



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, September 16, 2019  
City Council Chambers  
City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:05 PM	<b>V. <u>City Manager Report</u></b>	
7:20 PM	<b>VI. <u>Presentations</u></b> A. Constitution Week Proclamation	
7:25 PM	<b>VII. <u>Public Hearing(s)</u></b> – None	
7:28 PM	<b>VIII. <u>Old Business</u></b> - None	
7:30 PM	<b>IX. <u>New Business</u></b> A. Proposed Resolution 19-56 Approving the Purchase of an Asphalt Crack Sealing Machine for the Department of Public Works (DPW)	Decision
7:32 PM	B. Proposed Resolution 19-57 Approving, Authorizing, and Directing the Mayor to Sign the Joint Funding Agreement for the Operation of a Streamgaging Station	Decision
7:30 PM	C. Proposed Resolution 19-58 Approving, Authorizing, and Directing the Mayor and City Clerk to Sign a License Agreement to Permit Holding Haunted House at the Red Mill	Decision
7:32 PM	<b>X. <u>Consent Agenda</u></b> A. Minutes & Synopsis from the Regular City Council Meeting held on September 3, 2019	Decision
7:32 PM	B. Payment of Invoices in the Amount of \$183,884.79 and Payroll in the Amount of \$118,885.73 for a Total of \$302,770.52	
7:32 PM	C. Purchase Orders over \$5,000.00 1. Municipal Code Corporation for an Estimated Amount of \$5,219.00 for Supplement No. 3 to the City’s Code of Ordinances	
7:32 PM	2. MC Power for an Estimated Amount of \$10,000.00 to Upgrade the Electrical Lines on W. Grand River Ave.	
7:32 PM	<b>XI. <u>Communications</u></b> A. Water Department Report for August 2019	
7:32 PM	B. AECOM – Summary of 2019 Downstream Fish Passage	
7:32 PM	C. Franklin Energy – Energy Optimization Report	

**Estimated  
Time**

**D. Ionia County Board of Commissioners Agenda for  
September 10, 2019**

**Desired  
Outcome**

7:35 PM

**XII. Other Business - None**

7:40 PM

**XIII. City Manager Comments**

7:45 PM

**XIV. Council Comments**

7:50 PM

**XV. Adjournment**

Decision



## Constitution Week 2019

*Whereas*, September 17, 2019 marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

*Whereas*, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

*Whereas*, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

*Whereas*, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, I, James E. Barnes, Mayor of the City of Portland do hereby proclaim September 17 through 23, 2019 to be:

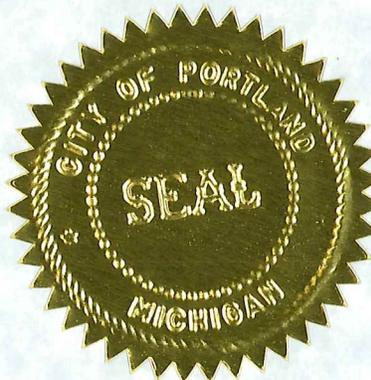
### CONSTITUTION WEEK

in the City of Portland, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

*Signed this 16<sup>th</sup> day of September 2019.*

\_\_\_\_\_  
James E. Barnes, Mayor

\_\_\_\_\_  
Monique I. Miller, City Clerk



**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 19-56**

**A RESOLUTION APPROVING THE PURCHASE OF AN ASPHALT  
CRACK SEALING MACHINE FOR THE DEPARTMENT OF PUBLIC  
WORKS (DPW)**

**WHEREAS**, the Department of Public Works (DPW) currently operates an asphalt crack sealing machine that has fallen into disrepair and needs to be replaced; and

**WHEREAS**, the DPW Foreman has sought bids and recommends that City Council approve the purchase of a Craftco Supershot 125DC asphalt crack sealing machine for the amount of \$65,001.95, a copy of the quote is attached as Exhibit A; and

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. City Council approves the purchase of a Craftco Supershot 125DC asphalt crack sealing machine for the amount of \$65,001.95, a copy of the quote is attached as Exhibit A
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** September 16, 2019

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

**NATIONAL HIGHWAY MAINTENANCE SYSTEM, LTD, LLC**  
**P.O. Box 5315**  
**Akron, Ohio 44334**

**330-922-3649**  
**888-922-3630**  
**330-256-5744**

**Fax 330-922-8070**

**Date: September 9, 2019**

**Attn.: City of Portland**  
**Attn.: Ken Gensterblum**  
**Public Works Foreman**  
**517-647-6129**  
**dpw@portland-michigan.org**

**Description:**

Crafco SuperShot 125DC Melter with Electric Hose & 100 CFM Air Compressor  
2019 Prices

**REMARKS:**

<b>1-#47400-AZ03 New SuperShot 125DC Melter with Electric Hose &amp; 100 CFM Air Compressor</b>	<b>\$61995.95</b>
<b>1-#20014 3" Pintle</b>	<b>Included</b>
<b>1-#24095K Strobe Light</b>	<b>\$ 342.00</b>
<b>1-#47534N Engine Cover Assy 4LE2T</b>	<b>\$ 2664.00</b>

**Sales Tax: Not included**

**Freight: Included**

**Credit Card Payments Are Not Available For Melter Sales**

**Payment Terms: 30 Days**

**Specifications at [www.crafco.com](http://www.crafco.com)**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Customer to carry fire, theft, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Agreement: Seller hereby sells, conveys and transfers to Buyer all rights, title and interest in and unto the equipment, as above quotation, after completion of payment in full (checks cleared by the bank).

Warranties: New equipment has one (1) year warranty.

Used equipment sold "As Is" No warranty.

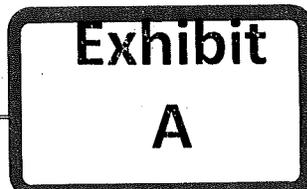
Inspection of Used Equipment: The purchaser has been given the opportunity to inspect the equipment or to have it inspected and the Purchaser has accepted the equipment in the existing condition. Further, the Seller disclaims any warranty to the condition of the equipment.

Taxes: Purchaser shall assume all responsibilities for payment of all applicable taxes associated with the sale of the equipment.

Training: No Cost.

Quoted By: Michael Leahy

Note: Prices subject to change without notice.



***Signature Required Prior to Order:*** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

\_\_\_\_\_  
(Printed Name, Title)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Telephone and Fax Number)

\_\_\_\_\_  
(Date of Acceptance)

Shipping Address: \_\_\_\_\_  
\_\_\_\_\_

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 19-57**

**A RESOLUTION APPROVING, AUTHORIZING AND DIRECTING THE MAYOR  
TO SIGN THE JOINT FUNDING AGREEMENT FOR THE OPERATION OF A  
STREAMGAGING STATION**

**WHEREAS**, the City operates a hydroelectric plant which is licensed by the Federal Energy Regulatory Commission (FERC); and

**WHEREAS**, the City’s FERC license requires it to jointly fund the operation of a streamgaging station on the Grand River at Portland, Michigan with the U.S. Geological Survey, U.S. Department of the Interior; and

**WHEREAS**, the Center Director of the U.S. Geological Survey, U.S. Department of the Interior; has sent a new joint funding agreement for the period of October 1, 2019 through September 30, 2020, a copy which is attached as Exhibit A (the “Agreement”); and

**WHEREAS**, the City paid \$7,850.00 per year to maintain the streamgaging station from October 1, 2018 until September 30, 2019; and

**WHEREAS**, the new agreement provides that the City will be billed the same \$7,850.00 for the period of October 1, 2019 through September 30, 2020.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves, authorizes and directs the Mayor to sign the joint funding agreement for the operation of the streamgaging station, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** September 16, 2019

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



## United States Department of the Interior

U.S. GEOLOGICAL SURVEY  
Upper Midwest Water Science Center

Minnesota Office  
2280 Woodale Drive  
Mounds View, MN 55112  
763.783.3100

Wisconsin Office  
8505 Research Way  
Middleton, WI 53562  
608.828.9901

Michigan Office  
6520 Mercantile Way, Suite 5  
Lansing, MI 48911  
517.887.8903

August 19, 2019

Mr. Mike Hyland  
City of Portland  
259 Kent Street  
Portland, Michigan 48875

Dear Mr. Hyland:

Attached is an original of Joint Funding Agreement (JFA) No. 20NKJFA102 between the City of Portland and the U.S. Geological Survey (USGS) for the shared operation of the streamgaging station on the Grand River at Portland, Michigan. The total program cost of \$7,850, of which the City of Portland will be contributing \$7,850, covers the agreement period October 1, 2019 to September 30, 2020.

Work performed with funds from this agreement will be conducted on a fixed-cost basis. Your office will be billed annually in accordance with the JFA. The results of all work under this agreement will be available for publication by the U.S. Geological Survey.

Please sign an original and return to our office. Then retain another for your files. Work cannot continue beyond September 30, 2019, until we receive the signed JFA. If you have any questions, please contact Ralph Haefner at 517-887-8927 or Thomas Weaver at 517-887-8923. We look forward to continuing our successful relationship.

Sincerely,

**JOHN WALKER**  
Digitally signed by JOHN  
WALKER  
Date: 2019.08.28 17:42:28  
-05'00'

John F. Walker  
Director, Upper Midwest Water Science Center

Enclosures

cc: Thomas Weaver  
City of Portland Customer file

Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000001519  
Agreement #: 20NKJFA102  
Project #: NK00LZR  
TIN #: 38-6007243

Fixed Cost Agreement YES[ X ] NO[ ]

THIS AGREEMENT is entered into as of the October 1, 2019, by the U.S. GEOLOGICAL SURVEY, Upper Midwest Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the City of Portland party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation of the shared operation of the streamgaging station on the Grand River at Portland, Michigan (station number 04114000), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$0 by the party of the first part during the period October 1, 2019 to September 30, 2020
- (b) \$7,850 by the party of the second part during the period October 1, 2019 to September 30, 2020
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices>).

Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000001519  
Agreement #: 20NKJFA102  
Project #: NK00LZR  
TIN #: 38-6007243

9. Billing for this agreement will be rendered annually. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

**USGS Technical Point of Contact**

Name: Thomas Weaver  
Supervisory Hydrologist  
Address: 6520 Mercantile Way Suite 5  
Lansing, MI 48911  
Telephone: (517) 887-8923  
Fax: (517) 887-8937  
Email: tlweaver@usgs.gov

**Customer Technical Point of Contact**

Name: Mike Hyland  
Utilities Supervisor  
Address: 259 Kent Street  
Portland, Michigan 48875  
Telephone: (517) 647-6912  
Fax:  
Email: mikehyland@portland-michigan.org

**USGS Billing Point of Contact**

Name: Eric Hanes  
Budget Analyst  
Address: 6520 Mercantile Way Suite 5  
Lansing, MI 48911  
Telephone: (517) 887-8951  
Fax: (517) 887-8937  
Email: emhanes@usgs.gov

**Customer Billing Point of Contact**

Name: Mike Hyland  
Utilities Supervisor  
Address: 259 Kent Street  
Portland, Michigan 48875  
Telephone: (517) 647-6912  
Fax:  
Email: mikehyland@portland-michigan.org

U.S. Geological Survey  
United States  
Department of Interior

City of Portland

Signature

JOHN  
By WALKER  
Name: John F Walker  
Title: Center Director  
Digitally signed by JOHN WALKER  
Date: 2019.08.28 17:42:47 -05'00'  
Date: 08/19/2019

Signatures

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 19-58**

**A RESOLUTION APPROVING, AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO SIGN A LICENSE AGREEMENT TO PERMIT HOLDING A HAUNTED HOUSE AT THE RED MILL**

**WHEREAS**, The Friends of the Red Mill approached the Parks & Recreation Board about conducting a haunted house at the Red Mill building located on Water Street for purposes of raising funds for the Red Mill Pavilion Project; and

**WHEREAS**, at its regularly scheduled meeting on September 16, 2019, the Parks & Recreation Board recommended that City Council approve the request by Friends of the Red Mill to hold a haunted house at the Red Mill building; and

**WHEREAS**, the Friends of the Red Mill will be the sponsor of the Haunted House and provide liability insurance to protect the City; and

**WHEREAS**, the City Manager has prepared a license agreement between the City and the Friends of the Red Mill to allow the use of the Red Mill Property as a haunted house and to protect the City from any claims associated with the event, a copy of the proposed license agreement is attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves, authorizes and directs the Mayor and City Clerk to sign the License Agreement to permit holding a haunted house at the Red Mill building, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** September 16, 2019

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

## LICENSE AGREEMENT

THIS AGREEMENT is made as of the \_\_\_\_ day of \_\_\_\_\_, 2019, between the City of Portland, a Michigan municipal corporation, the address of which is 259 Kent Street, Portland, Michigan 48875, Attn: City Manager (the "City") and the Friends of the Red Mill, (the "Licensee").

### RECITALS

- A. The City owns certain real property commonly as known as the Red Mill located at 450 Water Street, Portland, Michigan (the "Red Mill").
- B. The Licensee desires to use the Red Mill to hold a haunted house on the outside porch and a portion of the inside and to temporarily store construction materials for the haunted house inside the Red Mill prior to the event. The haunted house event will take place during the month of October.
- C. The City has agreed to grant a license to the Licensee to use the Red Mill for the purposes stated in paragraph B above subject to the terms of this Agreement.

NOW, THEREFORE, in consideration of the promises contained herein, the parties agree as follows:

1. License. The City grants the Licensee, and the Licensee accepts from the City, a revocable, non-transferable license to use the Red Mill to hold a haunted house on the outside porch and a portion of the inside and to temporarily store construction materials for the haunted house inside the Mill prior to the event. This is a license and the Licensee understands and agrees that it is only permission to temporarily use the Mill and does not constitute any legal or possessory interest in the site.
2. Use. The Licensee is permitted to use the Red Mill to hold a haunted house during the month of October 2019 and to temporarily store construction materials for the haunted house inside the Red Mill prior to the event subject to the following conditions:
  - i. Licensee shall not put any nails, screws or other fasteners into the wood porch or Red Mill building; and
  - ii. Licensee is responsible for clean-up and restoration of the property and shall leave the Red Mill in as good a condition as before the Licensee's use.
3. Insurance. Licensee shall furnish a certificate of insurance showing that the Licensee has liability insurance in the minimum amount of \$1,000,000 per occurrence for bodily injury (including death).

4. Indemnification. The Licensee shall hold the City harmless from, indemnify it for and defend it against any and all liabilities, claims, damages, causes of action, losses, costs and expenses, including actual attorneys and other legal fees, for all injuries or death of any person, or damage to any property, occurring directly or indirectly from the Licensee's use of the Red Mill for the purposes stated in paragraph 2 above. It is the intention of both parties that the City shall not be liable or in any way responsible for any damage, loss or injury due to accident or mishap relating in any way to the use the Red Mill to hold a haunted house or to temporarily store construction materials for the haunted house inside the Red Mill prior to the event.
5. Entire Agreement. This Agreement constitutes the entire agreement between the parties as to its subject matter and supersedes and replaces all other prior agreements as to its subject matter and it superseded and replaces all prior or contemporaneous agreements
6. Amendment. This Agreement may not be modified or amended except in writing signed by the parties.
7. Governing Law. This Agreement shall be construed and enforced under the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties have caused this License to be signed as of the date and year first written above.

WITNESSES:

CITY OF PORTLAND

\_\_\_\_\_  
Monique I. Miller

\_\_\_\_\_  
James E. Barnes, Mayor

LICENSEE:

FRIENDS OF THE RED MILL

BY: \_\_\_\_\_  
Noreen Logel



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/09/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  JACK R GRIFFIN 345 KENT ST PORTLAND MI 48875	CONTACT NAME: KATHY WOLTERS	
	PHONE (A/C, No, Ext): 517-647-6536	FAX (A/C, No): 517-647-2232
	E-MAIL ADDRESS: KWOLTER@FBINSMI.COM	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: UNITED STATES LIABILITY INSURANCE CO	
INSURED  FRIENDS OF THE RED MILL LLC 858 MAYNARD ST  PORTLAND MI 48875	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		NBP-1557090	08/21/2019	08/21/2020	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

CITY OF PORTLAND 259 KENT ST  PORTLAND MI 48875	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Tuesday, September 3, 2019

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Member Fitzsimmons; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Kaufman; DDA Director ConnerWellman

Absent: Council Members Baldyga and Johnston

Guests: Judy Fryover; Julie Dumas, President of the Portland Area Service Group; Tom Simmons, Julie Ridenour and several members of the Portland Area Service Group

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Baldyga, Johnston

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to excuse the absence of Council Members Baldyga and Johnston.

Yeas: VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Baldyga, Johnston

Adopted

Under Public Comment, Julie Dumas, President of the Portland Area Service Group (PASG) located at 144 Kent St., stated that they are disappointed that they were not approached before the resolution reinstating 2-hour parking in the Downtown was passed by City Council as they have many members who regularly visit the Senior Center and stay for periods of time longer than 2 hours and/or have difficulty walking long distances. She presented a petition signed by many active members of the PASG. She further suggested that handicap parking spaces be added in front of the building and that cars marked handicap not be ticketed.

Tom Simmons, resident at 103 East St. and PASG member, also noted his disappointment with the implementation of 2-hour parking in the downtown. He noted that there has been no attempt on the part of the City to address the issues of the PASG. He inquired as to how the 2-hour parking will be enforced as it hasn't been over the past several years. He further stated that he agrees with the purpose of 2-hour parking in the downtown but more handicap spaces should be added.

Judy Fryover, resident at 427 W. Grand River Ave., stated her concern with the proposed sidewalk adjacent to her property as part of the Safe Routes to School (SRTS) Grant from Grand River Ave. down W. Bridge St. She stated her disappointment at not having been involved with the planning process for this project. She suggested the intersection at Grand River Ave. and W. Bridge St. be moved to align with Quarterline St. She is further concerned with the speed of traffic on Grand River Ave. at the intersection of Grand River Ave. and West St. near St. Patricks.

Julie Ridenour, member of the PASG, suggested that Scout Park should have been made into parking for the downtown. She further stated that established businesses shouldn't be punished as new businesses come to Portland. She also suggested that parking meters be installed instead of the implementation of 2-hour parking. She inquired how the 2-hour parking will be patrolled and asked what will happen if an individual leaves and comes back.

Mayor Barnes thanked everyone for attending and sharing their thoughts. He stated that the Council does not want to disrespect anyone. The goal of the City is to be proactive and anticipate upcoming changes to Downtown Portland.

Under City Manager Report, City Manager Gorman stated that a shooting took place last night, September 2, 2019, at approximately 7:15 P.M. at the Bogue Flats Recreation Area. This was an isolated event that stemmed from individuals meeting for a fight. The alleged shooter is a juvenile and according to the Ionia County Prosecutor will be charged as an adult. The Portland Police Department did an excellent job. This was a collaborative effort between multiple departments including the Ionia County Sheriff Department, the Michigan State Police, and the Portland Area Fire Authority.

Police Chief Thomas provided an overview of the event. It is believed that the shooting was premeditated. A group of seven individuals came to Portland to meet individuals to fight; one of the individuals brought a gun. Four were arrested and are being charged with multiple charges.

Mayor Barnes stated it is frustrating, with all the City of Portland tries to do to keep the community safe, that people would come to Portland to harm its residents. He stated how thankful he is for the staff and the community that Portland has.

Police Chief Thomas stated that Portland is a safe community, the Police Department relies on Portland residents for their assistance. There is a certain level of trust in Portland. This shooting event was not a typical occurrence; this was a premeditated event.

City Manager Gorman thanked everyone for their thoughts and comments. He stated that parking in Downtown Portland has not been an issue for several years as there has been little to no growth. Recent economic activity is bringing awareness to the issue that there are individuals who park all day long in the downtown. The City has to enforce some type of reasonable restrictions. The question is how to regulate what businesses get how many spaces as the City can not arbitrarily "give away" parking spaces. City Manager Gorman stated his appreciation for the Portland Area Service Group and the Senior Center and that the City is not trying to harm them. The resolution passed by City Council was unanimously approved by the two DDA

subcommittees, and the DDA board before being presented to the City Council. He stated that the suggestions made by the PASG will be taken into consideration.

City Manager Gorman provided an overview of the Safe Routes to School (SRTS) program and an overview of the proposed project that will bring almost \$1 million in improvements to the City of Portland. The City has worked with both Portland Public Schools, St. Patrick School and City Engineers to complete walking audits of the community. The proposed plan was not made arbitrarily. He further stated that Portland is a walkable community, connectivity is important and part of the City's Master Plan. This is an enormous opportunity to move further toward those goals. The City is looking at the safety of the intersection at Grand River Ave. and W. Bridge St. The City makes decisions that are in the best interest of Portland as a whole.

Sparrow continues to work on the planning phase of their development on Cutler Rd. Their plan includes a 10,000 sq. ft. facility that will contemplate a possible 10,000 sq. ft. addition in the future. They plan to present their site plan at the October Planning Commission. If their proposed plan meets all requirements of the zoning in that area, they will bypass the Planning Commission.

City Manager Gorman confirmed that he has been working with representatives of Taco Bell on a potential design for development. He stated that he can not confirm whether a purchase transaction for property has taken place. They are considering potential construction in Spring or Summer 2020.

The City is still in a holding pattern on its Request for Reconsideration to the Michigan State Police and Governor Whitmer for funding of the Section 19 State of Emergency funding. The Michigan Municipal League has stepped in to partner with the City on this issue as there is a strong legal argument based on current law. The request is currently at the Governor's office.

Under Presentations, DDA Director ConnerWellman provided her report on downtown activities. Director ConnerWellman provided updates on business and property in the DDA District along with other projects, recent activities, and community events. The DDA is working closely with the City on 2-hour parking enforcement, a central location for trash and recycle bins, and awareness and enforcement of the International Property Maintenance Code. The DDA is requesting bids for painting of the boardwalk railings and electrical work for synchronized lighting of the Opera Block during specific hours.

Under New Business, the Council considered Resolution 19-54 to authorize the City Manager to sign a Biosolids Management Services Agreement with Nutriagro Environmental Solutions, Inc. for the proper removal, transportation, and application of biosolids generated at the Wastewater Treatment Plant.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 19-54 approving, authorizing, and directing the City Manager to sign a Biosolids Management Services Agreement with Nutriagro Environmental Solutions, Inc.

Yeas: Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Baldyga, Johnston

Adopted

The Council considered Resolution 19-55 to approve an energy purchase for the Board of Light and Power through the Michigan Public Power Agency in an amount not to exceed \$13,831.20 to meet a portion of its future load requirements for October and November 2019. City Manager Gorman and Electric Superintendent Hyland recommend approval of the purchase.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 19-55 approving an energy purchase for the Board of Light and Power through the Michigan Public Power Agency.

Yeas: VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Baldyga, Johnston

Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on August 19, 2019, payment of invoices in the amount of \$84,061.94 and payroll in the amount of \$112,932.33 for a total of \$196,994.27. There were no purchase orders over \$5,000.00.

Yeas: Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Baldyga, Johnston

Adopted

Under City Manager Comments, City Manager Gorman noted the comments from Roger Manning, resident at 459 W. Grand River Ave., regarding the Safe Routes to School Program distributed to Council.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck stated that it is great to see individuals participating in local government.

Council Member Fitzsimmons noted that the principal issue of the 2-hour parking issue is all about creating traffic flow.

There was discussion of the parking issue.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Baldyga, Johnston

Adopted

Meeting adjourned at 8:00 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the September 3, 2019 City Council Meeting**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Member Fitzsimmons; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Kaufman; DDA Director ConnerWellman

**Absent** – Council Members Baldyga and Johnston

**Public Comment** – Public comment was received regarding 2-hour parking in the downtown and the Safe Routes to School Program.

**Presentation** – DDA Director ConnerWellman provided her report on downtown activities.

**Approval of Resolution 19-54** approving, authorizing, and directing the City Manager to sign a Biosolids Management Services Agreement with Nutrigro Environmental Solutions, Inc.

All in favor. Adopted.

**Approval of Resolution 19-55** approving an energy purchase for the Board of Light and Power through the Michigan Public Power Agency.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 8:00 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
UTILITY TRANSFORMER BROKERS	MISC	THREE PHASE RECLOSER - ELECTRIC	7,250.00
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICES - POLICE	207.00
PETERSEN OIL & PROPRANE	02534	DIESEL FUEL - MP	591.43
PLEUNE SERVICE COMPANY INC.	00741	REPLACE EXH FAN MOTOR - CITY HALL	582.94
PAMA	01370	DOOR INSPECT/LABOR - COMM PROMO	110.28
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PHYSICAL - AMB	278.00
POWER LINE SUPPLY COMPANY	00389	SAFETY CLOTHING - ELECTRIC	375.00
HYDROCORP	02340	INSPECT/REPORTING - WATER	499.00
MUZZALL GRAPHICS	00326	UTILITY BILLING ENVELOPES - VAR DEPTS	2,162.74
KENDALL ELECTRIC	00225	ST LIGHT WIRE - COMM PROMO	427.75
MARK WOODMAN PLUMBING & HEATING	01816	RED MILL MENS BATHROOM - PARKS	588.00
VERIZON WIRELESS	00470	PHONE/DATA SERV - VAR DEPTS	574.00
PORTLAND TOWNSHIP TREASURER	00371	2004 ANNEX AGREEMENT - GEN	5,261.51
B&W AUTO SUPPLY, INC.	00030	VAR SUPPLIES - VAR DEPTS	259.46
RESCO	00392	LOCK ENCLOSURE - ELECTRIC	121.00
I.T. RIGHT	02440	LAPTOP FOR REC - REC	1,029.00
FAMILY FARM & HOME	01972	SUPPLIES - PARKS	8.99
CULLIGAN	02130	WATER - CEM	13.00
VISCO	00793	BALLAST & SOCKET ASSEMBLY - ELECTRIC	3,304.00
I.T. RIGHT	02440	COMPUTER/ACCESSORIES - ELECTRIC	1,867.00
PURITY CYLINDER GASES, INC.	00380	OXYG, GAS, HASMAT FEE - AMB	95.95
I.T. RIGHT	02440	NEW COMPUTERS - GEN, ELEC, WATER, WW	1,560.00
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	14.96
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	26.36
TOM'S FOOD CENTER	00452	VAR SUPPLIES - VAR DEPTS	496.42
MUNICIPAL INSPECTION SERVICES	00323	AUG 2019 BLDG/TRADE PERMITS - GEN	34,953.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	530.31
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
KEUSCH SUPER SERVICE	00228	TIRE/LABOR - ELECTRIC	156.61
JOSHUA MORGAN	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	450.00
KEUSCH SUPER SERVICE	00228	TIRE REPAIRS - MP	110.16

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
DOLORES FEDEWA	MISC	AMB REIMBURSEMENT - AMB	123.29
EMILIA LIBIRAN	MISC	AMB RUN REIM - AMB	250.00
GRANGER	00175	REFUSE - REFUSE	12,561.29
FORTE PAYMENT SYSTEMS	02522	AUG CC CHARGES - REC	113.81
CONSUMERS CONCRETE CORPORATION	00094	CONCRETE FOR ST LIGHTS/BALLARDS - ELECTRIC	462.00
BADER & SONS CO.	00031	VAR SUPPLIES - VAR DEPTS	414.12
LITE'S PLUS	00243	4 UNDERDESK BULBS - CITY HALL	15.80
MUZZALL GRAPHICS	00326	ENVELOPES - INCOME TAX	212.78
AARON'S PLUMBING	02581	REPAIR IN BASEMENT SEWER BACKUPS - CITY HALL	1,637.28
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	18.21
POWER LINE SUPPLY COMPANY	00389	20 AMP FUSES - ELECTRIC	1,181.94
MHR BILLING	01780	BILLING FOR AUG SERVICES - AMB	1,782.00
GREAT LAKES COATINGS	00178	2100 LBS OF RIGHT POINTE PLS - MAJ, LOC STS	1,218.00
CINTAS-725	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,317.19
STAPLES BUSINESS ADVANTAGE	00426	SUPPLIES - VAR DEPTS	481.67
CULLIGAN	02130	WATER - POLICE	16.50
SIRCHIE	00992	EVD BAG TUBING - POL	117.45
MICHIGAN STATE POLICE	00275	TOKEN FEES - POLICE	66.00
WINZER CORPORATION	01686	SUPPLIES - MP	170.44
INTERSTATE BILLING SVC	00202	BACK HOE WINDOW - MP	289.35
VILLAGE LAUNDRY	01490	71 WEEKS OF LAUNDRY CLEANING- POLICE	390.50
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	107.68
GRANGER	00175	REFUSE - WW	152.58
GRANGER	00175	REFUSE - ELEC, COMM PROMO, POL	152.58
MARY TEACHOUT	MISC	RED MILL PAV DEP REFUND - GEN	100.00
KRISTINA KINDE	02352	AUDIT PREPWORK SERV - GEN	850.00
KS STATEBANK	02429	HEART MONITOR PAYMENT - AMB	19,720.54
MICHAEL R. KLUCK & ASSOCIATES	02405	JULY LEGAL SERVICEC - POLICE	2,221.30
FLEIS & VANDENBRINK	00153	SAFE ROUTES TO SCHOOL - MAJ, LOC STS	36,066.94
PLB PLANNING GROUP LLC	02504	AUG CONTRACT SERV - CODE	37.50
USA BLUEBOOK	01850	SUPPLIES - WW	106.43

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
F&V OPERATIONS & RESOURCE MANAGMNT	02564	SEPT SERV OPER/MANT - WW	9,473.33
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL- PARKS	200.00
ED FILTER	00540	OFFICIAL - REC	192.00
BRIAN RUSSELL	00593	OFFICIAL - REC	216.00
ED MOFFATT	00580	OFFICIAL - REC	48.00
SHANE COOK	02511	OFFICIAL - REC	32.00
KATELYN RUSSELL	02457	OFFICIAL - REC	96.00
WESTPHALIA MILLING CO.	00480	FIELD MARKER - PARKS	43.00
DORNBOS SIGN, INC.	00067	TRAIL SIGNS - PARKS	465.10
MENARDS	00260	CEMENT, WRENCH, SCREWS - PARKS, CEM	74.13
BEAR PACKAGING & SUPPLY, INC.	00044	TRASH CAN LINERS - CEM, CITY HALL	406.40
COOK BROS EXCAVATING	00101	CEMENT GRAVEL - CEM	330.00
SLC METER LLC	02286	METERS, RES 19-52 - WATER	24,347.61
SLC METER LLC	02286	METERS, RES 19-52 - WATER	1,221.41
SLC METER LLC	02286	METERS, RES 19-52 - WATER	238.38
SLC METER LLC	02286	METERS, RES 19-52 - WATER	17.39
Total:			\$183,884.79

**BI-WEEKLY  
WAGE REPORT  
September 9, 2019**

<b>DEPARTMENT</b>	<b>GROSS EARNINGS CURRENT PAY</b>	<b>GROSS EARNINGS YEAR-TO-DATE</b>	<b>SOCIAL SECURITY &amp; FRINGE BENEFITS CURRENT PAY</b>	<b>SOCIAL SECURITY &amp; FRINGE BENEFITS YEAR-TO-DATE</b>	<b>TOTAL CURRENT PAYROLL</b>	<b>GRAND TOTAL YEAR-TO-DATE</b>
<b>GENERAL ADMIN.</b>	8,877.65	55,138.76	2,919.07	13,951.78	11,796.72	69,090.54
<b>ASSESSOR</b>	956.29	5,945.95	73.16	454.87	1,029.45	6,400.82
<b>CEMETERY</b>	4,293.66	26,669.92	1,816.23	6,472.22	6,109.89	33,142.14
<b>POLICE</b>	14,595.06	86,355.55	3,864.99	18,993.38	18,460.05	105,348.93
<b>CODE ENFORCEMENT</b>	653.48	4,099.84	197.85	914.66	851.33	5,014.50
<b>PARKS</b>	3,067.01	24,059.02	550.04	3,151.43	3,617.05	27,210.45
<b>INCOME TAX</b>	2,030.85	12,163.51	797.60	3,997.48	2,828.45	16,160.99
<b>MAJOR STREETS</b>	2,274.88	20,218.59	1,510.13	7,650.57	3,785.01	27,869.16
<b>LOCAL STREETS</b>	3,943.11	20,457.55	2,762.99	8,407.74	6,706.10	28,865.29
<b>RECREATION</b>	281.94	11,787.49	89.18	1,945.82	371.12	13,733.31
<b>AMBULANCE</b>	12,548.50	74,893.45	3,656.37	14,244.98	16,204.87	89,138.43
<b>DDA</b>	2,233.21	15,865.97	400.92	2,519.44	2,634.13	18,385.41
<b>ELECTRIC</b>	18,514.00	104,739.51	6,311.89	27,922.32	24,825.89	132,661.83
<b>WASTEWATER</b>	6,776.51	40,481.10	2,842.16	11,141.06	9,618.67	51,622.16
<b>WATER</b>	5,318.20	31,386.38	2,336.46	9,921.94	7,654.66	41,308.32
<b>MOTOR POOL</b>	1,521.54	10,766.31	870.80	3,649.37	2,392.34	14,415.68
<b>TOTALS:</b>	<b>87,885.89</b>	<b>545,028.90</b>	<b>30,999.84</b>	<b>135,339.06</b>	<b>118,885.73</b>	<b>680,367.96</b>



City Of Portland  
Water Department  
Monthly Water Report  
August 2019

Monthly Water Production

Well #4	6,544,000 Gallons
Well #5	0 Gallons
Well #6	7,298,000 Gallons
Well #7	7,000 Gallons

Daily Water Production

Well #4	211,097 Gallons
Well #5	0 Gallons
Well #6	235,420 Gallons
Well #7	226 Gallons

Daily Average Water Production for All Wells

446,743 Gallons

Total Water Production for the Month

13,849,000 Gallons

Total Water Production for the Previous Month

12,994,000 Gallons

Total Production increased by

855,000 Gallons

Total Production for This Month from the Previous Year

13,946,000 Gallons

Total Production decreased by

97,000 Gallons

Rodney D. Smith Jr.  
Water Technician

August 29, 2019

The Secretary, Kimberly D. Bose  
Federal Energy Regulatory  
Commission  
Mail Code: OEP/DHAC - PJ 12.3  
888 First Street NE  
Washington, DC 20426

**Portland Municipal Dam, FERC License #11616  
Summary of 2019 Downstream Fish Passage**

Dear Ms. Bose,

The City of Portland's (City) Municipal Dam received a license from the Federal Energy Regulatory Commission (FERC) on June 20, 2001. Article 408 of this license requires the City, on an annual basis, to consult with the Michigan Department of Natural Resources (MDNR) and the U.S. Fish and Wildlife Service (USFWS) to identify a consecutive 14-day shutdown period for stopping project generation to allow safe downstream passage of stocked salmonid smolts and to file an annual summary of these activities by October 1<sup>st</sup> of each year.

The MDNR informed the City, via e-mail, that the steelhead smolt stocking would occur on April 18, 2019. It was advised that the shutdown dates would be determined based on observance at the Webber and Portland Dams. Several emails were exchanged discussing possible dates, however Portland did not receive final confirmation on when to commence the shutdown. Documentation of these consultations is enclosed for reference.

Based on the communicated date on which stocking would occur, the City initiated observation of the impoundment on April 18, 2019 and continued until May 17, 2019, however the turbines were not shut down.

The table below presents observations recorded by the City at the Portland Municipal Dam during a 30-day period following the stocking. Weather conditions that affect the operator's ability to observe downstream migrating smolts, such as fog, rain, and waves, have been considered. They are recorded as Visibility Conditions and are defined as "good," "fair" or "poor."

Date	Time (a.m.)	Flow (cfs)	Visibility Conditions	Smolt Presence	Smolt Relative Magnitude
April 18	7:55	2,099	good	no	none
April 19	8:00	2,990	good	no	none
April 20	8:00	2,710	good	no	none
April 21	6:00	2,402	good	no	none
April 22	8:00	2,490	good	no	none
April 23	8:15	2,393	good	no	none
April 24	8:00	2,641	good	no	none
April 25	5:00	2,540	good	no	none
April 26	8:00	2,122	good	no	none
April 27	8:00	1,948	good	no	none
April 28	8:00	1,892	good	no	none
April 29	8:20	1,991	good	no	none
April 30	8:00	2,440	good	no	none
May 1	8:00	2,873	good	no	none
May 2	8:00	4,254	good	no	none
May 3	8:00	4,448	good	no	none
May 4	8:00	4,022	good	no	none
May 5	8:00	**	good	no	none
May 6	8:00	3,174	good	no	none
May 7	8:00	2,867	good	no	none
May 8	8:00	3,217	good	no	none
May 9	7:50	3,512	good	no	none
May 10	7:50	4,192	good	no	none
May 11	6:30	3,720	good	no	none
May 12	8:00	3,310	good	no	none
May 13	8:00	2,460	good	no	none
May 14	7:50	2,535	good	no	none
May 15	7:55	2,538	good	no	none
May 16	7:50	2,119	good	no	none
May 17	7:45	2,179	good	no	none

\*\* Gage recording not available for this date Yours sincerely,

Smolts were not observed in the headwater (HW) or tailwater (TW) during the 30-day observance period. Visibility conditions were "good" on all the days.

If you have any questions, please contact Allison Carpenter at 616.574.8577 or [allison.carpenter@aecom.com](mailto:allison.carpenter@aecom.com).

*Allison Carpenter*

Allison Carpenter, P.E.  
Project Engineer  
AECOM  
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E: [Allison.Carpenter@aecom.com](mailto:Allison.Carpenter@aecom.com)

*Todd J Colon*

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Project Manager  
AECOM  
T: +1-616.574.8416  
M: +1-616.970.4488  
E: [Todd.Colon@aecom.com](mailto:Todd.Colon@aecom.com)

**enclosures:** Enclosures

**cc:** S. Tutt Gorman, City Manager  
Michael Hyland, Electric Superintendent  
Kyle Kruger – Michigan Department of Natural Resources  
Burr Fisher – U.S. Fish and Wildlife Service  
File 60568546

**From:** [Mike Hyland](#)  
**To:** [David C. McIntosh](#); [Hanshue, Scott \(DNR\)](#); [Kruger, Kyle \(DNR\)](#); [Wesley, Jay \(DNR\)](#); [Ertel, Patrick \(DNR\)](#)  
**Cc:** [Carpenter, Allison](#); [Colon, Todd J.](#); [Scott F. DeBoe](#)  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland  
**Date:** Thursday, April 18, 2019 7:40:38 AM

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All,

Portland hasn't seen any, but we usually don't. Let me know if we are going to initiate the shut down. We are closed tomorrow for Good Friday, so e-mails wont be answered until Monday, even though we have a person on call for the dam and emergencies.

Mike Hyland-Portland

**From:** David C. McIntosh [mailto:DAVID.MCINTOSH@cmsenergy.com]  
**Sent:** Wednesday, April 17, 2019 3:57 PM  
**To:** Hanshue, Scott (DNR); Mike Hyland; Kruger, Kyle (DNR); Wesley, Jay (DNR); Ertel, Patrick (DNR)  
**Cc:** Carpenter, Allison; Colon, Todd J.; Scott F. DeBoe  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland

Scott,

I'll pass your observation on to the Webber Operators. Is it your recommendation that we initiate the two week shutdown?

Dave

**From:** Hanshue, Scott (DNR) [mailto:HanshueS1@michigan.gov]  
**Sent:** Wednesday, April 17, 2019 2:43 PM  
**To:** David C. McIntosh; Mike Hyland; Kruger, Kyle (DNR); Wesley, Jay (DNR); Ertel, Patrick (DNR)  
**Cc:** Carpenter, Allison; Colon, Todd J.; Scott F. DeBoe  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland

**Email sent from outside of CMS/CE. Use caution before clicking links/attachments.**

Our Technician Crew was at the Webber ladder today and observed good numbers of smolts.

**From:** David C. McIntosh <DAVID.MCINTOSH@cmsenergy.com>  
**Sent:** Monday, April 08, 2019 10:43 AM  
**To:** Mike Hyland <mikehyland@portland-michigan.org>; Hanshue, Scott (DNR) <HanshueS1@michigan.gov>; Kruger, Kyle (DNR) <KRUGERK@michigan.gov>; Wesley, Jay (DNR) <WesleyJ@michigan.gov>; Ertel, Patrick (DNR) <ErtelP@michigan.gov>  
**Cc:** Carpenter, Allison <Allison.Carpenter@aecom.com>; Colon, Todd J. <Todd.Colon@aecom.com>; Scott F. DeBoe <SCOTT.DEBOE@cmsenergy.com>  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland

All.

In the past we have waited for observations of the smolts in the reservoirs prior to switching over to spill. We have pre-selected a date as a fall back should no smolts be observed. I have instructed the Webber Operators to begin their daily observations on April 15, should smolts be observed in the 100's after this date then they have been asked to begin the 2-week shutdown period without additional consultation followed-up with a notification to me and I will notify the City of Portland and the DNR. I would suggest the same protocol be used at Portland.

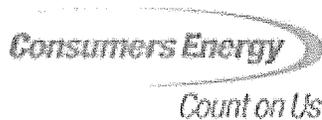
I have also indicated to the Webber Operators that May 20th would be the fall back date should no observations be made prior to then (unless otherwise directed). The smolt spill would start the morning of May 20th.

The last several years have not produced many smolt observations and the shutdown has been held during the last two weeks of May.

Please let me know if this plan is acceptable or if I need to change the directions provided to the Webber Operators.

Thank-you

David McIntosh  
Hydro and Renewable Generation  
330 Chestnut St, Cadillac, MI 49601  
(O) 231 779-5506  
[David.McIntosh@cmsenergy.com](mailto:David.McIntosh@cmsenergy.com)



**From:** Mike Hyland [<mailto:mikehyland@portland-michigan.org>]  
**Sent:** Monday, April 8, 2019 10:28 AM  
**To:** Hanshue, Scott (DNR); David C. McIntosh; Kruger, Kyle (DNR); Wesley, Jay (DNR); Ertel, Patrick (DNR)  
**Cc:** Carpenter, Allison; Colon, Todd J.; Scott F. DeBoe  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland

**Email sent from outside of CMS/CE. Use caution before clicking links/attachments.**

All,

How do we want to do this, usually we do a 14 day shutdown. I see you have one on 4/9, and one at 4/18. Do we want to wait sometime after the 4/9 and let it ride into the 4-18 one?

Mike Hyland-Portland

**From:** Hanshue, Scott (DNR) [<mailto:HanshueS1@michigan.gov>]  
**Sent:** Friday, April 05, 2019 11:43 AM  
**To:** David C. McIntosh; Kruger, Kyle (DNR); Wesley, Jay (DNR); Ertel, Patrick (DNR)  
**Cc:** Mike Hyland; Carpenter, Allison; Colon, Todd J.; Scott F. DeBoe  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland

Dave,

I received the stocking schedule from our fish production staff. Coho Salmon will be stocked in the Grand River at Lansing on 4/9-10. Steelhead will be stocked on 4/18. We agree with the proposed format.

As for mussels, salvage and relocation will have to be coordinated with DEQ/DNR and USFWS. Mussel survey season is June 1-October 15<sup>th</sup>.

Any questions please let me know.

Scott

**From:** David C. Mcintosh <[DAVID.MCINTOSH@cmsenergy.com](mailto:DAVID.MCINTOSH@cmsenergy.com)>  
**Sent:** Monday, April 01, 2019 7:05 AM  
**To:** Hanshue, Scott (DNR) <[HanshueS1@michigan.gov](mailto:HanshueS1@michigan.gov)>; Kruger, Kyle (DNR) <[KRUGERK@michigan.gov](mailto:KRUGERK@michigan.gov)>; Wesley, Jay (DNR) <[WesleyJ@michigan.gov](mailto:WesleyJ@michigan.gov)>; Ertel, Patrick (DNR) <[ErtelP@michigan.gov](mailto:ErtelP@michigan.gov)>  
**Cc:** [MikeHyland@portland-michigan.org](mailto:MikeHyland@portland-michigan.org); Carpenter, Allison <[Allison.Carpenter@aecom.com](mailto:Allison.Carpenter@aecom.com)>; Colon, Todd J. <[Todd.Colon@aecom.com](mailto:Todd.Colon@aecom.com)>; Scott F. DeBoe <[SCOTT.DEBOE@cmsenergy.com](mailto:SCOTT.DEBOE@cmsenergy.com)>  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland

Scott/Jay,

Consumers was contacted by AECOM regarding the timing of the two smolt shutdown for the Webber and Portland projects on the Grand River. Consumers and the City of Portland do not have a preference regarding the timing. As in the past several years we have initiated the two week shutdown based first on a preselected date or by visual observations of smolts in the impoundments if observed prior to the reselected date. We would propose the same format this year as well.

Also, Consumers has been contacted by the DEQ about the possibility of divers needing access to the Webber tailwater area to check for and possible removal of TES mussels. According to Scott DeBoe we are still waiting on being contacted by the DEQ. Would this need to be coordinated with DEQ as well?

Dave

**From:** David C. Mcintosh  
**Sent:** Tuesday, March 26, 2019 9:25 AM  
**To:** 'Colon, Todd J.'  
**Cc:** [MikeHyland@portland-michigan.org](mailto:MikeHyland@portland-michigan.org); Carpenter, Allison  
**Subject:** RE: Annual 2-week smolt shutdown Webber and Portland

Thanks Todd, I'll get in touch with our operations and maintenance crews and get back to you.

David McIntosh  
Hydro and Renewable Generation  
330 Chestnut St, Cadillac, MI 49601  
(O) 231 779-5506

[David.McIntosh@cmsenergy.com](mailto:David.McIntosh@cmsenergy.com)



**From:** Colon, Todd J. [<mailto:Todd.Colon@aecom.com>]  
**Sent:** Tuesday, March 26, 2019 9:04 AM  
**To:** David C. McIntosh  
**Cc:** [MikeHyland@portland-michigan.org](mailto:MikeHyland@portland-michigan.org); Carpenter, Allison  
**Subject:** Annual 2-week smolt shutdown Webber and Portland

Email sent from outside of CMS/CE. Use caution before clicking links/attachments.

Mr. McIntosh,

It is the time of year when we consider the timing of the 2-week shut down period at Portland and Webber. The City of Portland does not have a preference for the shut down time and we wanted to check with you to see if Consumers has a preference prior to checking with the MDNR regarding their stocking schedule.

We appreciate your input.

Thank you.

Todd J. Colon, STS  
Project Manager  
US Central Region, Environment  
D 616.574.8416 C 616.970.4488  
[Todd.Colon@aecom.com](mailto:Todd.Colon@aecom.com)

AECOM  
3950 Sparks Drive SE  
Grand Rapids, MI 49546  
T 616.574.8500 F 616.574.8542  
[www.aecom.com](http://www.aecom.com)

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## Portland EO Report



**District:** Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
<b>C&amp;I</b>	4	107,552	63,835	59.35%	\$15,838	\$4,807	30.35%
MPPA - Custom Program - 2019	2	36,832	1,224	3.32%	\$5,533	\$95	1.72%
MPPA - Prescriptive Program - 2019	2	70,720	62,611	88.53%	\$10,305	\$4,712	45.72%
<b>Residential</b>	33	99,664	45,228	45.38%	\$15,960	\$7,874	49.33%
MPPA - Appliance Recycling - 2019	2	2,424	2,079	85.77%	\$563	\$100	17.76%
MPPA - High Efficiency Products and HVAC - 2019	27	5,627	23,675	420.74%	\$2,479	\$4,640	187.17%
MPPA - Residential Lighting - 2019	4	91,613	19,475	21.26%	\$12,918	\$3,134	24.26%

### Program Summary

Customer	Status Date	kWh Savings	Incentive
<b>C&amp;I</b>		<b>63,834.62</b>	<b>\$4,807.32</b>

**Batched**

City Of Portland - 773 E. Grand River Ave. (Custom PLaceholder)		0.00	\$0.00
Bootu Partners - 220 Kent St.	03/21/2019	3,349.00	\$258.68
Arby's Restaurant - 1651 E Grand River	08/23/2019	59,261.62	\$4,453.24

**Work In Progress**

Encompass - 180 Kent St.	04/02/2019	1,224.00	\$95.40
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<b>Residential</b>		<b>45,228.49</b>	<b>\$7,873.67</b>
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**Batched**

DENNIS GOFF - 1007 JAMES ST	02/01/2019	1,254.10	\$265.00
Diane Huhn - 100 Blossom Dr-2	02/01/2019	122.10	\$65.00
Glen Simon - 9697 Barnes Rd	02/15/2019	730.00	\$150.00
Jayne Graham - 625 Kent Street	02/15/2019	1,026.09	\$225.00
Joan Trumble - 818 Marshall Street	02/15/2019	836.41	\$165.00
JOHN BLASCHKA - 812 DETROIT STREET	02/15/2019	730.00	\$150.00

Richard Clark - 920 Green St	02/15/2019	1,254.10	\$260.00
RYAN JOHNSTON - 410 JAMES ST	02/15/2019	592.50	\$32.11
Joel Bigelow - 9304 Marsalle	02/22/2019	106.41	\$10.00
RICHARD THOLE - 214 JAMES ST (2)	02/22/2019	456.00	\$10.56
Claud Huhn - 7548 Friend Rd (3)	03/08/2019	730.00	\$150.00
Daryl B Johnson - 815 Maynard Road (#03898083)	03/08/2019	836.41	\$160.00
Linda Vanderstow - 221 S Virginia Ave	03/08/2019	836.41	\$160.00
Susie A Smith - 416 Canal St	03/21/2019	836.41	\$160.00
TAYLOR PRATT - 358 QUARTERLINE ST	04/19/2019	1,254.10	\$260.00
Nick Bengel - 9078 Briar Ridge Ct-2	04/26/2019	467.39	\$150.00
Sue VanLente - 8151 Diane Dr-2	04/26/2019	126.20	\$16.00
CONNIE MALLEK - 104 BLOSSOM DR-2	05/10/2019	84.90	\$40.00
Luke Simon - 252 Elm St	05/10/2019	944.00	\$50.00
HAILEY TENHARMSSEL - 916 RIVERSIDE DR	05/17/2019	1,132.50	\$235.00
Jim Lakin - 120 Blossom Dr	05/17/2019	1,135.00	\$50.00
Herb Mosser - 300 Donna Drive	05/31/2019	16.30	\$15.00
Tom Manting - 1037 Marshall St - 2	05/31/2019	1,132.50	\$235.00
NICKOLAS PUNG - 9069 SILVERLEAF COURT	07/12/2019	836.41	\$160.00
Monica Hatt - 275 Grape St	07/19/2019	730.00	\$150.00
Brian & Kayla Powell - 822 Kent St	08/09/2019	417.69	\$100.00
Marie Cook - 8016 Lyons Rd	08/09/2019	730.00	\$150.00
MERIKAY COCHRAN - 312 WEST STREET	08/09/2019	730.00	\$150.00
MICHAEL OUENDAG - 9293 BARNES ROAD	08/09/2019	730.00	\$150.00
Portland Light Kits May	08/14/2019	18,300.00	\$3,075.00
Larry Pohl - 6733 Riverview Lane	08/16/2019	1,026.09	\$225.00
Paul Tate - 7390 Juniper Lane	08/16/2019	1,147.69	\$250.00

**Incentive Authorized**

JOSHUA MORGAN - 607 LYONS RD	08/21/2019	3,940.83	\$450.00
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<b>Component Detail</b>
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<b>C&amp;I</b>
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Account No. Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
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**Batched**

10-07500-1 **Arby's Restaurant - 1651 E Grand River**

**Total Project Cost:**

**Install Complete: 8/5/2019**

Cooler Strip Curtains - MPPA 2019	21	85.00	1,785.00	5	105.00
ECM Walk-In Cooler/Freezer - MPPA 2019	2	1,365.00	2,730.00	100	200.00
Exterior HID to LED - MPPA 2019	3,101	4.32	13,391.00	0.35	1,085.18
Freezer Strip Curtains - MPPA 2019	21	454.00	9,534.00	25	525.00
Garage/24 Hour HID to LED - MPPA 2019	76	8.76	666.00	0.6	45.60
Interior Linear Fluorescent - Demand Only - MPPA 2019	312	0.00	0.00	0	0.00
Interior Linear Fluorescent - Demand Only - MPPA 2019	540	0.00	0.00	0	0.00
Interior Linear Fluorescent - Demand Only - MPPA 2019	3,679	0.00	0.00	0	0.00
Interior Linear Fluorescent - Demand Only - MPPA 2019	158	0.00	0.00	0	0.00
Interior Linear Fluorescent to LED - MPPA 2019	1,004	1.00	1,004.00	0.08	80.31
Interior Linear Fluorescent to LED - MPPA 2019	4,730	1.00	4,730.00	0.08	378.43
Interior Linear Fluorescent to LED - MPPA 2019	1,987	1.00	1,987.00	0.08	159.00
Interior Linear Fluorescent to LED - MPPA 2019	23,434	1.00	23,434.00	0.08	1,874.72

01-01100-5 **Bootu Partners - 220 Kent St.**

**Total Project Cost: \$2,495.00**

**Install Complete: 2/11/2019**

Interior Linear Fluorescent - Demand Only - MPPA 2019	1,320	0.00	0.00	0	0.00
Interior Linear Fluorescent to LED - MPPA 2019	2,746	1.00	2,746.00	0.08	219.68
LED Exit Sign - MPPA 2019	3	201.00	603.00	13	39.00

**Work In Progress**

01-01600-8 **Encompass - 180 Kent St.**

**Total Project Cost:**

**Install Complete: 1/1/0001**

Lighting			1,224.00		95.40
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**Residential**

**Account No. Component**

**Total Qty kWh/Unit kWh Savings Incentive/Unit Incentive**

**Batched**

07-06150-4 **Brian & Kayla Powell - 822 Kent St**

**Total Project Cost: \$10,402.95**

**Install Complete: 6/21/2019**

Central Air Conditioner - 16 SEER - MPPA 2019	1	417.69	418.00	100	100.00
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13-05000-1	<b>Claud Huhn - 7548 Friend Rd (3)</b>					
	<b>Total Project Cost: \$5,097.00</b>					
	<b>Install Complete: 1/22/2019</b>					
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
13-15700-1	<b>CONNIE MALLEK - 104 BLOSSOM DR-2</b>					
	<b>Total Project Cost: \$2,614.48</b>					
	<b>Install Complete: 4/25/2019</b>					
	<i>ENERGY STAR Dishwasher - Elec Water Heater - MPPA 2019</i>	1	25.00	25.00	15	15.00
	<i>ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2019</i>	1	59.90	60.00	25	25.00
11-00500-1	<b>Daryl B Johnson - 815 Maynard Road (#03898083)</b>					
	<b>Total Project Cost: \$5,188.23</b>					
	<b>Install Complete: 2/11/2019</b>					
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2019</i>	1	106.41	106.00	10	10.00
04-02100-2	<b>DENNIS GOFF - 1007 JAMES ST</b>					
	<b>Total Project Cost: \$7,900.00</b>					
	<b>Install Complete: 12/3/2018</b>					
	<i>Central Air Conditioner - 16 SEER - MPPA 2019</i>	1	417.69	418.00	100	100.00
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2019</i>	1	106.41	106.00	10	10.00
	<i>Programmable Thermostat Difference</i>	1		0.00		5.00
13-15500-3	<b>Diane Huhn - 100 Blossom Dr-2</b>					
	<b>Total Project Cost: \$2,229.30</b>					
	<b>Install Complete: 11/25/2018</b>					
	<i>ENERGY STAR Dishwasher - Elec Water Heater - MPPA 2019</i>	1	25.00	25.00	15	15.00
	<i>ENERGY STAR Electric Clothes Dryer - MPPA 2019</i>	1	37.20	37.00	25	25.00
	<i>ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2019</i>	1	59.90	60.00	25	25.00
18867100	<b>Glen Simon - 9697 Barnes Rd</b>					
	<b>Total Project Cost: \$5,965.00</b>					
	<b>Install Complete: 1/18/2019</b>					
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
10-02600-3	<b>HAILEY TENHARMSSEL - 916 RIVERSIDE DR</b>					
	<b>Total Project Cost: \$9,595.00</b>					
	<b>Install Complete: 5/8/2019</b>					
	<i>Central Air Conditioner - 15 SEER - MPPA 2019</i>	1	296.09	296.00	75	75.00
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2019</i>	1	106.41	106.00	10	10.00

08-05100-1	<b>Herb Mosser - 300 Donna Drive</b>					
	<b>Total Project Cost: \$629.99</b>					
	<b>Install Complete: 5/10/2019</b>					
	<i>ENERGY STAR Dishwasher - Gas Water Heater - MPPA 2019</i>	1	16.30	16.00	15	15.00
07-12300-1	<b>Jayne Graham - 625 Kent Street</b>					
	<b>Total Project Cost: \$10,798.00</b>					
	<b>Install Complete: 12/21/2018</b>					
	<i>Central Air Conditioner - 15 SEER - MPPA 2019</i>	1	296.09	296.00	75	75.00
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
13-16600-3	<b>Jim Lakin - 120 Blossom Dr</b>					
	<b>Total Project Cost:</b>					
	<b>Install Complete: 4/24/2019</b>					
	<i>Refrigerator Recycling - MPPA 2019</i>	1	1,135.00	1,135.00	50	50.00
11-16600-2	<b>Joan Trumble - 818 Marshall Street</b>					
	<b>Total Project Cost: \$6,084.00</b>					
	<b>Install Complete: 11/28/2018</b>					
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2019</i>	1	106.41	106.00	10	10.00
	<i>Thermostat difference</i>	1		0.00		5.00
12-08400-2	<b>Joel Bigelow - 9304 Marsalle</b>					
	<b>Total Project Cost: \$450.00</b>					
	<b>Install Complete: 1/25/2019</b>					
	<i>Programmable Thermostat - MPPA 2019</i>	1	106.41	106.00	10	10.00
08-09300-2	<b>JOHN BLASCHKA - 812 DETROIT STREET</b>					
	<b>Total Project Cost: \$9,187.00</b>					
	<b>Install Complete: 11/20/2018</b>					
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
12-20700-1	<b>Larry Pohl - 6733 Riverview Lane</b>					
	<b>Total Project Cost: \$11,327.00</b>					
	<b>Install Complete: 7/15/2019</b>					
	<i>Central Air Conditioner - 15 SEER - MPPA 2019</i>	1	296.09	296.00	75	75.00
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
07-073200-2	<b>Linda Vanderstow - 221 S Virginia Ave</b>					
	<b>Total Project Cost: \$5,369.00</b>					
	<b>Install Complete: 2/4/2019</b>					
	<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
	<i>Programmable Thermostat - MPPA 2019</i>	1	106.41	106.00	10	10.00

06-02400-8	<b>Luke Simon - 252 Elm St</b>					
	<b>Total Project Cost:</b>					
	<b>Install Complete: 4/24/2019</b>					
	Freezer Recycling - MPPA 2019	1	944.00	944.00	50	50.00
12-20200-1	<b>Marie Cook - 8016 Lyons Rd</b>					
	<b>Total Project Cost: \$9,947.00</b>					
	<b>Install Complete: 4/30/2019</b>					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
08-1140-1	<b>MERIKAY COCHRAN - 312 WEST STREET</b>					
	<b>Total Project Cost: \$6,700.00</b>					
	<b>Install Complete: 7/10/2019</b>					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
12-00720-1	<b>MICHAEL OUENDAG - 9293 BARNES ROAD</b>					
	<b>Total Project Cost: \$8,450.00</b>					
	<b>Install Complete: 7/10/2019</b>					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
08-07800-1	<b>Monica Hatt - 275 Grape St</b>					
	<b>Total Project Cost: \$2,800.00</b>					
	<b>Install Complete: 6/28/2019</b>					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
12-01200-1	<b>Nick Bengel - 9078 Briar Ridge Ct-2</b>					
	<b>Total Project Cost: \$9,800.00</b>					
	<b>Install Complete: 4/12/2019</b>					
	Central Air Conditioner - 17 SEER - MPPA 2019	1	467.39	467.00	150	150.00
12-02060-1	<b>NICKOLAS PUNG - 9069 SILVERLEAF COURT</b>					
	<b>Total Project Cost: \$15,724.00</b>					
	<b>Install Complete: 5/3/2019</b>					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2019	1	106.41	106.00	10	10.00
13-02770-1	<b>Paul Tate - 7390 Juniper Lane</b>					
	<b>Total Project Cost: \$11,527.00</b>					
	<b>Install Complete: 7/15/2019</b>					
	Central Air Conditioner - 16 SEER - MPPA 2019	1	417.69	418.00	100	100.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
	<b>Portland Light Kits May</b>					
	<b>Total Project Cost:</b>					
	<b>Install Complete: 1/1/0001</b>					
	Lighting	1		18,300.00		3,075.00

08-01001-1	<b>Richard Clark - 920 Green St</b>					
	<b>Total Project Cost: \$9,660.00</b>					
	<b>Install Complete: 1/10/2019</b>					
	Central Air Conditioner - 16 SEER - MPPA 2019	1	417.69	418.00	100	100.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2019	1	106.41	106.00	10	10.00
03-09000-1	<b>RICHARD THOLE - 214 JAMES ST (2)</b>					
	<b>Total Project Cost: \$10.56</b>					
	<b>Install Complete: 2/11/2019</b>					
	LED A-line 800-1099 Lumen output replacing Inc/Hal - MPPA Res Ltg 2019	16	28.50	456.00	4	64.00
03-06900-2	<b>RYAN JOHNSTON - 410 JAMES ST</b>					
	<b>Total Project Cost: \$32.11</b>					
	<b>Install Complete: 11/3/2018</b>					
	LED Candelabra <= 5W - MPPA Res Ltg 2019	25	23.70	593.00	4	100.00
13-07700-1	<b>Sue VanLente - 8151 Diane Dr-2</b>					
	<b>Total Project Cost: \$27.52</b>					
	<b>Install Complete: 10/22/2018</b>					
	LED A-line 1100-1599 Lumen output replacing Inc/Hal - MPPA Res Ltg 2019	2	34.60	69.00	4	8.00
	LED A-line 800-1099 Lumen output replacing Inc/Hal - MPPA Res Ltg 2019	2	28.50	57.00	4	8.00
07-16700-1	<b>Susie A Smith - 416 Canal St</b>					
	<b>Total Project Cost: \$3,500.00</b>					
	<b>Install Complete: 3/12/2019</b>					
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2019	1	106.41	106.00	10	10.00
09-05700-4	<b>TAYLOR PRATT - 358 QUARTERLINE ST</b>					
	<b>Total Project Cost: \$13,407.77</b>					
	<b>Install Complete: 4/9/2019</b>					
	Central Air Conditioner - 16 SEER - MPPA 2019	1	417.69	418.00	100	100.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2019	1	106.41	106.00	10	10.00
11-15400-2	<b>Tom Manting - 1037 Marshall St - 2</b>					
	<b>Total Project Cost: \$7,610.00</b>					
	<b>Install Complete: 5/15/2019</b>					
	Central Air Conditioner - 15 SEER - MPPA 2019	1	296.09	296.00	75	75.00
	High Efficiency Furnace >=95% w/ ECM Blower Motor - MPPA 2019	1	730.00	730.00	150	150.00
	Programmable Thermostat - MPPA 2019	1	106.41	106.00	10	10.00

Incentive Authorized

09-11200-3

**JOSHUA MORGAN - 607 LYONS RD**

**Total Project Cost: \$21,511.00**

**Install Complete: 8/9/2019**

<i>High Efficiency Furnace &gt;=95% w/ ECM Blower Motor - MPPA 2019</i>	1	730.00	730.00	150	150.00
<i>Mini-Split Heat Pump - 18 SEER - MPPA 2019</i>	1	3,210.83	3,211.00	300	300.00

# IONIA COUNTY BOARD OF COMMISSIONERS

September 10, 2019 -3:00 p.m.

Board of Commissioners Room  
Ionia County Administrative Building  
101 W Main St. Ionia MI

## AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
  - B.
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Resolution for Art Wiles
  - B. Request to fill Public Health Nurse II Position at Health Department
  - C. Request for Approval of Agreement between Ionia County Health Department and Department of Health and Human Services
  - D. Acknowledgement of PA 116's
    - 1) 19-007-FA
    - 2) 19-008-FA
    - 3) 19-009-FA
  - E. Acknowledgement of Applications for Appointment
    - 1) Commission on Aging Board – Two three-year appointments
    - 2) Board of Canvassers – Two four-year appointments - one representative from the Republican Party, one representative from the Democrat Party
    - 3) Substance Use Disorder Oversight Policy Board – One three-year appointment

F. County Administrator Contract

**IX. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners report
- C. County Administrator

**X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3-minute time limit per speaker)**

**XII. Closed Session**

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2021.
- Construction Board of Appeals – Two two-year terms, expiring October 2019. One of these positions serves as an alternate member.
- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expiring April 2020.
- Parks Advisory Board – One two-year term, serving as a Member-at-Large from the Lyons Area. One two-year term serving from Ionia County Road Commission.
- West Michigan Regional Planning Commission – Two one-year terms, expired December 2018.
- Tax Advisory Board – One –one year term expiring 2020
- Commission on Aging Board – one – three year term expiring September 2020
- Central Dispatch Board – one – three year term, expired January 2019
- Facilities Committee – one – three year term, expires January 2020

**Appointments for consideration in the month of October 2019:**

- Board of Canvassers – two four-year appointments
- Construction Board of Appeals – four – two-year terms
- Department of Human Services Board – one – three- year term

**Appointments for consideration in the month of November 2019:**

- Central Dispatch Board of Directors – four – two-year terms