

**Minutes of the Special Meeting of the Planning Commission
Of the City of Portland**

Held on Wednesday, July 27, 2011

In Council Chambers at City Hall

Portland Planning Commission Members Present: Grapentien, Segerlind, Swaney-Frederick, Kmetz, Gorman

Absent: Clement

Staff: City Manager Dempsey, City Clerk Miller, and Camera Operator Cummins

Guests: Pastor Bruce Sabador of the First Baptist Church

Chair Grapentien called the meeting to order at 6:58 P.M. with the Pledge of Allegiance.

Motion by Kmetz, supported by Gorman, to excuse Secretary Clement from the meeting. All in favor. Approved.

Motion by Swaney-Frederick, supported by Kmetz, to approve the agenda as presented. All in favor. Approved.

Chair Grapentien opened the Public Hearing at 7:01 P.M.

City Manager Dempsey presented the application from the First Baptist Church requesting permission to add approximately 12 nose-in parking spaces in a paved addition adjoining the existing parking lot along its southwest edge. The proposed spaces will each measure 9 x 18 feet angled between 75 and 89 degrees. The spaces will be striped with paint. The proposed addition will also be curbed. The proposed surface will be appropriately sloped so any water will be channeled to the existing drain, located in the center of the current parking lot. The proposed addition will also be screened with fencing and shrubbery as directed in the zoning requirements. Both will be set within the required 10 foot buffer, which will be placed on all 3 sides of the proposed addition.

City Manager Dempsey stated that the appropriate notice had been published in the Review & Observer and sent to property owners with 300 ft. of the property at issue. No written communication has been received. One phone call was received stated no objection with the proposed parking lot addition.

Both City Manager Dempsey and Code Officer Brown have reviewed the application and see no issue with the request.

Swaney-Frederick asked the occupant capacity of the church.

Pastor Sabador stated the attendance is approximately 165 which results in parking overflowing to the street and into the parsonage lots. The maximum capacity is 225.

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City Manager Dempsey stated that according to the Zoning Ordinance the church is short on parking. This issue is considered grandfathered.

Chair Grapentien closed the Public Hearing at 7:07 P.M.

City Manager Dempsey stated that all requested improvements are harmonious with the surrounding properties.

Motion by Kmetz, supported by Gorman, to approve the expansion of the Special Land Use by the First Baptist Church at 406 E. Bridge St. for the purpose of additional parking.
All in favor. Approved.

Pastor Sabador thanked the Board on behalf of the congregation.

Under Member Comments, Gorman thanked Pastor Sabador for his patience in dealing with the planning process.

Chair Grapentien encouraged everyone to keep Lt. Governor Calley and his family in their thoughts and prayers in dealing with health issues with their daughter.

Motion by Kmetz, supported by Swaney-Frederick, to adjourn the meeting at 7:11 P.M.
All in favor. Approved.

Respectfully submitted,

Julie Clement, Secretary