

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, November 5, 2018

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA/Main Street Director ConnerWellman

Guests: Morgan Rose, Mitchell Pluff, Matthew and Ryan Simon, Kelti and Kaleb Dziewiatkowski, Xander Douglas, Leo Wagner, and Den Leader Mark Pluff of Boy Scout Troop 258 along with their parents; Evan Sasiela of the Sentinel Standard

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Boy Scout Troop 258.

Motion by Fitzsimmons, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Gorman stated two RFQ's were received for the privatization of the management of the Wastewater Treatment Plant. The proposals are under review by staff. A recommendation will likely be made to Council at its next meeting on Monday, November 19, 2018.

The DPW project is moving along very well and is nearly complete. The new facilities will improve the functionality of the DPW as well as provide security and indoor storage for the vehicles.

The City of Portland has received a conditional commitment of over \$900,000 from MDOT for the Safe Routes to School program. The City has been engaged with all of the local schools to determine the gaps that need to be filled in order to create safe connectivity to all schools.

City Manager Gorman presented the preliminary plans for improvements that will be made to Portland Public Schools as a result of the successful bond renewal earlier this year.

There has been a request from Municipal Inspection Services, the company that provides inspection services for the City of Portland, to increase some of the fees on the building and trade permits. City Manager Gorman has requested information to support the request.

Due to staffing issues City Hall hours will be changing, at least temporarily, from 8:00 A.M. – 5:00 P.M. to 8:00 A.M. – 4:30 P.M., Monday through Friday.

City Manager Gorman noted that he has received positive feedback on the decision to sound the siren to begin and end trick-or-treating on Halloween this year. This practice is followed by other communities in the area. There were many wonderful comments regarding the Police Department and Officer Listerman for their positive engagement with the community on Halloween.

The City is still awaiting the results of the recent PFAS testing conducted on behalf of the DEQ.

The Planning Commission will meet on Wednesday, November 14, 2018. They will hear a presentation regarding the ongoing audit of the Zoning Ordinance, discuss proposals for the Rindلهaven PUD, and look at the proposals for the Police Department building.

Under Presentations, DDA/Main Street Director Conner Wellman presented her report on downtown activities. Michigan Main Street was in Portland on October 5, 2018 and met with five property owners who have expressed interest in further restoration of their buildings. Portland Prime sales began Monday, October 22, 2018. Businesses have been invited to participate in Small Business Saturday which will be November 24, 2018. The Holiday Window Decorating Contest theme this year is “Ugly Sweater Party”. Judging will be on Friday, November 16, 2018. Holidayfest will be Saturday, December 8, 2018.

Under New Business, the Council held the 1<sup>st</sup> Reading of Ordinance 198 to amend the Code of Ordinances by adding a new article and section that shall be designated as Article V, Section 24-90 of Chapter 24 of said Code and by adding a new section that shall be designated as Section 34-2 of Chapter 34 of said Code.

City Manager Gorman stated that the goal of the proposed ordinance is to maintain the status quo in the City of Portland regarding marijuana establishments if Proposal 18-1 passes at the General Election being held tomorrow, November 6, 2018. Marijuana use would still be legal for personal use as permitted by law. This proposed ordinance would address the “licensing arm” of the regulation. The zoning aspects will be addressed by the Planning Commission and then referred to City Council for approval.

The Council considered Resolution 18-81 to approve Fleis & VandenBrink’s proposal to provide feasibility planning services for the Emergency Services Building located at 773 E. Grand River Ave. The Portland Area Municipal Authority (PAMA) consists of the City of Portland, Portland Township, and Danby Township. In order for PAMA and the three entities to fully assess the needs of the Emergency Services Building and effectively plan for the future, a comprehensive evaluation of the facilities should be conducted. Fleis & VandenBrink has submitted a proposal to provide Space/Needs and Feasibility Planning Services for the Emergency Services Building in the amount of \$4,600.00, the City’s portion.

City Manager Gorman noted that both the Portland and Danby Township Boards have approved the planning services offered by Fleis & VandenBrink.

Motion by Baldyga, supported by Johnston, to approve Resolution 18-81 approving Fleis & VandenBrink’s proposal to provide Space/Needs and Feasibility Planning Services for the Emergency Services Building.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on October 15, 2018, payment of invoices in the amount of \$226,750.30 and payroll in the amount of \$238,003.54 for a total of \$464,753.84. There were no purchase orders over \$5,000.00.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman reminded residents that Election Day is tomorrow, Tuesday, November 6, 2018. Polls will be open from 7:00 A.M. to 8:00 P.M.

City Manager Gorman noted that the winter parking ban went into effect on November 1, 2018 and will be in place through April 1, 2019. No parking is allowed on City streets between 2:00 A.M. and 6:00 A.M.

Under Council Comments, Mayor Pro-Tem VanSlambrouck sent good wishes to the football teams at Portland High School, St. Patrick, and Pewamo-Westphalia on their playoff games this weekend.

Council Member Baldyga commented that today his father, Leo Baldyga, would have been 100 years old.

Motion by Baldyga, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:45 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk