

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, December 2, 2019

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Member Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Finance Officer/Treasurer Tolan; Police Chief Thomas

Guests: Steve Kirinovic, CPA with Maner Costerisan

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Johnston, to approve the Proposed Agenda as presented.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Gorman thanked City Treasurer Tolan and staff for all of their work in providing information to the auditors for the annual audit.

City Manager Gorman informed the Council that the City did not receive funding this year through MDOT's Local Bridge Program for the replacement of the Divine Hwy. Bridge. The City will reapply in 2020.

The Zoning Board of Appeals granted the requested 3 variances for the Sparrow Health development. The Planning Commission will review and consider the formal site plan at their meeting on December 11, 2019. It is anticipated that construction on the project will begin Spring/Summer 2020.

Construction on The Brook continues.

The DDA and Parks & Recreation Board are working on design of the Splash Pad for Toan Park.

The development of the Executable Project Plan (EPP) is underway with Pulse Broadband for the Fiber/Broadband Initiative.

City Manager Gorman noted that the Wellhead Protection Program will be renewed this year. Evaluating the location for a potential new well will be part of this program.

Under Presentations, Steve Kirinovic, CPA with Maner Costerisan presented the Fiscal Year 2018/2019 Audit.

Under New Business, the Council considered the acceptance of the Fiscal Year 2018-2019 Audit.

Motion by VanSlambrouck, supported by Fitzsimmons, to accept the Fiscal Year 2018-2019 audit as presented by Maner Costerisan.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 19-68 to approve a capacity purchase for the Board of Light & Power through the Michigan Public Power Agency to meet a portion of its future load requirements for June 1, 2025 through May 31, 2040, by purchasing capacity not to exceed \$22,000.00 annually or \$333,000.00 for the entire term.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 19-68 approving a capacity purchase for the Board of Light & Power through the Michigan Public Power Agency.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 19-69 to approve the City Council meeting dates for 2020.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 19-69 approving 2020 City Council meeting dates.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on November 18, 2019, payment of invoices in the amount of \$118,114.60 and payroll in the amount of \$120,804.62 for a total of \$238,919.22. A purchase order to Timothy Fuller in the amount of \$10,000.00 for the Façade Improvement Agreement between the City of Portland and the Downtown Development Authority was also included.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that the winter parking ban went into effect on November 1, 2019 and will be in place through April 1, 2020. No parking is allowed on City streets between 2:00 A.M. and 6:00 A.M. He also reminded all residents and business owners that City Ordinances require the removal of snow from all sidewalks within 10 hours of a snow event.

City Manager Gorman noted that Small Business Saturday was this past weekend on November 30, 2019. There were some very good vendors, it as a great event.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck noted the American Legion donated \$500 to Toys for Tots.

Council Member Johnston stated the Christmas Cabaret hosted by the Portland Civic Players, the Holiday Home Tours, the Christmas Market, and Holidayfest will be held December 13th and 14th.

City Manager Gorman noted that Breakfast with Santa will be held this Saturday, December 7th at the VFW.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:43 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk