

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Wednesday, January 15, 2018

In Council Chambers at City Hall

Present: Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Absent: Mayor Barnes

Guests: Kathy Parsons; Mike Callton; Jon Moxey of Fleis & VandenBrink

The meeting was called to order at 7:00 P.M. by Mayor Pro-Tem VanSlambrouck with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston

Nays: None

Absent: Barnes

Adopted

Motion by Fitzsimmons, supported by Johnston, to excuse the absence of Mayor Barnes.

Yeas: Fitzsimmons, Johnston, Baldyga, VanSlambrouck

Nays: None

Absent: Barnes

Adopted

Under Public Comment, Mike Callton announced his decision to run for the 19th Senate Seat in this year's election cycle.

Under City Manager Report, City Manager Gorman stated that he is seeking to close on the purchase of property by Sparrow before construction of the road off from Cutler Rd. An escrow agreement will be drafted soon with funds to be released upon completion of the road.

City Manager Gorman stated that he has been working with attorneys representing ADM Alliance Nutrition to move forward with drafting a donation agreement in which ADM would donate the property at the corner of Grand River Ave. and Divine Hwy. to the City of Portland. The City has applied and received a DEQ Redevelopment Brownfield Grant for the property.

The Portland Area Fire Authority has submitted its budget to the governmental entities for approval. City Manager Gorman and Finance Officer Kinde are reviewing the document and expect to present it to Council for approval at its next meeting.

The Parks & Recreation 5-Year Master Plan process has entered the 30-day comment period. The draft plan is available online and at City Hall for review and comment.

The Communication Relocation Agreement with Ionia County Central Dispatch was approved by the Ionia County Board of Commissioners at its meeting on January 9, 2018. The agreement has been executed by both parties. Installation can now take place.

The DDA Strategic Planning Session was held on Thursday, January 11, 2018. It was a very productive meeting.

The Planning Commission met on Wednesday, January 10, 2018 and considered a request by Terry Frewen for his property at 1323 E. Bridge St. to rent the property as a single-family residence with a cell phone repair business to operate in the front room of the house. The Planning Commission denied the request. Fleis & VandenBrink also provided a presentation and discussion related to the future development of the property at Cutler Rd. and Grand River Ave.

The Council will hold its Annual Goal Setting Session on Monday, January 29, 2018.

Under Presentations, Jon Moxey of Fleis & VandenBrink presented information on future planning and development of the property at Cutler Rd. and Grand River Ave. Consideration will need to be given on whether the City would like to stay with planning developed for the property in 2010 or move forward with one of the options outlined. The Subarea Concept Plan developed in 2010 will require approximately \$1 million in grading to make the design feasible. The zoning for the property will also need to be reviewed to ensure it is consistent with proposed planning for the property.

Mayor Pro-Tem VanSlambrouck stated that the proposed ideas seem to be in line with the original development concept of providing head of household jobs, the outlined plans seem to be on the right track.

City Manager Gorman explained the goal is in keeping with the Subarea Concept Plan while considering the practicality of the property.

There was discussion.

Under New Business, the Council considered Resolution 18-02 to approve Change Order No. 1, totaling \$101,443.95, to the contract with CL Trucking, Inc. for the James Street Improvement Project. The City Engineer on the project has prepared and is recommending the approval of Change Order No. 1.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 18-02 approving Change Order No. 1 to the contract with CL Trucking, Inc. for the James Street Improvements Project.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Baldyga

Nays: None

Absent: Barnes

Adopted

The Council considered Resolution 18-03 to approve Pay Request No. 4 in the amount of \$59,139.68 to CL Trucking, Inc. for work done on the James Street Improvement Project. The City Engineer on the project has reviewed Pay Request No. 4 and recommends approval of the payment.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 18-03 approving Pay Request No. 4 to CL Trucking, Inc. for work done on the James Street Improvement Project.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga
Nays: None
Absent: Barnes
Adopted

Motion by Baldyga, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on January 3, 2018, payment of invoices in the amount of \$169,663.53 and payroll in the amount of \$108,734.70 for a total of \$278,398.23. Purchase orders to Bader & Sons in the amount of \$6,978.39 for a Boss Power VXT Poly Blade, Michigan Public Power Agency in the amount of \$12,898.98 for 2018 dues, and MECA in the amount of \$13,643.00 for 2018 safety dues were also included.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston
Nays: None
Absent: Barnes
Adopted

Under City Manager Comments, City Manager Gorman reminded all residents and business owners that City Ordinances require the removal of snow from all sidewalks within 10 hours of a snow event.

Mayor Barnes is on vacation and will not be available to meet with City Residents on Saturday, January 20, 2018.

Under Council Comments, Council Member Baldyga noted that today is Martin Luther King Jr. Day and stated that it is a good day to consider how we treat other humans on this planet.

Mayor Pro-Tem VanSlambrouck stated that the VFW will host a fundraiser for the Portland Community Fund with a Burger Night on Friday, January 26, 2018.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga
Nays: None
Absent: Barnes
Adopted

Meeting adjourned at 7:56 P.M.

Respectfully submitted,

Joel VanSlambrouck, Mayor Pro-Tem

Monique I. Miller, City Clerk