



**PROPOSED REVISED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, September 21, 2020

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	Decision
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:08 PM	V. <u>City Manager Report</u>	
7:15 PM	VI. <u>Presentations</u> A. Constitution Week Proclamation	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
7:20 PM	IX. <u>New Business</u> A. Proposed Resolution 20-56 to Amend the Budget for Fiscal Year 2020-2021	Decision
7:25 PM	X. <u>Consent Agenda</u> A. Minutes & Synopsis from the Regular City Council Meeting on September 8, 2020 B. Payment of Invoices in the Amount of \$149,124.95 and Payroll in the Amount of \$103,543.54 for a Total of \$252,668.49 C. Purchase Orders over \$5,000.00 <ol style="list-style-type: none">1. Nashville Construction in the Amount of \$5,245.00 for Elm St. Guardrail Repair and Replacement2. Fleis & VandenBrink in the Amount of \$7,500.00 for Wellhead Protection Plan Update and New Well Evaluation3. United States Geological Survey in the Amount of \$7,850.00 for 2019/2020 Streamgaging4. Nutrigo Environmental Solutions in the Amount of \$11,310.00 for Hauling and Biosolids Application5. Fleis & VandenBrink in the Amount of \$23,904.75 in the Amount \$23,904.75 for Grand River Avenue Small Urban Project Engineering Services6. State of Michigan in the Amount of \$37,311.31 for Contractual Services for Grand River Avenue Small Urban Project	Decision

<p style="text-align: center;">Estimated Time</p>		<p style="text-align: center;"><u>Desired Outcome</u></p>
	<p>XI. <u>Communications</u></p> <ul style="list-style-type: none"> A. Police Department Report – August 2020 B. Ionia County Board of Commissioners Agenda – September 8, 2020 C. Ionia County Board of Commissioners Agenda – September 15, 2020 D. Ionia County Board of Commissioners Special Meeting Notice for September 17, 2020 	
7:30 PM	XII. <u>Other Business</u> - None	
7:35 PM	XIII. <u>City Manager Comments</u>	
7:40 PM	XIV. <u>Council Comments</u>	
7:45 PM	XV. <u>Adjournment</u>	
		Decision



Constitution Week 2020

Whereas, September 17, 2020 marked the two hundred and thirty-third anniversary of the signing of the Constitution of the United States of America at the Constitutional Convention in 1787; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, 2020 has been a year with several important events that especially demonstrate how significantly our Constitution impacts us individually and as a nation in our daily lives:

We are engaged in the twenty-fourth Constitutionally-mandated census since 1790;

The third impeachment trial of a president was held;

We celebrated the one-hundredth anniversary of the 19th Amendment which prohibits denying the right to vote to citizens of the United States based on sex;

This November the nation will conduct the 59th quadrennial presidential election;

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, I, James E. Barnes, Mayor of the City of Portland do hereby proclaim September 17 through 23, 2020 to be:

CONSTITUTION WEEK

in the City of Portland, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

Signed this 21st day of September 2020.

James E. Barnes, Mayor

Monique I. Miller, City Clerk



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 20-56
A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2020-2021

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2020-2021 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2020-2021 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 21, 2020

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 1ST QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
405-000-699.591	TRANSFER FROM WATER	9,000.00
591-201-999.405	TRANSFER TO WELLHEAD GRANT	9,000.00
101-000-528.000	OTHER FEDERAL GRANTS	28,996.00
101-000-575.000	REVENUE SHARING-CONST SALES	(60,901.00)
101-000-576.000	REVENUE SHARING-STAT SALES	(19,063.00)
		<u>(50,968.00)</u>
101-101-977.000	CAPITAL OUTLAY-EQUIPMENT	15,400.00
101-172-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	1,650.00
101-191-740.000	OPERATING SUPPLIES	500.00
101-191-806.000	DATA PROCESSING	(500.00)
		<u>0.00</u>
101-201-912.000	PROPERTY INSURANCE	271.00
101-201-913.000	LIABILITY INSURANCE	5,700.00
101-201-934.000	M & R OFFICE EQUIPMENT	850.00
		<u>6,821.00</u>
101-265-810.000	EQUIPMENT MAINTENANCE CONTRACT	4,938.00
101-265-931.000	M & R EQUIPMENT	8,990.00
101-265-931.000	M & R EQUIPMENT	(5,441.00)
		<u>8,487.00</u>
101-301-718.000	PENSION	3,444.00
101-301-933.000	M & R VEHICLES	1,000.00
		<u>4,444.00</u>
101-371-702.000	S & W FULLTIME	11,916.00
101-371-703.000	S & W SUPERVISOR	(15,652.00)
101-371-706.000	S & W PARTTIME	3,736.00
		<u>0.00</u>
101-751-975.000	CAPITAL OUTLAY BUILDING	7,800.00

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 1ST QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
202-452-803.004	ENG SERVICE-GRANDRIVER AVE BRIDGE IMPRV	59,800.00
202-452-803.005	ENG SERVICE-GRAND RIVER AVE.	(9,800.00)
202-452-804.004	CONTRACT SERVICE-GRANDRIV AVE BRIDGE IMP	(50,000.00)
		<u>0.00</u>
203-452-804.000	CONTRACTUAL SERVICE	5,250.00
210-302-852.000	RADIO MAINTENANCE	(3,000.00)
210-302-933.000	M & R VEHICLES	3,000.00
		<u>0.00</u>
405-275-803.000	ENGINEERING SERVICE	13,500.00
405-275-804.000	CONTRACTUAL SERVICE	(4,500.00)
		<u>9,000.00</u>
590-441-804.019	GRANT STREET	4,900.00
590-441-804.019	GRANT & JAMES ST MILL & FILL	16,100.00
		<u>21,000.00</u>
591-201-803.001	ENG SERVICE-VULNERABILITY STUDY	8,000.00
591-201-992.000	PRINCIPAL PAYMENT	(75,000.00)
		<u>(67,000.00)</u>
661-201-730.000	POSTAGE	100.00
661-201-912.000	PROPERTY INSURANCE	151.00
		<u>251.00</u>
661-441-709.000	S & W BUILDING MAINTENANCE	100.00
661-441-745.000	MOTOR FUEL & OIL	(1,329.00)
661-441-804.000	CONTRACTUAL SERVICE	188.00
661-441-806.000	DATA PROCESSING	790.00
		<u>(251.00)</u>

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Tuesday, September 8, 2020

In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Fitzsimmons, Johnston and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman

Guests: Alyssa Kenyon & Brad Koester of NRTC; Steve & Sheila Pulling; Andy & Allison Pulling & Family; Kathy Parsons; Bob Lathers of The Beacon

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Stephen D. Pulling.

Motion by VanSlambrouck, supported by Sheehan, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman stated the East Grand River Avenue Road Project has been substantially completed on schedule. Restoration and cleanup will happen soon.

The Grand River Avenue Bridge Project is moving along well.

The City will accept bids for the surplus property at Cherry Hill Estates through Wednesday, September 16, 2020 at 3:00 P.M. This property is part of the existing condominium site.

Smoke testing of the sewer system will take place this week.

The Brook has completed construction of its facility and is now taking residents.

A new guardrail was recently installed within 48 hours of it being reported damaged on Elm St. between Bridge St. and James St.

City Manager Gorman commented that Tina Robertson is a new face at City Hall. She is filling a temporary, part-time position at the front desk to help fill staffing needs.

Under Presentations, Mayor Barnes presented a proclamation to Stephen D. Pulling on his retirement after 20 years of service to the City of Portland.

Alyssa Kenyon and Brad Koester of NRTC presented the EPP (Executable Project Plan) Feasibility Study exploring the possibility of bringing broadband internet service to the City of Portland.

There was discussion.

DDA Director ConnerWellman provided her report on downtown activities. Director ConnerWellman provided updates on business and property in the DDA District and other projects, recent activities, and community events.

Under New Business, the Council considered Resolution 20-54 to approve a mill & fill project by McKearney Asphalt & Sealing, Inc. in the amount of \$30,500.00. The project will include improvements to James Street between E. Grand River Ave. and Elm St.; Grant St. between E. Grand River Ave. and James St.; and Bridge St. between Kent St. and Maple St.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 20-54 approving mill & fill road work to be performed by McKearney Asphalt & Sealing, Inc.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 20-55 to approve preventative maintenance and chip sealing work to be performed by Snyder Asphalt in the amount of \$38,250.00. The project will include improvements to Center St. between Grape St. and Quarterline St.; Albrow St. between Grand River Ave. and Center St.; Church St. between Grand River Ave. and Center St.; and West St. between Grand River Ave. and Center St.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 20-55 approving preventative maintenance and chip sealing road work to be performed by Snyder Asphalt.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on August 17, 2020, payment of invoices in the amount of \$99,499.20 and payroll in the amount of \$220,939.03 for a total of \$320,438.23. A purchase order to Toms' Food Center in the amount of \$10,000.00 for an Energy Optimization rebate was also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

City Manager Gorman had no comments.

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted the job well done to everyone on the recent road project.

Mayor Pro-Tem VanSlambrouck also reminded residents to be aware and to take personal responsibility in dealing with COVID-19.

Council Member Fitzsimmons commented that the chip seal projects are going to look great when they are completed and will be a good way to address a problem in the short-term as the long-term project is very expensive.

Council Member Johnston commended Portland Public Schools Superintendent Will Heath and all of the staff at Portland Public Schools and St. Patrick Schools in how they are handling the COVID-19 situation.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 8:11 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the September 8, 2020 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Fitzsimmons, Johnston and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman

Presentation – Mayor Barnes presented a proclamation to Stephen D. Pulling on his retirement after 20 years of service to the City of Portland.

Presentation - Alyssa Kenyon and Brad Koester of NRTC presented the EPP (Executable Project Plan) Feasibility Study exploring the possibility of bringing broadband internet service to the City of Portland.

Presentation - DDA Director ConnerWellman provided her report on downtown activities.

Approval of Resolution 20-54 approving mill & fill road work to be performed by McKearney Asphalt & Sealing, Inc.

All in favor. Adopted.

Approval of Resolution 20-55 approving preventative maintenance and chip sealing road work to be performed by Snyder Asphalt.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:11 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MCFADDEN LAW OFFICE PLLC	02299	AAUG LEGAL SERVICES - POLICE	184.00
SENTINEL-STANDARD, INC.	00212	NOTICE OF INTENT TO SELL PROP CHERRY HILL - GEN	234.13
FORTE PAYMENTS, INC.	02522	AUG CC FEES - REC	11.37
MUNICIPAL SUPPLY CO.	00324	2 HARD HATS - ELECTRIC	25.50
KENDALL ELECTRIC	00225	QUAZITE COVER/BASE - ELECTRIC	1,010.45
F&V OPERATIONS & RESOURCE MANAGMNT	02564	CONTRACTUAL SERVICES - WW	9,757.53
FAMILY FARM & HOME	01972	TOOL SET - WW	199.97
MUNICIPAL SUPPLY CO.	00324	BRASS NIPPLES - WW	23.20
NATIONAL HIGHWAY MAINTENANCE SYSTEM	02606	CRACK SEALER - MAJ, LOC STS	4,775.00
CHROUCH COMMUNICATION, INC.	00082	VHF ANTENNA, BELT CLIPS - AMB	55.74
HOMETOWN SPORTS, INC.	01326	EMBROIDERY FOR SHIRTS - AMB	26.00
KEUSCH SUPER SERVICE	00228	CHECK ENGINE LIGHT - AMB	49.00
ZACH WALTERSDORF	02621	AMAZON EAR THERM, WAIST POUCH - AMB	21.60
ELHORN ENGINEERING	00139	EL-CHLOR CARBOY - WATER	473.50
MUNICIPAL SUPPLY CO.	00324	PARTS/SUPPLIES - WATER	462.00
COOK BROS EXCAVATING	00101	INSTALL SUMP LINES - ECON DEVELOPMENT	2,000.00
HYDROCORP	02340	INSPECT/REPORTING SVCS - WATER	499.00
PURITY CYLINDER GASES, INC.	00380	OXYG, GAS, HAZ MAT FEE - AMB	166.13
GRANGER	00175	REFUSE - MP, PARKS, CEM	374.26
GRANGER	00175	REFUSE - ELECTRIC, POLICE, COMM PROMO	152.58
GRANGER	00175	REFUSE - WW	152.58
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	147.66
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	18.98
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	76.15
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	437.63
KENDALL ELECTRIC	00225	ST LIGHT CLAMSHELL - COMM PROMO	328.03
KEUSCH SUPER SERVICE	00228	AC DELCO BATTERY - ELECTRIC	127.99
CMP DISTRIBUTORS INC.	01745	AMMUNITION - POLICE	330.75
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR 2020 RATE STUDY - ELECTRIC	1,999.50
STAR THOMAS	01654	USPS - POLICE	4.60
BRENT LISTERMAN	02519	ALICE INSTRUCTOR RECERT - POLICE	10.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FLEIS & VANDENBRINK	00153	DIESEL FUEL CLEAN UP - ELECTRIC	1,650.05
GRANGER	00175	REFUSE - REFUSE	12,713.17
AECOM TECHNICAL SERVICES	01810	FERC MONITOR 20-21 & WATER QUALITY - ELECTRIC F	4,111.84
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	23.96
B&W AUTO SUPPLY, INC.	00030	VAR SUPPLIES, PARTS, REPAIRS - VAR DEPTS	552.25
FAMILY FARM & HOME	01972	SHOVEL - WATER	29.99
PETERSEN OIL & PROPANE	02534	DIESEL FUEL - MP	271.19
STAPLES BUSINESS CREDIT	00426	SUPPLIES - VAR DEPTS	248.37
TOM'S FOOD CENTER	00452	VAR SUPPLIES - VAR DEPTS	955.76
BOUND TREE MEDICAL LLC.	01543	DEFIB PADS - AMB	49.53
BOUND TREE MEDICAL LLC.	01543	WORK SHIRTS - AMB	131.96
BOUND TREE MEDICAL LLC.	01543	POLO SHIRTS - AMB	65.97
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	231.33
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	406.40
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	45.98
ZACH WALTERSDORF	02621	DEST LAMP AMAZON - AMB	26.49
MHR BILLING	01780	AUG MONTHLY BILLING - AMB	1,716.00
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	1.01
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	935.98
NASHVILLE CONSTRUCTION COMPANY	MISC	GUARD RAIL REPAIR ELM ST - LOCAL STS, CONSENT P	5,245.00
TOM'S FOOD CENTER	00452	ENERGY OPTZ PROGRAM - ELECTRIC CONSENT AGENDA 9	10,000.00
PATTI WEBER	MISC	AMB REIM - AMB	880.00
FAMILY FARM & HOME	01972	LIVE TRAP - ELECTRIC	76.95
FLEIS & VANDENBRINK	00153	ENG SVCS GR RIV AVE - MAJ STS	23,904.75
JOHN PAUL WERNET	02491	CONF, FOOD, TRAVEL EXPENSE - ELECTRIC	1,258.26
JANET OGDEN	02478	MILEAGE FOR CONF - ASSESSING	77.72
S. TUTT GORMAN	02311	REIM BAR DUES - CITY MANAGER	397.75
BOUND TREE MEDICAL LLC.	01543	SHIRT ORDER - AMB	134.74
STATE OF MICHIGAN	00428	QAAP FEE - AMB	177.45
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS - GEN	2,345.00
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS - GEN	32,606.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	17.95
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	314.15
BADER & SONS CO.	00031	BATTERY - ELECTRIC	130.74
COOK BROS EXCAVATING	00101	SEWER REPAIR GRANT ST - WW	4,680.00
MOYER CONSTRUCTION	00316	SIDEWALK REPAIR - LOCAL STS	1,610.00
CULLIGAN	02130	WATER - CITY HALL- GEN	7.50
GRP ENGINEERING INC.	01994	ENG SERVICES - ELECTRIC	580.00
CULLIGAN	02130	WATER - PARKS, CEM	20.50
CULLIGAN	02130	WATER - PARKS, CEM	14.00
SHERWIN-WILLIAMS	01746	TRAFFIC PAINT - PARKS	230.10
HORROCK'S NURSERY FARMS INC.	01050	TREE - PARKS	145.98
ANDREA KOWATCH	MISC	REIM 1/2 FOR RED MILL RENTAL - RENTAL INCOME	100.00
BADER & SONS CO.	00031	VAR SUPPLIES - CEM, PARKS	245.56
BADER & SONS CO.	00031	TRACTOR REPAIRS - PARKS, CEM	736.06
COOK BROS EXCAVATING	00101	STONEDUST FOR BALL FIELD - PARKS	285.00
COOK BROS EXCAVATING	00101	BALLFIELD STONE DUST - PARKS	1,140.00
ED FILTER	00540	OFFICIAL - REC	135.00
BRIAN RUSSELL	00593	OFFICIAL - REC	108.00
SHANE COOK	02511	OFFICIAL - REC	18.00
KATELYN RUSSELL	02457	OFFICIAL - REC	36.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	27.00
AT&T	00686	PHONE SERVICE - GENERAL	89.03
AT&T	00686	PHONE SERVICE - ELECTRIC	136.85
AT&T	00686	PHONE SERVICE - WATER, MOTOR POOL	178.08
AT&T	00686	PHONE SVC - WASTE WATER	81.66
AT&T	00686	PHONE LINE HYDRO DAM - ELECTRIC	90.66
AT&T	00686	PHONE SERVICE - GENERAL	382.83
FLEIS & VANDENBRINK	00153	GR RIV BRIDGE IMPROV - MAJ STS	6,994.84
PULSE BROADBAND LLC	02565	EPP BROADBAND - ELECTRIC	2,737.50
PATRICIA BEECH	MISC	PARTIAL REIM CEM FOUNDATION - CEM CARE	153.60
PLEUNE SERVICE COMPANY INC.	00741	CONTROL ASSISTANCE/TRIP CHARGE - CITY HALL	876.50

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FLEIS & VANDENBRINK	00153	DIESEL FUEL CLEAN UP - ELECTRIC	476.59
FIRST ADVANTAGE OCCUPATIONAL HEALTH	02603	CLINIC COLLECTION M HYLAND, N CHAPMAN - ELECT,	266.34
BOB BROOKS COMPUTER SALES, INC.	MISC	OKI PRINTER CARTRIDGE - ELECTIONS	56.75
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PYHISICAL T THOMPSON - AMB	176.00
USA TODAY NETWORK	02501	COUNCIL MEETING SYNOPSIS - GEN	338.00
MICHAEL R. KLUCK & ASSOCIATES	02405	GENERAL LEGAL SERVICES - GEN	102.50
Total:			\$149,124.95

**BI-WEEKLY
WAGE REPORT
September 21, 2020**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,913.49	55,671.56	2,113.42	15,571.12	12,026.91	71,242.68
ASSESSOR	1,037.05	5,884.99	79.33	450.20	1,116.38	6,335.19
CEMETERY	4,759.72	28,107.00	434.28	6,884.00	5,194.00	34,991.00
POLICE	15,607.07	101,193.17	3,255.22	24,209.78	18,862.29	125,402.95
CODE ENFORCEMENT	313.40	5,018.87	47.74	619.22	361.14	5,638.09
PARKS	2,155.12	16,443.43	234.79	2,530.21	2,389.91	18,973.64
INCOME TAX	2,181.00	11,971.62	574.94	3,697.74	2,755.94	15,669.36
MAJOR STREETS	3,028.81	16,424.35	790.28	8,836.90	3,819.09	25,261.25
LOCAL STREETS	2,548.66	17,533.32	692.72	8,156.23	3,241.38	25,689.55
RECREATION	302.79	1,662.02	38.57	402.94	341.36	2,064.96
AMBULANCE	10,650.07	85,732.69	2,202.12	16,960.03	12,852.19	102,692.72
DDA	2,283.46	12,566.98	329.29	2,046.47	2,612.75	14,613.45
ELECTRIC	18,044.58	113,875.85	3,409.60	32,246.63	21,454.18	146,122.48
WASTEWATER	8,418.70	39,218.50	1,163.68	11,729.23	9,582.38	50,947.73
WATER	5,326.88	30,763.73	1,316.92	12,141.44	6,643.80	42,905.17
MOTOR POOL	253.79	12,279.53	36.05	1,396.39	289.84	13,675.92
TOTALS:	86,824.59	554,347.61	16,718.95	147,878.53	103,543.54	702,226.14

**BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 09/17/2020
MEETING DATE 09/21/2020**

Fund	Description	Beginning Balance 09/02/2020	Total Cash in	Total Cash out	Cash Balance 09/17/2020	Time Certificates	Ending Balance 09/17/2020
101	GENERAL FUND	1,474,963.24	251,944.62	(181,540.72)	1,545,367.14	235,000.00	1,780,367.14
105	INCOME TAX FUND	94,184.28	81,244.09	(52,422.12)	123,006.25	10,000.00	133,006.25
150	CEMETERY PERPETUAL CARE FUND	58,886.92	270.00	(4.41)	59,152.51		59,152.51
202	MAJOR STREETS FUND	347,812.09	82,537.48	(36,524.14)	393,825.43		393,825.43
203	LOCAL STREETS FUND	251,932.50	26,150.59	(15,924.27)	262,158.82		262,158.82
208	RECREATION FUND	34,100.51	548.70	(3,864.89)	30,784.32		30,784.32
210	AMBULANCE FUND	74,078.70	84,046.47	(58,599.97)	99,525.20		99,525.20
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	457,760.55	2,734.34	(5,708.68)	454,786.21		454,786.21
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	4,000.00	-	(2,000.00)	2,000.00		2,000.00
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	11,880.81	5,824.81	(366.94)	17,338.68		17,338.68
582	ELECTRIC FUND	1,553,655.07	247,083.09	(148,579.59)	1,652,158.57	530,000.00	2,182,158.57
590	WASTEWATER FUND	(137,397.15)	68,531.74	(78,847.75)	(147,713.16)		(147,713.16)
591	WATER FUND	153,291.60	206,742.92	(198,406.35)	161,628.17	420,000.00	496,741.18
661	MOTOR POOL FUND	133,252.15	12,608.42	(10,023.67)	135,836.90		135,836.90
703	CURRENT TAX FUND	16,809.78	678,303.23	0.00	695,113.01		695,113.01
	TOTAL - ALL FUNDS	4,532,573.30	1,748,570.50	(792,813.50)	5,488,330.30	1,195,000.00	6,598,443.31
					ELECTRIC-RESTRICTED CASH	400,000.00	400,000.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	881,066.48	881,066.48
					ELECTRIC-PRIN & INT ESCROW	163,005.61	163,005.61
					WASTEWATER DEBT ESCROW	327,894.72	327,894.72
					WASTEWATER REPAIR ESCROW	151,360.31	151,360.31
					DDA-PRIN & INT ESCROW	501.77	501.77
					WATER BOND ESCROW	12,197.00	12,197.00
							9,004,845.64

*Customer Deposit Breakdown
 Electric 128,000.00
 Wastewater 21,000.00
 Water 21,000.00
170,000.00

User: ABAUM

DB: Portland

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,078,367.00	231,603.58		160,240.84	846,763.42	21.48
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	0.00		0.00	1,700.00	0.00
101-000-428.001	PILOT- WODA (OLD SCHOOL MANOR)	2,500.00	0.00		0.00	2,500.00	0.00
101-000-445.000	PENALTY & INTEREST	3,500.00	0.00		0.00	3,500.00	0.00
101-000-447.000	TAX COLLECTION FEES	45,000.00	6,403.84		4,372.45	38,596.16	14.23
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	5.90		5.90	(5.90)	100.00
101-000-451.000	BUSINESS PERMITS	100.00	0.00		0.00	100.00	0.00
101-000-453.000	CABLE TV FEES	24,000.00	5,399.06		5,399.06	18,600.94	22.50
101-000-455.000	TRAILER FEES	400.00	84.00		42.00	316.00	21.00
101-000-476.000	NON-BUSINESS PERMITS	55,000.00	6,792.00		3,840.00	48,208.00	12.35
101-000-528.000	OTHER FEDERAL GRANTS	0.00	28,996.00		28,996.00	(28,996.00)	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	600.00	0.00		0.00	600.00	0.00
101-000-570.000	LIQUOR FEES	3,800.00	3,721.85		3,721.85	78.15	97.94
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	2,000.00	0.00		0.00	2,000.00	0.00
101-000-575.000	REVENUE SHARING-CONST SALES	355,216.00	49,076.00		49,076.00	306,140.00	13.82
101-000-576.000	REVENUE SHARING-STAT SALES	114,380.00	0.00		0.00	114,380.00	0.00
101-000-620.000	PBT TESTING FEES	2,000.00	0.00		0.00	2,000.00	0.00
101-000-623.000	TRANSCRIPT FEES	600.00	46.50		10.00	553.50	7.75
101-000-624.000	MISCELLANEOUS FEES	200.00	0.00		0.00	200.00	0.00
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	54,837.66		27,418.83	274,188.34	16.67
101-000-630.000	CEMETERY LOT SALES	8,800.00	6,115.00		760.00	2,685.00	69.49
101-000-633.000	CEMETERY CARE FEES	5,560.00	2,218.60		1,243.00	3,341.40	39.90
101-000-634.000	GRAVE OPENING FEES	15,500.00	3,675.00		1,425.00	11,825.00	23.71
101-000-656.000	DISTRICT COURT FINES	9,500.00	1,462.23		963.62	8,037.77	15.39
101-000-661.000	PARKING FINES	2,800.00	50.00		40.00	2,750.00	1.79
101-000-663.000	MISCELLANEOUS FINES	2,000.00	378.00		109.00	1,622.00	18.90
101-000-664.000	SEX OFFENDER REGISTRATION FEES	100.00	0.00		0.00	100.00	0.00
101-000-665.000	INTEREST INCOME	3,000.00	43.01		13.10	2,956.99	1.43
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	420.00	20.91		9.83	399.09	4.98
101-000-667.000	RENTAL INCOME	2,800.00	1,305.00		940.00	1,495.00	46.61
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	22,000.00	3,738.91		3,738.91	18,261.09	17.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	35,000.00	5,133.79		1,853.05	29,866.21	14.67
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,760.40		0.00	239.60	88.02
101-000-699.150	TRANSFER FROM PERP CARE	420.00	9.61		4.91	410.39	2.29
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	0.00		0.00	50,037.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	0.00		0.00	31,764.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	0.00		0.00	32,009.00	0.00
TOTAL REVENUES		2,242,099.00	412,876.85		294,223.35	1,829,222.15	18.41
Expenditures							
100	COUNCIL	25,510.00	26.83		0.00	25,483.17	0.11
101	COMMUNITY PROMOTIONS	330,877.00	53,065.90		15,882.66	277,811.10	16.04
172	CITY MANAGER	174,021.00	22,475.99		12,318.55	151,545.01	12.92
191	ELECTIONS	7,360.00	2,673.31		1,671.72	4,686.69	36.32
201	GENERAL ADMINISTRATION	431,658.00	84,326.58		24,358.19	347,331.42	19.54
209	ASSESSING	57,097.00	6,444.16		3,199.01	50,652.84	11.29
265	CITY HALL	76,886.00	14,667.83		9,215.69	62,218.17	19.08
276	CEMETERY	164,135.00	24,842.12		14,794.51	139,292.88	15.14
301	POLICE	751,602.00	97,524.18		57,749.90	654,077.82	12.98
371	CODE ENFORCEMENT	47,337.00	5,321.91		3,752.53	42,015.09	11.24
728	ECONOMIC DEVELOPMENT	30,000.00	3,724.71		284.04	26,275.29	12.42
751	PARKS	161,903.00	32,303.60		19,983.26	129,599.40	19.95

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,258,386.00	347,397.12	163,210.06	1,910,988.88	15.38
<hr/>						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,242,099.00	412,876.85	294,223.35	1,829,222.15	18.41
TOTAL EXPENDITURES		2,258,386.00	347,397.12	163,210.06	1,910,988.88	15.38
NET OF REVENUES & EXPENDITURES		(16,287.00)	65,479.73	131,013.29	(81,766.73)	402.04

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	724,100.00	588.44	50,705.43	723,511.56	0.08
	TOTAL EXPENDITURES	1,284,692.00	40,292.42	18,705.64	1,244,399.58	3.14
	NET OF REVENUES & EXPENDITURES	(560,592.00)	(39,703.98)	31,999.79	(520,888.02)	7.08
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	4,700.00	1,244.32	144.41	3,455.68	26.47
	TOTAL EXPENDITURES	200.00	9.61	4.91	190.39	4.81
	NET OF REVENUES & EXPENDITURES	4,500.00	1,234.71	139.50	3,265.29	27.44
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	876,323.00	(20.61)	(16.71)	876,343.61	0.00
	TOTAL EXPENDITURES	957,317.00	50,311.38	16,648.59	907,005.62	5.26
	NET OF REVENUES & EXPENDITURES	(80,994.00)	(50,331.99)	(16,665.30)	(30,662.01)	62.14
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	392,408.00	18,281.32	12,646.76	374,126.68	4.66
	TOTAL EXPENDITURES	459,871.00	33,384.90	17,941.16	426,486.10	7.26
	NET OF REVENUES & EXPENDITURES	(67,463.00)	(15,103.58)	(5,294.40)	(52,359.42)	22.39
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	99,500.00	3,721.44	2,436.86	95,778.56	3.74
	TOTAL EXPENDITURES	131,664.00	6,666.26	3,320.04	124,997.74	5.06
	NET OF REVENUES & EXPENDITURES	(32,164.00)	(2,944.82)	(883.18)	(29,219.18)	9.16
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	626,866.00	221,631.29	93,035.41	405,234.71	35.36
	TOTAL EXPENDITURES	626,544.00	135,146.79	75,482.62	491,397.21	21.57
	NET OF REVENUES & EXPENDITURES	322.00	86,484.50	17,552.79	(86,162.50)	6,858.54
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	325,810.00	61.37	20.18	325,748.63	0.02
	TOTAL EXPENDITURES	383,594.00	39,585.83	27,629.73	344,008.17	10.32
	NET OF REVENUES & EXPENDITURES	(57,784.00)	(39,524.46)	(27,609.55)	(18,259.54)	68.40
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
	TOTAL REVENUES	9,000.00	4,000.00	4,000.00	5,000.00	44.44
	TOTAL EXPENDITURES	9,000.00	2,000.00	0.00	7,000.00	22.22
	NET OF REVENUES & EXPENDITURES	0.00	2,000.00	4,000.00	(2,000.00)	100.00
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	152,700.00	12,834.75	12,714.33	139,865.25	8.41
	TOTAL EXPENDITURES	151,200.00	12,533.90	0.00	138,666.10	8.29
	NET OF REVENUES & EXPENDITURES	1,500.00	300.85	12,714.33	1,199.15	20.06

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 NORMAL (ABNORMAL)	MONTH 08/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,995,025.00	444,682.92	454,003.45	3,550,342.08	11.13
	TOTAL EXPENDITURES	4,808,473.00	510,527.89	206,489.33	4,297,945.11	10.62
	NET OF REVENUES & EXPENDITURES	(813,448.00)	(65,844.97)	247,514.12	(747,603.03)	8.09
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,018,180.00	84,450.68	83,880.27	933,729.32	8.29
	TOTAL EXPENDITURES	1,112,401.00	87,767.07	46,213.36	1,024,633.93	7.89
	NET OF REVENUES & EXPENDITURES	(94,221.00)	(3,316.39)	37,666.91	(90,904.61)	3.52
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	747,326.00	82,107.98	77,161.21	665,218.02	10.99
	TOTAL EXPENDITURES	967,153.00	71,488.09	38,581.56	895,664.91	7.39
	NET OF REVENUES & EXPENDITURES	(219,827.00)	10,619.89	38,579.65	(230,446.89)	4.83
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	569,708.00	44,027.31	11,435.17	525,680.69	7.73
	TOTAL EXPENDITURES	688,908.00	252,492.16	10,439.59	436,415.84	36.65
	NET OF REVENUES & EXPENDITURES	(119,200.00)	(208,464.85)	995.58	89,264.85	174.89
	TOTAL REVENUES - ALL FUNDS	9,541,646.00	917,611.21	802,166.77	8,624,034.79	9.62
	TOTAL EXPENDITURES - ALL FUNDS	11,581,017.00	1,242,206.30	461,456.53	10,338,810.70	10.73
	NET OF REVENUES & EXPENDITURES	(2,039,371.00)	(324,595.09)	340,710.24	(1,714,775.91)	15.92



PURCHASE ORDER

P.O. 7357

City of Portland

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Nashville Construction Co
11205 Lawrence Hwy
Nashville TN 37203

DATE: 8-31-20 # 2037-1

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<u>Guardrail Repair/Replacement</u> <u>Elm St</u>	<u>203.452.804000</u>		<u>est 5000</u>
DEPARTMENT HEAD (UP TO \$500) <u>KG</u>		TOTAL	<u>5,245</u>

Project
Road Millage 20-21

[Signature]
Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

[Signature]
Treasurer Initials

NASHVILLE CONSTRUCTION COMPANY
 11205 Lawrence Highway
 Nashville, MI 49073
 Phone (517) 852-1536, Fax (517) 852-2240

Invoice No. 2037 - 1

INVOICE

Customer			
Name	City of Portland		
Address	259 Kent Street		
City	Portland	State	MI ZIP 48875
Phone	(517) 322-3800		

Misc	
Date	9/8/2020
Order No.	2037 - 1
Rep	Ken Gensterblum
FOB	Elm St.

Qty	Description	Unit Price	TOTAL
1	Mobilization (LUMP)	\$2,500.00	\$ 2,500.00
1	Traffic Control (LUMP)	\$750.00	\$ 750.00
100	Guardrail, Rem (ft)	\$4.75	\$ 475.00
100	Guardrail, Type B w/8' posts (ft)	\$15.00	\$ 1,500.00
4	Guardrail Reflectors (each)	\$5.00	\$ 20.00

SubTotal	\$ 5,245.00
Shipping	
TOTAL	\$ 5,245.00

Payment	Check
Comments	
Name	
CC #	
Expires	

Tax Rate(s)	

Payment to be made in full within 14 days of receipt of this invoice.



PURCHASE ORDER

City of Portland

P.O. 7312

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Fleis + Vandenbrink

DATE: 9/12/20

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
WHP Plan update New Well Evaluation	405.275.803000		\$7,500
DEPARTMENT HEAD (UP TO \$500) _____		TOTAL	\$7,500

MD
Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



Invoice

S. Tutt Gorman
 City Manager|Zoning
 City of Portland
 259 Kent Street
 Portland, MI 48875

September 3, 2020
 Project No: 03332F
 Invoice No: 56646

Project 03332F City of Portland - WHP 2019/2020
For professional services rendered through August 28, 2020

Billing Phase	Contract Amount	Total Billed	Previously Billed	Current Billing	
WHP Plan Update, Grant Admin, MDEQ Coord	8,000.00	8,000.00	4,500.00	3,500.00 ✱	
New Well Evaluation	10,000.00	10,000.00	6,000.00	4,000.00 ✱	
Total Fee	18,000.00	18,000.00	10,500.00	7,500.00	
		Total			7,500.00
			Total this Invoice		\$7,500.00

*Thank you for your business, it is sincerely appreciated.
 If there are any questions regarding this invoice or the services provided, please contact us.*

Terms: Net 15 days

UNITED STATES DEPARTMENT OF THE INTERIOR
DOWN PAYMENT (BILL) REQUEST

Make Remittance Payable To: U.S. Geological Survey
Billing Contact: Eric Hanes Phone: emhanes@usgs.gov
517-887-8951

Bill #: 90842515
Customer: 6000001519
Date: 09/10/2020
Due Date: 11/09/2020

Remit Payment To: United States Geological Survey
P.O. Box 6200-27
Portland, OR 97228-6200

Payer: THE CITY OF PORTLAND
259 KENT ST.
ATTN:MIKE HYLAND
PORTLAND MI 48875

Additional forms of payment may be accepted. Please email GS-A-HQ_RMS@USGS.GOV or call 703-648-7683 for additional information.

To pay through Pay.gov go to <https://www.pay.gov>.

Checks must be made payable to U.S. Geological Survey. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
09/10/2020	Billing for expenses incurred under the term of the JFA dated October 1, 2019 for the shared operation of the streamgaging station on the Grand River at Portland, Michigan (station number 04114000), for the period October 1, 2019 to September 30, 2020. 20NKJFA102	1	7,850.00	1	7,850.00

Amount Due this Bill: 7,850.00

Accounting Classification:
Sales Order: 86938
Sales Office: GENK
Customer: 6000001519
Accounting #: 11112392

TIN: *****7243

NutriGro Environmental Solutions Inc.

P.O. Box 84
Charlotte, MI 48813

P. 517-204-4492 F. 517-541-9880
E. jg@nutrigroesi.com

Invoice

Date	Invoice #
9/13/2020	NG-333

Bill To
CITY OF PORTLAND

P.O. No.	Terms	Due Date
		10/13/2020

Quantity	Description	Rate	Amount
84,000	SEPTEMBER 11,2020 HAULING AND LAND APPLICATION OF BIOSOLIDS. FIELD# 05N04W26-BR01	0.08	6,720.00
48,000	SEPTEMBER 12,2020 HAULING AND LAND APPLICATION OF BIOSOLIDS. FIELD# 05N04W26-BR01	0.08	3,840.00
	BIOSOLIDS TESTING	375.00	375.00
	FECAL COLIFORM	375.00	375.00
		Total	\$11,310.00
		Payments/Credits	\$0.00
		Balance Due	\$11,310.00



Invoice

S. Tutt Gorman
 City Manager|Zoning
 City of Portland
 259 Kent Street
 Portland, MI 48875

September 14, 2020
 Project No: 836360
 Invoice No: 56741

Project 836360 Portland - Grand River Avenue Small Urban 2018

Services Included: Construction Administration, Construction RPR

For professional services rendered for the period August 1, 2020 to August 28, 2020

Professional Services

	Hours	Billing	
	217.75		
Total			21,813.75
Reimbursable Expenses			
Expenses		2,091.00	
Total		2,091.00	2,091.00
	Total this Invoice		\$23,904.75

*Thank you for your business, it is sincerely appreciated.
 If there are any questions regarding this invoice or the services provided, please contact us.*

Terms: Net 15 days

STATEMENT	Customer Name CITY OF PORTLAND	PAGE 1
Remit to: State of Michigan Attn: Finance Cashier P.O. Box 30648 Lansing MI 48909	Customer Account Number MDOT00282	Statement Closing Date 09-06-20
	AR Dept/BPRO 591:ACT51	Due Date 10-06-20
		Amount Enclosed

Bill to:
CITY OF PORTLAND
PORTLAND CITY TREASURER
259 KENT STREET
PORTLAND MI 48875

Payment Method: Check Money Order

Please write Customer Account No. on front of Check or Money Order.
DO NOT MAIL CASH

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation



ORIGINAL

Customer Account Number MDOT00282	Statement Closing Date 09-06-20
Customer Name CITY OF PORTLAND	IF YOU HAVE ANY QUESTIONS, PLEASE CALL

Current Period Charges

Description	Date	Transaction ID	Charges
-	08-31-20	CARE1591REIM20001743	\$37,311.31

Important Customer Information

CONTACT :	591
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MDOT
Michigan Department of Transportation
Statement Date: 09/09/2020

MDOT00282 - CITY OF PORTLAND

Program: 133006CON
Federal Project: 1901136
Description: E Grand River Resurfacing;Cutler Road to Rowe Avenue

Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Jrnl Description
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A00056	81.85	2019-5487			
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	374,836.30	197,016.90			
Local	161,751.20	43,687.93	0.00	37,311.31	

Phase: 03 Advertising

Funding Profile	Fed Pro Rata	Jrnl Description
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A00056	81.85				
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	163.70	0.00			
Local	36.30	0.00	0.00	0.00	

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00282	CITY OF PORTLAND	

Instruction: Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

Statement Date: 09/09/2020
 Pay in Full (default if neither box is checked)
 Manual allocation specified by Program in Paid Amount below

Remittance information:
 State of Michigan
 Attention: Finance Cashier
 P.O. Box 30648
 Lansing, MI 48909

Program	Balance Due
133006CON -	37,311.31

**PORTLAND POLICE DEPARTMENT
STATISTICAL INFORMATION
AUGUST STATS**

Calls for Service

Dispatched	102
Patrol Originated	9
Follow Up Complaints	51
Assist to PPD	9
Assist to Fire / EMS	12
Assist Other Depts	15

Other Functions

Subpoena Service	7
PBT's	0
Special Events	2
School Contacts (general)	0
Training	10
Administrative	231

Traffic Stops

Total Stops	57
Traffic Citations	33
Verbal Warnings	49
Parking Citations	0

Other

Physical Business Checks	
Interior	62
Exterior	513
Patrol Contacts	403

Arrests (Excluding Juvenile Apprehensions)

Misdemeanor Persons	9
Misdemeanor Charges	14
Felony Persons	2
Felony Charges	2

Code Enforcement / Blight

New Complaints	36
Follow up Complaints	27
Time Spent (in hours)	27



**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 8, 2020 - 3:00 P.M.**

**THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM
101 WEST MAIN STREET, 3RD FLOOR
IONIA, MI**

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve Health Department Payroll and Accounts Payable
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Request approval of Agreement between Michigan Health Department and Ionia County—Health Department
 - B. Request approval of Old Friend of the Court Building Demolition Bids—Maintenance Department
 - C. Request approval & signature on Contract for Professional Services with Assessing Solutions—Equalization Department
 - D. Request consideration of support—Mid-West Michigan Trail Authority
 - E.
- IX. Department Reports**
 - A.
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson

- B. Board of Commissioners report
- C. County Administrator
- D.

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A.

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one year term expired January 2020

Appointments for consideration in the month of September 2020:

- Commission on Aging Board – one – three year term expiring September 2020

Appointments for consideration in the month of October 2020:

Appointments for consideration in the month of November 2020:

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 15, 2020 - 3:00 P.M.**

**THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM
101 WEST MAIN STREET, 3RD FLOOR
IONIA, MI**

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B.
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Request approval of appointment-Mel Haga-Department of Human Services Board
 - B. Request approval of budget reductions.
 - C.
- IX. Department Reports**
 - A. Treasurer's Office
 - B. Central Dispatch
 - C. Public Defender
 - D.
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners report
 - C. County Administrator
 - D.

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

A.

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one year term expired January 2020

Appointments for consideration in the month of September 2020:

- Commission on Aging Board – one – three year term expiring September 2020

Appointments for consideration in the month of October 2020:

Appointments for consideration in the month of November 2020:

IONIA COUNTY BOARD OF COMMISSIONERS

Notice in Compliance With the Open Meetings Act

The Ionia County Board of Commissioners' will hold a special meeting on Thursday, September 17, 2020 at 6:00 p.m. The meeting will be held in person at the Board of Commissioners' Board Room, 101 West Main Street, 3rd Floor, Ionia, MI and electronically via Zoom. The Board will consider discussion on 2020 Budget Amendment Reductions.

Inquiries may be made by calling the Commissioners' Office at 527-5300.

Date of Posting: September 16, 2020
Time of Posting: 4:00 p.m.

A QUORUM OF THE BOARD OF COMMISSIONERS MAY BE PRESENT

For those of you that wish to attend via Zoom, please see the instructions to connect below:

Connect to Zoom from your computer, tablet or smartphone.

Website: <https://us02web.zoom.us/j/83895938457?pwd=Nm9OK1licnA4amxYSjNJQnROUkFydz09>

Meeting Number (access code): 838 9593 8457
Password: 317541

Call in by phone

Call in Phone number: 1-929-205-6099

Meeting ID: 838 9593 8457

Password: 317541