



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Tuesday, July 6, 2021

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:15 PM	A. Proposed Resolution 21-38 Approving the Purchase of Three Kenwood 800 MHz Radios for the Portland Police Department	Decision
7:18 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting on June 21, 2021	
	B. Payment of Invoices in the Amount of \$349,959.48 and Payroll in the Amount of \$105,187.16 for a Total of \$455,146.64	
	C. Purchase Orders over \$5,000.00 - None	
	XI. <u>Communications</u>	
	A. DDA Minutes - May 24, 2021	
	B. Utility Billing Report – May 2021	
	C. Wastewater Department Report – May 2021	
	D. Ionia County Board of Commissioners Agenda - June 29, 2021	
	E. MPSC Notice of Hearing	
7:20 PM	XII. <u>Other Business</u> – None	
7:25 PM	XIII. <u>City Manager Comments</u>	
7:30 PM	XIV. <u>Council Comments</u>	
7:35 PM	XV. <u>Adjournment</u>	Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-38

**A RESOLUTION APPROVING THE PURCHASE OF THREE KENWOOD
800 MHZ RADIOS FOR THE PORTLAND POLICE DEPARTMENT**

WHEREAS, the Portland Police Department (PPD) utilizes 800 MHz portable radios for their communications system and daily operations; and

WHEREAS, the PPD's current 800 MHz radios are approximately 20 years old and are in need of replacement; and

WHEREAS, the City Manager and the Chief of Police are recommending that City Council approve the purchase of three (3) Kenwood 800MHz portable radios in the amount of \$7,971.20, a copy of a memo from Chief Thomas and quote is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves and authorizes the purchase three (3) Kenwood 800MHz portable radios in the amount of \$7,971.20, a copy of a memo from Chief Thomas and quote is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 6, 2021

Monique I. Miller, City Clerk



Portland Police Department

Star Thomas, *Chief of Police*

June 23, 2021

Mr. Gorman,

I'm submitting a purchase order request and invoice for the amount of \$7,508.00 to replace (3) of the Motorola 800 mHz portable radios currently in use. These radios were purchased approximately 20 years ago and updates to the software are no longer supported by the manufacturer; replacement parts and batteries are no longer sold unless located in an after-market situation.

Traditionally, all of the Department's radios have been Motorola brand; however, Kenwood, is able to offer virtually the same functionality and reliability as the Motorola brand for a fraction of the cost. Kenwood is locally used by police departments in Newaygo and White Cloud and fire departments throughout Mason, Lake, and Oceana counties. Nationally, the largest recognized department is the California Highway Patrol. Currently, this specific radio is being considered for purchase for all Ionia County fire departments as part of the recent 911 communication bond.

Comparison:

Motorola APX6000 \$4,283.75

Kenwood VP6430 \$2,650.40

Please let me know if you have any questions or suggestions.

Sincerely,

A handwritten signature in blue ink that reads "Star Thomas".

Star Thomas
Chief of Police



Digicom Global Inc.

3911 Rochester Rd.
Troy, Mi. 48083

Invoice

Date	Invoice #
6/24/2021	5762

Bill To
Portland Police Dept 773 E Grand River Portland, MI 48875

Ship To
Portland Police Dept 773 E Grand River Portland, MI 48875

P.O. Number	Terms	Rep
6689	Net 30	Tim H

Quantity	Item Code	Description	Price Each	Amount
		MiDeal pricing included. Must include State Contract 071B02000124 somewhere on the PO.		

Subtotal		\$7,971.20
Sales Tax (0.00)		\$0.00
Total		\$7,971.20
Payments/Credits		\$0.00
Balance Due		\$7,971.20

Phone #	Web Site
248-866-6000	digicomglobal911.com

Digicom Global Inc.

3911 Rochester Rd.
Troy, Mi. 48083

Invoice

Date	Invoice #
6/24/2021	5762

Bill To
Portland Police Dept 773 E Grand River Portland, MI 48875

Ship To
Portland Police Dept 773 E Grand River Portland, MI 48875

P.O. Number	Terms	Rep
6689	Net 30	Tim H

Quantity	Item Code	Description	Price Each	Amount
3	VP6430BKF2 700...	VP6430 Portable VP6430BKF2 762-806 and 806-870 MHz P25 Model 2 Standard Keypad, Top Display, Front Full Color Display, 3 watts, 1024 Channels, 255 Zones, IP 67 & Mil Spec C/D/E/F/G. 3 Year Warranty. DES & ARC4 / ADP Encryption Radio ONLY.	1,808.00	5,424.00T
3	KRA-32K	KRA-32K 700 800 megahertz antenna	28.80	86.40T
3	KNB-L3M	KNB-L3M Li-ion 3400 mAh (High Capacity) battery	146.40	439.20T
3	VIK 8322000002	VIK 8322000002 License key for P25 conventional for VP-6000 series	280.00	840.00T
3	VIK 8322000005	VIK 8322000005 License key for P25 Phase 1 trunking for VP-6000 series EFJ 8322000005	100.00	300.00T
3	KSC-32	KSC-32 CHARGER (RAPID)	65.60	196.80T
3	KMC-72	KMC-72 Mil Spec IP67 (Immersion) Noise cancelling speaker mic with 2 programmable buttons and 3.5 mm audio jack, I.S. 1 year warranty	81.60	244.80T
3	VIK 2990600013	VIK 299-0600-013 EFJ 2 year extended warranty	140.00	420.00T
1	Shipping	Shipping	20.00	20.00
	MPSCS CLIENT	MPSCS Customer will pay the \$250.00 per radio one time programming fee directly to the state. This is good for the life of the radio.	0.00	0.00T

Subtotal	
Sales Tax (0.00)	
Total	
Payments/Credits	
Balance Due	

Phone #	Web Site
248-866-6000	digicomglobal911.com

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, June 21, 2021

In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller, Police Chief Thomas

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the agenda as presented.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman stated the Safe Routes to School project is coming to an end. The new “smart” traffic light was installed at the corner of West St. and Grand River Ave. last week at \$0 cost to the City of Portland. Crews are still working on adjusting the timing of the light and learning all of its capabilities.

Mayor Barnes noted the new intersection is much improved and more importantly improves the safety near St. Patricks Church and school. He further stated that he would like this traffic light to become the prototype for the City.

City Manager Gorman stated that McKearney Asphalt completed a mill and fill project last Wednesday and Thursday on Ionia Rd., Cross St., and Rowe Ave. There has been a great response from the area residents.

City Manager noted that the Rindlehaven property currently owned by Mayberry Homes has been listed for sale for \$1.4 million. Mayberry Homes has expressed interest in building more new homes on the property which would require an amendment to the current PUD. The required changes do not meet the criteria for a minor amendment, which could be approved by the City Manager. The changes would require going through the major amendment process through the Planning Commission. The Planning Commission has previously expressed its openness to these changes. The City has already been considering amending the zoning of the entire property to R2.

Work on the Grand River Ave. Bridge will take place this week to finish up repairs from Fall 2020. The epoxy that will be installed has been on back order preventing completion of the work until this time. Once this work is finished then the punch list items can be addressed.

City Manager Gorman presented a video of the nearly complete Sparrow Development Project. The projected opening of the facility is July 19, 2021. This will be a great addition to the community.

City Manager Gorman noted that the City had a special, unannounced visit from Keith Cameron who served as Mayor from 1975-1976. He talked a lot about the history of how the income tax was instituted.

Mayor Barnes noted that their foresight and wisdom brought about the income tax and all that has been accomplished because of it.

City Manager Gorman noted that the historic photos that were displayed in the previous McDonald's building have been donated to the City and will be delivered tomorrow. After some evaluation they will be hung in City Hall.

There were no presentations.

Under New Business, the Council considered Resolution 21-36 to amend the Budget for Fiscal Year 2020-2021.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 21-36 to amend the Budget for Fiscal Year 2020-2021.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 21-37 to confirm the Mayor's appointments to several City Boards and Commissions.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 21-37 confirming the Mayor's appointments to City Boards and Commissions.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on June 7, 2021, payment of invoices in the amount of \$155,631.15 and payroll in the amount of \$158,724.95 for a total of \$314,356.10. A purchase order to the Portland Area Fire Authority in the amount of \$30,254.64 for 4th Quarter fire services was also included.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that a fireworks display will be held on Saturday, July 3, 2021 in celebration of the 4th of July.

Council Member Sheehan noted the 4th of July parade will be held Sunday, July 4th at 10:00 A.M. There are a number of entries committed to participating in the parade.

City Manager Gorman thanked the City Council and staff for all of their efforts throughout the pandemic; the 3rd State of Emergency in the past six years. The City has been able to continue to serve the residents with no disruption in services.

City Manager Gorman further noted that tomorrow, June 22, 2021 will mark the 6th Anniversary of the tornado that struck Portland.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated that a decision will be made on the 911 surcharge by Thursday, June 24, 2021. This will affect the purchase of communication equipment for the Fire Department.

Council Member Johnston noted the Portland Civic Players will hold a car wash fundraiser at Toms on Saturday, June 26, 2021 from 10:00 A.M. – 2:00 P.M.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:33 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the June 21, 2021 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller, Police Chief Thomas

Approval of Resolution 21-36 to amend the Budget for Fiscal Year 2020-2021.

All in favor. Adopted.

Approval of Resolution 21-37 confirming the Mayor’s appointments to City Boards and Commissions.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:33 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BRENT HENRY	02649	JUNE 2021 PHONE BILL REIM - ELECTRIC	40.00
STAR THOMAS	01654	JUNE 2021 PHONE BILL REIM - POLICE	40.00
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PHYSICAL SEASONAL T FLYNN - PARKS	126.00
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,258.00
FERGUSON WATERWORKS	02558	BASEMENT FRESETTER - WATER	476.00
FAMILY FARM & HOME	01972	MEW SUMP PUMP - WW	329.99
S&K PRINTING	00400	PROP TAX BILLS/ENVELOPES - GEN	370.00
SANTANDER LEASING LLC	02479		26,551.94
I.T. RIGHT	02440	CONTRACTUAL SERVICE - VAR DEPTS	18,600.00
GREAT LAKES JANITORIAL SERVICES	02654	JUNE CLEANING SERVICES - CITY HALL	280.00
FAMILY FARM & HOME	01972	HYDRO SUPPLIES - ELECTRIC	167.46
FAMILY FARM & HOME	01972	HARDWARE - MTR POOL	11.81
CULLIGAN	02130	WATER CITY HALL - GEN	14.00
MUNICIPAL SUPPLY CO.	00324	MAN HOLE COVERS - ELECTRIC	1,190.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	140.00
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTALS - PARKS	300.00
TIM KRIZOV	01897	CLOTHING ALLOW - WW	132.01
ALTEC INDUSTRIES, INC.	00016	ROPE ASSEMBLY - ELECTRIC	552.84
INTERSTATE BILLING SVC	00202	TRAFFIC CONTROL CONES - MTR POOL	490.00
INTERSTATE BILLING SVC	00202	TRAFFIC CONES - MTR POOL	490.00
MCKEARNEY ASPHALT & SEALING INC.	02541	MILL & FILL ROWE, IONIA, CROSS - MAJ, LOC STS F	86,495.00
MCKEARNEY ASPHALT & SEALING INC.	02541	MILL & FILL CROSS - MAJ STS RES 21-25	5,245.52
JOHN DEERE FINANCIAL	01818	VAR PURCHASES - VAR DEPTS	425.89
CAPITAL ASPHALT LLC	02578	ASPHALT FOR WATER ST - MAJ STS	354.51
MOYER CONSTRUCTION	00316	RED MILL BENCH PADS/APPROACHES - PARKS	2,236.00
MOYER CONSTRUCTION	00316	SIDEWALK REPAIR - LOC STS	2,300.00
DORNBOS SIGN, INC.	00067	SIGNS/SUPPLIES - MAJ STS	443.30
DORNBOS SIGN, INC.	00067	SIGNS/SUPPLIES - LOC STS	470.70
DORNBOS SIGN, INC.	00067	U CHANNEL POST - MAJ STS	238.80
DORNBOS SIGN, INC.	00067	NO PARKNG SIGNS - LOC STS	156.00
STAR THOMAS	01654	OFFICE SUPPLIES REIM - POLICE	44.48

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BUIST ELECTRIC INC.	02673	INFRARED TESTING ELECT COMP - WW	1,450.00
NICK LEFKE	00735	ELECTRIC BOARD OFFICIAL - ELECTRIC	75.00
ROBERT BALDYGA	01636	ELECTRIC BOARD OFFICIAL - ELECTRIC	75.00
TED ALBERTA	02490	ELECTRIC BOARD OFFICIAL - ELECTRIC	75.00
MI MUNICIPAL LIAB & PROP POOL	00288	POOL RENEW PREM 8/1/21 TO 8/1/22 - VAR DEPTS	100,409.00
CULLIGAN	02130	WATER - PARKS, CEM	20.50
MENARDS	00260	SUPPLIES - PARKS, CEM	514.88
FOSTER BLUE WATER OIL, LLC	02301	FUEL TANK REFILL - PARKS, CEM	483.50
PURITY CYLINDER GASES, INC.	00380	OXYG, GAS, HAZ MAT FEE - AMB	64.30
SLC METER LLC	02286	TRIMBLE BATTERY/SHIPPING - WATER	445.88
MUNICIPAL SUPPLY CO.	00324	FLARE X FLARE UNION, COMPRESS - WATER	69.39
USA BLUEBOOK	01850	SPECTROPHOTOMER - WW	4,661.02
USA BLUEBOOK	01850	TIGERTAIL, VAC TUBE HOLDER - WW	324.62
NICK MARTIN	02676	UNIFORMS - ELECTRIC, WATER, WW	238.45
USA BLUEBOOK	01850	FITTINGS, COUPLINGS, FLANGE - WW	520.89
APPLIED IMAGING	02493	PRINTER INVOICE TRUE UP - VARIOUS DEPTS	862.40
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	446.91
SCOTT HONSOWITZ	00192	CLOTHING ALLOWANCE - ELECTRIC	100.21
APX, INC.	02591	MIRECS FEE - ELECTRIC	129.05
MID-MICHIGAN WELDING LLC	02657	CRACK REPAIR - ELECTRIC	200.00
TIMBER TREE SERVICES LLC	01817	REMOVE OAK AT DAM - ELECTRIC	500.00
EAGLE ENTERPRISE OF MICHIGAN INC.	01986	RIVERTRAIL RAILING REPAIR - PARKS APPR CONS AGE	11,606.00
TIMBER TREE SERVICES LLC	01817	REMOVE DEAD TREES LEIK GROVE - COMM PROMO	1,155.00
NORTH CENTRAL LABORATORIES	00959	PHOSPHATE SOL - WW	67.40
B&W AUTO SUPPLY, INC.	00030	VAR PURCHASES - VAR DEPTS	394.42
TIMBER TREE SERVICES LLC	01817	STUMP GRINDING @ DAM - ELECTRIC	280.00
GRP ENGINEERING INC.	01994	SUBSTATION CONTINGENCY PLAN - ELECTRIC	4,935.40
USA BLUEBOOK	01850	PIPET TIPS FOR TENSETTE PIPET - WW	527.46
FAMILY FARM & HOME	01972	POWER WASHER - WW	439.97
KENNEDY INDUSTRIES, INC.	02548	ANNUAL PM OF 3 LS - WW	3,795.00
USA BLUEBOOK	01850	MICRO PIPPETER 250 TIPS - WW	397.38

