



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, October 1, 2018  
City Council Chambers  
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Motion to Excuse Council Member Baldyga</u></b>	Decision
7:04 PM	<b>V. <u>Public Comment</u> (5-minute time limit per speaker)</b>	
7:05 PM	<b>VI. <u>City Manager Report</u></b>	
7:15 PM	<b>VII. <u>Presentations</u></b>	
	A. DDA/Main Street Director Conner Wellman – Downtown Report	
	<b>VIII. <u>Public Hearing(s)</u> – None</b>	
	<b>IX. <u>Old Business</u> – None</b>	
	<b>X. <u>New Business</u></b>	
7:20 PM	A. Proposed Resolution 18-72 Approving the Award of Electrical Work for the Department of Public Works Improvements to Westphalia Electric Inc.	Decision
7:23 PM	B. Proposed Resolution 18-73 Approving an Energy Purchase for the Board of Light and Power through the Michigan Public Power Agency	Decision
7:25 PM	C. Proposed Resolution 18-74 Approving the City Manager’s Recommendation to Name a Public Street	Decision
7:30 PM	<b>XI. <u>Consent Agenda</u></b>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting held on September 17, 2018	
	B. Payment of Invoices in the Amount of \$155,800.77 and Payroll in the Amount of \$104,693.20 for a Total of \$260,493.97	
	C. Purchase Orders over \$5,000.00 1. Asphalt Restoration Inc. in the Amount of \$20,000.00 for Crack Sealing	
	<b>XII. <u>Communications</u></b>	
	A. Boards & Commission Application from Robert Baldyga	
	B. Planning Commission Minutes for August 8, 2018	
	C. DDA Minutes for August 16, 2018	
	D. DDA Treasurer’s Report for September 20, 2018	

<b><u>Estimated Time</u></b>
7:32 PM
7:35 PM
7:40 PM
7:45 PM

- E. Utility Billing Report for August 2018
- F. MML Correspondence – Proposal 18-1 Recreational Marijuana
- G. DEQ Correspondence – MI PFAS Statewide Sampling Initiative
- H. Ionia County Board of Commissioners Agenda for September 25, 2018

**XIII. Other Business - None**

**XIV. City Manager Comments**

**XV. Council Comments**

**XVI. Adjournment**

<b><u>Desired Outcome</u></b>
Decision

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 18-72**

**A RESOLUTION APPROVING THE AWARD OF ELECTRICAL  
WORK FOR THE DEPARTMENT OF PUBLIC WORKS  
IMPROVEMENTS TO WESTPHALIA ELECTRIC INC.**

**WHEREAS**, the Department of Public Works (DPW) is undergoing an improvement project that includes a new salt barn and a vehicle storage structure that were previously approved by City Council; and

**WHEREAS**, City Staff has solicited bids for the electrical work for the new vehicle storage structure and recommends that City Council award the bid to Westphalia Electric Inc., in the amount of \$16,830.00, a copy of the quotes are attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the recommendation to award the electrical work for the DPW Vehicle Storage Facility to Westphalia Electric Inc. in the amount of \$16,830.00, a copy of the quotes are attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** October 1, 2018

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

# PROPOSAL

To: City of Portland  
Attn: Ken 517-526-3813  
[dpw@portland-michigan.org](mailto:dpw@portland-michigan.org)

FROM: Dean Miller      DATE: 9-19-2018  
**WESTPHALIA ELECTRIC, INC.**  
101 East Main Street  
PO Box 158

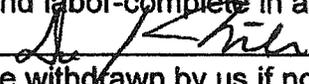
Project Location: 451 Morse Dr Portland, MI Westphalia, MI 48894  
Project : 80' x 100' - 8,000Sq Feet Equipment Storage Facility

<u>Qty:</u>	<u>Description:</u>	
	200Amp electrical panel, meter mount outside adjacent to panel	
11	Outlets inside the building	
4	GFI Outlets outside of the building	
12	LED Lights in the building PFBX24LL50 24000 LUM	
12	D-B FBX-SLFA-2W Frosted Lens	
4	LV OSC20-MOW OCC CLNG 2000 SQFT	
4	LEV OPP20-D1 OCC SNSR Power Pack	
4	LED Wall Packs with a photo eye control	
2	Emergency and Exit Lighting	
	Install wiring for (3) overhead doors	
	Install lighting controls to meet ASHREA 2013	
	Electrical Permit	
	Lift Fee	
		Total:                      \$16,830

WORK TO BE DONE TIME & MATERIAL

## WE PROPOSE

To furnish material and labor-complete in accordance with specifications above.

Authorized Signature:  Westphalia Electric, Inc.

This Proposal may be withdrawn by us if not accepted within 30 days.

## Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

DATE: \_\_\_\_\_

Signature: \_\_\_\_\_



Clear Heights Construction, LLC.  
3375 92 ND ST S.W.  
Byron Center, MI 49315

July 16, 2018

To: City of Portland

RE: Electrical Proposal

Project Description: 1 – 80' x 100' – 8,000 square feet – Equipment Storage Facility

Project Location: 451 Morse Drive Portland, MI 48875

**WORK DESCRIPTION:**

1. Design and stamped drawings.
2. Electrical panel.
3. Install a 200 amp electrical panel in the building.
4. Install (11) outlets inside the building.
5. Install (4) GFI outlets outside the building.
6. Install (12) LED lights in the building.
7. Install (4) LED wall packs with a photo eye control.
8. Install emergency and exit lighting.
9. Install wiring for (3) overhead doors.
10. Install lighting controls to meet ASHREA 2013.
11. Manpower and material

**Exclusions:**

- Permits
- Man supply to building

**COST OF SERVICES: \$25,250.00** (twenty-five thousand two hundred fifty dollars.) **Note:** These prices are valid for thirty days from date shown above. Prices are subject to change without notice after thirty days.

We appreciate the opportunity to provide you with this proposed information. We look forward to being of service to you in the near future and ask that you please call with any questions you may have at 616-437-7943.

*Sincerely,*



Terry Kaptein  
Clear Heights Construction, LLC.  
800.787.1862

Clear Heights Construction, LLC.  
[www.chconstructionmi.com](http://www.chconstructionmi.com)

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 18-73**

**A RESOLUTION APPROVING AN ENERGY PURCHASE FOR THE BOARD OF LIGHT AND POWER THROUGH THE MICHIGAN PUBLIC POWER AGENCY**

**WHEREAS**, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

**WHEREAS**, the City of Portland, as a member of the MPPA, has an opportunity to enter into a transaction to meet a portion of its future load requirements for the calendar year 2022 by purchasing energy not to exceed \$122,640 pursuant to the terms of the Letter of Authorization, attached as Exhibit A; and

**WHEREAS**, the Board of Light and Power recommends that City Council approve the Energy Purchase stated above.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the Board of Light and Power's recommendation to approve, authorize, and direct the City's Electric Superintendent or City Manager to sign the Letter of Authorization consistent with the recommendation outlined in the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** October 1, 2018

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



September 6, 2018

Subject: Letter of Authorization

The City of Portland, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of the City of Portland at the Michigan Hub in the Amount and Term(s) of:

Calendar Year 2022			
All Hours		On-Peak Hours	
Max Volume, MW per hour	Price, \$/MWh (not to exceed)	Max Volume, MW per hour	Price, \$/MWh (not to exceed)
0.4	\$ 35.00	0.0	\$ 40.00

The transaction(s) above will be for Financially-Firm Energy with Physical delivery to the MISO Michigan Hub in the Day Ahead Market.

Maximum commitment is \$122,640 to be charged weekly upon commencement of delivery.

