



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, July 20, 2020
City Council Chambers
City Hall, 259 Kent St, Portland, MI 48875

| <u>Estimated Time</u> | | <u>Desired Outcome</u> |
|-----------------------|---|------------------------|
| 7:00 PM | I. <u>Call to Order</u> | Decision |
| 7:01 PM | II. <u>Pledge of Allegiance</u> | |
| 7:02 PM | III. <u>Acceptance of Agenda</u> | |
| 7:03 PM | IV. <u>Public Comment</u> (5-minute time limit per speaker) | |
| | V. <u>City Manager Report</u> | |
| | VI. <u>Presentations</u> - None | |
| | VII. <u>Public Hearing(s)</u> - None | |
| | VIII. <u>Old Business</u> - None | |
| | IX. <u>New Business</u> | |
| 7:05 PM | A. Second Reading and Consideration of Ordinance 67B to Amend Section 6-2 of the Code of Ordinances of the City of Portland | Decision |
| 7:08 PM | B. Proposed Resolution 20-49 Confirming the Mayor's Appointments to Boards and Commission | Decision |
| 7:10 PM | X. <u>Consent Agenda</u> | Decision |
| | A. Minutes & Synopsis from the Regular City Council Meeting on July 6, 2020 Payment of Invoices in the Amount of \$282,512.95 and Payroll in the Amount of \$127,755.86 for a Total of \$410,268.81 | |
| | B. Purchase Orders over \$5,000.00 | |
| | 1. Cook Brothers in the Amount of \$8,810.00 for Repair of an Electric Vault | |
| | XI. <u>Communications</u> | |
| | A. Ionia County Board of Commissioners Agenda for July 14, 2020 | |
| | B. MPSC Notice of Hearing for Consumers Energy | |
| 7:15 PM | XII. <u>Other Business</u> - None | |
| | XIII. <u>City Manager Comments</u> | |
| 7:20 PM | XIV. <u>Council Comments</u> | |
| 7:25 PM | XV. <u>Adjournment</u> | Decision |

OFFICE OF THE CITY MANAGER



MEMORANDUM

TO: Portland City Council

FROM: City Manager, Tutt Gorman

DATE: July 20, 2020

RE: City Manager Report

-
- On July 8, 2020, I appointed Zachary Waltersdorf as the incoming Ambulance Director for the City of Portland. Mr. Waltersdorf has the skillset and expertise necessary to successfully lead the Department into the future. Mr. Waltersdorf worked as a full-time paramedic since 2014 and part-time EMT since 2008. Mr. Waltersdorf also serves as Captain on the Portland Area Fire Authority. Mr. Waltersdorf lives in Portland with his wife, Brittany and son, Ryker with another child on the way. The current Ambulance Director, Phil Gensterblum, who recently announced his retirement which becomes effective August 1, 2020, also expressed his support for Waltersdorf to succeed him. Mr. Waltersdorf will assume the Director role on August 3, 2020.
 - The Grand River Avenue Road Project (between Cutler and Rowe Avenue) is scheduled to begin on Monday, July 20, 2020. Per the MDOT contract, Michigan Paving and Materials has 40 days to complete the project which puts the completion date mid-September. We are optimistic that the project will be completed sooner. We are working on getting a detailed schedule from them so we have a better idea of timing for traffic impacts.



Portland

CITY OF TWO RIVERS *Michigan*

- On July 9, 2020, the City applied for the First Responder Hazard Pay Premiums Program (FRHPPP). This program was created by 2020 Public Act 123 to reimburse and/or pay for qualifying first responder pay premiums provided to first responders who have performed hazardous duty or work involving physical hardship related to COVID-19. The program is funded under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136. If approved, the City would receive \$17,600.00 to be distributed to our first responders.
- On July 15, 2020, the City applied for the Public Safety and Public Health Payroll Reimbursement Program (PSPHPR). This program was created by 2020 Public Act 123 to reimburse qualifying local units of governments for eligible public safety and public health payroll expenditures under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136. If approved, the City would receive payroll reimbursement for April and May totaling \$134,681.64.
- The City has been participating in the State's Workshare Program since April which allows employers to furlough employees by working reduced hours or schedule. The City has realized significant savings through this program while keeping the employees whole. The Program will discontinue this month.
- City Crews will begin the Summer Crack Sealing Road Maintenance Program that is scheduled to begin Monday, July 20th and end August 14th.
- City Council, through Resolution 20-35, recently approved the City's intent to sell surplus real estate property in Cherry Hill Estates. The City is currently preparing the necessary documents and will soon publish notice regarding the bidding process and timeline.
- As previously discussed, Taco Bell and The Brook are on schedule and Sparrow will finalize a start date soon.
- The Grand River Avenue Bridge Project is set for a July bid letting via the MDOT's local bridge program with an anticipated start date in August. This will involve repairs to the bridge as well as significant work on the approaches.
- Through the DDA, maintenance (painting) of the downtown boardwalk railing is currently taking place and will last a few weeks depending on weather. City crews removed the lighting in order for work to be performed and will reinstall once completed.

**CITY OF PORTLAND
Ionia County, Michigan**

Council Member _____, supported Council Member _____, moved the adoption of the following ordinance:

ORDINANCE NO. 67B

**AN ORDINANCE TO AMEND SECTION 6-2 OF THE CODE OF
ORDINANCES OF THE CITY OF PORTLAND**

THE CITY OF PORTLAND ORDAINS:

Section 1. Section 6-2 of the Code of Ordinances is amended to read as follows:

Section 6-2. Enforcement

It shall be the duty of the county animal control officer or a police officer of the Portland Police Department to enforce the provisions of this chapter and in the furtherance of such duties, he or she may make complaints to any court of competent jurisdiction in regard to any violation of this chapter.

Section 2. Publication and Effective Date. The City Clerk shall cause this Ordinance to be published and recorded as provided in the City Charter and it shall take effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Yeas:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED.

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced:

Adopted:

Published:

Effective:

CERTIFICATION

I certify that this is a true and complete copy of the ordinance adopted at a special meeting of the City Council of the City of Portland on _____, 2020.

Dated:

Monique I. Miller, Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 20-49

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS TO
CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Downtown Development Authority

-Margery Briggs to a term expiring June 30, 2024

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 20, 2020

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, July 6, 2020

City Council Chambers and

Viewable Via Zoom Meeting ID# 865 5269 0118

Present: Mayor Barnes, Council Member Fitzsimmons, Johnston and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman; Ambulance Director Gensterblum

Absent: Mayor Pro-Tem VanSlambrouck

Guests: Brian Calley, President of the Small Business Association of Michigan and former Lt. Governor; Sheriff Charlie Noll; Miranda Sharp; Kathy Parsons; Mike Judd; Kathy Burns; Larry Tygesen; Family and Friends of Ambulance Director Gensterblum; Staff of the Portland Ambulance Department; Bob Lathers of The Beacon; Evan Sasiela of the Sentinel Standard via Zoom

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Ambulance Director Gensterblum

Motion by Johnston, supported by Sheehan, to approve the Proposed Agenda revised to excuse Mayor Pro-Tem VanSlambrouck and Council Member Fitzsimmons.

Yeas: Johnston, Sheehan, Barnes

Nays: None

Absent: VanSlambrouck, Fitzsimmons

Adopted

Under Public Comment, Sheriff Charlie Noll introduced himself and provided his background and professional history. He noted his accomplishments as Undersheriff and Sheriff of Ionia County. He asked for the community's support during the upcoming Primary Election on August 4, 2020.

Brian Calley, President of the Small Business Association of Michigan and former Lt. Governor, expressed his reasons for supporting Sheriff Noll on the August 4, 2020 Primary ballot.

Under City Manager Report, City Manager Gorman noted that at the June 15, 2020 meeting the City Council approved a fireworks permit for the Chamber of Commerce to hold a fireworks display on July 3, 2020 in celebration of the 4th of July. He provided background information on the process and concerns expressed by the Ionia County Prosecutor Kyle Butler and State of Michigan Attorney General's office. The Chamber of Commerce made the decision to cancel the fireworks display.

City Manager Gorman provided development updates on the many projects happening in Portland this Summer.

Council Member Fitzsimmons arrived at 7:16 P.M.

Under Presentations, Mayor Barnes presented a proclamation to Philip J. Gensterblum recognizing his retirement after 31 years of service to the Portland Ambulance Department.

City Manager Gorman also expressed his sentiments to Ambulance Director Gensterblum.

DDA Director ConnerWellman provided her report on downtown activities. Director ConnerWellman provided updates on business and property in the DDA District and other projects, recent activities, and community events.

Under New Business, the Council held the 1st Reading of Ordinance 67B to amend Section 6-2 of the Code of Ordinances of the City of Portland to add the Portland Police Department as an enforcement agency along with the Ionia Council Animal Control Officer for enforcement of the Animals Ordinance.

The Council considered Resolution 20-47 to approve the MPPA Risk Management and Hedge Policy as recommended by the Board of Light and Power. At its regularly scheduled meeting on June 30, 2020, the Board of Light and Power voted to recommend the City Council approve this policy.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 20-47 approving the MPPA Risk Management and Hedge Policy as recommended by the Board of Light and Power.

Yeas: Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Absent: VanSlambrouck

Adopted

The Council considered Resolution 20-48 confirming the Mayor's appointments to City Boards and Commissions.

Motion by Johnston, supported by Sheehan, to approve Resolution 20-48 confirming the Mayor's appointments to City Boards and Commissions.

Yeas: Johnston, Sheehan, Fitzsimmons, Barnes

Nays: None

Absent: VanSlambrouck

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on June 15, 2020, payment of invoices in the amount of \$109,187.08 and payroll in the amount of \$91,110.91 for a total of \$200,297.99. Purchase orders to SLC Meter in the amount of \$9,000.00 for Beacon Meter Reading

Software and to Off and Running Painting in the amount of \$20,000.00 for down payment by the DDA for painting of the boardwalk railing were also included.

Yeas: Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Absent: VanSlambrouck

Adopted

Under City Manager Comments, City Manager Gorman reminded residents to keep grass clippings out of the curb in order to protect the City's storm water system.

City Clerk Miller provided information on the upcoming Primary Election to be held on Tuesday, August 4, 2020.

Under Council Comments, Council Member Fitzsimmons commended Ambulance Director Gensterblum for his work and dedication to the community.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Absent: VanSlambrouck

Adopted

Meeting adjourned at 7:40 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the July 6, 2020 City Council Meeting
In Council Chambers and
Viewable Via Zoom Meeting ID# 865 5269 0118

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Council Member Fitzsimmons, Johnston and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman; Ambulance Director Gensterblum

Absent – Mayor Pro-Tem VanSlambrouck

Presentation - Mayor Barnes presented a proclamation to Philip J. Gensterblum recognizing his retirement after 31 years of service to the Portland Ambulance Department.

Presentation - DDA Director ConnerWellman provided her report on downtown activities.

1st Reading of Ordinance 67B to amend Section 6-2 of the Code of Ordinances of the City of Portland to add the Portland Police Department as an enforcement agency along with the Ionia Council Animal Control Officer for enforcement of the Animals Ordinance.

Approval of Resolution 20-47 approving the MPPA Risk Management and Hedge Policy as recommended by the Board of Light and Power.

All in favor. Adopted.

Approval of Resolution 20-48 confirming the Mayor’s appointments to City Boards and Commissions.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:40 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

| VENDOR NAME | VENDOR | DESCRIPTION | AMOUNT |
|-------------------------------------|--------|---|----------|
| AECOM TECHNICAL SERVICES | 01810 | FERC MONITORING - ELECTRIC APPRV RES 20-22 | 6,294.97 |
| PURITY CYLINDER GASES, INC. | 00380 | QUARTERLY CYLINDER RENTAL - MP | 252.19 |
| FAMILY FARM & HOME | 01972 | MIGHTY TOUGH DUSTER - MAJ STS | 37.98 |
| MUNICIPAL SUPPLY CO. | 00324 | SUPPLIES - WATER | 69.50 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - ELECTRIC | 371.91 |
| CULLIGAN | 02130 | WATER CITY HALL - GEN | 7.50 |
| SENTINEL-STANDARD, INC. | 00212 | NEWSPAPER SUBSCRIPTION - GEN | 79.00 |
| SPARROW OCCUPATIONAL HEALTH-LANSIN | 00340 | PRE EMPLOY PHYSICAL - PARKS | 126.00 |
| B&W AUTO SUPPLY, INC. | 00030 | VAR SUPPLIES - VAR DEPTS | 243.70 |
| F&V OPERATIONS & RESOURCE MANAGMNT | 02564 | WWTP JULY SERV/OPERATIONS - WW | 9,757.53 |
| UTILITY CONSULTING GROUP, LLC | 00465 | CALC PCA FACTOR/RATE STUDY - ELECTRIC | 2,272.50 |
| NATIONAL SAFETY COUNCIL | 02633 | DRIVERS TRAININ MODULES - AMB | 235.00 |
| CLEAR RATE COMMUNICATIONS | 02231 | PHONE SVC - CITY HALL | 437.55 |
| FLEIS & VANDENBRINK | 00153 | ENGINEERING SERVICES TO MAY 29 - GEN | 806.50 |
| MOYER CONSTRUCTION | 00316 | SIDEWALK REPAIRS - LOC STS | 4,600.00 |
| CONSUMERS CONCRETE CORPORATION | 00094 | CONCRETE FOR FOUNDATION SLABS - PARKS | 1,050.00 |
| FLEIS & VANDENBRINK | 00153 | ENGINEERING SERVICE GR RIV SMALL URBAN - MAJ ST | 1,034.00 |
| GRANGER | 00175 | REFUSE - MP, PARKS, CEM | 374.26 |
| APPLIED IMAGING | 02493 | COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB | 15.77 |
| APPLIED IMAGING | 02493 | COPY MACHINE MAINT - ELECTRIC | 36.86 |
| APPLIED IMAGING | 02493 | CITY HALL COPY MACHINE MAINT - GENERAL | 16.96 |
| FORTE PAYMENT SYSTEMS | 02522 | JUNE MONTHLLY CC FEE - REC | 11.87 |
| EVC, LLC | 02582 | NEW VEHICLE UPFITTING - POLICE | 7,082.41 |
| FAMILY FARM & HOME | 01972 | PRUNER SAW, ROPE, MULCH - CEM | 56.90 |
| CULLIGAN | 02130 | WATER 3 - POLICE | 16.50 |
| NATIONAL HIGHWAY MAINTENANCE SYSTEM | 02606 | CRACK SEALER - LOC, MAJ STS | 4,775.00 |
| MUNICIPAL SUPPLY CO. | 00324 | UNION NUT - WATER | 27.12 |
| CENTURYLINK | 01567 | PHONE SERVICES - GEN, WATER, WW, MP, ELECT | 0.92 |
| VERIZON WIRELESS | 00470 | PHONE/ DATA - VAR DEPTS | 580.71 |

| VENDOR NAME | VENDOR | DESCRIPTION | AMOUNT |
|------------------------------------|--------|---|------------|
| TOM'S FOOD CENTER | 00452 | VAR SUPPLIES - VAR DEPTS | 820.93 |
| NORTH CENTRAL LABORATORIES | 00959 | DELIVERY CHARGES - WW | 24.68 |
| ELIZABETH BLACK | MISC | ENERGY OPTZ PROGRAM - ELECTRIC | 25.00 |
| NORTH CENTRAL LABORATORIES | 00959 | SUPPLIES - WW | 272.78 |
| FLEIS & VANDENBRINK | 00153 | JUNE ENGINEER WTR RELIAB STUDY - WATER | 2,500.00 |
| PORTLAND TOWNSHIP TREASURER | 00371 | ANNEX AGREEMENT REV SHARING - GEN | 4,399.27 |
| CHERRY HILL ESTATES | 02081 | 3RD QRT ASSOC FEE - ECON DEV | 79.95 |
| AUTOMATED BUSINESS EQUIPMENT | 00027 | PIC 40 INK, SEALING SOLUTION - GEN | 197.00 |
| APPLIED IMAGING | 02493 | PRINTER INVOICE TRUE UP - VARIOUS DEPTS | 1,138.02 |
| LITE'S PLUS | 00243 | TRAFFIC BULBS - ELECTRIC | 35.40 |
| FLEIS & VANDENBRINK | 00153 | ENG SVCS MAY 20/JUNE 26 - MAJ STS | 175.00 |
| F&V OPERATIONS & RESOURCE MANAGMNT | 02564 | WWTP OPERATIONS MAY 2020 - WW | 116.25 |
| FLEIS & VANDENBRINK | 00153 | SAW GRANT THROUGH MAY 2020 - WW | 102,690.10 |
| WINDEMULLER | 02229 | NEW COMPUTER - WW | 7,921.61 |
| GRANGER | 00175 | REFUSE - WW | 152.58 |
| GRANGER | 00175 | REFUSE - ELEC, POL, COM PROMO | 152.58 |
| HYDROCORP | 02340 | INSPECT/REPORTING SVCS - WATER | 499.00 |
| LISA MARTIN | MISC | CEM PLOT BUY BACK - GEN | 425.00 |
| DORNBOS SIGN, INC. | 00067 | STOP SIGNS - MAJ STS | 98.80 |
| PLB PLANNING GROUP LLC | 02504 | JUNE CONSULT SERVICES - CODE | 37.50 |
| FLEIS & VANDENBRINK | 00153 | GEN ENGINEERING JUNE SERV - GEN | 88.50 |
| MHR BILLING | 01780 | MONTHLY BILLING FOR JUNE - AMB | 1,056.00 |
| KENDALL ELECTRIC | 00225 | ELBOWS & ST LITE BULBS - ELECTRIC | 312.17 |
| KENDALL ELECTRIC | 00225 | CONDUIT/ELBOWS - ELECTRIC | 637.62 |
| NORTH GRAND RIVER COOP, INC. | 00335 | LINEN FOR AMB - AMB | 84.39 |
| GRANGER | 00175 | REFUSE - REFUSE | 12,526.98 |
| AT&T | 00686 | PHONE SERVICE - GENERAL | 89.48 |
| AT&T | 00686 | PHONE SERVICE - ELECTRIC | 137.51 |
| AT&T | 00686 | PHONE SERVICE - WATER, MOTOR POOL | 178.96 |

| VENDOR NAME | VENDOR | DESCRIPTION | AMOUNT |
|-------------------------------|--------|---|--------------|
| AT&T | 00686 | PHONE SVC - WASTE WATER | 91.42 |
| AT&T | 00686 | PHONE LINE HYDRO DAM - ELECTRIC | 101.12 |
| AT&T | 00686 | PHONE SERVICE - GENERAL | 366.49 |
| MI MUNICIPAL LIAB & PROP POOL | 00288 | POOL RENEW PREM 8/1/20 TO 8/1/21- VAR DEPTS | 97,989.00 |
| BSN SPORTS | 00911 | STORAGE BIN - PARKS | 334.94 |
| EMPLOYEE ASSISTANCE CENTER | 00145 | EAP RENEWAL - VARIOUS DEPTS | 1,320.00 |
| CINTAS | 00083 | UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS | 1,305.38 |
| STAPLES BUSINESS CREDIT | 00426 | SUPPLIES - VAR DEPTS | 112.08 |
| STAR THOMAS | 01654 | USPS - POLICE | 4.60 |
| PULSE BROADBAND LLC | 02565 | JUNE BILLING - ELECTRIC | 3,343.75 |
| Total: | | | \$282,512.95 |

**BI-WEEKLY
WAGE REPORT
July 13, 2020**

| DEPARTMENT | GROSS EARNINGS CURRENT PAY | GROSS EARNINGS YEAR-TO-DATE | SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY | SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE | TOTAL CURRENT PAYROLL | GRAND TOTAL YEAR-TO-DATE |
|-------------------|---------------------------------------|--|--|---|----------------------------------|-------------------------------------|
| GENERAL ADMIN. | 8,378.55 | 8,378.55 | 3,123.52 | 3,123.52 | 11,502.07 | 11,502.07 |
| ASSESSOR | 996.02 | 996.02 | 76.20 | 76.20 | 1,072.22 | 1,072.22 |
| CEMETERY | 4,261.98 | 4,261.98 | 1,845.20 | 1,845.20 | 6,107.18 | 6,107.18 |
| POLICE | 16,948.50 | 16,948.50 | 4,692.64 | 4,692.64 | 21,641.14 | 21,641.14 |
| CODE ENFORCEMENT | 659.36 | 659.36 | 156.83 | 156.83 | 816.19 | 816.19 |
| PARKS | 2,347.51 | 2,347.51 | 524.71 | 524.71 | 2,872.22 | 2,872.22 |
| INCOME TAX | 1,720.82 | 1,720.82 | 646.05 | 646.05 | 2,366.87 | 2,366.87 |
| MAJOR STREETS | 3,585.01 | 3,585.01 | 2,779.29 | 2,779.29 | 6,364.30 | 6,364.30 |
| LOCAL STREETS | 2,241.03 | 2,241.03 | 1,544.28 | 1,544.28 | 3,785.31 | 3,785.31 |
| RECREATION | 238.91 | 238.91 | 94.80 | 94.80 | 333.71 | 333.71 |
| AMBULANCE | 12,697.39 | 12,697.39 | 2,816.47 | 2,816.47 | 15,513.86 | 15,513.86 |
| DDA | 1,823.36 | 1,823.36 | 340.21 | 340.21 | 2,163.57 | 2,163.57 |
| ELECTRIC | 18,047.06 | 18,047.06 | 7,238.25 | 7,238.25 | 25,285.31 | 25,285.31 |
| WASTEWATER | 5,801.99 | 5,801.99 | 2,833.70 | 2,833.70 | 8,635.69 | 8,635.69 |
| WATER | 4,729.14 | 4,729.14 | 2,615.51 | 2,615.51 | 7,344.65 | 7,344.65 |
| MOTOR POOL | 10,983.16 | 10,983.16 | 968.41 | 968.41 | 11,951.57 | 11,951.57 |
| TOTALS: | 95,459.79 | 95,459.79 | 32,296.07 | 32,296.07 | 127,755.86 | 127,755.86 |

User: ABAUM

DB: Portland

PERIOD ENDING 06/30/2020

| GL NUMBER | DESCRIPTION | 2019-20 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|-------------------------|--|----------------|--------------|------------------|---------------------|-------------------|---------|-------------|
| | | AMENDED BUDGET | 06/30/2020 | MONTH 06/30/2020 | INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Revenues | | | | | | | | |
| 101-000-402.000 | REAL PROPERTY TAXES | 1,063,204.00 | 1,057,946.40 | 77.20 | | 5,257.60 | 99.51 | |
| 101-000-428.000 | PILOT-GOLDEN BRIDGE MANOR | 2,000.00 | 1,734.40 | 1,734.40 | | 265.60 | 86.72 | |
| 101-000-428.001 | PILOT- WODA (OLD SCHOOL MANOR) | 3,730.00 | 3,738.49 | 0.00 | | (8.49) | 100.23 | |
| 101-000-445.000 | PENALTY & INTEREST | 3,100.00 | 3,122.19 | 0.00 | | (22.19) | 100.72 | |
| 101-000-447.000 | TAX COLLECTION FEES | 44,000.00 | 44,137.20 | 19.99 | | (137.20) | 100.31 | |
| 101-000-448.000 | SPECIAL ASSESSMENT FEES | 0.00 | 6.16 | 0.00 | | (6.16) | 100.00 | |
| 101-000-451.000 | BUSINESS PERMITS | 100.00 | 100.00 | 0.00 | | 0.00 | 100.00 | |
| 101-000-453.000 | CABLE TV FEES | 20,200.00 | 20,198.94 | 0.00 | | 1.06 | 99.99 | |
| 101-000-455.000 | TRAILER FEES | 350.00 | 501.00 | 42.00 | | (151.00) | 143.14 | |
| 101-000-476.000 | NON-BUSINESS PERMITS | 72,000.00 | 75,599.00 | 10,514.00 | | (3,599.00) | 105.00 | |
| 101-000-490.000 | PREPAID UTILITY BILLS-EL,WA,WW | 0.00 | 2.76 | 0.00 | | (2.76) | 100.00 | |
| 101-000-543.000 | ACT 302 POLICE TRAINING GRANT | 500.00 | 967.68 | 0.00 | | (467.68) | 193.54 | |
| 101-000-570.000 | LIQUOR FEES | 3,500.00 | 3,784.00 | 0.00 | | (284.00) | 108.11 | |
| 101-000-573.000 | LOCAL COMM. STABILIZATION SHARE APPROP | 1,930.00 | 1,932.48 | 0.00 | | (2.48) | 100.13 | |
| 101-000-575.000 | REVENUE SHARING-CONST SALES | 324,936.00 | 344,428.00 | 48,765.00 | | (19,492.00) | 106.00 | |
| 101-000-576.000 | REVENUE SHARING-STAT SALES | 112,685.00 | 111,503.00 | 18,653.00 | | 1,182.00 | 98.95 | |
| 101-000-620.000 | PBT TESTING FEES | 3,000.00 | 739.00 | 0.00 | | 2,261.00 | 24.63 | |
| 101-000-623.000 | TRANSCRIPT FEES | 0.00 | 2,495.19 | 20.00 | | (2,495.19) | 100.00 | |
| 101-000-624.000 | MISCELLANEOUS FEES | 0.00 | 210.50 | 0.00 | | (210.50) | 100.00 | |
| 101-000-628.000 | ADMINISTRATIVE CHARGES | 319,044.00 | 319,044.00 | 26,587.00 | | 0.00 | 100.00 | |
| 101-000-630.000 | CEMETERY LOT SALES | 8,000.00 | 9,337.50 | 950.00 | | (1,337.50) | 116.72 | |
| 101-000-633.000 | CEMETERY CARE FEES | 4,000.00 | 5,518.40 | 1,005.40 | | (1,518.40) | 137.96 | |
| 101-000-634.000 | GRAVE OPENING FEES | 10,000.00 | 13,625.00 | 1,150.00 | | (3,625.00) | 136.25 | |
| 101-000-656.000 | DISTRICT COURT FINES | 7,600.00 | 8,049.50 | 407.02 | | (449.50) | 105.91 | |
| 101-000-661.000 | PARKING FINES | 2,500.00 | 2,630.00 | 0.00 | | (130.00) | 105.20 | |
| 101-000-663.000 | MISCELLANEOUS FINES | 2,000.00 | 1,932.00 | 43.00 | | 68.00 | 96.60 | |
| 101-000-664.000 | SEX OFFENDER REGISTRATION FEES | 0.00 | 150.00 | 0.00 | | (150.00) | 100.00 | |
| 101-000-665.000 | INTEREST INCOME | 0.00 | 4,446.68 | 1,453.88 | | (4,446.68) | 100.00 | |
| 101-000-665.002 | INTEREST INCOME-PERPETUAL CARE | 0.00 | 774.26 | 10.72 | | (774.26) | 100.00 | |
| 101-000-667.000 | RENTAL INCOME | 1,500.00 | 2,160.00 | 640.00 | | (660.00) | 144.00 | |
| 101-000-676.004 | DONATION-RED MILL BUILDING | 0.00 | 10,000.00 | 0.00 | | (10,000.00) | 100.00 | |
| 101-000-677.000 | MOWING/STUMP/SNOW REMOVAL | 0.00 | 280.58 | 204.18 | | (280.58) | 100.00 | |
| 101-000-678.005 | REIMBURSEMENTS-INSURANCE AND WC | 21,000.00 | 20,236.02 | 0.00 | | 763.98 | 96.36 | |
| 101-000-678.006 | REIMBURSEMENTS- MISCELLANEOUS | 35,000.00 | 28,309.88 | 1,695.79 | | 6,690.12 | 80.89 | |
| 101-000-678.007 | REIMBURSEMENTS-PAMA | 13,300.00 | 13,351.00 | 0.00 | | (51.00) | 100.38 | |
| 101-000-699.105 | CONTRIBUTION FROM INCOME TAX | 72,070.00 | 72,070.00 | 0.00 | | 0.00 | 100.00 | |
| 101-000-699.150 | TRANSFER FROM PERP CARE | 0.00 | 324.84 | 4.83 | | (324.84) | 100.00 | |
| 101-000-699.582 | TRANSFER FROM ELECTRIC (IN LIEU | 50,037.00 | 50,037.00 | 0.00 | | 0.00 | 100.00 | |
| 101-000-699.590 | TRANS FROM WASTEWATER (IN LIEU O | 31,764.00 | 31,764.00 | 0.00 | | 0.00 | 100.00 | |
| 101-000-699.591 | TRANSFER FROM WATER (IN LIEU OF | 32,009.00 | 32,009.00 | 0.00 | | 0.00 | 100.00 | |
| TOTAL REVENUES | | 2,265,059.00 | 2,299,196.05 | 113,977.41 | | (34,137.05) | 101.51 | |

Expenditures

| | | | | | | | | |
|-----|------------------------|------------|------------|-----------|--|------------|-------|--|
| 100 | COUNCIL | 68,354.00 | 65,755.36 | 726.67 | | 2,598.64 | 96.20 | |
| 101 | COMMUNITY PROMOTIONS | 328,151.00 | 302,183.63 | 5,751.46 | | 25,967.37 | 92.09 | |
| 172 | CITY MANAGER | 170,776.00 | 162,709.37 | 18,313.94 | | 8,066.63 | 95.28 | |
| 191 | ELECTIONS | 6,150.00 | 5,255.54 | 18.00 | | 894.46 | 85.46 | |
| 201 | GENERAL ADMINISTRATION | 442,385.00 | 375,982.00 | 20,395.45 | | 66,403.00 | 84.99 | |
| 209 | ASSESSING | 53,485.00 | 48,972.85 | 5,290.01 | | 4,512.15 | 91.56 | |
| 265 | CITY HALL | 63,183.00 | 58,993.42 | 3,075.32 | | 4,189.58 | 93.37 | |
| 276 | CEMETERY | 154,563.00 | 138,967.57 | 21,262.29 | | 15,595.43 | 89.91 | |
| 301 | POLICE | 788,706.00 | 641,546.19 | 71,038.52 | | 147,159.81 | 81.34 | |
| 371 | CODE ENFORCEMENT | 47,035.00 | 37,656.68 | 3,377.71 | | 9,378.32 | 80.06 | |
| 728 | ECONOMIC DEVELOPMENT | 31,460.00 | 22,214.90 | 577.71 | | 9,245.10 | 70.61 | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 06/30/2020

| GL NUMBER | DESCRIPTION | 2019-20 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGD USED |
|--------------------------------|-------------|---------------------|---------------------------------|---|------------------------------|--------------|--|---------------|
| | | AMENDED BUDGET | 06/30/2020 NORMAL (ABNORMAL) | MONTH 06/30/2020 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Expenditures | | | | | | | | |
| 751 | PARKS | 161,213.00 | 134,259.98 | 16,535.18 | 26,953.02 | 83.28 | | |
| TOTAL EXPENDITURES | | <u>2,315,461.00</u> | <u>1,994,497.49</u> | <u>166,362.26</u> | <u>320,963.51</u> | <u>86.14</u> | | |
| Fund 101 - GENERAL FUND: | | | | | | | | |
| TOTAL REVENUES | | 2,265,059.00 | 2,299,196.05 | 113,977.41 | (34,137.05) | 101.51 | | |
| TOTAL EXPENDITURES | | <u>2,315,461.00</u> | <u>1,994,497.49</u> | <u>166,362.26</u> | <u>320,963.51</u> | <u>86.14</u> | | |
| NET OF REVENUES & EXPENDITURES | | (50,402.00) | 304,698.56 | (52,384.85) | (355,100.56) | 604.54 | | |

PERIOD ENDING 06/30/2020

| GL NUMBER | DESCRIPTION | 2019-20 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|--------------------------------|----------------|---------------------------------|---|------------------------------|-------------|
| | | AMENDED BUDGET | 06/30/2020 NORMAL (ABNORMAL) | MONTH 06/30/2020 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 105 - INCOME TAX FUND | | | | | | |
| Fund 105 - INCOME TAX FUND: | | | | | | |
| | TOTAL REVENUES | 724,400.00 | 716,702.16 | 54,017.08 | 7,697.84 | 98.94 |
| | TOTAL EXPENDITURES | 979,753.00 | 867,236.35 | 14,936.33 | 112,516.65 | 88.52 |
| | NET OF REVENUES & EXPENDITURES | (255,353.00) | (150,534.19) | 39,080.75 | (104,818.81) | 58.95 |
| Fund 150 - CEMETERY PERPETUAL CARE FUND | | | | | | |
| Fund 150 - CEMETERY PERPETUAL CARE FUND: | | | | | | |
| | TOTAL REVENUES | 13,000.00 | 4,479.54 | 604.70 | 8,520.46 | 34.46 |
| | TOTAL EXPENDITURES | 500.00 | 324.84 | 4.83 | 175.16 | 64.97 |
| | NET OF REVENUES & EXPENDITURES | 12,500.00 | 4,154.70 | 599.87 | 8,345.30 | 33.24 |
| Fund 202 - MAJOR STREETS FUND | | | | | | |
| Fund 202 - MAJOR STREETS FUND: | | | | | | |
| | TOTAL REVENUES | 731,278.51 | 669,076.44 | 243,023.98 | 62,202.07 | 91.49 |
| | TOTAL EXPENDITURES | 766,173.00 | 613,374.65 | 184,003.17 | 152,798.35 | 80.06 |
| | NET OF REVENUES & EXPENDITURES | (34,894.49) | 55,701.79 | 59,020.81 | (90,596.28) | 159.63 |
| Fund 203 - LOCAL STREETS FUND | | | | | | |
| Fund 203 - LOCAL STREETS FUND: | | | | | | |
| | TOTAL REVENUES | 369,134.86 | 432,246.33 | 152,179.80 | (63,111.47) | 117.10 |
| | TOTAL EXPENDITURES | 416,472.00 | 356,357.14 | 20,497.49 | 60,114.86 | 85.57 |
| | NET OF REVENUES & EXPENDITURES | (47,337.14) | 75,889.19 | 131,682.31 | (123,226.33) | 160.32 |
| Fund 208 - RECREATION FUND | | | | | | |
| Fund 208 - RECREATION FUND: | | | | | | |
| | TOTAL REVENUES | 129,500.00 | 88,485.05 | (0.50) | 41,014.95 | 68.33 |
| | TOTAL EXPENDITURES | 129,497.00 | 71,573.51 | 2,706.59 | 57,923.49 | 55.27 |
| | NET OF REVENUES & EXPENDITURES | 3.00 | 16,911.54 | (2,707.09) | (16,908.54) | 13,718.00 |
| Fund 210 - AMBULANCE FUND | | | | | | |
| Fund 210 - AMBULANCE FUND: | | | | | | |
| | TOTAL REVENUES | 561,727.90 | 503,577.54 | 13,805.43 | 58,150.36 | 89.65 |
| | TOTAL EXPENDITURES | 617,681.00 | 560,784.63 | 49,562.31 | 56,896.37 | 90.79 |
| | NET OF REVENUES & EXPENDITURES | (55,953.10) | (57,207.09) | (35,756.88) | 1,253.99 | 102.24 |
| Fund 248 - DDA FUND | | | | | | |
| Fund 248 - DDA FUND: | | | | | | |
| | TOTAL REVENUES | 357,207.00 | 361,318.97 | 21.30 | (4,111.97) | 101.15 |
| | TOTAL EXPENDITURES | 577,646.00 | 208,321.16 | 29,193.58 | 369,324.84 | 36.06 |
| | NET OF REVENUES & EXPENDITURES | (220,439.00) | 152,997.81 | (29,172.28) | (373,436.81) | 69.41 |
| Fund 405 - WELLHEAD IMPROVEMENT FUND | | | | | | |
| Fund 405 - WELLHEAD IMPROVEMENT FUND: | | | | | | |
| | TOTAL REVENUES | 9,000.00 | 4,500.00 | 0.00 | 4,500.00 | 50.00 |
| | TOTAL EXPENDITURES | 9,000.00 | 4,500.00 | 0.00 | 4,500.00 | 50.00 |
| | NET OF REVENUES & EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT | | | | | | |
| Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT: | | | | | | |
| | TOTAL REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL EXPENDITURES | 398,090.37 | 398,090.37 | 248,597.69 | 0.00 | 100.00 |
| | NET OF REVENUES & EXPENDITURES | (398,090.37) | (398,090.37) | (248,597.69) | 0.00 | 100.00 |

PERIOD ENDING 06/30/2020

| GL NUMBER | DESCRIPTION | 2019-20 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------|-------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 06/30/2020 NORMAL (ABNORMAL) | MONTH 06/30/2020 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 520 - REFUSE SERVICE FUND | | | | | | |
| Fund 520 - REFUSE SERVICE FUND: | | | | | | |
| TOTAL REVENUES | | 152,000.00 | 138,133.31 | 12,498.28 | 13,866.69 | 90.88 |
| TOTAL EXPENDITURES | | 150,900.00 | 137,027.54 | 0.00 | 13,872.46 | 90.81 |
| NET OF REVENUES & EXPENDITURES | | 1,100.00 | 1,105.77 | 12,498.28 | (5.77) | 100.52 |
| Fund 582 - ELECTRIC FUND | | | | | | |
| Fund 582 - ELECTRIC FUND: | | | | | | |
| TOTAL REVENUES | | 4,040,347.00 | 3,640,135.44 | 277,254.71 | 400,211.56 | 90.09 |
| TOTAL EXPENDITURES | | 4,569,274.00 | 3,262,743.10 | 264,477.36 | 1,306,530.90 | 71.41 |
| NET OF REVENUES & EXPENDITURES | | (528,927.00) | 377,392.34 | 12,777.35 | (906,319.34) | 71.35 |
| Fund 590 - WASTEWATER FUND | | | | | | |
| Fund 590 - WASTEWATER FUND: | | | | | | |
| TOTAL REVENUES | | 1,557,700.00 | 1,503,467.01 | 176,004.44 | 54,232.99 | 96.52 |
| TOTAL EXPENDITURES | | 1,665,342.00 | 1,292,774.04 | 110,943.57 | 372,567.96 | 77.63 |
| NET OF REVENUES & EXPENDITURES | | (107,642.00) | 210,692.97 | 65,060.87 | (318,334.97) | 195.73 |
| Fund 591 - WATER FUND | | | | | | |
| Fund 591 - WATER FUND: | | | | | | |
| TOTAL REVENUES | | 673,669.00 | 619,162.50 | 48,806.37 | 54,506.50 | 91.91 |
| TOTAL EXPENDITURES | | 890,796.00 | 527,789.80 | 44,932.36 | 363,006.20 | 59.25 |
| NET OF REVENUES & EXPENDITURES | | (217,127.00) | 91,372.70 | 3,874.01 | (308,499.70) | 42.08 |
| Fund 661 - MOTOR POOL FUND | | | | | | |
| Fund 661 - MOTOR POOL FUND: | | | | | | |
| TOTAL REVENUES | | 365,892.00 | 288,995.36 | 16,075.98 | 76,896.64 | 78.98 |
| TOTAL EXPENDITURES | | 416,025.00 | 257,134.44 | 11,838.83 | 158,890.56 | 61.81 |
| NET OF REVENUES & EXPENDITURES | | (50,133.00) | 31,860.92 | 4,237.15 | (81,993.92) | 63.55 |
| TOTAL REVENUES - ALL FUNDS | | 9,684,856.27 | 8,970,279.65 | 994,291.57 | 714,576.62 | 92.62 |
| TOTAL EXPENDITURES - ALL FUNDS | | 11,587,149.37 | 8,558,031.57 | 981,694.11 | 3,029,117.80 | 73.86 |
| NET OF REVENUES & EXPENDITURES | | (1,902,293.10) | 412,248.08 | 12,597.46 | (2,314,541.18) | 21.67 |



PURCHASE ORDER

City of Portland

P.O. **5630**

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Cook Bros

DATE: 7-14-20

SP2-539-885,001

| DESCRIPTION | GL NUMBER | SPLIT | LINE TOTAL |
|-------------------------------------|-----------|-------|------------|
| REPAIR VAULT | | | 8810.00 |
| DRAINAGE AT | | | |
| Hydro PLANT | | | |
| UPGRADE | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| DEPARTMENT HEAD (UP TO \$500) _____ | | TOTAL | 8810.- |

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

COOK BROTHERS EXCAVATING INC.
7974 LYONS RD. PORTLAND MI 48875
517 647 5255 - FAX 517 647 7270

PROPOSAL

July 11, 2020

City of Portland
259 Kent St.
Portland, MI. 48875

Attn: Mike Hyland

RE: Portland Dam - Vault Drainage

- 220 lin. ft. 6" perforated pipe
- 30 cu. yds. stone
- Labor and equipment
- 12 cu. yds processed gravel
- Seed and restore disturbed area

Total Vault Drainage

\$8810.00

If you have any questions please call.

Respectfully,

Keith W. Cook



Ionia County Administration
Stephanie Fox, County Administrator
Courthouse, 101 West Main Street, Ionia, MI 48846
616.527.5300 Fax: 616.527.5380
sfox@ioniacounty.org

July 8, 2020

**MEETING NOTICE
COUNTY OF IONIA
BOARD OF COMMISSIONERS' MEETING
TUESDAY, July 14, 2020
3:00 PM**

THIS MEETING WILL BE HELD ELECTRONICALLY

The Ionia County Board of Commissioners' will hold a full board meeting on Tuesday, July 14, 2020 at 3:00 p.m. This meeting will be held electronically pursuant to Open Meetings Act and Governor Whitmer's Executive Order 2020-75.

Connect to **Zoom** from your computer, tablet or smartphone.

Website: <https://us02web.zoom.us/join/zoom/register/tZIpdOqhgzstGdGexnVUbG4NFOPLOAOUMcHx>

Meeting Number (access code): **864 3395 0735**

Password: 841861

Call in by phone

Call in Phone number: **1-929-205-6099**

Meeting ID: **864 3395 0735**

Password: 841861

Person with disabilities may participate in the meeting through the methods set forth above.

Remote public comment is available for the County Board of Commissioners' meeting by emailing: Administration@ioniacounty.org no later than 5:00 p.m. on Monday, July 13, 2020.

Comment can also be made during the Electronic Public Comment portion listed on the Agenda.

IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JULY 14, 2020 - 3:00 P.M.

THIS MEETING WILL BE HELD ELECTRONICALLY

AGENDA

- I. Call to Order**
- II. Approval of Agenda**
 - A. Consideration of additional items
 - B.
- III. Public Comment**

(3 minute time limit per speaker – please state name/organization)
- IV. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve Health Department Payroll and Accounts Payable
 - C.
- V. Unfinished Business**
 - A.
- VI. New Business**
 - A. Request Annual Report for The Right Door—Kerry Possehn
 - B. Request for signature and return of an electronic copy of AAAWM Contract Amendment 61.54-FY20.2-Commission on Aging
 - C. Request to ratify agreement and release with Feeding America West Michigan-Commission on Aging
 - D. Request for signature on Reimbursement Grant Agreement from Two Seven Oh Inc.-Animal Shelter
 - E. Request approval on Road Department Chip & Fog and Crack Seal Bid.
- VII. Department Reports**
 - A. Ionia County Economic Alliance-The Right Place-Travis Alden
 - B.
- VIII. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners report
 - C. County Administrator
- IX. Reports of Special or Ad Hoc Committees**

X. Public Comment (3-minute time limit per speaker)

XI. Closed Session

A.

XII. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one year term expired January 2020

Appointments for consideration in the month of June 2020:

Appointments for consideration in the month of July 2020:

Appointments for consideration in the month of August 2020:

Appointments for consideration in the month of September 2020:

- Commission on Aging Board – one – three year term expiring September 2020

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20766**

- Consumers Energy Company requests Michigan Public Service Commission's approval for reconciliation of its 2019 demand response program costs.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Thursday, July 16, 2020 at 9:00 AM**

BEFORE: **Administrative Law Judge Sally Wallace**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) June 1, 2020 application requesting the Commission to approve: 1) the reconciliation of its 2019 Demand Response (DR) program costs; 2) the recovery of the \$883,812 under-recovered DR revenue requirement through a 12-month surcharge to be implemented beginning with the January 2021 billing cycle; 3) Consumers Energy's financial incentive of \$2,446,817 for 2019, and the recovery of the financial incentive through a surcharge to be implemented beginning with the January 2021 billing cycle for a period of 12 months; 4) Consumers Energy's proposed revisions to the financial incentive mechanism to apply in the 2020 DR program year; 5) Consumers Energy's proposed DR pilots; and 6) other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 9, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY.]**