

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, March 18, 2019

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga, and Johnston; City Manager Gorman; City Clerk Miller; Tammy Meyers; Police Chief Thomas; DDA/Main Street Director ConnerWellman

Guests: Kathy Parsons; Jon Moxey of Fleis & VandenBrink; Cory Grimminck, Librarian for the Portland District Library; Mitchell Boatman of the Ionia Sentinel-Standard; Robert Lathers of The Portland Beacon

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Cory Grimminck.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Johnston, Fitzsimmons, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Gorman provided a report on the ice jam and flooding. The State of Emergency expired last Saturday, March 16, 2019. The appointment of Noreen Logel as the Resource Coordinator has been going very well. The Portland Community Fund has raised a substantial amount of money to help those affected by the ice jam and flooding.

The Planning Commission met on March 13, 2019. They held a Public Hearing and considered Ordinance 175NN which is the zoning component of Ordinance 199 for consideration on tonight's Council agenda. The City is interested in protecting its rights-of-way in light of the extensive underground utilities and infrastructure. The Brook Retirement Communities also provided an overview of their facilities and proposed development for Portland. They are currently working with Mayberry Homes on the potential purchase of a portion of the Rindlehaven property. The Planning Commission also discussed and concurred with City Manager Gorman's suggestion that the property at Grand River Ave. and Cutler Rd. should be marketed commercially.

City Manager Gorman reported the draft of the statistically valid survey for the Broadband Initiative Project has been underway for about a week. The survey is scheduled to conclude at the end of next week.

Under Presentations, Portland District Librarian Cory Grimminck presented the Portland District Library’s Annual Report.

DDA/Main Street Director ConnerWellman presented her report on downtown activities and provided an update on the downtown businesses that were affected by the ice jam and flooding. Director ConnerWellman also provided information on National AmeriCorps Week and what VISTA volunteer Dana Hengesbach has been doing in the City of Portland. Director ConnerWellman provided updates on business and property in the DDA District along with other projects and recent activities.

Under New Business, the Council held the Second Reading and Consideration of Ordinance 199 to regulate the use of land for small wireless communications facilities in conformance with the small wireless communication facilities deployment act, Act No. 365 of the Public Acts of 2018. The proposed ordinance will ensure the reasonable and fair control and management of the public rights-of-way, support new technology, avoid interference with right-of-way use, and protect the public, health, safety, and welfare.

Motion by Fitzsimmons, supported by VanSlambrouck to approve Ordinance 199 to amend the Code of Ordinances of the City of Portland by adding a new article titled “Small Wireless Communications Facilities” that shall be designated as Article IV of Chapter 36 “Telecommunications” of said code.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 19-12 for submission of a MDNR MNRTF Grant Application for improvements to Will Toan Park. City Manager Gorman explained that these park improvements would be a partnership between the Parks Department and the DDA. The splash pad in the proposed plans are a part of both the DDA TIF plan and the City’s Master Plan. The Portland Five Year Parks and Recreation Plan 2018-2022 has identified improvements to Will Toan Park as a priority.

Jon Moxey of Fleis & VandenBrink presented the proposed conceptual design for improvements to Will Toan Park.

There was discussion.

Motion by Johnston, supported by Baldyga, to approve Resolution 19-12 for submission of a MDNR MNRTF Grant Application.

Yeas: Johnston, Baldyga, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 19-13 to approve Fleis & VandenBrink’s proposal for Design Engineering Services for the Safe Routes to School Project in the amount of \$96,200.00. City Manager Gorman stated that great relationships with both Portland Public Schools and St.

Patrick's School have been a part of this process, he looks forward to working through this project with them. The Safe Routes to School Project will bring approximately \$1 million in funding to Portland.

Mr. Moxey explained the program and noted that this project will get the City closer to have a complete sidewalk network. This project funds 100% of the construction costs leaving the City to pay for the engineering costs. The project is expected to be let for bid this winter with construction to take place Summer 2020.

Motion by Baldyga, supported by VanSlambrouck, to approve Resolution 19-13 to approve Fleis & VandenBrink's proposal to provide Design Engineering Services for the Safe Routes to School Project.

Yeas: Baldyga, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 19-14 to approve the award of the Divine Highway and Maynard Road Improvements Project to Cook Brothers Excavating, Inc. in the amount of \$97,142.00.

Mr. Moxey explained the chip-seal process.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 19-14 approving award of the Divine Highway and Maynard Road Improvements Project to Cook Brothers Excavating, Inc.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 19-15 to accept and dedicate Hyland Drive as a public street.

Mr. Moxey explained that adding Hyland Dr. to the City Street System will allow the City of Portland to obtain funds under Act 51, P.A. 1951, as amended.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 19-15 accepting and dedicating Hyland Drive as a public street.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 19-16 to approve an energy purchase for the Board of Light and Power through the Michigan Public Power Agency in an amount not to exceed \$84,744.00 to meet future load requirements for April, May and June 2019.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 19-16 approving an energy purchase for the Board of Light and Power through the Michigan Public Power Agency.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 19-17 to approve participation in the State Bid Process for Winter Road Salt for 2019-2020 Winter season. City Manager Gorman and the DPW Foreman recommend using the MiDeal program again this year and submitting the requisition for 300 tons for the early delivery and 300 tons for the seasonal backup.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 19-17 approving participation in the State Bid Process for Winter Road Salt 2019-2020.

Yeas: Fitzsimmons, VanSlambrouck, Baldyga, Johnston, Barnes
Nays: None
Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on March 4, 2019, payment of invoices in the amount of \$73,199.58 and payroll in the amount of \$125,032.21 for a total of \$198,231.79. Purchase orders to American Trailer Mart in the amount of \$6,100.00 for an enclosed trailer through the MiDeal program and Fleis & VandenBrink in the amount of \$31,167.50 for Draw #1 for the SAW Grant were also included.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman thanked Governor Whitmer for the opportunity to sit down and talk with he and Mayor Barnes during her visit to Portland on Saturday, March 16, 2019 at Portland High School.

Under Council Comments, Mayor Barnes concurred with City Manager Gorman and said that sitting down with Governor Whitmer was a great opportunity.

Mayor Barnes thanked Mr. Moxey for attending the meeting tonight and providing valuable information.

Mayor Barnes read a letter from the Arbor Day Foundation stating their intention to plant trees over the next few years.

Mayor Pro-Tem VanSlambrouck noted that the new fire truck ordered by the Portland Area Fire Authority is getting close to completion.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes
Nays: None
Adopted

Meeting adjourned at 8:27 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk