

**Minutes of the Downtown Development Authority Regular Meeting
City of Portland**

Held on August 15, 2013
In Council Chambers at City Hall

Members Present: Barnes, Dempsey, VanSlambrouck, Dumas, Blastic, Urie, Antaya, Clement, Smith

Absent: Briggs, Sunstrum

Staff: DDA/Main Street Director Reagan, City Clerk Miller

The meeting was called to order at 3:31 P.M. by Chair Dumas.

Motion by Antaya, supported by VanSlambrouck, to excuse the absence of Briggs and Sunstrum. All in favor. Adopted.

Motion by VanSlambrouck, supported by Clement, to approve the proposed Revised Agenda. All in favor. Adopted.

Motion by Antaya, supported by VanSlambrouck, to approve the Minutes of the June 20, 2013 Regular Meeting as presented. All in favor. Adopted.

Motion by Barnes, supported by Dumas, to approve the July and August 2013 Treasurer's Reports as presented. All in favor. Adopted.

Under New Business, Director Reagan stated that the current Chair of the DDA is Chuck Dumas, the Vice Chair is Tom Antaya, the Treasurer is Joel VanSlambrouck, and the Secretary is Kory Blastic. He further stated that the current Bylaws establish that the Election of Officers be held at the July meeting of the DDA each year. Because there was no meeting in July the Election of Officers must be held at this meeting.

Motion by Dempsey, supported by Barnes to keep the same elected officers if they are amenable to still serving. All in favor. Adopted.

Under the Director's Report, Director Reagan stated the Michigan Main Street Center (MMSC) held training in Portland on Wednesday, July 17th entitled "Main Street in Practice". The training was well received and had good attendance.

The Michigan Main Street Center Quarterly Training will be held September 9th – 10th in Iron Mountain.

Under Committee Updates, Director Reagan reported the Design Committee saw the completion of the fencing project at Scout Park in July. The project finished just under budget.

Director Reagan also thanked the volunteers that hung and have been maintaining the hanging baskets in the Downtown. Their efforts are appreciated.

The Promotions & Marketing Committee has the Portland Pay Day event underway through August 23rd with the prize party scheduled for August 29th. There are 19 businesses participating. Over the past four years, this promotion has kept over \$247,000 in the Portland community. They will also host the “Wine the Walk” event on Saturday, August 17th from 4:00 – 11:00 p.m. on the Boardwalk which will feature craft beer and Michigan made wines. In 2012 over 500 people attended this event.

The Organization and Finance Committee continues its publication efforts with the “On the Street” Newsletter. The Volunteer Recognition Event was held Thursday, July 18th in conjunction with the Portland Community Arts Council’s “Thursdays on the Grand” concert series. There were over 11,300 hours volunteered in the first 10 years of Main Street.

Motion by Clement, supported by VanSlambrouck, to adjourn the meeting at 3:40 P.M.
All in favor. Adopted

Respectfully submitted,

Kory Blastic, Secretary