



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, April 15, 2019

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:04 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
7:15 PM	VI. <u>Presentations</u>	
7:20 PM	A. Commander Bill Almy of the VFW – Recognition of Paramedic and Firefighter of the Year	
7:25 PM	B. DDA/Main Street Director ConnerWellman – Downtown Report	
	C. Arbor Day Proclamation	
	VII. <u>Public Hearing(s)</u> – None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:30 PM	A. First Reading of Ordinance 175NN to Amend the Code of Ordinances of the City of Portland by Adding a New Section 42-318 Entitled “Small Wireless Communications Facilities” to Chapter 42 “Zoning” of Said Code	
7:33 PM	B. Proposed Resolution 19-21 Setting a Public Hearing on the Budget Proposed for Fiscal Year 2019-2020	Decision
7:35 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting held on April 1, 2019	
	B. Payment of Invoices in the Amount of \$73,777.82 and Payroll in the Amount of \$116,209.18 for a Total of \$189,987.00	
	C. Purchase Orders over \$5,000.00 - None	
	XI. <u>Communications</u>	
	A. Board and Commission Application from Jacob Spedoske	
	B. Planning Commission Minutes from March 13, 2019	
	C. Water Department Report for March 2019	
	D. Portland Area Fire Authority Reports for February and March 2019	

**Estimated
Time**

**Desired
Outcome**

**E. Ionia County Board of Commissioners Agenda for April 9,
2019**

7:40 PM

XII. Other Business - None

7:45 PM

XIII. City Manager Comments

7:50 PM

XIV. Council Comments

7:55 PM

XV. Adjournment

Decision



ARBOR DAY 2019 PROCLAMATION

WHEREAS, in, 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, the City of Portland has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices; and

WHEREAS, seedlings will be distributed to all 2nd grade classes in the Portland Public Schools and St. Patrick Schools to promote the importance of trees in our community; and

WHEREAS, the City has scheduled a ceremonial tree planting on Friday, April 26, 2019 at the Red Mill Pavilion at 2:00 P.M. in recognition of Arbor Day

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PORTLAND JOINS ME IN PROCLAIMING APRIL 26, 2019 AS ARBOR DAY IN THE CITY OF PORTLAND.

BY ORDER OF THE CITY COUNCIL

James E. Barnes
Mayor

Joel T. VanSlambrouck,
Mayor Pro-Tem

Patrick Fitzsimmons

Robert E. Baldyga

Amanda L. Johnston

Monique I. Miller, City Clerk

Dated: **April 15, 2019**

SEAL

CITY OF PORTLAND
Ionia County, Michigan

Council Member _____, supported Council Member _____, moved the adoption of the following ordinance:

ORDINANCE NO. 175NN

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF PORTLAND BY ADDING A NEW SECTION 42-318 ENTITLED “SMALL WIRELESS COMMUNICATIONS FACILITIES” TO CHAPTER 42 “ZONING” OF SAID CODE

THE CITY OF PORTLAND ORDAINS:

Section 1. Addition of Section 42-318 to Chapter 42. Section 42-318 “Small Wireless Communications Facilities” is added to Chapter 42. “Zoning” of the Code of Ordinances of the City of Portland to read as follows:

“Sec. 42-318. Small Wireless Communications Facilities.

(a) *Purpose*

The purpose of this ordinance is to regulate the use of land for small wireless communications facilities in conformance with the small wireless communication facilities deployment act, Act No. 365 of the Public Acts of 2018 (the “Act”). In doing so, the City of Portland (the “authority”) wishes to ensure the reasonable and fair control and management of public rights-of-way, support new technology, avoid interference with right-of-way use, and protect the public, health, safety, and welfare.

(b) Unless otherwise defined by this Section, words shall have the meanings as set forth in the Act.

(c) The activities set forth in section 15(5) of the Act are exempt from zoning review being:

- (1) The replacement of a small cell wireless facility with a small cell wireless facility that is not larger or heavier, in compliance with applicable codes.
- (2) Routine maintenance of a small cell wireless facility, utility pole, or wireless support structure.
- (3) The installation, placement, maintenance, operation, or replacement of a micro wireless facility that is suspended on cables strung between utility poles or wireless support structures in compliance with applicable codes.

(d) A wireless provider may, as a permitted use not subject to zoning review or approval, except that an application for a permitted use is still subject to approval by the authority pursuant to section 15 of the Act, collocate small cell wireless facilities and construct, maintain, modify, operate, or replace utility poles in, along, across, upon, and under the

ROW. Such structures and facilities shall be constructed and maintained so as not to obstruct or hinder the usual travel or public safety on the ROW or obstruct the legal use of the authority's ROW or uses of the ROW by other utilities and communications service providers. Both of the following apply:

- (1) A utility pole in the ROW installed or modified on or after the effective date of this act shall not exceed 50 feet above ground level, unless a taller height is agreed to by the authority and is subject to the special land use process.
 - (2) A small cell wireless facility in the ROW installed or modified shall not extend more than 5 feet above a utility pole or wireless support structure on which the small cell wireless facility is collocated.
- (e) Per the Act, the authority requires zoning approval for certain activities that take place within or outside the public ROW that are not a permitted use under section 13(5) of the Act and Section 42-318(d) which shall hereby be a special land use:
- (1) The modification of existing or installation of new small cell wireless facilities.
 - (2) The modification of existing or installation of new wireless support structures used for such small cell wireless facilities.
- (f) Applications under section (e) shall be submitted as required by Article V of this Chapter.
- (g) Along with applicable zoning criteria, the authority shall not deny an application unless all of the following apply:
- (1) The denial is supported by substantial evidence contained in a written record that is publicly released contemporaneously.
 - (2) There is a reasonable basis for the denial.
 - (3) The denial would not discriminate against the applicant with respect to the placement of the facilities of other wireless providers.
- (h) The review is also subject to the following:
- (1) An applicant's business decision on the type and location of small cell wireless facilities, wireless support structures, or technology to be used is presumed to be reasonable. This presumption does not apply with respect to the height of wireless facilities or wireless support structures. The authority will consider the height of such structures in its zoning review, but shall not discriminate between the applicant and other communications service providers.
 - (2) The authority shall not evaluate or require an applicant to submit information about an applicant's business decisions with respect to any of the following:
 - a. The need for a wireless support structure or small cell wireless facilities.
 - b. The applicant's service, customer demand for the service, or the quality of service.
 - c. Any requirements regarding the appearance of facilities, including those relating to materials used or arranging, screening, or landscaping, shall be reasonable.

Special Land Use criteria shall be used in the review of the applications under Section (e) herein. The Planning Commission may consider spacing, setback, and fall zones that are substantially similar to those of other commercial structures. The Planning Commission may also consider aesthetics as it relates to the area of the proposal. The authority shall publish reasonable aesthetics criteria within a reasonable time in order to effectuate the consideration of aesthetics.

- (i) The application fees under this Section shall be as follows:
 - (1) \$1,000.00 for a new wireless support structure or modification of an existing wireless support structure.
 - (2) \$500.00 for a new small cell wireless facility or modification of an existing small cell wireless facility.
- (j) Within 1 year after a zoning approval is granted, a wireless provider shall commence construction of the approved structure or facilities that are to be operation for use by a wireless services provider unless the authority and the applicant agree to extend this period or the delay is caused by a lack of commercial power or communications facilities at the site. If the wireless provider fails to commence the construction of the approved structure or facilities within the time required pursuant to section 15(2)(1) of the Act, the zoning approval is void, and the wireless provider may reapply for a zoning approval.
- (k) The authority may revoke a zoning approval, upon 30 days' notice and an opportunity to cure, if the permitted small cell wireless facilities and any associated wireless support structure fail to meet the requirements of the approval, applicable codes, or applicable zoning requirements.
- (l) If either the Act or the Order does not become effective or becomes ineffective or is modified due to court action or otherwise, this ordinance shall conform to the court order or amendment or in the absence of the Act or Order the authority may implement reasonable procedures as the authority deems appropriate to process applications.

Section 2. Publication and Effective Date. The City Clerk shall cause this Ordinance to be published and recorded as provided in the City Charter and it shall take effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Yeas:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED.

Dated:

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced: April 15, 2019

Adopted:

Published:

Effective:

CERTIFICATION

I certify that this is a true and complete copy of the ordinance adopted at a regular meeting of the City Council of the City of Portland on _____.

Dated:

Monique I. Miller, Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-21

**A RESOLUTION SETTING A PUBLIC HEARING ON THE BUDGET
PROPOSED FOR FISCAL YEAR 2019-2020**

WHEREAS, the City Manager recommends that the City Council schedule a Public Hearing on the Budget proposed for Fiscal Year 2019-2020 on May 6, 2019 at 7:00 P.M. and direct the City Clerk to publish a notice of the hearing at least one week prior to the hearing to comply with the requirements of State Law and the City Charter.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the scheduling of a public hearing for the 2019-2020 budget on Monday, May 6, 2019 at 7:00 P.M. and directs the City Clerk to publish a notice of the hearing at least one week prior to the hearing to comply with the requirements of State Law and the City Charter.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 15, 2019

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, April 1, 2019

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Baldyga, and Johnston; City Manager Gorman; Tammy Meyers; Police Chief Thomas

Absent: Council Member Fitzsimmons

Guests: Kathy Parsons, City of Portland Representative to the Portland Area Fire Authority; Mitchell Boatman of the Ionia Sentinel-Standard

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by Baldyga, supported by Johnston, to excuse the absence of Council Member Fitzsimmons.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

There was no public comment.

Under City Manager Report, City Manager Gorman stated that the statistically valid survey for the Broadband Initiative Project is underway. The survey is being conducted by Inside Information. The preliminary findings are indicating a high response rate and that residents are strongly in favor of the City providing fiber internet service.

The budget process is underway. A draft budget will likely be presented to Council at its meeting on Monday, April 15, 2019.

The Planning Commission will meet on Wednesday, April 10, 2019 to discuss ongoing business. Discussion will include the potential development of a new assisted living facility by The Brook. They are interested in purchasing approximately 10 acres of the Rindlehaven property from Mayberry Homes. The Planning Commission will also discuss the marketing of the Cutler Rd. property with a real estate agent, eventually a recommendation will be made to City Council.

City Manager Gorman stated in 2015 he was appointed to the Michigan Community Emergency Council. At last month's meeting he was able to provide an update on the local State of Emergency in Portland as a result of the ice jam. He was able to provide information on what went right and what went wrong along with improvements that can be made.

City Manager Gorman further noted that the appointment of Noreen Logel as the Resource Coordinator was a huge help. In the event the City goes through an emergency situation again he would make this appointment much sooner.

Mayor Barnes noted the Portland Area Community Fund has done an amazing job of raising and distributing funds to residents affected by the ice jam and flooding.

There were no presentations.

Under New Business, The Council considered Resolution 19-18 to approve the Fiscal Year 2019-2020 Budget for the Portland Area Fire Authority. City Manager Gorman noted that he and City Treasurer Tolan have reviewed the proposed budget and recommend its approval.

City Manager Gorman thanked both Kathy Parsons and Mayor Pro-Tem VanSlambrouck for serving on the Portland Area Fire Authority Board.

Mayor Pro-Tem VanSlambrouck stated that the Portland Area Fire Authority Board thoroughly reviewed the proposed budget to ensure diligence in spending.

Ms. Parsons presented information on the progress of the new fire truck being put together by Spencer Manufacturing in Charlotte, MI.

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 19-18 approving a budget for Fiscal Year 2019-2020 for the Portland Area Fire Authority.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 19-19 to approve Michigan Pavement Markings LLC's bid in the amount of \$15,617.50 for 2019 street painting.

Motion by Baldyga, supported by Johnston, to approve Resolution 19-19 approving Michigan Pavement Markings LLC's bid for 2019 street painting.

Yeas: Baldyga, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 19-20 to address the collection of payments or refunds on taxes under/over \$5.00. Many taxpayers and mortgage companies pay their taxes by check via the U.S. Postal Service. On several occasions, the City Treasurer has received checks for an incorrect amount, both deficient and in excess of the amount due which has resulted in refund checks totaling less than \$5.00 and/or a request to the taxpayer to submit the balance due, which is often less than \$5.00. The proposed resolution would allow the City Treasurer to not request a secondary payment of any tax amount due less than \$5.00 once the primary payment has been made. Overpayments of taxes totaling \$5.00 or less would be handled by the City Treasurer in accordance with generally accepted regional tax collection practices.

City Manager Gorman noted that this resolution pertains to property tax and that this is common practice for many local jurisdictions.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 19-20 to address the collection of payments or refunds on property taxes under/over \$5.00.

Yeas: VanSlambrouck, Johnston, Baldyga, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on March 18, 2019, payment of invoices in the amount of \$100,554.55 and payroll in the amount of \$98,307.84 for a total of \$198,862.39. There were no purchase orders over \$5,000.00.

Yeas: VanSlambrouck, Baldyga, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under City Manager Comments, City Manager Gorman noted that the annual Clean Up Day will be held Saturday, May 4, 2019 at the DPW compound from 7:00 A.M. to 3:00 P.M. This year's cleanup will again be a joint effort with Danby Township and Portland Township. Residents will be limited to one load per household.

Tornado siren testing will take place the 1st Saturday of each month beginning April 6th and ending October 5th.

Under Council Comments, there was discussion of the ongoing NCAA Basketball Tournament.

Motion by Baldyga, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Meeting adjourned at 7:25 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the April 1, 2019 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Baldyga, and Johnston; City Manager Gorman; Tammy Meyers; Police Chief Thomas

Absent – Council Member Fitzsimmons

Approval of Resolution 19-18 approving a budget for Fiscal Year 2019-2020 for the Portland Area Fire Authority.

All in favor. Adopted.

Approval of Resolution 19-19 approving Michigan Pavement Markings LLC's bid for 2019 street painting.

All in favor. Adopted.

Approval of Resolution 19-20 to address the collection of payments or refunds on property taxes under/over \$5.00.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:27 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CULLIGAN	02130	WATER - GEN	25.00
CONSUMERS ENERGY	00095	GAS - ELECTRIC	924.39
CONSUMERS ENERGY	00095	GAS - WASTE WATER	585.78
CONSUMERS ENERGY	00095	GAS - PARKS	70.94
FLAGS UNLIMITED LTD	00988	GRAND RIVER FLAGS - COM PROMO	237.20
SOUND OFF SIGNAL	02556	MPOWER FASCIA LIGHTS - MOTOR POOL	208.32
MENARDS	00260	HOSE CART - ELECT	84.99
VERIZON WIRELESS	00470	PHONE/DATA SERV - VAR DEPTS	675.42
FLAGS UNLIMITED LTD	00988	USA FLAG - CITY HALL, COMM PROMO	100.95
AARON'S PLUMBING & DRAIN CLEANING	02581	PLUMBING FOR CITY HALL - GEN	445.00
B&W AUTO SUPPLY, INC.	00030	VARIOUS SUPPLIES/PARTS - MOTOR POOL	852.74
AXON ENTERPRISES INC.	02494	TASER TRAIN/DUTY CARTRIDGES - POLICE	333.90
CULLIGAN	02130	WATER - POLICE	16.50
MICHIGAN ASSN OF CHIEFS POLICE	00266	CONFERENCE - POLICE	240.00
EVC, LLC	02582	REPLACEMENT CABLES- POL	290.00
EVC, LLC	02582	INST RADAR/VIDEO IN PAT CAR - POL	695.30
STAR THOMAS	01654	MEALS, SUPPLIES, POSTAGE - POLICE	164.34
HYDROCORP	02340	INSPECTION & REPORTING SVCS - WTR	499.00
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENTAL - AMB	283.05
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENT - MOTOR POOL	248.85
AECOM TECHNICAL SERVICES	01810	PERC MONITORING - ELECTRIC	735.00
FLEIS & VANDENBRINK	00153	SAW GRANT DRAW 1 - WASTE WATER	31,149.80
F&V OPERATIONS & RESOURCE MANAGMNT	02564	APRIL SERVICES - WW	9,473.33
MUNICIPAL SUPPLY CO.	00324	TRUCK PARTS - WATER	280.10
MUNICIPAL SUPPLY CO.	00324	BLUE WATER FLAGS/PAINT - WATER	96.00
MIKE JUDD	02450	BOARD OF REVIEW - ASSESSING	120.00
HERB MOSSER	02434	BOARD OF REVIEW - ASSESSING	120.00
DOUG LOGEL SR.	02451	BOARD OF REVIEW - ASSESSING	120.00
SLICK SHIRTS SCREEN PRINTING	02003	COACH SHIRTS - REC	408.75
UPS	MISC	POSTAGE SHIP OF METER - ELECTRIC	20.16
SENTINEL-STANDARD, INC.	00212	LEGAL NOTICE - CODE	255.50

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MICHIGAN AGRIBUSINESS SOLUTIONS	02475	BIOSOLIDS SAMP - WASTE WATER	1,000.00
STATE OF MICHIGAN	02577	BACTI SAMPLES - WATER	96.00
TOM'S FOOD CENTER	00452	SUPPLIES - VARIOUS DEPTS	367.56
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	4.45
RESCO	00392	ELBOWS, PAD MOUNT - ELECTRIC	2,837.50
PLEUNE SERVICE COMPANY INC.	00741	QRTLY LABOR/PARTS - ELECTRIC	340.00
INSOURCE SOLUTIONS GROUP INC.	01813	E-FILED RETURNS - INCOME TAX	440.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	425.94
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	2.93
USA TODAY NETWORK	02501	LEGAL NOTICES - GEN	280.00
SLICK SHIRTS SCREEN PRINTING	02003	YOUTH T SHIRTS - REC	446.25
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GEN	64.96
CINTAS-725	00083	UNIFORM CLEANING, SUPPLIES - VAR DEPTS	941.46
GRANGER	00175	REFUSE - WASTE WATER	152.58
GRANGER	00175	REFUSE - POLICE, WW, COMM PROMO	152.58
STAPLES BUSINESS ADVANTAGE	00426	OFFICE SUPPLIES - VAR DEPTS	545.77
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
UTILITY SERVICE CO. INC.	02133	S TOWER QTRLY - WATER	8,292.73
UTILITY SERVICE CO. INC.	02133	HILL ST TOWER QRTLY - WATER	4,386.08
BERTMAN TOOLS LLC	02430	GRIP NOZZLE - MP	70.40
DORNBOS SIGN, INC.	00067	SUPPLIES - MAJOR STREETS	89.80
DORNBOS SIGN, INC.	00067	SUPPLIES - MAJOR STREETS	158.00
DORNBOS SIGN, INC.	00067	SUPPLIES - LOCAL STREETS	323.40
GRAINGER, INC.	00172	TOWELETTES - MOTOR POOL	18.56
FAMILY FARM & HOME	01972	GLOVES - WATER	21.97
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PRO SERVICE FOR FUEL SPILL - ELECTRIC	838.95
MHR BILLING	01780	MARCH BILLING - AMB	858.00
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMB	80.08
BOUND TREE MEDICAL LLC.	01543	EMS BOOTS/PANTS - AMB	241.56
SLICK SHIRTS SCREEN PRINTING	02003	FLAG FOOTBALL SHIRTS - REC	315.00
Total:			\$73,777.82

**BI-WEEKLY
WAGE REPORT
April 8, 2019**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,645.66	198,815.52	2,878.21	54,656.82	11,523.87	253,472.34
ASSESSOR	965.94	23,859.52	79.89	1,947.96	1,045.83	25,807.48
CEMETERY	1,814.27	61,061.99	732.82	15,837.41	2,547.09	76,899.40
POLICE	16,844.41	338,046.30	4,748.67	91,619.06	21,593.08	429,665.36
CODE ENFORCEMENT	640.68	15,299.50	195.97	3,378.93	836.65	18,678.43
PARKS	1,368.76	43,540.07	471.88	7,392.10	1,840.64	50,932.17
INCOME TAX	1,908.26	34,201.74	673.08	14,055.08	2,581.34	48,256.82
MAJOR STREETS	4,254.80	90,187.79	2,514.07	40,784.68	6,768.87	130,972.47
LOCAL STREETS	4,454.56	61,675.06	3,025.64	25,972.89	7,480.20	87,647.95
RECREATION	1,751.66	49,813.39	365.52	9,709.06	2,117.18	59,522.45
AMBULANCE	11,272.18	256,224.84	2,637.35	55,740.06	13,909.53	311,964.90
DDA	2,239.36	47,861.08	424.40	8,221.18	2,663.76	56,082.26
ELECTRIC	16,978.05	338,261.01	5,790.41	88,474.26	22,768.46	426,735.27
WASTEWATER	6,078.73	218,162.74	2,671.23	50,334.70	8,749.96	268,497.44
WATER	5,035.23	110,561.85	2,231.19	41,647.68	7,266.42	152,209.53
MOTOR POOL	1,542.11	52,192.06	974.19	23,507.79	2,516.30	75,699.85
TOTALS:	85,794.66	1,939,764.46	30,414.52	533,279.66	116,209.18	2,473,044.12

Nikki Miller

From: noreply@civicplus.com
Sent: Tuesday, January 22, 2019 7:57 AM
To: Nikki Miller
Subject: Online Form Submittal: Board & Commission Application

Follow Up Flag: Follow up
Flag Status: Completed

Board & Commission Application

Name	Jacob Spedoske
Date	1/22/2019
Address	8329 Riverbend Dr. Portland, MI 48875
Phone	517.507.6726
Email	jacob.spedoske@lbwl.com
Employer	Lansing Board of Water and Light
Employer Phone	517.702.6796
How long have you lived in the City of Portland?	39 years
Please mark your choice(s).	Parks and Recreation Board
If more than one please list them in order.	<i>Field not completed.</i>
Please tell us your qualifications.	Resident of Portland for nearly 40 years. I have participated in many recreational activities throughout my life. I have two young children that participate in rec sports.
Are you a high school graduate?	Yes
Are you a college graduate?	No
List name of the college or university you attended and the level of degree earned.	Spring Arbor University. Currently 3 credit hours short of obtaining by Bachelors degree in Organizational Management.
List your professional and work experience.	Currently the Supervisor of Water Construction and Maintenance at the Lansing Board of Water and Light. I am a

DEQ S-1 license holder, which allows me the ability to Manage and Direct any water municipality in the State of Michigan.

List your community activities, interests and service.

Softball, kids athletics, Basketball

References (optional)

Field not completed.

File Attachment

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

**Minutes of the Planning Commission
Of the City of Portland**

Held on Wednesday, March 13, 2019 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Fitzsimmons, Roeser, Kmetz, Hinds, Williamson, Culp

Absent: None

Staff: City Manager Gorman; City Clerk Miller

Guests: Steve Dawdy; Paul LeBlanc, AICP of PLB Planning Group, LLC; Sandy Elliot, CEO of The Brook; William Carey and Jim DeWitt, Executive Directors of The Brook; Dave Straub of Chief Operating Officer of Mayberry Homes

Chair Grapentien called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

There were no public comments.

Motion by Kmetz, supported by Williamson, to approve the Agenda as presented.
All in favor. Approved.

Motion by Williamson, supported by Kmetz, to approve the minutes of the December 12, 2018 meeting as presented.
All in favor. Approved.

Chair Grapentien opened the Public Hearing at 7:02 P.M. to consider a proposed ordinance to regulate the use of land for small wireless communications facilities in conformance with the small wireless communication facilities deployment, Act No. 365 of the Public Acts of 2018. Small wireless communications facilities are wireless service antennas that are typically attached to utility poles or other structures. The City Council has held the First Reading of Ordinance 199, the regulatory ordinance. The proposed ordinance would set the zoning standards.

City Manager Gorman explained this Ordinance will allow protections and set the standards so the City of Portland can protect its rights-of-way in light of the extensive underground utilities and infrastructure.

There was no public comment.

Chair Grapentien closed the Public Hearing at 7:05 P.M.

Under New Business, the board considered the proposed ordinance to regulate the use of land for small wireless communications facilities in conformance with the small wireless communication facilities deployment, Act No. 365 of the Public Acts of 2018.

Planning Commission Minutes
March 13, 2019

Member Kmetz noted a couple of grammatical issues that should be corrected and expressed concerns that the proposed ordinance would tie the City's hands.

There was discussion.

Motion by Kmetz, supported by Williamson, to table consideration of the proposed ordinance to regulate the use of land for small wireless communications facilities in conformance with the small wireless communication facilities deployment, Act No. 365 of the Public Acts of 2018 until the next meeting.

All in favor. Approved.

City Manager Gorman stated Mayberry Homes has been working on the Phase II development of Rindlehaven and has been recently approached by The Brook Retirement Communities who would like to purchase a portion of the property for a development.

Mr. LeBlanc presented information and suggestions on the current zoning of the property and the changes that should be made. In order to make the development feasible Mr. LeBlanc suggested that the property be taken out of the current TND PUD and rezoned as R-3. A Special Land Use Permit and Site Plan would need to also be submitted for approval.

There was discussion.

Sandy Elliott, CEO of The Brook, presented information about the potential development which would be an independent and assisted living center. The plan would be to start with 42 units with the potential to expand to 62 units. They would initially employ 15-18 individuals.

Bill Carey of The Brook stated they would propose to locate the development near the main entrance of Rindlehaven immediately to the right. They are considering the purchase of a 10-acre parcel.

There was discussion.

Mr. Dawdy addressed the Planning Commission and stated that he has lived in the Rindlehaven development for 8 years. He further stated that he has done research on The Brook and found it to be very impressive. As a resident, his only request would be for some sort of evergreen or screening be planted if the back of the building would face the residential area of Rindlehaven.

Mr. Carey stated that the residential area would face the front of the development.

Mr. Straub of Mayberry Homes stated that he is looking forward to further development in the community. He further noted that it has been a pleasure to work with The Brook.

City Manager Gorman proposed the idea of professionally marketing the property at Cutler Rd. and Grand River Ave through a commercial real estate developer in order to get a statewide and national outreach.

Planning Commission Minutes
March 13, 2019

Council Member Fitzsimmons agreed and stated that a tremendous investment has been made in the development of a road to serve the property. He would like to market the property to recoup some of the costs.

City Manager Gorman stated that he will come back to the next meeting with a recommendation.

City Manager Gorman provided an update on the recent ice jam and flooding and provided development updates.

Under Planning Commission Member Comments, Member Kmetz thanked City Manager Gorman and staff for the excellent work dealing with the recent ice jam and flooding.

Motion by Kmetz, supported by Williamson, to adjourn the meeting at 8:30 P.M.
All in favor. Approved.

Respectfully submitted,

Jason Williamson, Secretary

City Of Portland
Water Department
Monthly Water Report
March 2019

Monthly Water Production

Well #4	3,947,000 Gallons
Well #5	0 Gallons
Well #6	3,395,000 Gallons
Well #7	19,000 Gallons

Daily Water Production

Well #4	127,323 Gallons
Well #5	0 Gallons
Well #6	109,516 Gallons
Well #7	613 Gallons

Daily Average Water Production for All Wells 237,452 Gallons

Total Water Production for the Month 7,361,000 Gallons

Total Water Production for the Previous Month 8,969,000 Gallons

Total Production decreased by 1,608,000 Gallons

Total Production for This Month from the Previous Year 8,340,000 Gallons

Total Production decreased by 979,000 Gallons

Rodney D. Smith Jr.
Water Technician



PORTLAND AREA FIRE AUTHORITY
773 E Grand River Ave
Portland MI 48875
Ph. # 517-647-2950

To: City of Portland, Danby Township, Portland Township

Date: 4/3/19

To all,

At our April board meeting we reviewed the February run totals as reported last month on the Master Run Sheet. After discussion the Board has passed a motion to amend the report to reflect a total of 11 runs for the month of February for the City of Portland rather than the 14 that the report originally had listed. Attached you will find both the corrected February Master Run Sheet as well as the March Master Run Sheet. Please discard any pervious Master Run Sheets for February Master Run Sheets.

The reasoning for this is because several of the listed runs during a defined time period were all caused by the same event, the ice jam. In going back to other events with multiple runs due to a single event we found we did not treat this the same way that we had in the past. Because of this we decided to amend the Master Run Sheet.

After further discussion we have introduced a draft policy giving clarity to the definition of that a "run" is and what a "single event" is as well as some examples so as to ensure consistency in the future. When that policy if finalized, a copy will be provided to you.

If you have question or require more information, please feel free to contact me @ 517-290-8376

Mark Ackerson-Chairperson, Portland Area Fire Authority

PAFA Chief's Monthly Activity Report

February 2019

CORRECTED COPY

Month	City of Portland	Danby Twp.	Portland Twp.	M.A. Received	M.A. Given	Totals
January	5	1	1	0	4	11
Febuary	11	0	1	4	1	13
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Year End Totals						24
			Run totals year to date for last years at this			21

Brief Run Description by Entity

City of Portland	Danby Twp.	Portland Twp.	M.A Received	M.A Given
2 Ice Jam 2 Smoke Investigation 2 Car Fires 1 Rollover UTL 1 Assist PD 1 Gas Smell investigation 2 CO Alarm		1 Tree Down	Ice Jam, Lyons- Muir, Berlin- Orange, Saranac, Ionia, Grand Ledge, Westphalia	1 Delta Twp. Structure Fire

PAFA Monthly Run Activity 2019

March

	City of Portland	Portland Twp.	Danby Twp.	Mutual Aid Given	YTD Total	2018 Total
<i>January</i>	5	1	1	4	11	14
<i>February</i>	11	1	0	1	13	7
<i>March</i>	4	1	0	3	8	7
<i>April</i>						
<i>May</i>						
<i>June</i>						
<i>July</i>						
<i>August</i>						
<i>September</i>						
<i>October</i>						
<i>November</i>						
<i>December</i>						
Total	20	3	1	8	32	28

City of Portland	Portland Twp.	Danby Twp.	Mutual Aid Given
1 CO Alarm 1 Natural Gas Inv. 1 Smoke Inv. 1 Fuel leak from vehicle	1 Rollover		1 Delta, PI Accident 1 Delta, Grass Fire 1 Delta, Structure Fire

Respectfully,

Chief Krizov

PAFA Monthly Run Report

March 2019

Portland Township

- 3-8-19 Single vehicle rollover on I96, units checked for fluids leaking.

Danby Township

City of Portland

- 3-3-19 CO alarm on Kent St. Faulty CO alarm.
- 3-5-19 Smell of Natural Gas on Cross St. Checked for gas levels, none found.
- 3-15-19 Small fuel leak from a vehicle on I96 @ MM80.
- 3-18-19 Smoke Investigation on Elm St. Found smoldering ash's in flower pot outside on deck.

Mutual Aid

- 3-9-19 Assisted Delta at a PI accident on I96.
- 3-26-19 Assisted Delta at a Grass fire on Monroe Rd.
- 3-31-19 Assisted Delta on a Structure fire on W State Rd.

Respectfully,
Chief Krizov

IONIA COUNTY BOARD OF COMMISSIONERS

April 9, 2019 -3:00 p.m.

Board of Commissioners room: – Ionia County Administrative Building, (old District Court) 3rd floor. 101 W Main St. Ionia MI

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve closed session minutes 3-26-2019
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Request approval to fill full-time Deputy Clerk position at Friend of the Court by part-time employee
 - B. Approval of Amendment # 3 with the Michigan Department of Health and Human Services
 - C. Sheriff Department 2019 Agreement with Shoreline for dry cleaning services
 - D. Agreement with the Village of Clarksville
 - E. Request to fill full-time Deputy Position at the Sheriff's Department
 - F. Appointments – Community Corrections
 - G. Approval of the Tax Allocation Budget.
 - H. Request approval to fill seasonal, part-time position at Bertha Brock Park
 - I. Request to fill two full-time Assistant Prosecuting Attorney positions
 - J. Request for approval to suspend Animal Control Ordinance Section 308

- K. Acknowledgement of Appointments
 - 1. Area Agency on Aging Advisory Council –one – three-year term
 - 2. EDC/BRA – three – three-year terms
 - 3. Land Bank Authority - one- three-year term
 - 4. Jury Board – one- six-year term
- L. Request for approval of the Animal Shelter’s Two Seven Oh Inc. Grant Agreement
- M. Request for approval to restructure staffing in the Administration Department
- N. Request for approval to set compensation for Various Board of Election Commissioners
- O. Resolution to set Per Diem and Mileage for Various Boards of Election Commissions

IX. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners report
- C. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

- A. Deputy Union Negotiations
- B. District Court Union – Letter of Understanding
- C. Administrator Evaluation

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term expiring April 2020.
- Parks Advisory Board – one- two-year term, serving as a Member-at-Large from the Lyons Area. One- two year term serving from Ionia County Road Commission.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2018.
- Tax Advisory Board – One –one year term expiring 2020

Appointments for consideration in the month of May 2019

- Midwest Michigan Trail Authority – One -three year term

Appointments for consideration in the month of June 2019: None