



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, June 18, 2018  
City Council Chambers  
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:04 PM	<b>V. <u>City Manager Report</u></b>	
7:15 PM	<b>VI. <u>Presentations</u></b>	
7:20 PM	<b>A. DDA/Main Street Director Conner Wellman – Downtown Report</b>	
	<b>B. Jon Moxey of Fleis &amp; VandenBrink – Safe Routes to School</b>	
	<b>VII. <u>Public Hearing(s)</u></b> – None	
	<b>VIII. <u>Old Business</u></b> – None	
	<b>IX. <u>New Business</u></b>	
7:25 PM	<b>A. First Reading of Ordinance 194D to Amend Section 28-8 of the City Code of Ordinances to Repeal the Amortization Schedule of the Nonconforming Section of the City Sign Ordinance</b>	
7:28 PM	<b>B. Proposed Resolution 18-51 to Commit Fund Balance for Capital Projects</b>	Decision
7:30 PM	<b>C. Proposed Resolution 18-52 to Amend the Budget for Fiscal Year 2017-2018</b>	Decision
7:33 PM	<b>D. Proposed Resolution 18-53 Confirming the Mayor’s Appointments to City Boards and Commissions</b>	Decision
7:35 PM	<b>X. <u>Consent Agenda</u></b>	Decision
	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting held on June 4, 2018</b>	
	<b>B. Payment of Invoices in the Amount of \$70,760.96 and Payroll in the Amount of \$111,078.04 for a Total of \$181,839.00</b>	
	<b>C. Purchase Orders over \$5,000.00</b>	
	1. Granger in the Amount of \$6,570.00 for City Wide Clean Up Day	
	<b>XI. <u>Communications</u></b>	
	<b>A. Wastewater Treatment Plant Report for May 2018</b>	
	<b>B. Ionia County Board of Commissioners Agenda for June 12, 2018</b>	

**Estimated  
Time**

**Desired  
Outcome**

C. Ionia County Board of Commissioners Agenda for June 19,  
2018

D. MPSC Notice of Hearing for Consumers Energy

7:40 PM

**XII. Other Business - None**

7:45 PM

**XIII. City Manager Comments**

7:50 PM

**XIV. Council Comments**

7:55 PM

**XV. Adjournment**

Decision

**CITY COUNCIL  
CITY OF PORTLAND  
Ionia County, Michigan**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following ordinance:

**ORDINANCE NO. 194D**

**AN ORDINANCE TO AMEND SECTION 28-8 OF THE CITY CODE OF ORDINANCES  
TO REPEAL THE AMORTIZATION SCHEDULE OF THE NONCONFORMING  
SECTION OF THE CITY SIGN ORDINANCE**

**THE CITY OF PORTLAND ORDAINS:**

**SECTION 1.** Section 28-8 of the City Code of Ordinance is amended by revising subsection (e) to read as follows:

(e) The city may acquire by purchase, condemnation, or by other means any nonconforming sign it deems necessary to preserve the health, safety, and welfare of the city's residents.

**SECTION 2. PUBLICATION AND EFFECTIVE DATE.** This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**ORDINANCE DECLARED ADOPTED.**

Dated: July 2, 2018

\_\_\_\_\_  
James E. Barnes, Mayor

\_\_\_\_\_  
Monique I. Miller, City Clerk

Introduced: June 18, 2018

Adopted:

Published:

Effective:

## **CERTIFICATION**

I certify that the foregoing is a true and complete copy of Ordinance No 194D, which was adopted by the Portland City Council at a regular meeting, held on July 2, 2018, which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: July 2, 2018

\_\_\_\_\_  
Monique I. Miller, City Clerk

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 18-51**

**A RESOLUTION TO COMMIT FUND BALANCE FOR CAPITAL PROJECTS**

**WHEREAS**, the Government Standards Accounting Board (GASB) has issued Statement No. 54 establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

**WHEREAS**, the City Council is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and

**WHEREAS**, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by City Council, and

**WHEREAS**, once the committed fund balance constraints are imposed, it requires the constraint to be removed by City Council prior to redirecting the funds for other purposes; and

**WHEREAS**, City Council has determined it will commit \$350,000 of fund balance from General Fund for the year ending June 30, 2018 for the purpose of funding capital projects.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council in accordance with the provision of GASB 54 hereby commits \$350,000 General Fund Balance for future capital projects within that, as indicated by the Committed Fund classification, cannot be used for any purpose other than directed above, unless City Council adopts another resolution to remove or change the constraint.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 18, 2018

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 18-52**  
**A RESOLUTION TO AMEND THE BUDGET**  
**FOR FISCAL YEAR 2017-2018**

**WHEREAS**, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

**WHEREAS**, the Finance Director has reviewed current fund balances and expenditures for FY 2017-2018 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves the 2017-2018 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 18, 2018

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

## EXHIBIT A

2017-2018 FISCAL YEAR  
BUDGET AMENDMENTS

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
101-000-678.006	GENERAL FUND Reimbursements - Miscellaneous	41,110	57,110	16,000
100-100-999.208	COUNCIL Transfer to Recreation	3,000	13,000	(10,000)
101-101-956.000	COMMUNITY PROMOTIONS Miscellaneous Expenses	2,300	2,375	(75)
101-101-969.006	COMMUNITY PROMOTIONS Contributions to Sidewalks	5,000	6,700	(1,700)
101-101-975.002	COMMUNITY PROMOTIONS Cap Outlay - Old Mill Building	1,000	1,400	(400)
101-191-740.000	ELECTIONS Operating Supplies	1,800	2,050	(250)
101-201-727.000	GENERAL ADMINISTRATION Office Supplies	4,000	4,400	(400)
101-201-803.000	GENERAL ADMINISTRATION Engineering Service	23,500	28,500	(5,000)
101-201-958.000	GENERAL ADMINISTRATION Dues & Subscriptions	7,000	7,250	(250)
101-209-730.000	ASSESSING Postage	500	600	(100)
101-209-801.000	ASSESSING Legal Service	3,100	3,200	(100)
101-209-851.000	ASSESSING Telephone Service	504	604	(100)
101-265-810.000	CITY HALL Equipment Maintenance Contract	5,540	7,040	(1,500)
101-265-921.000	CITY HALL Electricity	15,000	17,000	(2,000)
101-265-930.000	CITY HALL M&R Building	8,878	9,028	(150)
101-276-715.000	CEMETERY S&W Social Security	5,000	5,500	(500)
101-276-716.001	CEMETERY Health Insurance-Retirees	3,600	3,850	(250)
101-276-716.003	CEMETERY			

## EXHIBIT A

2017-2018 FISCAL YEAR  
BUDGET AMENDMENTS

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
	Health Reimbursement Account (HRA)	500	1,000	(500)
101-276-723.000	CEMETERY Unemployment	150	200	(50)
101-276-921.000	CEMETERY Electricity	900	975	(75)
101-276-930.000	CEMETERY M&R Building	2,070	2,130	(60)
101-276-947.000	CEMETERY Vehicle Rental	6,160	11,160	(5,000)
101-301-716.002	POLICE Health Savings Account Contribution	14,560	14,620	(60)
101-301-730.000	POLICE Postage	700	800	(100)
101-301-930.000	POLICE M&R Building	1,400	1,510	(110)
101-301-960.000	POLICE Education & Training	2,100	2,200	(100)
101-371-710.000	CODE S&W Overtime	-	150	(150)
101-371-716.000	CODE Health Insurance	400	450	(50)
101-371-730.000	CODE Postage	650	750	(100)
101-728-956.000	ECONOMIC DEVELOPMENT Miscellaenous Expense	27,000	30,000	(3,000)
101-751-715.000	PARKS S&W Social Security	3,200	3,800	(600)
101-751-716.000	PARKS Health Insurance	1,326	1,476	(150)
101-751-716.001	PARKS Health Insurance - Retirees	3,550	3,810	(260)
101-751-723.000	PARKS Unemployment	125	175	(50)
101-751-730.000	PARKS Postage	175	200	(25)

## EXHIBIT A

2017-2018 FISCAL YEAR  
BUDGET AMENDMENTS

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
101-751-775.001	PARKS M&R Rivertrail	1,500	2,800	(1,300)
101-751-851.000	PARKS Telephone Service	1,260	1,385	(125)
101-751-921.000	PARKS Electricity	7,000	8,300	(1,300)
101-751-923.000	PARKS Water	2,750	3,150	(400)
101-751-932.000	PARKS M&R Grounds	5,000	10,500	(5,500)
105-000-438.031	INCOME TAX Resident Income Tax - 2016	9,000	12,000	3,000
105-000-438.032	INCOME TAX Resident Income Tax - 2017	150,000	159,000	9,000
105-000-440.000	INCOME TAX Corporate Income Tax	7,000	57,000	50,000
105-000-443.000	INCOME TAX Estimated Income Tax	90,000	107,000	17,000
105-254-716.000	INCOME TAX Health Insurance	9,432	10,332	(900)
105-254-944.000	INCOME TAX Administrative Services	29,525	29,625	(100)
105-254-965.000	INCOME TAX Refund-Resident Income Tax	21,000	41,000	(20,000)
105-254-965.001	INCOME TAX Refund-Nonresident Income Tax	27,000	57,000	(30,000)
105-254-999.590	INCOME TAX Transfer to Wastewater	1,933	7,433	(5,500)
105-254-999.661	INCOME TAX Transfer to Motor Pool	-	28,586	(28,586)
202-000-546.000	MAJOR STREETS Act 51 Monies	276,000	301,000	25,000
202-000-547.000	MAJOR STREETS M.E.T.R.O. Monies	-	9,000	9,000
202-201-802.000	MAJOR STREETS Audit Service	3,385	3,400	(15)

## EXHIBIT A

2017-2018 FISCAL YEAR  
BUDGET AMENDMENTS

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
202-463-716.001	MAJOR STREETS Health Insurance - Retirees	2,079	2,279	(200)
203-000-546.000	LOCAL STREETS Act 51 Monies	110,000	122,000	12,000
203-000-547.000	LOCAL STREETS M.E.T.R.O. Monies	-	6,000	6,000
203-000-699.406	LOCAL STREETS Transfer from CIP Street Fund	771,839	850,000	78,161
203-452-803.018	LOCAL STREETS Engineering-Cutler Rd Expansion	45,000	57,000	(12,000)
203-452-804.017	LOCAL STREETS Contracted Services - James Street	660,200	810,200	(150,000)
203-463-716.001	LOCAL STREETS Health Insurance - Retirees	2,079	2,279	(200)
208-000.699.101	RECREATION Contribution from General Fund	3,000	13,000	(10,000)
208-690-706.000	RECREATION S&W Parttime	22,000	24,500	(2,500)
208-690-716.001	RECREATION Health Insurance - Retirees	800	850	(50)
208-690-730.00	RECREATION Postage	450	550	(100)
208-690-944.000	RECREATION Administrative Services	12,724	12,774	(50)
210-302-715.000	AMBULANCE S&W Social Security	22,000	24,500	(2,500)
210-302-716.000	AMBULANCE Health Insurance	9,000	11,000	(2,000)
210-302-716.001	AMBULANCE Health Insurance - Retirees	12,939	14,439	(1,500)
210-302-716.002	AMBULANCE Health Savings Account Contribution	4,420	5,320	(900)
210-302-730.000	AMBULANCE Postage	300	350	(50)
210-302-806.000	AMBULANCE			

## EXHIBIT A

2017-2018 FISCAL YEAR  
BUDGET AMENDMENTS

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>REQUESTED BUDGET</u>	<u>NET EFFECT</u>
	Data Processing	17,500	18,300	(800)
210-302-933.000	AMBULANCE M&R Vehicles	3,300	3,355	(55)
210-302-944.000	AMBULANCE Administrative Services	27,350	27,380	(30)
406-275-999.203	CAPITAL IMPROVEMENT FUNDS - STREETS Transfer to Local Streets	683,900	850,000	(166,100)
406-275-999.591	CAPITAL IMPROVEMENT FUNDS - STREETS Transfer to Water	289,000	310,000	(21,000)
582-539-804.000	ELECTRIC Contractual Service	500	1,800	(1,300)
582-539-937.000	ELECTRIC M&R Hydro	7,500	13,000	(5,500)
590-000-699.105	WASTEWATER Transfer from Income Tax	1,933	7,433	5,500
590-201-806.000	WASTEWATER Data Processing	1,500	3,200	(1,700)
590-441-804.000	WASTEWATER Contractual Service	-	5,500	(5,500)
590-548-804.000	WASTEWATER Contractual Service	28,000	32,200	(4,200)
591-000-699.406	WATER Transfer from CIP Street Fund	289,000	310,000	21,000
661-000-699.105	MOTOR POOL Contribution from Income Tax	-	28,586	28,586

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 18-53**

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS  
TO CITY BOARDS AND COMMISSIONS**

**WHEREAS**, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

**WHEREAS**, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

District Library Board

-Nancy Marks to a term expiring June 30, 2022

Tree Management Commission

-Kathy Ness to a term expiring June 30, 2021

Downtown Development Authority

-Lisa Pung to a term expiring June 30, 2022

Zoning Board of Appeals

-Kathy Parsons to a term expiring June 30, 2021

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 18, 2018

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, June 4, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman reported the ConfluxCity Brewery will hold their Grand Opening on Friday, June 8, 2018 at 5:00 P.M.

City staff will concentrate efforts on cleaning up the area around the DPW at the Flats and is obtaining quotes for new fencing around the area. If funds are available as part of capital improvements new fencing will also be installed.

An RFP is being drafted for the potential privatization of the Wastewater Treatment Plant; the best course of action will be evaluated as more information is gathered.

The James Street Improvement Project is nearly complete; the punch list will be reviewed tomorrow with staff, City Engineers, and the contractor on the project.

Under New Business, the Council considered Resolution 18-42 to approve Fleis & VandenBrink's proposal to update the City's Wellhead Protection Program Plan to protect the groundwater that surround the City's well area, in the amount of \$9,000.00 with a 50% reimbursement. It has been 5 years since the last plan update was completed and approved by the Michigan Department of Environmental Quality (MDEQ). The MDEQ requires that plans be updated every 5 years.

Motion by Baldyga, supported by Johnston, to approve Resolution 18-42 approving Fleis & VandenBrink's proposal to update the City's Wellhead Protection Program Plan.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 18-43 to approve the purchase of basketball systems for Alton Park and Brush Street Park from AB Hoops in the amount of \$11,560.02.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-43 approving the purchase of basketball systems for Alton Park and Brush Street Park for the Parks Department.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-44 to approve an Archery Program for the Parks & Recreation Department. The City received a grant from the Michigan Department of Natural Resources (MDNR) for the purchase of archery equipment as part of a statewide initiative. The Parks & Recreation Department is seeking to establish an archery program and target ranges at certain City parks that will adhere to the USA Archery Safety Standards and be supervised by certified archery instructors at all times.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 18-44 approving an Archery Program for the Parks & Recreation Department.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 18-45 to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013 which requires all electric utilities to charge up to \$.99 per month on customer bills to raise revenue to provide heating assistance to needy individuals. PA 95 provides that municipally owned electric utilities can opt out of collecting the funds but cannot shut off electricity to residential customers from November 1<sup>st</sup> to April 1<sup>st</sup> for nonpayment of a delinquent account. The City of Portland previously adopted electric shut-off rules that protect low-income and senior citizens from electric shut-offs during the same time period. The City of Portland has opted out of this program since 2013. The Board of Light and Power met on May 29, 2018 and passed a recommendation that the City Council opt out of collecting funds for the Low-Income Energy Assistance Fund.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-45 to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-46 to approve the City of Portland's Defined Benefit Adoption Agreements for Union and Nonunion employees. City employees hired prior to July 1, 2010 who are covered under the MERS Plan B4 Plan with the F 50/25 waiver must now contribute 3% of their gross wages each payroll into the MERS Retirement Plan, beginning July 1, 2018. This requirement applies to union (GELC & POLC) and nonunion employees.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 18-46 approving the City of Portland's Defined Benefit Adoption Agreements for Union and Nonunion Employees.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-47 to approve the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC). The City has reformed its pension plan for all employees hired after July 1, 2010 so that new hires will be placed in a MERS Hybrid Pension with a 1% Defined

Benefit (DB) pension multiplier that cannot be increased and a Defined Contribution that requires new hires to contribute 3% of their wages to the Defined Contribution (DC) pension portion. The Employer's DB and DC combined pension contribution is capped at 7% and if the DB portion costs less and 7%, then the Employer will contribute the difference to the employees DC portion.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 18-47 approving the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 18-48 to amend the Budget for Fiscal Year 2017-2018. The Finance Director has reviewed current fund balances and expenditures for Fiscal Year 2017-2018 and recommends Council approve the proposed budget amendments.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-48 to amend the Budget for Fiscal Year 2017-2018.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-49 to confirm the Mayor's appointments to City Boards and Commissions.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 18-49 confirming the Mayor's appointments to City Boards and Commissions.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-50 to accept and dedicate an additional section of Rowe Avenue as a public street. The City recently discovered that only the first 350 feet of the road has been certified within the City Street System for the purpose of obtaining funds under Act 51. The actual public length of Rowe Ave. is an additional 488 feet.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 18-50 accepting and dedicating an additional section of Rowe Avenue as a public street.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on May 21, 2018, payment of invoices in the amount of \$80,840.13 and payroll in the amount of \$156,855.96 for a total of \$237,696.09. Purchase orders to Moyer Construction in the amount of \$13,533.44 for installation of concrete pads for the bleachers at Bogue Flats and to Resco in the amount of \$422,572.35 for fault interrupter switches (previously approved by Resolution 17-66 in the amount of \$400,140.00) were also included.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Baldyga, Barnes

Nays: None  
Adopted

Under City Manager Comments, City Manager Gorman reminded residents that Thursdays on the Grand at the Band Shell will begin this week, June 7, 2018 from 6:30 to 8:00 P.M.

The Portland Ranch Rodeo will be held Saturday, June 9, 2018 at Bogue Flats from 10:00 A.M. to 10:00 P.M.

The Farmers Market at the Red Mill Pavilion began this past Saturday and will continue through October.

The Portland St. Patrick's Summerfest event will be held Friday, June 22, 2018 through Sunday, June 24, 2018.

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted his appreciation to everyone that came to the Memorial Day Parade.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:35 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the June 4, 2018 City Council Meeting**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas

**Approval of Resolution 18-42** approving Fleis & VandenBrink’s proposal to update the City’s Wellhead Protection Program Plan.

All in favor. Adopted.

**Approval of Resolution 18-43** approving the purchase of basketball systems for Alton Park and Brush Street Park for the Parks Department.

All in favor. Adopted.

**Approval of Resolution 18-44** approving an Archery Program for the Parks & Recreation Department.

All in favor. Adopted.

**Approval of Resolution 18-45** to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013.

All in favor. Adopted.

**Approval of Resolution 18-46** approving the City of Portland’s Defined Benefit Adoption Agreements for Union and Nonunion Employees.

All in favor. Adopted.

**Approval of Resolution 18-47** 18-47 approving the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

All in favor. Adopted.

**Approval of Resolution 18-48** to amend the Budget for Fiscal Year 2017-2018.

All in favor. Adopted.

**Approval of Resolution 18-49** confirming the Mayor’s appointments to City Boards and Commissions.

All in favor. Adopted.

**Approval of Resolution 18-50** accepting and dedicating an additional section of Rowe Avenue as a public street.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:35 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

## CITY OF PORTLAND INVOICE REGISTER

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	60.13
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	16.87
AXON ENTERPRISES INC.	02494	RH TASER HOUSTERS - POLICE	150.00
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	180.00
B&W AUTO SUPPLY, INC.	00030	PARTS - CEMETERY, MTR POOL	250.14
BRINK WOOD PRODUCTS	MISC	PLAYGROUND MULCH ALTON & BRUSH ST PARKS - PARK	2,276.00
CHROUCH COMMUNICATION, INC.	00082	RADIO FOR AMBULANCE - AMBULANCE	784.33
SLC METER LLC	02286	CONNECTORS - WATER	6.00
NOLAN CHAPMAN	00079	CLOTHING ALLOWANCE - MAJ STS	200.00
CINTAS-725	00083	UNIFORMS & RUGS - VARIOUS DEPTS	1,186.75
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	425.81
CMP DISTRIBUTORS INC.	01745	VEST ALTERATION - POLICE	90.00
CMP DISTRIBUTORS INC.	01745	SUPPLIES - POLICE	196.70
CMP DISTRIBUTORS INC.	01745	SUPPLIES - POLICE	237.65
COOK BROS EXCAVATING	00101	WORK ON SEWER MAIN - WASTE WTR	3,232.52
COOK BROS EXCAVATING	00101	STONEDUST, CEMENT GRAVEL - WASTE WTR	900.00
CULLIGAN	02130	WATER - CITY HALL	7.00
CULLIGAN	02130	WATER - CEMETERY, PARKS	13.00
CULLIGAN	02130	WATER - POLICE	16.50
FAMILY FARM & HOME	01972	PAINT BRUSH, GRASS SEED - WATER	147.49
FAMILY FARM & HOME	01972	SUPPLIES - CEMETERY, PARKS	27.98
FOSTER BLUE WATER OIL, LLC	02301	DIESEL - CEM, PARKS	330.34
FOSTER BLUE WATER OIL, LLC	02301	GAS - CEM, PARKS	589.95
GALL'S INC.	00159	EASY WEDGE-LOCKOUTS - POLICE	52.13
KEN GENSTERBLUM	00163	CLOTHING ALLOWANCE - MTR POOL	200.00
GRAINGER, INC.	00172	SUMP PUMP - ELECTRIC	608.54
GRAINGER, INC.	00172	SUPPLIES - WASTE WTR	111.80
GRANGER CONTAINER SERVICE	00175	REFUSE - WASTE WTR	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE - REFUSE	152.58

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRANGER CONTAINER SERVICE	00175	CLEAN UP DAY - COMM PROMO	6,570.00
GRANGER CONTAINER SERVICE	00175	REFUSE - CEM, PARKS, MP	374.26
GRANGER CONTAINER SERVICE	00175	REFUSE - REFUSE	12,469.15
HAMMOND FARMS NORTH	02518	YARDS OF TOPSOIL - MAJ STS, LOC STS, WTR	65.25
HAMMOND FARMS NORTH	02518	SOIL - MAJ ST, LOC ST, WTR	87.00
HOLLAND SUPPLY CO.	01414	MEMORIAL DAY FLAGS - CEMETERY	399.50
HYDROCORP	02340	INSPECTION & REPORTING SERVICES - WTR	499.00
IONIA OCCUPATIONAL HEALTH SERVICES	02275	PHYSICAL CDL EXAM - WATER	100.00
KENDALL ELECTRIC	00225	TRACE KIT - ELECTRIC	146.45
KODIAK EMERGENCY VEHICLES	02224	MARKER LIGHTS - POLICE	176.97
KRISTY BLACKMER	MISC	REFUND RED MILL PAVILION DEPOSIT - GENERAL	100.00
LANSING UNIFORM COMPANY	00962	SHIRTS - POLICE	243.75
LANSING UNIFORM COMPANY	00962		243.75
LANSING UNIFORM COMPANY	00962	NAME TAGS - POLICE	19.50
BRENT LISTERMAN	02519	UNIFORM ALTERATION - POLICE	80.00
MARK SPOHN	02110	MOWING LEIK'S GROVE - COMM PROMO	230.00
MARK WOODMAN PLUMBING & HEATING	01816	BACKFLOW DEVICE TESTING - CITY HALL, ELEC, WTR	960.00
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICES - POLICE	149.50
MHR BILLING	01780	BILLING FEE - AMBULANCE	594.00
MICHIGAN PAVEMENT MARKINGS	00885	STREET PAINTING - MAJ STS RES #18-21	13,676.80
MOYER CONSTRUCTION	00316	RED MILL PAVILLION - PARKS	1,307.00
MOYER CONSTRUCTION	00316	CONCRETE WORK - COMM PROMO	1,456.00
PLEUNE SERVICE COMPANY INC.	00741	QUARTERLY SERVICE - GENERAL	779.00
STEPHEN PULLING	00378	CLOTHING ALLOWANCE - MTR POOL	200.00
RIVERSIDE INTEGRATED SYSTEMS	01441	ANNUAL MONITORING - ELECTRIC	300.00
SIRCHIE	00992	EVIDENCE SUPPLIES - POLICE	47.41
SOUNDOFF SIGNAM	MISC	PART FOR TRUCK - MTR POOL	909.30
STAPLES BUSINESS ADVANTAGE	00426	SUPPLIES - VARIOUS DEPTS	948.81
STATE OF MICHIGAN	00428	BACTI SAMPLES- WATER	384.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
STATE OF MICHIGAN	00428	STATE TAPE - INCOME TAX	505.70
STATE OF MICHIGAN	00428	SOR REGISTRATION FEE- POLICE	30.00
SUPERIOR ASPHALT INC	02348	TONS BLACKTOP - MAJ STS	104.00
SUPERIOR ASPHALT INC	02348	BLACK TOP - LOC STS	158.60
SUPERIOR ASPHALT INC	02348	PAVEMENT REPLACEMENT FROM SEWER LATERAL REPLAC	1,650.00
SUPERIOR ASPHALT INC	02348	PAVING WELL #6 - WATER APPRD 4/2 AGENDA	6,300.00
STAR THOMAS	01654	REIMB FOR REFRIGERATOR & POSTAGE - POLICE	418.26
TIMBER TREE SERVICES LLC	01817	STUMP GRINDING & CLEANUP - PARKS	830.00
TOM'S FOOD CENTER	00452	SUPPLIES - VARIOUS DEPTS	966.61
TRACTOR SUPPLY COMPANY	00729	ROUND UP - MAJ STS	159.98
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	225.00
VERIZON WIRELESS	00470	TELEPHONE & DATA SVC - VARIOUS DEPTS	629.26
WEST MI CRIMINAL JUSTICE TRAINING	MISC	POLICE ONE MEMBERSHIP - POLICE	117.00
WESTPHALIA MILLING CO.	00480	ATHLETIC MARKER - PARKS	255.60
WOW! INTERNET-CABLE PHONE	02132	STATIC IP - MTR POOL	15.00
ED FILTER	00540	UMPIRES - REC	48.00
ED MOFFATT	00580	UMPIRES - REC	50.00
GERALD ACKERSON	02269	UMPIRES - REC	120.00
BRIAN RUSSELL	00593	UMPIRES - REC	264.00
OWEN RUSSELL	02249	SCOREKEEPERS - REC	86.00
TYLER LAURE	02515	SCOREKEEPERS - REC	50.00
TREYVIN GROESSER	02507	SCOREKEEPERS - REC	30.00
TREVOR WILLIAMS	02509	OFFICIALS - REC	50.00
MICHAEL KOSTER	02513	OFFICIALS - REC	20.00
KURT KRACZON	02510	OFFICIALS - REC	75.00
ALYSSA PUNG	02160	OFFICIALS - REC	40.00
KATELYN RUSSELL	02457	SCOREKEEPERS - REC	80.00
HANNAH DENSMORE	02300	OFFICIALS - REC	16.00
FOSTER BLUE WATER OIL, LLC	02301	REFILL FUEL TANKS - ELECTRIC	1,347.76

Date: 06/14/18

CITY OF PORTLAND INVOICE REGISTER

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VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
Total:			\$70,760.96

**BI-WEEKLY  
WAGE REPORT  
June 18, 2018**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,662.12	253,636.87	2,283.24	71,884.99	11,945.36	325,521.86
ASSESSOR	960.75	26,203.87	73.49	2,602.30	1,034.24	28,806.17
CEMETERY	3,907.66	77,043.81	368.18	19,555.19	4,275.84	96,599.00
POLICE	14,185.22	360,189.84	3,866.35	111,828.84	18,051.57	472,018.68
CODE ENFORCEMENT	699.28	18,555.32	103.39	3,802.41	802.67	22,357.73
PARKS	4,253.11	50,160.08	437.36	9,140.43	4,690.47	59,300.51
INCOME TAX	1,907.93	52,073.54	570.97	20,995.99	2,478.90	73,069.53
MAJOR STREETS	4,077.67	87,627.19	1,075.76	39,605.43	5,153.43	127,232.62
LOCAL STREETS	2,506.45	82,894.14	627.30	37,580.63	3,133.75	120,474.77
RECREATION	2,156.70	46,324.46	301.91	11,439.65	2,458.61	57,764.11
AMBULANCE	13,368.48	316,685.91	3,711.69	63,468.77	17,080.17	380,154.68
DDA	2,210.50	62,679.72	320.99	10,771.22	2,531.49	73,450.94
ELECTRIC	14,353.07	455,732.54	2,360.96	136,122.29	16,714.03	591,854.83
WASTEWATER	9,040.24	247,518.30	1,218.46	76,222.86	10,258.70	323,741.16
WATER	5,944.75	135,856.90	1,431.68	53,193.95	7,376.43	189,050.85
MOTOR POOL	2,656.61	67,854.14	435.77	31,808.10	3,092.38	99,662.24
<b>TOTALS:</b>	<b>91,890.54</b>	<b>2,341,036.63</b>	<b>19,187.50</b>	<b>700,023.05</b>	<b>111,078.04</b>	<b>3,041,059.68</b>

**BI-WEEKLY CASH BALANCE ANALYSIS**  
**AS OF 6/15/18**  
**MEETING DATE 6/18/18**

Fund	Description	Beginning Balance 5/30/18	Total Cash in	Total Cash out	Cash Balance 6/15/18	Time Certificates	Ending Balance 6/15/18
101	GENERAL FUND	2,250,849.45	249,011.44	(202,930.49)	2,296,930.40	235,000.00	2,531,930.40
105	INCOME TAX FUND	7,632.57	404,654.12	(286,910.36)	125,376.33	10,000.00	135,376.33
150	CEMETERY PERPETUAL CARE FUND	40,542.20	-	-	40,542.20		40,542.20
202	MAJOR STREETS FUND	221,871.07	46,684.97	(19,628.56)	248,927.48		248,927.48
203	LOCAL STREETS FUND	48,383.71	74,979.10	(21,848.20)	101,514.61		101,514.61
208	RECREATION FUND	1,276.25	19,006.01	(10,716.35)	9,565.91		9,565.91
210	AMBULANCE FUND	97,892.28	28,485.90	(45,445.37)	80,932.81		80,932.81
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	237,635.96	5,267.40	(24,820.38)	218,082.98		218,082.98
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	(300.00)	(300.00)		(300.00)
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	600,244.01	-	(55,381.69)	544,862.32		544,862.32
520	REFUSE SERVICE FUND	10,026.13	4,780.50	(301.51)	14,505.12		14,505.12
582	ELECTRIC FUND	593,059.69	125,031.06	(186,977.73)	531,113.02	530,000.00	1,061,113.02
590	WASTEWATER FUND	(102,443.58)	90,716.65	(146,667.85)	(158,394.78)		(158,394.78)
591	WATER FUND	58,299.66	33,011.36	(63,508.21)	27,802.81	420,000.00	447,802.81
661	MOTOR POOL FUND	5,018.14	55,007.76	(56,609.05)	3,416.85		3,416.85
703	CURRENT TAX FUND	6,565.90	7,727.06	(7,727.06)	6,565.90		6,565.90
<b>TOTAL - ALL FUNDS</b>		<b>4,080,215.69</b>	<b>1,144,363.33</b>	<b>(1,129,772.81)</b>	<b>4,094,806.21</b>	<b>1,195,000.00</b>	<b>5,289,806.21</b>

				ELECTRIC-RESTRICTED CASH	400,000.00	400,000.00
				CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
				PERPETUAL CARE CD	130,000.00	130,000.00
				INCOME TAX SAVINGS	725,782.27	725,782.27
				ELECTRIC-PRIN & INT ESCROW	137,426.61	137,426.61
				WASTEWATER DEBT ESCROW	236,471.71	236,471.71
				WASTEWATER REPAIR ESCROW	29,475.85	29,475.85
				DDA-PRIN & INT ESCROW	501.77	501.77
						<u>7,119,464.42</u>

\*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

User: KRISTINA

PERIOD ENDING 06/30/2018

DB: Portland

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	713,080.00	805,762.09	20,916.68	(92,682.09)	113.00
	TOTAL EXPENDITURES	718,362.00	758,021.67	37,090.60	(39,659.67)	105.52
	NET OF REVENUES & EXPENDITURES	(5,282.00)	47,740.42	(16,173.92)	(53,022.42)	903.83
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	2,400.00	0.00	100.00	96.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	2,400.00	0.00	100.00	96.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	352,525.00	336,766.96	36,996.98	15,758.04	95.53
	TOTAL EXPENDITURES	394,326.00	294,291.44	16,279.02	100,034.56	74.63
	NET OF REVENUES & EXPENDITURES	(41,801.00)	42,475.52	20,717.96	(84,276.52)	101.61
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	1,042,489.00	1,033,102.09	66,769.41	9,386.91	99.10
	TOTAL EXPENDITURES	1,101,647.00	1,018,209.70	11,633.76	83,437.30	92.43
	NET OF REVENUES & EXPENDITURES	(59,158.00)	14,892.39	55,135.65	(74,050.39)	25.17
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	99,985.00	93,790.71	4,758.75	6,194.29	93.80
	TOTAL EXPENDITURES	126,960.00	117,773.79	8,391.86	9,186.21	92.76
	NET OF REVENUES & EXPENDITURES	(26,975.00)	(23,983.08)	(3,633.11)	(2,991.92)	88.91
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	769,639.00	683,407.68	4,758.33	86,231.32	88.80
	TOTAL EXPENDITURES	878,043.00	744,549.20	40,683.41	133,493.80	84.80
	NET OF REVENUES & EXPENDITURES	(108,404.00)	(61,141.52)	(35,925.08)	(47,262.48)	56.40
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	297,761.00	287,154.41	0.00	10,606.59	96.44
	TOTAL EXPENDITURES	226,515.00	184,581.56	22,094.74	41,933.44	81.49
	NET OF REVENUES & EXPENDITURES	71,246.00	102,572.85	(22,094.74)	(31,326.85)	143.97
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
	TOTAL REVENUES	300.00	0.00	0.00	300.00	0.00
	TOTAL EXPENDITURES	300.00	300.00	0.00	0.00	100.00
	NET OF REVENUES & EXPENDITURES	0.00	(300.00)	0.00	300.00	100.00
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	1,407,900.00	1,343,548.93	55,381.69	64,351.07	95.43
	NET OF REVENUES & EXPENDITURES	(1,407,900.00)	(1,343,548.93)	(55,381.69)	(64,351.07)	95.43
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						

User: KRISTINA

PERIOD ENDING 06/30/2018

DB: Portland

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	06/30/2018 (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 520 - REFUSE SERVICE FUND								
	TOTAL REVENUES	129,650.00		139,176.71	12,443.60		(9,526.71)	107.35
	TOTAL EXPENDITURES	148,200.00		140,628.41	0.00		7,571.59	94.89
	NET OF REVENUES & EXPENDITURES	(18,550.00)		(1,451.70)	12,443.60		(17,098.30)	7.83
Fund 582 - ELECTRIC FUND								
Fund 582 - ELECTRIC FUND:								
	TOTAL REVENUES	4,122,420.00		3,619,005.03	290,191.15		503,414.97	87.79
	TOTAL EXPENDITURES	4,877,825.00		3,186,337.71	103,176.06		1,691,487.29	65.32
	NET OF REVENUES & EXPENDITURES	(755,405.00)		432,667.32	187,015.09		(1,188,072.32)	57.28
Fund 590 - WASTEWATER FUND								
Fund 590 - WASTEWATER FUND:								
	TOTAL REVENUES	1,293,599.00		1,018,455.53	74,052.25		275,143.47	78.73
	TOTAL EXPENDITURES	1,444,340.00		961,158.73	115,331.59		483,181.27	66.55
	NET OF REVENUES & EXPENDITURES	(150,741.00)		57,296.80	(41,279.34)		(208,037.80)	38.01
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
	TOTAL REVENUES	909,089.00		869,774.07	53,220.83		39,314.93	95.68
	TOTAL EXPENDITURES	1,280,379.00		810,151.66	58,745.43		470,227.34	63.27
	NET OF REVENUES & EXPENDITURES	(371,290.00)		59,622.41	(5,524.60)		(430,912.41)	16.06
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
	TOTAL REVENUES	418,345.00		359,185.35	40,912.99		59,159.65	85.86
	TOTAL EXPENDITURES	487,020.00		353,079.44	12,418.49		133,940.56	72.50
	NET OF REVENUES & EXPENDITURES	(68,675.00)		6,105.91	28,494.50		(74,780.91)	8.89
TOTAL REVENUES - ALL FUNDS		10,151,382.00		9,247,980.63	605,020.97		903,401.37	91.10
TOTAL EXPENDITURES - ALL FUNDS		13,091,817.00		9,912,632.24	481,226.65		3,179,184.76	75.72
NET OF REVENUES & EXPENDITURES		(2,940,435.00)		(664,651.61)	123,794.32		(2,275,783.39)	22.60

User: KRISTINA

PERIOD ENDING 06/30/2018

DB: Portland

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2018 (NORMAL (ABNORMAL))	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 101 - GENERAL FUND</b>						
<b>Revenues</b>						
101-000-402.000	REAL PROPERTY TAXES	1,017,800.00	1,019,540.35	1,649.10	(1,740.35)	100.17
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	1,717.81	0.00	(17.81)	101.05
101-000-445.000	PENALTY & INTEREST	6,400.00	6,446.40	0.00	(46.40)	100.73
101-000-447.000	TAX COLLECTION FEES	43,500.00	43,703.24	0.00	(203.24)	100.47
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	6.68	0.00	(6.68)	100.00
101-000-451.000	BUSINESS PERMITS	100.00	100.00	0.00	0.00	100.00
101-000-453.000	CABLE TV FEES	30,000.00	25,009.65	0.00	4,990.35	83.37
101-000-455.000	TRAILER FEES	400.00	537.00	48.00	(137.00)	134.25
101-000-476.000	NON-BUSINESS PERMITS	0.00	3,670.00	517.00	(3,670.00)	100.00
101-000-490.000	PREPAID UTILITY BILLS-EL,WA,WW	0.00	4.72	0.00	(4.72)	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	900.00	383.24	0.00	516.76	42.58
101-000-570.000	LIQUOR FEES	3,100.00	3,729.55	385.00	(629.55)	120.31
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	70,000.00	56,328.16	0.00	13,671.84	80.47
101-000-575.000	REVENUE SHARING-CONST SALES	304,860.00	269,900.00	0.00	34,960.00	88.53
101-000-576.000	REVENUE SHARING-STAT SALES	106,266.00	89,605.00	0.00	16,661.00	84.32
101-000-620.000	PBT TESTING FEES	5,000.00	2,851.00	161.00	2,149.00	57.02
101-000-623.000	TRANSCRIPT FEES	1,000.00	458.95	0.00	541.05	45.90
101-000-624.000	MISCELLANEOUS FEES	0.00	338.96	0.00	(338.96)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	319,044.00	26,587.00	(187.00)	100.06
101-000-630.000	CEMETERY LOT SALES	4,300.00	4,305.00	0.00	(5.00)	100.12
101-000-633.000	CEMETERY CARE FEES	4,000.00	2,942.80	0.00	1,057.20	73.57
101-000-634.000	GRAVE OPENING FEES	7,200.00	7,500.00	0.00	(300.00)	104.17
101-000-656.000	DISTRICT COURT FINES	10,000.00	7,487.71	100.00	2,512.29	74.88
101-000-661.000	PARKING FINES	3,100.00	3,165.00	0.00	(65.00)	102.10
101-000-662.000	DRUG FORFEITURE MONEY	1,000.00	0.00	0.00	1,000.00	0.00
101-000-663.000	MISCELLANEOUS FINES	2,000.00	2,172.00	70.00	(172.00)	108.60
101-000-664.000	SEX OFFENDER REGISTRATION FEES	250.00	280.00	30.00	(30.00)	112.00
101-000-667.000	RENTAL INCOME	1,530.00	2,520.00	840.00	(990.00)	164.71
101-000-676.003	DONATIONS-DOG PARK	100.00	100.00	0.00	0.00	100.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	57.00	173.83	116.45	(116.83)	304.96
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	5,000.00	5,095.49	0.00	(95.49)	101.91
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	41,110.00	54,821.47	14,310.88	(13,711.47)	133.35
101-000-678.007	REIMBURSEMENTS-PAMA	1,500.00	0.00	0.00	1,500.00	0.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	50,037.00	50,037.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	31,764.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	32,009.00	32,009.00	0.00	100.00
<b>TOTAL REVENUES</b>		<b>2,104,840.00</b>	<b>2,047,748.01</b>	<b>158,624.43</b>	<b>57,091.99</b>	<b>97.29</b>
<b>Expenditures</b>						
100	COUNCIL	277,078.00	119,574.20	726.67	157,503.80	43.16
101	COMMUNITY PROMOTIONS	307,481.00	275,023.04	5,216.22	32,457.96	89.44
172	CITY MANAGER	164,360.00	146,883.23	16,383.77	17,476.77	89.37
191	ELECTIONS	9,410.00	8,226.30	0.00	1,183.70	87.42
201	GENERAL ADMINISTRATION	385,461.00	333,362.78	15,361.92	52,098.22	86.48
209	ASSESSING	51,135.00	42,322.83	2,202.92	8,812.17	82.77
265	CITY HALL	55,114.00	54,221.17	1,846.76	892.83	98.38
276	CEMETERY	156,019.00	128,089.89	14,230.76	27,929.11	82.10
301	POLICE	737,514.00	564,483.05	50,166.07	173,030.95	76.54
371	CODE ENFORCEMENT	47,552.00	31,783.79	2,057.60	15,768.21	66.84
728	ECONOMIC DEVELOPMENT	28,960.00	28,820.51	42.58	139.49	99.52
751	PARKS	249,258.00	136,381.67	14,542.11	112,876.33	54.72
<b>TOTAL EXPENDITURES</b>		<b>2,469,342.00</b>	<b>1,869,172.46</b>	<b>122,777.38</b>	<b>600,169.54</b>	<b>75.70</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND  
 PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
	TOTAL REVENUES	2,104,840.00	2,047,748.01	158,624.43	57,091.99	97.29
	TOTAL EXPENDITURES	2,469,342.00	1,869,172.46	122,777.38	600,169.54	75.70
	NET OF REVENUES & EXPENDITURES	(364,502.00)	178,575.55	35,847.05	(543,077.55)	48.99





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 P 517-372-2800  
 www.grangernet.com

*Do not boast about tomorrow, for you do not know what a day may bring forth. Proverbs 27:1*

<b>Account Number:</b> 1558900	<b>Invoice Number:</b> 19059723	<b>Invoice Date:</b> 5/31/2018	<b>Page 1 of 1</b>
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T2\*S297\*\*\*\*\*SCH 5-DIGI 000002  
 CITY OF PORTLAND  
 259 KENT ST  
 PORTLAND MI 48875-1458



**Commercial Invoice**

**Due Date: 6/22/2018**

DATE	DESCRIPTION	PO#	UNITS	\$/UNIT	SUBTOTAL
	Previous Balance				\$0.00
	Payment & Credits Applied				\$0.00
	New Activity				\$6,570.00
	Please Pay				\$6,570.00

**ACCOUNT NUMBER: 1558902 SITE NAME: CITY OF PORTLAND, 451 MORSE RD SPRING CLEAN UP PORTLAND, MI 48875**

5/7/2018	30 YARD ROLL OFF CHARGE	CITY CLEAN UP	12	\$365.00	\$4,380.00
5/7/2018	30 YARD ROLL OFF CHARGE	CITY CLEAN UP	5	\$365.00	\$1,825.00
5/15/2018	30 YARD ROLL OFF CHARGE	KEN	1	\$365.00	\$365.00

Current	30 Days	60 Days	90 Days	Total
\$6,570.00	\$0.00	\$0.00	\$0.00	\$6,570.00

----- Please detach here and return portion below with your payment. -----



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**PAY ONLINE AND SIGN UP FOR PAPERLESS BILLING AT WWW.GRANGERNET.COM**

**Please make check payable to Granger  
 PO Box 22213, Lansing MI 48909-22213**

<b>Name:</b> CITY OF PORTLAND	
<b>Account Number:</b>	1558900
<b>Invoice Number:</b>	19059723
<b>Due Date:</b>	6/22/2018
<b>Total Due:</b>	\$6,570.00
<b>Amount Paid:</b>	\$

Corrections/Comments on back

# PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR May 2018

## NPDES COMPLIANCE

The City WWTP was in compliance with the NPDES permit limitations for the month of May 2018. Complete copies of all discharge Monitoring Reports are on file at the WWTP.

## OPERATIONS

The WWTP treated **11.7 million gallons** and discharged **9.3 million gallons** for the month of May. The CBOD was 3 ppm, the Total Suspended Solids was 3 ppm, the phosphorus was 0.6 ppm, and the Fecal Coliform was 40 counts/100ml.

The WWTP experienced problems with the Vac Con truck at the end of April. The truck was taken to Fredrickson's to determine the problem and make repairs. The high pressure water pump was found to be bad. We have been without it for the entire month of May and should be picking it up very soon following repairs.

Tony Smith took the MDEQ Class D operator exam this month. He should know his results by early July.

The WWTP treatment process entered into nitrification/denitrification this month. This results in a cleaner effluent for discharge as is reflected in the values reported for CBOD and TSS this month.

Early in the year we noticed that the pump alternator at the Riverside Lift Station was not always performing correctly. Upon investigation we found that our old alternator is not being made anymore and service on them has become obsolete. After consulting with Hydro Dynamics we were able to get an updated pump alternator made using readily available solid state components for a very reasonable price. It was ordered and was installed by the WWTP operators. It is working perfectly and with some minor control float level adjustments; one pump now runs approximately once each hour for 3 minutes and then alternates the pumps.

## Maintenance & Capitol Expenses for May 1, 2018 to May 31, 2018

ITEM	COST
Tom's Do It Center – Tools, Electrical Supplies, CLR & Scouring Pads	\$ 127.72
USA Bluebook – 2.5" PVC Discharge hose & fittings, Ammonia Standard	\$ 477.18
PolyDyne – Polymer for the sludge thickener	\$ 1822.50

Michigan Agribusiness – Spring Biosolids haul and land application	\$ 6784.27
Wolverine Power – Annual maintenance on 3 generators	\$ 2338.10
Municipal Supply – Manhole cover removal hooks	\$ 132.85
Grainger – 120 volt thermostat	\$ 111.80
Tony Smith – Mileage Reimbursement for classes for certification	\$ 190.75
Menards – Push lawn mower	\$ 179.00
<b>Total Monthly Expenses</b>	<b>\$ 12164.17</b>
<b>Total Spent YTD</b>	<b>\$ 64340.43</b>

**WASTEWATER COLLECTION SYSTEM ACTIVITY**

Sewer Trouble Spots sections cleaned	0 ft.
Routine cleaning	0 ft.
Sewer call outs due to building services	0
Sewer call outs due to plugged City main	0
New connections to sewer main	0
Building Services Televised	2
Building Services Inspected	0
City Main Televised	0

**SEWER CALLOUTS**

None to report

Respectively Submitted,  
Doug Sherman  
WWTP Superintendent

# IONIA COUNTY BOARD OF COMMISSIONERS

June 12, 2018 - 3:00 p.m.

Palmer Lodge – Bertha Brock Park  
2311 W. Bluewater Hwy - Ionia

## AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Approval of L-4029, Millage Request Report
  - B. AMBS Call Center Business Associate Agreement with Health Department
  - C. Request to reclassify and fill position in County Clerk's Office
  - D. Friend of the Court request to fill vacancy – Case Manager Position
  - E. Friend of the Court request to fill vacancy – Conciliator Position
  - F. Central Dispatch - Motorola Solutions Services Agreement
  - G. Sheriff's Office Amended Agreement with Deborah Davis for Cognitive Behavior Classes
  - H. Sheriff's Office Amended Agreement with Intrinsic Change Consulting for Cognitive Behavior Classes
  - I. Request for partial release of property from PA116
  - J. Resolution to accept Michigan DNR Trust Fund Grant Agreement
  - K. Approval of Michigan DNR Trust Fund Grant Agreement – River Valley Rail Trail, South Phase
  - L.

**IX. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. County Administrator

**X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3 minute time limit per speaker)**

**XII. Closed Session**

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2021.
- Central Dispatch Board of Directors – One two-year term expiring December 2018, serving as a Citizen Representative.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Parks Advisory Board – One two-year terms expiring January 2019, serving as a Member-at-Large from the Lyons Area.
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee – One one-year term, expiring December 2018.

**Non-Commissioner Appointments for consideration in the month of July 2018:** None

**Non-Commissioner Appointments for consideration in the month of August 2018:** None

**IONIA COUNTY BOARD OF COMMISSIONERS**  
**Committee-of-the-Whole**

**June 19, 2018 - 3:00 p.m.**

**Conference Room – Central Dispatch Building**

**AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
  - A. Consideration of additional items
- V. Public Comment  
(3 minute time limit per speaker - please state name/organization)
- VI. Unfinished Business
  - A.
- VII. New Business
  - A. Departmental Reports
    - 1. Prosecuting Attorney
    - 2. Information Technology
    - 3. Treasurer – Foreclosed Property Report
    - 4. County Clerk
    - 5. Building & Grounds/Parks & Rec
  - B.
  - C.
- VIII. Reports of Officers, Board and Standing Committees
  - A. Chairperson
  - B. Commissioners
  - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE ELECTRIC  
CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-20068**

- Consumers Energy Company requests Michigan Public Service Commission approval for reconciliation of its power supply cost recovery plan (Case No. U-18142) for the 12-month period of January 1 through December 31, 2017.
- The information below describes how a person may participate in this case.
- You may call or write, Consumers Energy Company, One Energy Plaza, Jackson, MI 49201-2276, (800) 477-5050, for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The prehearing conference in this matter will be held:

**DATE/TIME:** **Thursday, June 14, 2018, at 9:00 A.M.**

**BEFORE:** Administrative Law Judge Sharon L. Feldman

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan 48917

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Consumers Energy Company's (Consumers Energy) March 30, 2018 application, which seeks Commission approval for reconciliation of its Power Supply Cost Recovery (PSCR) plan for calendar year 2017 and its proposed methodology for rolling-in the net overrecovery. Consumers Energy has calculated a year-end overrecovery of approximately \$14.82 million and the accrued interest owed to customers for the 2017 PSCR period to be \$5.11 million.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by June 7, 2018. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's request may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10101 through R 792.10137, and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY  
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY  
CONSUMERS ENERGY.]**

**1090-E**