



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, October 15, 2018
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:04 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> – None	
	VIII. <u>Old Business</u> – None	
	IX. <u>New Business</u>	
7:15 PM	A. Proposed Resolution 18-75 Approving a Proposal from Fleis & VandenBrink to Provide Feasibility and Conceptual Design Services for Consideration of a New Police Station	Decision
7:18 PM	B. Proposed Resolution 18-76 Approving the City Manager’s Proposed Appointment of Melinda Tolan as the Finance Officer/Treasurer and Revising the Designated Authorized Signatories for City Bank Accounts	Decision
7:20 PM	C. Proposed Resolution 18-77 to Amend the Budget for Fiscal Year 2018-2019	Decision
7:22 PM	D. Proposed Resolution 18-78 Approving Pay Request No. 2 to CL Trucking, Inc. for Work Done on Hyland Drive Development & Utility Extension Project	Decision
7:24 PM	E. Proposed Resolution 18-79 Approving Pay Request No. 6 to CL Trucking, Inc. for Work Done on the James Street Improvements Project	Decision
7:25 PM	F. Proposed Resolution 18-80 to Confirm the Mayor’s Appointment to City Boards and Commissions	Decision
	X. <u>Consent Agenda</u>	
7:27 PM	A. Minutes & Synopsis from the Regular City Council Meeting held on October 1, 2018	
	B. Payment of Invoices in the Amount of \$481,456.25 and Payroll in the Amount of \$129,180.23 for a Total of \$610,636.48	
	C. Purchase Orders over \$5,000.00 – None	

**Estimated
Time**

**Desired
Outcome**

XI. Communications

- A. PFAS Testing Press Release from City Manager Gorman
- B. Franklin Energy EO Report for October 1, 2018
- C. Wastewater Treatment Plant Report for September 2018
- D. Water Department Report for September 2018
- E. Portland Area Municipal Authority Minutes for July 19, 2018
- F. Ionia County Board of Commissioners Agenda for October 9, 2018
- G. Ionia County Board of Commissioners Agenda for October 16, 2018
- H. MPSC Notice of Hearing for Consumers Energy

7:30 PM

XII. Other Business - None

7:35 PM

XIII. City Manager Comments

7:40 PM

XIV. Council Comments

7:45 PM

XV. Adjournment

Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 18-75

**A RESOLUTION APPROVING A PROPOSAL FROM FLEIS & VANDENBRINK
TO PROVIDE FEASIBILITY AND CONCEPTUAL DESIGN SERVICES FOR
CONSIDERATION OF A NEW POLICE STATION**

WHEREAS, the City’s Police Department currently operates in the emergency services building on Grand River Avenue and has insufficient space for its operations and needs; and

WHEREAS, the City has been actively exploring options for an updated police department including, remodeling the current space, relocating to City Hall and refurbishing an existing building; and

WHEREAS, the City recently acquired the parcel formerly owned by ADM and situated at the corner of Grand River Avenue and Divine Highway and commonly known as 401 E. Grand River Avenue (“former ADM property”); and

WHEREAS, Fleis & VandenBrink has submitted a proposal to provide feasibility and conceptual design services for a new police station at the former ADM property for the amount of \$8,600.00, a copy of the proposal is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the proposal from Fleis & VandenBrink to provide feasibility and conceptual design services for a new police station at the former ADM property for the amount of \$8,600.00, a copy of the proposal is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: October 15, 2018

Monique I. Miller, City Clerk

October 4, 2018

Mr. S. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

RE: Proposal to Provide Feasibility and Conceptual Design Services for a New Police Station at 401 E. Grand River Ave.

Based on our on-going conversations, we understand the City has been looking at several ways to upgrade and update its facilities for its Police Department. In the recent past, relocating the Department into the City Hall was considered. A new option currently under consideration is building a stand-alone police station at 401 E. Grand River Ave. ("the former ADM property").

BACKGROUND

The City recently acquired the parcel of land between Grand River Avenue and Looking Glass River, immediately west of the Divine Highway bridge (and is in the process of completing the environmental due diligence work). This parcel is approximately 300 feet of frontage along Grand River Avenue and approximately 50 feet of useable depth. While the site is zoned Industrial, it is adjacent to the commercial district. As such, it is the intent that the new police station would continue the downtown business character by being a two-story building with a zero-lot line (no setback) along Grand River Avenue. The current thought under consideration would incorporate a parking garage for police cruisers and public spaces (entry/lobby, service counter, and interview room) on the ground floor, and department office space on the upper floor.

PROPOSED WORK PLAN

1. To restart in this new direction, the City and F&V will review the comments from the December 15, 2017 meeting and confirm the desired space/needs/features criteria for a stand-alone station.
2. Prepare two conceptual floor plan layouts for the new building based on our discussions.
3. Prepare a conceptual site plan from available maps and aerials to confirm site use fit and feasibility.
4. Meet with City staff to discuss the concepts and select one to refine.
5. Refine the selected concept and prepare building elevations along with a rough order of magnitude estimate of probable cost. The cost will be based on the building type desired (Wood frame, masonry, steel, etc.)
6. Meet with City staff to review the preliminary design and estimate of probable cost.
7. Prepare final concept adjustments, if needed and present the potential project to the Council and the Community during a scheduled public meeting.

The accepted concept would become the basis for future construction plan development and help establish budget goals and funding priorities.

DESIGN BUDGET

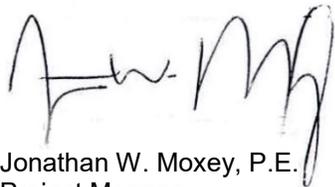
We propose to complete the work described above at our standard hourly rates plus reimbursable expenses with a budget of \$8,600.

Please note that this important first step does not include bid plan development for the new building improvements. We will provide a proposal for full architectural design services once the City is ready to proceed.

If acceptable, we will prepare a Professional Services Agreement for this assignment. In the meantime, please feel free to contact us with any questions.

Sincerely,

FLEIS & VANDENBRINK



Jonathan W. Moxey, P.E.
Project Manager



David A. Gibbs, R.A.
Project Architect

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 18-76

**A RESOLUTION APPROVING THE CITY MANAGER’S PROPOSED
APPOINTMENT OF MELINDA TOLAN AS THE FINANCE
OFFICER/TREASURER AND REVISING THE DESIGNATED AUTHORIZED
SIGNATORIES FOR CITY BANK ACCOUNTS**

WHEREAS, Section 6.2 of the City Charter provides that the City Manager “shall make all appointments and removals of those appointed, except that he shall receive the approval of a majority of the Council for the appointment of the Clerk, Treasurer, and Assessor...”

WHEREAS, the City Manager proposes to appoint Melinda Tolan as the new Portland Finance Officer/Treasurer; and

WHEREAS, City checks require two authorized signatures and the authorized signatories on the City’s bank accounts need to be updated; and

WHEREAS, the City Manager recommends that the Council approve the signatories for City bank accounts as indicated on the attached Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the appointment of Melinda Tolan as the new Portland Finance Officer/Treasurer.
2. The City Council approves the updating the signatories for City bank accounts as indicated on the attached Exhibit A.
3. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated: October 15, 2018

Monique I. Miller, City Clerk

EXHIBIT A

The following authorization is made for signing for the disbursement of funds from the following City bank accounts:

HUNTINGTON BANK

Paying Account (*****8209) – Mayor or
Monique Miller, City Clerk or
Melinda Tolan, Treasurer

Treasurer's Account (*****8199) – Melinda Tolan, Treasurer or
Monique Miller, City Clerk

Payroll Account (*****2213) – Monique Miller, City Clerk or
Melinda Tolan, Treasurer

The accounts below may be signed by Treasurer, Melinda Tolan or City Clerk, Monique Miller:

Perpetual Care Savings (*****2255)
Drug Forfeiture (*****1061)
Health Reimbursement (*****5271)
Wastewater Debt Service (*****2125)
Money Market (*****3229)
Night Deposit Box (#438)

INDEPENDENT BANK

The accounts below may be signed by Treasurer, Melinda Tolan or City Clerk, Monique Miller:

Income Tax Savings (*****4671)
Income Tax Checking (*****7051)
Money Market Account (*****0633)
Money Market Account (*****3941)
Checking Account (*****8305)

PORTLAND FEDERAL CREDIT UNION

Money Market and Savings Account (***840) – Melinda Tolan, Treasurer or
Monique Miller, City Clerk

MERCANTILE BANK

Income Tax Checking Account (**0122) – Melinda Tolan, Treasurer or
Monique Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 18-77
A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2018-2019

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2018-2019 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2018-2019 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: October 15, 2018

Monique I. Miller, City Clerk

GL Number	Description	18-19 Adopted	New Amended	Change
101-101-806.000	DATA PROCESSING-CITY WEBSITE	1,680.00	2,000.00	320.00
101-101-912.000	PROPERTY INSURANCE	25.00	104.00	79.00
101-101-938.000	M & R STREET LIGHTS	5,000.00	15,000.00	10,000.00
101-101-975.002	CAP OUTLAY-OLD MILL BUILDING	1,000.00	8,000.00	7,000.00
101-201-913.000	LIABILITY INSURANCE	31,000.00	31,671.00	671.00
101-201-961.000	TAX PAYMENT	0.00	1,075.00	1,075.00
101-201-975.000	CAPITAL OUTLAY BUILDING	0.00	420,000.00	420,000.00
101-201-983.000	OFFICE EQUIPMENT LEASE	0.00	636.00	636.00
101-209-720.000	WORKER'S COMPENSATION	50.00	155.00	105.00
101-209-806.000	DATA PROCESSING	350.00	460.00	110.00
101-301-913.000	LIABILITY INSURANCE	9,000.00	10,055.00	1,055.00
101-371-710.000	S& W OVERTIME	2.00	125.00	123.00
101-371-720.000	WORKER'S COMPENSATION	29.00	87.00	58.00
101-371-947.000	VEHICLE RENTAL	0.00	300.00	300.00
101-371-977.012	CAPITAL OUTLAY - AMBULANCE	0.00	4,972.00	4,972.00
101-728-971.000	CAPITAL OUTLAY LAND	0.00	2,400.00	2,400.00
101-751-720.000	WORKER'S COMPENSATION	1,000.00	1,023.00	23.00
101-751-803.000	ENGINEERING SERVICE	30,000.00	20,000.00	(10,000.00)
101-751-912.000	PROPERTY INSURANCE	1,750.00	1,857.00	107.00
101-751-932.000	M & R GROUNDS	10,000.00	5,000.00	(5,000.00)
101-751-971.000	CAPITAL OUTLAY LAND	0.00	13,540.00	13,540.00
105-254-999.202	TRANSFER TO MAJOR STREETS	0.00	9,338.00	9,338.00
105-254-999.203	TRANSFER TO LOCAL STREETS	0.00	371,000.00	371,000.00
105-254-999.590	TRANSFER TO WASTEWATER	0.00	42,500.00	42,500.00
105-254-999.591	TRANSFER TO WATER	0.00	53,869.00	53,869.00
202-000-699.105	CONTRIBUTION FROM INCOME TAX	0.00	9,338.00	9,338.00
202-000-699.406	TRANSFER FROM CIP STREET FUND	85,000.00	126,200.00	41,200.00
202-452-803.004	ENG SERVICE-GRAND RIVER/BRIDGE	0.00	24,800.00	24,800.00
202-452-803.005	ENG SERVICE-GRAND RIVER AVE.	0.00	41,200.00	41,200.00
202-469-947.000	VEHICLE RENTAL	150.00	180.00	30.00
203-000-699.105	TRANSFER FROM INCOME TAX	0.00	371,000.00	371,000.00
203-452-803.017	ENGINEERING - JAMES STREET	0.00	701.00	701.00
203-452-803.018	ENGINEERING - CUTLER RD EXPANSION	0.00	66,000.00	66,000.00
203-452-804.017	CONTRACTED SERVICES - JAMES STREET	0.00	167,179.00	167,179.00
203-452-804.018	CONSTRUCTION - CUTLER RD EXPANSION	0.00	305,000.00	305,000.00
208-690-720.000	WORKER'S COMPENSATION	1,000.00	1,023.00	23.00
210-302-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	1,500.00	5,000.00	3,500.00
210-302-958.000	DUES & SUBSCRIPTIONS	175.00	775.00	600.00
210-302-977.012	CAPITAL OUTLAY - AMBULANCE	0.00	20,500.00	20,500.00
210-302-983.000	OFFICE EQUIPMENT LEASE	46,273.00	19,721.00	(26,552.00)
210-302-999.661	TRANSFER TO MOTOR POOL	0.00	26,552.00	26,552.00
406-275-999.202	TRANSFER TO MAJOR STREETS	85,000.00	126,200.00	41,200.00
406-275-999.590	TRANSFER TO WASTEWATER	0.00	11,315.00	11,315.00
406-275-999.591	TRANSFER TO WATER	0.00	25,128.00	25,128.00
582-201-716.001	HEALTH INSURANCE-RETIREES	0.00	16,251.00	16,251.00
582-201-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	0.00	2,000.00	2,000.00
582-201-806.000	DATA PROCESSING	2,200.00	2,500.00	300.00
582-201-810.000	EQUIPMENT MAINTENANCE CONTRACT	0.00	150.00	150.00
582-201-912.000	PROPERTY INSURANCE	9,800.00	10,572.00	772.00
582-539-707.000	S& W STANDBY PAY	0.00	14,000.00	14,000.00

GL Number	Description	18-19 Adopted	New Amended	Change
582-539-852.000	RADIO MAINTENANCE	250.00	802.00	552.00
582-539-937.000	M & R HYDRO	7,500.00	11,726.00	4,226.00
590-000-699.105	TRANSFER FROM INCOME TAX	0.00	42,500.00	42,500.00
590-000-699.406	TRANSFER FROM CIP STREET FUND	0.00	11,315.00	11,315.00
590-201-801.000	LEGAL SERVICE	0.00	1,000.00	1,000.00
590-201-806.000	DATA PROCESSING	1,500.00	2,200.00	700.00
590-441-707.000	S& W STANDBY PAY	0.00	6,000.00	6,000.00
590-441-803.017	ENGINEERING - JAMES STREET	0.00	421.00	421.00
590-441-803.018	ENGINEERING - CUTLER RD EXPANSION	0.00	16,775.00	16,775.00
590-441-804.017	CONTRACTED SERVICES - JAMES STREET	0.00	20,675.00	20,675.00
590-441-804.018	CONSTRUCTION - CUTLER RD EXPANSION	0.00	42,500.00	42,500.00
591-000-699.105	TRANSFER FROM INCOME TAX	0.00	53,869.00	53,869.00
591-000-699.406	TRANSFER FROM CIP STREET FUND	0.00	25,128.00	25,128.00
591-441-707.000	S& W STANDBY PAY	0.00	6,000.00	6,000.00
591-441-803.017	ENGINEERING - JAMES STREET	0.00	281.00	281.00
591-441-803.018	ENGINEERING - CUTLER RD EXPANSION	0.00	15,250.00	15,250.00
591-441-804.017	CONTRACTED SERVICES - JAMES STREET	0.00	850.00	850.00
591-441-804.018	CONSTRUCTION - CUTLER RD EXPANSION	0.00	38,619.00	38,619.00
591-441-931.000	M & R EQUIPMENT	1,500.00	15,000.00	13,500.00
591-441-960.000	EDUCATION & TRAINING	15,000.00	1,500.00	(13,500.00)
661-000-678.006	REIMBURSEMENTS - MISCELLANEOUS	0.00	1,144.00	1,144.00
661-000-699.210	CONTRIBUTION FROM AMBULANCE	0.00	26,552.00	26,552.00
661-201-912.000	PROPERTY INSURANCE	1,000.00	1,082.00	82.00
661-201-995.000	INTEREST PAYMENT	3,206.00	4,028.00	822.00
661-441-931.000	M & R EQUIPMENT	40,000.00	41,144.00	1,144.00

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 18-78

A RESOLUTION APPROVING PAY REQUEST NO. 2 TO CL TRUCKING, INC. FOR WORK DONE ON HYLAND DRIVE DEVELOPMENT & UTILITY EXTENSION PROJECT

WHEREAS, the City awarded a contract in the initial amount of \$386,190.00 to CL Trucking, Inc. to construct an access street for the City property near Cutler Road; and

WHEREAS, CL Trucking, Inc. has submitted Pay Request No. 2 requesting a progress payment for work completed through October 6, 2018, a copy of Pay Request No. 2 is attached as Exhibit A; and

WHEREAS, the City Engineer on this Project has reviewed Pay Request No. 2 and is recommending that the City Council approve payment in the amount of \$202,763.50.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Engineer's recommendation to approve Pay Request No. 2 and authorizes payment in the amount of \$202,763.50 to CL Trucking, Inc. for work completed through October 6, 2018.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

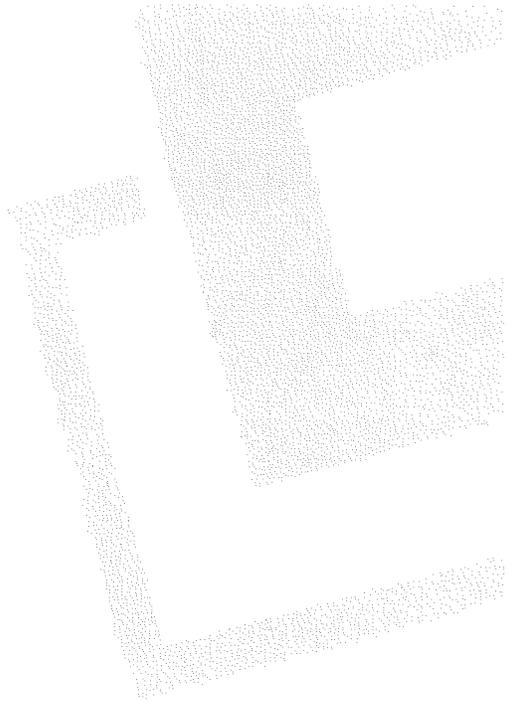
Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: October 15, 2018

Monique I. Miller, City Clerk



October 9, 2018

Mr. S. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

RE: City Development Street & Utility Extension – Pay Application #2

Dear Mr. Gorman:

Attached is a pay request from CL Trucking & Excavating on the City Development Street & Utility Extension project. The breakdown for this payment is as follows:

Road/General	\$164,178.50
Water	\$37,735.00
Sanitary	\$850.00

We are in agreement with the quantities and amounts submitted. We recommend payment in the amount of \$202,763.50. Please feel free to contact me with any questions.

Sincerely,

FLEIS & VANDENBRINK

Jonathan W. Moxey, P.E.
Project Manager

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

APPLICATION FOR PAYMENT NO. 2

To: City of Portland (OWNER)
From: CL Trucking & Excavating (CONTRACTOR)
Project: Street & Utility Extension
ENGINEER's Project No. 833100
For Work accomplished through the date of: October 6, 2018

1. Original Contract Price:		<u>\$386,190.00</u>	
2. Net Change by Change Orders and Written Amendments (+ or -):			
3. Current contract Price (1 plus 2):		<u>\$386,190.00</u>	
4. Total completed and stored to date:		<u>\$371,201.88</u>	
5. Retainage (per Agreement):			
	<u>5%</u>	of completed Work:	<u>\$ 18,560.09</u>
		of stored materials:	<u>\$ -</u>
		Total Retainage:	<u>\$ 18,560.09</u>
6. Total completed and stored to date less retainage (4 minus 5):		<u>\$352,641.79</u>	
7. Less previous Applications for Payment:		<u>\$ 149,878.29</u>	
8. AMOUNT DUE THIS APPLICATION (6 minus 7):		<u>\$202,763.50</u>	

Accompanying Documentation: Spreadsheet of work items and quantities.

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 2 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

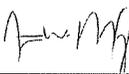
Dated: October 9, 2018

CL Trucking & Excavating, LLC
CONTRACTOR
Digitally signed by Chad Listerman
Date: 2018.10.09 15:18:54 -0400
By: Chad Listerman
Authorized Signature
Chad Listerman (Member/Manager)
Printed or Typed Name

ENGINEER'S Recommendation:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: _____

Fleis & VandenBrink Engineering, Inc.
ENGINEER
By:  Jonathan W. Moxey
Oct 9 2018 3:36 PM
ccsign



City of Portland
City Development Street & Utility Extension
Pay Application Summary

Item No.	Item Description	Unit	Plan Quantity	Bid Unit Price	Bid Amount	Pay Application No. 1		Pay Application No. 2		Quantity Paid to Date	Amount Paid to Date
						Amount this Application	Amount Requested	Amount this Application	Amount Requested		
1	General Conditions, Bonds & Insurances (5% Max)	LS	1	\$19,000.00	\$19,000.00	0.5	\$9,500.00	0.50	\$9,500.00	1.00	\$19,000.00
2	Erosion Control, Silt Fence	FT	5,200	\$0.01	\$52.00	1,518	\$15.18			1,518.00	\$15.18
3	Erosion Control, Inlet Protection, Fabric Drop	EA	14	\$35.00	\$490.00	8	\$280.00	2.00	\$70.00	10.00	\$350.00
4	Erosion Control, Check Dam, Stone	FT	10	\$20.00	\$200.00						
5	Plastic Drum, High Intensity, Furn	EA	20	\$12.00	\$240.00	20	\$240.00			20.00	\$240.00
6	Plastic Drum, High Intensity, Oper	EA	20	\$1.00	\$20.00	20	\$20.00			20.00	\$20.00
7	Minor Traf Devices	LS	1	\$3,500.00	\$3,500.00	0.5	\$1,750.00	0.50	\$1,750.00	1.00	\$3,500.00
8	Detention Basin Grading	LS	1	\$37,500.00	\$37,500.00	1	\$37,500.00			1.00	\$37,500.00
9	Outlet Structure Modification	EA	1	\$300.00	\$300.00						
10	Roadway Grading	STA	6	\$6,000.00	\$36,000.00	3	\$18,000.00	3.00	\$18,000.00	6.00	\$36,000.00
11	Subgrade Undercutting, Type II	CYD	150	\$10.00	\$1,500.00						
12	Underdrain, Subbase, 6 inch	FT	1,000	\$4.00	\$4,000.00			930.00	\$3,720.00	930.00	\$3,720.00
13	Sidewalk, Rem	SYD	25	\$5.00	\$125.00			21.00	\$105.00	21.00	\$105.00
14	Curb and Gutter, Rem	FT	40	\$5.00	\$200.00			40.00	\$200.00	40.00	\$200.00
15	Subbase, CIP	CYD	600	\$14.00	\$8,400.00			573.00	\$8,022.00	573.00	\$8,022.00
16	Aggregate Base, 8 inch	SYD	2,600	\$7.50	\$19,500.00			1,775.00	\$13,312.50	1,775.00	\$13,312.50
17	Curb and Gutter, Conc, Det F4	FT	950	\$16.00	\$15,200.00			927.00	\$14,832.00	927.00	\$14,832.00
18	Driveway Opening, Conc, Det M	FT	50	\$20.50	\$1,025.00			52.00	\$1,066.00	52.00	\$1,066.00
19	HMA, 13A	TON	440	\$75.00	\$33,000.00			346.00	\$25,950.00	346.00	\$25,950.00
20	HMA Approach	TON	15	\$110.00	\$1,650.00			8.00	\$880.00	8.00	\$880.00
21	Sidewalk, Conc, 4 inch	SFT	4,500	\$3.75	\$16,875.00			2,250.00	\$8,437.50	2,250.00	\$8,437.50
22	Sidewalk, Conc, 6 inch	SFT	120	\$4.75	\$570.00			105.00	\$498.75	105.00	\$498.75
23	Sidewalk Ramp, Conc, 6 inch	SFT	200	\$5.75	\$1,150.00			65.00	\$373.75	65.00	\$373.75

Item No.	Item Description	Unit	Plan Quantity	Bid Unit Price	Bid Amount	Pay Application No. 1		Pay Application No. 2		Quantity Paid to Date	Amount Paid to Date
						Amount this Application	Amount Requested	Amount this Application	Amount Requested		
24	Detectable Warning Surface	FT	20	\$62.00	\$1,240.00			20.00	\$1,240.00	20.00	\$1,240.00
25	Conduit, Schedule 40, 1 inch	FT	450	\$0.50	\$225.00			446.00	\$223.00	446.00	\$223.00
26	Conduit, Schedule 40, 1-1/4 inch	FT	900	\$0.60	\$540.00			892.00	\$535.20	892.00	\$535.20
27	Conduit, Schedule 40, 2 inch	FT	450	\$1.50	\$675.00			446.00	\$669.00	446.00	\$669.00
28	Conduit, Schedule 40, 4 inch	FT	450	\$4.00	\$1,800.00			892.00	\$3,568.00	892.00	\$3,568.00
29	Dr Structure Cover, Adj	EA	1	\$400.00	\$400.00			1.00	\$400.00	1.00	\$400.00
30	Dr Structure, 48 inch dia	EA	3	\$1,500.00	\$4,500.00			3.00	\$4,500.00	3.00	\$4,500.00
31	Dr Structure, 60 inch dia	EA	3	\$2,000.00	\$6,000.00	2	\$4,000.00	1.00	\$2,000.00	3.00	\$6,000.00
32	Sewer, CI IV, 12 inch, Tr Det B	FT	36	\$34.00	\$1,224.00			34.00	\$1,156.00	34.00	\$1,156.00
33	Sewer, CI IV, 18 inch, Tr Det B	FT	117	\$36.00	\$4,212.00			109.00	\$3,924.00	109.00	\$3,924.00
34	Sewer, CI IV, 24 inch, Tr Det B	FT	816	\$57.00	\$46,512.00	424	\$24,168.00	398.00	\$22,686.00	822.00	\$46,854.00
35	Sewer, CI IV, 36 inch, Tr Det B	FT	25	\$90.00	\$2,250.00	22	\$1,980.00			22.00	\$1,980.00
36	Culv End Sect, Conc, 36 inch	EA	1	\$1,500.00	\$1,500.00	1	\$1,500.00			1.00	\$1,500.00
37	Dr Structure Cover, Type B	EA	4	\$500.00	\$2,000.00			4.00	\$2,000.00	4.00	\$2,000.00
38	Dr Structure Cover, Type K	EA	2	\$650.00	\$1,300.00			2.00	\$1,300.00	2.00	\$1,300.00
39	Water Main Connect, 8 inch	EA	1	\$1,000.00	\$1,000.00			1.00	\$1,000.00	1.00	\$1,000.00
40	Tee, 8 inch x 8 inch x 6 inch	EA	2	\$550.00	\$1,100.00			2.00	\$1,100.00	2.00	\$1,100.00
41	Tee, 8 inch x 8 inch x 8 inch	EA	1	\$600.00	\$600.00			1.00	\$600.00	1.00	\$600.00
42	Water Main, DI, 6 inch	FT	10	\$35.00	\$350.00			14.50	\$507.50	14.50	\$507.50
43	Water Main, DI, 8 inch	FT	520	\$45.00	\$23,400.00			529.50	\$23,827.50	529.50	\$23,827.50
44	Fire Hydrant	EA	2	\$2,600.00	\$5,200.00			2.00	\$5,200.00	2.00	\$5,200.00
45	Gate Valve and Box, 6 inch	EA	2	\$1,050.00	\$2,100.00			2.00	\$2,100.00	2.00	\$2,100.00
46	Gate Valve and Box, 8 inch	EA	2	\$1,450.00	\$2,900.00			2.00	\$2,900.00	2.00	\$2,900.00
47	Cap, DI, 8 inch	EA	2	\$250.00	\$500.00			2.00	\$500.00	2.00	\$500.00
48	Dr Structure Tap, Sanitary, 8 inch	EA	1	\$1,000.00	\$1,000.00	1	\$1,000.00			1.00	\$1,000.00
49	Sanitary Sewer, 8 inch	FT	464	\$75.00	\$34,800.00	463	\$34,725.00			463.00	\$34,725.00
50	Sanitary Manhole, 48 inch dia	EA	1	\$3,500.00	\$3,500.00	1	\$3,500.00			1.00	\$3,500.00
51	Dr Structure Cover, Type Q, Mod	EA	1	\$850.00	\$850.00			1.00	\$850.00	1.00	\$850.00
52	Sanitary Cap, PVC, 6 inch	EA	2	\$15.00	\$30.00	2	\$30.00			2.00	\$30.00
53	Sanitary Cap, PVC, 8 inch	EA	1	\$35.00	\$35.00	1	\$35.00			1.00	\$35.00
54	Sanitary Wye, 8 inch x 6 inch	EA	2	\$300.00	\$600.00	2	\$600.00			2.00	\$600.00

Item No.	Item Description	Unit	Plan Quantity	Bid Unit Price	Bid Amount	Pay Application No. 1		Pay Application No. 2		Quantity Paid to Date	Amount Paid to Date
						Amount this Application	Amount Requested	Amount this Application	Amount Requested		
55	Sanitary Lateral, 6 inch	FT	40	\$40.00	\$1,600.00	98	\$3,920.00			98.00	\$3,920.00
56	Slope Restoration	SYD	7,000	\$2.75	\$19,250.00	5,988	\$16,467.00	4,367.00	\$12,009.25	10,355.00	\$28,476.25
57	Mulch Blanket	SYD	3,500	\$0.75	\$2,625.00	2,735	\$2,051.25	3,020.00	\$2,265.00	5,755.00	\$4,316.25
58	Riprap, Heavy	TON	250	\$35.00	\$8,750.00	150	\$5,250.00	13.50	\$472.50	163.50	\$5,722.50
59	Post, Steel, 3 Lb	FT	42	\$6.25	\$262.50						
60	Sign, Type IIIA	SFT	10	\$16.25	\$162.50						
61	Pavt Mrkg, Waterborne, 18 inch, Stop Bar	FT	15	\$5.00	\$75.00			14.00	\$70.00	14.00	\$70.00
62	Pavt Mrkg, Waterborne, 6 inch, Crosswalk	FT	75	\$5.00	\$375.00			70.00	\$350.00	70.00	\$350.00
63	Video Televising Sewer and Culv Pipe	FT	100	\$2.50	\$250.00						

Total This Application: \$166,531.43 this Application: \$204,670.45 Total to Date: \$371,201.88
 Retainage: \$16,653.14 Retainage: \$1,906.95 Retainage: \$18,560.09
 Total Due this Pay Application: **\$149,878.29** Pay Application: **\$202,763.50** Total Paid: **\$352,641.79**

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 18-79

**A RESOLUTION APPROVING PAY REQUEST NO. 6 TO CL TRUCKING, INC.
FOR WORK DONE ON THE JAMES STREET IMPROVEMENT PROJECT**

WHEREAS, the City awarded a contract in the initial amount of \$1,081,163.26 to CL Trucking, Inc. to make certain improvements to James Street; and

WHEREAS, CL Trucking, Inc. has submitted Pay Request No. 6 requesting a progress payment for work completed through October 5, 2018, a copy of Pay Request No. 6 is attached as Exhibit A; and

WHEREAS, the City Engineer on this Project has reviewed Pay Request No. 6 and is recommending that the City Council approve payment in the amount of \$51,060.43.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Engineer's recommendation to approve Pay Request No. 6 and authorizes payment in the amount of \$51,060.43 to CL Trucking, Inc. for work completed through October 5, 2018.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: October 15, 2018

Monique I. Miller, City Clerk



October 8, 2018

Mr. S. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

RE: James Street Improvements – Pay Application #6

Dear Mr. Gorman:

Attached is a pay request from CL Trucking & Excavating on the James Street project. The amount represents release of retainage down to \$3,000.00. The breakdown for this payment is as follows:

Road/General	\$17,674.96
Water	23,886.81
Sanitary	9,451.03
Electric	47.63

Based on the items remaining to be addressed, we are in agreement with the reduction requested. We recommend payment in the amount of \$51,060.43. Please feel free to contact me with any questions.

Sincerely,

FLEIS & VANDENBRINK

Jonathan W. Moxey, P.E.
Project Manager

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

APPLICATION FOR PAYMENT NO. 6

To: City of Portland (OWNER)

From: CL Trucking & Excavating, LLC (CONTRACTOR)

Contract: James Street Improvements

Project: James Street Improvements

OWNER's Contract No. N/A ENGINEER's Project No. 830080

For Work accomplished through the date of: 10/5/18

Table with 2 columns: Description and Amount. Rows include: 1. ORIGINAL CONTRACT PRICE: \$ 1,081,163.26; 2. Net change by Change Orders: \$ 127,346.77; 3. Current Contract Price (1 plus 2): \$ 1,208,510.03; 4. TOTAL COMPLETED AND STORED TO DATE: \$ 1,208,510.03; 5. RETAINAGE: % of completed Work: \$; % of Contract Price: \$ 3,000.00; % of stored material: \$; Total Retainage: \$ 3,000.00; 6. Total completed and stored to date less retainage (4 minus 5): \$ 1,205,510.03; 7. LESS PREVIOUS PAYMENTS: \$ 1,154,449.60; 8. AMOUNT DUE THIS APPLICATION (6 MINUS 7): \$ 51,060.43

Accompanying Documentation: See breakdown attached.

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies, to the best of its knowledge, the following: (1) All previous progress payments received from OWNER on account of Work done under the Contract have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to OWNER at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest, or encumbrances); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated: 10/8/18

CL Trucking & Excavating, LLC
CONTRACTOR
Chad Listerman
Digitally signed by Chad Listerman
Date: 2018.10.08 09:45:49 -04'00'
Authorized Signature
Chad Listerman (Member/Manager)
Printed or Typed Name

ENGINEER's Recommendation:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 10/8/18

Fleis & VandenBrink Engineering, Inc.
ENGINEER
Jonathan W. Moxey
Oct 8 2018 9:59 AM
Authorized Signature
Jonathan W. Moxey, PE
Printed or Typed Name

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 18-80

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT
TO CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointment:

Board of Light & Power

-Robert Baldyga to a term expiring June 30, 2019

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 16, 2018

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, October 1, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA/Main Street Director Conner Wellman

Absent: Baldyga

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Absent: Baldyga

Adopted

Motion by Johnston, supported by Fitzsimmons, to excuse the absence of Council Member Baldyga.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Baldyga

Adopted

Under City Manager Report, City Manager Gorman stated the DPW site project continues to move forward. Work began on the salt barn today and is expected to be completed by October 10, 2018. Work will begin on the vehicle storage building on October 15, 2018 and is expected to be complete by November 9, 2018.

The City received the scoring from the DNR on the potential Toan Park Improvement Project; which would be a joint effort with the DDA, to redevelop the park and add a splash pad. The DNR provides an opportunity for the applicants to improve the areas of scoring they deem necessary. The City sought and has received letters of support for the project from organizations throughout the community. The letters of support will be resubmitted to the DNR by tomorrow's deadline.

City Manager Gorman provided information on Proposal 18-1 for recreational marijuana which will be on the November 6, 2018 General Election Ballot.

The Planning Commission met on Wednesday, September 19, 2018 at 7:00 P.M. and approved a request for a Special Land Use Permit for an Adult Foster Care Congregate Facility for the property located at 223 Charlotte Hwy., to expand the current adult foster care center from 20 residents to a maximum of 30 residents, per Section 42-341 (b) of the Zoning Ordinance. City Manager Gorman presented the site plan and explained the conditions of the approval.

AECOM, on behalf of the DEQ, conducted PFAS testing on all 4 of the City's wells last week. The results will be submitted to the City by the DEQ in 4 – 6 weeks.

The construction of the Sparrow Access Road located off from Cutler Rd. is substantially complete. A walk through with the City's engineers will take place tomorrow.

The City has been engaged with Redevelopment Ready Communities (RRC) over the past year and has recently received their baseline assessment. The City scored highly in terms of zoning. They have offered recommendations for other areas of improvement. City Manager Gorman noted that he will meet with representatives of RRC later this month before the City decides to fully engage with the RRC program.

Under Presentations, DDA/Main Street Director Conner Wellman presented her report on downtown activities. The Stakeholder '150 Reveal' and workshop, for the 2019 Sesquicentennial celebration, is scheduled for Thursday, October 4, 2018 at 7:00 P.M. The Portland Prime gift certificate initiative will begin October 22, 2018. She is currently working with businesses to get them signed on to redeem gift certificates.

Under New Business, the Council considered Resolution 18-72 to approve the bid from Westphalia Electric, Inc. in the amount of \$16,830.00 for electrical work on the new vehicle storage structure.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 18-72 approving the award of electrical work for the Department of Public Works improvements to Westphalia Electric, Inc.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Baldyga

Adopted

The Council considered Resolution 18-73 to approve an energy purchase with the Michigan Public Power Agency (MPPA) to meet a portion of future load requirements for the calendar year 2022 by purchasing energy not to exceed \$122,640.00.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 18-73 approving an energy purchase for the Board of Light and Power through the Michigan Public Power Agency.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Baldyga

Adopted

The Council considered Resolution 18-74 to approve the City Manager’s recommendation to name the newly developed street that will service the development property located off from Cutler Rd. The street was developed as part of the purchase agreement with the Edward W. Sparrow Hospital Association and will further serve the development property located at the corner of Grand River Ave. and Cutler Rd.

City Manager Gorman stated his recommendation to name the new street “Hyland Drive” after current City employee, Electric Superintendent and Director of Public Services, Mr. Jon Michael Hyland, who will mark 50 years of service with City of Portland in January of 2019. City Manager Gorman further noted that Mr. Hyland’s contributions to the City’s infrastructure will benefit the community for generations to come.

Mayor Barnes stated that there is no better testimonial to Mr. Hyland than to name a street after him with his dedication to the infrastructure in the City of Portland.

Motion by Barnes, supported by Johnston, to approve Resolution 18-74 approving the City Manager’s recommendation to name a public street.

Yeas: Barnes, Johnston, VanSlambrouck, Fitzsimmons

Nays: None

Absent: Baldyga

Adopted

Motion by Johnston, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on September 17, 2018, payment of invoices in the amount of \$155,800.77 and payroll in the amount of \$104,693.20 for a total of \$260,493.97. A purchase order to Asphalt Restoration, Inc. in the amount of \$20,000.00 for crack sealing was also included.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Baldyga

Adopted

Under Communications, Mayor Barnes noted the application, and his recommendation, for Boards and Commissions submitted by Council Member Baldyga for appointment to the Board of Light and Power.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated that the Stuff the Bus campaign to collect adult and children’s clean, useable coats will be collected along with hats, mittens, gloves, boots and outerwear for the Annual Coat Drive sponsored by the Portland Community Fund is underway. The bus is located at Bill’s Party Store at 1153 E. Grand River Ave.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Baldyga
Adopted

Meeting adjourned at 7:38 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the October 1, 2018 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA/Main Street Director Conner Wellman

Absent – Council Member Baldyga

Presentation - DDA/Main Street Director Conner Wellman presented her report on downtown activities.

Approval of Resolution 18-72 approving the award of electrical work for the Department of Public Works improvements to Westphalia Electric, Inc.

All in favor. Adopted.

Approval of Resolution 18-73 approving an energy purchase for the Board of Light and Power through the Michigan Public Power Agency.

All in favor. Adopted.

Approval of Resolution 18-74 approving the City Manager’s recommendation to name a public street.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:38 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
ANLAAN CORPORATION	02129	DAM REPAIRS -HOLES IN ARPON - ELECTRIC	5,000.00
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	75.74
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	10.95
APPLIED IMAGING	02493	COLOR LASERJET PRO - MTR POOL	460.00
BERTMAN TOOLS LLC	02430	DRILL BIT - MTR POOL	12.55
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	121.50
BOUND TREE MEDICAL LLC.	01543	SUPPLIES - AMBULANCE	32.94
BOUND TREE MEDICAL LLC.	01543	SUPPLIES - AMB	430.96
BOUND TREE MEDICAL LLC.	01543	SUPPLIES - AMBULANCE	391.34
B&W AUTO SUPPLY, INC.	00030	SUPPLIES/PARTS - AMB, ELEC, MTR POOL	86.54
CASIE LAMBERT	MISC	REIMB FOR EMT CLASS DOWNPAYMENT - AMBULANCE	300.00
BRAD CHARTRAND	02172	REIMB FOR WORK BOOTS - AMBULANCE	36.93
CINTAS-725	00083	UNIFORM & RUG CLEANING - VARIOUS DEPT	895.44
CL TRUCKING & EXCAVATING, LLC	00066	CONTR SERV HYLAND DR/CUTLER RD EXP - LOC, WW,	202,763.50
CL TRUCKING & EXCAVATING, LLC	00066	JAMES ST IMPROV - LOC STS, WW, WTR, ELEC	51,060.43
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	427.30
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	70.20
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	120.45
COOK BROS EXCAVATING	00101	DPW IMPROVEMENTS - GEN RES 18-66	117,180.30
CULLIGAN	02130	WATER - CEM, PARKS	13.00
CULLIGAN	02130	WATER - CITY HALL	7.00
DORNBOS, SIGN & SAFETY, INC.	00067	SIGNS - MAJ STS	93.55
DORNBOS, SIGN & SAFETY, INC.	00067	SIGNS FOR DIVINE BRIDGE - MAJ STS	270.00
DORNBOS, SIGN & SAFETY, INC.	00067	WELCOME TO PORTLAND SIGNS - COMM PROMO	1,576.10
ELHORN ENGINEERING	00139	EL-CHLOR 5/GAL CARBOY - WATER	468.50
FAMILY FARM & HOME	01972	SCREENS, GLOVES - CEM, PARKS	27.95
FAMILY FARM & HOME	01972	HYDRATED AG LIME - WASTE WTR	19.98
FARABEE MECHANICAL, INC.	00148	PRESSURE RELIEF VALVES - ELECTRIC	591.06
FORTE PAYMENT SYSTEMS	02522	SEPTEMBER CC CHARGES - REC	130.39

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
TOM GOGGINS	02543	DUTY BELT - POLICE	45.43
GRAINGER, INC.	00172	HYDRANT WRENCH - WATER	78.92
GRAINGER, INC.	00172	EAR PLUGS - MTR POOL	56.58
GREAT LAKES COATINGS	00178	CRACK SEALER - MAJ STS	2,635.20
GRANGER CONTAINER SERVICE	00175	REFUSE - WASTE WTR	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE - POLICE, COMM PROMO, ELECTRIC	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE - CEM, PARKS, MTR POOL	374.26
GRANGER CONTAINER SERVICE	00175	REFUSE - REFUSE	12,491.78
HYDROCORP	02340	INSPECTION & REPORTING SERVICES - WATER	499.00
IONIA LOCK & KEY	MISC	REPAIR/SVC. CALL FOR SECURITY LOCK - POLICE	109.00
I.T. RIGHT	02440	LAPTOP FOR REC & AUDITORS & PRESENTATIONS- REC	1,054.00
KEUSCH SUPER SERVICE	00228	BATTERY REPLACEMENT - POLICE	226.50
KEUSCH SUPER SERVICE	00228	TIRE REPAIR - POLICE	30.00
KEUSCH SUPER SERVICE	00228	TIRES - MTR POOL	3,220.00
KEUSCH SUPER SERVICE	00228	TIRES LEAF MACHINE - MTR POOL	199.98
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICE - POLICE	172.50
MI MUNICIPAL TREASURERS ASSN	00290	MEMBERSHIP - GENERAL	50.00
MUNICIPAL SUPPLY CO.	00324	MANURE FORKS - ELECTRIC	165.30
PLB PLANNING GROUP LLC	02504	ZONING SERVICES - CODE	412.50
DDA	MISC	PAYMENT FOR ADDITIONAL LIGHT POSTS PAINTED - C	2,320.00
PORTLAND AREA FIRE AUTHORITY	02128	2ND QUAR FIRE SERV - COMM PROMO RES 18-13	30,240.26
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENTAL - MTR POOL	250.35
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENTAL - AMBULANCE	288.99
RESCO	00392	PHOTO CELLS FOR ST LIGHTS - COMM PROMO	235.00
RESCO	00392	BUSHING WELL INSERTS & TAPE - ELECTRIC	407.95
ROCHESTER CREATIONS	02359	EMT CLINICAL SHIRTS - AMBULANCE	120.00
SLICK SHIRTS SCREEN PRINTING	02003	COED SOFTBALL SHIRTS - REC	166.80
STAPLES BUSINESS ADVANTAGE	00426	SUPPLIES - GEN, PARKS, ELEC	239.46
STATE OF MICHIGAN	00428	TOKEN FEE - POLICE	66.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
STEVENS, KIRINOVIC, & TUCKER PC	02476	PROGRESS BILLING FOR AUDIT - VARIOUS DEPTS	16,650.00
STRAIN ELECTRIC CO.	02379	TECH ASSISTANCE FROM CARRIER GABLE FOR ST LIGH	250.00
STAR THOMAS	01654	MILEAGE REIMB & POSTAGE - POLICE	104.74
TOM'S FOOD CENTER	00452	SUPPLIES - VARIOUS DEPTS	502.15
T&R SERVICE COMPANY	02466	TRANSFORMERS FOR PCB REMOVAL - ELECTRIC	2,099.00
USA TODAY NETWORK	02501	LEGAL NOTICES - GENERAL	222.00
UTILITY SERVICE CO. INC.	02133	QUARTERLY SOUTH WATER TOWER MAINT - WATER	13,516.80
UTILITY SERVICE CO. INC.	02133	QUARTERLY HILL ST WATER TOWER MAINT - WATER	4,386.08
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	225.00
VERIZON WIRELESS	00470	TELEPHONE & DATA SVC - VARIOUS DEPTS	582.83
JOHN PAUL WERNET	02491	SCHOOL REIMB - ELECTRIC	885.89
WOW! INTERNET-CABLE PHONE	02132	INTERNET & PHONES - POLICE, COMM PROMO, AMB,	599.24
ED FILTER	00540	OFFICIAL SERVICE - REC	96.00
BRIAN RUSSELL	00593	OFFICIALS - REC	264.00
SETH HOPPES	02544	OFFICIAL SERVICE - REC	75.00
MILO ROOT	02499	OFFICIAL SERVICE - REC	15.00
BRANDON SCHEURER	02394	OFFICIAL SERVICE - REC	15.00
NATHANIEL LEAHY	02424	OFFICIAL SERVICE - REC	90.00
GRAHAM WOHLSCHEID	02423	OFFICIALS - REC	30.00
NICK SALAS	02512	OFFICIALS - REC	30.00
NATHAN LEHNERT	02496	OFFICIAL - REC	199.00
OWEN RUSSELL	02249	OFFICIALS - REC	64.00
KATELYN RUSSELL	02457	OFFICIALS - REC	16.00
JACOB KORREY	02545	OFFICIALS - REC	50.00
CITY OF PORTLAND	00701	PRESCRIPTIVE PROGRAM - ELECTRIC	288.00
ROGER TRIERWEILER	MISC	HIGH EFF PRODUCTS - ELECTRIC	165.00
MARCUS WOURMAN	02063	BASKETBALL UNIVERSITY INSTRUCTOR FEE - REC	900.00
Total:			\$481,456.25

**BI-WEEKLY
WAGE REPORT
October 8, 2018**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,343.99	76,184.99	2,809.16	19,511.29	12,153.15	95,696.28
ASSESSOR	1,164.81	8,243.93	89.11	630.67	1,253.92	8,874.60
CEMETERY	3,685.35	31,980.72	1,383.43	7,584.29	5,068.78	39,565.01
POLICE	14,761.26	126,106.18	4,385.00	30,798.27	19,146.26	156,904.45
CODE ENFORCEMENT	1,977.40	6,597.66	328.20	1,263.10	2,305.60	7,860.76
PARKS	2,502.49	24,717.85	512.31	3,321.28	3,014.80	28,039.13
INCOME TAX	2,073.07	16,741.90	982.56	5,855.03	3,055.63	22,596.93
MAJOR STREETS	2,464.43	29,227.74	1,860.23	13,685.62	4,324.66	42,913.36
LOCAL STREETS	1,416.17	20,001.16	1,036.61	7,631.64	2,452.78	27,632.80
RECREATION	2,232.57	17,899.73	555.60	3,426.27	2,788.17	21,326.00
AMBULANCE	18,374.65	95,945.75	3,280.03	17,935.38	21,654.68	113,881.13
DDA	2,210.12	18,582.75	396.52	3,258.30	2,606.64	21,841.05
ELECTRIC	17,194.45	124,064.80	5,677.26	30,674.98	22,871.71	154,739.78
WASTEWATER	9,158.79	74,325.85	3,397.38	18,137.34	12,556.17	92,463.19
WATER	6,679.70	41,205.43	3,605.78	14,851.23	10,285.48	56,056.66
MOTOR POOL	2,180.66	16,773.18	1,461.14	7,451.07	3,641.80	24,224.25
TOTALS:	97,419.91	728,599.62	31,760.32	186,015.76	129,180.23	914,615.38

NOTICE: PFAS TESTING UNDERWAY – CITY OF PORTLAND, MICHIGAN

Perfluoroalkyl and polyfluoroalkyl substances (PFAS) are a group of industrial chemicals that have been used world-wide in common consumer products and manufacturing processes. Two PFAS of concern are perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS). Some PFAS, particularly PFOA and PFOS are very stable in the environment and the substances move easily into water. They also have potential health implications when present in drinking water at concentrations above health advisory levels.

In 2018, the Michigan Department of Environmental Quality (MDEQ) initiated the testing of groundwater from all community water supplies in the state for PFAS, including PFOA and PFOS. The testing is being conducted to determine if public health actions are needed. Because of the wide-spread use of PFAS, it is not uncommon to find low levels of PFAS in drinking water supplies. As of October 1, 2018, MDEQ reports groundwater from 744 wells have been tested for PFAS. PFAS has not been detected in 86% of the wells tested.

The City of Portland provides its drinking water supply from four groundwater wells: PW-4, PW-5, PW-6 and PW-7. On September 25, 2018, groundwater from our wells was tested for PFAS. The City anticipates that the laboratory results will be available in 4-6 weeks.

We are working with our Engineer, Fleis & VandenBrink to develop a plan of action in the event PFAS is detected in groundwater sampled from our wells. As additional information and test results become available, they will be reported to you and posted on our website at www.portland-michigan.org.

General information on PFAS in drinking water from the Michigan Department of Health and Human Services and other resources can be found on our website. If you need additional information, please feel free to contact me directly at (517) 647-2931 or at the email address below.

S. Tutt Gorman
Portland City Manager
citymanager@portland-michigan.org

Portland EO Report

10/1/2018



District: Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
C&I	8	105,189	59,155	56.24%	\$21,341	\$4,567	21.40%
MPPA - Custom Program - 2018	1	36,023	0	0.00%	\$7,455	\$0	0.00%
MPPA - Prescriptive Program - 2018	7	69,166	59,155	85.53%	\$13,886	\$4,567	32.89%
Residential	36	112,062	118,118	105.40%	\$26,006	\$22,719	87.36%
MPPA - Appliance Recycling - 2018	4	2,371	4,349	183.42%	\$580	\$200	34.48%
MPPA - High Efficiency Products and HVAC - 2018	27	5,504	19,509	354.45%	\$3,504	\$3,985	113.73%
MPPA - Residential Lighting - 2018	4	89,600	76,225	85.07%	\$15,937	\$12,560	78.81%
MPPA - Residential Low Income - 2018	1	14,587	18,035	123.64%	\$5,985	\$5,974	99.82%

Program Summary

Customer	Status Date	kWh Savings	Incentive
C&I		59,154.61	\$4,566.60
Paid			
Olivera's - 1417 E Grand River Ave (2)	04/16/2018	6,268.80	\$528.54
Batched			
The Red Tomato - Portland - 149 Bristie St (2)	05/04/2018	1,454.16	\$116.33
Portland Public Schools - 1100 Ionia Rd (9)	05/11/2018	17,598.80	\$1,383.42
Keusch Brothers - 1600 American Way (3)	06/22/2018	4,134.72	\$330.78
Portland Party Store - 607 E. Grand River Ave. (4)	08/17/2018	4,071.13	\$328.69
T & J Frewen Rentals LLC - 1240 E. Grand River Ave. Suite A	09/07/2018	20,198.20	\$1,590.84
Work Complete			
City Of Portland - 259 Kent St. (2)		0.00	\$0.00
Work In Progress			
City Of Portland - 259 Kent St. (3)	09/24/2018	5,428.80	\$288.00
Residential		118,117.56	\$22,718.52

Paid

Mike Hummel - 770 Tillies Ave	03/19/2018	836.41	\$165.00
Edward Filter - 6824 Maynard Rd - 2	04/02/2018	25.00	\$15.00
MARGERY M BRIGGS - 307 KENT ST	04/02/2018	1,254.10	\$265.00
RICHARD J WALLACE - 7929 E GRAND RIVER	04/02/2018	836.41	\$165.00
RODNEY BURHANS - 873 S KENT ST	04/02/2018	730.00	\$150.00
ELIZABETH M HAGER - 706 W GRAND RIVER AVE	04/16/2018	836.41	\$165.00
JAMES RACCUIA - 400 BLOSSOM DR	04/16/2018	59.90	\$25.00
Marykay Steffes-Schmitz - 836 Cross St.	04/16/2018	944.00	\$50.00
Nick Bengel - 9078 Briar Ridge Ct	04/16/2018	836.41	\$165.00
Richard Keusch - 6736 Jennifer Lane	04/16/2018	2,160.00	\$220.00
Tina Volk - 352 Smith St. - 2	04/16/2018	730.00	\$150.00

Batched

Marcus Vanderkooi - 226 S Virginia Ave	02/23/2018	39.80	\$20.00
Marcus Vanderkooi - 226 S Virginia Ave (2)	02/23/2018	162.00	\$6.33
KENNETH HORVATH - 6735 JENNIFER LANE	05/04/2018	836.41	\$165.00
DOUG ABEL - 143 N WATER ST	05/17/2018	836.41	\$165.00
FRANCIS LEHMAN - 700 PATRICIA AVE	05/17/2018	730.00	\$150.00
Francis Vallier - 7933 E Grand River Ave	05/17/2018	1,135.00	\$50.00
MICHAEL KLEPAC - 338 MAPLE ST	05/17/2018	730.00	\$150.00
NATE LAY - 873 UNION STREET	05/17/2018	836.41	\$165.00
TERRY GILBERT - 320 CHARLOTTE HWY	05/17/2018	836.41	\$165.00
WILLIAM P VALLIER - 7100 DIVINE HWY	05/17/2018	730.00	\$150.00
JERRY JOHNSON - 143 GRAPE ST	06/15/2018	836.41	\$165.00
Mike Steffes - 303 West St	06/15/2018	1,135.00	\$50.00
INEZ K LEIK - 238 QUARTERLINE ST	06/22/2018	730.00	\$150.00
JENNIE WEBER - 415 PLEASANT STREET	06/29/2018	730.00	\$150.00
MARK HOLDREN - 854 MARSHALL ST	06/29/2018	836.41	\$165.00
Edward Filter - 6824 Maynard Rd-3	07/13/2018	144.00	\$25.00
JEFF GRIFFIN - 650 ORCHARD CT	07/13/2018	1,254.10	\$265.00
DOUG PUNG - 117 REBECCA ST	07/20/2018	1,132.50	\$240.00
Bob Hoogstra - 975 Marshall St	08/03/2018	1,135.00	\$50.00
JOHN KMETZ - 1423 LEAR CT	08/03/2018	1,132.50	\$240.00
Dan Schneider - 7650 Ionia Rd-2	08/17/2018	702.50	\$33.19
GEORGE HILTON - 405 CHARLOTTE HWY	08/17/2018	262.80	\$40.00
CAROLE D SCHRAUBEN - 285 CRESCENT DR	09/21/2018	730.00	\$150.00

Work Complete

City Of Portland - 259 Kent St. (Lighting Kits) 9-19-18	09/19/2018	73,200.00	\$12,300.00
City Of Portland - 259 Kent St. (Low Income) 2018	09/19/2018	18,035.30	\$5,974.00

Component Detail

C&I

Account No. Component

Total Qty kWh/Unit kWh Savings Incentive/Unit Incentive

Paid

17-00087-2	Olivera's - 1417 E Grand River Ave (2)					
	Total Project Cost: \$1,081.94					
	Install Complete: 3/27/2018					
	<i>Custom Interior LFL - Demand Only - MPPA 2018</i>	248	0.00	0.00	0	0.00
	<i>Custom Interior LFL - Demand Only - MPPA 2018</i>	920	0.00	0.00	0	0.00
	<i>Custom Interior LFL - LED - MPPA 2018</i>	1,265	1.00	1,265.00	0.08	101.18
	<i>Custom Interior LFL - LED - MPPA 2018</i>	4,692	1.00	4,692.00	0.08	375.36
	<i>LED Replacing CFL - MPPA 2018</i>	26	12.00	312.00	2	52.00

Payment Date: 4/16/2018

Batched

10-06900-3	Keusch Brothers - 1600 American Way (3)					
	Total Project Cost: \$347.68					
	Install Complete: 6/8/2018					
	<i>Custom Interior LFL - Demand Only - MPPA 2018</i>	472	0.00	0.00	0	0.00
	<i>Custom Interior LFL - LED - MPPA 2018</i>	4,135	1.00	4,135.00	0.08	330.78
02-06200-6	Portland Party Store - 607 E. Grand River Ave. (4)					
	Total Project Cost: \$1,486.86					
	Install Complete: 8/5/2018					
	<i>Custom Interior LFL - Demand Only - MPPA 2018</i>	203	0.00	0.00	0	0.00
	<i>Custom Interior LFL - LED - MPPA 2018</i>	1,177	1.00	1,177.00	0.08	94.19
	<i>Exterior HID to LED - MPPA 2018</i>	670	4.32	2,894.00	0.35	234.50
17-03300-1	Portland Public Schools - 1100 Ionia Rd (9)					
	Total Project Cost: \$3,022.75					
	Install Complete: 4/27/2018					
	<i>Custom Interior LFL - Demand Only - MPPA 2018</i>	4,779	0.00	0.00	0	0.00
	<i>Custom Interior LFL - LED - MPPA 2018</i>	15,293	1.00	15,293.00	0.08	1,223.42
	<i>Occupancy Sensor <=500W - MPPA 2018</i>	8	288.25	2,306.00	20	160.00
10-05900-5	T & J Frewen Rentals LLC - 1240 E. Grand River Ave. Suite A					
	Total Project Cost: \$1,699.61					
	Install Complete: 5/12/2016					
	<i>Custom Interior LFL - Demand Only - MPPA 2018</i>	4,816	0.00	0.00	0	0.00

Custom Interior LFL - LED - MPPA 2018	14,448	1.00	14,448.00	0.08	1,155.84
LED Lamps < 20W LED replacing A-line 80-100 W - MPPA 2018	10	160.10	1,601.00	7.5	75.00
LED PAR/R/BR <= 15.5W - MPPA 2018	26	145.50	3,783.00	10	260.00
Programmable T-stat (Gas Heat) - MPPA 2018	5	73.24	366.00	20	100.00

10-08500-2 **The Red Tomato - Portland - 149 Bristie St (2)**

Total Project Cost: \$295.32

Install Complete: 1/1/0001

Custom Interior LFL - Demand Only - MPPA 2018	282	0.00	0.00	0	0.00
Custom Interior LFL - Demand Only - MPPA 2018	50	0.00	0.00	0	0.00
Custom Interior LFL - LED - MPPA 2018	219	1.00	219.00	0.08	17.52
Custom Interior LFL - LED - MPPA 2018	1,235	1.00	1,235.00	0.08	98.81

Work In Progress

City Of Portland - 259 Kent St. (3)

Total Project Cost:

Install Complete: 1/1/0001

LED Decorative - MPPA 2018	72	75.40	5,429.00	4	288.00
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Residential

Account No. Component

Paid

Account No.	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
11-08200-1	Mike Hummel - 770 Tillies Ave					
	Total Project Cost: \$3,880.00					
	Install Complete: 12/9/2017					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
12-12900-1	Edward Filter - 6824 Maynard Rd - 2					
	Total Project Cost: \$625.32					
	Install Complete: 1/3/2018					
	ENERGY STAR Dishwasher - Elec Water Heater - MPPA 2018	1	25.00	25.00	15	15.00
01-07100-3	MARGERY M BRIGGS - 307 KENT ST					
	Total Project Cost: \$9,781.40					
	Install Complete: 12/11/2017					
	Central Air Conditioner - 16 SEER - MPPA 2018	1	417.69	418.00	100.00	100.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00

13-10600-1	RICHARD J WALLACE - 7929 E GRAND RIVER	Payment Date: 4/2/2018				
	Total Project Cost: \$6,540.00					
	Install Complete: 12/18/2017					
	<i>High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2018</i>	1	106.41	106.00	15	15.00
07-06800-2	RODNEY BURHANS - 873 S KENT ST	Payment Date: 4/2/2018				
	Total Project Cost: \$7,819.00					
	Install Complete: 1/12/2018					
	<i>High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018</i>	1	730.00	730.00	150	150.00
	ELIZABETH M HAGER - 706 W GRAND RIVER AVE	Payment Date: 4/16/2018				
	Total Project Cost: \$5,980.00					
	Install Complete: 12/20/2017					
	<i>High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2018</i>	1	106.41	106.00	15	15.00
131761024	JAMES RACCUIA - 400 BLOSSOM DR	Payment Date: 4/16/2018				
	Total Project Cost: \$5,326.00					
	Install Complete: 12/5/2017					
	<i>ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2018</i>	1	59.90	60.00	25	25.00
11-06300-4	Marykay Steffes-Schmitz - 836 Cross St.	Payment Date: 4/16/2018				
	Total Project Cost:					
	Install Complete: 2/14/2018					
	<i>Freezer Recycling - MPPA 2018</i>	1	944.00	944.00	50	50.00
12-01200-1	Nick Bengel - 9078 Briar Ridge Ct	Payment Date: 4/16/2018				
	Total Project Cost: \$4,400.00					
	Install Complete: 12/1/2017					
	<i>High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2018</i>	1	106.41	106.00	15	15.00
12-18600-2	Richard Keusch - 6736 Jennifer Lane	Payment Date: 4/16/2018				
	Total Project Cost: \$398.00					
	Install Complete: 10/12/2017					
	<i>LED PAR/R/BR <= 15.5W - MPPA Res Ltg 2018</i>	40	54.00	2,160.00	4	160.00
	<i>Lighting</i>	1		0.00		60.00
06-07200-4	Tina Volk - 352 Smith St. - 2	Payment Date: 4/16/2018				
	Total Project Cost: \$5,440.00					
	Install Complete: 1/10/2018					
	<i>High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018</i>	1	730.00	730.00	150	150.00

Batched

11-15610-1	Bob Hoogstra - 975 Marshall St					
	Total Project Cost:					
	Install Complete: 6/13/2018					
	Refrigerator Recycling - MPPA 2018	1	1,135.00	1,135.00	50	50.00
13-02300-1	Dan Schneider - 7650 Ionia Rd-2					
	Total Project Cost: \$33.19					
	Install Complete: 8/10/2018					
	LED A-line 9W<13W replacing Incandescent/Halogen - MPPA Res Ltg 2018	11	28.10	309.00	4	44.00
	LED A-line 9W<13W replacing Incandescent/Halogen - MPPA Res Ltg 2018	14	28.10	393.00	4	56.00
09-12300-3	DOUG ABEL - 143 N WATER ST					
	Total Project Cost: \$6,860.00					
	Install Complete: 2/15/2018					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
04-03700-1	DOUG PUNG - 117 REBECCA ST					
	Total Project Cost: \$6,720.00					
	Install Complete: 7/5/2018					
	Central Air Conditioner - 15 SEER - MPPA 2018	1	296.09	296.00	75.00	75.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
12-12900-1	Edward Filter - 6824 Maynard Rd-3					
	Total Project Cost: \$649.99					
	Install Complete: 4/5/2018					
	High Efficiency Electric Clothes Dryer w/ Moisture Sensor - MPPA 2018	1	144.00	144.00	25	25.00
13-00200-1	FRANCIS LEHMAN - 700 PATRICIA AVE					
	Total Project Cost: \$4,263.00					
	Install Complete: 3/26/2018					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
13-10800-1	Francis Vallier - 7933 E Grand River Ave					
	Total Project Cost:					
	Install Complete: 4/16/2018					
	Refrigerator Recycling - MPPA 2018	1	1,135.00	1,135.00	50	50.00
10-05100-3	GEORGE HILTON - 405 CHARLOTTE HWY					
	Total Project Cost: \$2,159.98					
	Install Complete: 7/4/2018					
	ENERGY STAR Dehumidifier - MPPA 2018	1	202.90	203.00	15	15.00
	ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2018	1	59.90	60.00	25	25.00

09-05000-1	INEZ K LEIK - 238 QUARTERLINE ST					
	Total Project Cost: \$3,760.00					
	Install Complete: 6/5/2018					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
06-12100-1	JEFF GRIFFIN - 650 ORCHARD CT					
	Total Project Cost: \$7,020.00					
	Install Complete: 6/22/2018					
	Central Air Conditioner - 16 SEER - MPPA 2018	1	417.69	418.00	100.00	100.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
	JENNIE WEBER - 415 PLEASANT STREET					
	Total Project Cost: \$9,070.00					
	Install Complete: 5/22/2018					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
08-06800-1	JERRY JOHNSON - 143 GRAPE ST					
	Total Project Cost: \$16,925.00					
	Install Complete: 4/25/2018					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
13-13700-2	JOHN KMETZ - 1423 LEAR CT					
	Total Project Cost: \$8,259.00					
	Install Complete: 7/18/2018					
	Central Air Conditioner - 15 SEER - MPPA 2018	1	296.09	296.00	75.00	75.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
12-18500-1	KENNETH HORVATH - 6735 JENNIFER LANE					
	Total Project Cost: \$6,816.00					
	Install Complete: 3/16/2018					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2018	1	106.41	106.00	15	15.00
07-08300-4	Marcus Vanderkooi - 226 S Virginia Ave (2)					
	Total Project Cost: \$6.33					
	Install Complete: 10/14/2017					
	ENERGY STAR Freezers - Upright Freezer - MPPA 2018	1	39.80	40.00	20	20.00
	LED PAR/R/BR <= 15.5W - MPPA Res Ltg 2018	1		0.00		4.50

			LED PAR/R/BR <= 15.5W - MPPA Res Ltg 2018	3	54.00	162.00		4	12.00
06-09400-1	MICHAEL KLEPAC - 338 MAPLE ST								
	Total Project Cost: \$5,170.00								
	Install Complete: 3/26/2018								
			High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00		150	150.00
08-11300-9	Mike Steffes - 303 West St								
	Total Project Cost:								
	Install Complete: 5/9/2018								
			Refrigerator Recycling - MPPA 2018	1	1,135.00	1,135.00		50	50.00
11-14400-2	NATE LAY - 873 UNION STREET								
	Total Project Cost: \$4,753.00								
	Install Complete: 3/26/2018								
			High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00		150	150.00
			Programmable Thermostat - MPPA 2018	1	106.41	106.00		15	15.00
10-04300-2	TERRY GILBERT - 320 CHARLOTTE HWY								
	Total Project Cost: \$4,709.00								
	Install Complete: 1/22/2018								
			High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00		150	150.00
			Programmable Thermostat - MPPA 2018	1	106.41	106.00		15	15.00
1200300-1	WILLIAM P VALLIER - 7100 DIVINE HWY								
	Total Project Cost: \$4,611.00								
	Install Complete: 4/9/2018								
			High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2018	1	730.00	730.00		150	150.00

Work Complete

01-06750-1	City Of Portland - 259 Kent St. (Lighting Kits) 9-19-18								
	Total Project Cost:								
	Install Complete: 1/1/0001								
			103 Lighting Kits	1		18,035.00			5,974.00
			300 Lighting Kits	1		73,200.00			12,300.00

PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR September 2018

NPDES COMPLIANCE

The City WWTP was not in compliance with the NPDES permit limitations for the month of September 2018. The City of Portland was unable to meet the Fecal Coliform 7-Day Average maximum limit for the month. The period of non-compliance was September 5, 2018 through September 7, 2018. This was found when reviewing the monthly data for September.

Upon reviewing our records, the non-compliance for the 7-Day average for Fecal Coliform occurred when the September 5th, September 6th, and September 7th Fecal Coliform test produced results of >600 cts./100ml, >600 cts./100ml, and >240 cts./100ml calculated respectfully for each day resulting in a 7-Day average of 442 cts/100ml.

I reviewed the activities that may have contributed to the High Fecal Coliform counts. In August we discontinued adding supernatant as a side-stream to the treatment process when our Biosolids were land applied and the digester taken down for cleaning early in the month. When the Digester was put back on line we then proceeded to take down our final clarifiers. Cleaning and inspecting the clarifiers is a normal annual occurrence and does not present problems. They are taken out of service one at a time with one clarifier left in continuous operation. Cleaning the clarifiers was started on August 13th. Just prior to restarting the second clarifier after cleaning on August 28th, we received 1.9 inches of rain. Due to the increased flows from the rain with only one clarifier in operation, there were solids lost over the final clarifier weirs during the rain event. This was observed by the operators on duty in the final sampler and the final effluent and was mistaken to be sand from the heavy rains. The second clarifier was started after the rain event so that two clarifiers were then in operation. Late in the afternoon of September 1, 2018 the plant manager observed the treatment to appear ok and the return lines were flowing. Due to changes in flow patterns and rainfall of 2.35 inches overnight on September 1, 2018 the flow in the sludge return line in the East clarifier began to gradually slow until it stopped flowing altogether on Labor Day and as a result the waste activated sludge solids accumulated in that clarifier while the WWTP was unattended. The MLSS concentrations that preceded the high fecal coliforms indicated a steady loss in solids. The SVI was also decreasing. Upon arrival at the WWTP on September 4, 2018 I observed no flow from the return line in the East clarifier and the effluent passing over the weirs was of very poor quality. The treatment appeared to be upset. The flow was immediately stopped to the East clarifier to stop any further solids loading to it. Polymer was started to assist the settling in the West clarifier. The Wasting was immediately stopped to allow the MLSS concentration to increase to a normal operating range and to increase the sludge age. The East clarifier was pumped down and the accumulated solids were removed and pumped

to the Primary digester as they were beginning to turn septic. Both banks of UV disinfection were operating during the entire event. The UV system has also been thoroughly cleaned following the violation. Microscopic examination indicated a young sludge and has shown continuous improvement with the wasting off and gradually resuming minimal wasting.

As of September 12, 2018 the Portland WWTP was back in compliance for the Fecal Coliform 7-Day Average permit limits. The 7-Day average was 273 cts/100ml on the September 11, 2018 sample. All other permit parameters also have shown great improvement following the corrective actions taken by the WWTP operators.

The violation was reported to the DEQ as required by the NPDES permit.

OPERATIONS

The WWTP treated **10.2 million gallons** and discharged **7.8 million gallons** for the month of September. The CBOD were 6 ppm, the Total Suspended Solids were 13 ppm, the phosphorus was 0.8 ppm, and the Fecal Coliform was 127 counts/100ml.

The THK Discharge Permit renewal was approved by City Council. All of the required signatures were obtained and a copy of the permit was provided to THK, City Hall, and the WWTP. It was effective as of October 1, 2018 and is good for three years.

Tony Smith attended the NASSCO PACP, LACP, and MACP training and certification Northville, MI this month.

Recently a problem was discovered in the WOW cable that provided the internet access to the WWTP. Scotty’s was here at the end of the month and directional bored a new cable to replace the bad one.

Maintenance & Capitol Expenses for September 1, 2018 to September 30, 2018

ITEM	COST
Tom’s Do It Center – Distilled H2O, Plumbing, Grass seed, Filter	\$ 88.65
USA Bluebook – Lift Station Degreaser, Thermometer	\$ 281.83
Pleune Service Co – Boiler Flue Cleaning	\$ 763.00
Hydro Dynamics – Spare Alternator Relay for Riverside LS	\$ 124.54
Municipal Supply – 3’ x 45° Elbow	\$ 39.60
NCL – Fecal Coliform lab supplies	\$ 526.15
Walker Process – Skimmer Wipers	\$ 238.61
Tony Smith – Travel Expense for PACP, LACP, & MACP Training	\$ 395.54
Total Monthly Expenses	\$ 2457.92
Total Spent YTD	\$ 24303.89

WASTEWATER COLLECTION SYSTEM ACTIVITY

Sewer Trouble Spots sections cleaned	785ft.
Routine cleaning	0 ft.
Sewer call outs due to building services	0
Sewer call outs due to plugged City main	1
New connections to sewer main	0
Building Services Televised	1
Building Services Inspected	0
City Main Televised	0

SEWER CALLOUTS

None to report.

Respectively Submitted,
Doug Sherman
WWTP Superintendent

City Of Portland
Water Department
Monthly Water Report
September 2018

Monthly Water Production

Daily Water Production

Well #4 6,154,000 Gallons
Well #5 78,900 Gallons
Well #6 7,020,000 Gallons
Well #7 65,000 Gallons

Well #4 205,133 Gallons
Well #5 2,630 Gallons
Well #6 234,000 Gallons
Well #7 2,167 Gallons

Daily Average Water Production for All Wells

443,930 Gallons

Total Water Production for the Month

13,317,900 Gallons

Total Water Production for the Previous Month

13,946,000 Gallons

Total Production decreased by

628,100 Gallons

Total Production for This Month from the Previous Year

13,520,500 Gallons

Total Production decreased by

202,600 Gallons

Rodney D. Smith Jr.
Water Technician

Portland Area Municipal Authority

GOVERNMENTAL UNITS

City of Portland

Portland Township

Danby Township

MINUTES

July 19, 2018

P.A.M.A. BOARD MEMBERS PRESENT: K. Cook, D. Logel, R. Foote

VISITORS: Chris Jensen

Meeting was called to order at 7:30 p.m.

AGENDA

- Motion to approve agenda by R. Foote supported by D. Logel

SECRETARY'S REPORT:

- Motion to approve minutes by R. Foote supported by D. Logel

TREASURER'S REPORT:

- Account balance as 7/10/18 \$777.36
- 5/2/18 payment received by Portland Twp. \$201.20
- 5/14/18 payment received by City of Portland \$201.20
- 6/4/18 payment received by Danby Twp. \$100.60

Bills paid since 4/4/18

- Mike Ward Construction \$195.00
- Eagle Enterprise \$408.52
- 2017 PAMA audit was completed Zack Wight, C.P.A.
- Billing for audit has not been received
- Motion to approve treasurer's report by D. Logel supported by K. Cook

OLD BUSINESS:

- None

NEW BUSINESS:

- Air conditioner failed and a new one has been installed by Gary's Heating
- A proposal by Fleis and Vandenbrink Engineering for needs and feasibility of PAMA building renovation and code compliance was received from Chris Jensen

Motion made by R. Foote to adjourn the meeting at 8:15 p.m. supported by D. Logel

Respectfully submitted,

Keith Cook, Secretary

NEXT MEETING: Oct 3, 2018 at 7:30 p.m.

IONIA COUNTY BOARD OF COMMISSIONERS

October 9, 2018 - 3:00 p.m.
Conference room – Central Dispatch Building

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. **Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
- VII. **Unfinished Business**
 - A.
- VIII. **New Business**
 - A. 2019 Budget Hearing
 - B. Adopt 2019 Budget Resolution
 - C. Commission on Aging budget amendment
 - D. Commission on Aging AAAWM FY 2018 Contract Amendment 61.54-FY18.4
 - E. Drain office Full Faith & Credit Resolution McClelland Drain with Eaton County
 - F. Request to increase Shelter Assistant hours
 - G. Request for on call hours for Animal Control
 - H. Health Dept- Provider Group Affiliation Agreement
 - I. Health Dept - Regional Perinatal Care System Quality Improvement Initiative
 - J. Health Dept – Mid-State Health Network SUD Agreement
 - K. Request approval to amend L4029 Millage report
 - L. Community Corrections Grant FY 2019
- IX. **Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

- A. Review and discuss Attorney opinion.

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term expiring April 2020.
- Parks Advisory Board – One two-year term expiring January 2019, serving as a Member-at-Large from the Lyons Area.
- Commission on Aging Board one three-year term expiring September 2018.
- ARES-RACES one three-year term expiring September 2018.

Non-Commissioner Appointments for consideration in the month of November 2018: None

Non-Commissioner Appointments for consideration in the month of December 2018:

- *Central Dispatch Board of Directors* – six two-year - two Citizen Representative appointments, one Township Board Representative, one Firefighter Representative, one Emergency Medical Services Representative, one County Commissioner
- *EightCap Governing Board* – One two-year appointments, which must be a County Commissioner.
- *Road Commission* –two six-year appointments.
- *Substance Abuse Initiative* – three two-year appointments – one from each of the following commissioner districts: District Three, District Four, District Five.
- *West Michigan Regional Planning Commission* – Three one-year appointments, one Elected Official, one County Commissioner or County Staff, one Private Sector Representative
- *WMRPC Comprehensive Economic Development Strategy Committee* – Two one-year appointments.

IONIA COUNTY BOARD OF COMMISSIONERS
Committee-of-the-Whole

October 16, 2018 - 3:00 p.m.
Conference room- Central Dispatch

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Departmental Reports
 - 1. Commission on Aging
 - 2. Building Codes
 - 3. Sheriff's Office
 - 4. Prosecutor
 - 5. Drain Office
 - C.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
 - A. Review and discuss Attorney opinion
- XI. Adjournment

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING
FOR THE ELECTRIC
CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20286**

- Consumers Energy Company requests Michigan Public Service Commission's approval for determination of electric Credit B to reflect the effects of the federal Tax Cuts and Jobs Act of 2017.
- The information below describes how a person may participate in this case.
- You may call or write, Consumers Energy Company, One Energy Plaza, Jackson, MI 49201-2276, (800) 477-5050 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The prehearing conference in this matter will be held:

DATE/TIME: Tuesday, October 16, 2018, at 9:00 A.M.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Consumers Energy Company's (Consumers Energy) September 24, 2018 application to retroactively address the impacts of federal corporate tax reduction arising from the Tax Cuts and Jobs Act of 2017 (TCJA) on its electric general base rates from January 1, 2018 until the implementation of Credit A. Consumers Energy requests the Commission to approve the Credit B refund, including interest to customers over a six-month period starting with service on and after January 2019 through June 2019, in the amount of \$69,678,486, and grant other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website -at: michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by **October 11, 2018**. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10101 through R 792.10137, and R 792.10401 through R 792.10448.

[CONSUMERS ENERGY COMPANY HAS REQUESTED RATE ADJUSTMENTS AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED RATE ADJUSTMENTS AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER ADJUSTMENTS THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUESTED.]