

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, April 2, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Baldyga and Johnston; City Manager Gorman; City Finance Officer Kinde; DDA/Main Street Director Conner Wellman; Police Chief Thomas

Absent: Council Member Fitzsimmons

Guests: None

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda with an addition to excuse Council Member Fitzsimmons.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under City Manager Report, City Manager Gorman reported that the design for the road construction for the Sparrow Development is nearly complete and is expected to let for bid in April to be awarded in May.

The Commitment to the DNR Trust Fund for the Toan Park Project approved by Council at its March 19, 2018 meeting was submitted by the April 1, 2018 deadline.

The Phase I EAS has been completed on the ADM property; there are no new concerns as a result of the study. City Manager Gorman stated that the closing on the donation of the property at Grand River Ave. and Divine Hwy. from ADM to the City of Portland will now move forward.

Due to the age of the environmental assessments for the property related to the Two Rivers Park DNR Acquisition Grant they were required to be redone. These, along with the appraisal have been completed and submitted to the DNR for approval. When approved the closing can take place.

City Manager Gorman reported that due to new changes set forth by PA 202 of 2017 regarding unfunded liabilities the City of Portland does not meet the underfunded definition. The City is good financial condition and is on track to be completely funded in terms of retirement funding within 18 years.

City Manager Gorman and Finance Officer Kinde are working on the Fiscal Year 2018-2019 Budget. The budget workshop with Council is tentatively scheduled for Monday, April 30, 2018.

Under Presentations, DDA/Main Street Director Conner Wellman presented her report on Downtown activities. Three students from Portland schools have become the newest team members. They will provide suggestions, input and will share the message with their network in the community. The Block Party will not be returning to Portland this year. Resources will instead be focused on 16 projects including several capital improvement projects that are part of the TIF Plan for the downtown. Volunteers are engaged in producing work plans for each of the proposed projects. Bids are being solicited for weed control in the core business district and for painting of lamp posts.

Director Conner Wellman stated that she has been attending extensive trainings and workshops throughout the month of March. Some of the information learned can be utilized immediately and other information will be saved for future projects.

Under New Business, the Second Reading and consideration of Ordinance 101K to Amend Chapter 40 of the Code of Ordinances to provide rates for Renewable Energy Purchases through the VGP Program and adjust the formula for the Power Cost Adjustment (PCA) factor was considered.

Motion by Baldyga, supported by Johnston, to approve Ordinance 101K to Amend Chapter 40 of the Code of Ordinances to provide rates for Renewable Energy Purchases through the VGP Program and adjust the formula for the Power Cost Adjustment (PCA) factor.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 18-22 and 18-23 to approve the submittal of applications for Local Bridge Program Funds for replacement of the Divine Highway Bridge over the Looking Glass River and for preventative maintenance of the Bridge Street Bridge over the Grand River.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-22 approving the submittal of an application for Local Bridge Program Funds for replacement of the Divine Highway Bridge over the Looking Glass River.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by Baldyga, supported by Johnston, to approve Resolution 18-23 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 18-24 to deny a permit application submitted by Tri-County Electric Cooperative, Inc. under the Metro Act to use the City's public rights-of-way, for the installation of fiber optic cable and gigabit passive optical network (GPON) to facilitate its broadband services. City staff has reviewed the application materials and determined there is insufficient information to properly review and evaluate the proposed project and may be contrary to current City ordinance and policy.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-24 to deny a permit application submitted under the Metro Act.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 18-25 to approve Fleis & VandenBrink's proposal for Environmental Due Diligence Services in the amount of \$12,000.00 related to the ADM Property Donation Agreement for the property located at 401 E. Grand River Ave.

Motion by Johnston, supported by Baldyga, to approve Resolution 18-25 approving Fleis & VandenBrink's proposal for Environmental Due Diligence Services related to the ADM Property Donation Agreement.

Yeas: Johnston, Baldyga, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 18-26 to approve a Brownfield Redevelopment Grant Agreement from the Michigan Department of Environmental Quality related to the potential donation and redevelopment of the ADM property located at 401 E. Grand River Ave. to provide funding for work to be performed pursuant to Part 196, Clean Michigan Initiative Implementation of the Natural Resources and Environmental Protection Act, 1994 PA 451.

Motion by Baldyga, supported by Johnston, to approve Resolution 18-26 approving a Brownfield Redevelopment Grant Agreement from the Michigan Department of Environmental Quality.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 18-27 to approve a permit for a firework display at Portland High School on Tuesday, July 3, 2018 as part of the fourth of July celebration hosted by the Chamber of Commerce.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 18-27 approving, authorizing, and directing the Mayor to sign a permit for a firework display at Portland High School.

Yeas: VanSlambrouck, Johnston, Baldyga, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 18-28 to approve the purchase of swing sets in the amount of \$13,034.68 for Alton Park and Brush Street Park to replace aging playground equipment.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 18-28 approving the purchase of playground equipment for Alton Park and Brush Street Park for the Parks Department.

Yeas: Johnston, VanSlambrouck, Baldyga, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

Motion by Baldyga, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on March 19, 2018, payment of invoices in the amount of \$63,961.56 and payroll in the amount of \$106,176.59 for a total of \$170,138.15. Purchase orders to Superior Asphalt in the amount of \$6,300.00 for paving at Well #6 and \$9,400.00 for mill and fill on Hill St. were also included.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

Under City Manager Comments, City Manager Gorman reminded residents that this year's Community Clean Up day will take place on Saturday, May 5, 2018 from 7:00 A.M. to 3:00 P.M. at the DPW compound. Each household will be limited to one load. Hazardous waste will also be collected the same day at the Fire Department.

City Manager Gorman stated that the green discharge from a culvert along Market St. that was reported last week was from the lagoons at Sunsetview Mobile Home Park. This is a normal practice permitted by the DEQ that occurs every 3 months. The discharge was reported to the City by a resident using the River Trail and was immediately looked into by City staff.

City Manager Gorman commented on the decision by the DDA to not hold the Block Party this year. Although it was a difficult decision, he feels it is the correct one as it allows more focus on other priorities.

City Manager Gorman thanked Council Member Johnston and other members of the community that helped facilitate the community Easter Egg Hunt this past weekend.

Under Council Comments, Council Member Baldyga noted the Fred Cowles of the MML will speak to the City of Portland at 11:00 A.M. on April 12, 2018 regarding environmental issues and the Grand River Watershed.

Mayor Barnes noted that he has received a letter of resignation from Charles Dumas from the Board of Light & Power. He further thanked Mr. Dumas for his service to the City of Portland.

Motion by VanSlambrouck, supported by Baldyga, to adjourn the regular meeting.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

Meeting adjourned at 7:52 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk