11,752.91	(9,981.45)	243.41
51	PARKS	240,475.00	46,245.13	16,277.35	194,229.87	19.23
TOTAL EXPENDITURES		2,283,869.00	700,755.44	182,866.33	1,583,113.56	30.68

PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	10/31/2017	MONTH 10/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,048,543.00	1,315,032.70	497,400.91	733,510.30	64.19
TOTAL EXPENDITURES		2,283,869.00	700,755.44	182,866.33	1,583,113.56	30.68
NET OF REVENUES & EXPENDITURES		(235,326.00)	614,277.26	314,534.58	(849,603.26)	261.03

User: KRISTINA

DB: Portland

PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017 NORMAL (ABNORMAL)	MONTH 10/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	702,550.00	123,809.38	74,729.97	578,740.62	17.62
	TOTAL EXPENDITURES	690,347.00	59,874.51	22,239.09	630,472.49	8.67
	NET OF REVENUES & EXPENDITURES	12,203.00	63,934.87	52,490.88	(51,731.87)	523.93
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	1,325.00	475.00	1,175.00	53.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	1,325.00	475.00	1,175.00	53.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	323,000.00	87,639.80	244.95	235,360.20	27.13
	TOTAL EXPENDITURES	322,763.00	64,913.41	14,445.43	257,849.59	20.11
	NET OF REVENUES & EXPENDITURES	237.00	22,726.39	(14,200.48)	(22,489.39)	9,589.19
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	926,390.00	425,718.42	359,621.04	500,671.58	45.95
	TOTAL EXPENDITURES	926,339.00	381,337.23	244,514.38	545,001.77	41.17
	NET OF REVENUES & EXPENDITURES	51.00	44,381.19	115,106.66	(44,330.19)	87,021.9
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	106,300.00	21,048.96	4,617.95	85,251.04	19.80
	TOTAL EXPENDITURES	113,603.00	27,663.40	5,982.23	85,939.60	24.35
	NET OF REVENUES & EXPENDITURES	(7,303.00)	(6,614.44)	(1,364.28)	(688.56)	90.57
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	576,932.00	205,149.68	41,014.50	371,782.32	35.56
	TOTAL EXPENDITURES	631,480.00	204,659.58	33,470.94	426,820.42	32.41
	NET OF REVENUES & EXPENDITURES	(54,548.00)	490.10	7,543.56	(55,038.10)	0.90
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	283,000.00	265,721.45	169.24	17,278.55	93.89
	TOTAL EXPENDITURES	264,129.00	57,100.49	17,629.81	207,028.51	21.62
	NET OF REVENUES & EXPENDITURES	18,871.00	208,620.96	(17,460.57)	(189,749.96)	1,105.51
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	1,407,900.00	760,974.92	760,974.92	646,925.08	54.05
	NET OF REVENUES & EXPENDITURES	(1,407,900.00)	(760,974.92)	(760,974.92)	(646,925.08)	54.05
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	112,150.00	38,909.96	14,360.74	73,240.04	34.69
	TOTAL EXPENDITURES	111,000.00	39,657.95	0.00	71,342.05	35.73
	NET OF REVENUES & EXPENDITURES	1,150.00	(747.99)	14,360.74	1,897.99	65.04

User: KRISTINA

DB: Portland

PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2017 NORMAL (ABNORMAL)	MONTH 10/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	4,113,225.00	1,058,064.79	309,937.86	3,055,160.21	25.72
	TOTAL EXPENDITURES	4,863,213.00	1,010,412.04	88,999.75	3,852,800.96	20.78
	NET OF REVENUES & EXPENDITURES	(749,988.00)	47,652.75	220,938.11	(797,640.75)	6.35
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,291,666.00	391,099.03	248,272.41	900,566.97	30.28
	TOTAL EXPENDITURES	1,441,345.00	372,876.95	179,213.77	1,068,468.05	25.87
	NET OF REVENUES & EXPENDITURES	(149,679.00)	18,222.08	69,058.64	(167,901.08)	12.17
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	909,089.00	440,189.56	319,258.59	468,899.44	48.42
	TOTAL EXPENDITURES	1,271,679.00	424,554.20	120,859.79	847,124.80	33.39
	NET OF REVENUES & EXPENDITURES	(362,590.00)	15,635.36	198,398.80	(378,225.36)	4.31
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	362,793.00	142,840.88	44,816.71	219,952.12	39.37
	TOTAL EXPENDITURES	425,804.00	124,284.70	17,964.82	301,519.30	29.19
	NET OF REVENUES & EXPENDITURES	(63,011.00)	18,556.18	26,851.89	(81,567.18)	29.45
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
	NET OF REVENUES & EXPENDITURES	(2,760,007.00)	(326,792.47)	(88,775.97)	(2,433,214.53)	11.84