

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, March 2, 2020

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman

Guests: Jon Moxey of Fleis & VandenBrink; Cory Grimminck, Librarian for the Portland District Library; Kathy Parsons; Bob Lathers of The Beacon

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Sheehan, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Gorman stated the Zoning Board of Appeals will consider the variance requests for setbacks from the property lines for a proposed Taco Bell development at 1433 E. Grand River Ave. at their meeting on March 9, 2020. The Planning Commission will consider approval of the site plan, the application for Special Land Use, and the completed traffic study for the same development at their meeting on March 11, 2020.

City Manager Gorman reminded residents that Election Day is Tuesday, March 11, 2020.

City Clerk Miller provided information regarding the Presidential Primary Election on March 11, 2020.

Under Presentations, Cory Grimminck, Librarian for the Portland District Library provided the 2019 Annual Report.

Mayor Barnes thanked her for sharing the information with Council and for her service to the community on the Downtown Development Authority.

Council Member Johnston commented how much she and her family enjoy the programs offered by the Portland District Library.

Jon Moxey, of Fleis & VandenBrink, presented and explained plans for repairs to Grand River Ave. from the City limits to Rowe Ave. under the Small Urban Project. Construction costs are up about 30-40% across the board this year. After the first bid letting the project has been revised to lower costs. The project will be rebid in the April MDOT bid letting.

Mr. Moxey stated that the SAW Grant Project is in the final year of the project; the field work is nearly complete. The study of the Wastewater Treatment Plant to define the current capacity and plans for the future is being completed. The GIS mapping system will be finished once the field work is complete. A rate study is also being done as part of the project.

The Safe Routes to School project will begin this summer. There are still a few easements to obtain from residents.

Construction is expected to take place late fall 2020 or early 2021 on the Grand River Ave. bridge and approaches. The preliminary plans are almost ready to be submitted to MDOT.

The City will reapply for funding of the Divine Hwy. bridge replacement this Spring. Mr. Moxey stated an early study for preliminary planning and a possible change of the bridge trajectory should be done.

DDA Director ConnerWellman provided her report on downtown activities. Director ConnerWellman provided updates on business and property in the DDA District and other projects, recent activities, and community events. The budget for Fiscal Year 2020/2021 has been passed by the DDA and recommended to City Council for approval. A Market Snapshot and Market Overview have been developed to promote Portland. The Market Snapshot highlights community pride and provides initial attention-grabbing information for prospective developers and businesses. The Market Overview is a more in-depth review of the Portland area for those who have a defined interest in the community.

Under New Business, the Council considered Resolution 20-11 to approve Maner Costerisan's proposal to provide professional audit services for the fiscal years ending June 30, 2020, 2021, and 2022.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 20-11 approving Maner Costerisan's proposal to provide professional audit services.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 20-12 to approve a proposal from Morrow Roofing, Inc. in the amount of \$84,365.00 to have various roofs repaired for the Electric Department. At its meeting on February 18, 2020, the Board of Light and Power voted to recommend that City Council approve the proposal.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 20-12 approving the proposal from Morrow Roofing, Inc. for the Electric Department.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 20-13 to approve the Board of Light and Power's recommendation to join the Peaking Capacity Service Committee through the Michigan Public Power Agency. This service committee will explore early-stage predevelopment site feasibility to develop a peaking power project.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 20-13 approving the Board of Light and Power's recommendation to join the Peaking Capacity Service Committee through the Michigan Public Power Agency.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes
Nays: None
Adopted

Motion by Johnston, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on February 18, 2020, payment of invoices in the amount of \$46,369.00 and payroll in the amount of \$103,133.28 for a total of \$149,502.28. There were no purchase orders over \$5,000.00.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman noted the Clean Up Day will be held Saturday, May 2, 2020.

City Manager Gorman thanked DDA Director ConnerWellman for all of her great work and further noted the City and the DDA work very well together.

City Manager Gorman stated that the Daddy/Daughter Dance went very well this year.

There were no Council comments.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes
Nays: None
Adopted

Meeting adjourned at 7:54 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk