

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, July 2, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Jon Moxey and Lindsey Sigorski of Fleis & VandenBrink; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman reported that Mayberry Homes, the current owner of Rindlehaven, has completed Phase I of the development and are proposing changes to the adopted TND PUD. The Planning Commission will meet on July 11, 2018 and hear about the proposed changes. An official site plan review will take place at a later meeting.

The test pits under the Redevelopment Brownfield Grant for the property donated by ADM Alliance Nutrition to the City will be dug on Monday, July 9, 2018.

City Manager Gorman presented photos of the barn located next to the Hydro Electric Dam. Historically, this building housed the administrative offices and control center for the dam before the current facility was constructed. The Electric Department uses this building for storage but it has fallen into disrepair. Electric Superintendent Hyland will be obtaining a quote for its demolition.

Painters have recently completed the restoration and staining of the Red Mill. They are now working on the Veterans Memorial Bridge and will then repaint some of the street light posts.

City Manager Gorman presented photos of the historic hitching post that was memorialized in conjunction with the James Street Improvement Project. This was also an opportunity to pay tribute to Captain Robert Torp-Smith for his service to our Country. Fleis & VandenBrink donated the plaque and no City funds were used.

City Manager Gorman noted that the City is in the process of updating signage in town. He presented photos of new park signs and the new welcome signs that will be posted.

The City of Portland is in the running for the Michigan Municipal League's 2018 Community Excellence Award for the redevelopment and revitalization of the Portland School Apartments. Residents can vote once a day from June 29, 2018 through July 29, 2018 at <http://cea.mml.org/vote/>

Under New Business, the Council held the Second Reading and consideration of Ordinance 194D to repeal the amortization schedule of the nonconforming section of the Sign Ordinance that would require all signs be brought into conformity by August 2018. City Manager Gorman noted that all of the other requirements of the Sign Ordinance will still be in effect. Signs would be required to be brought into compliance as required by Section 28-8 of the Sign Ordinance.

There was discussion.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Ordinance 194D to amend Section 28-8 of the City Code of Ordinances to repeal the Amortization Schedule of the Nonconforming Section of the City Sign Ordinance.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-54 a Resolution of Support for the Safe Routes to School; federal funding for non-motorized projects, program administered through the Michigan Department of Transportation. The City of Portland has partnered with Portland Public Schools and St. Patrick Catholic School to develop an Action Plan and prepare an application for this funding.

Motion by Baldyga, supported by Johnston, to approve Resolution 18-54 a Resolution of Support for the Safe Routes to School program.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 18-55 to approve a contract with Clear Heights Construction, LLC for the purchase and installation of a salt barn for the Department of Public Works in the amount of \$61,650.00. The current salt barn is in disrepair and exceeded its life expectancy. City Manager Gorman and City Staff have researched various building design options, sought quotes, and recommend the proposed contract be approved.

Mr. Moxey and Ms. Sigorski presented information on the proposed salt barn and a site plan for the DPW complex.

There was discussion.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-55 approving, authorizing, and directing the Mayor to sign a contract with Clear Heights Construction, LLC for the purchase and installation of a salt barn for the Department of Public Works.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes  
Nays: None  
Adopted

The Council considered Resolution 18-56 to approve Fleis & VandenBrink's proposal to provide Design Engineering Services for the Grand River Avenue Small Urban Improvements from Cutler Road through the I-96 ramps in the amount of \$41,200.00.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 18-56 approving Fleis & VandenBrink's proposal to provide Design Engineering services for the Grand River Avenue Small Urban Improvements from Cutler Road through the I-96 ramps.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes  
Nays: None  
Adopted

The Council considered Resolution 18-57 to approve Fleis & VandenBrink's proposal to provide Design Engineering Services for the Grand River Bridge Preventative Maintenance Improvements in the amount of \$24,800.00. The Grand River Bridge was selected for funding through the Michigan Department of Transportation's Local Bridge Program which funds 95% of the construction cost. The City is responsible for a 5% local match and engineering costs.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 18-57 approving Fleis & VandenBrink's proposal to provide Design Engineering Services for the Grand River Bridge Preventative Maintenance Improvements.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes  
Nays: None  
Adopted

Motion by Johnston, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on June 18, 2018, payment of invoices in the amount of \$114,947.64 and payroll in the amount of \$120,666.53 for a total of \$235,614.17. A purchase order to Chrouch Communications in the amount of \$11,124.00 for pagers was also included.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Baldyga, Barnes  
Nays: None  
Adopted

Under City Manager Comments, City Manager Gorman reminded residents that fireworks are allowed in the City the day before the 4<sup>th</sup> of July, on the 4<sup>th</sup> of July, and the day after the 4<sup>th</sup> of July.

City Manager Gorman also reminded residents that City Hall will be closed on Wednesday, July 4<sup>th</sup>. The fireworks will be held at dusk on Tuesday, July 3<sup>rd</sup> and the parade will be held Wednesday, July 4<sup>th</sup> at 10:00 A.M.

Under Council Comments, Mayor Barnes thanked Brian Grapentien for submitting his application for reappointment to the Planning Commission.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 8:06 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk