



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, July 1, 2019

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Motion to Excuse Council Member Baldyga</u>	Decision
7:04 PM	V. <u>Public Comment</u> (5-minute time limit per speaker)	
7:10 PM	VI. <u>City Manager Report</u>	
7:15 PM	VII. <u>Presentations</u> A. DDA/Main Street Director ConnerWellman – Downtown Report	
	VIII. <u>Public Hearing(s)</u> – None	
	IX. <u>Old Business</u> - None	
	X. <u>New Business</u>	
7:20 PM	A. Proposed Resolution 19-42 Approving a Traffic Control Order Establishing a Four-Way Stop at the Intersection of James Street and East Street	Decision
7:23 PM	B. Proposed Resolution 19-43 Approving a Traffic Control Order Establishing No Parking Along the Western Curb of Grove Street between Union Street and Marshall Street	Decision
7:25 PM	C. Proposed Resolution 19-44 Approving, Authorizing, and Directing the Mayor and Clerk to Sign Ambulance Services Agreements with Danby Township, Portland Township, Westphalia Township, Orange Township, Lyons Township, The Village of Westphalia, The Village of Pewamo and Sebewa Township	Decision
7:28 PM	D. Proposed Resolution 19-45 Confirming the Mayor’s Appointments to City Boards and Commissions	Decision
7:30 PM	XI. <u>Consent Agenda</u> A. Minutes & Synopsis and Closed Session Minutes from the Regular City Council Meeting held on June 17, 2019 and the Minutes & Synopsis from the Special City Council Meeting held on June 18, 2019 B. Payment of Invoices in the Amount of \$42,291.34 and Payroll in the Amount of \$119,270.45 for a Total of \$161,561.79	Decision

**Estimated
Time**

**Desired
Outcome**

- C. Purchase Orders over \$5,000.00
 - 1. Oudbier Instrument Co. for Blower #2 VFW Replacement in the Amount of \$5,900.00

XII. Communications

- A. DDA Minutes from May 16, 2019
- B. Utility Billing Reports for May 2019
- C. Ionia County Board of Commissioners Agenda for June 25, 2019
- D. MPSC Notice of Opportunity to Comment

7:35 PM

XIII. Other Business - None

7:40 PM

XIV. City Manager Comments

7:45 PM

XV. Council Comments

7:50 PM

XVI. Adjournment

Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-42

**A RESOLUTION APPROVING A TRAFFIC CONTROL ORDER
ESTABLISHING A FOUR-WAY STOP AT THE INTERSECTION OF
JAMES STREET AND EAST STREET**

WHEREAS, the skewed alignment, sloped roadway and limited sight distance makes it difficult for vehicles stopped on James Street to see oncoming traffic and to proceed safely through the intersection; and

WHEREAS, the Chief of Police and City Manager are recommending that City Council approve Traffic Control Order 19-01, attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves Traffic Control Order 19-01, attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 1, 2019

Monique I. Miller, City Clerk

MEMO



To: **Tutt Gorman, City of Portland**

From: **Jonathan W. Moxey, PE**
Lindsay Sagorski, PE

CC:

Date: **December 27, 2018**

Re: **Traffic Control Order – James St & East St Intersection**

At a public meeting, held on June 21, 2017, the City, on the behalf of the residents, requested that Fleis and Vandenbrink review the configuration and traffic controls at the intersection of James St & East St, citing speed and sight distance concerns.

At the time, the intersection of James St & East Street was a minor-street stop-controlled intersection with stop control on the eastbound and westbound approaches of James Street. The northbound approach of East Street approaches the intersection at a skew/offset and a has a steep down slope to the north. The skewed alignment and slope makes it difficult for vehicles stopped on James Street to see oncoming traffic and to proceed safely through the intersection.

In addition, the reconstruction plans of James Street included constructing a retaining wall and fence at the northwest approach, creating additional sight distance issues for the eastbound traffic.

Based on our review of the geometry of the intersection we recommend converting the intersection of James St & East St to an all-way stop control intersection.

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-43

**A RESOLUTION APPROVING A TRAFFIC CONTROL ORDER
ESTABLISHING NO PARKING ALONG THE WESTERN CURB OF
GROVE STREET BETWEEN UNION STREET AND MARSHALL
STREET**

WHEREAS, parking on both sides of Grove Street prevents two-way vehicle traffic and this problem is exacerbated during athletic and community events at Father Flohe Field, thus creating a safety hazard; and

WHEREAS, the Chief of Police and City Manager are recommending that City Council approve Traffic Control Order 19-02, attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves Traffic Control Order 19-02, attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 1, 2019

Monique I. Miller, City Clerk

MEMO



To: **Tutt Gorman, City of Portland**

From: **Jonathan W. Moxey, PE**
Lindsay M. Sagorski, PE

CC:

Date: **June 28, 2019**

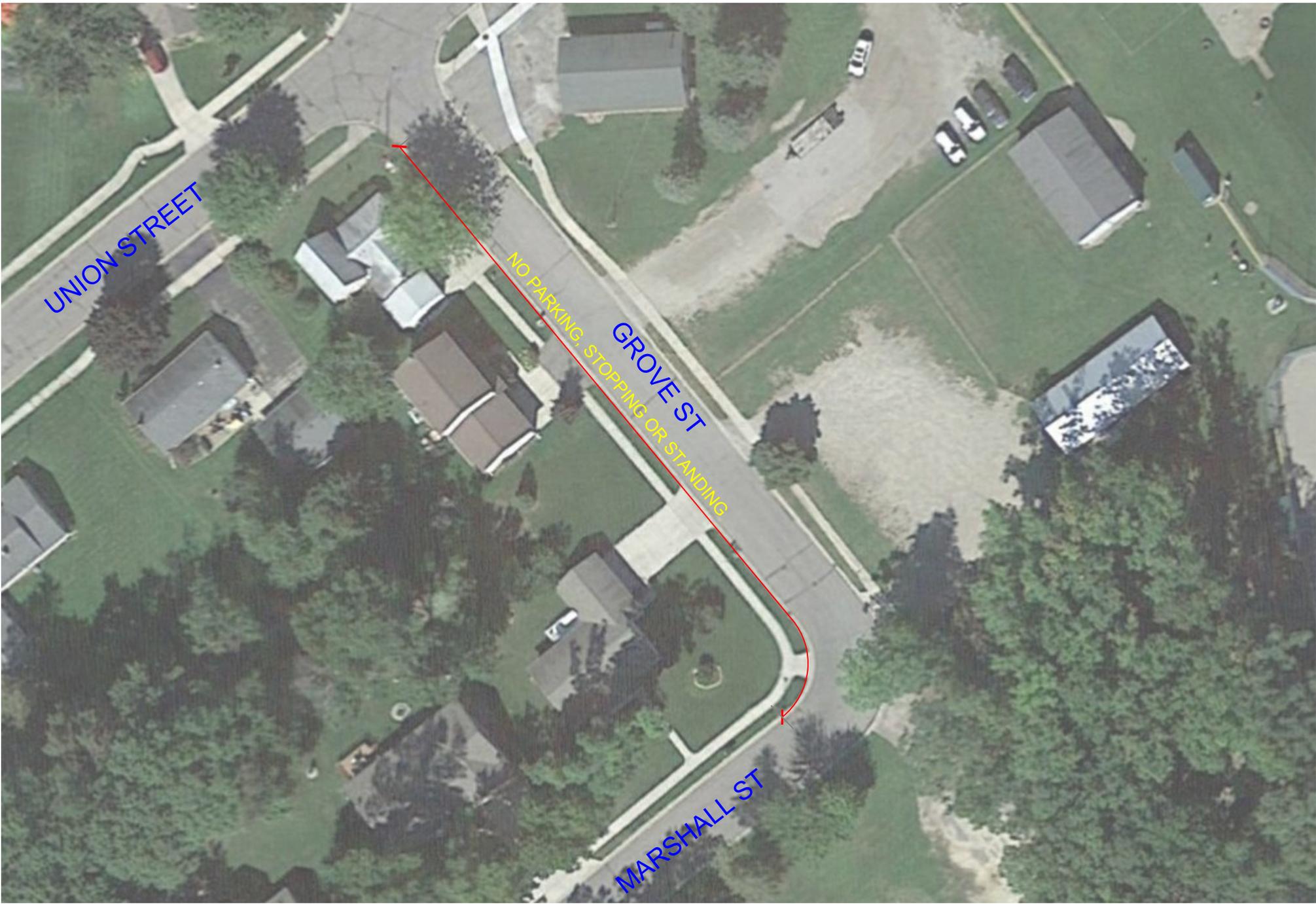
Re: **Traffic Control Order – Grove St at Marshall St Parking Restrictions**

The City of Portland requested that Fleis and VandenBrink review the parking restrictions and painted yellow curb at the intersection of Grove Street and Marshall Street, citing parking violation concerns.

According to section 38-75 of the City Ordinance, parking in front of a driveway, within 20 feet of a crosswalk or 15 feet of a corner lot line is in violation of the Michigan Vehicle Code (MVC) and shall be enforced as civil infractions subject to fines. A small portion of the curb radius of the east quadrant is currently painted yellow to prohibit parking; however, vehicles continue to park in the intersection, in violation of the ordinance.

In addition to the intersection, the City would also like to restrict parking on one side of Grove Street, citing public safety concerns. When vehicles are parked on both side of Grove Street only one vehicle is able to pass through at a time making it difficult to traverse due to sight distance and limited areas for cars to pull of to pass one another.

Based on our review of the ordinance, discussion with residents, and review of the geometry of the roadway and intersection we recommend restricting parking on the west side of Grove Street (the residential side) from Union Street to Marshall Street by either painting the curb yellow or installing *No Parking, Stopping, or Standing* signs, see attached figure.



UNION STREET

NO PARKING, STOPPING OR STANDING

GROVE ST

MARSHALL ST

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-44

**A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE
MAYOR AND CLERK TO SIGN AMBULANCE SERVICES
AGREEMENTS WITH DANBY TOWNSHIP, PORTLAND TOWNSHIP,
WESTPHALIA TOWNSHIP, ORANGE TOWNSHIP, LYONS
TOWNSHIP, THE VILLAGE OF WESTPHALIA, THE VILLAGE OF
PEWAMO, AND SEBEWA TOWNSHIP**

WHEREAS, the City provides ambulance service to various political subdivisions through its Portland Ambulance Service; and

WHEREAS, those political subdivisions that would like the City to provide ambulance service to their citizens must sign a copy of the 2019-2020 Ambulance Services Agreement, a copy of the proposed agreement is attached as Exhibit A; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves, authorizes, and directs the Mayor and Clerk to sign the Ambulance Services Agreement with those Political Subdivisions that desire service in a form substantially the same as the copy which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 1, 2019

Monique I. Miller, City Clerk

PORTLAND AMBULANCE SERVICE AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2019, by and between the CITY OF PORTLAND, Ionia County, Michigan, a Michigan Municipal Corporation, hereafter referred to as CITY, and

1. THE TOWNSHIP OF DANBY, and
2. THE TOWNSHIP OF PORTLAND, and
3. THE TOWNSHIP OF WESTPHALIA, and
4. THE TOWNSHIP OF ORANGE, and
5. THE TOWNSHIP OF LYONS, and
6. THE VILLAGE OF WESTPHALIA, and
7. THE VILLAGE OF PEWAMO, and
8. THE TOWNSHIP OF SEBEWA,

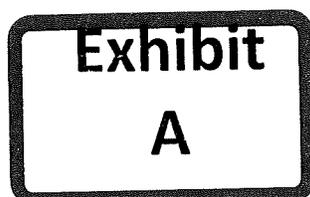
all being Michigan Municipal Corporations and hereinafter collectively referred to as Political Subdivisions.

WHEREAS, the above named Political Subdivisions are desirous of providing ambulance service to their residents through the PORTLAND AMBULANCE SERVICE, which is owned and operated by the CITY.

NOW, THEREFORE, in consideration of mutual promises, services, and sums of money hereinafter provided, the parties agree as follows:

THE CITY SHALL:

1. Purchase, maintain, equip, and house two (2) vehicles suitable to be used as ambulances.
2. Employ EMERGENCY MEDICAL TECHNICIANS to operate said ambulances.
3. Train said EMERGENCY MEDICAL TECHNICIANS to meet all Federal, State, and Local requirements.
4. Purchase and carry all necessary and normal insurance for ambulance business.
5. Compile an annual report showing the following:
 - a. Number of runs to assist patients who reside in each Political Subdivision and the number of runs in each Political Subdivision to assist patients who reside outside of the entire district covered by this contract.
 - b. The total of revenues and expenses of operating the Ambulance Service, and the gain or loss for that period.
6. Maintain accounts and records for all transactions of the Ambulance Service, which will be audited as part of the City's annual audit. A copy of the City's audit will be made available to each Political Subdivision, upon request.



7. Make all services of the ambulance department available to any and all residents in the territory of all parties.
8. Provide a subscription agreement to each Political Subdivision to allow its residents the option of participating in the ambulance service according to the terms and conditions of the Portland Emergency Care Plan, a copy of which is attached and is incorporated by reference. This subscription plan for ambulance service shall commence at 12:01 a.m. on the **1st day of July 2019** and shall run for a period of one year.
9. Each Political Subdivision agrees to be responsible for the mailing of the Portland Emergency Care Plan to all households in their political subdivision.
10. The CITY and the Political Subdivisions agree to pay a \$5.75 per capita charge for each of their residents, based on the 2010 Census, which will be deposited into the Ambulance Fund. The Ambulance Department retains the right to bill all patients for all ambulance calls and to retain all funds collected by such billing. Political Subdivisions will not be billed for individual ambulance runs into their respective Political Subdivision.

The Political Subdivisions agree that the sums paid by the Political Subdivision to the CITY are in consideration of the CITY providing ambulance service to their jurisdiction during the contract term and are not refundable. Funds paid for ambulance service under this agreement do not create any ownership rights or equity interests in the CITY's Ambulance Department assets, vehicles, equipment, accounts receivable or any other present or future accounts thereof.

THE PARTIES MUTUALLY AGREE THAT:

11. Services rendered to a resident of any of the parties hereto by an ambulance service other than Portland Ambulance Service shall not be construed as services provided hereunder and the City shall assume no responsibility for the payment of such services.
12. That the City will be responsible for the collection of rates and charges for ambulance service it provides in the Political Subdivisions and is entitled to keep all proceeds.
13. This Agreement supersedes all prior Ambulance Service agreements between the parties. However, nothing contained herein will be interpreted to prevent the City from the collecting on any unpaid accounts, including any unpaid charges of a Political Subdivision.
14. That the payment by the Political Subdivision to the City shall create no agency relationship between parties, nor will the Political Subdivision have any supervision or control over the City's manner of conducting its ambulance business.
15. The terms of this agreement shall commence at 12:01 a.m. **on the 1st day of July, 2019**, and shall run for a period of one year from the date thereof, and from month to month thereafter until terminated by mutual consent or by any party giving the other at least **sixty (60) days** written notice of its desire to terminate.
16. That should any provision of this agreement be unenforceable, void, or contrary to public policy as set forth in any statute or in any case decided by an appellate or supreme court in the State of Michigan,

that such provision shall be severed from the remainder of this Agreement, and shall have no force and effect upon remaining provisions not so affected by such legislative or judicial action.

17. It is further agreed that the City shall hold the Political Subdivision harmless for any liability said Political Subdivision might suffer due to acts or omissions of the City's employees in the performance of their duties under this contract.

IN WITNESS WHEREOF, THE PARTIES HERETO SET THEIR HANDS THE DAY AND YEAR FIRST ABOVE WRITTEN AND CERTIFY THAT EACH HAS EXECUTED THIS AGREEMENT AFTER BEING DULY AUTHORIZED BY RESOLUTION OF THEIR RESPECTIVE LEGISLATIVE BODY AT A MEETING OF SUCH BODY CALLED FOR SUCH A PURPOSE.

THE CITY OF PORTLAND

BY RESOLUTION OF ITS CITY COUNCIL

By _____
Mayor James E. Barnes

Dated _____

By _____
Monique I. Miller, City Clerk

The _____

BY RESOLUTION OF ITS _____

By _____

Dated _____

By _____

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-45

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS
TO CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Downtown Development Authority

- Cory Grimminck to a term expiring June 30, 2023
- Jason Williamson to a term expiring June 30, 2023

Parks & Recreation Board

- Dennis Cunningham to a term expiring June 30, 2024

Tree Management Commission

- Lonny Freed to a term expiring June 30, 2022

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 1, 2019

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, June 17, 2019

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Finance Director/Treasurer Tolan; DDA/Main Street Director ConnerWellman; Police Chief Thomas

Guests: Paul Galdes, President of Fleis & VandenBrink; Paul LeBlanc, Principal of PLB Planning Group; Kathy Parsons; Dr. Jason and Vicki Williamson; Dan and Karen Sutberry; Mike Judd; Stacy Gross; Steve Dawdy; Larry Tygesen; Kathy Burns; Patrice and Darrin Weber, owners of Portland Assisted Living Center; David Straub, Chief Operating Officer of Mayberry Homes; Diane Friedriechsen, Executive Director of The Brook; Sandy Elliot, CEO of The Brook; William Carey and Jim DeWitt, Executive Directors of The Brook; Kimberlee Pappas, Marketing Communications Specialist of The Brook; Scott Perrin of Perrin Construction; Bill Frazier and Katelyn Gress of the Sidock Group, Inc.; Robert Lathers of The Beacon; Nick Grifhorst of the Ionia Sentinel-Standard

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Gorman stated he met with representatives of Pulse Broadband on June 5th to discuss the Broadband Internet Initiative. The next step is to conduct an Executive Project Plan (EPP) to ascertain the cost of project in order to look at the financial aspects of the project.

City Manager Gorman will meet with representatives of Sparrow next week to establish the time frame and begin looking at design concepts for the development on Cutler Rd.

Under Presentations, DDA/Main Street Director ConnerWellman presented her report on downtown activities. Director ConnerWellman provided updates on business and property in the DDA District along with other projects, recent activities, and community events.

Bill Carey, Executive Director and Legal Counsel for The Brook, introduced himself and the team representing The Brook and provided a brief history of the company.

Kim Pappas, Marketing Communications Specialist of The Brook, gave a presentation for The Brook Retirement Communities.

Under Public Hearings, Mayor Barnes opened the Public Hearing to consider an amendment to the Rindlehaven TND PUD to remove a 10-acre parcel for rezoning related to potential development of a Senior Housing Facility by The Brook on a portion of the Rindlehaven Development at 7:23 P.M.

Patrice Weber, owner of Portland Assisted Living & Memory Center, noted that she has previously addressed her concerns with State licensing and exemptions for The Brook to the Planning Commission. She then read a prepared statement. She has reached out to the public and received feedback in particular related to traffic concerns about the intersection at Rowe Ave. and Grand River Ave. Ms. Weber pointed out that improvement of this intersection is addressed in the Master Plan 2014. She asked what impact the proposed development will have on an already busy intersection. She stated that a traffic impact study has not been done; safety concerns should be addressed over revenues.

Kathy Parsons, local resident and owner of Grider Insurance, stated that she expects she will personally need a facility like The Brook at some point in her future and she appreciates the choices this development would bring. As a business owner in a highly competitive market she realizes that competition is good and makes everyone stronger. She further stated her feeling that it is troubling that a business owner would lobby a government organization to preclude its competition. The argument that the development would be a strain on public services is not a hinderance, these are details that can be worked out. Increased usage of public services will bring more revenues which will result in additions to services that will benefit all residents. The proposed development will do more for City streets, amenities, local businesses, the tax base and will increase community visibility. She further stated her appreciation that the City of Portland is forward thinking in helping the community grow.

Karen Sutberry, resident at 112 Rindle Bluff Dr., stated she and her husband Dan are in total support of the proposed development. Their living room would overlook the facility, they can't think of anything better to look at. She further stated that they may move there in the future.

Larry Tygesen, resident of 299 Rowe Ave., stated that the traffic issue is a valid point and asked if a traffic study has been done.

Mayor Barnes stated that the City's engineers will address the traffic issue.

Mr. Sutberry, resident of 112 Rindle Bluff Dr., asked if repairs will be made to Rowe Ave. He stated that it is in rough shape.

Mayor Barnes stated that the City's engineers will also address repairs to Rowe Ave.

Ms. Weber stated asked if the City if the City is using the same traffic study for this intersection as the Planning Commission used, as it was done 15 years ago.

City Manager Gorman stated Rowe Ave. has previously been included in the PASER study the done by the City and has received a high ranking for repair. The traffic study that has been referred to was based on the build out of the proposed Rindlehaven Development. The City takes resident safety very seriously and has worked with Fleis & VandenBrink to ensure it is doing what is necessary to maintain a safe community.

Paul LeBlanc, Principal of PLB Planning Group, stated that the issue for consideration is an amendment to the Rindlehaven TND PUD. The issue is not really about The Brook. The original plan is for 152 acres that comprises Rindlehaven. If the plan is not amended it would require the 10 proposed acres to developed as a commercial development. There would be no public hearing, a proposed site plan would go directly to the Planning Commission for site plan review. The City would have no control over the development.

The proposed amendment to the would reduce the size of the PUD from 152 to 142 acres and the commercial component would be removed. There would be a much larger traffic component with the currently allowed commercial development. A much larger elderly housing development is planned as part of the current PUD at the other end of the property along Cutler Rd. The Brook is a fraction of the size of the development that was already approved.

Mayor Barnes stated that if The Brook wanted to develop an Elderly Housing Facility as part of the current TND PUD the City would have no say in the development.

Paul Galdes, President of Fleis & VandenBrink, stated that they were involved in the original plan for the Rindlehaven PUD development. The traffic study was done during the planning stages of the Rindlehaven development, the outcome of the study was that when certain warrants were met a new traffic signal device would be installed. He further stated that the City has been working with Mayberry Homes, who now owns the Rindlehaven property, to amend the entire TND PUD. This would be a good time to conduct a new traffic study based on the proposed changes.

Mr. Galdes explained the PASER study/rating system that is used to evaluate every block of every street in the City of Portland. The infrastructure under the streets is included in the review and ratings of the streets to help in determining the priority for street projects. Rowe Ave. is ranked quite high for needing improvements is one of the streets that will be addressed soon. Mr. Galdes stated that construction traffic due to the development of The Brook will not have a significant impact on the street.

Mr. Galdes stated that when Rindlehaven was developed utilities were run across the property to the MDOT rest area along I-96. The potential development of The Brook will actually improve both the watermain and storm sewer systems in the area as additional water main will be added and more storm sewer than is required will be installed. The Wastewater Treatment Plant is being reviewed as part of the SAW Grant process. There will be capacity issues at some point in the future but the amount of wastewater from the proposed development of The Brook will not have a significant impact.

Mayor Barnes stated that the City is constantly in the process of reviewing the streets, utilities, usage, etc. It is a constant state of flux that Fleis & VandenBrink assists the City with.

Mayor Pro-Tem VanSlambrouck asked what would trigger the Cutler Rd. access to be installed as part of the Rindlehaven development plan.

Mayor Barnes stated that a certain percentage of completion of the development would trigger the Cutler Rd. access so Rowe Ave. would not be the only access point.

Council Member Baldyga clarified that the proposed development by The Brook would not trigger the Cutler Rd. access to be installed.

City Manager Gorman noted that upgrades to Rowe Ave. were already included on the City's PASER study before the proposed development by The Brook. The City has plans to make improvements to Grand River Ave. from the City limits (Family Farm & Home) to Rowe Ave. in Spring 2020 which will provide another opportunity to evaluate this intersection. The original traffic study calls for traffic signals to be installed on Grand River Ave. at Rowe Ave. and at the I-96 exit ramp. Engineers do not feel this is the best idea due to traffic stacking that would occur onto the exit ramp and I-96. The City has had ongoing concerns with the entire area along Grand River Ave. for the past several years. The current question is if the City should stop development because of these issues. None of the engineers have recommended waiting on development due these issues.

Ms. Weber asked what it would hurt to conduct a traffic study now? How will the City know what kind of traffic numbers this development will bring?

City Manager Gorman stated that new traffic study will be conducted.

Ms. Weber asked why it couldn't be done first? How will the amount of new traffic be gauged? Anyplace along that area of Grand River Ave. is difficult to get in and out of.

Mayor Barnes stated it is a case of "analysis paralysis" and gave the example that if we wait until all the lights are green before driving down the street, we'd never get anywhere. He further stated that there is a developer who wants to contribute in a big way to the Portland community. The experts have advised there will not be an elevated safety concern, the City will move ahead.

Mayor Pro-Tem VanSlambrouck stated traffic won't be able to control the traffic with lights, it will be more dependent on education and signage. The homes that have already been developed in Rindlehaven have not triggered additional traffic concerns; beyond the already known concerns all along the Grand River Ave. corridor. A traffic study has not been budgeted at this time.

Mayor Barnes the City Council has received a recommendation from the Planning Commission. It is their job to review this information, they have done their job and unanimously recommended moving forward with the proposed development. The particular issue being considered by City Council is to remove the proposed 10-acres from the Rindlehaven TND PUD. The Special Land Use and Site Plan have been approved by the Planning Commission, the zoning aspect has also been recommended for approval by the Planning Commission and is also on tonight's agenda.

Ms. Weber asked if the financing of the traffic study is the biggest obstacle to being completed?

Mayor Barnes and Mayor Pro-Tem VanSlambrouck both stated that is not the biggest obstacle.

Mayor Barnes stated that both the engineers and the Planning Commission have said this is something the City should pursue.

Council Member Fitzsimmons stated that part of the Planning Commission's consideration was that only a small portion of Rindlehaven has been developed compared to what has been approved. The current PUD could be developed with no changes. The planned improvements to Grand River Ave., the inclusion of Rowe Ave. on the PASER study, along with the current small development of Rindlehaven the Planning Commission considered the City is already ahead in planning for the rest of the development of Rindlehaven.

Mayor Barnes stated that due diligence has been done in considering the proposed development by The Brook.

City Manager Gorman stated that if at any point the engineers had said the City needs to stop the proposed development they would have done so.

Mayor Barnes closed the Public Hearing at 8:03 P.M.

Under New Business, the Council considered Resolution 19-28 to approve an amendment to the Rindlehaven PUD to remove a 10-acre parcel from the overall PUD.

City Manager Gorman thanked the Planning Commission, Mr. LeBlanc, and City Staff for their efforts in reviewing and approving the proposed development.

City Manager Gorman noted that both Fire Chief Krizov and Ambulance Director Gensterblum both reviewed the proposed development and expressed no concerns. He further noted that information provided by The Brook shows an average of 0-3 ambulance calls per month at their various facilities. In the event that all 3 of the City's ambulances were on runs there are mutual aid contracts in place for service to be provided by another ambulance service.

City Manager Gorman also noted that the licensing issue in regard to The Brook that has previously been addressed is beyond the purview of the City and is subject to State of Michigan regulations.

Motion by Baldyga, supported by Johnston, to approve Resolution 19-28 approving an amendment to the Rindlehaven Planned Unit Development (PUD) to remove a 10-acre parcel from the overall PUD.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Mayor Barnes thanked Ms. Weber and all of the other residences who shared their thoughts in regard to the proposed development by The Brook.

The Council held the First Reading of Ordinances 17500 and 1B.

City Manager Gorman explained that Ordinance 17500 would amend the City Zoning Map to rezone the 10-acre parcel of the Rindlehaven Development from the TND PUD to a R-3 Multifamily District. He noted that the memo from Mr. LeBlanc outlining the criteria for approval is included.

City Manager Gorman explained that Ordinance 1B to amend and add Chapter 14, “Fire Prevention and Protection,” of the Code of Ordinances of the City of Portland as it relates to the regulation of fireworks. The proposed ordinance is necessary in order to reflect changes to State Law regarding fireworks.

In order to have Ordinance 1B approved and in place before the 4th of July holiday, the City Council will hold a Special Meeting tomorrow, June 18, 2019 at 5:30 P.M. The Second Readings of both ordinances will be held at this time.

Chief Thomas summarized the changes of the new firework laws.

Motion by Baldyga, supported by Fitzsimmons, to go into Closed Session as permitted by the Michigan Open Meetings Act to discuss the Proposed Collective Bargaining Agreements.

The Council adjourned to Closed Session at 8:12 P.M.

The Council returned from Closed Session at 8:41 P.M.

The Council considered Resolution 19-36 to approve a cost of living adjustment for Non-Union City Employees for the period July 1, 2019 through June 30, 2022. City Manager Gorman met with representatives of the non-union employees to discuss revising compensation and benefits for non-union employees and recommends the City Council approve the cost of living adjustments.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 19-36 approving a cost of living adjustment for non-union City employees.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 19-37 to approve agreements between the City of Portland and the City employees represented by the Police Officers Labor Council (POLC) and the Chapter of the Governmental Employees Labor Council (GELC).

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 19-37 approving the agreements between the City of Portland and the city employees represented by the Police

Officers Labor Council (POLC) and the Chapter of the Governmental Employees Labor Council (GELC).

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 19-38 to approve the revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and authorizing the City Manager to sign. The City has reformed its pension plan for all employees hired after July 1, 2010 so new hires are placed in a MERS Hybrid Pension Plan with a 1% Defined Benefit (DB) pension multiplier that cannot be increased and a Defined Contribution portion that requires new hires to contribute 3% of their wages to the Defined Contribution (DC) pension portion. The City's DB and DC combined pension contribution is capped at 7% and if the DB portion costs less than 7% then the Employer will contribute the difference to the employees DC contribution.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 19-38 approving the revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Baldyga, Barnes

Nays: None

Adopted

The Council approved Resolution 19-39 to amend the budget for Fiscal Year 2018-2019. The Finance Director reviewed the current fund balances and expenditures for Fiscal Year 2018-2019 and recommends the proposed amendments.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 19-39 to amend the Budget for Fiscal Year 2018-2019.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 19-40 to approve issuance of a Transient Trader Permit for Chris Teachout to allow a food trailer to sell BBQ in the vacant lot at the corner of Grand River Ave. and Divine Highway on Thursdays from 4:00 P.M. until 9:00 P.M. through November 14, 2019.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 19-40 approving issuance of a Transient Trader Permit for a BBQ food trailer.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 19-41 to confirm the Mayor's appointments to City Boards and Commissions.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 19-41 confirming the Mayor’s appointments to City Boards and Commissions.

Yeas: VanSlambrouck, Fitzsimmons, Baldyga, Johnston, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Baldyga, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on June 3, 2019, payment of invoices in the amount of \$91,330.08 and payroll in the amount of \$110,242.49 for a total of \$201,572.57. A purchase order to Michael R. Kluck in the amount of \$6,220.84 for legal services was also included.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman reminded residents that the 4th of July fireworks will be held at dusk on July 3, 2019 at Bogue Flats. He requested that those who will be attending have patience with the traffic.

Under Council Member Comments, Mayor Barnes stated that he attended the rodeo over the weekend. The event was very well attended.

Mayor Barnes also noted his appreciation to the American Legion for sending out thank you notes to residents that display the American Flag. The thank you notes were very well received and appreciated by the community.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

Meeting adjourned at 8:55 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the June 17, 2019 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Finance Director/Treasurer Tolan; DDA/Main Street Director ConnerWellman; Police Chief Thomas

Presentation - DDA/Main Street Director ConnerWellman presented her report on downtown activities.

Presentation - Kim Pappas, Marketing Communications Specialist of The Brook, gave a presentation for The Brook Retirement Communities.

Public Hearing to consider an amendment to the Rindlehaven TND PUD to remove a 10-acre parcel for rezoning related to potential development of a Senior Housing Facility by The Brook on a portion of the Rindlehaven Development.

Approval of Resolution 19-28 approving an amendment to the Rindlehaven Planned Unit Development (PUD) to remove a 10-acre parcel from the overall PUD.

First Reading Ordinance 17500 to amend the City Zoning Map to rezone the 10-acre parcel of the Rindlehaven Development from the TND PUD to a R-3 Multifamily District.

First Reading of Ordinance 1B to amend and add Chapter 14, “Fire Prevention and Protection,” of the Code of Ordinances of the City of Portland as it relates to the regulation of fireworks. The proposed ordinance is necessary in order to reflect changes to State Law regarding fireworks.

Closed Session to discuss the Proposed Collective Bargaining Agreements.

Approval of Resolution 19-36 approving a cost of living adjustment for non-union City employees.

All in favor. Adopted.

Approval of Resolution 19-37 approving the agreements between the City of Portland and the city employees represented by the Police Officers Labor Council (POLC) and the Chapter of the Governmental Employees Labor Council (GELC).

All in favor. Adopted.

Approval of Resolution 19-38 approving the revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

All in favor. Adopted.

Approval of Resolution 19-39 to amend the Budget for Fiscal Year 2018-2019.

All in favor. Adopted.

Approval of Resolution 19-40 approving issuance of a Transient Trader Permit for a BBQ food trailer.

All in favor. Adopted.

Approval of Resolution 19-41 confirming the Mayor’s appointments to City Boards and Commissions.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:55 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the Special City Council Meeting

Held on Tuesday, June 18, 2019

In Conference Room at City Hall

Present: Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller

Absent: Mayor Barnes and Council Member Baldyga

Guests: None

The meeting was called to order at 5:33 P.M. by Mayor Pro-Tem VanSlambrouck with the Pledge of Allegiance.

There was no public comment.

The Council held the Second Reading and considered the adoption of Ordinance 17500 to amend the City Zoning Map for parcel 34-300-034-000-005-00, a 10-acre parcel of the Rindlehaven Development, to be rezoned from the TND PUD to an R-# Multifamily District.

City Manager Gorman presented an overview of the approval process from the Planning Commission to the City Council. He further noted the memo provided by Zoning Consultant Paul LeBlanc, AICP of PLB Planning Group outlining the criteria and his recommendation for approval of the rezoning.

Motion by Fitzsimmons, supported by Johnston, to approve Ordinance 17500 to amend the City Zoning Map.

Yeas: Fitzsimmons, Johnston, VanSlambrouck

Nays: None

Absent: Baldyga, Barnes

Adopted

The Council held the Second Reading and considered the adoption of Ordinance 1B to amend Chapter 14, "Fire Prevention and Protection" of the Code of Ordinances as it relates to the regulation of fireworks.

City Manager Gorman noted that the proposed ordinance is necessary in order to reflect changes to State Law regarding fireworks. The proposed ordinance was the catalyst for tonight's special meeting in order to have the local ordinance in place for the 4th of July holiday.

Motion by Johnston, supported by Fitzsimmons, to approve Ordinance 1B an ordinance amending and adding to Chapter 14, “Fire Prevention and Protection,” of the Code of Ordinances of the City of Portland as it relates to the regulation of fireworks.

Yeas: Johnston, Fitzsimmons, VanSlambrouck

Nays: None

Absent: Baldyga, Barnes

Adopted

There were no Council comments.

Motion by Johnston, supported by Fitzsimmons, to adjourn the special meeting.

Yeas: Johnston, Fitzsimmons, VanSlambrouck

Nays: None

Absent: Baldyga, Barnes

Adopted

Meeting adjourned at 5:36 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the June 18, 2019 City Council Special Meeting

The City Council meeting was called to order by Mayor Barnes at 5:33 P.M.

Present –Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons and Johnston; City Manager Gorman; City Clerk Miller

Absent – Mayor Barnes; Council Member Baldyga

Second Reading and Consideration of Ordinance 17500 to amend the City Zoning Map for a 10-acre parcel of the Rindlehaven Development, to be rezoned from the TND PUD to an R-3 Multifamily District.

All in favor. Adopted.

Second Reading and Consideration of Ordinance 1B an ordinance amending and adding to Chapter 14, “Fire Prevention and Protection,” of the Code of Ordinances of the City of Portland as it relates to the regulation of fireworks.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 5:36 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FAMILY FARM & HOME	01972	HOSE, GRASS SEED - MOTOR POOL	154.49
UPS	02587	SHIPPING PKG - WW	6.88
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,876.00
STAR THOMAS	01654	JUNE CELL PHONE REIMB - POLICE	40.00
NICK LEFKE	MISC	ELECTED OFFICIALS - ELECTRIC	75.00
TED ALBERTA	02490	ELECTED OFFICIALS - ELECTRIC	75.00
ROBERT BALDYGA	01636	ELECTED OFFICIALS - ELECTRIC	75.00
FIRST ADVANTAGE LNS OCC. HEATLTH	S01915	CLINIC COLLECTION & MILEAGE - WW	134.57
KEUSCH SUPER SERVICE	00228	SERVICE UNIT 403 - ELECTRIC	62.88
LYDEN OIL COMPANY	01860	OIL FOR HYDRO - ELECTRIC	415.45
PREMIER SAFETY	02465	GAS METER CALIBRATION - WW	137.36
MUNICODE	02411	ADMINISTRATIVE SUPPORT FEE - CODE	250.00
USA TODAY NETWORK	02501	LEGAL NOTICES - GEN, CODE	198.00
MICHELLE KITER-DUNKEL	MISC	RED MILL PAV DEP REFUND - GEN FUND	100.00
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	176.00
TAYLOR WARD	MISC	LANDSCAPING - CITY HALL	500.00
PRIORITY HEALTH	MISC	OVERPAYMENT REFUND - AMB	111.86
MUNICIPAL SUPPLY CO.	00324	RISER RING - LOCAL STS	230.00
HAMMERSMITH EQUIPMENT COMPANY	00183	VARI-CUT BLADE - MP	99.00
ROD SMITH	02317	WORK T'S - WATER	58.30
MUNICIPAL INSPECTION SERVICES	00323	DEC 2018 BLDG/TRADE PERMITS - GEN	2,525.00
MUNICIPAL INSPECTION SERVICES	00323	JAN 2019 BLDG/TRADE PERMITS - GEN	485.00
MUNICIPAL INSPECTION SERVICES	00323	FEB 2019 BLDG/TRADE PERMITS - GEN	1,817.00
MUNICIPAL INSPECTION SERVICES	00323	MAR 2019 BLDG/TRADE PERMITS - GEN	2,173.00
MUNICIPAL INSPECTION SERVICES	00323	APRIL 2019 BLDG/TRADE PERMITS - GEN	8,111.00
MUNICIPAL INSPECTION SERVICES	00323	MAY 2019 BLDG/TRADE PERMITS - GEN	3,413.00
CAPITAL ASPHALT LLC	02578	ASPHALT - MAJ STS	112.32
ANTHONY SMITH	02449	CLOTHING REIM - WW	67.45
RYAN HONSOWITZ	00191	UNIFORM REIM - CEM/MP	30.00
STAR THOMAS	01654	TRAINING, SUPPLIES - POLICE	158.87
DORNBOS SIGN, INC.	00067	ARROWN SIGN RIV TRAIL - PARKS	21.40

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
WOW! INTERNET-CABLE PHONE	02132	INTERNET - POLICE, AMB, FIRE AUTHORITY	599.89
FAMILY FARM & HOME	01972	PERSONAL PROTECTION/DEGREASER - WW	129.94
FAMILY FARM & HOME	01972	WEED KILLER - LOCAL STS	36.99
MUNICIPAL SUPPLY CO.	00324	TRAFFIC PAINT - MAJ STS	108.00
DORNBOS SIGN, INC.	00067	NO PARKING SIGNS/CHANNEL POSTS - LOC/MAJ STS	325.90
DORNBOS SIGN, INC.	00067	NO PARKING - MAJ STS	129.60
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	18.95
ANTHONY SMITH	02449	REIMB WW C EXAM - WASTE WATER	70.00
SLICK SHIRTS SCREEN PRINTING	02003	TBALL SHIRTS - REC	603.75
EMPLOYEE ASSISTANCE CENTER	00145	RENEWAL - VARIOUS DEPTS	1,320.00
S&K PRINTING	00400	SUMMER PROP TAX BILLS - GEN	330.00
KATHERINE THOMAS	MISC	RED MILL PAV DEP REFUND - GEN	100.00
CULLIGAN	02130	WATER - GEN	13.00
JOHN DEERE FINANCIAL	01818	VAR SUPPLIES, PARTS - CEM, PARKS, ELECTRIC, MP	1,850.76
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET, DAM - PARKS	100.00
HOMETOWN SPORTS, INC.	01326	HI-VIS WORK SHIRTS - PARKS, CEM	225.00
LA CROSSE SEED	02112	GRASS MIX - PARKS, CEM	260.00
CHROUCH COMMUNICATION, INC.	00082	ANTENNA - AMB	4.63
TOP QUALITY GLOVES	02227	GLOVES - AMB	121.90
WILLIAM CHRISTIAN	MISC	RED MILL PAV DEP REFUND - GEN	100.00
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	16.31
DELTA COLLEGE	MISC	TRAINING - POLICE	225.00
MICHIGAN POLICE EQUIPMENT CO.	00292	PATROL RIFLES - POLICE	1,800.00
COOK BROS EXCAVATING	00101	LIMESTONE CHIPS - MAJ STS	42.75
COOK BROS EXCAVATING	00101	TRUCKING STREET SWEEPINGS - MAJ STS	300.00
MICHIGAN PAVING & MATERIALS CO.	02102	ASPHALT - MAJ STS	227.43
ELHORN ENGINEERING	00139	CHEMICALS - WATER	484.50
MUNICIPAL SUPPLY CO.	00324	TRANSITION GASKET - WATER	8.50
GRANGER	00175	STR SWEEPING DISPOSAL - LOC & MAJ STS	720.00
CULLIGAN	02130	WATER - CEM, PARKS	13.00
SHANE SCHEURER	01575	CLOTHING ALLOWANCE - ELECTRIC	171.71

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	720.00
JACOB KORREY	02545	PHOTOGRAPHY- REC	40.00
ISSAC HONSOWITZ	02573	OFFICIAL - REC	32.00
KATELYN RUSSELL	02457	OFFICIAL - REC	32.00
BRIAN RUSSELL	00593	OFFICIAL - REC	96.00
LEAH COOK	02506	OFFICIAL - REC	32.00
ED FILTER	00540	OFFICIAL - REC	192.00
Total:			\$42,291.34

**BI-WEEKLY
WAGE REPORT
July 1, 2019**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,740.09	8,740.09	2,909.52	2,909.52	11,649.61	11,649.61
ASSESSOR	951.74	951.74	72.81	72.81	1,024.55	1,024.55
CEMETERY	4,016.47	4,016.47	1,677.87	1,677.87	5,694.34	5,694.34
POLICE	14,191.86	14,191.86	3,828.17	3,828.17	18,020.03	18,020.03
CODE ENFORCEMENT	761.21	761.21	272.97	272.97	1,034.18	1,034.18
PARKS	4,894.83	4,894.83	700.64	700.64	5,595.47	5,595.47
INCOME TAX	1,908.19	1,908.19	783.49	783.49	2,691.68	2,691.68
MAJOR STREETS	3,653.48	3,653.48	2,332.15	2,332.15	5,985.63	5,985.63
LOCAL STREETS	3,304.81	3,304.81	2,239.06	2,239.06	5,543.87	5,543.87
RECREATION	1,751.61	1,751.61	365.82	365.82	2,117.43	2,117.43
AMBULANCE	13,578.58	13,578.58	2,930.04	2,930.04	16,508.62	16,508.62
DDA	2,189.42	2,189.42	394.60	394.60	2,584.02	2,584.02
ELECTRIC	15,426.02	15,426.02	5,644.25	5,644.25	21,070.27	21,070.27
WASTEWATER	7,096.31	7,096.31	2,760.05	2,760.05	9,856.36	9,856.36
WATER	5,116.26	5,116.26	2,120.98	2,120.98	7,237.24	7,237.24
MOTOR POOL	1,738.08	1,738.08	919.07	919.07	2,657.15	2,657.15
TOTALS:	89,318.96	89,318.96	29,951.49	29,951.49	119,270.45	119,270.45

OUDBIER INSTRUMENT CO.
 4136 Rancho Dr
 Dorr MI 49323
 (269) 792-4404

Invoice

DATE	INVOICE #
6/27/2019	9183

BILL TO
City of Portland 259 Kent st. Portland, MI 48875 USA

P.O. NO.	TERMS	PROJECT
	Net 30	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	Replacement VFD for Blower	4,000.00	4,000.00
2	Trouble-shooting, Installation and startup	950.00	1,900.00
		Total	\$5,900.00

**Minutes of the Downtown Development Authority
City of Portland**

Held on Thursday, May 16, 2019
In Council Chambers at City Hall

Members Present: Grimminck, Gorman, Barnes, Pung, Briggs, Antaya, Madarang

Members Absent: VanSlambrouck

Staff: DDA/Main Street Director ConnerWellman; City Clerk Miller

Guests: None

Chair Grimminck called the meeting to order at 3:32 P.M.

There was no public comment.

Motion by Madarang, supported by Antaya, to approve the agenda with an amendment to remove C, under Old Business.

All in favor. Adopted.

Motion by Barnes, supported by Pung, to approve the minutes of the April 18, 2019 with a minor amendment to the bottom of pg. 2.

All in favor. Adopted.

Motion by Briggs, supported by Madarang, to approve the Treasurer's Report as presented.

All in favor. Adopted.

Under Team Reports, Mayor Barnes reported the Organization & Finance Team continues to work on planning for the Sesquicentennial celebration and Beerfest on the Bridge.

There was discussion of the Main Street program, the Board will wait for the revised agreement from the Michigan Main Street Center tying Main Street to the Redevelopment Ready Communities (RRC) program. The Board will then have the option to graduate from the Main Street program if they no longer see a benefit to participating in the program.

City Manager Gorman noted that planning for an amendment to the Tax Increment Financing (TIF) Plan will continue.

Chair Grimminck stated the Business Enhancement Team has discussed the future of the business workshops as the last one was cancelled because only 3 individuals were signed up to attend. At this time, they have decided to continue holding the business workshops and will market them in different ways.

Nothing new to report from the Promotions & Marketing Team.

Under the Design Team Report, Member Briggs stated the committee has been discussing changes to the Façade Improvement language. Updates to the streetscapes and plantings in the downtown will begin next week. Production of the historic sign is underway with delivery expected before the Sesquicentennial Celebration where it will be unveiled.

Under Old Business, Director ConnerWellman presented the updated Façade Improvement language as discussed at the last meeting.

There was discussion of the 5-year easement required for the Façade Improvement Grant.

Member Antaya noted his abstention due to language in the Façade Improvement Program regarding available discounts if purchases are made local due to his ownership of Tom's Do It Center.

City Manager Gorman stated that he would like to reserve the right to do a legal review of the agreements to make sure the DDA/City is protected.

Motion by Barnes, supported by Gorman, to approve the Façade Improvement language and funding updates.

Antaya abstained. Six in favor. Adopted.

Director ConnerWellman suggested changing the regular meetings to the 4th Monday of each month at 7:00 P.M. rather than the third Thursday of each month at 3:30 P.M.

Mayor Barnes stated the rationale for the proposed change is that individuals are reluctant to volunteer to serve on the DDA due to conflicts with their business. A change to an evening meeting time may attract more volunteers.

Motion by Barnes, supported by Madarang, to change the regular DDA meetings to the 4th of Monday of each month at 7:00 P.M.

All in favor. Adopted.

Under New Business, Chair Grimminck brought up the review of the Michigan Main Street Center to discuss whether the DDA would like to remain a Michigan Main Street Community or graduate from the program. Both the Design and Business Enhancement Committees felt that it is time to graduate from the Portland and made motions to that effect.

City Manager Gorman stated that he is glad the conversations have been taking place. Continuing with Main Street was not an issue until they tied the Redevelopment Ready Communities (RRC) program to the Main Street agreement.

Member Pung stated her feeling that she has heard from the DDA Board that Main Street has had value, the only change seems to be the RRC driver. She further stated that it sounds as if the City has decided not to engage in RRC, which is taking Main Street off the table.

City Manager Gorman stated that is not the case. The City will continue to evaluate the RRC program, the City Council is in a holding pattern in terms of making a decision at this time. The DDA Board needs to make a decision about Main Street itself. The issue with RRC is pushing the conversation. City Manager Gorman stated his personal feeling that it is time to move on from the Main Street program.

There was continued discussion about what has been driving the recent discussion.

Member Briggs stated that at Design Team meeting the history of Main Street in Portland was discussed in terms of where it has been beneficial and how it was evolved over the years. They also discussed the requirements and the benefits of staying involved with Main Street. Four members unanimously decided that it is time to take what has been learned and graduate from the program.

Chair Grimminck stated that before the Refresh she was on the fence in terms of continuing with the Main Street program. The proposed amendment that is coming from Main Street to require engagement with the RRC program is a good pivot point. She doesn't feel like it's a bad idea to wait to make a decision until the amended agreement is received from Main Street.

Member Pung stated that it seems like the DDA Board is quick to make significant decisions with very little time and planning. She stated that she has heard the benefits of the program over the past 1 ½ years she has been on the Board. She further stated her feeling that Portland hasn't embraced all of the pillars of the Main Street program so hasn't seen all of the benefits of the program. She stated her disagreement to withdrawing from the Main Street program just because of the RRC issue.

City Manager Gorman doesn't feel like waiting for the amendment from the MEDC will change his analysis of the Main Street program. The decision to continue with the Main Street program should be based on its merits and not because of the RRC issue.

Chair Grimminck stated the DDA wouldn't be discussing whether or not to continue with Main Street if it wasn't for the RRC issue, not participating with RRC keeps Portland from getting the benefits of the Main Street program.

Director ConnerWellman stated that buy in is necessary for the Main Street program to succeed. When she worked in Ionia she was on the outside and envious of Portland's involvement with Main Street. She is grateful to have spent the past 2 years involved with the Main Street program. After evaluating the program over the past 2 years she sees that Portland has an emotional tie to the program as it feels good to be a Main Street Community. There appears to be less of a buy in to the program. There seems to be a reluctance on the part of both the DDA Board and the team members to participate once what "has to be done" is done. The DDA Board members need to decide if they want to do what it takes to be a Main Street Community and embrace all of the tenants of the program otherwise there is just a lot of busy work being done without any real reason.

Mayor Barnes stated that if the DDA Board waits for the amended agreement to be proposed by the MEDC that it will be the nexus to question continuance with the Main Street program. He further stated he finds it offensive that MEDC has tied RRC to the Main Street program. He feels it is appropriate to wait until the change is an officially presented edict before saying, "no, thank you."

City Manager Gorman stated that he does agree that continuing with Main Street is tied to RRC but the analysis for the Main Street program itself is separate. He is aware of the discussions regarding the Main Street program that have taken place over the past few years but have not

been discussed openly. He further stated that he agrees with the program and the 4-point approach but doesn't see the return on investment in Portland. No one, from the DDA board, team members, and property owners are invested in doing the work required by the Main Street program, this has been a reoccurring problem.

Motion by Barnes, supported by Gorman, to table review of the Michigan Main Street Program until the June DDA meeting.

All in favor. Adopted.

Director ConnerWellman noted that terms are expiring for Members VanSlambrouck, Grimminck, and Antaya.

Under the Director Report, Director ConnerWellman presented her report on downtown activities including business and property news. She will attend the Michigan Main Street quarterly training on June 3rd & 4th in Owosso, MI.

Under Board Member Comments, Mayor Barnes noted that the tulips that were blooming around the downtown clock look amazing.

City Manager Gorman provided development updates.

Motion by Madarang, supported by Pung, to adjourn the meeting at 4:25 P.M.

All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

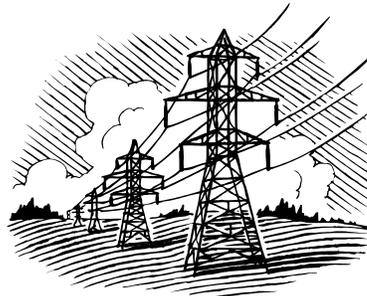
June 1, 2019
May 1-31, 2019

HYDRO GENERATION	198,206		
DIESEL PRODUCTION	0		
Kwh Purchased	2,687,511	Amount Paid	\$ 144,796.03
Total Kwh Purchased	2,885,717	Total Dollars Paid	\$ 144,796.03

Kwh Billed		Dollars Billed	
Residential	1,005,290	PCA Billed	\$ 20,085.27
Commercial	646,898	Residential	\$ 110,158.99
Large General	770,180	Residential EO Charge	\$ 1,859.94
City St. Lites Metered	22,751	Geothermal Discount	\$ -
St. Lites Unmetered		Commercial	\$ 69,249.64
Rental Lights		Commercial/LG EO Charge	\$ 2,441.81
Demand	2,202	Large General	\$ 53,139.15
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 1,937.17
		St. Lights Unmetered	\$ 1,543.05
Total Kwh Billed	2,447,321	Rental Lights	\$ 251.19
		Demand	\$ 12,933.51
Arrears after billing	\$ 5,841.10	Tax	\$ 10,215.55
Penalties Added	\$ 1,430.30		
Arrears end of month	\$ 29,609.33	Total Dollars Billed	\$ 283,833.67
Fuel Cost Billed	\$ 16,018.52		
Amount Collected	\$ 296,190.70	Power Cost Adj.	.00829
Total Adjustments	\$ 1,634.57		

Residential Customers	2,231
Commercial Customers	330
Large General	15
Total Customers	2,576

06/04/19



CITY OF PORTLAND
June-19

WATER DEPARTMENT REPORT

MONTH	May-19	PERIOD COVERED	May 1-31, 2019
Customers Billed		Penalties Added	\$ 309.63
City	1,859	Dollars Collected	\$ 48,255.67
Rural	24	Arrears at end of Month	\$ 2,172.78
Total Customers	1,883	Adjustments	\$ 449.67
		Gallons Pumped	10,216,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	8,130,934		\$ 48,107.73
Rural	156,541		\$ 1,649.81
Total	<u>8,287,475</u>		<u>\$ 49,757.54</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,807	Dollars Billed	\$76,124.04
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 76,124.04

Penalties Added	\$ 522.57
Dollars Collected	\$ 75,202.92
Arrears at end of Month	\$ 8,223.75
Adjustments	\$ 765.49
Gallons Treated per Million	11.81



IONIA COUNTY BOARD OF COMMISSIONERS

**June 25, 2019 - 7:00 p.m.
Board of Commissioners room – 3rd floor
Ionia County Administrative Building
101 W Main St. Ionia MI**

AGENDA

- I. Call to Order**

- II. Pledge of Allegiance**

- III. Invocation**

- IV. Approval of Agenda**
 - A. Consideration of additional items

- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)

- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve closed session minutes from June 18, 2019 Meeting
 - C. Approve May Per Diem and Mileage
 - D. Approve payment of General Fund payroll and accounts payable for the month of May in the amount of \$1,477,901.59
 - E. Approve payment of Health Fund bills in the amount of \$142,347.73

- VII. Unfinished Business**
 - A.

- VIII. New Business**
 - A. Presentation of the 2018 Audit Report
 - B. Resolution for the Ionia County Recreational Plan
 - C. County Treasurer Surplus Report
 - D. Request approval of IT Services Contract
 - E. Request for approval of MDOT Crack Sealing Project
 - F. Request to fill Maintenance Worker II position
 - G. Acknowledgement of two P.A. 116 Agreements
 - 1) 19-004-FA
 - 2) 19-005-FA

- H. Request approval to fill two positions in the Prosecutor's Office
 - 1) Senior Legal Secretary
 - 2) Legal Secretary
- I. Request approval of Swift and Sure Sanctions Probation Program Grant Amendment
- J. Request approval of subcontracts for Adult Drug Treatment Court
 - 1) Wedgewood Christian Services
 - 2) True Horizon, LLC
 - 3) Glen Tyson

IX. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners report
- C. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3 minute time limit per speaker)

XII. Closed Session

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three year term expiring April 2020.
- Parks Advisory Board – one- two-year term. serving as a Member-at-Large from the Lyons Area. One- two year term serving from Ionia County Road Commission.
- West Michigan Regional Planning Commission – Two one-year terms, expiring December 2018.
- Tax Advisory Board – One –one year term expiring 2020
- Commission on Aging board – one – three year term expiring September 2020

Appointments for consideration in the month of May 2019

- Midwest Michigan Trail Authority – One -three year term

Appointments for consideration in the month of June 2019: None

CITY OF PORTLAND
259 Kent Street
Portland, MI 48875

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

In the matter of the application of Heart of West)
Michigan United Way to be assigned the telephone)
digits 2-1-1 and be designated as the community) Case No.: U-20460
resource information and referral answering point)
for Ionia and Montcalm Counties.)
_____)

NOTICE OF OPPORTUNITY TO COMMENT

On January 29, 2019, Heart of West Michigan United Way filed an application, as amended March 29, 2019 and June 5, 2019, with the Michigan Public Service Commission (Commission) requesting the transfer of the designation as the community resource information and referral answering point for exchanges located primarily in Ionia and Montcalm counties, as well as the assignment of the abbreviated dialing number 2-1-1 for use in these counties.

Any interested person may review the application at the office of Heart of West Michigan United Way, 118 Commerce Ave SW # 100, Grand Rapids, MI 49503, or online at <https://mi-psc.force.com/s/case/500t000000F4ECRAA3>. You may also request a copy of the application by calling the Commission's Executive Business Section at (517) 284-8090.

Written and electronic comments may be filed with the Commission and must be received no later than 5:00 p.m. on July 22, 2019. Written comments should be sent to the: Executive Business Section, Michigan Public Service Commission, P.O. Box 30221, Lansing, Michigan 48909, with a copy mailed to Michael S. Ashton, 124 West Allegan Street, Suite 1000, Lansing, Michigan 48933. Electronic comments may be e-mailed to: mpscedockets@michigan.gov. All comments should reference Case No. U-20460. Comments received in this matter will become public information, posted on the Commission's website, and subject to disclosure.

Heart of West Michigan United Way