



PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL

7:00 P.M. Tuesday, February 19, 2019
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:04 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> – None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:20 PM	A. Proposed Resolution 19-08 Approving the Use of the Ionia County Road Commission’s Contractor for Chip Seal Repairs on Divine Highway and Maynard Road	Decision
7:23 PM	X. <u>Consent Agenda</u> A. Minutes & Synopsis from the Regular City Council Meeting held on February 4, 2019 B. Payment of Invoices in the Amount of \$71,868.30 and Payroll in the Amount of \$116,741.18 for a Total of \$188,609.48 C. Purchase Orders over \$5,000.00 - None	Decision
	XI. <u>Communications</u>	
	A. Ionia County Board of Commissioners Agenda for February 12, 2019	
	B. Ionia County Board of Commissioners Agenda for February 19, 2019	
7:25 PM	XII. <u>Other Business</u> - None	
7:30 PM	XIII. <u>City Manager Comments</u>	
7:35 PM	XIV. <u>Council Comments</u>	
7:40 PM	XV. <u>Adjournment</u>	Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-08

**A RESOLUTION APPROVING THE USE OF THE IONIA COUNTY ROAD
COMMISSION'S CONTRACTOR FOR CHIP SEAL REPAIRS ON
DIVINE HIGHWAY AND MAYNARD ROAD**

WHEREAS, the City of Portland has previously used the Ionia County Road Commission contractor for chip seal repairs to Divine Highway; and

WHEREAS, by collaborating with the Ionia County Road Commission on certain projects, there is considerable cost savings; and

WHEREAS, the Ionia County Road Commission has once again agreed to furnish labor, equipment, and materials needed to make repairs to Divine Highway and Maynard Road; and

WHEREAS, the City Manager recommends having the Ionia County Road Commission chip seal Divine Highway from the north city limits to Looking Glass Ave and Maynard Road from the city limits to Divine Highway at an estimated cost of \$55,000.00, a copy of the agreement is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the agreement with the Ionia County Road Commission for chip seal to Divine Highway from the north City limits to Looking Glass Ave. and Maynard Road from the city limits to Divine Highway at an estimated cost of \$55,000.00, a copy of the agreement is attached as Exhibit A.

2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: February 19, 2019

Monique I. Miller, City Clerk

AGREEMENT

This is a memorandum of an agreement by and between the **CITY OF PORTLAND** and the Ionia County Road Commission, which provides as follows:

1. The Ionia County Road Commission shall in its discretion do the work as described below.
2. The Ionia County Road Commission agrees to furnish the following labor, equipment and materials needed to perform the work or to contract with outside contractors to perform the work. All work will be supervised by the Ionia County Road Commission.
3. The following is a description of the work to be performed; said work to be done within the discretion of said Commission and at such time as it seems advisable:

Place chip seal and fog seal on Divine Hwy from north city limits to Looking Glass Ave and Maynard Road from city limits to Divine Hwy estimated at \$55,000.

Actual cost may vary +/- 5%. Any amount above 5% will be approved in advance.

4. It is agreed that the **CITY OF PORTLAND WILL PAY 100% OF ACTUAL COST AS BILLED EACH MONTH AS WORK IS COMPLETED.**
5. The undersigned hereby certify that at a meeting of the **CITY OF PORTLAND** held the _____ day of _____, 2019, they were authorized to enter into this agreement with the Ionia County Road Commission for the performance of the work outlined above.
6. This work is anticipated to begin July 2019 and agreement shall remain in effect until work is completed.
7. Dated this _____ day of _____, 2019.

CITY OF PORTLAND:

IONIA COUNTY ROAD COMMISSION

Portland City Manager

Dorothy G. Pohl, Managing Director

Portland City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, February 4, 2019

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA/Main Street Director ConnerWellman

Guests: Kathy Parsons; Denise Barnes; Mike Judd; Chris O'Neill of Homeworks Connect; Mitchell Boatman of the Sentinel-Standard

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Gorman reported that the winter weather this past week was extremely snowy and cold resulting a State of Emergency being declared by the governor. He further thanked the City's emergency personnel, DPW employees, and City staff for their dedication and efforts in handling the snow and weather. Portland was one of the few municipalities that was open for business all week. The snow removal and road maintenance went as well as would be expected.

The kickoff meeting for the SAW Grant process was held on February 1, 2019. This grant will provide over \$700,000 in mapping and evaluation of the City's utility infrastructure and is scheduled to be complete in 2020.

The Portland Area Municipal Authority met today to evaluate potential improvements to the building at 773 E. Grand River Ave. A feasibility study is being conducted.

The feasibility study for a new Police Department is also still ongoing.

City Manager Gorman noted that he has been working with Inside Information on finalizing the questions for the survey which will determine the "take rate" or level of interest from the residents in the Broadband Internet Project.

Under Presentations, DDA/Main Street Director ConnerWellman presented her report on downtown activities. The DDA Board and Teams have set their goals and are developing the workplans. Director ConnerWellman provided updates on business and property in the DDA District along with other projects and recent activities.

Under New Business, the Council considered Resolution 19-05 to approve the Michigan Main Street Program Community Requirements and Expectations Agreement. The City of Portland is designated as a Michigan Main Street Community and has successfully completed all of the requirements and has been accredited. The Michigan Main Street Program requires the proposed agreement be executed.

Mayor Barnes noted the importance of this program and the benefits it brings to the City of Portland.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 19-05 approving the Michigan Main Street Program Community Requirements and Expectations Agreement.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 19-06 to approve the Michigan Public Power Agency's (MPPA) recommendation for the City's Board of Light and Power to join the Coldwater Peaking Service Committee to study a potential ownership opportunity involving the Michigan South Central Power Agency (MSCPA). The Board of Light and Power passed a recommendation to join the committee at its January 29, 2019 regular meeting.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 19-06 approving the Michigan Public Power Agency's (MPPA) recommendation for the City's Board of Light and Power to join the Coldwater Peaking Service Committee.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 19-07 to amend the Budget for Fiscal Year 2018-2019. The Finance Director has reviewed current fund balances and expenditures for the Fiscal Year and recommends the proposed amendments.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 19-07 to amend the Budget for Fiscal Year 2018-2019.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on January 21, 2019 and the Council Goal Session held on January 28, 2019, payment of invoices in the amount

of \$95,172.32 and payroll in the amount of \$111,133.65 for a total of \$206,305.97. A purchase order to Michael R. Kluck & Associates in the amount of \$5,545.96 for legal services was also included.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Baldyga, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman stated that the City of Portland was recognized by the Ionia Area Chamber of Commerce in recognition of its Sesquicentennial, celebrating 150 years as a community.

City Manager Gorman noted that the Daddy Daughter Dance will be held this year on February 20th and 21st from 6:30 – 8:00 P.M. each night.

City Manager Gorman noted that the winter parking ban went into effect on November 1, 2018 and will be in place through April 1, 2019. No parking is allowed on City streets between 2:00 A.M. and 6:00 A.M. He also reminded all residents and business owners that City Ordinances require the removal of snow from all sidewalks within 10 hours of a snow event.

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted that the VFW will be hosting a fundraiser for the Portland Community Fund on March 1, 2019 with a Burger Night.

Motion by Baldyga, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:33 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the February 4, 2019 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA/Main Street Director ConnerWellman

Presentations - DDA/Main Street Director ConnerWellman presented her report on downtown activities.

Approval of Resolution 19-05 approving the Michigan Main Street Program Community Requirements and Expectations Agreement.

All in favor. Adopted.

Approval of Resolution 19-06 approving the Michigan Public Power Agency's (MPPA) recommendation for the City's Board of Light and Power to join the Coldwater Peaking Service Committee.

All in favor. Adopted.

Approval of Resolution 19-07 to amend the Budget for Fiscal Year 2018-2019.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:33 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
VERIZON WIRELESS	00470	PHONE/DATA SERV - VARIOUS DEPTS	606.43
DENNIS GOFF	MISC	ENERGY OPTZ PROGRAM - ELEC	265.00
DIANE HUHN	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	65.00
NORTH CENTRAL LABORATORIES	00959	SUPPLIES & SHIPPING - WW	484.23
SUPPLYGEEKS	02052	COPY PAPER - GEN	339.50
INTERSTATE BILLING SVC	00202	PARTS - MOTOR POOL	251.26
OLD DOMINION BRUSH	00341	BROOMS/SHIPPING - MP	484.32
KEUSCH SUPER SERVICE	00228	TIRE REPAIR - MP	25.00
PETERSEN OIL & PROPRANE	02534	DIESEL FUEL - MP	675.30
DETROIT SALT COMPANY	01497	ROUND SALT - MAJ. & LOC. STS	2,964.94
CULLIGAN	02130	WATER - CITY HALL	25.00
PLEUNE SERVICE COMPANY INC.	00741	QRTLY LABOR & PARTS - CITY HALL	954.40
MICTA	01536	MEMBERSHIP - GEN	100.00
MUZZALL GRAPHICS	00326	UTILITY BILL - ELEC,WTR, WW	452.61
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
HYDROCORP	02340	INSPECTION & REPORTING SVCS - WTR	499.00
STAPLES BUSINESS ADVANTAGE	00426	OFFICE SUPPLIES - VARIOUS DEPTS	574.25
JASON SMITH	02495	MILEAGE - POLICE	53.58
WOW! INTERNET-CABLE PHONE	02132	INTERNET - POLICE, AMB, FIRE AUTHORITY	611.33
FIRE PROS, LLC	00151	RECHARGE EXTINGUISHER - ELECTRIC	46.00
FERGUSON WATERWORKS	02558	METER RESETTERS - WATER	318.00
MUNICIPAL SUPPLY CO.	00324	SAFE STEP SALT - MAJOR STREETS	518.00
DORNBOS, SIGN & SAFETY, INC.	00067	GALV U-CHANNEL POSTS- MAJ, LOCAL STREETS	448.80
MAMC	01580	MEMBERSHIP DUES- CEMETERY	35.00
MICHIGAN MUNICIPAL LEAGUE	00285	MEMBERSHIP - GENERAL	3,013.00
BS&A SOFTWARE	00029	CEMETERY SOFTWARE & SUPPORT - CEMETERY	585.00
NEIL BROWN	01796	HOTEL FOR CONFER - PARKS	335.32
TOM'S FOOD CENTER	00452	SUPPLIES - VARIOUS DEPTS	261.09
BADER & SONS CO.	00031	REPAIR SKID - ELECTRIC	516.04
VAN BRO'S IRRIGATION INC.	01762	MAINT AGREEMENT 2019- CITY HALL, PARKS	450.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SERVICE - CITY HALL	427.19

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
IONIA COUNTY CLERK	01247	ELECTION PROGRAMMING - ELECTIONS	1,000.00
DORNBOS, SIGN & SAFETY, INC.	00067	TRUCK #'S & SIGN - MAJ STS, MP	330.65
FAMILY FARM & HOME	01972	K-1 KEROSENE - MP	9.99
MICHIGAN COMPANY, INC.	00273	BLUE MELT - GEN, CITY HALL	969.00
DETROIT SALT COMPANY	01497	ROAD SALT - MAJ, LOCAL STS	3,041.39
DETROIT SALT COMPANY	01497	ROAD SALT - LOCAL, MAJ STS	2,963.73
MHR BILLING	01780	JAN 2019 BILLING - AMB	1,056.00
GRANGER CONTAINER SERVICE	00175	REFUSE SVC - CEM, PARKS, MP	374.26
GRANGER CONTAINER SERVICE	00175	REFUSE- REFUSE	12,306.51
GRANGER CONTAINER SERVICE	00175	REFUSE - WWTR	152.58
GRANGER CONTAINER SERVICE	00175	REFUSE - POLICE, COMM PROMO, ELECT	152.58
CULLIGAN	02130	COOLER RENTAL FEE - CITY HALL	136.80
PLEUNE SERVICE COMPANY INC.	00741	COMBUSTION BLOWER - CITY HALL	1,082.86
PLEUNE SERVICE COMPANY INC.	00741	HEAT EXCH/FLAME RETAIN-CITY HALL	2,262.03
MUZZALL GRAPHICS	00326	WINDOW ENVELOPES - VARIOUS DEPTS	1,478.79
THE RAPID GROUP LLC	MISC	SHRED DOCUMENTS - GEN	40.72
USA TODAY NETWORK	02501	LEGAL NOTICES - GEN	260.00
BSN SPORTS	00911	BBALL & HOOPS - REC	1,365.88
PURITY CYLINDER GASES, INC.	00380	OXYG, GAS, HAZMAT FEE - AMB	95.95
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	66.05
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	18.01
CENTURYLINK	01567	PHONE SVC - GEN, WTR, MP, ELECT, WWTR	2.82
CINTAS-725	00083	UNIFORMS & RUG SVC - VARIOUS DEPTS	981.12
B&W AUTO SUPPLY, INC.	00030	PARTS/SUPPLIES - VARIOUS DEPTS	748.51
OWEN RUSSELL	02249	OFFICIAL - REC	46.00
GRIFFIN SUMMERS	02559	OFFICIAL - REC	48.00
KATELYN RUSSELL	02457	OFFICIAL - REC	72.00
BRANDON SCHEURER	02394	OFFICIAL - REC	40.00
LEAH COOK	02506	OFFICIAL - REC	32.00
NATHAN LEHNERT	02496	OFFICIAL - REC	120.00
SHANE COOK	02511	OFFICIAL - REC	56.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRAHAM WOHLSCHEID	02423	OFFICIAL- REC	75.00
NATHANIEL LEAHY	02424	OFFICIAL - REC	75.00
MILO ROOT	02499	OFFICIAL - REC	20.00
JODI WOODMAN	02006	OFFICIAL - REC	60.00
RANDY HUMMELL	02562	OFFICIAL - REC	208.00
MIKE FULLER	01801	OFFICIAL - REC	260.00
MARCO WILLIAMS	02393	OFFICIAL - REC	260.00
TIM STOPZYNSKI	02438	OFFICIAL - REC	104.00
MARK SCHEURER	00601	OFFICIAL - REC	26.00
FRED KRAMER	00564	OFFICIAL - REC	156.00
BRYAN SCHEURER	00600	OFFICIAL - REC	130.00
BRIAN KRIEGER	00568	OFFICIAL - REC	104.00
BRIAN RUSSELL	00593	OFFICIAL - REC	208.00
FAMILY FARM & HOME	01972	SUPPLIES - ELECTRIC	10.03
MICHAEL R. KLUCK & ASSOCIATES	02405	LEGAL SERVICES - POLICE	677.14
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,269.94
MUNICIPAL INSPECTION SERVICES	00323	NOV 2018 BLDG/TRADE PERMITS - GEN	6,107.00
WOW! INTERNET-CABLE PHONE	02132	INTERNET SERVICE - MP	15.00
INSIDE INFORMATION INC	02566	BROADBAND MARKET FEASIBILITY - ELECTRIC	4,150.00
F&V OPERATIONS & RESOURCE MANAGMNT	02564	WW PROFESS SVC FEB '19- WW	9,473.33
PLB PLANNING GROUP LLC	02504	JAN CONSULT SVC - CODE	462.96
FORTE PAYMENT SYSTEMS	02522	JAN CC CHARGES - REC	97.08
Total:			\$71,868.30

**BI-WEEKLY
WAGE REPORT
February 11, 2019**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,894.48	163,310.95	3,065.44	44,788.71	12,959.92	208,099.66
ASSESSOR	1,008.56	18,816.74	93.61	1,489.74	1,102.17	20,306.48
CEMETERY	1,370.34	54,974.39	525.24	14,181.49	1,895.58	69,155.88
POLICE	15,289.40	274,069.90	4,885.89	75,187.40	20,175.29	349,257.30
CODE ENFORCEMENT	640.68	12,736.80	203.87	2,817.65	844.55	15,554.45
PARKS	987.05	39,185.17	339.62	6,322.73	1,326.67	45,507.90
INCOME TAX	2,045.03	26,568.71	722.06	11,508.98	2,767.09	38,077.69
MAJOR STREETS	6,950.93	69,114.52	3,883.67	33,092.24	10,834.60	102,206.76
LOCAL STREETS	3,774.57	47,647.07	2,367.80	19,723.76	6,142.37	67,370.83
RECREATION	2,433.44	40,816.75	620.68	8,020.36	3,054.12	48,837.11
AMBULANCE	11,514.36	208,407.13	2,841.91	45,748.39	14,356.27	254,155.52
DDA	2,189.42	39,003.52	430.30	6,715.78	2,619.72	45,719.30
ELECTRIC	14,387.73	274,673.59	5,627.28	72,021.81	20,015.01	346,695.40
WASTEWATER	6,092.25	176,131.09	2,688.28	40,815.82	8,780.53	216,946.91
WATER	4,314.52	90,384.28	1,981.71	34,588.47	6,296.23	124,972.75
MOTOR POOL	2,290.35	40,942.21	1,280.71	19,236.36	3,571.06	60,178.57
TOTALS:	85,183.11	1,576,782.82	31,558.07	436,259.69	116,741.18	2,013,042.51

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 02/14/2019
MEETING DATE 02/18/2019

Fund	Description	Beginning Balance 01/31/2019	Total Cash in	Total Cash out	Cash Balance 02/14/2019	Time Certificates	Ending Balance 02/14/2019	
101	GENERAL FUND	1,802,634.34	73,392.67	(156,253.95)	1,719,773.06	235,000.00	1,954,773.06	
105	INCOME TAX FUND	53,884.02	202,792.09	(107,223.81)	149,452.30	10,000.00	159,452.30	
150	CEMETERY PERPETUAL CARE FUND	52,047.51	-	-	52,047.51		52,047.51	
202	MAJOR STREETS FUND	218,280.31	39,731.27	(37,792.10)	220,219.48		220,219.48	
203	LOCAL STREETS FUND	407,360.73	17,222.40	(19,324.61)	405,258.52		405,258.52	
208	RECREATION FUND	5,347.14	12,974.83	(8,977.27)	9,344.70		9,344.70	
210	AMBULANCE FUND	66,328.63	26,362.98	(39,580.68)	53,110.93		53,110.93	
245	MSHDA LOFT FUND	-	-	-	-		-	
248	DDA FUND	409,664.98	2,619.72	(5,239.44)	407,045.26		407,045.26	
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25	
405	WELLHEAD IMPROVEMENT FUND	(1,660.40)	-	-	(1,660.40)		(1,660.40)	
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	475,780.33	-	-	475,780.33		475,780.33	
520	REFUSE SERVICE FUND	9,706.38	4,222.65	(198.89)	13,730.14		13,730.14	
582	ELECTRIC FUND	548,162.33	204,282.35	(130,841.05)	621,603.63	530,000.00	1,151,603.63	
590	WASTEWATER FUND	(48,488.29)	18,705.80	(43,298.93)	(73,081.42)		(73,081.42)	
591	WATER FUND	35,841.26	27,377.92	(26,066.67)	37,152.51	420,000.00	457,152.51	
661	MOTOR POOL FUND	69,903.27	26,340.22	(23,562.99)	72,680.50		72,680.50	
703	CURRENT TAX FUND	7,373.96	239,368.60	(904.58)	245,837.98		245,837.98	
TOTAL - ALL FUNDS		4,115,528.75	895,393.50	(599,264.97)	4,411,657.28	1,195,000.00	5,606,657.28	
						ELECTRIC-RESTRICTED CASH	400,000.00	400,000.00
						ELECTRIC - MPPA MUNICIPAL TRUST	150,915.28	150,915.28
						CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
						PERPETUAL CARE CD	130,000.00	130,000.00
						INCOME TAX SAVINGS	759,136.40	759,136.40
						ELECTRIC-PRIN & INT ESCROW	185,572.86	185,572.86
						WASTEWATER DEBT ESCROW	231,656.71	231,656.71
						WASTEWATER REPAIR ESCROW	48,100.92	48,100.92
						DDA-PRIN & INT ESCROW	501.77	501.77
								<u>7,682,541.22</u>

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

IONIA COUNTY BOARD OF COMMISSIONERS

February 12, 2019 -3:00 p.m.

Board of Commissioners room: – Ionia County Administrative Building, (old District Court) 3rd floor. 101 W Main St. Ionia MI

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. **Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of December 2018 - \$971,449.36
 - D. Approve payment of Health Fund bills for December – \$96,958.37
- VII. **Unfinished Business**
 - A. Review and Adoption of Board Rules
 - B. Appointments
 1. Board of Public works- one 3 year appointment
 2. Community Mental Health Board- One - 3 year appointment
 3. Park Advisory Board three- 2 year appointments
- VIII. **New Business**
 - A. Treasurer's Department- request to update Depository Resolution
 - B. Register of Deeds – request to fill Abstractor position
 - C. Health Department – fee schedule change
 - D. Health Department – Medical Director Coverage Services MOU
 - E. Health Department – Upper Peninsula Health Care Solutions
 - F. Health Department – Data Use and Non-Disclosure Agreement
 - G. Health Department – Graves and Associates, LLC presenter Agreement
 - H. Health Department – Agreement with Michigan Dept. of Health & Human Services

- I. Community Corrections Advisory Board Appointment
- J. Sheriff's Office – request approval of Agreement with Easton Township
- K. Sheriff's Office – request to fill Deputy position
- L. Sheriff's Office – request experience credit – Undersheriff
- M. Budget Amendment – Sheriff's Office – Secondary Road patrol
- N. Request from Airport Board to approve new Airport Manager Agreement
- O. Request from Airport Board to purchase equipment
- P. Administration - Request to appointment David Moons, M.D., Ph.D as a deputy Medical Examiner
- Q. Administration - AT&T Contract
- R. Administration -MGT- Audit agreement for Friend of Court and Prosecutor's Office

IX. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners report
- B. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term expiring April 2020.
- Parks Advisory Board – One two-year term expiring January 2019, serving as a Member-at-Large from the Lyons Area.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2018.
- Tax Advisory Board – One –one year term expiring 2020

Appointments for consideration in the month of February 2019: NONE

Appointments for consideration in the month of March 2019:

- Community Mental Health four- three year terms

**Ionia County Board of Commissioners
Committee-of-the-Whole**

February 19, 2019 - 3:00 p.m.

**Ionia County Administrative Building (old District Court Building)
Board of Commissioners room 3rd floor, 101 W. Main St.**

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Departmental Reports
 - 1. Animal Care and Control
 - 2. Public Health Department
 - 3. Treasurer's Office
 - 4. Sheriff's Office
 - 5. Prosecutors Office
 - 6. I3 Business Solution -IT
 - B.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment