

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, October 1, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA/Main Street Director Conner Wellman

Absent: Baldyga

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Absent: Baldyga

Adopted

Motion by Johnston, supported by Fitzsimmons, to excuse the absence of Council Member Baldyga.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Baldyga

Adopted

Under City Manager Report, City Manager Gorman stated the DPW site project continues to move forward. Work began on the salt barn today and is expected to be completed by October 10, 2018. Work will begin on the vehicle storage building on October 15, 2018 and is expected to be complete by November 9, 2018.

The City received the scoring from the DNR on the potential Toan Park Improvement Project; which would be a joint effort with the DDA, to redevelop the park and add a splash pad. The DNR provides an opportunity for the applicants to improve the areas of scoring they deem necessary. The City sought and has received letters of support for the project from organizations throughout the community. The letters of support will be resubmitted to the DNR by tomorrow's deadline.

City Manager Gorman provided information on Proposal 18-1 for recreational marijuana which will be on the November 6, 2018 General Election Ballot.

The Planning Commission met on Wednesday, September 19, 2018 at 7:00 P.M. and approved a request for a Special Land Use Permit for an Adult Foster Care Congregate Facility for the property located at 223 Charlotte Hwy., to expand the current adult foster care center from 20 residents to a maximum of 30 residents, per Section 42-341 (b) of the Zoning Ordinance. City Manager Gorman presented the site plan and explained the conditions of the approval.

AECOM, on behalf of the DEQ, conducted PFAS testing on all 4 of the City's wells last week. The results will be submitted to the City by the DEQ in 4 – 6 weeks.

The construction of the Sparrow Access Road located off from Cutler Rd. is substantially complete. A walk through with the City's engineers will take place tomorrow.

The City has been engaged with Redevelopment Ready Communities (RRC) over the past year and has recently received their baseline assessment. The City scored highly in terms of zoning. They have offered recommendations for other areas of improvement. City Manager Gorman noted that he will meet with representatives of RRC later this month before the City decides to fully engage with the RRC program.

Under Presentations, DDA/Main Street Director Conner Wellman presented her report on downtown activities. The Stakeholder '150 Reveal' and workshop, for the 2019 Sesquicentennial celebration, is scheduled for Thursday, October 4, 2018 at 7:00 P.M. The Portland Prime gift certificate initiative will begin October 22, 2018. She is currently working with businesses to get them signed on to redeem gift certificates.

Under New Business, the Council considered Resolution 18-72 to approve the bid from Westphalia Electric, Inc. in the amount of \$16,830.00 for electrical work on the new vehicle storage structure.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 18-72 approving the award of electrical work for the Department of Public Works improvements to Westphalia Electric, Inc.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Baldyga

Adopted

The Council considered Resolution 18-73 to approve an energy purchase with the Michigan Public Power Agency (MPPA) to meet a portion of future load requirements for the calendar year 2022 by purchasing energy not to exceed \$122,640.00.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 18-73 approving an energy purchase for the Board of Light and Power through the Michigan Public Power Agency.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Baldyga

Adopted

The Council considered Resolution 18-74 to approve the City Manager's recommendation to name the newly developed street that will service the development property located off from Cutler Rd. The street was developed as part of the purchase agreement with the Edward W. Sparrow Hospital Association and will further serve the development property located at the corner of Grand River Ave. and Cutler Rd.

City Manager Gorman stated his recommendation to name the new street "Hyland Drive" after current City employee, Electric Superintendent and Director of Public Services, Mr. Jon Michael Hyland, who will mark 50 years of service with City of Portland in January of 2019. City Manager Gorman further noted that Mr. Hyland's contributions to the City's infrastructure will benefit the community for generations to come.

Mayor Barnes stated that there is no better testimonial to Mr. Hyland than to name a street after him with his dedication to the infrastructure in the City of Portland.

Motion by Barnes, supported by Johnston, to approve Resolution 18-74 approving the City Manager's recommendation to name a public street.

Yeas: Barnes, Johnston, VanSlambrouck, Fitzsimmons

Nays: None

Absent: Baldyga

Adopted

Motion by Johnston, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on September 17, 2018, payment of invoices in the amount of \$155,800.77 and payroll in the amount of \$104,693.20 for a total of \$260,493.97. A purchase order to Asphalt Restoration, Inc. in the amount of \$20,000.00 for crack sealing was also included.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Baldyga

Adopted

Under Communications, Mayor Barnes noted the application, and his recommendation, for Boards and Commissions submitted by Council Member Baldyga for appointment to the Board of Light and Power.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated that the Stuff the Bus campaign to collect adult and children's clean, useable coats will be collected along with hats, mittens, gloves, boots and outerwear for the Annual Coat Drive sponsored by the Portland Community Fund is underway. The bus is located at Bill's Party Store at 1153 E. Grand River Ave.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None
Absent: Baldyga
Adopted

Meeting adjourned at 7:38 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk