



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, June 21, 2021

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:20 PM	A. Proposed Resolution 21-36 to Amend the Budget for Fiscal Year 2020-2021	Decision
7:22 PM	B. Proposed Resolution 21-37 Confirming the Mayor's Appointments to City Boards and Commissions	Decision
7:30 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting on June 7, 2021	
	B. Payment of Invoices in the Amount of \$155,631.15 and Payroll in the Amount of \$158,724.95 for a Total of \$314,356.10	
	C. Purchase Orders over \$5,000.00 1. Portland Area Fire Authority in the Amount of \$30,254.64 for 4 th Quarter Fire Services	
	XI. <u>Communications</u>	
	A. Ambulance Report for May 2021	
	B. Ionia County Board of Commissioners Agenda for June 15, 2021	
7:32 PM	XII. <u>Other Business</u> – None	
7:35 PM	XIII. <u>City Manager Comments</u>	
7:40 PM	XIV. <u>Council Comments</u>	
7:45 PM	XV. <u>Adjournment</u>	Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-36

**A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2020-2021**

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2020-2021 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2020-2021 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 21, 2021

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 4TH QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-000-476.000	NON-BUSINESS PERMITS	20,000.00
101-201-804.200	CONTRACTUAL SERVICES NON BUSINESS PERMIT	20,000.00
101-000-528.000	OTHER FEDERAL GRANTS	22,397.83
101-000-999.210	TRANSFER TO AMBULANCE	22,397.83
210-000-699.101	TRANSFER FROM GENERAL	22,397.83
105-254-999.202	TRANSFER TO MAJOR STREETS	71,800.00
202-000-699.105	CONTRIBUTION FROM INCOME TAX	71,800.00
405-000-699.591	TRANSFER FROM WATER	(17,500.00)
591-201-999.405	TRANSFER TO WELLHEAD GRANT	(17,500.00)
661-000-678.006	REIMBURSEMENTS - MISCELLANEOUS	(25,600.00)
661-441-977.017	CAPITAL OUTLAY-STREET SWEEPER	(25,600.00)
101-000-630.000	CEMETERY LOT SALES	6,200.00
101-000-633.000	CEMETERY CARE FEES	3,440.00
101-000-634.000	GRAVE OPENING FEES	(3,900.00)
101-000-656.000	DISTRICT COURT FINES	(1,000.00)
101-000-661.000	PARKING FINES	1,200.00
101-000-663.000	MISCELLANEOUS FINES	(1,000.00)
101-000-665.000	INTEREST INCOME	(100.00)
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	(370.00)
101-000-667.000	RENTAL INCOME	4,200.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	(16,500.00)
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	(1,800.00)
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	26,000.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	(26,000.00)
101-000-699.150	TRANSFER FROM PERP CARE	(370.00)
		<u>(10,000.00)</u>
101-101-710.000	S& W OVERTIME	1,000.00
101-101-715.000	S & W SOCIAL SECURITY	60.00
101-101-716.000	HEALTH INSURANCE	90.00
101-101-804.001	CONTRACT SERVICE-TORNADO SIREN	(100.00)
101-101-884.000	CLEANUP WEEK	1,400.00
101-101-975.002	CAP OUTLAY-OLD MILL BUILDING	4,500.00
101-101-975.002	CAP OUTLAY-OLD MILL BUILDING	7,000.00
		<u>13,950.00</u>
101-172-719.000	OTHER FRINGE	32.00

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 4TH QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-172-720.000	WORKER'S COMPENSATION	(28.00)
101-172-723.000	UNEMPLOYMENT	5.00
101-172-934.000	M & R OFFICE EQUIPMENT	150.00
		<hr/> 159.00
101-191-956.000	MISCELLANEOUS EXPENSES	160.00
101-201-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	100.00
101-201-801.000	LEGAL SERVICE	3,500.00
101-201-803.000	ENGINEERING SERVICE	(4,000.00)
101-201-851.000	TELEPHONE SERVICE	600.00
		<hr/> 200.00
101-209-703.000	S & W SUPERVISOR	(5,643.00)
101-209-715.000	S & W SOCIAL SECURITY	(557.00)
101-209-804.000	CONTRACTUAL SERVICE	8,200.00
		<hr/> 2,000.00
101-265-702.000	S & W FULLTIME	600.00
101-265-702.000	S & W FULLTIME	200.00
101-265-715.000	S & W SOCIAL SECURITY	42.00
101-265-716.000	HEALTH INSURANCE	100.00
101-265-716.000	HEALTH INSURANCE	15.00
101-265-717.000	LIFE/LTD INSURANCE	19.00
101-265-718.000	PENSION	175.00
101-265-810.000	EQUIPMENT MAINTENANCE CONTRACT	2,062.00
101-265-810.000	EQUIPMENT MAINTENANCE CONTRACT	500.00
101-265-921.000	ELECTRICITY	(2,000.00)
101-265-922.000	GAS	1,800.00
101-265-924.000	SEWER	700.00
		<hr/> 4,213.00
101-276-751.000	UNIFORM CLEANING	250.00
101-276-922.000	GAS	100.00
101-276-923.000	WATER	(100.00)
		<hr/> 250.00
101-301-727.000	OFFICE SUPPLIES	200.00
101-301-730.000	POSTAGE	90.00
101-301-851.000	TELEPHONE SERVICE	300.00
		<hr/> 590.00
101-371-804.000	CONTRACTUAL SERVICE	(4,000.00)
101-371-804.002	CONTRACTED SERVICE-ZONING ADMIN	4,000.00
		<hr/>

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 4TH QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
		0.00
101-728-969.003	CONTRIBUTIONS TO RED TEAM	1,500.00
101-751-702.000	S & W FULLTIME	1,387.00
101-751-711.000	S & W HEALTH PREMIUMS	(1,200.00)
101-751-715.000	S & W SOCIAL SECURITY	1,378.00
101-751-718.000	PENSION	523.00
101-751-719.000	OTHER FRINGE	(63.00)
101-751-720.000	WORKER'S COMPENSATION	(500.00)
101-751-723.000	UNEMPLOYMENT	(180.00)
101-751-745.000	MOTOR FUEL & OIL	(320.00)
101-751-775.001	M & R RIVERTRAIL	11,606.00
101-751-775.001	M & R RIVERTRAIL	26,000.00
101-751-775.001	M & R RIVERTRAIL	(37,600.00)
101-751-803.000	ENGINEERING SERVICE	975.00
101-751-806.000	DATA PROCESSING	(200.00)
101-751-921.000	ELECTRICITY	700.00
101-751-922.000	GAS	200.00
101-751-931.000	M & R EQUIPMENT	(1,910.00)
101-751-931.000	M & R EQUIPMENT	1,025.00
101-751-931.000	M & R EQUIPMENT	1,228.00
101-751-932.000	M & R GROUNDS	300.00
101-751-934.000	M & R OFFICE EQUIPMENT	(100.00)
101-751-967.000	TREE MANAGEMENT	2,850.00
101-751-967.000	TREE MANAGEMENT	800.00
101-751-971.001	CAPITAL OUTLAY-RIVERTRAIL	37,600.00
		<u>44,499.00</u>
105-000-438.030	RESIDENT INCOME TAX-2015	300.00
105-000-438.031	RESIDENT INCOME TAX - 2016	1,600.00
105-000-438.032	RESIDENT INCOME TAX - 2017	22,800.00
105-000-438.033	RESIDENT INCOME TAX - 2018	(8,000.00)
105-000-438.034	RESIDENT INCOME TAX - 2019	6,000.00
105-000-442.000	EMPLOYEE INCOME TAX WITHHOLDING	25,000.00
105-000-443.000	ESTIMATED INCOME TAX	(15,000.00)
105-000-445.000	PENALTY & INTEREST	3,500.00
		<u>36,200.00</u>
105-254-965.000	REFUND-RESIDENT INCOME TAX	10,000.00
105-254-965.001	REFUND-NONRESIDENT INCOME TAX	12,000.00
		<u>22,000.00</u>
150-000-665.000	INTEREST INCOME	(150.00)

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 4TH QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
150-201-999.101	TRANSFER TO GENERAL FUND	(150.00)
202-452-803.004	ENG SERVICE-GRANDRIVER AVE BRIDGE IMPRV	19,000.00
202-452-803.005	ENG SERVICE-GRAND RIVER AVE.	3,800.00
202-452-804.000	CONTRACTUAL SERVICE	5,300.00
202-452-804.023	IONIA ROAD - MILL & FILL	66,500.00
202-452-974.006	SIDEWALK IMPROVEMENTS	31,000.00
		<u>125,600.00</u>
202-473-803.000	ENGINEERING SERVICE	300.00
202-478-710.000	S& W OVERTIME	(2,155.00)
202-478-715.000	S & W SOCIAL SECURITY	100.00
202-478-716.000	HEALTH INSURANCE	457.00
202-478-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	1,050.00
202-478-718.000	PENSION	2,400.00
		<u>1,852.00</u>
203-452-804.013	CONTRACT SERVICE-ROWE AVE.	20,000.00
203-452-974.006	SIDEWALK IMPROVEMENTS	72,000.00
		<u>92,000.00</u>
208-000-587.000	GRANTS-PORTLAND TWP	(3,000.00)
208-000-588.000	GRANTS-DANBY TOWNSHIP	(8,000.00)
208-000-607.000	ADULT SOFTBALL FEES	(5,000.00)
208-000-617.000	YOUTH SOCCER FEES	(2,000.00)
208-000-618.000	YOUTH SOFTBALL FEES	1,200.00
208-000-620.000	YOUTH FLAG FOOTBALL FEES	500.00
208-000-625.000	YOUTH INSTRUCTIONAL	(1,000.00)
208-000-625.000	YOUTH INSTRUCTIONAL	500.00
208-000-631.000	TBALL/COACH PITCH	1,000.00
208-000-631.000	TBALL/COACH PITCH	2,500.00
208-000-676.001	DONATIONS-OTHER	(500.00)
		<u>(13,800.00)</u>
208-690-702.000	S & W FULLTIME	(8,000.00)
208-690-702.000	S & W FULLTIME	(6,000.00)
208-690-715.000	S & W SOCIAL SECURITY	(1,500.00)
208-690-716.000	HEALTH INSURANCE	(1,500.00)
208-690-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	(944.00)
		<u>(17,944.00)</u>
210-302-720.000	WORKER'S COMPENSATION	(1,500.00)

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 4TH QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
210-302-720.000	WORKER'S COMPENSATION	(1,600.00)
210-302-723.000	UNEMPLOYMENT	(400.00)
210-302-740.000	OPERATING SUPPLIES	1,595.00
210-302-745.000	MOTOR FUEL & OIL	(2,500.00)
210-302-806.000	DATA PROCESSING	1,600.00
210-302-852.000	RADIO MAINTENANCE	2,500.00
210-302-956.000	MISCELLANEOUS EXPENSES	400.00
		<hr/> 95.00
405-000-577.000	CONTRIBUTION FROM STATE -GRANT	9,000.00
405-275-803.000	ENGINEERING SERVICE	(8,500.00)
582-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	(1,000.00)
582-000-678.006	REIMBURSEMENTS-MISCELLANEOUS	30,000.00
582-000-692.000	SALE OF EQUIPMENT	19,000.00
582-000-695.000	SALE OF MATERIALS	2,500.00
		<hr/> 50,500.00
582-201-804.000	CONTRACTUAL SERVICE	5,000.00
582-201-864.000	CONFERENCE & WORKSHOP	3,500.00
582-201-923.000	WATER	100.00
582-201-924.000	SEWER	200.00
582-201-927.000	MISS DIG	200.00
582-201-956.000	MISCELLANEOUS EXPENSES	700.00
582-201-992.000	PRINCIPAL PAYMENT	(65,000.00)
582-201-995.000	INTEREST PAYMENT	(21,747.00)
		<hr/> (77,047.00)
582-539-803.019	ENG SERVICE - BROADBAND	35,521.00
582-539-985.001	JOINT PROJECTS	(25,000.00)
		<hr/> 10,521.00
590-000-646.000	NEW SERVICE	13,500.00
590-000-648.001	PENALTIES	2,100.00
590-000-665.000	INTEREST INCOME	(35.00)
590-000-665.004	INTEREST INCOME-CUSTOMER DEPOSITS	(5.00)
590-000-678.006	REIMBURSEMENTS - MISCELLANEOUS	24,500.00
		<hr/> 40,060.00
590-201-803.000	ENGINEERING SERVICE	28,099.00
590-201-947.000	VEHICLE RENTAL	500.00
		<hr/> 28,599.00

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 4TH QUARTER 20-21

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
590-441-804.000	CONTRACTUAL SERVICE	1,000.00
590-441-804.022	CONTRACTUAL SVC - RIVERSIDE DRIVE	600.00
590-441-804.022	CONTRACTUAL SVC - RIVERSIDE DRIVE	3,010.00
		<hr/> 4,610.00
590-548-740.000	OPERATING SUPPLIES	4,500.00
590-548-751.000	UNIFORM CLEANING	350.00
590-548-921.000	ELECTRICITY	3,750.00
590-548-922.000	GAS	1,000.00
590-548-930.000	M & R BUILDING	450.00
590-548-931.000	M & R EQUIPMENT	(1,000.00)
590-548-931.000	M & R EQUIPMENT	4,700.00
		<hr/> 13,750.00
591-201-802.000	AUDIT SERVICE	600.00
591-201-803.000	ENGINEERING SERVICE	12,000.00
591-201-803.001	ENG SERVICE-VULNERABILITY STUDY	(8,000.00)
591-201-927.000	MISS DIG	50.00
		<hr/> 4,650.00
591-441-751.000	UNIFORM CLEANING	300.00
591-441-775.000	M & R SUPPLIES	(8,000.00)
591-441-803.000	ENGINEERING SERVICE	16,400.00
591-441-922.000	GAS	200.00
591-441-931.000	M & R EQUIPMENT	(14,000.00)
591-441-931.000	M & R EQUIPMENT	2,500.00
591-441-977.000	CAPITAL OUTLAY-EQUIPMENT	22,000.00
		<hr/> 19,400.00
661-441-931.000	M & R EQUIPMENT	3,100.00
661-441-977.000	CAPITAL OUTLAY-EQUIPMENT	5,000.00
661-441-992.000	PRINCIPAL PAYMENT	(43,008.00)
661-441-995.000	INTEREST PAYMENT	469.00
		<hr/> (34,439.00)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-37

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS TO
CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Board of Light & Power

-Nick Lefke to a term expiring June 30, 2024

Planning Commission

-Joshua Hinds to a term expiring June 30, 2024

Tree Management Commission

-Doug Logel Sr. to a term expiring June 30, 2024

-Kathy Ness to a term expiring June 30, 2024

Zoning Board of Appeals

-Kathy Parsons to a term expiring June 30, 2024

-Jayne Graham to a term expiring June 30, 2024

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 21, 2021

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, June 7, 2021

In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller, Police Chief Thomas, Ambulance Director Waltersdorf, DDA Director ConnerWellman

Guests: Kathy Parsons; Members of the Portland Ambulance Department

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Ambulance Director Waltersdorf.

Motion by Fitzsimmons, supported by Johnston, to approve the Agenda as presented.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman stated the Toan Park Revitalization Project is moving along very well. The fundraising campaign has been successfully finished and the preconstruction meeting was held on Wednesday, June 2, 2021. Construction is expected to begin mid-July with an approximate 2-month construction schedule.

The new traffic light at Grand River Ave. and West St. as part of the Safe Routes to School Project will be installed the week of June 14th, 2021.

The Planning Commission will meet on Wednesday, June 9, 2021 to review a draft ordinance to address the zoning of the Cutler Rd. property. Once the zoning of the property is addressed the City will begin the process of marketing it.

Mayberry Homes has contacted the city about building more single-family homes at Rindlehaven. This will require an amendment to the current PUD. There has also been discussion with the City's zoning consultant about whether this property should be rezoned to R-2 rather than the PUD that is currently in place.

A mill/fill project will take place on Ionia Rd., Cross St., and Rowe Ave. on Thursday, June 17, 2021 and Friday, June 18, 2021 in order to improve the conditions of the roads.

Under Presentations, Mayor Barnes read a proclamation to the Ambulance Department recognizing their over 50 years of service to the Portland community.

The Council and Ambulance Department briefly stepped outside to take a photo with an ambulance to commemorate the occasion.

DDA Director ConnerWellman provided her report on downtown activities and presented information on the Toan Park Revitalization Project. She thanked the community for participating in the fundraising campaign. Fundraising is currently at \$117,530.00 with pledges in that total \$140,000.00 plus \$20,000 more “in kind” donations. The Fundraiser wrap party was held May 26, 2021 and was an enjoyable event that resulted in raising significant funds.

Under New Business, the Council considered Resolution 21-33 to approve the Board of Light and Power’s (BLP) recommendation to join the Renewable Resource Service Committee through the Michigan Public Power Agency which is charged with sourcing, evaluation, and negotiation of renewable power purchases for its members. At its regularly scheduled meeting on May 25, 2021, the BLP passed the recommendation to Council.

Motion by Johnston, supported by Sheehan, to approve Resolution 21-33 approving the Board of Light and Power’s (BLP) recommendation to join the Renewable Resource Service Committee through the Michigan Public Power Agency.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 21-34 to approve the Michigan Public Power Agency’s (MPPA) recommendation to authorize the Member Authorized Representative to sign two Energy Services Project Power Purchase Commitment Authorizations for solar power. One facility is in Calhoun County and the other is in Hart Township. At its regularly scheduled meeting on May 25, 2021, the BLP passed the recommendation to Council.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 21-34 approving the Michigan Public Power Agency’s (MPPA) recommendation to approve, authorize, and direct the Member Authorized Representative to sign two Energy Services Project Power Purchase Commitment Authorizations for solar power.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-35 to approve the Revised MERS Hybrid Plan Adoption Agreements for Benefit Programs HA/HB/HC. The City has reformed its pension plan for all employees hired after July 1, 2010 so that new hires will be placed in a MERS Hybrid Pension with a 1% Defined Benefit (DB) pension multiplier that cannot be increased and a Defined Contribution portion that requires new hires to contribute 3% of their wages to the Defined Contribution (DC) pension portion. The City’s DB and DC combined pension contribution is

capped at 7% and if the DB portion costs less than 7%, then the City will contribute the difference to the employees DC portion.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 21-35 approving the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on May 17, 2021, payment of invoices in the amount of \$250,076.25 and payroll in the amount of \$94,146.22 for a total of \$344,222.47. Purchase orders to Fleis & VandenBrink in the amount of \$16,391.61 for Water GIS Services and UIS Scada in the amount of \$21,435.00 for updates to the current systems were also included.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that a fireworks display will be held on Saturday, July 3, 2021 in celebration of the 4th of July.

He further noted his appreciation for the support of the community and organizations that are helping to coordinate a 4th of July parade.

City Manager Gorman reminded residents that email billing is available to utility customers.

City Manager Gorman also reminded residents to mow their grass.

Under Council Comments, Mayor Pro-Tem VanSlambrouck reminded residents that live in the Safe Routes to School construction areas to water the newly seeded grass as there hasn't been adequate rain.

Council Member Johnston noted that the Memorial Day parade was a great way to thank our service members. She stated that it is awesome to live in a community that values Memorial Day.

Council Member Sheehan stated the 4th of July Parade is being sponsored by the local Girl Scouts and will be held on Sunday, July 4, 2021 at 10:00 a.m.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:40 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the June 7, 2021 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller, Police Chief Thomas, Ambulance Director Waltersdorf, DDA Director ConnerWellman

Presentation - Mayor Barnes read a proclamation to the Ambulance Department recognizing their over 50 years of service to the Portland community.

Presentation - DDA Director ConnerWellman provided her report on downtown activities and presented information on the Toan Park Revitalization Project.

Approval of Resolution 21-33 approving the Board of Light and Power's (BLP) recommendation to join the Renewable Resource Service Committee through the Michigan Public Power Agency.

All in favor. Adopted.

Approval of Resolution 21-34 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the Member Authorized Representative to sign two Energy Services Project Power Purchase Commitment Authorizations for solar power.

All in favor. Adopted.

Approval of Resolution 21-35 approving the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:40 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	91.63
HYDROCORP	02340	CONTRACTUAL SERVICES - WATER	499.00
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	1.19
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	35.98
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	106.59
MENARDS	00260	JUNE SAFETY MEETING SUPPLIES - ELECTRIC	479.00
FAMILY FARM & HOME	01972	CONCRETE & GRAVEL - ELECTRIC	31.92
CULLIGAN	02130	2X WATER CITY HALL - GEN	14.00
FORTE PAYMENTS, INC.	02522	MAY 2021 CC FEES - REC	89.36
FAMILY FARM & HOME	01972	HITCH & TRIBALL FOR WW TRUCK - WW	66.98
FAMILY FARM & HOME	01972	SUPPLIES - CEM	20.98
FAMILY FARM & HOME	01972	SUMP PUMP - WW	199.99
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	2.67
CORAL FISH	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	15.00
ROBERT WHITE	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	10.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	439.85
GRANGER	00175	REFUSE - MP, PARKS, CEM	374.26
GRANGER	00175	REFUSE - POL, COMM PROMO, ELECTRIC	152.58
GRANGER	00175	REFUSE - WW	152.58
UTILITY SERVICE CO. INC.	02133	QRTLY HILL ST TANK - WATER, RES 12-2	4,868.54
UTILITY SERVICE CO. INC.	02133	QRTLY S TANK - WATER, RES 12-2	5,806.48
RIVERSIDE INTEGRATED SYSTEMS	01441	ANNUAL FIRE ALARM MONITORING - ELECTRIC	300.00
ASHLEY PASIKOWSKI	02670	LCC TRANSCRIPT FEE - POLICE	5.00
CULLIGAN	02130	WATER 4X - POLICE	22.00
CREATIVE PRODUCT SOURCE INC.	01665	COPS/COMM GLOW BRACELETS - POLICE	128.55
DOLAN CONSULTING GROUP, LLC	MISC	TRAINING - POLICE	234.00
AECOM TECHNICAL SERVICES	01810	20-21 FERC MONITORING PN 60631476 - ELECT APPRV	543.26
STATE OF MICHIGAN	00428	TOKEN FEES - POLICE	66.00
STAR THOMAS	01654	POSTAGE & SUPPLIES REIM - POLICE	543.24
PLEUNE SERVICE COMPANY INC.	00741	ANNUAL LABOR/PARTS - WW	414.02
TROJAN UV	02175	7 LAMP SLEAVE KITS - WW	2,197.07

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MUNICIPAL SUPPLY CO.	00324	YARD HYDRANT - WW	743.65
MUNICIPAL SUPPLY CO.	00324	VAR BRASS FITTINGS - WW	269.17
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
S&K TROPHIES AND PLAQUES	00401	SOFTBALL CHAMP TROPHIES - REC	68.00
CHROUCH COMMUNICATION, INC.	00082	SERVICE WORK RADIO - POLICE	50.00
CHROUCH COMMUNICATION, INC.	00082	SERVICE WORK RADIO - POLICE	50.00
MICHIGAN PAVING & MATERIALS CO.	02102	3.43 TONS ASPHALT - MAJ, LOC STS	195.51
BOUND TREE MEDICAL LLC.	01543	SAM IO PEDS NEEDLE KIT - AMB	82.39
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES - VAR DEPTS	313.98
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	19.50
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	653.23
TOM'S FOOD CENTER	00452	VAR PURCHASES/SUPPLIES - VAR DEPTS	827.67
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,424.62
ELHORN ENGINEERING	00139	EL-CHLOR CARBOY - WATER	507.00
MRWA	01935	MEMBERSHIP DUES - WATER	755.00
INSOURCE SOLUTIONS GROUP INC.	01813	MAY 2021 E-FILE RETURNS - INCOME TAX	248.00
ANGIE BAUM	02671	MILEAGE FOR MITA MEETING - INCOME TAX	69.66
GRANGER	00175	REFUSE - REFUSE	12,640.12
MHR BILLING	01780	MAY 2021 MONTHLY BILLING - AMB	1,452.00
MENARDS	00260	LUMBER FOR AC WALL UNIT - WW	39.01
CORAL FISH	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	100.00
JANET ROBINSON	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	25.00
STATE OF MICHIGAN	00428	QAAP FEE MEDICAID - AMB	431.80
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	10,050.26
GRANGER	00175	SPRING CLEAN UP DAY - COMM PROMO	560.00
GRANGER	00175	CLEAN UP DAY - COMM PROMO	11,502.26
ED LEIK	MISC	REIM FOR LEIK GROVE - COMM PROMO	1,210.08
MARY LEATHERMAN	02669	GROVE MAINTENANCE CONTRACT LABOR - COMM PROMO	2,000.00
SHANE SCHEURER	01575	REIM FOR GAS - ELECTRIC	58.29
COOK BROS EXCAVATING	00101	WORK AT LEIK GROVE - COMM PROMO	7,201.88
MICHIGAN WILDFLOWER FARM	MISC	LEIK GROVE - COMM PROMO	750.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MENARDS	00260	PLYWOOD FOR HYDRO - ELECTRIC	323.96
FAMILY FARM & HOME	01972	SPRINGS/TOOLS FOR HYDRO - ELECTRIC	69.95
MUNICODE	02411	ADMIN SUPPORT FEE CODE OF ORDINANCES - CODE	250.00
GREATAMERICA FINANCIAL SVCS	02664	FOLDING MACHINE PYMT - GEN, RES 21-21	428.80
USA TODAY NETWORK	02501	COUNCIL MEETING SYNOPSIS, PUB HEARING- ELECT, C	277.54
WALKER PROCESS EQUIPMENT	02655	CLARIFIER REPLACEMENT PARTS - WW	1,912.51
PLEUNE SERVICE COMPANY INC.	00741	ANNUAL PM - WW	651.00
B&W AUTO SUPPLY, INC.	00030	VAR SUPPLIES, PARTS, TOOLS - VAR DEPTS	794.33
PORTLAND AREA FIRE AUTHORITY	02128	4TH QTR FIRE SERVICES - COMM PROMO	30,254.64
MARK OWEN PLUMBING LLC	MISC	PLUMBING REPAIRS - WATER	137.61
REED & HOPPE, INC.	00390	ALUMINUM TUBE - MTR POOL	47.00
MCKEARNEY ASPHALT & SEALING INC.	02541	PATCH HILL & GRANT WTR MAIN BREAK - WATER	2,642.40
D & E ELECTRIC LLC	02640	ELECTRICAL SERVICES - MTR POOL	374.10
CHROUCH COMMUNICATION, INC.	00082	RADIO REPAIR - POLICE	75.00
MCKEARNEY ASPHALT & SEALING INC.	02541	PATCH RIVERSIDE DR SWR REPAIR - WW	3,003.00
KEUSCH SUPER SERVICE	00228	LIGHT/BLINKER INSPECTION - POLICE	653.24
KEUSCH SUPER SERVICE	00228	LUB, OIL FILTER - POLICE	44.92
KEUSCH SUPER SERVICE	00228	LUBE, OIL FILTER - POLICE	44.92
SELBY CONSTRUCTION	02674	NEW GARAGE HYDRO DAM 1ST PYMT - ELECTRIC, APP F	25,000.00
ADT COMMERCIAL	MISC	REPAIR DRIVE UP DRAWER - CITY HALL	2,150.27
AT&T	00686	PHONE SERVICE - GENERAL	93.48
AT&T	00686	PHONE SERVICE - ELECTRIC	140.22
AT&T	00686	PHONE SERVICE - WATER, MOTOR POOL	186.94
AT&T	00686	PHONE SVC - WASTE WATER	83.30
AT&T	00686	PHONE LINE HYDRO DAM - ELECTRIC	92.96
AT&T	00686	PHONE SERVICE - GENERAL	446.92
CT ELECTRICAL SERVICES, INC.	02672	WIRING OF CANAL ST PUMP - WW	407.76
WESTPHALIA MILLING CO.	00480	ATHLETIC CHALK - REC	70.40
HOMETOWN SPORTS, INC.	01326	HI VIS WORK SHIRTS - PARKS, CEM	180.00
MICHIGAN COMPANY, INC.	00273	PAPER TOWEL DISPENSER - PARKS	52.68
FAMILY FARM & HOME	01972	SCREWS, CAR WASH, SPRAYER PUMP - CEM	51.97

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
IONIA COUNTY ECONOMIC ALLIANCE	00205	CONTRIBUTION TO ICEA - ECON DEV	1,500.00
FAMILY FARM & HOME	01972	WEED KILLER, SHOP RAGS, JERSEY GLOVES - PARKS,	84.96
TIMBER TREE SERVICES LLC	01817	TREE REMOVAL - PARKS	750.00
SLC METER LLC	02286	METERS, PARTS - WATER	3,933.07
HAMMERSMITH EQUIPMENT COMPANY	00183	STIHL CUT OFF WITH CART - MTR POOL	1,924.00
ED FILTER	00540	OFFICIAL - REC	112.00
BRIAN RUSSELL	00593	OFFICIAL - REC	252.00
MATTIE HONSOWITZ	02665	OFFICIAL - REC	9.00
JORGEN SONDAY	02675	OFFICIAL - REC	45.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	72.00
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	169.58
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	122.00
CONSUMERS ENERGY	00095	GAS SERVICE -ELECTRIC	121.71
CONSUMERS ENERGY	00095	GAS SERVICE -WATER	26.64
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	23.15
CONSUMERS ENERGY	00095	GAS SERVICE - WW	316.64
CONSUMERS ENERGY	00095	GAS SERVICE - WW	16.82
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	22.88
CONSUMERS ENERGY	00095	GAS SERVICE -MTR POOL	15.30
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	18.42
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	363.89
VAN BRO'S IRRIGATION INC.	01762	SERVICE & REPAIR - CITY HALL	399.94
VAN BRO'S IRRIGATION INC.	01762	IRRIGATION SERVICE SCOUT PARK - PARKS	2.00
NATHAN LEHNERT	02496	OFFICIAL - REC	36.00
NORTH CENTRAL LABORATORIES	00959	GLASS FIBER FILTERS - WW	198.32
NORTH GRAND RIVER COOP, INC.	00335	LINEN - AMB	82.45
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	316.76
EMPLOYEE ASSISTANCE CENTER	00145	EAP RENEWAL - VAR DEPTS	1,320.00
Total:			\$155,631.15

**BI-WEEKLY
WAGE REPORT
June 14, 2021**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	14,469.40	230,017.46	3,677.41	64,775.50	18,146.81	294,792.96
ASSESSOR	-	20,439.88	-	1,586.52	-	22,026.40
CEMETERY	7,154.75	85,863.09	1,989.11	20,471.18	9,143.86	106,334.27
POLICE	27,618.95	15,559.08	5,700.84	89,558.34	33,319.79	105,117.42
CODE ENFORCEMENT	-	6,512.96	-	812.02	-	7,324.98
PARKS	3,815.38	58,090.23	633.18	11,959.38	4,448.56	70,049.61
INCOME TAX	2,484.91	50,742.28	741.67	16,816.73	3,226.58	67,559.01
MAJOR STREETS	3,173.46	88,179.89	929.21	39,901.45	4,102.67	128,081.34
LOCAL STREETS	4,613.99	76,589.34	1,831.49	33,962.16	6,445.48	110,551.50
RECREATION	486.80	7,575.50	112.90	1,700.50	599.70	9,276.00
AMBULANCE	16,702.37	272,896.60	4,063.49	61,181.79	20,765.86	334,078.39
DDA	4,004.88	54,510.09	745.07	8,968.21	4,749.95	63,478.30
ELECTRIC	22,539.02	457,361.04	7,805.22	135,791.37	30,344.24	593,152.41
WASTEWATER	8,044.72	161,385.82	3,076.44	46,760.16	11,121.16	208,145.98
WATER	8,238.97	138,615.71	2,665.56	49,614.74	10,904.53	188,230.45
MOTOR POOL	1,125.77	30,137.47	279.99	7,899.70	1,405.76	38,037.17
TOTALS:	124,473.37	1,754,476.44	34,251.58	591,759.75	158,724.95	2,346,236.19

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 06/16/2021
MEETING DATE 06/21/2021

Fund	Description	Beginning Balance 06/03/2021	Total Cash in	Total Cash out	Cash Balance 06/16/2021	Time Certificates	Ending Balance 06/16/2021
101	GENERAL FUND	1,820,678.40	148,746.45	(174,894.73)	1,794,530.12	235,000.00	2,029,530.12
105	INCOME TAX FUND	118,002.20	17,155.97	(28,650.50)	106,507.67	10,000.00	116,507.67
150	CEMETERY PERPETUAL CARE FUND	60,563.02	165.00	(0.51)	60,727.51		60,727.51
202	MAJOR STREETS FUND	458,555.48	6,380.14	(55,473.51)	409,462.11		409,462.11
203	LOCAL STREETS FUND	173,956.12	8,986.34	(71,630.45)	111,312.01		111,312.01
208	RECREATION FUND	45,214.18	6,552.96	(4,937.32)	46,829.82		46,829.82
210	AMBULANCE FUND	85,290.23	31,752.20	(58,859.35)	58,183.08		58,183.08
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	753,042.06	39,627.76	(10,291.92)	782,377.90		782,377.90
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	25,443.83	3,978.36	(12,879.98)	16,542.21		16,542.21
582	ELECTRIC FUND	1,921,901.42	125,938.27	(179,529.71)	1,868,309.98	530,000.00	2,398,309.98
590	WASTEWATER FUND	(19,517.08)	53,497.10	(126,249.94)	(92,269.92)		(92,269.92)
591	WATER FUND	179,652.11	35,895.22	(73,634.29)	141,913.04	420,000.00	491,737.61
661	MOTOR POOL FUND	121,210.56	17,902.86	(17,750.08)	121,363.34		121,363.34
703	CURRENT TAX FUND	7,112.16	-	0.00	7,112.16		7,112.16
	TOTAL - ALL FUNDS	5,754,466.94	496,578.63	(814,782.29)	5,436,263.28	1,195,000.00	6,561,087.85
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	743,886.36	743,886.36
					ELECTRIC-PRIN & INT ESCROW	137,423.69	137,423.69
					WASTEWATER DEBT ESCROW	298,262.90	298,262.90
					WASTEWATER REPAIR ESCROW	191,338.31	191,338.31
					DDA-PRIN & INT ESCROW	501.77	501.77
					WATER BOND ESCROW	77,425.43	77,425.43
							8,933,388.75

*Customer Deposit Breakdown
Electric 128,000.00
Wastewater 21,000.00
Water 21,000.00
170,000.00

User: ABAUM

DB: Portland

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2021	MONTH 05/31/2021	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,078,367.00	1,085,422.07	0.00		(7,055.07)	100.65
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	0.00	0.00		1,700.00	0.00
101-000-428.001	PILOT- WODA (OLD SCHOOL MANOR)	2,500.00	2,001.63	0.00		498.37	80.07
101-000-445.000	PENALTY & INTEREST	3,500.00	5,349.13	0.00		(1,849.13)	152.83
101-000-447.000	TAX COLLECTION FEES	45,000.00	45,468.07	0.00		(468.07)	101.04
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	5.90	0.00		(5.90)	100.00
101-000-451.000	BUSINESS PERMITS	100.00	100.00	0.00		0.00	100.00
101-000-453.000	CABLE TV FEES	21,500.00	19,564.03	4,448.56		1,935.97	91.00
101-000-455.000	TRAILER FEES	400.00	380.00	36.00		20.00	95.00
101-000-476.000	NON-BUSINESS PERMITS	55,000.00	66,417.00	3,579.00		(11,417.00)	120.76
101-000-528.000	OTHER FEDERAL GRANTS	103,336.00	125,733.83	22,397.83		(22,397.83)	121.67
101-000-543.000	ACT 302 POLICE TRAINING GRANT	600.00	669.06	0.00		(69.06)	111.51
101-000-570.000	LIQUOR FEES	3,800.00	3,721.85	0.00		78.15	97.94
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	3,000.00	3,082.43	0.00		(82.43)	102.75
101-000-575.000	REVENUE SHARING-CONST SALES	335,174.00	297,308.00	0.00		37,866.00	88.70
101-000-576.000	REVENUE SHARING-STAT SALES	93,265.00	74,612.00	0.00		18,653.00	80.00
101-000-620.000	PBT TESTING FEES	2,000.00	10.00	0.00		1,990.00	0.50
101-000-623.000	TRANSCRIPT FEES	600.00	467.00	60.00		133.00	77.83
101-000-624.000	MISCELLANEOUS FEES	200.00	140.05	0.00		59.95	70.03
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	301,607.13	27,418.83		27,418.87	91.67
101-000-630.000	CEMETERY LOT SALES	8,800.00	14,305.00	2,010.00		(5,505.00)	162.56
101-000-633.000	CEMETERY CARE FEES	5,560.00	8,683.50	2,350.00		(3,123.50)	156.18
101-000-634.000	GRAVE OPENING FEES	15,500.00	11,529.00	850.00		3,971.00	74.38
101-000-656.000	DISTRICT COURT FINES	9,500.00	8,025.56	716.92		1,474.44	84.48
101-000-661.000	PARKING FINES	2,800.00	4,120.00	110.00		(1,320.00)	147.14
101-000-663.000	MISCELLANEOUS FINES	2,000.00	1,286.00	50.00		714.00	64.30
101-000-664.000	SEX OFFENDER REGISTRATION FEES	100.00	150.00	50.00		(50.00)	150.00
101-000-665.000	INTEREST INCOME	100.00	(353.16)	(35.36)		453.16	(353.16)
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	420.00	32.39	0.07		387.61	7.71
101-000-667.000	RENTAL INCOME	2,800.00	6,715.00	1,085.00		(3,915.00)	239.82
101-000-676.004	DONATION-RED MILL BUILDING	0.00	10,000.00	0.00		(10,000.00)	100.00
101-000-676.006	DONATION - PARKS	0.00	82.95	0.00		(82.95)	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	5,500.00	3,738.91	0.00		1,761.09	67.98
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	61,000.00	17,397.90	104.39		43,602.10	28.52
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,760.40	0.00		239.60	88.02
101-000-699.150	TRANSFER FROM PERP CARE	420.00	20.22	0.49		399.78	4.81
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	50,037.00	0.00		0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00		0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	32,009.00	0.00		0.00	100.00
TOTAL REVENUES		2,309,378.00	2,233,362.85	65,231.73		76,015.15	96.71

Expenditures							
100	COUNCIL	79,907.83	64,690.04	22,397.83		15,217.79	80.96
101	COMMUNITY PROMOTIONS	355,777.00	287,449.70	9,013.07		68,327.30	80.79
172	CITY MANAGER	175,671.00	152,593.07	17,392.24		23,077.93	86.86
191	ELECTIONS	7,360.00	5,912.62	21.49		1,447.38	80.33
201	GENERAL ADMINISTRATION	441,879.00	353,812.85	37,495.96		88,066.15	80.07
209	ASSESSING	59,097.00	39,027.03	2,578.37		20,069.97	66.04
265	CITY HALL	80,323.00	64,847.97	5,248.74		15,475.03	80.73
276	CEMETERY	164,135.00	128,495.62	17,606.29		35,639.38	78.29
301	POLICE	766,396.00	542,596.50	53,456.01		223,799.50	70.80
371	CODE ENFORCEMENT	47,337.00	20,188.09	4,198.43		27,148.91	42.65
728	ECONOMIC DEVELOPMENT	30,000.00	12,038.03	415.80		17,961.97	40.13
751	PARKS	208,714.00	161,186.20	44,502.41		47,527.80	77.23

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2021 NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,416,596.83	1,832,837.72	214,326.64	583,759.11	75.84
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,309,378.00	2,233,362.85	65,231.73	76,015.15	96.71
TOTAL EXPENDITURES		2,416,596.83	1,832,837.72	214,326.64	583,759.11	75.84
NET OF REVENUES & EXPENDITURES		(107,218.83)	400,525.13	(149,094.91)	(507,743.96)	373.56

User: ABAUM

DB: Portland

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2021 NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	724,100.00	774,272.50	106,931.78	(50,172.50)	106.93
	TOTAL EXPENDITURES	1,466,688.00	984,969.10	37,770.00	481,718.90	67.16
	NET OF REVENUES & EXPENDITURES	(742,588.00)	(210,696.60)	69,161.78	(531,891.40)	28.37
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	4,700.00	2,886.03	390.51	1,813.97	61.40
	TOTAL EXPENDITURES	200.00	20.22	0.49	179.78	10.11
	NET OF REVENUES & EXPENDITURES	4,500.00	2,865.81	390.02	1,634.19	63.68
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	979,123.00	611,333.13	34,115.66	367,789.87	62.44
	TOTAL EXPENDITURES	1,079,123.00	610,182.08	58,457.40	468,940.92	56.54
	NET OF REVENUES & EXPENDITURES	(100,000.00)	1,151.05	(24,341.74)	(101,151.05)	1.15
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	464,408.00	188,500.85	11,200.83	275,907.15	40.59
	TOTAL EXPENDITURES	619,715.00	350,256.15	61,662.03	269,458.85	56.52
	NET OF REVENUES & EXPENDITURES	(155,307.00)	(161,755.30)	(50,461.20)	6,448.30	104.15
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	56,800.00	45,961.16	4,563.60	10,838.84	80.92
	TOTAL EXPENDITURES	78,186.00	38,578.51	4,815.25	39,607.49	49.34
	NET OF REVENUES & EXPENDITURES	(21,386.00)	7,382.65	(251.65)	(28,768.65)	34.52
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	663,203.27	648,132.09	62,444.89	15,071.18	97.73
	TOTAL EXPENDITURES	640,368.44	518,950.50	48,506.86	121,417.94	81.04
	NET OF REVENUES & EXPENDITURES	22,834.83	129,181.59	13,938.03	(106,346.76)	565.72
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	290,810.00	401,305.67	71,065.68	(110,495.67)	138.00
	TOTAL EXPENDITURES	750,804.00	162,471.97	28,040.00	588,332.03	21.64
	NET OF REVENUES & EXPENDITURES	(459,994.00)	238,833.70	43,025.68	(698,827.70)	51.92
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
	TOTAL REVENUES	9,500.00	9,500.00	0.00	0.00	100.00
	TOTAL EXPENDITURES	9,500.00	9,500.00	0.00	0.00	100.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	152,700.00	127,320.27	12,679.16	25,379.73	83.38
	TOTAL EXPENDITURES	151,200.00	126,407.38	0.00	24,792.62	83.60
	NET OF REVENUES & EXPENDITURES	1,500.00	912.89	12,679.16	587.11	60.86

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2021 NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,995,025.00	3,638,389.44	334,018.92	356,635.56	91.07
	TOTAL EXPENDITURES	4,829,308.00	3,205,496.09	256,438.40	1,623,811.91	66.38
	NET OF REVENUES & EXPENDITURES	(834,283.00)	432,893.35	77,580.52	(1,267,176.35)	51.89
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,089,140.00	1,005,526.70	120,442.26	83,613.30	92.32
	TOTAL EXPENDITURES	1,279,623.00	813,569.64	63,813.41	466,053.36	63.58
	NET OF REVENUES & EXPENDITURES	(190,483.00)	191,957.06	56,628.85	(382,440.06)	100.77
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	747,326.00	680,523.13	57,741.06	66,802.87	91.06
	TOTAL EXPENDITURES	931,172.00	591,713.79	60,745.12	339,458.21	63.55
	NET OF REVENUES & EXPENDITURES	(183,846.00)	88,809.34	(3,004.06)	(272,655.34)	48.31
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	569,708.00	186,511.81	14,663.26	383,196.19	32.74
	TOTAL EXPENDITURES	672,877.00	370,988.41	6,914.79	301,888.59	55.13
	NET OF REVENUES & EXPENDITURES	(103,169.00)	(184,476.60)	7,748.47	81,307.60	178.81
	TOTAL REVENUES - ALL FUNDS	9,746,543.27	8,320,162.78	830,257.61	1,426,380.49	85.37
	TOTAL EXPENDITURES - ALL FUNDS	12,508,764.44	7,783,103.84	627,163.75	4,725,660.60	62.22
	NET OF REVENUES & EXPENDITURES	(2,762,221.17)	537,058.94	203,093.86	(3,299,280.11)	19.44

Portland Area Fire Authority
 773 E Grand River Ave
 Portland, MI 48875

Invoice

Invoice #: 31403
Invoice Date: 4/9/2021
Due Date: 5/1/2021
Project:
P.O. Number: 4th Qtr

Bill To:
 City of Portland
 259 Kent St.
 Portland, MI 48875

Date	Description	Amount
4/9/2021	<p>4th Quarter Fire Services - April - June 2021</p> <p>Note the invoice is based on the existing fire budget as per the Fire Authority Agreement. The following is a breakdown based on the existing annual budget of \$287,455</p> <p>City of Portland - 42.10% = \$121,018.56 divided by 4 = (4 pmts-\$30,254.64)</p> <p>Portland Twp. - 36.91% = \$106,099.64 divided by 4 = (4 pmts of \$26,524.91)</p> <p>Danby Twp. - 20.99% = \$60,336.80 divided by 4 = (4 pmts of \$15,084.20)</p>	30,254.64

We appreciate your prompt payment.

Total	\$30,254.64
Payments/Credits	\$0.00
Balance Due	\$30,254.64



DATE: 06/09/2021
 TO: CITY MANAGER
 FROM: AMBULANCE DIRECTOR
 RE: MAY 2021, MONTHLY REPORT

CALL VOLUME

TOTAL CALLS	89
TOTAL REPORTS	93
TOTAL PATIENTS	85
*MOTOCROSS STANDBY	1
*MOTOCROSS TRANSPORTED	0
KNOWN COVID + PATIENTS	1
MUTUAL AID GIVEN	6
MUTUAL AID RECEIVED	1

SERVICE LEVEL

BLS	31	33.3%
ALS1	55	59.1%
ALS2	7	7.5%
SCT	0	0%

RUN TYPE

TRANSPORTED TO HOSPITAL	65
*INTERFACILITY TRANSFER	2
<i>(Already Counted as Transport)</i>	
DEAD ON ARRIVAL	2
DEAD AFTER ARRIVAL	0
REFUSAL	17
CANCELED/NO PT FOUND	8
OTHER AGENCY INTERCEPT	0
INTERCEPT FOR OUR AGENCY	1

AVERAGE CALLS	PER DAY	2.87
AVERAGE PATIENTS	PER DAY	2.74
HIGHEST CALL VOL	PER DAY	7
LOWEST CALL VOL	PER DAY	0
AVERAGE CALL	(Tone – Report Complete)	1.87 Hours

FACILITIES TRANSPORTED

SPARROW MAIN	32
SPARROW IONIA	25
MGL	4
SPBUTTERWORTH HOSP	1
SP UNITED GREENVILLE	0
SPARROW CLINTON	0
SPARROW CARSON	2
SPARROW EATON	0
SP DEVOS CHILDREN'S	0
METRO HOSPITAL	1
ST MARY'S	0
PALMC (Portland Assisted Living and Memory Center)	0
Havenwyck Hospital (Auburn Hills)	1

UNIT	RUNS	LOADED MILES
CAR 42 (2018)	15	NON-TRANSPORT
AMB 43 (2017)	43	810.4
AMB 45 (2016)	47	747.7
AMB 44 (2008)	4*	0
<i>*Additional 1 due to Motocross Standby</i>		

UNIT MILEAGE	START	END
CAR 42 (2018)	10,999	11,341
AMB 43 (2017)	87,320	89,464
AMB 45 (2016)	36,836	38,484
AMB 44 (2008)	240,304	240,333

RUN TIMES	RUNS	PERCENT
00:00-08:00	27	29.0%
08:00-16:00	36	38.7%
16:00-00:00	30	32.3%

RUNS DURING METERS		
07:00-17:00	56	60.2%



RUNS BY PRIMARY IMPRESSION

Abdominal Pain	6	6.5%
Alt. Level Conscious	6	6.5%
Anxiety	2	2.2%
Back Pain (No Trauma)	3	3.2%
Behavioral Disorder	2	2.2%
CVA/Stroke	3	3.2%
Cardiac Arrest	1	1.1%
Cardiac Symptoms	3	3.2%
Chest Pain	1	1.1%
Dehydration Symp.	1	1.1%
Diabetic Symptoms	1	1.1%
Dizziness	1	1.1%
Dyspnea	6	6.5%
GI -Bleed	1	1.1%
GI -Constipation	1	1.1%
Hemorrhage-(Medical)	1	1.1%
No Medical Problem	4	4.3%
Obvious Death	1	1.1%
Poisoning	2	2.2%
Post-Op Complication	2	2.2%
Seizure	3	3.2%
Syncope/Fainting	2	2.2%
Trauma Injury	15	16.1%
Unknown Medical	1	1.1%
Urination Problem	1	1.1%
Weakness	7	7.5%
NA	16	17.2%

BILLABLE RUNS

Billed	68	73.1%
Not Billed	25*	26.9%

*Additional 1 due to Motocross Standby

UNIT	Resident	NR
City of Portland	25	7
Portland Twp	11	4
Danby Twp	15	5*
<u>*Additional 1 due to Motocross Standby</u>		
Lyons Twp	5	2
Pewamo Village	2	0
Sebewa Twp	5	0
Westphalia Twp	1	0
Westphalia Village	1	0
Orange Twp	1	1
Interfacility Transfer	1	
Mutual Aid Given*	6	

*LIFE – 4 (Ionia City-1, Berlin Twp. – 1, Lyons Vill. – 1, Odessa Twp. - 1)

*DELTA TWP – 1 (Eagle Twp-1)

*GLAESA – 1 (Mulliken Village-1)

Mutual Aid Received 1 Reason

Lyons Twp – 1 – LIFE EMS No Second Crew

Respectfully submitted,

Zach Waltersdorf, Director

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JUNE 15, 2021 - 3:00 P.M.**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
 - A. Request approval of FY20 HSGP Grant Intergovernmental Agreement
 - B. Request approval to hire a Transportation Driver at Commission on Aging
 - C. Request approval of bid for Clerk’s Office microfilm records to convert to PDF format.
 - D. Road Department Request approval for award of contract to C & D Hughes, Inc.
 - E. Request to fill Maintenance position
 - F. Request to create Maintenance II position
 - G. Request approval of Greenview Point landscaping
- IX. Department Reports**
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

Appointments for consideration in the month of April 2021:

- Economic Development Corporation/Brownfield Redevelopment Authority- three three-year terms available
- Land Bank Authority-three three-year terms expiring in April 2021

Appointments for consideration in the month of May 2021: