

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Tuesday, September 4, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; DDA/Main Street Director Conner Wellman; VISTA Volunteer Dana Hengesbach

Guests: None

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Proposed Revised Agenda as presented.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman stated that the power outage that occurred yesterday, on Labor Day, lasted approximately one minute and was due to a failure on Consumers Energy's transmission lines.

Cook Brothers has begun the site work for the updates to the DPW complex. The purchase order to McKearney Asphalt & Sealing, Inc, included in the Consent Agenda, is for the asphalt paving of the parking lot. The new salt barn and vehicle storage building will be constructed in the next few weeks.

The construction of the Sparrow Access Road located off from Cutler Rd. is approximately 4 days ahead of schedule; the project is moving along well.

City Manager Gorman stated that the SAW Grant provides for GIS mapping of the wastewater and stormwater systems. He recently held a meeting to discuss the possibility of including GIS mapping of the water and electrical systems as well. It looks as if the water system mapping will not be an issue. The mapping of the electrical system previously completed by GRP Engineering may also be able to be incorporated.

City Manager Gorman noted that he will be seeking RFQ's, Request for Qualifications, for the managerial operations of the Wastewater Treatment Plant in anticipation of the pending retirement of Wastewater Superintendent Sherman.

The Planning Commission will hold a Special Meeting on Wednesday, September 19, 2018 at 7:00 P.M. to consider a request for a Special Land Use Permit for an Adult Foster Care

Congregate Facility for the property located at 223 Charlotte Hwy., to expand the current adult foster care center from 20 residents to a maximum of 30 residents, per Section 42-341 (b) of the Zoning Ordinance.

Under Presentations, DDA/Main Street Director Conner Wellman presented her report on downtown activities. Beerfest was a fantastic event with a 42% increase in attendance. The Veteran’s Bridge facelift and lamp post painting project is almost complete. Representatives of both Michigan Main Street and National Main Street visited Portland last week. They are looking to personalize their services rather than asking each community to complete the same overall services.

Director Conner Wellman introduced Dana Hengesbach, a volunteer with VISTA, who officially started working with her last week. She will be working with Director Conner Wellman and the teams to build programs that stabilize and assist businesses.

Ms. Hengesbach introduced herself and provided her background and connection with the community of Portland.

Under New Business, the Second Reading and consideration of Ordinance 175LL to amend Sections 42-6, 42-131, 42-132 (c)(3), and 42-341 (b) of the Portland City Code of Ordinances as recommended by the Planning Commission to provide for Adult Foster Care Congregate facilities. City Manager Gorman explained that the proposed amendment is related to the Portland Assisted Living & Memory Center’s interest in expanding. The current ordinance definition limits their facility to 20 beds which mirrors state law. The proposed definition would allow them and anyone else in this situation to offer more than 20 beds.

Motion by VanSlambrouck, supported by Fitzsimmons, to adopt Ordinance 175LL to amend Sections 42-6, 42-131, 42-132 (c)(3), and 42-341 (b) of the Portland City Code of Ordinances.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-67 to approve a Wastewater Discharge Permit for THK Rhythm Automotive as required by the City of Portland Sewer Use Ordinance, Section 40-119.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 18-67 approving, authorizing, and directing the Mayor and Clerk to sign a Wastewater Discharge Permit for THK Rhythm Automotive.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 18-68 to approve Pay Request No. 1 in the amount of \$149,878.29 to CL Trucking, Inc. for work done on the City Development & Utility Extension Project for construction of an access street on the City property near Cutler Rd. The City Engineer on the project has reviewed the pay request and is recommending its approval.

Motion by Johnston, supported by Baldyga, to approve Resolution 18-68 approving Pay Request No. 1 to CL Trucking, Inc. for work done on the City Development & Utility Extension Project.

Yeas: Johnston, Baldyga, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 18-69 a Resolution to Support the Grand River Water Trail.

Motion by Baldyga, supported by VanSlambrouck, to approve Resolution 18-69 a Resolution to Support the Grand River Water Trail.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on August 20, 2018, payment of invoices in the amount of \$148,846.49 and payroll in the amount of \$106,955.84 for a total of \$255,802.33. Purchase orders to Michigan Agribusiness Solutions in the amount of \$10,919.10 for Biosolids Liquid Land Application, Greg Cook Builders in the amount of \$11,203.60 for painting of light posts, Resco in the amount of \$15,570.00 for LED street lights, and McKearney Asphalt & Sealing, Inc. in the amount of \$40,290.00 for paving of the DPW parking lot were also included.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that he has received many compliments from residents on the repainting of the lamp posts.

He also stated that the implementation of LED lights in some of the street lights throughout town is an exciting initiative that has been well planned and thought out by Electric Superintendent Mike Hyland.

Under Council Comments, Council Member Johnston stated that Chris August will perform a free concert on Wednesday, September 26, 2018 at the Epic Eagle Church.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:34 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk