



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, January 4, 2021

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

And Via Virtual Zoom Meeting ID# 878 7421 3000

<b><u>Estimated Time</u></b>		<b><u>Desired Outcome</u></b>
7:00 PM	<b>I. <u>Call to Order</u></b>	Decision
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	
7:03 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:08 PM	<b>V. <u>City Manager Report</u></b>	
	<b>VI. <u>Presentations</u></b> - None	
	<b>VII. <u>Public Hearing(s)</u></b> - None	
	<b>VIII. <u>Old Business</u></b> - None	
	<b>IX. <u>New Business</u></b>	
7:20 PM	<b>A. Proposed Resolution 21-01 Authorizing and Approving the City Manager to Begin the Process to Fill the City Assessor Position</b>	Decision
7:23 PM	<b>X. <u>Consent Agenda</u></b>	Decision
	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting on December 21, 2020</b>	
	<b>B. Payment of Invoices in the Amount of \$ and Payroll in the Amount of for a Total of \$</b>	
	<b>C. Purchase Orders over \$5,000.00 - None</b>	
	<b>XI. <u>Communications</u></b>	
	<b>A. Ionia County Board of Commissioners Agenda for December 29, 2020</b>	
7:25 PM	<b>XII. <u>Other Business</u></b> – None	
7:30 PM	<b>XIII. <u>City Manager Comments</u></b>	
7:35 PM	<b>XIV. <u>Council Comments</u></b>	
7:40 PM	<b>XV. <u>Adjournment</u></b>	Decision

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 21-01**

**A RESOLUTION AUTHORIZING AND APPROVING THE CITY MANAGER  
TO BEGIN THE PROCESS TO FILL THE CITY ASSESSOR POSITION**

**WHEREAS**, Section 6.2 of the City Charter provides that the City Manager “shall make all appointments and removals of those appointed, except that he shall receive the approval of a majority of the Council for the appointment of the Clerk, Treasurer, and Assessor...”; and

**WHEREAS**, the City Assessor plans to retire in Spring 2021; and

**WHEREAS**, the City Manager would like to begin the search process in order to make a recommendation to City Council and to ensure the position is filled timely

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council authorizes and approves the City Manager to begin the search process to fill the City Assessor position.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**Dated:** January 4, 2021

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, December 21, 2020

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

And Via Zoom Meeting ID# 876 6107 2664

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Present Via Zoom: City Treasurer Tolan; Bob Lathers of The Beacon

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Proposed Agenda.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted that Governor Whitmer extended the current shut down order until January 15, 2021. The lobby at City Hall is closed to the public at this time, but the drive thru remains open for service. The essential services that city staff perform prevents most city employees from working from home.

City Manager Gorman presented a press release stating that the Michigan Attorney General office sided with the City of Portland in its interpretation of the Emergency Management Act arising from the 2019 denial of state disaster funds. The Michigan State Police will make changes going forward.

Mayor Barnes thanked City Manager Gorman for staying on top of the Governor's executive orders and current legislation along with his diligence in the pursuit of the disaster approval process.

There were no presentations.

Under New Business, the Council considered Resolution 20-68 to approve a bid from Michigan Wood Fibers LLC for wood waste processing and compost removal in the amount of \$15,800.00.

Motion by Johnston, supported by Sheehan, to approve Resolution 20-68 approving a bid from Michigan Wood Fibers LLC for wood waste processing and compost removal.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 20-69 to amend the Budget for Fiscal Year 2020-2021. The Finance Director has reviewed current fund balances and expenditures and recommends the proposed amendments.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 20-69 to amend the Budget for Fiscal Year 2020-2021.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 20-70 to approve 2021 City Council meeting dates.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 20-70 approving 2021 City Council meeting dates.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 20-71 to confirm the Mayor's appointment of Doug Logel to the Board of Review.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 20-71 confirming the Mayor's appointments to City Boards and Commissions.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Motion by Johnston, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on December 7, 2020, payment of invoices in the amount of \$123,537.87 and payroll in the amount of \$137,344.00 for a total of \$260,881.87. Purchase orders to Fleis & VandenBrink in the amount of \$12,493.35 for expenses related to the Grand River Bridge Improvement Project and T.H. Eifert Mechanical Contractors in the amount of \$24,850.00 to replace a gate valve were also included.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Under City Manager comments, City Manager Gorman stated that he is thankful for a steadied Council that is supportive of his actions.

City Manager Gorman thanked Consumers Energy for their contribution of matching funds for the Portland Prime program which will directly infuse funds into the local economy.

City Manager Gorman further stated that despite all of the challenges that 2020 has brought, the City of Portland has continued to see significant development. He is looking forward to what 2021 will bring.

Under Council Comments, Mayor Barnes noted the expected sighting of the Star of Bethlehem when Jupiter and Saturn are the closest, they have been in 800 years giving the appearance of a very large star.

Mayor Pro-Tem VanSlambrouck congratulated City Manager Gorman on his appointment to the Michigan Citizen-Community Emergency Response Coordinating Council and noted his appreciation for all of his hard work.

Motion by Fitzsimmons, supported by Johnson, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:18 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the December 21, 2020 City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**  
**And Via Zoom Meeting ID# 876 6107 2664**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

**Present Via Zoom** - City Treasurer Tolan; Bob Lathers of The Beacon

**Approval of Resolution 20-68** approving a bid from Michigan Wood Fibers LLC for wood waste processing and compost removal.

All in favor. Adopted.

**Approval of Resolution 20-69** to amend the Budget for Fiscal Year 2020-2021.

All in favor. Adopted.

**Approval of Resolution 20-70** approving 2021 City Council meeting dates.

All in favor. Adopted.

**Approval of Resolution 20-71** confirming the Mayor's appointments to City Boards and Commissions.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:18 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

**IONIA COUNTY BOARD OF COMMISSIONERS  
BOARD OF COMMISSIONERS MEETING  
DECEMBER 29, 2020 - 3:00 P.M.**

**VIA ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
  - B.
- V. Public Comment**  
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
  - B. Approve per diem and mileage
  - C.
- VII. Unfinished Business**
  - A. Approval of application from appointment of Edna Albert to Commission on Aging Board
  - B.
- VIII. New Business**
  - A. Public Hearing Road Department Budget
  - B. Request approval on year-end budget amendments
  - C. Request discussion on 2021 Organizational meeting
  - D. Request discussion on Managing Director –Road Department
  - E. Request approval to extend Fahrner’s Contract into 2021—Road Department
  - F. Letters of Understanding for Union Contracts.
  - G. Request Medical Services Agreement with Mid-Michigan Correctional Care PC (Dr. Messenger) to provide Jail Medical Services—Sheriff Department
  - H.
- IX. Department Reports**
  - A.
- X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners report
- C. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3-minute time limit per speaker)**

**XIII. Closed Session**

- A.

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – Two three-year terms expired April 2020.
- West Michigan Regional Planning Commission – One one-year term, expired December 2019.
- Tax Allocation Board – One –one year term expired January 2020
- Commission on Aging Board – one – three year term expired September 2020

Appointments for consideration in the month of January 2021:

Appointments for consideration in the month of February 2021:

Appointments for consideration in the month of March 2021: