



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Tuesday, September 3, 2019
City Council Chambers
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Excuse Council Members Baldyga and Johnston</u>	Decision
7:05 PM	V. <u>Public Comment</u> (5-minute time limit per speaker)	
7:10 PM	VI. <u>City Manager Report</u>	
7:15 PM	VII. <u>Presentations</u> A. DDA Director ConnerWellman – Downtown Report	
	VIII. <u>Public Hearing(s)</u> – None	
	IX. <u>Old Business</u> - None	
	X. <u>New Business</u>	
7:20 PM	A. Proposed Resolution 19-54 Approving, Authorizing, and Directing the City Manager to Sign a Biosolids Management Services Agreement with NutriGro Environmental Solutions, Inc.	Decision
7:23 PM	B. Proposed Resolution 19-55 Approving an Energy Purchase for the Board of Light and Power through the Michigan Public Power Agency	Decision
7:25 PM	XI. <u>Consent Agenda</u> A. Minutes & Synopsis from the Regular City Council Meeting held on August 19, 2019 B. Payment of Invoices in the Amount of \$84,061.94 and Payroll in the Amount of \$112,932.33 for a Total of \$196,994.27 C. Purchase Orders over \$5,000.00 - None	Decision
	XII. <u>Communications</u> A. MME Letter to Governor Whitmer B. DDA Minutes from July 29, 2019 C. FERC – 2019 Dam Safety Inspection Follow-up D. Utility Billing Reports for July 2019 E. Ionia County Board of Commissioners Agenda for August 20, 2019 F. Ionia County Board of Commissioners Agenda for August 27, 2019	

<u>Estimated Time</u>
7:30 PM
7:35 PM
7:40 PM
7:45 PM

G. MPSC Notice of Hearing for Consumers Energy

XIII. Other Business - None

XIV. City Manager Comments

XV. Council Comments

XVI. Adjournment

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-54

**A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE
CITY MANAGER TO SIGN A
BIOSOLIDS MANAGEMENT SERVICES AGREEMENT WITH
NUTRIGRO ENVIRONMENTAL SOLUTIONS, INC.**

WHEREAS, biosolids are nutrient rich organic materials resulting from the treatment of domestic wastewater generated from treatment facilities. The City contracts with companies for the proper removal, transportation and application of biosolids generated at the Wastewater Treatment Plant; and

WHEREAS, F&V Operations received quotes and are recommending entering into a three-year agreement with NutriGro Environmental Solutions, Inc, a copy of which is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the proposed biosolids management services agreement from NutriGro Environmental Solutions, Inc., a copy of which is attached as Exhibit A, authorizes and directs the City Manager to sign on behalf of the City.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 3, 2019

Monique I. Miller, City Clerk

CITY OF PORTLAND

**Proposal for Hauling & Land
Application of Liquid Biosolids**



August 26, 2019

Business Information		Business Details	
Company	NutriGro Environmental Solutions Inc (a subsidiary of Gawne Trucking Inc)	Established	1997
Address	P. O. Box 84 Charlotte, Mi. 48813	Servicing Area	Michigan
Phone number	517-204-4492	Market Served	Municipalities Agricultural Sector
Owner/President	Jamie Gawne	Services	<ul style="list-style-type: none"> • Hauling and Land Application of biosolids • Digester Cleaning • Lagoon Services • Agricultural Manure Management
Website	(under construction)	Annual volume hauled	<ul style="list-style-type: none"> • 45 million gallons biosolids
Email	jg@nutrigroesi.com	Number of Employees	10
Headquarters	Charlotte, Michigan	Agronomic Competency	NutriGro Environmental Inc. employs a full-time agronomist with over 20 years' experience. We permit and calculate the agronomic rate to ensure compliance with EPA 40 CFR Part 503 regulations and all MDEQ and US-EPA regulations for the land application of wastewater sludge.
Equipment List		Equipment Safety	
12 Semi Trucks 15 top loading tankers-all capable of hauling \geq 10,000 gallons <ul style="list-style-type: none"> • (9) 12,000 gallon capacity & (3) 10,000 1 tractor with 8500 gallon spreader 1 tractor with 13,000 gallon spreader 1 tractor with pit pump 1 portable top loading pipe & stand for loading tanker 4 Terragators		Yearly safety inspections Monthly routine maintenance Safety Management Systems Inc. (record keeper) (records available upon request)	
		Employee Safety	
		CDL-A with Tanker Endorsements Clean driving records Random Screening program OSHA standards	

PROPOSAL
to
City of Portland

**for the Removal, Transportation, Land Application
and Agronomic Management of Biosolids**

August 26, 2019

Nutrigro Environmental Solutions, Inc. ("NutriGro") (Contractor) proposes to provide the labor, materials and services necessary for the removal, transportation and land application of Biosolids ("Biosolids") for The city of Portland WWTP (Owner)

I. Responsibilities of Nutrigro

A. Acceptance of Biosolids

Contractor shall accept from the Owner Biosolids that are suitable for beneficial use in a land application program under federal, state and local laws, rules and regulations. The acceptance of Biosolids by Contractor does not release the Owner for the ultimate responsibility for the Biosolids meeting Federal and State Regulations. If at any time the Biosolids does not meet Federal and State Regulations or becomes unfit for land application for other reasons, no other method or cost of disposal will be Contractor's responsibility.

B. Biosolids Removal, Loading, and Transport

Contractor shall provide the necessary labor and equipment to dredge Biosolids residual from the Waste Water Treatment Plant, and load Biosolids into transport vehicles, and to transport the Biosolids to suitable farmland application sites in accordance with federal, state and local laws, rules and regulations. The vehicles utilized for the transportation of Owner's Biosolids shall be watertight and shall not leak.

Contractor understands that the Waste Water Treatment Plant has approximately 100,000-150,000 gallons 3 times per year. Contractor will safely and effectively remove Biosolids residue in such a manner and in sufficient quantities to provide Owner with continuous and adequate operational capacity.

C. Hauling Schedule

Contractor shall land apply biosolids as needed to correlate with available farmland and available Portland WWTP storage. This is 3 times per year.

D. Computation of Quantity Removed

Contractor shall provide to the Owner a copy of a Contractor load sheet which details the following: date, time the truck left the WWTP, truck number, driver name, gallons / weight of Biosolids loaded on the vehicle, and farmer name. One copy of the load sheet(s) will remain with the Owner and the others will remain with Contractor.

E. Land Application of Biosolids Residuals

Contractor shall provide labor and equipment to properly apply the Biosolids by sub-surface application, to suitable application sites at agronomic rates in accordance with all applicable federal, state and local laws, rules and regulations.

F. Agronomic Responsibilities

Contractor shall provide agronomic management services that include the location of suitable farmland application sites. Application sites shall meet the requirements for land application sites in accordance with applicable federal, state and local laws, rules and regulations for the use and application of Biosolids.

G. Reporting Requirements

Contractor shall complete with the assistance of the Owner any state Biosolids disposal sheets as may be required by the Owner's Biosolids management permits that are applicable to the beneficial reuse and land application of the Biosolids.

H. Analyses & Permits

Contractor can provide Biosolids residual analyses for total metals and nutrients required by the IEPA, 40 CFR Part 503 Regulations and the Owner's permit. Contractor has no analysis calculated in the unit price. Contractor shall be responsible for all routine soil fertility analyses associated with land application of Owner's Biosolids during the length of this Contract.

I. Insurance

Contractor shall provide and maintain always during the term of this Agreement the following minimum insurance coverages:

(a) Worker's Compensation (Statutory)	\$500,000
(b) Comprehensive General Liability	
Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000
Products-comp/ops	\$2,000,000
Aggregate	\$2,000,000
(c) Comprehensive Automobile Liability	
Combined Single Limit	\$1,000,000
(d) Umbrella or Excess Liability	\$5,000,000

J. Good Faith

If Contractor is unable to remove and land apply the Owner's Biosolids because of changes in the Biosolids that make it unfit for land application on agricultural land as defined or interpreted by federal, state or local regulatory agencies, or due to circumstances beyond Contractor's control such as inclement weather, frozen soils, or as the result of strikes, acts of God, change in law or permits or other occurrences not reasonably within the range and control of Contractor, Contractor may not be able to land apply Biosolids residual per Federal or State Regulations. If this situation were to arise, Contractor would complete this project as soon as possible after the extenuating circumstances have been remedied or give notice to Owner that new or different alternatives would have to be discussed. The parties agree to negotiate in good faith to resolve the matter.

K. Hold Harmless

Contractor, upon execution of the contract, agrees to assume all liability for and protect, indemnify and save the City, its agents, officers, and employees harmless from and against all actions, claims, demands, judgments, losses, expense of suits or actions and attorney fees for injuries to, or death of, any person or persons whomsoever, including the parties hereto, and their agents. Contractor shall pay, settle compromise, and procure the discharge of any and all claims and losses, damages, and expenses. No employee of the contractor shall at any time be considered an agent or employee of the City.

L. Equal Employment Opportunity

Contractor is an Equal Opportunity Employer.

II. Responsibilities of the Owner

A. Access

The Owner shall provide access for Contractor to facilitate the removal of Biosolids from the Owner's facility and shall include access roadways, gates, etc. as applicable. Owner shall also provide access to Owner's property.

B. Biosolids Quality and Permits

The Owner shall provide all information integral to the generation and composition of the Biosolids residuals that are to be land applied. The Owner agrees and hereby certifies that none of the materials to be provided to Contractor under this Agreement shall constitute hazardous waste under federal, state or local law. The Owner guarantees that it will not combine or mix hazardous waste with the material to be provided to Contractor. The Owner shall provide high quality, nonhazardous, stabilized Biosolids to Contractor that is acceptable for land application.

C. Permits

The Owner agrees to provide copies of all applicable permits and approvals acquired from regulatory agencies to Contractor that are relevant to the proposed work. The Owner shall be responsible for and maintain all required federal, state and local Biosolids management permits as required by federal, state or local laws, rule and regulations. The Owner shall abide by and shall have definition and responsibilities as a "preparer" of the Biosolids residual under the requirements of US EPA and IEPA.

D. Material Consistency

Contractor will receive notice from the Owner if any drastic operations changes will be made that will affect the Biosolids residual material to be land applied.

E. Biosolids Residual Quantity

This proposal is based on the Owner's anticipated volumes of approximately 100,000-150,000 gallons 3 times per year of biosolids. If required, the WWTP agrees to supply wash water to Contractor at no cost.

F. Biosolids Residuals Laboratory Analyses

All analyses for the Biosolids will be provided to Contractor by the Owner.

III. Contract Term

Contractor proposes a contract term that is a minimum of three years starting September 2019. The conditions of the contract may be extended if mutually agreed upon by both parties.

IV. Costs

Contractor proposes costs at the following rates:

A. Land Application Services for Biosolids Residuals Removed from Storage Tanks;

Cost of Services

Year 2019

Biosolids hauling and land application - **\$0.08 per gallon.**

Metals & nutrients testing - **\$375.00 per sample**

Fecal coliform testing- **\$375.00 per set of seven**

Digester cleaning - \$500 per hour

Year 2020

Biosolids hauling and land application - **\$0.08 per gallon.**

Metals & nutrients testing - **\$375.00 per sample**

Fecal coliform testing - **\$375.00 per set of seven**

Digester cleaning -\$500 per hour

Year 2021

Biosolids hauling and land application - **\$0.08 per gallon.**

Metals & nutrients testing - **\$400.00 per sample**

Fecal coliform testing - **\$400.00 per set of seven**

Digester cleaning -\$500 per hour

Fuel Cost and Adjustment

NutriGro Environmental Solutions Inc. shall adjust the cost of services for each hauling event should fuel costs exceed \$3.00 per gallon. The fuel adjustment schedule will be the fixed document used for such purpose throughout the duration of this contract.

The unit price for biosolids management beneficial use services for any given removal operation will be subject to the adjustment below depending on the weekly fuel price (based on the week biosolids removal commences) determined by the United States Department of Energy's Energy Information Administration publication of Retail Prices for the Midwest United States in the On-Highway Diesel Fuel Price Table.

Diesel Price \$/Gallon	% Increase
Below \$3.00	None
\$3.00 - \$3.09	1.0%
\$3.10 - \$3.19	2.0%
\$3.00 and above= 1% increase per each \$0.10 increase in price/gallon.	

(This information is available at the website <http://www.eia.doe.gov>)
(On-Highway Diesel Prices Table - Midwest Column)

V. Payment Terms

Contractor will invoice the Owner on a weekly basis.

- The net amount due of each invoice shall be due in full within fifteen (15) calendar days from the invoice date.
- A two percent (2%) per month late charge will be applied to all unpaid balances greater than thirty (30) calendar days unpaid.

VI. Force Majeure

Contractor will use its commercial best efforts to remove material on an annual basis. If performance is delayed because of acts of God, landslides, lightning, earthquakes, hurricanes, tornadoes, blizzards and other adverse and inclement weather, fires, explosions, floods, acts of a public enemy, wars, blockades, insurrections, riots or civil disturbances; labor disputes, strikes, Work slowdowns, or Work stoppages; orders or judgments of any Federal, State or local court, administrative agency or governmental body, if not the result of willful or negligent action of the party relying thereon; power failure and outages affecting the Premises; and any other similar cause or event, including a change in law, regulation, ordinance or permit, provided that the foregoing is beyond the reasonable control of the party claiming Force Majeure, then such party shall give to the other party prompt written notice of the Force Majeure with reasonable full details concerning it; thereupon the obligation of the party giving the notice, so far as they are affected by the Force Majeure, shall be suspended during, but no longer than, the continuance of the Force Majeure without penalty. The affected party shall use all possible diligence to remove the Force Majeure as quickly as possible, but his obligation shall not be deemed to require the settlement of any strike, lockout, or other labor difficulty contrary to the wishes of the party involved.

Acceptance:

We accept the terms and conditions of this Agreement as prepared and presented to The city of Portland WWTP within 30 days of August 26, 2019.

By signing this Agreement, the individuals guarantee that they have the authority to bind the respective parties in this Agreement.

Submitted by:

Nutrigro Environmental Solutions, Inc.

Date: _____

Accepted by:

The City of Portland WWTP

By:

Date: _____

This proposal is valid for 30 days after today's date.

Current Projects & References			
Project/City (Gawne Trucking)	Mason Waste Water Treatment Plant	Project/City (Gawne Trucking)	Delhi Waste Water Treatment Plant
Contact	Sam Bibler, Plant Superintendent	Contact	Jeff Raines
Phone	517-676-1166	Phone	517-699-3873

Project/City (Gawne Trucking)	Sturgis Waste Water Treatment Plant	Project/City (Gawne Trucking)	City of Marshall
Contact	Tom Sikorski, Plant Superintendent	Contact	Alec Agnatuk
Phone	269-659-7250	Phone	269-781-9814
Project/City (Gawne Trucking)	Michigan State University	Project/City (Gawne Trucking)	City of Mt. Pleasant
Contact	Tony Boughton	Contact	Steve Hein
Phone	517-719-4606	Phone	989-779-5451
Project/City (Gawne Trucking)	Union Township	Project/City (Gawne Trucking)	City of Battle Creek
Contact	Mike Dearing	Contact	Richard Beardslee
Phone	989-775-5574	Phone	269-966-3513
Project/City (NutriGro Env. Sol)	City of Holland	Project/City (NutriGro Env. Sol)	City of Grand Haven
Contact	Bill Grysen	Contact	Dave Krohn
Phone	616-292-2978	Phone	616-847-3485
Project/City (NutriGro Env. Sol)	City of Hart	Project/City	
Contact	Paul Cutter	Contact	
Phone	231-638-1963	Phone	

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 19-55
A RESOLUTION APPROVING AN ENERGY PURCHASE FOR THE
BOARD OF LIGHT AND POWER THROUGH THE
MICHIGAN PUBLIC POWER AGENCY

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland, as a member of the MPPA, has an opportunity to enter into a transaction to meet a portion of its future load requirements for October and November of 2019 by purchasing energy not to exceed \$13,831.20 pursuant to the terms of the Letter of Authorization, attached as Exhibit A; and

WHEREAS, the City Manager and Electric Superintendent recommend that City Council approve the Energy Purchase stated above.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the recommendation to approve, authorize, and direct the City's Electric Superintendent or City Manager to sign the Letter of Authorization consistent with the recommendation outlined in the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 3, 2019

Monique I. Miller, City Clerk



August 28, 2019

Subject: Letter of Authorization

The Portland Light & Power Board, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of Portland up to the Amount and Term(s) of:

Month	7x24				
	Volume	Price	Total MWh	Total \$	% of Load
October 2019	0.3	\$ 31.00	223.2	\$ 6,919.20	5.3%
November 2019	0.3	\$ 32.00	216.0	\$ 6,912.00	5.0%

The maximum commitment for this authorization is \$13,831.20.

The transaction(s) above will be for Financially-Firm Energy with Physical delivery to the MISO Michigan Hub in the Day Ahead Market.

Member Authorized Representative:

Printed

Signature

Date

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, August 19, 2019

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Sergeant Groenhof; Ambulance Director Phil Gensterblum

Guests: Jon Moxey, Lindsay Sagorski, and Leah Bectel of Fleis & VandenBrink; Kathy Parsons, Erica Sheehan; Don and Kit Pohl; Chris Jensen, Portland Township Supervisor; Tim Krizov, Portland Area Fire Authority Chief; Robert Lathers of The Beacon

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Leah Bectel.

Motion by VanSlambrouck, supported by Baldyga, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman provided an overview and information on the Request for Reconsideration of Section 19 Emergency Funding that he submitted to Governor Whitmer on August 13, 2019. He also outlined the criteria for funding under Section 19.

There was discussion.

City Manager Gorman stated that The Brook has begun clearing of the property for their development of a Senior Living Facility at Rindlehaven. The building permit for the project was issued this afternoon.

The Sparrow Development on Cutler Rd. is still on track to begin later this Fall.

City Manager Gorman noted that he has been in discussion with representatives of Taco Bell in regard to a possible development in Portland.

Under Presentations, Jon Moxey provided an update on the Emergency Services Building Feasibility Study and presented options for renovation of the current facility and construction of a new facility.

There was discussion.

Mr. Moxey and Lindsay Sagorski provided an overview of the Safe Routes to School Improvement Project that will add sidewalks and improve intersections in Portland to encourage and enable all children to walk and bike to school safely.

There was discussion.

Under New Business, the Council held the Second Reading and Consideration of Ordinance 105I to amend Chapter 8, Article VI “Property Maintenance Code”, of the Code of Ordinances of the City of Portland. This amendment would adopt by reference the International Property Maintenance Code, 2018 edition, as published by the International Code Council, as the property maintenance code of the city, for the control of buildings and structures, and each and all of the regulations, provisions, penalties and conditions and terms of the code.

Motion by Fitzsimmons, supported by Johnston, to approve Ordinance 105I, an Ordinance amending Chapter 8, Article VI “Property Maintenance Code,” of the Code of Ordinances of the City of Portland.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

The Council considered Resolution 19-49 to establish two-hour parking limitation to the 100 and 200 blocks of Kent Street and the 100 blocks of both East and West Bridge Street. City Manager Gorman provided a history of implementation of two-hour parking in certain areas of the downtown in 2005. The DDA has determined that incorporating timed parking restrictions into the downtown is necessary to promote commercial activity. Parking would be restricted to two-hour parking between 8:00 A.M. and 5:00 P.M.

Mayor Barnes noted that this is a relatively small area when the public parking lots are taken into consideration. Establishing two-hour parking will help facilitate commercial activity.

Motion by Baldyga, supported by Fitzsimmons, to approve Resolution 19-49 establishing two-hour parking limitations to the 100 and 200 blocks of Kent Street and the 100 blocks of East and West Bridge Street.

Yeas: Baldyga, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolutions 19-50 and 19-51 to approve a Traffic Control Order establishing a one-way stop at Knox Avenue and Storz Avenue and Barley Avenue and Storz Avenue. Recent improvements to Portland Middle School and the circulation of traffic around it have altered the functionality of the intersection and increased the volume of traffic during school peak periods.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 19-50 approving a Traffic Control Order establishing a one-way stop at Knox Avenue and Storz Avenue.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Baldyga, Barnes
Nays: None
Adopted

Motion by VanSlambrouck, supported by Baldyga, to approve Resolution 19-51 approving a Traffic Control Order establishing a one-way stop at Barley Avenue and Storz Avenue.

Yeas: VanSlambrouck, Baldyga, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 19-52 to approve the purchase of Automatic Meter Reading (AMR) technology to continue the process of migrating existing water meters to the radio read meter system. The AMR system eliminates the manual entry of water readings at the meter and into the utility billing system at City Hall.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 19-52 approving the purchase of Automatic Meter Reading Technology.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes
Nays: None
Adopted

The Council considered Resolution 19-53 approving supplemental employment for Chris Teachout, a full-time employee of the Board of Light & Power, to work and operate Sweet Caroline's BBQ and Catering. The respective supervisor and City Manager are in support of the secondary employment request.

Motion by Fitzsimmons, supported by Baldyga, to approve Resolution 19-53 approving supplemental employment for a City employee.

Yeas: Fitzsimmons, Baldyga, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

Motion by Baldyga, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on August 5, 2019, payment of invoices in the amount of \$196,582.98 and payroll in the amount of \$122,568.60 for a total of \$319,151.58. Also included were purchase orders to Ermco in the amount of \$11,430.00 for a transformer, AMS in the amount of \$12,000.00 for radiant heaters for the electric department warehouse, and Michigan Steel & Trim in the amount of \$20,833.08 for a new roof for the DPW building.

Yeas: Baldyga, Johnston, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman noted that new Grand River Water Trail wayfinding signs will be installed along the Grand River in Portland. The signs were provided by the Middle Grand River Organization of Watersheds at \$0 cost to the City.

City Manager Gorman reminded residents that school begins on Wednesday, August 21, 2019, drive safe and watch out for school children.

Under Council Member Comments, Council Member Baldyga noted that there is a lot of exciting business happening in Portland. He thanked staff for all of their efforts.

Mayor Barnes noted that Beerfest on the Bridge was held Saturday, August 10, 2019, it was another great event. He thanked everyone for all of the effort that went into the event.

Council Member Johnston stated that she was checking ID's all day at Beerfest and there were attendees from many other states. It was a great event.

Mayor Pro-Tem VanSlambrouck stated that before the Council meeting Noreen Logel provided the Council with a publication produced by the Michigan Economic Development Corporation highlighting the Red Mill Pavilion built with the success of the Downtown Based Crowdfunding Campaign.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Baldyga, Barnes

Nays: None

Adopted

Meeting adjourned at 8:27 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the August 19, 2019 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Baldyga and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Sergeant Groenhof; Ambulance Director Phil Gensterblum

Presentation – Jon Moxey and Lindsay Sagorski of Fleis & VandenBrink provided updates and information on the Emergency Services Building Feasibility Study and the Safe Routes to School Improvement Project.

Second Reading and Consideration of Ordinance 105I to amend Chapter 8, Article VI “Property Maintenance Code”, of the Code of Ordinances of the City of Portland.

All in favor. Adopted.

Approval of Resolution 19-49 establishing two-hour parking limitations to the 100 and 200 blocks of Kent Street and the 100 blocks of East and West Bridge Street.

All in favor. Adopted.

Approval of Resolution 19-50 approving a Traffic Control Order establishing a one-way stop at Knox Avenue and Storz Avenue.

All in favor. Adopted.

Approval of Resolution 19-51 approving a Traffic Control Order establishing a one-way stop at Barley Avenue and Storz Avenue.

All in favor. Adopted.

Approval of Resolution 19-52 approving the purchase of Automatic Meter Reading Technology.

All in favor. Adopted.

Approval of Resolution 19-53 approving supplemental employment for a City employee.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:27 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
DORNBOS SIGN, INC.	00067	35MPH SIGNS - MAJ STS	143.60
STAR THOMAS	01654	AUG CELL PHONE REIMB - POLICE	40.00
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,876.00
KEUSCH SUPER SERVICE	00228	SERVICE 411 - ELECTRIC	52.90
DORNBOS SIGN, INC.	00067	MAY EXCHANGE SIGNS HARDWARE - COMM PROMO	25.15
DORNBOS SIGN, INC.	00067	MAY EXCHANGE SIGNS - COMM PROMO	58.85
LARRY POHL	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	225.00
PAUL TATE	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	250.00
MERS OF MICHIGAN	00704	CONFERENCE REGISTRATION - INCOME TAX, MP	350.00
GRAND TRAVERSE RESORT & SPA	MISC	MERS CONF LODGING - INCOME TAX, MP	874.60
FAMILY FARM & HOME	01972	LIGHT BULBS - WW	29.98
CULLIGAN	02130	WATER - CITY HALL - GEN	19.00
GRP ENGINEERING INC.	01994	ENGINEERING SERVICES - ELECTRIC	1,000.00
GRP ENGINEERING INC.	01994	MILEAGE/SITE VISIT - ELECTRICAL	528.14
VISCO	00793	3 BALLARDS, VI-BO 10L 70W, LAB - ELECTRIC	3,864.00
POWER LINE SUPPLY COMPANY	00389	RUBBER GOODS/SAFETY EQUIP - ELECTRIC	804.00
MENARDS	00260	HYDRAULIC CEMENT - ELECTRIC	99.75
HOMETOWN SPORTS, INC.	01326	SCREENED T'S - ELECTRIC	90.00
FAMILY FARM & HOME	01972	REFUND FOR DONATION - REC	250.00
CRANDALL OFFICE FURNITURE	02600	REPAIR OFFICE CHAIRS - CITY HALL	2,344.20
CRANDALL OFFICE FURNITURE	02600	NEW CHAIR CITY MANAGER - CITY HALL	395.00
FP MAILING SOLUTIONS	01758	MAIL METER RENTAL - GEN	636.00
MOYER CONSTRUCTION	00316	MULCH - PARKS, CEM	87.50
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	314.15
ELHORN ENGINEERING	00139	EL-CHLOR CARBOY ETC - WATER	484.50
STAR THOMAS	01654	PARKING ZONE CHALK - POLICE	101.91
WOW! INTERNET-CABLE PHONE	02132	INTERNET - POLICE, AMB, COMM PROMO	603.35
CONSUMERS ENERGY	00095	GAS - PARKS	21.06
JON M. HYLAND	00196	MILEAGE MPPA MEETING - ELECTRIC	77.72
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMB	466.84
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMB	487.51

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CULLIGAN	02130	WATER - PARKS, CEM	13.00
FENCE CONSULTANTS	MISC	FENCE, WINDBAR, TEMP PANELS - MP	1,298.00
GREAT LAKES COATINGS	00178	CRACK SEALER - MAJ, LOC STS	2,436.00
FOSTER BLUE WATER OIL, LLC	02301	DIESEL FUEL - PARKS, CEM	407.00
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET MINICIPAL DAM - PARKS	100.00
FAMILY FARM & HOME	01972	RAZORBACK BOW RAKE 60" - WATER	34.99
RESCO	00392	INSULATOR VICE TOP - ELECTRIC	824.54
MENARDS	00260	TIMBER AND CONCRETE MIX - PARKS, CEM	120.46
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	20.79
CONSUMERS ENERGY	00095	GAS SERVICE - WW	19.66
CONSUMERS ENERGY	00095	GAS SERVICE - WW	219.89
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	185.48
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	21.67
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	209.38
CONSUMERS ENERGY	00095	GAS SERVICE - MP	18.54
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	18.54
JOHN PAUL WERNET	02491	TRAINING, MILEAGE, FOOD - ELECTRIC	670.03
OTIS ELEVATOR	00970	ELEVATOR SERVICE CONTRACT - CITY HALL	598.05
JORDAN INCORVAIA	MISC	OVER PAY OF AMB RUN - AMB	94.59
FLEIS & VANDENBRINK	00153	GEN ENGINEERING SERV - GEN, DDA	986.50
FLEIS & VANDENBRINK	00153	BIOSOLIDS SAMPLING - WW	1,360.00
FLEIS & VANDENBRINK	00153	CONTRACT CLOSE OUT - GEN	456.00
FLEIS & VANDENBRINK	00153	JULY ENGINEERING SERV - ECON DEV, GEN, CODE	1,631.06
FLEIS & VANDENBRINK	00153	DIV HWY BRIDGE FEAS STUDY - MAJ STS	2,126.63
XL ELECTRIC LLC	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	4,453.24
POWER LINE SUPPLY COMPANY	00389	TESTING GLOVES/SLEEVES - ELECTRIC	55.50
FLEIS & VANDENBRINK	00153	GR RIV AVE SMALL URBAN - MAJ STS	391.03
POWER LINE SUPPLY COMPANY	00389	SAFETY SWEATSHIRTS - ELECTRIC	187.50
POWER LINE SUPPLY COMPANY	00389	SAFETY GEAR - ELECTRIC	182.00
MANER COSTERISAN	02588	MGMT ADVISORY SERV - GEN	1,170.00
MHR BILLING	01780	AUG EMS BILLING - AMB	1,122.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MUZZALL GRAPHICS	00326	COUNCIL MEMB BUS CARDS - COUNCIL	60.15
GRAINGER, INC.	00172	EXT LIGHTING/BULBS - WW	21.82
STATE OF MICHIGAN	02577	BACTI SAMPLES - WATER	96.00
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOYMENT PHYSICAL - AMB	268.00
FAMILY FARM & HOME	01972	SCREW/SAFETY GLOVES - WATER	14.98
LANSING SANITARY SUPPLY	02485	SUPPLIES - CEM, CITY HALL	596.63
RESCO	00392	3 ROLLS OF HENDRIX CABLE - ELEC	12,675.30
KATHY'S CLEANING	01684	CLEANING SERVICES - CITY HALL	925.00
FLEIS & VANDENBRINK	00153	PROFESSIONAL SERVICES - COMM PROMO	7,532.67
F&V OPERATIONS & RESOURCE MANAGMNT	02564	WW PROFESSIONAL SERVICES - WW	461.91
FOSTER BLUE WATER OIL, LLC	02301	FUEL -CEM, PARKS	516.11
JOHN DEERE FINANCIAL	01818	VAR SUPPLIES - VAR DEPTS	471.73
POLYDYNE INC.	02196	450 LB DRUM - WW	1,886.36
PVS TECHNOLOGIES, INC.	02601	FERROUS CHLORIDE SOLUTION - WW	2,447.52
STAR THOMAS	01654	TRAINING SUPPLIES REIM - POLICE	20.72
MUNICIPAL SUPPLY CO.	00324	2 FLAT SHOVELS - WW	54.50
PETERSEN OIL & PROPRANE	02534	PROPANE - MP	126.72
MICHIGAN PAVING & MATERIALS CO.	02102	ASPHALT RIV TRAIL - PARKS	221.76
DORNBOS SIGN, INC.	00067	BRITESIDE STICKS - LOC STS	51.50
ED FILTER	00540	OFFICIAL - REC	192.00
BRIAN RUSSELL	00593	OFFICIAL - REC	432.00
SHANE COOK	02511	OFFICIAL - REC	64.00
LEAH COOK	02506	OFFICIAL - REC	16.00
OWEN RUSSELL	02249	OFFICIAL - REC	16.00
KATELYN RUSSELL	02457	OFFICIAL - REC	64.00
ISSAC HONSOWITZ	02573	OFFICIAL - REC	24.00
BRICE COOK	02602	OFFICIAL - REC	24.00
KENNEDY INDUSTRIES	02548	FIELD SERVICE - WW	2,953.75
THEKA ASSOCIATES ENGINEERING, INC.	02557	SUB STATION FIRE/REBUILD - ELECTRIC	600.00
THEKA ASSOCIATES ENGINEERING, INC.	02557	VOLT METER AT HYDRO PLANT - ELECTRIC	1,801.75
PORTLAND PUBLIC SCHOOLS	00370	INSTR. SERVICES TOT SOCCER - REC	731.25

