

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, February 5, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; DDA/Main Street Director Conner Wellman; Police Sergeant Groenhof; Police Officer Kauffman

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Johnston

Nays: None

Adopted

Under City Manager Report, City Manager Gorman stated that the Safe Routes to school project continues to move forward. He met with engineers and representatives of the local schools this morning.

The Draft Parks & Recreation 5-Year Master Plan is still out for public comment through February 12, 2018. The draft plan is available online and at City Hall for review and comment. The Public Hearing will be held on February 20, 2018.

The Escrow Agreement for the potential Sparrow development is nearly complete. The closing on the property is expected to take place in the next couple of weeks.

City Manager Gorman noted that he is still working through the Donation Agreement on the anticipated donation of the property at Grand River Ave. and Divine Hwy. from ADM Alliance Nutrition to the City of Portland.

The Zoning Board of Appeals will meet on Monday, February 12, 2018 to consider the request for appeal of the decision of the Planning Commission denying the Special Land Use request by Terry Frewen for the property at 1323 E. Bridge St.

City Manager Gorman noted that City staff is monitoring the high river levels caused by the recent rains and ice.

The City Council held its annual Goal Session on Monday, January 29, 2018.

Under Presentations, DDA/Main Street Director Conner Wellman presented her report on Downtown activities. The DDA Board has held two special meetings over the past month to review its priorities and plan for the future. The Smith Instruments building at 108 Kent St. was recently purchased by Mark Lewanski. Ted's Barber Shop was recently purchased by Beaufore's Barber Shop and plans to open this

week. Lite's Plus was recently sold to Todd & Nancy Kananen of Howell. An Online Branding Workshop for local business owners was recently held with 16 attendees.

Under New Business, the Council considered Resolution 18-04 to approve a recommendation from the Board of Light & Power to approve proposals from Farabee Mechanical Inc. to perform maintenance and inspection on the 3 diesel generators at the Electric Department. The first proposal in the amount of \$18,316.40 is to perform preventative maintenance on the generators. The second proposal in the amount of \$18,914.50 is to test the catalytic converters as required by the EPA RICE-MACT for compliance. This testing is required every 5 years.

Motion by Baldyga, supported by Johnston, to approve Resolution 18-04 approving the Board of Light and Power's recommendation to approve Farabee Mechanical's proposal to perform maintenance on the diesel generators.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-05 approving the Board of Light and Power's recommendation to approve Farabee Mechanical's proposal to test the catalytic converters on the diesel generators.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-06 to approve a proposal from JWC Environmental in the amount of \$16,372.00 to perform maintenance and repair on the Channel Monster grinder unit that was installed in the Wastewater Treatment Plant during the upgrade in 2011. The grinder operates 24/7 and has approximately 55,500 operating hours logged.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 18-06 approving a proposal from JWC Environmental related to maintenance and repair to the Channel Monster grinder at the Wastewater Treatment Plant.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-07 to approve a capacity purchase for the Board of Light and Power through the Michigan Public Power Agency. The capacity purchase will meet a portion of the future load requirements for June 1, 2021 through May 31, 2022 by purchasing a capacity not to exceed \$33,600.00.

Motion by Baldyga, supported by VanSlambrouck, to approve Resolution 18-07 approving a capacity purchase for the Board of Light and Power through the Michigan Public Power Agency.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Motion by Johnston, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on January 15, 2018 and the Goal

Setting Session held on January 29, 2018, payment of invoices in the amount of \$117,142.59 and payroll in the amount of \$115,116.68 for a total of \$232,259.27. A purchase order to the Michigan Municipal Electric Association in the amount of \$5,352.00 for 2018 membership dues was also included.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that he has been in contact with Dr. Gene McKay of Western Michigan University who teaches a Masters of Public Administration course. His students will be coming to Portland to evaluate our Economic Development. They will use Portland as a case study.

The Annual Daddy/Daughter Dance will be held at the KC Hall on Wednesday, February 21, 2018 and Thursday, February 22, 2018.

He reminded all residents and business owners that City Ordinances require the removal of snow from all sidewalks within 10 hours of a snow event.

City Manager Gorman further noted that Mayor Barnes was featured on NPR this past week and gave a great review of the Portland community and its accomplishments.

City Manager Gorman stated that a video provided by the Michigan State Police regarding human trafficking was posted on the City's Facebook page in an effort to educate the public.

Under Council Comments, Council Member Baldyga addressed the topic of human trafficking and stated that his goal is to facilitate the conversation regarding this important issue. More information will be forthcoming in order to raise awareness.

Mayor Barnes stated that he was pleased to represent the City on WKAR-East Lansing last Monday.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:37 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk