

**Minutes of the Planning Commission
Of the City of Portland**
Held on Wednesday, September 12, 2012
In Council Chambers at City Hall

Portland Planning Commission Members Present: Swaney-Frederick, Grapentien, Krause, Gorman, Clement

Absent: Kmetz

Staff: City Manager Dempsey, Code Officer Brown, City Clerk Miller

Guests: None

Chair Grapentien opened the meeting at 7:00 P.M. with the Pledge of Allegiance.

Motion by Clement, supported by Krause, to accept the Agenda as presented.
All in favor. Approved.

Motion by Swaney-Frederick, supported by Clement, to approve the minutes of the August 8, 2012 meeting as presented.
All in favor. Approved.

Under Old Business, City Manager Dempsey noted the complete Grand River Access Management Plan is included with the packets for review. Any suggestions or comments can be submitted to him for future discussion.

City Manager Dempsey presented the draft of the Possible Sign Ordinance Amendments Survey as discussed at the last meeting to gain feedback from the business community. He also thanked Member Swaney-Frederick for her efforts in developing the survey. The survey will be distributed through Portland Main Street and the Chamber of Commerce.

Vice Chair Clement suggested including a short description of what a temporary banner sign is.

Member Gorman suggested photo examples as well.

City Manager Dempsey these changes will be made and the survey will be sent out. Responses are being requested by the end of September for discussion at the October meeting.

City Manager Dempsey stated he has been unsuccessful in collecting examples of Electronic Reader board Signs from other communities. He is still researching.

Vice Chair Clement suggested Portland could become a leader in this area.

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City Manager Dempsey stated he can find no examples in other communities of Community Event Signs with size limits by district. Most areas are fairly consistent between districts. He requested feedback to put in the draft.

Vice Chair Clement suggested making no changes at this time and considering more comprehensive changes in the future; taking more time to determine what is needed and finding funding.

There was further discussion.

Under Planning Commission Comments, Vice Chair Clement reminded residents that Oktoberfest will be held Saturday, October 20th. The Arts Council has Adirondack chairs on display that are up for silent auction. They will be awarded at Oktoberfest.

Motion by Clement, supported by Swaney-Frederick, to adjourn the meeting at 7:19 P.M.
All in favor. Approved.

Respectfully submitted,

John Kmetz, Secretary