

**Minutes of the Downtown Development Authority Regular Meeting  
City of Portland**

Held on October 17, 2013  
In Council Chambers at City Hall

Members Present: Antaya, Barnes, Dumas, Smith, Dempsey, Briggs, Blastic, Clement, Sunstrum, Urie

Absent: VanSlambrouck

Staff: DDA/Main Street Director Reagan, City Clerk Miller

The meeting was called to order at 3:30 P.M. by Chair Dumas.

Motion by Smith, supported by Antaya, to approve the proposed Revised Agenda and to excuse Member VanSlambrouck  
All in favor. Adopted.

Motion by Briggs, supported by Blastic, to approve the Minutes of the September 19, 2013 Regular Meeting as presented.  
All in favor. Adopted.

Motion by Barnes, supported by Antaya, to approve the October 2013 Treasurer's Reports as presented.  
All in favor. Adopted.

Under the Director's Report, Director Reagan stated that he will be attending the Michigan Main Street Quarterly Training in Howell on December 9<sup>th</sup> and 10<sup>th</sup>.

Under Committee Updates, Director Reagan reported the Promotions & Marketing Committee will host Holidayfest on November 22<sup>nd</sup> & 23<sup>rd</sup> with many of the same activities held previously. This year include the addition of a pancake breakfast hosted by the Portland Area Service Group.

The Organization and Finance Committee will hold the 2013 "Big Beer 5K Run" on Saturday, October 19<sup>th</sup>. A raffle for \$4,000 in travel vouchers from Stiffler Travel and Tours in Mulliken is being held this year in place of Oktoberfest. This is a unique raffle in that only 100 tickets will be sold at a cost of \$100 each. Three prizes will be awarded for this raffle; the first prize is the travel vouchers worth \$4,000, the second prize is \$200 and the third place prize is \$100. Main Street board members will be selling the raffle tickets. The drawing will be held in conjunction with the annual Holidayfest on Saturday, November 23<sup>rd</sup> immediately following the annual Holidayfest parade, in Scout Park.

Under Board Member Comments, Member Sunstrum noted that a Pet Costume Parade Contest will also be held during Holidayfest and reminded everyone that organizers are looking for additional entries for the lighted, Holiday parade.

Member Briggs noted that the Historical Society will hold a Cemetery Walk on Sunday, October 27<sup>th</sup>.

Motion by Dempsey, supported by Sunstrum, to adjourn the meeting at 3:39 P.M.  
All in favor. Adopted

Respectfully submitted,

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Kory Blastic, Secretary