Member Authorized Representative:

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 18-74**

**A RESOLUTION APPROVING THE CITY MANAGER'S  
RECOMMENDATION TO NAME A PUBLIC STREET**

**WHEREAS**, the City has constructed a new street that will service the development property located at the corner of Grand River Avenue and Charlotte Highway and as part of the purchase agreement with the Edward W. Sparrow Hospital Association, a copy of the street site plan is attached as Exhibit A; and

**WHEREAS**, the City Manager, who also serves as the Street Administrator for City of Portland, recommends to City Council that the above-referenced street be named "Hyland Drive" after current City employee, Electric Superintendent and Director of Public Services, Mr. Jon Michael Hyland, who will soon mark 50 years of service with the City of Portland and whose contributions to the City's infrastructure will benefit the community for generations to come.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the City Manager's recommendation to name the new city street, Hyland Drive.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

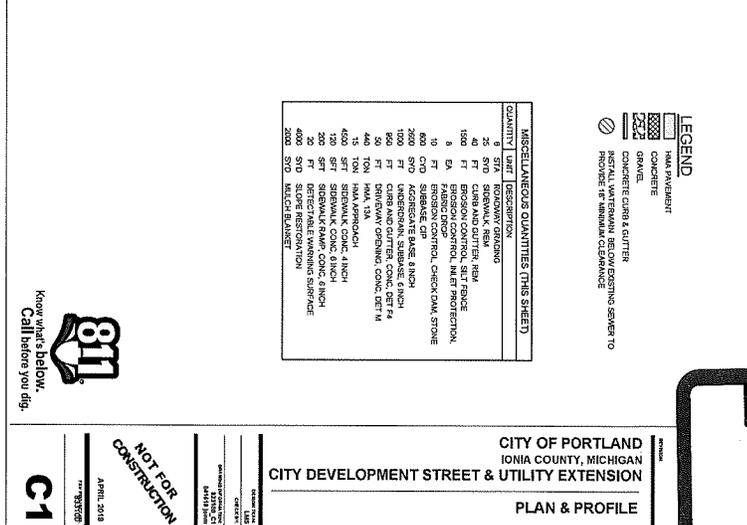
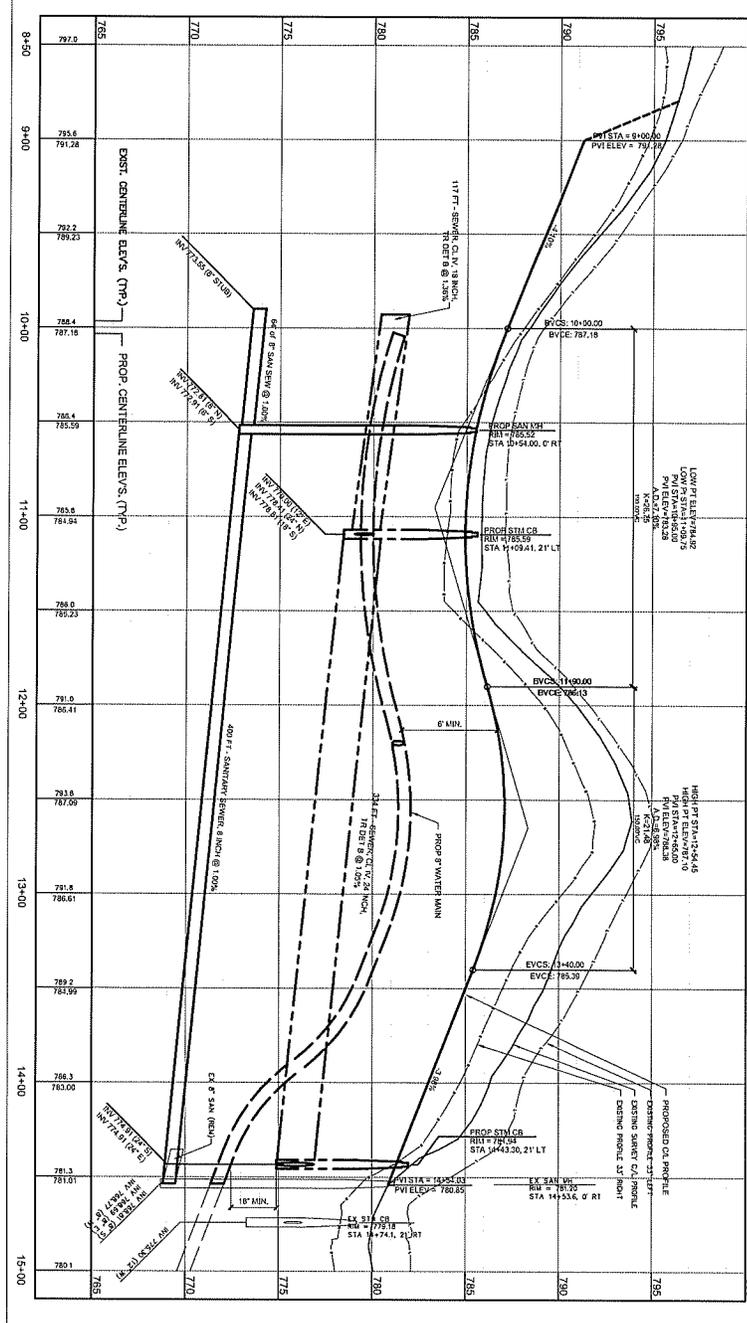
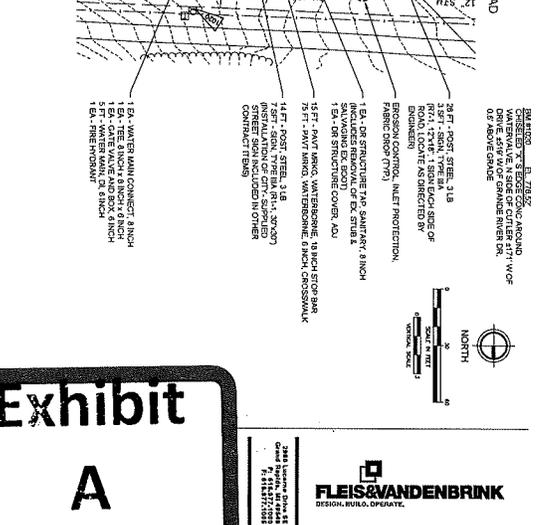
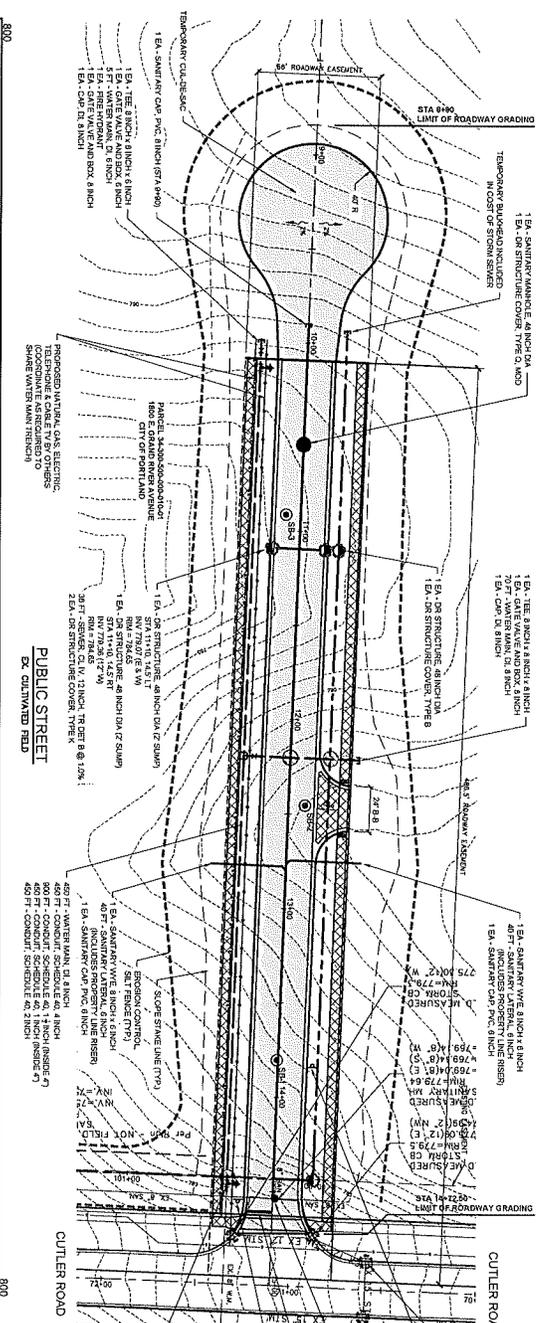
**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** October 1, 2018

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



**MISCELLANEOUS QUANTITIES (THIS SHEET)**

QUANTITY	UNIT	DESCRIPTION
9	STA	ROADWAY GRADING
25	SFD	SEWER MAIN 18\"/>
1800	FT	EROSION CONTROL, SIF. FENCE
8	EA	EROSION CONTROL, SIF. PROTECTION
10	FT	EROSION CONTROL, CHECK DAM, STONE
600	CYD	SUBBASE GR. 4\"/>
3000	FT	UNDERDRAIN, SUBBASE, 6\"/>
1000	FT	CURB AND GUTTER, CONC. 6\"/>
400	TON	HA. 1 1/2\"/>
400	TON	HA. APPROX. 1\"/>
4000	SFT	SEWER MAIN, CONC. 18\"/>
200	SFT	SEWER MAIN, CONC. 6\"/>
200	SFT	DETENTABLE WASTEWATER SURFACE
2000	SFD	WALK BLANKET

**LEGEND**

- ROADWAY GRADING
- CONCRETE
- CONCRETE CURB & GUTTER
- INSTALL WASTEWATER BELOW EXISTING SEWER TO PROVIDE 18\"/>

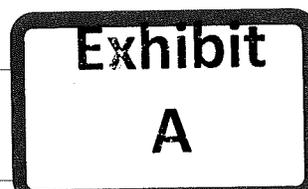
811  
Know what's below.  
Call before you dig.

**NOT FOR CONSTRUCTION**

APRIL 2018  
REVISED

**C1**

CITY OF PORTLAND  
IONIA COUNTY, MICHIGAN  
CITY DEVELOPMENT STREET & UTILITY EXTENSION  
PLAN & PROFILE



**FLEIS & VANDENBRINK**  
DESIGN, BUILD, OPERATE

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, September 17, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Report, City Manager Gorman stated the DPW site project is moving forward. The base layer of asphalt was laid last week and the top coat was put down today. The vehicle storage building and salt barn will be constructed in late September/early October.

The construction of the Sparrow Access Road located off from Cutler Rd. is on schedule and nearing completion. The project is on budget. City Manager Gorman noted that he is hoping to hear from Sparrow soon in terms of their timeframe for construction and what type of facility they plan to construct.

The Planning Commission will hold a Special Meeting on Wednesday, September 19, 2018 at 7:00 P.M. to consider a request for a Special Land Use Permit for an Adult Foster Care Congregate Facility for the property located at 223 Charlotte Hwy., to expand the current adult foster care center from 20 residents to a maximum of 30 residents, per Section 42-341 (b) of the Zoning Ordinance.

The City has been engaged with Redevelopment Ready Communities (RRC) over the past year and has recently received their recommendations. City Manager Gorman stated that he will be looking at compiling all of the City's Capital Improvement Plans into one document as recommended.

The Annual Bridge Inspections have recently been completed and resulted in further load restrictions on the Divine Hwy. Bridge.

New backboards were installed at the basketball court at Brush Street Park. This was the final step in the revitalization of the park.

The first new “Welcome to Portland” sign was installed on Kent St. at the city limit. It looks very nice and has been well received.

Under Presentations, Mayor Barnes presented a proclamation proclaiming September 17-23, 2018 as Constitution Week in the City of Portland.

Under New Business, the Council considered Resolution 18-70 to approve the Board of Light & Power’s recommendation to purchase solar energy from January 1, 2021 to continue 25 years after through the Michigan Public Power Agency (MPPA) to meet a portion of future load requirements.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 18-70 approving the Board of Light & Power’s recommendation to purchase solar energy through the Michigan Public Power Agency.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 18-71 to approve a License Agreement to permit holding a Haunted House at The Red Mill.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 18-71 approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a Haunted House at The Red Mill.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Baldyga, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on September 4, 2018, payment of invoices in the amount of \$210,079.10 and payroll in the amount of \$118,947.19 for a total of \$329,026.29. A purchase order to PLB Planning Group, LLC in the amount of \$5,487.75 for August zoning services was also included.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that the RFQ for the Wastewater Treatment Plant Superintendent position are ready. One last review of the document will take place this week before it is released.

City Manager Gorman reminded residents to watch their speed; especially around the schools.

Hydrant flushing began today and will continue through September 28, 2018 or until completed.

The Federal Emergency Management Agency, in coordination with the Federal Communications Commission (FCC), will conduct a nationwide test of the Emergency Alert System (EAS) and Wireless Emergency Alert (WEA) on October 3, 2018. The test will assess the operational readiness of the infrastructure for distribution of a national message and determine whether technological improvements are needed.

Motion by Fitzsimmons, supported by Baldyga, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:35 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

---

Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the September 17, 2018 City Council Meeting**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas

**Presentation** - Mayor Barnes presented a proclamation proclaiming September 17-23, 2018 as Constitution Week in the City of Portland.

**Approval of Resolution 18-70** approving the Board of Light & Power's recommendation to purchase solar energy through the Michigan Public Power Agency.

All in favor. Adopted.

**Approval of Resolution 18-71** approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a Haunted House at The Red Mill.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:35 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AT&T	00686	PHONE SERVICE - GENERAL	261.77
AT&T	00686	PHONE LINE HYDRO DAM - ELECTRIC	75.79
AT&T	00686	PHONE SERVICE - WATER, MOTOR POOL	303.21
AT&T	00686	PHONE SERVICE - ELECTRIC	227.35
AT&T	00686	PHONE SERVICE - GENERAL	151.61
AT&T	00686	PHONE SVC - WASTE WATER	123.22
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	21.89
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	182.31
BEACON ATHLETICS	01242	STRIKE ZONE MAT ADULT SOFTBALL- REC	45.00
BERTMAN TOOLS LLC	02430	GREEN NITRILE GLOVES - WATER	21.30
CAPITAL CITY INT'L TRUCKS	00068	STARTER - MTR POOL	336.26
CULLIGAN	02130	WATER - CEM, PARKS	7.00
CULLIGAN	02130	WATER - GENERAL	7.00
DONALD PLINE	MISC	REIMB OF OVERPAYMENT - AMBULANCE	285.69
ELHORN ENGINEERING	00139	EL-CHLOR 5/GAL CARBOY - WATER	506.00
ERSCO CONSTRUCTION SUPPLY	00851	BASKETBALL HOOP INSTALLATION SUPPLIES - PARKS	226.80
FAMILY FARM & HOME	01972	COUPLER PIN CLASP W/ CHAIN - ELECTRIC	7.98
GRANGER CONTAINER SERVICE	00175	REFUSE - CEM, PARKS, MP	748.52
GRANGER CONTAINER SERVICE	00175	REFUSE - WW	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE - ELECTRIC	152.58
JON M. HYLAND	00196	CONFERENCE REIMB - ELECTRIC	672.88
INDEPENDENT BANK	00197	BOND & REDEMPTION - ELECTRIC	9,075.00
INTERSTATE BILLING SVC	00202	REPAIR TO BACKHOE - MTR POOL	3,191.49
IONIA SWEEPER SHOP	MISC	REPAIR SWEEPER AT STATION - AMBULANCE	40.00
IONIA OCCUPATIONAL HEALTH SERVICES	02275	HEP A VACCINE - AMB	75.00
FLEIS & VANDENBRINK	00153	GENERAL CONSULTATION - GENERAL	474.25
FLEIS & VANDENBRINK	00153	GRAND RIVER AVE SMALL URBAN - MAJ STS	19,957.98
FLEIS & VANDENBRINK	00153	WELLHEAD PROTECTION PROGRAM - WELLHEAD	300.00
FLEIS & VANDENBRINK	00153	GRAND RIVER BRIDGE IMPROVEMENTS - MAJ STS	2,759.89

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FLEIS & VANDENBRINK	00153	BRIDGE INSPECTION - MAJ STS	3,100.00
FLEIS & VANDENBRINK	00153	DPW FACILITY IMPROVEMENTS - GENERAL	1,660.65
FLEIS & VANDENBRINK	00153	SPARROW SITE IMPROVEMENTS - LOC STS RES 17-85	17,711.23
FLEIS & VANDENBRINK	00153	JAMES STREET DESIGN - LOC STS, WW, WTR	747.89
FREDRICKSON SUPPLY LLC	02104	PARTS FOR VACCON TRUCK - MTR POOL	171.80
KENDALL ELECTRIC	00225	ELBOWS, PVC ADAPTORS - ELECTRIC	137.94
KENDALL ELECTRIC	00225	COUPLIING - ELECTRIC	306.60
KENDALL ELECTRIC	00225	ELBOW & COUPLING - ELECTRIC	784.99
KEUSCH SUPER SERVICE	00228	TIRE REPAIR - POLICE	25.00
KEUSCH SUPER SERVICE	00228	SERVICE VEHICLES - ELECTRIC	183.03
KEUSCH SUPER SERVICE	00228	SERVICE VEHICLES - ELECTRIC	74.65
KEUSCH SUPER SERVICE	00228	SERVICE TO VEHICLES - ELECTRIC	74.65
KS STATEBANK	02429	HEART MONITOR PAYMENT - AMBULANCE	19,720.54
JIM LAKIN	01373	CONFERENCE REIMB - ELECTRIC	630.26
LANSING SANITARY SUPPLY	02485	PAPER TOWEL - CEMETERY	114.09
LITE'S PLUS	00243	ST LIGHT BULBS - COMM PROMO	481.98
MCKEARNEY ASPHALT & SEALING INC.	02541	PAVE PARKING LOT AT DPW - GENERAL APRVD CONSE	40,290.00
MENARDS	00260	SUPPLIES - MTR POOL	98.92
MENARDS	00260	SUPPLIES - MTR POOL	69.96
MHR BILLING	01780	AUGUST EMS BILLING - AMBULANCE	1,440.00
MICHAEL R. KLUCK & ASSOCIATES	02405	LEGAL SERVICES - WASTE WTR	471.50
MICHIGAN COMPANY, INC.	00273	BATHROOM HANDSOAP - PARKS	50.82
MOYER CONSTRUCTION	00316	CONCRETE WORK DPW PROJECT -GENERAL	4,212.00
MUNICIPAL SUPPLY CO.	00324	SAFETY GLASSES - WATER	10.00
MUNICIPAL SUPPLY CO.	00324	HORNET SPRAY - CEM, PARKS	72.00
MUNICIPAL SUPPLY CO.	00324	SUPPLIES - WASTE WTR	39.60
NORTH CENTRAL LABORATORIES	00959	OPERATING SUPPLIES - WASTE WTR	208.77
PETERSEN OIL & PROPRANE	02534	PROPANE - MTR POOL	98.90
PHP	MISC	REIMBURSEMENT FOR OVERPAYMENT - AMBULANCE	377.63

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
PLEUNE SERVICE COMPANY INC.	00741	QUARTERLY BILLING - ELECTRIC	285.00
PLEUNE SERVICE COMPANY INC.	00741	BOILER CLEANING - WASTE WTR	763.00
PORTLAND TOWNSHIP TREASURER	00371	ANNEXATION AGREEMENT - COMM PROMO	5,084.64
RESCO	00392	COUPLER - ELECTRIC	1,037.36
RIVERSIDE INTEGRATED SYSTEMS	01441	REPAIR PULL STATION - ELECTRIC	339.00
ANTHONY SMITH	02449	REIMB EXPENSES - WASTE WATER	395.54
STATE OF MICHIGAN	00428	QUALITY ASSURANCE ASSMNT - AMB	550.80
STEVE'S METER SERVICE	00442	ELECTRIC METERS - ELECTRIC	1,500.00
SUPERIOR ASPHALT INC	02348	ASPHALT - LOC STS, WATER	159.64
SUPPLYGEEKS	02052	COPY PAPER - GENERAL	339.90
STAR THOMAS	01654	CELL PHONE REIMB - POLICE	40.00
TRUCK & TRAILER	00461	REPAIR TO SMALL FUJMP TRUCK - MTR POOL	1,144.00
UIS SCADA	00462	SERVICES AND BATTERY - WATER	723.30
USA BLUEBOOK	01850	CHLORINE POCKET COLORIMETER - WATER	489.36
CAROLE SCHRAUBEN	MISC	MPPA PRODUCT REBATE - ELECTRIC	150.00
MANDY SPERRY	MISC	REFUND OVERPAYMENT - REC	190.00
SHANE COOK	02511	OFFICIALS - REC	16.00
LEAH COOK	02506	OFFICIALS - REC	16.00
NATHAN LEHNERT	02496	OFFICIALS - REC	80.00
OWEN RUSSELL	02249	OFFICIALS - REC	64.00
KATELYN RUSSELL	02457	OFFICIALS - REC	56.00
ALYSSA PUNG	02160	OFFICIALS - REC	44.00
BRANDON SCHEURER	02394	OFFICIALS - REC	75.00
NATHANIEL LEAHY	02424	OFFICIALS - REC	30.00
GRAHAM WOHLSCHEID	02423	OFFICIALS - REC	30.00
NATHAN LEHNERT	02496	OFFICIALS - REC	90.00
NICK SALAS	02512	OFFICIALS - REC	15.00
ED FILTER	00540	OFFICIALS - REC	120.00
ETHAN HOPPES	02540	OFFICIALS - REC	120.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
ADAM GOODWIN	02542	OFFICIALS - REC	24.00
BRIAN RUSSELL	00593	OFFICIALS - REC	480.00
CITY OF PORTLAND - PETTY CASH	00701	POSTAGE AND MILEAGE REIMB - GEN, ECON DEV, ASS	102.77
CLARK HILL PLC	01422	LEGAL SERVICES - GENERAL	594.00
JOHN DEERE FINANCIAL	01818	PARTS & SUPPLIES - CEM, PARKS, MTR POOL	843.04
FOSTER BLUE WATER OIL, LLC	02301	MOTOR FUEL - CEM, PARKS	575.60
FOSTER BLUE WATER OIL, LLC	02301	DIESEL - CEM, PARKS	318.70
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC	354.00
CONSUMERS ENERGY	00095	GAS SERVICE - WASTE WTR	15.63
CONSUMERS ENERGY	00095	GAS SERVICE -PARKS	15.06
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	14.46
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	14.46
CONSUMERS ENERGY	00095	GAS SERVICE - WTR	16.77
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	141.08
CONSUMERS ENERGY	00095	GAS SERVICE - WW	247.90
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	205.00
USA BLUEBOOK	01850	THERMOMETER - WASTE WTR	46.88
USA BLUEBOOK	01850	GRAPE LIFT STATION DEGREASER - WASTEWATER	234.95
MUNICIPAL SUPPLY CO.	00324	HOSE, FLANGE KIT - WATER	952.51
S&K TROPHIES AND PLAQUES	00401	TROOPHIES FOR ADULT SOFTBALL - REC	64.00
CULLIGAN	02130	WATER- CEM, PARKS	13.00
CONSUMERS CONCRETE CORPORATION	00094	CONCRETE BRUSH ST. BASKETBALL - PARKS	398.00
SLICK SHIRTS SCREEN PRINTING	02003	FLAG FOOTBALL SHIRTS - REC	23.74
SLICK SHIRTS SCREEN PRINTING	02003	FALL SOCCER SHIRTS - REC	833.50
HYDRO DYNAMICS	02203	SUPPLIES - WW	124.54
PETERSEN OIL & PROPRANE	02534	DIESEL FUEL - MTR POOL	603.89
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	720.00
PAMA	01370	CITY'S PORTION OF CPA BILL - COMM PROMO	120.00
Total:			\$155,800.77

**BI-WEEKLY  
WAGE REPORT  
September 24, 2018**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	10,017.00	66,841.00	2,303.22	16,702.13	12,320.22	83,543.13
ASSESSOR	1,036.97	7,079.12	79.33	541.56	1,116.30	7,620.68
CEMETERY	3,930.94	28,295.37	376.39	6,200.86	4,307.33	34,496.23
POLICE	14,268.09	111,344.92	3,128.33	26,413.27	17,396.42	137,758.19
CODE ENFORCEMENT	640.67	4,620.26	89.94	934.90	730.61	5,555.16
PARKS	3,728.17	22,215.36	370.70	2,808.97	4,098.87	25,024.33
INCOME TAX	2,073.02	14,668.83	585.88	4,872.47	2,658.90	19,541.30
MAJOR STREETS	3,559.04	26,763.31	991.84	11,825.39	4,550.88	38,588.70
LOCAL STREETS	2,044.97	18,584.99	549.62	6,595.03	2,594.59	25,180.02
RECREATION	2,232.57	15,667.16	311.30	2,870.67	2,543.87	18,537.83
AMBULANCE	10,758.04	77,571.10	1,985.82	14,655.35	12,743.86	92,226.45
DDA	2,220.47	16,372.63	318.61	2,861.78	2,539.08	19,234.41
ELECTRIC	15,662.82	106,870.35	2,404.86	24,997.72	18,067.68	131,868.07
WASTEWATER	9,098.23	65,167.06	1,145.79	14,739.96	10,244.02	79,907.02
WATER	4,892.25	34,525.73	1,267.46	11,245.45	6,159.71	45,771.18
MOTOR POOL	2,091.46	14,592.52	529.40	5,989.93	2,620.86	20,582.45
<b>TOTALS:</b>	<b>88,254.71</b>	<b>631,179.71</b>	<b>16,438.49</b>	<b>154,255.44</b>	<b>104,693.20</b>	<b>785,435.15</b>

**BI-WEEKLY CASH BALANCE ANALYSIS  
AS OF 9/27/18  
MEETING DATE 10/1/18**

Fund	Description	Beginning Balance 9/13/18	Total Cash in	Total Cash out	Cash Balance 9/27/18	Time Certificates	Ending Balance 9/27/18
101	GENERAL FUND	2,034,109.49	430,735.59	(143,866.89)	2,320,978.19	235,000.00	2,555,978.19
105	INCOME TAX FUND	100,092.31	2,658.90	(17,611.80)	85,139.41	10,000.00	95,139.41
150	CEMETERY PERPETUAL CARE FUND	50,547.51	-	-	50,547.51		50,547.51
202	MAJOR STREETS FUND	275,916.41	14,398.77	(24,088.00)	266,227.18		266,227.18
203	LOCAL STREETS FUND	109,476.40	26,712.97	(119,433.40)	16,755.97		16,755.97
208	RECREATION FUND	6,349.26	6,421.33	(7,110.52)	5,660.07		5,660.07
210	AMBULANCE FUND	139,023.50	18,483.81	(33,254.37)	124,252.94		124,252.94
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	190,956.40	239,025.55	(47,841.03)	382,140.92		382,140.92
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	(620.80)	-	-	(620.80)		(620.80)
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	500,258.99	-	-	500,258.99		500,258.99
520	REFUSE SERVICE FUND	25,936.42	9,161.93	(25,094.62)	10,003.73		10,003.73
582	ELECTRIC FUND	774,111.04	363,855.51	(238,364.37)	899,602.18	530,000.00	1,429,602.18
590	WASTEWATER FUND	(126,081.75)	73,246.66	(92,178.74)	(145,013.83)		(145,013.83)
591	WATER FUND	70,851.55	57,057.10	(104,577.76)	23,330.89	420,000.00	443,330.89
661	MOTOR POOL FUND	1,848.86	26,581.28	(17,432.81)	10,997.33		10,997.33
703	CURRENT TAX FUND	1,202,459.81	925,287.20	(1,249,520.38)	878,226.63		878,226.63
	<b>TOTAL - ALL FUNDS</b>	<b>5,358,597.65</b>	<b>2,193,626.60</b>	<b>(2,120,374.69)</b>	<b>5,431,849.56</b>	<b>1,195,000.00</b>	<b>6,626,849.56</b>
						ELECTRIC-RESTRICTED CASH	400,000.00
						ELECTRIC - MPPA MUNICIPAL TRUST	150,915.28
						CUSTOMER DEPOSIT CD	170,000.00
						PERPETUAL CARE CD	130,000.00
						INCOME TAX SAVINGS	924,050.44
						ELECTRIC-PRIN & INT ESCROW	140,197.86
						WASTEWATER DEBT ESCROW	267,171.71
						WASTEWATER REPAIR ESCROW	29,265.92
						DDA-PRIN & INT ESCROW	501.77
							<b>8,838,952.54</b>

\*Customer Deposit Breakdown  
 Electric 128,000.00  
 Wastewater 21,000.00  
 Water 21,000.00  
170,000.00

CUSTOMER DEPOSIT CD 170,000.00 \*  
 PERPETUAL CARE CD 130,000.00  
 INCOME TAX SAVINGS 924,050.44  
 ELECTRIC-PRIN & INT ESCROW 140,197.86  
 WASTEWATER DEBT ESCROW 267,171.71  
 WASTEWATER REPAIR ESCROW 29,265.92  
 DDA-PRIN & INT ESCROW 501.77



# PURCHASE ORDER

## City of Portland

P.O. **3723**

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR Asphalt Restoration Inc  
7968 W. G Ave  
Kalamazoo MI 49009

DATE: 9-28-18

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Cracks Sealing ICRC pricing \$1,149/lb	202-463-804		\$20,000
DEPARTMENT HEAD (UP TO \$500) <u>KB</u>		TOTAL	

KK  
Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

## Nikki Miller

---

**From:** noreply@civicplus.com  
**Sent:** Wednesday, September 26, 2018 4:24 PM  
**To:** Nikki Miller  
**Subject:** Online Form Submittal: Board & Commission Application

### Board & Commission Application

Name	Robert Joseph Baldyga
Date	9/26/2018
Address	1021 James St Portland, MI 48875
Phone	647-7930
Email	rbaldyga@hotmail.com
Employer	RJB Consulting, LLC
Employer Phone	<i>Field not completed.</i>
How long have you lived in the City of Portland?	30 years
Please mark your choice(s).	Light and Power Board
If more than one please list them in order.	<i>Field not completed.</i>
Please tell us your qualifications.	Trained systems theorist & practitioner
Are you a high school graduate?	Yes
Are you a college graduate?	Yes
List name of the college or university you attended and the level of degree earned.	Northwood University, Midland Masters Business Administration
List your professional and work experience.	30+ years designing, implementing & supporting large-scale computer systems
List your community activities, interests and service.	Portland City Council ex-Portland Public Schools Board of Education

References (optional) James Barnes, mayor

---

File Attachment *Field not completed.*

---

Email not displaying correctly? [View it in your browser.](#)

**Minutes of the Planning Commission  
Of the City of Portland**  
Held on Wednesday, August 8, 2018 at 7:00 P.M.  
In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Fitzsimmons, Williamson, Kmetz, Hinds, Culp

Absent: Roeser

Staff: City Manager Gorman; City Clerk Miller

Guests: Paul LeBlanc, AICP of PLB Planning Group, LLC

City Clerk Miller called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Motion by Kmetz, supported by Williamson, to excuse absence of Member Roeser.  
All in favor. Approved.

City Clerk Miller opened the floor for nominations for Chair.

Motion by Fitzsimmons, supported by Culp, to nominate Grapentien as Chair.

There were no other nominations.

City Clerk Miller held the vote for Grapentien as Chair.  
All in favor. Member Grapentien was named Chair.

Chair Grapentien opened the floor for nominations for Vice Chair.

Motion by Kmetz, supported by Williamson, to nominate Fitzsimmons as Vice Chair.

There were no other nominations.

City Clerk Miller held the vote for Member Fitzsimmons as Vice Chair.  
All in favor. Member Fitzsimmons was named Vice Chair.

Chair Grapentien opened the floor for nominations as Secretary.

Motion by Kmetz, supported by Fitzsimmons, to nominate Williamson as Secretary.

There were no other nominations.

City Clerk Miller held the vote for Member Williamson as Secretary.  
All in favor. Member Williamson was named Secretary.

There was no public comment.

Planning Commission Minutes  
August 8, 2018

Motion by Kmetz, supported by Fitzsimmons, to approve the Agenda as presented.  
All in favor. Approved.

Motion by Fitzsimmons, supported by Williamson, to approve the minutes of the July 11, 2018 regular meeting as presented.  
All in favor. Approved.

Chair Grapentien opened the Public Hearing at 7:05 P.M.

City Manager Gorman explained that the proposed amendment to provide for Adult Foster Care Congregate facilities is related to the Portland Assisted Living & Memory Center's interest in expanding. The current ordinance definition limits their facility to 20 beds which mirrors state law. The proposed definition would allow them and anyone else in this situation to offer more than 20 beds.

There was no public present for comment.

Chair Grapentien closed the Public Hearing at 7:06 P.M.

Under New Business, the Planning Commission considered the proposed zoning changes to allow Adult Foster Care Congregate Facilities in the R-2 and R-3 districts.

Mr. LeBlanc introduced himself and provided his background and qualifications. He further provided information and the rationale regarding the proposed zoning changes.

There was discussion.

Chair Grapentien inquired if approving the proposed amendments qualifies as spot zoning.

Mr. LeBlanc stated that the property is already zoned appropriately, only the use is being added.

There was further discussion.

Motion by Kmetz, supported by Fitzsimmons, to accept the proposed amendment to the Zoning Ordinance concerning the congregate facilities.  
All in favor. Approved.

City Manager Gorman stated that he and Mr. LeBlanc met with representatives of Mayberry Homes yesterday. It was determined that as Phase I of the Rindlehaven Development did not follow all of the requirements, Phase II of the development can not be amended without correcting and updating all of the documents.

Mr. LeBlanc further provided information on the steps that need to be followed to amend the PUD for Mayberry Homes. Mayberry Homes is going to come back to the City with their

Planning Commission Minutes  
August 8, 2018

proposed changes. Going any further with the development of the rest of the property will require Mayberry Homes to address their plans for the use of the rest of the property.

There was discussion.

City Manager Gorman stated that the update of the Zoning Ordinance will include a systematic audit. Mr. LeBlanc will review the Zoning Ordinance and provide an audit for the Planning Commission members to review. This process will be yearlong.

There was discussion of area of the Zoning Ordinance that need to be addressed.

Under Planning Commission Member Comments, City Manager Gorman provided community/development updates.

Motion by Williamson, supported by Fitzsimmons, to adjourn the meeting at 8:08 P.M.  
All in favor. Approved.

Respectfully submitted,

---

Jason Williamson, Secretary

**Minutes of the Downtown Development Authority  
City of Portland**

Held on Thursday, August 16, 2018  
In Council Chambers at City Hall

Members Present: Barnes, Gorman, Grimminck, Madarang, Antaya, VanSlambrouck, Pung

Members Absent: Briggs

Staff: DDA/Main Street Director Conner Wellman, City Clerk Miller

Guests: None

Chair Grimminck called the meeting to order at 3:32 P.M.

There was no public comment.

Motion by Madarang, supported by Pung, to approve the agenda as presented.

All in favor. Adopted.

Motion by VanSlambrouck, supported by Madarang, to approve the minutes of the July 19, 2018 with minor changes as suggested by Mayor Barnes.

All in favor. Adopted.

Motion by Madarang, supported by Gorman, to approve the Treasurer's Report as presented.

All in favor. Adopted.

Under Team Reports, Mayor Barnes reported for the Organization & Finance team and stated that Beerfest was held on Saturday, August 11<sup>th</sup> and was another successful event. Planning for the 2019 sesquicentennial celebration continues.

Chair Grimminck reported that the Business Enhancement Team has continued work on the business database and has been working with Director Conner Wellman on training the new VISTA volunteer.

Member VanSlambrouck stated that the Promotions & Marketing Team has been working on the google calendar.

Under the Design Team Report, Member Madarang stated that painting of the light posts is still underway. The historic sign application has officially been submitted and processed.

City Manager Gorman noted that many comments have been received regarding the gold trim being repainted on to the light posts. The light posts that are not in the DDA, the gold trim is being repainted.

City Manager Gorman also noted that a manifest has been developed regarding trash receptacles located in the downtown. A location for a shared location for trash still needs to be identified.

Under Old Business, Director Conner Wellman noted that the Portland Prime Community Gift Certificate program is moving forward.

The Michigan Main Street Progress Visit will be held Thursday, August 30, 2018. A survey has been distributed to DDA members which needs to be completed by August 20, 2018.

Director Conner Wellman listed project ideas that might be eligible for CDBG funding.

Under New Business, the Election of Officers was held.

Motion by Antaya, supported by Gorman, to reelect the same as officers that have been serving. All in favor. Adopted.

Director Conner Wellman noted that the Red Mill Community Day will be held Saturday, August 25, 2018. Volunteers are needed to assist with Portland Downtown Promotion. Six volunteers are needed to each serve two hours.

Under the Director Report, Director Conner Wellman reported that Beerfest was another successful event with a 42% increase in attendance.

Director Conner Wellman stated that the VISTA candidate, Dana Hengesbach, is doing some orientation and will officially start the position on August 27, 2018.

Director Conner Wellman provided business updates.

Under Board Member Comments, City Manager Gorman noted that Mayor Exchange with the Village of Middleville was held yesterday when they visited Portland.

City Manager Gorman further noted that Consumers Energy will be in Portland beginning Friday, August 17<sup>th</sup> through the weekend to repair gas lines on Kent St.

He also noted that the City is conducting a feasibility study to explore the potential to bring broadband to City residents.

Motion by VanSlambrouck, supported by Antaya, to adjourn the meeting at 4:08 P.M. All in favor. Adopted

Respectfully submitted,

---

Margery Briggs, Secretary



Date: September 20, 2018

**REPORT OF FUNDS IN DDA AS OF: September 13, 2018**

**PRINCIPAL & INTEREST ACCOUNT**

PREVIOUS BALANCE:	<u>8/6/2018</u>	<u>\$ 501.77</u>
<b>NEW BALANCE:</b>	<b><u>9/13/2018</u></b>	<b><u>\$ 501.77</u></b>

**REGULAR ACCOUNT**

PREVIOUS BALANCE:	<u>8/6/2018</u>	\$ 176,736.83
INTEREST EARNED:		\$ -
DEPOSITS:		
Beerfest Ticket Sales		\$ 19,499.90
Beerfest Sponsorships		\$ 1,045.00
Beerfest Deposits		\$ 899.00
Void Check 1835 - Kaitlyn Kwiecinski for Research Collection and Data Entry		\$ 500.00
Void Check 1859 - Bill's Party Store		\$ 899.40

CHECKS WRITTEN:

Ck No.	Payee:	<u>AMOUNTS</u>
1881	BARBARA BETZING	\$ 58.25
1882	IONIA COUNTY SHERIFF'S POSSE	\$ 150.00
1883	KAITLYN KWIECINSKI - Research Collection Data Entry	\$ 350.00
1884	LEAR'S SUPERMARKET, INC.	\$ 899.40
1885	CITY OF PORTLAND - Cake for Main Street Celebration, Credit Card Charges, Fall Cleanup and Weeding, Dana's Cell Phone, Monitor and Keyboard for Dana, Phone Services, Postage, On the Street - August & September	\$ 1,290.31
1887	GREG COOK BUILDERS - Painting of Light Posts	\$ 40,532.20
1888	KENDALL ELECTRIC - Wire for Waters Street Lights	\$ 613.36
1889	PRINTING ESSENTIALS - Vista Business Cards	\$ 42.00
1890	S&K PRINTING - 6 Mil PVC - Various Sizes	\$ 245.00
1891	TINA CONNER WELLMAN - Cell Phone Reimbursement - August	<u>\$ 40.00</u>
	<b>TOTAL CHECKS</b>	<b>\$ (44,220.52)</b>

TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 8/13/18 - 8/27/18 \$ (6,396.96)

TOTAL EXPENSES: \$ (50,617.48)

**NEW BALANCE:** 9/13/2018 **\$ 148,962.65**

"The City of Portland is an equal opportunity provider and employer."

**CITY OF PORTLAND**

**REPORT DATE**  
**PERIOD COVERED**

September 1, 2018  
August 1-31, 2018

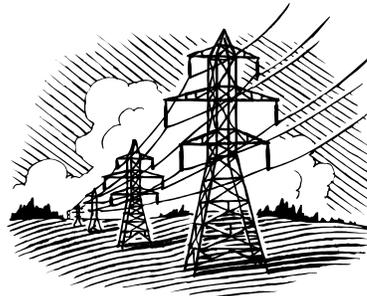
<b>HYDRO GENERATION</b>	100,756		
<b>DIESEL PRODUCTION</b>	0		
<b>Kwh Purchased</b>	3,803,048	<b>Amount Paid</b>	\$ 211,995.52
<b>Total Kwh Purchased</b>	<b>3,903,804</b>	<b>Total Dollars Paid</b>	<b>\$ 211,995.52</b>

---

<b>Kwh Billed</b>		<b>Dollars Billed</b>	
Residential	1,869,861	PCA Billed	\$ 31,673.84
Commercial	834,830	Residential	\$ 192,581.37
Large General	861,880	Residential EO Charge	\$ 3,350.26
City St. Lites Metered	22,907	Geothermal Discount	\$ (5.19)
St. Lites Unmetered		Commercial	\$ 87,502.73
Rental Lights		Commercial/LG EO Charge	\$ 2,461.22
Demand	2,525	Large General	\$ 59,409.52
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 1,974.65
		St. Lights Unmetered	\$ 1,543.05
<b>Total Kwh Billed</b>	<b>3,592,003</b>	Rental Lights	\$ 253.24
		Demand	\$ 14,834.30
Arrears after billing	\$ 10,536.92	Tax	\$ 15,161.18
Penalties Added	\$ 2,479.73		
Arrears end of month	\$ 42,276.94	<b>Total Dollars Billed</b>	<b>\$ 410,758.57</b>
Fuel Cost Billed	\$ 49,848.30		
Amount Collected	\$ 421,602.80	Power Cost Adj.	.00887
Total Adjustments	\$ 2,682.20		

Residential Customers	2,233
Commercial Customers	333
Large General	14
<b>Total Customers</b>	<b>2,580</b>

09/05/18



**CITY OF PORTLAND  
September-18**

**WATER DEPARTMENT REPORT**

<b>MONTH</b>	Aug-18	<b>PERIOD COVERED</b>	Aug 1-31, 2018
Customers Billed		Penalties Added	\$ 463.88
City	1,871	Dollars Collected	\$ 61,865.28
Rural	24	Arrears at end of Month	\$ 5,196.58
Total Customers	1,895	Adjustments	\$ 319.31
		Gallons Pumped	13,946,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
<b>Gallons Billed</b>		<b>Dollars Billed</b>	
City	11,967,380		\$ 59,289.94
Rural	194,552		\$ 1,866.73
Total	<u>12,161,932</u>		<u>\$ 61,156.67</u>

**SEWER DEPARTMENT REPORT**

Customers Billed	1,814	Dollars Billed	\$75,406.61
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 75,406.61

Penalties Added	\$ 587.89
Dollars Collected	\$ 75,707.22
Arrears at end of Month	\$ 8,450.61
Adjustments	\$ 716.74
Gallons Treated per Million	10.40







# MEMO



208 N Capitol Avenue, First Floor  
Lansing, MI 48933-1354

T 800.653.2483  
F 517.372.7476  
mml.org

To	<u>MML Board of Trustees</u>	from	<u>State &amp; Federal Affairs Department</u>
Cc	<u></u>	date	<u>September 17, 2018</u>
Pages	<u>3</u>	subject	<u>Proposal 18-1 Recreational Marijuana, updated info</u>

PA 281 of 2016 - Medical Marihuana Facilities Licensing Act (MMFLA)  
comparison with the proposed Michigan Regulation and Taxation of Marihuana  
Act (MRTMA ballot proposal)

#### Votes required for future amendments:

- MMFLA requires a simple majority of vote of the Legislature (56 House votes and 20 Senate votes).
- Proposed MRTMA will require a 3/4 vote of the Legislature (83 House votes and 29 Senate votes).

#### Local Control:

- MMFLA requires municipality to OPT IN.
- Proposed MRTMA requires a municipality to OPT OUT. Municipal decision to limit the number of marihuana establishments or opt out is subject to override by the voters of that municipality through initiative petition.
- MMFLA, a state operating license may not be issued to an applicant unless the municipality in which the proposed facility will be located in has adopted an ordinance authorizing that type of license.
  - If municipality does nothing, no marihuana facilities can be licensed/operate in that municipality.
  - If municipality adopts ordinance (opts in), then it may:
    - Authorize any specific or all license types
    - Limit the number of each license type
- Proposed MRTMA, a state operating license shall be issued to operate in every municipality unless a municipality enacts an ordinance to opt out.
  - Municipality can either completely prohibit all license types, or it allows all and can limit the total number of each license

type. It may not pick and choose what license types it authorizes.

- o If the municipal limit on licenses prevents the State from issuing a license to all qualifying applicants, the municipality, not the State, is required to select from the competing applicants using a competitive process intended to identify those who are best suited to operate in compliance with the Act.
- Nothing under the MMFLA nor the proposed MRTMA has direct affect on the Michigan Medical Marihuana Act (patient caregiver model).
- Proposed MRTMA broadens the prohibition on the separation of plant resin by butane extraction on residential premises under the MMMA to include methods using a substance with a flash point below 100 degrees Farenheit within the curtilage of a residence.
- Proposed MRMTA substantially increases the amount of marihuana that may be lawfully possessed from 2.5 ounces and 12 plants by a qualifying patient to 2.5 ounces on one's person, 10 ounces secured in one's residence, and no more than 12 plants at a time.

#### License Types:

- MMFLA has five license types:
  1. Grower
    - Class A - 500 plant limit
    - Class B - 1,000 plant limit
    - Class C - 1,500 plant limit
  2. Processor
  3. Secure transporter
  4. Provisioning center
  5. Safety compliance facility
- Proposed MRTMA has six license types:
  1. Grower (plant limits are different than MMFLA)
    - Class A -100 plant limit
    - Class B - 500 plant limit
    - Class C - 2,000 plant limit
  2. Processor
  3. Secure transporter
    - Provides for license, but nowhere in the language is there a requirement that marihuana must only be transported by a secure transporter.
  4. Retailer
    - MMFLA license is a provisioning center not retailer.
  5. Safety compliance facility
  6. Microbusiness
    - Person licensed to cultivate not more than 150 plants; process and package; and sell or otherwise transfer

marihuana to individuals who are 21 years of age or older or to a safety compliance facility, but not to other marihuana establishments.

- MMFLA does not have this license type.
- MMFLA prohibits caregiver from grower, processor or secure transporter license types.
- Proposed MRTMA does not prohibit caregiver from holding any of the six license types.
- A person may be licensed under both the MMFLA as well as the proposed MRTMA.

Unreasonably Impracticable:

- MMFLA does not reference.
- Proposed MRTMA prohibits any administrative rule or municipal ordinance that subjects the licensee to unreasonable risk or requires such a high investment of money, time, or any other resource or asset that a reasonably prudent businessperson would not operate the marihuana establishment.
  - Any rule or ordinance could be legally challenged if a person considers it to require too much time, money, etc.
  - While a municipality may regulate the time, place and manner of operation of marihuana establishments, State must approve and issue a license to a proposed marihuana establishment that is not within an area exclusively zoned for residential use and is not within 1000 feet of a preexisting K-12 public or private school. A municipality may reduce this distance by ordinance

Additional information:

- Definitions are not consistent between the MMFLA and the proposed MRTMA.
- Application process is not consistent between the MMFLA and the proposed MRTMA.
  - If the State does not begin accepting/processing MRTMA applications within one year of the effective date of the Act, applicants can submit an application to a municipality. Municipality shall issue a municipal license to applicant within 90 days. Municipal license has same force and effect as state license, but the municipal license holder is not subject to regulation or enforcement by the department during the municipal license term.
- If proposed MRTMA passes, the MMFLA requirement that a 3% tax is imposed on each provisioning center's gross retail receipts is no longer applicable. However a 10% tax will be imposed on marihuana retailers on sales price of marihuana sold or otherwise transferred to anyone other than a marihuana establishment.

- The percent of the municipal portion of the excise tax collected is reduced from 25% under the MMFLA to 15% under the MRTMA and is paid only after the State is compensated for its implementation, administration and enforcement of the Act; and until 2022 or for at least two years, \$20 million annually is provided to FDA-approved clinical trials researching the efficacy of marijuana in treating U.S. armed services veterans for medical conditions and suicide prevention.

**Proposal 18-1**

**A proposed initiated law to authorize and legalize possession, use and cultivation of marijuana products by individuals who are at least 21 years of age and older, and commercial sales of marijuana through state-licensed retailers**

This proposal would:

- Allow individuals 21 and older to purchase, possess and use marijuana and marijuana-infused edibles, and grow up to 12 marijuana plants for personal consumption.
- Impose a 10-ounce limit for marijuana kept at residences and require amounts over 2.5 ounces be secured in locked containers.
- Create a state licensing system for marijuana businesses and allow municipalities to ban or restrict them.
- Permit retail sales of marijuana and edibles subject to a 10% tax, dedicated to implementation costs, clinical trials, schools, roads, and municipalities where marijuana businesses are located.
- Change several current violations from crimes to civil infractions.

Should this proposal be adopted?

YES

NO

WORD COUNT: 100





# FAQ

## Michigan PFAS Statewide Sampling Initiative Frequently Asked Questions (FAQ)

### Contents

1. What are PFAS? .....	1
2. What is the health advisory level? .....	2
3. What are the health effects of PFAS exposure? .....	2
4. Why are public water supplies being sampled? .....	2
5. Who is conducting the sample collection? .....	2
6. When will I receive my sample results? .....	2
7. What will happen after I receive my sample results? .....	3
8. Where can I get more information about PFAS? .....	3
9. Who can I contact for more information about this sampling event? .....	3

---

### 1. What are PFAS?

Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) (sometimes known as perfluorinated chemicals or PFCs) are a class of organic chemicals that are fire resistant and repel stains, oil, grease, and water. PFAS have been manufactured since the 1950s and have been used in numerous industrial processes and consumer products, such as fire-fighting foams, stain repellants, nonstick cookware, waterproof clothing, and fast food wrappers. PFAS are persistent and bioaccumulate in the environment which intensifies their potential public health threat. PFAS are found in the environment worldwide. Two of these compounds, perfluorooctanoic acid (PFOA) and perfluorooctanoic acid (PFOS), were widely used in fire-fighting foams, paints, polishes, and lubricants.

The manufacturers of PFOA and PFOS agreed to phase out the production of these compounds around a decade ago, but they are still used in the field. New PFAS have since been developed to replace the ones no longer being manufactured; however, the environmental and health impacts have not been studied.

## 2. What is the health advisory level?

Currently, there is no regulatory drinking water standard for any of the PFAS chemicals. However, in May 2016, the U.S. Environmental Protection Agency (US EPA) established a non-regulatory Lifetime Health Advisory (LHA) for PFOA and PFOS of 70 parts per trillion (ppt) combined, or individually if only one of them is present. The US EPA recommends that this LHA applies to both short-term (i.e., weeks to months) scenarios during pregnancy and lactation, as well as lifetime-exposure scenarios. The Michigan Department of Health and Human Services (MDHHS), as well as the Michigan Department of Environmental Quality (MDEQ), have used this LHA of 70 ppt to inform decisions on actions that should be taken or are recommended to reduce exposure and prevent increased risk to public health from these PFAS contaminants. The US EPA has not yet set health advisory levels for other PFAS.

## 3. What are the health effects of PFAS exposure?

According to the Agency for Toxic Substances and Disease Registry (ASTDR), some studies in humans have shown that certain PFAS may: affect growth, learning, and behavior of infants and older children; lower a woman's chance of getting pregnant; interfere with the body's natural hormones; increase cholesterol levels; affect the immune system; and increase the risk of certain cancers.

## 4. Why are public water supplies being sampled?

The MDEQ is carrying out this project as a proactive measure to identify where PFAS compounds occur and determine actions necessary to protect public health. All Community Water Supplies (CWS) with their own source of water will be sampled during this effort. In addition, the 461 schools in Michigan that use their own wells will be sampled. These schools are classified as Non-Transient Non-Community Water Supplies (NTNCWS). This effort will be prioritized based on factors such as population served, potential vulnerability to contamination, and sampling logistics.

## 5. Who is conducting the sample collection?

The MDEQ's contractor, AECOM (an environmental consulting firm) will be conducting the sampling effort. AECOM's sampling team is experienced in PFAS sampling and ensuring proper sampling technique and consistent methodologies are used throughout this project.

## 6. When will I receive my sample results?

It is anticipated you will receive your sample results four to six weeks following sample collection. The results will be provided to the designated contact for your water supply from the MDEQ via e-mail. If the results are above the LHA of 70 ppt, the MDEQ will notify you immediately by phone.

## 7. What will happen after I receive my sample results?

The MDEQ will be available to provide you with additional guidance. As a water supply, you are encouraged to share your sampling results with your consumers in the way you feel is most appropriate. The MDEQ will post all sampling results on the PFAS web site for the public to view within five days of the results notification letter. The results will also go to your local health department, and they are available for health-related questions. The results of the laboratory analysis will determine if additional samples must be collected or other actions are necessary.

## 8. Where can I get more information about PFAS?

- **State of Michigan PFAS Action Response Team (MPART)** webpage serving as the main resource for public information on PFAS contamination in Michigan  
[www.michigan.gov/pfasresponse](http://www.michigan.gov/pfasresponse)
- **United States Environmental Protection Agency (US EPA)** webpage including basic information, US EPA actions, and links to informational resources  
[www.epa.gov/pfas](http://www.epa.gov/pfas)
- **Agency for Toxic Substances and Disease Registry (ASTDR)** webpage including health information, exposure, and links to additional resources  
[www.atsdr.cdc.gov/pfas](http://www.atsdr.cdc.gov/pfas)

## 9. Who can I contact for more information about this sampling event?

Please contact Ms. Lois Elliott Graham, Environmental Quality Analyst, MDEQ, Drinking Water and Municipal Assistance Division, at 810-730-8674 or [DEQ-PFAS-DrinkingWater@michigan.gov](mailto:DEQ-PFAS-DrinkingWater@michigan.gov)



# IONIA COUNTY BOARD OF COMMISSIONERS

September 25, 2018 - 7:00 p.m.  
Conference Room – Central Dispatch Building

## AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
  - A. Consideration of additional items
- V. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. **Did You Know?**
- VII. **Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
  - B. Approve Closed Session minutes of September 18, 2018
  - C. Approve per diem and mileage
  - D. Approve payment of General Fund payroll and accounts payable for the month of August 2018 - \$974,453.49
  - E. Approve payment of Health Fund bills - \$95,289.27
  - F.
- VIII. **Unfinished Business**
  - A. Appointments
    1. Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services Emergency Coordinator- 2 three year appointments – 1 applicant
    2. Commission On Aging Board – 3 three year appointments- 2 applicants
- IX. **New Business**
  - A. Commission on Aging request to fill 8 vacant part-time Home Aide positions
  - B. Request approval of FY19 Older Americans Act Contract
  - C. Clean Sweep Program Grant Agreement
  - D. Request to fill Account Clerk position in Treasurer's Office
  - E. FY18 Emergency Management Performance Grant
  - F. Community Corrections FY2019 Grant Application
  - G. Resolution of Approval of Amended FY19 Community Corrections Grant Application
  - H. Community Corrections Smart Start Agreement

- I. Community Corrections Cognitive Behavioral Services Contract
- J. Community Corrections American Interlock Agreement
- K.

**X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3 minute time limit per speaker)**

**XIII. Closed Session**

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term expiring April 2020.
- Parks Advisory Board – One two-year term expiring January 2019, serving as a Member-at-Large from the Lyons Area.

**Non-Commissioner Appointments for consideration in the month of October 2018:** None

**Non-Commissioner Appointments for consideration in the month of November 2018:** None