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC	2,630.12
SERVPRO	02463	BIO REMEDIATION - GEN	830.91
ANGEL MCCLIGGOTT	MISC	RED MILL PAV DEP REFUND - GEN FUND	100.00
CHRIS CLOSSEN	MISC	RED MILL PAV DEP REFUND - GEN FUND	100.00
Total:			\$84,061.94

**BI-WEEKLY
WAGE REPORT
August 26, 2019**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,929.61	46,261.11	2,011.54	11,032.71	10,941.15	57,293.82
ASSESSOR	985.26	4,989.66	75.36	381.71	1,060.62	5,371.37
CEMETERY	4,289.86	22,376.26	399.59	4,655.99	4,689.45	27,032.25
POLICE	13,895.60	71,760.49	2,832.72	15,128.39	16,728.32	86,888.88
CODE ENFORCEMENT	729.85	3,446.36	104.98	716.81	834.83	4,163.17
PARKS	3,576.23	20,992.01	371.97	2,601.39	3,948.20	23,593.40
INCOME TAX	2,030.87	10,132.66	673.32	3,199.88	2,704.19	13,332.54
MAJOR STREETS	3,432.79	17,943.71	572.87	6,140.44	4,005.66	24,084.15
LOCAL STREETS	4,515.05	16,514.44	923.46	5,644.75	5,438.51	22,159.19
RECREATION	4,401.08	11,505.55	629.99	1,856.64	5,031.07	13,362.19
AMBULANCE	13,058.45	62,344.95	1,929.25	10,588.61	14,987.70	72,933.56
DDA	2,309.62	13,632.76	327.90	2,118.52	2,637.52	15,751.28
ELECTRIC	21,141.32	86,225.51	3,605.33	21,610.43	24,746.65	107,835.94
WASTEWATER	6,456.83	33,704.59	1,033.71	8,298.90	7,490.54	42,003.49
WATER	5,619.56	26,068.18	1,390.04	7,585.48	7,009.60	33,653.66
MOTOR POOL	630.11	9,244.77	48.21	2,778.57	678.32	12,023.34
TOTALS:	96,002.09	457,143.01	16,930.24	104,339.22	112,932.33	561,482.23



August 28, 2019

The Honorable Gretchen Whitmer
Governor of Michigan
P. O. Box 30013
Lansing, Michigan 48909

Dear Governor Whitmer:

I am writing to support the request of Portland, Michigan City Manager S. Tutt Gorman for reconsideration of the city's request for financial assistance under Section MCL 30.419 ("Section 19") of the Michigan Emergency Management Act that was facilitated by Ionia County. My understanding is that the City of Portland spent approximately \$100,000 dealing with the emergency and they have requested financial assistance for the emergency.

I have spent my entire career in small cities in Michigan and during that time I've had to deal with several emergency management events including chemical train car derailments, extreme wind shear damage and others. Every emergency management crisis a community deals with is expensive and is a drain on financial resources. The financial impact is measured differently depending on the size of the community and the amount of their general fund budget. The approximately \$100,000 that the City of Portland has spent on this specific emergency is over 4% of their annual operating budget. This 4% is a significant amount in a budget that is already stressed as most cities are in Michigan today. This additional cost that obviously would not be budgeted, could translate into a much needed expenditure that will go unfunded and therefore delayed for some time into the future.

Therefore, I respectfully request that since this emergency event meets the standards in the Michigan Emergency Management Act for funding, you reconsider the application and approve the funding as requested by City Manager Tutt.

I thank you in advance for your assistance and your service to our state. Should you wish to discuss this further, please feel free to contact me at 810-629-2261 or lmarkland@cityoffenton.org.

Best Regards,

A handwritten signature in black ink that reads "Lynn H. Markland". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Lynn H. Markland
City Manager of Fenton
President, Michigan Municipal Executives

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, July 29, 2019
In Council Chambers at City Hall

Members Present: Grimminck, Gorman, Barnes, Briggs, Williamson, Abel

Members Absent: Antaya, Madarang

Staff: DDA/Main Street Director ConnerWellman; City Clerk Miller

Guests: Mike Judd, Tom St-Amour

Chair Grimminck called the meeting to order at 7:03 P.M.

There was no public comment.

Motion by Briggs, supported by Williamson, to approve the agenda with as presented.

All in favor. Adopted.

Motion by Barnes, supported by Williamson, to approve the minutes of the June 24, 2019 meeting as presented.

All in favor. Adopted.

Motion by Gorman, supported by Abel, to approve the Treasurer's Report as presented.

All in favor. Adopted.

Under Team Reports, Mayor Barnes reported the Organization & Finance Team continues to work on planning for the Sesquicentennial celebration and Beerfest on the Bridge.

Director ConnerWellman stated that Promotions & Marketing Team has also been working on planning for the Sesquicentennial celebration and Beerfest on the Bridge.

Under the Design Team Report, Member Briggs stated they have been considering standards for the downtown and how to help businesses with maintenance. They have also been working on weed maintenance and with the Garden Club on the downtown planters.

Chair Grimminck stated the Business Enhancement Team has been planning business workshops.

Under Old Business, the DDA considered an amendment to the Michigan Main Street Program Agreement as presented by the Michigan Economic Development Center.

Chair Grimminck stated the committees have discussed the proposed amendment and feel that it is time for Portland to graduate from the Michigan Main Street Program.

Motion by Williamson, supported by Abel, to graduate from the Michigan Main Street Program.

There was no discussion.

The Chair held the vote for the motion on the floor.

All in favor. Adopted.

The DDA considered renewal with the National Main Street Program.

It was noted that the Organization and Finance Committee recommends not renewing with the National Main Street Program.

Motion by Barnes, supported by Williamson, to not renew with the National Main Street Program.

All in favor. Adopted.

The DDA considered a payment in the amount of \$475.00 to The Escape Room for façade improvements at 100 Kent St. and 205 E. Bridge St.

Motion by Barnes, supported by Abel, to approve the payment in the amount of \$475.00 to The Escape Room for façade improvements at 100 Kent St. and 205 E. Bridge St.

All in favor. Adopted.

Under New Business, Director ConnerWellman reminded the DDA board members to sign the renewal of the Board Member Agreements.

Chair Grimminck held the election of officers.

Mayor Barnes nominated Member Williamson to be Vice Chair.

Member Williamson stated that he does not feel comfortable being Vice Chair at this time.

Motion by Barnes, supported by Williamson, to nominate Member Abel to be Vice Chair and the rest of the officers to remain the same.

All in favor. Adopted.

The DDA considered whether to proceed with development of a splash pad with or without approval of the DNR Grant that was applied for.

Chair Grimminck provided a background on the process to date.

The committees have recommended moving forward with the splash pad if funding from the grant is not received.

Motion by Williamson, supported by Barnes to move forward with the splash pad if funding from the DNR grant is not received.

Member Briggs commented that this project is included in the DDA's TIF Plan.

Chair Grimminck held the vote for the motion on the floor.

All in favor. Adopted.

Director ConnerWellman stated that there has been discussion about 2-hour parking in the downtown. It is currently in place in the 100 block of Kent St. on the Boardwalk side of the street as well as some parking spaces in the 200 block of Kent St. but has not been recently enforced.

The City Council will be considering implementing 2-hour parking in the downtown from Academy St. to Grand River Ave. on Kent St. and on Bridge St. between Kent St. and Maple St. to help facilitate commercial business.

The DDA Will be looking at ways to help with educating the business owners and the public.

City Manager Gorman commented that there is no easy way to implement 2-hour parking. City Hall receives complaints regarding individuals who park in the same location all day.

Motion by Williamson, supported by Abel, to recommend 2-hour parking enforcement in the downtown.

All in favor. Adopted.

Director ConnerWellman stated that after evaluation it has been decided that two parking spots in the Scout Park parking lot will be utilized for trash receptacles that belong to the residences on the river side of Kent St. This change will be phased in. The DDA Will working with property owners to educate them of this change.

Motion by Abel, supported by Williamson, to establish a location for trash receptacles that belong to residences on the river side of Kent St. in two parking spots in the Scout Park parking lot.

All in favor. Adopted.

Director ConnerWellman stated that sidewalk damage from the ice jam/flooding in February has been discovered on Kent St. It appears to have been caused by settling after the water rushed into the basements and then back out. Bids for sidewalk repair have been sought. The DDA will work with the City on this project.

Director ConnerWellman also stated that \$12,500.00 has been budgeted for completion of the street light lamp post painting. This project will be completed soon.

Motion by Barnes, supported by Briggs, to proceed with the bid from Moyer Construction for repair of the damaged sidewalk on Kent Street.

All in favor. Adopted.

Under the Director Report, DDA Director ConnerWellman stated that she is diligently working on planning for Beerfest which will be held on Saturday, August 10th. Director ConnerWellman also provided updates on business and property in the DDA District along with other projects, recent activities, and community events.

Under Board Member Comments, Member Briggs provided information on the recent Garden Club Garden Tour.

Director ConnerWellman noted that the Red Mill Community Day will be held on Saturday, August 24, 2019.

Motion by Williamson, supported by Abel, to adjourn the meeting at 7:38 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary

FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections – Chicago Regional Office
Federal Building - 230 South Dearborn Street, Room 3130
Chicago, Illinois 60604
(312) 596-4430 Office - (312) 596-4460 Facsimile

In reply refer to P-11616
NATDAM No. MI00099

August 27, 2019

Via Electronic Mail

Mr. Jon M. Hyland
Electric Superintendent
City of Portland
mikehyland@portland-michigan.org

Re: 2019 FERC Dam Safety Inspection Follow-up

Dear Mr. Hyland:

The dam safety inspection of the Portland Hydroelectric Project, FERC No. 11616 was conducted by Mr. Carsten Western on July 23, 2019. All project structures were visually inspected with no dam safety concerns noted that would require immediate remedial action.

Thank you for the assistance provided to Mr. Western during the inspection. Please contact Mr. Western at 312.596.4466 or carsten.western@ferc.gov or me at 312.596.4430, if you have any questions regarding the inspection or this letter.

Sincerely,


John A. Zygaj, P.E.
Regional Engineer

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

August 1, 2019
July 1-31, 2019

HYDRO GENERATION	210,449		
DIESEL PRODUCTION	0		
Kwh Purchased	3,879,981	Amount Paid	\$ 202,556.09
Total Kwh Purchased	4,090,430	Total Dollars Paid	\$ 202,556.09

Kwh Billed

Residential	1,873,568
Commercial	869,346
Large General	782,840
City St. Lites Metered	23,126
St. Lites Unmetered	
Rental Lights	
Demand	2,304
Total Kwh Billed	3,551,184

Dollars Billed

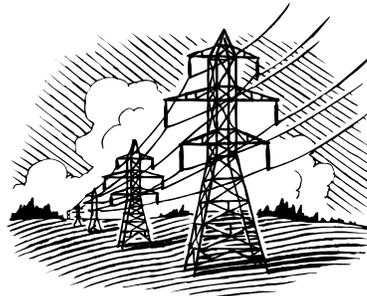
PCA Billed	\$ 35,614.78
Residential	\$ 192,891.73
Residential EO Charge	\$ 3,346.73
Geothermal Discount	\$ -
Commercial	\$ 90,815.60
Commercial/LG EO Charge	\$ 2,479.87
Large General	\$ 53,954.99
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 1,967.54
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 246.65
Demand	\$ 13,528.56
Tax	\$ 15,491.58
Total Dollars Billed	\$ 411,899.48

Arrears after billing	\$ 13,012.64
Penalties Added	\$ 1,170.40
Arrears end of month	\$ 27,284.15
Fuel Cost Billed	\$ 24,632.50
Amount Collected	\$ 298,745.31
Total Adjustments	\$ 3,056.03

Power Cost Adj. .01010

Residential Customers	2,236
Commercial Customers	338
Large General	15
Total Customers	2,589

08/01/19



CITY OF PORTLAND
July-19

WATER DEPARTMENT REPORT

MONTH	Jul-19	PERIOD COVERED	July 1-31, 2019
Customers Billed		Penalties Added	\$ 274.49
City	1,879	Dollars Collected	\$ 50,626.45
Rural	24	Arrears at end of Month	\$ 3,672.45
Total Customers	1,903	Adjustments	\$ 705.69
		Gallons Pumped	12,994,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	10,759,098		\$ 57,494.02
Rural	235,428		\$ 2,142.07
Total	<u>10,994,526</u>		<u>\$ 59,636.09</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,819	Dollars Billed	\$81,168.69
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 81,168.69

Penalties Added	\$ 416.16
Dollars Collected	\$ 73,639.92
Arrears at end of Month	\$ 7,135.31
Adjustments	\$ 984.86
Gallons Treated per Million	8.44



**Ionia County Board of Commissioners
Committee-of-the-Whole**

**August 20, 2019 - 3:00 p.m.
Board of Commissioners room – 3rd floor
Ionia County Administrative Building
101 W. Main St.**

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Approval of Agenda
 - A. Consideration of additional items
- V. Public Comment
(3 minute time limit per speaker – please state name/organization)
- VI. Unfinished Business
 - A.
- VII. New Business
 - A. Tutt Gorman-Update on reconsideration of Section 19 Emergency funding
 - B. Presentation by IM SAFE CAC
 - C. Department Reports
 - 1. Building and Grounds
 - 2. Treasurer’s Office
 - 3. MSU Extension
 - 4. Public Health
 - 5. Animal Shelter
 - D.
- VIII. Reports of Officers, Board and Standing Committees
 - A. Chairperson
 - B. Commissioners
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees
- X. Closed Session
- XI. Adjournment

IONIA COUNTY BOARD OF COMMISSIONERS

August 27, 2019 -7:00 p.m.

Board of Commissioners Room
Ionia County Administrative Building
101 W Main St. Ionia MI

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Invocation**
- IV. **Approval of Agenda**
 - A. Consideration of additional items
- V. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. **Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve Payment of General Fund payroll and accounts payable for the month of July 2019 - \$ \$887,912.22
 - D. Approve payment of Health Department bills - \$96,819.83
- VII. **Unfinished Business**
 - A.
- VIII. **New Business**
 - A. Road Commission discussion
 - B. Sheriff Office and Health Dept. Arbor Circle Service Agreement Amendment
 - C. Request to purchase new Computer Aided Dispatch System (CAD)
 - D. Request to renew Equature Recording System Contract for Central Dispatch
 - E. Request for approval to purchase software for Sheriff Department
 - F. Request approval for partial removal of PA-116, number 19-006-FA
 - G. Request to fill Site Host/Hostess Coordinator position at Portland COA meal site
 - H. Request to fill Food Service Aide position at Commission on Aging
 - I. Request to enter into agreement with Dan Vos Construction for COA
 - J. 2020 Budget Recommendation
 - K.

IX. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners report
- C. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3-minute time limit per speaker)

XII. Closed Session

XIII. Adjournment

Board and/or Commission Vacancies

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expiring April 2020.
- Parks Advisory Board – One two-year term, serving as a Member-at-Large from the Lyons Area. One two-year term serving from Ionia County Road Commission.
- West Michigan Regional Planning Commission – Two one-year terms, expired December 2018.
- Tax Advisory Board – One –one year term expiring 2020
- Commission on Aging Board – one – three year term expiring September 2020
- Central Dispatch Board – one – three year term, expired January 2019
- Facilities Committee – one – three year term, expires January 2020

Appointments for consideration in the month of September 2019:

- Commission on Aging Board – Two- three-year appointments.

Appointments for consideration in the month of October 2019:

- None

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20522**

- Consumers Energy Company requests Michigan Public Service Commission to approve the reconciliation of capital spending pursuant to the gas utility Investment Recovery Mechanism for which a surcharge was billed during the period of January 1, 2018 through August 31, 2018.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Thursday, September 5, 2019, at 9:30 AM**

BEFORE: **Administrative Law Judge Jonathan Thoits**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) April 30, 2019 application requesting the Commission to: 1) authorize Consumers Energy to reconcile the Investment Recovery Mechanism (IRM) for the period of January 1, 2018 through August 31, 2018; 2) authorize Consumers Energy to apply the proposed remaining residual balance reconciliation methodology to the total refund attributable to the IRM billing period; and 3) other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 29, 2019. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY.]**