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
USA BLUEBOOK	01850	Y STRAINER MESH SCREEN- WW	38.80
USA BLUEBOOK	01850	3' BALL VALVE - WW	262.95
STAR THOMAS	01654	USPS REIM - POLICE	6.19
LITE'S PLUS	00243	20 LED RETROFIT LUMENS - ELECTRIC	1,299.00
FAMILY FARM & HOME	01972	MANURE FORK, QUIKRETE - CEMETERY	51.96
FAMILY FARM & HOME	01972	QUICKRETE, BRUSH KILLER - CEM	35.97
ED FILTER	00540	OFFICIAL - REC	56.00
BRIAN RUSSELL	00593	OFFICIAL - REC	56.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	45.00
FLEIS & VANDENBRINK	00153	GEN ENGINEERING SVCS - GEN	1,189.00
FLEIS & VANDENBRINK	00153	WWTP SRF PROJECT PLAN - WW	2,970.00
FLEIS & VANDENBRINK	00153	SAFE ROUTES TO SCHOOL - MAJ, LOC STS	30,805.33
K&H CONCRETE CUTTING, INC.	00221	ASPHALT SLAB CUTTING/MILEAGE - WATER	225.00
SLICK SHIRTS SCREEN PRINTING	02003	ADULT SOFTBALL CHAMP SHIRTS - REC	175.39
HUTSON, INC.	02677	HYDRAULIC FLAIL MOWER - MTR POOL	5,000.00
MUNICIPAL SUPPLY CO.	00324	CURB BOX - WATER	285.00
JOHN PAUL WERNET	02491	CLOTHING ALLOW - ELECTRIC	300.00
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	80.00
BSN SPORTS	00911	COMPACT BALL LOCKER - PARKS	459.94
BSN SPORTS	00911	MONSTER BALL LOCKER - PARKS	364.94
BSN SPORTS	00911	MONSTER BALL LOCKER - PARKS	364.94
PORTLAND TOWNSHIP TREASURER	00371	ANNEX AGREEMENT REV SHARING MAR-APRIL 2021- COM	5,477.69
SHANE SCHEURER	01575	CLOTHING ALLOW - ELECTRIC	300.00
PURITY CYLINDER GASES, INC.	00380	QRTLY CYLINDER RENTAL - AMB	295.21
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	652.89
FENCE CONSULTANTS OF WEST MICHIGAN	02267	GATE OPENER DPW- GEN APP CONSENT AGEN 5-17-21	6,928.00
Total:			\$349,959.48

**BI-WEEKLY
WAGE REPORT
June 28, 2021**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	10,176.24	240,193.70	2,192.04	66,967.54	12,368.28	307,161.24
ASSESSOR	-	20,439.88	-	1,586.52	-	22,026.40
CEMETERY	5,110.51	90,973.60	462.72	20,933.90	5,573.23	111,907.50
POLICE	14,932.41	15,559.08	2,929.22	92,487.56	17,861.63	108,046.64
CODE ENFORCEMENT	-	6,512.96	-	812.02	-	7,324.98
PARKS	4,171.60	62,261.83	391.61	12,350.99	4,563.21	74,612.82
INCOME TAX	2,291.44	53,033.72	596.02	17,412.75	2,887.46	70,446.47
MAJOR STREETS	1,921.98	90,101.87	430.68	40,332.13	2,352.66	130,434.00
LOCAL STREETS	2,718.92	79,308.26	659.98	34,622.14	3,378.90	113,930.40
RECREATION	317.89	7,893.39	40.07	1,740.57	357.96	9,633.96
AMBULANCE	11,342.56	284,239.16	2,366.50	63,548.29	13,709.06	347,787.45
DDA	2,456.00	56,966.09	366.53	9,334.74	2,822.53	66,300.83
ELECTRIC	18,262.28	475,623.32	4,192.67	139,984.04	22,454.95	615,607.36
WASTEWATER	7,094.58	168,480.40	1,137.24	47,897.40	8,231.82	216,377.80
WATER	6,433.30	145,049.01	1,648.72	51,263.46	8,082.02	196,312.47
MOTOR POOL	455.37	30,592.84	88.08	7,987.78	543.45	38,580.62
TOTALS:	87,685.08	1,827,229.11	17,502.08	609,261.83	105,187.16	2,436,490.94

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 06/29/2021
MEETING DATE 07/06/2021

Fund	Description	Beginning Balance 06/17/2021	Total Cash in	Total Cash out	Cash Balance 06/29/2021	Time Certificates	Ending Balance 06/29/2021
101	GENERAL FUND	1,794,530.12	139,381.63	(219,219.12)	1,714,692.63	235,000.00	1,949,692.63
105	INCOME TAX FUND	106,507.67	186,868.72	(154,629.26)	138,747.13	10,000.00	148,747.13
150	CEMETERY PERPETUAL CARE FUND	60,727.51	90.00	-	60,817.51		60,817.51
202	MAJOR STREETS FUND	409,462.11	40,566.17	(6,736.29)	443,291.99		443,291.99
203	LOCAL STREETS FUND	111,312.01	151,770.24	(8,940.00)	254,142.25		254,142.25
208	RECREATION FUND	46,829.82	1,062.22	(1,597.61)	46,294.43		46,294.43
210	AMBULANCE FUND	62,471.21	29,744.78	(30,773.96)	61,442.03		61,442.03
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	780,826.00	5,134.77	(6,679.91)	779,280.86		779,280.86
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	16,531.00	8,676.24	(12,721.64)	12,485.60		12,485.60
582	ELECTRIC FUND	1,868,281.06	259,372.51	(215,052.88)	1,912,600.69	530,000.00	2,442,600.69
590	WASTEWATER FUND	(92,304.02)	78,098.17	(40,850.13)	(55,055.98)		(55,055.98)
591	WATER FUND	159,142.27	55,162.02	(39,521.65)	174,782.64	420,000.00	517,357.21
661	MOTOR POOL FUND	111,363.34	21,340.67	(10,284.68)	122,419.33		122,419.33
703	CURRENT TAX FUND	7,112.16	8,982.69	(8,005.56)	8,089.29		8,089.29
	TOTAL - ALL FUNDS	5,446,154.51	986,250.83	(755,012.69)	5,677,392.65	1,195,000.00	6,794,967.22
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	623,417.98	623,417.98
					ELECTRIC-PRIN & INT ESCROW	137,423.69	137,423.69
					WASTEWATER DEBT ESCROW	298,262.90	298,262.90
					WASTEWATER REPAIR ESCROW	191,338.31	191,338.31
					DDA-PRIN & INT ESCROW	501.77	501.77
					WATER BOND ESCROW	77,425.43	77,425.43
							9,046,799.74

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, May 24, 2021
Via Zoom – Meeting ID# 841 2606 3946

Members Present: Grimminck, Antaya, Briggs, Gorman, Barnes, Madarang, Hengesbach, Williamson

Members Absent: None

Staff: DDA Director ConnerWellman

Guests: Council Member Johnston, Shirley Teachout

Chair Grimminck called the meeting to order at 7:00 P.M.

There was no Public Comment.

Motion by Antaya, supported by Madarang, to approve the agenda as presented.
All in favor. Adopted.

Motion by Barnes, supported by Madarang, to approve the minutes of the April 26, 2021 meeting as presented.
All in favor. Adopted.

Motion by Williamson, supported by Briggs, to approve the Treasurer's Report as presented.
All in favor. Adopted.

There were no Team Reports as there were no team meetings due to a lot of fundraising activities.

Under Old Business, Director ConnerWellman provided an update on the Toan Park Revitalization Project. Three bids were received for the project.

City Manager Gorman noted the proposal that was approved works very well with the proposed project and the contractor has done this type of project before. Construction will begin in June or July and is expected to wrap up in September.

City Manager Gorman further noted the DDA is completing the splash pad, which is part of the TIF Plan, with great support from the community. The Kent Street Improvement Project is also a high priority and is planned to take place soon.

Under New Business, Director ConnerWellman noted there are no board member term expirations this year.

Director ConnerWellman provided information on the Board Member efforts, tasks, and updates for fundraising for the Riverfront Park Revitalization at Toan Park. She further thanked the

community for its optimism and generosity. With the current pledges the fundraising goal will be exceeded, which is needed to complete the project.

City Manager Gorman stated that City personnel has spent a considerable amount of time searching for some type of agreement that would allow the Builders Lumber sign located at Toan Park. The sign is not allowed under the current Sign Ordinance. He further noted that he has reached out to Mr. Wohlscheid to see if he has record of any type of agreement and he does not either.

Director ConnerWellman provided information on the Sounds of Summer Concert Series at the Bandshell this summer. There are two openings for sponsors. The entire schedule will be released later this week.

Director ConnerWellman presented information and photos of the Façade Agreement for 118 Kent St. for Tim Fuller. The result is a very nice historic replica.

City Manager extended kudos to Mr. Fuller for his efforts in restoring the buildings downtown.

Under the Director Report, Director ConnerWellman presented the May 2021 Director's Report.

City Manager Gorman stated that over the years there have been ongoing issues related to Hot Shots, located at 137 Kent St., that are not good for the downtown. He stated his feeling that there should be an honest conversation with them to address these issues.

City Manager Gorman noted that there are substantial liabilities to the City related to the possibility of accepting the donation of property from Fabiano's at Kent St. and Grand River Ave. The City will have to exercise its due diligence; especially in terms of the environmental issues.

There was discussion about possible grant opportunities especially if this is a brownfield property.

City Manager Gorman noted the Sparrow project is moving along well. They are expected to open the new facility at the end of the summer. He also stated the Safe Routes to School project is moving along well throughout the city. The new light signal will be installed at Grand River Ave. and West St. once school is out for the summer.

Under Board Member Comments, City Manager Gorman stated the City Council wrapped up the budget process and approved the Fiscal Year 2021-2022 budget. The City also recently paid off the bond for the James Street Improvement Project which now allows the funds to be set aside for the Kent Street Improvement Project from Academy St. to Grand River Ave. This will likely be a difficult process but will be an opportunity to clean up the core of the community; the City will include the business owners in the process and provide timely information.

There was discussion about moving the June DDA meeting to Wednesday, June 30, 2021.

There was also discussion about how the fireworks will be handled in upcoming years as the Chamber of Commerce has dissolved.

Motion by Antaya, supported by Williamson, to adjourn the meeting at 7:53 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

June 21, 2021
May 1-31, 2021

Kwh Consumed	2,837,364
DIESEL PRODUCTION	0
HYDRO GENERATION	135,949

Total Kwh Purchased	2,701,415	Total Dollars Paid	\$ 169,222.42
----------------------------	------------------	---------------------------	----------------------

Kwh Billed

Residential	1,140,802
Commercial	637,490
Large General	648,149
City St. Lites Metered	22,144
St. Lites Unmetered	
Rental Lights	
Demand	2,126

Total Kwh Billed **2,450,711**

Arrears after billing	\$ (2,625.18)
Penalties Added	\$ 1,737.66
Arrears end of month	\$ 23,980.33
Fuel Cost Billed	\$ 54,353.64
Amount Collected	\$ 347,544.72
Total Adjustments	\$ 197.22

Residential Customers	2,241
Commercial Customers	334
Large General	15
Total Customers	2,590

06/07/21

Dollars Billed

PCA Billed	\$ 50,780.06
Residential	\$ 122,956.91
Residential EO Charge	\$ 2,109.00
Geothermal Discount	\$ -
Commercial	\$ 68,434.24
Commercial/LG EO Charge	\$ 2,439.84
Large General	\$ 46,422.32
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 1,903.15
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 241.97
Demand	\$ 12,493.56
Tax	\$ 11,441.32

Total Dollars Billed **\$ 320,783.82**

Power Cost Adj. .02092



CITY OF PORTLAND
June-21

WATER DEPARTMENT REPORT

MONTH	May-21	PERIOD COVERED	May 1-31, 2021
Customers Billed		Penalties Added	\$ 407.10
City	1,872	Dollars Collected	\$ 56,189.13
Rural	24	Arrears at end of Month	\$ 4,085.39
Total Customers	1,896	Adjustments	\$ 274.58
		Gallons Pumped	12,041,000
		Hydrant Flusing/Rental (unmetered)	1,400,000 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	8,328,285		\$ 57,650.39
Rural	229,015		\$ 2,418.71
Total	<u>8,557,300</u>		<u>\$ 60,069.10</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,813	Dollars Billed	\$90,315.32
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 90,315.32

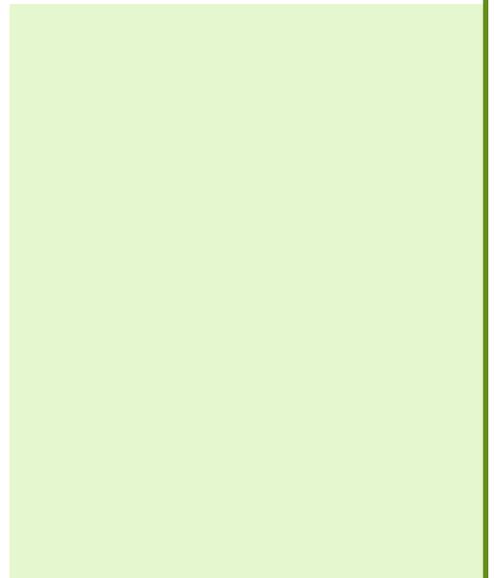
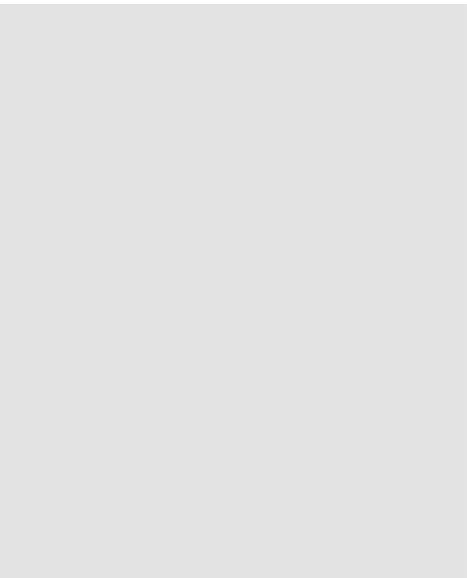
Penalties Added	\$ 646.74
Dollars Collected	\$ 84,994.57
Arrears at end of Month	\$ 7,443.18
Adjustments	\$ 448.23
Gallons Treated per Million	6.890





The City of Portland Operations & Maintenance Report

May 2021





June 22, 2021

S. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48775

RE: May 2021 Monthly Operation Report

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of May 2021. We will submit future progress reports on a monthly basis for your review.

All information and data used to compile this report is available for your review. If you have any questions, please contact us. My phone number is 517.977.6107.

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.

A handwritten signature in black ink, appearing to read 'Chris Munson', with a long horizontal line extending to the right.

Chris Munson
Sr. Project Manager

2960 Lucerne Drive SE, Suite 100
Grand Rapids, MI 49546
P: 616.588.2900
F: 616.977.1005

CONTENTS

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Action Items	2
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Operations	2
Safety Training	2
WORK PERFORMED ON THE COLLECTION SYSTEM	2
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Daily Flow Summary	3

APPENDIX “A” MONTHLY OPERATING REPORT

APPENDIX “B” MAY 2021 Completed Work orders

ADMINISTRATIVE REPORT

ADMINISTRATIVE

The May 2021 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The average influent flow was 314,000 gallons per day. The daily maximum influent flow was 348,000 gallons, which occurred on May 12, 2021. The Monthly Operating Report (MOR) is in [Appendix A](#).

ACTION ITEMS

- Currently the City of Portland's WWTP is required to land apply biosolids three (3) times per year due to biosolids storage capacity limitations. EGLE requires a 180-day minimum biosolids storage capacity for compliance. Also, this frequency of land application does not coincide with normal agricultural spring and fall planting cycles, and there are recurring issues with farm field and land application contractor availability.
- **There is a copper issue** in the City's biosolids. The analytical results are consistently above table three (3) limits. Table three's (3) maximum concentration limit (MCL) for copper is 1,500 micro-grams per liter (ug/L.) FVOP recommends investigating the issue further by performing additional collection system sampling and the non-domestic users complete a non-domestic user survey.

WASTEWATER MAINTENANCE

Maintenance was completed during the month of May 2021 in accordance with the computerized maintenance management system (CMMS.) The completed May 2021 completed work orders can be viewed in [Appendix B](#).

- During the month of May 2021 both secondary clarifiers were taken out of service for annual maintenance and inspection. During the inspections we observed that the squeegees were worn on both clarifier skimmer arms; the squeegees were replaced. We also replaced the scum trough flapper valve on each clarifier, as well as the scum trough drain arm.
- On May 12, 2021, Pluene Mechanical was on site to perform the annual CSD-1 inspection.
- Staff rebuilt both ferrous chloride pumps during May 2021.
- On May 20, 2021, staff replaced the block heater on the Rindlehaven Lift Station emergency generator.
- On May 26, 2021, staff replaced the two (2) inch yard hydrant located by the secondary clarifiers.

OPERATIONS

- EGLE is required all dentist within the City limits complete a Dental One-Time Compliance Form, and submit it to the City of Portland, per Part40 CFR Section 441.50. All three (3) dentists have been submitted their compliance forms back to the City. We now need to snail mail the three (3) original One Time Compliance forms to the EGLE District Office by June 25, 2021.
- On May 9, 2021, staff had to place a new pH probe into service as the one being used was inoperable not allowing for proper calibration and analysis.
- We performed a walk through in a local business as sampling of their sanitary discharge into the collection system was found to be extremely high in total phosphorus, ammonia- nitrogen, and biochemical oxygen demand. It was recommended that they remove the floor drain by one of the machines utilized in their process. We will continue to monitor their discharge and follow up with them in the near future about the above-mentioned floor drain.

SAFETY TRAINING

The following safety training was completed during May 2021:

- Back Safety

WORK PERFORMED ON THE COLLECTION SYSTEM

The following collection system tasks were completed during May 2021:

- Several Miss Digs were completed.

- Staff utilized the City’s push camera to assist a resident on West Street in viewing the condition of their sewer lateral.
- Approximately 4,310 feet of sanitary sewer main was cleaned during May 2021.

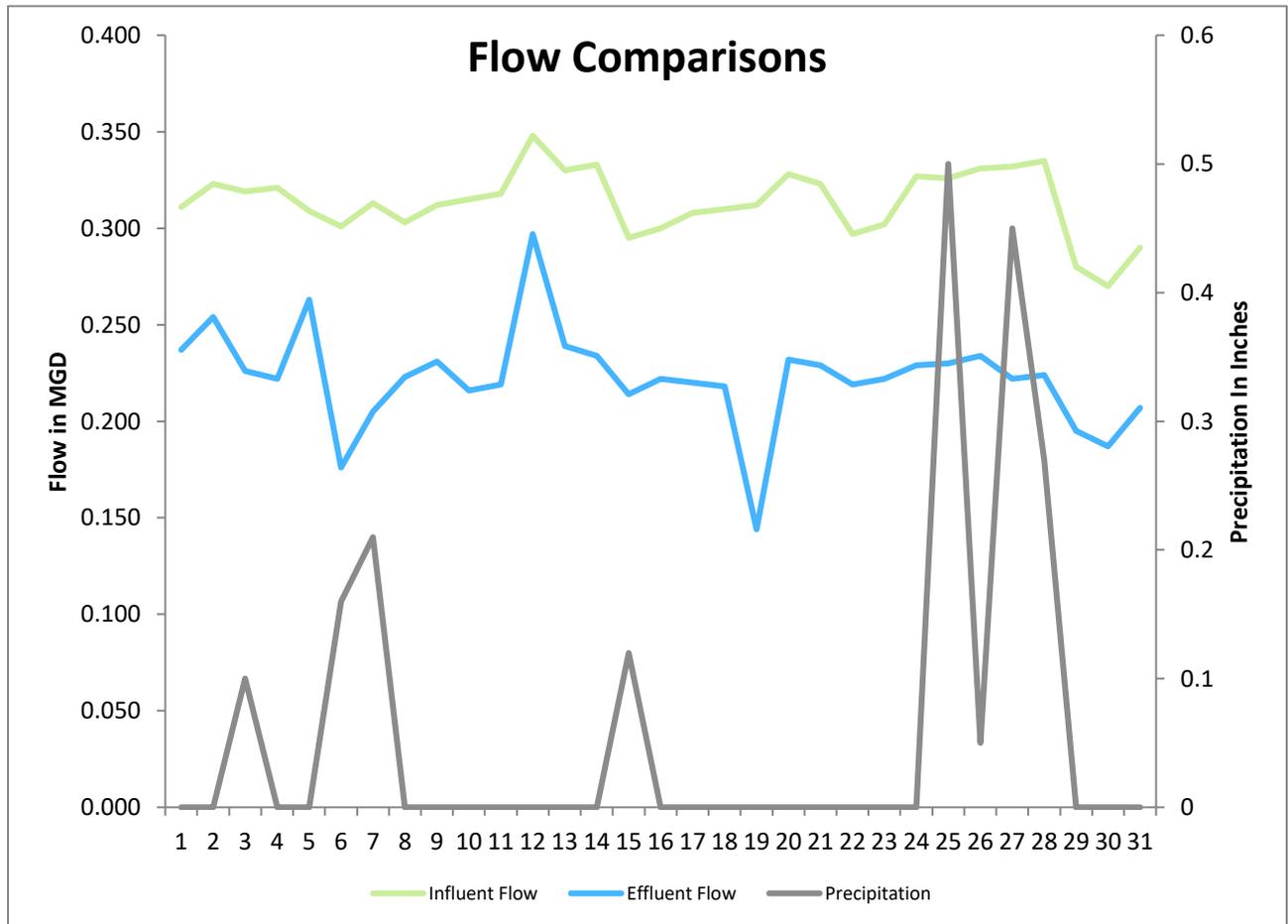
EMERGENCY ALARM CALL- OUTS

There was two (2) after- hours emergency call outs during May 2021.

- Staff received an alarm for a low-level return activated sludge (RAS) wet well alarm at 9:30 PM on May 5, 2021. Upon arrival staff determined the low level in the wet well was caused by only having one secondary clarifier online and made the proper adjustments on the RAS return rate to mitigate that alarm calling out again. The overall plant operations were also checked for proper operations before departing.
- Staff received an alarm for an Influent Pump #3 failure at 10:00 PM on May 23, 2021. Upon arrival staff determined the pump’s VFD was in fault due to high amperage. For safety, the pump wasn’t removed and unclogged until the next day when an additional operator would be on site.

DAILY FLOW SUMMARY

The wastewater flow was monitored using the facility’s influent and effluent flow meters. The chart below shows the flow readings for the month of May 2021. The average influent flow during the period was 312,000 gallons per day and the average effluent flow during the period was 222,000 gallons per day. We had eight (8) days of precipitation which totaled 1.86 inches. The influent flow is higher than the effluent flow due to recycle flows that are metered twice.



APPENDIX "A"



City of Portland, Michigan

May 2021

FINAL EFFLUENT

DAY	CBOD -5					T.S.S					V.S.S			TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA	
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	su	mg/l			COLIFORM	NITROGEN		
		7-day		7-day	Rem.		7-day		7-day	Rem.				Rem.			cts/100 ml	7-day	mg/l	lbs/day		
		Avg		Avg			Avg		Avg									GEO				
1																						
2	10.5		22.2		98	14.8		31.4		95	9	1.140	2.4	83	7.4	5	196					
3	10.3		19.4		98	8.0		15.1		97	6.0	1.540	2.9	80	7.3	4.8	600					
4	13.0		24.1		97	12.0		22.2		96	6.8	1.830	3.4	75	7.0	4.9	47		31.70	84.3		
5																						
6																						
7		11.3		21.9			11.6		22.9										177			
8		11.3		21.9			11.6		22.9										177			
9	6.8	10.0	13.1	18.9	99	3.6	7.9	6.9	14.7	99	2.8	0.387	0.7	94	7.5	5.9	16	77				
10	4.6	8.1	8.3	15.2	99	6.8	7.5	12.2	13.8	98	5.2	0.337	0.6	95	7.4	5.8	88	40	9.00	21.4		
11	4.6	5.3	8.4	9.9	98	10.8	7.1	19.7	13.0	96	9.6	0.294	0.5	95	7.3	6.9	56	43				
12		5.3		9.9			7.1		13.0									43				
13		5.3		9.9			7.1		13.0									43				
14		5.3		9.9			7.1		13.0									43				
15		5.3		9.9			7.1		13.0									43				
16		4.6		8.3			8.8		16.0									70				
17	3.8	4.2	7.0	7.7	99	4.8	7.8	8.8	14.3	98	3.6	0.550	1.0	95	7.5	6.9	2	11				
18	3.8	3.8	6.9	6.9	99	11.6	8.2	21.1	14.9	98	9.2	0.420	0.8	95	7.4	6.2	44	9				
19	4.0	3.9	4.8	6.2	99	7.2	7.9	8.6	12.8	97	6.0	0.330	0.4	95	7.5	6.2	8	9	0.19	0.5		
20		3.9		6.2			7.9		12.8									9				
21		3.9		6.2			7.9		12.8									9				
22		3.9		6.2			7.9		12.8									9				
23		3.9		6.2			7.9		12.8									9				
24	2.9	3.6	5.5	5.8	99	6.4	8.4	12.2	14.0	98	4.4	0.390	0.7	95	7.3	4.9	20	19				
25	2.7	3.2	5.2	5.2	99	1.6	5.1	3.1	0.8	99	0.8	0.660	1.3	91	6.6	4.6	10	12	0.29	0.6		
26	3.6	3.1	7.0	5.9	98	4.0	4.0	7.8	7.7	98	1.6	0.960	1.9	85	6.7	4.7	28	18				
27		3.1		5.9			4.0		7.7									18				
28		3.1		5.9			4.0		7.7									18				
29		3.1		5.9			4.0		7.7									18				
30		3.1		5.9			4.0		7.7									18				
31	2.9	3.1	5.0	5.7	99	6.0	3.9	10.4	7.1	98	2.4	1.960	3.4	74	7.4	6.4	30	20				
M/M																						
TL																						
GA																						
ME	5.7		10.5		99	7.5		13.8		97	5.2	0.83	1.5	89		5.6	32.8		10.3	26.7		
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

May 2021

MISCELLANEOUS DATA

DAY	OUTFALL	GRIT	NAT.	ELECT.	ELECT.	ELECT.	ELECT	FERROUS	Polymer
	OBSERVATION		GAS	WWTP	Riverside	Canal	Cutler	CHLORIDE	Sludge
					Lift Stat.	Lift Stat.	Lift Stat.		Thickener
	yes/no	cf	cf	kwh	kwh	kwh	kwh	lbs	lbs
SF				1					
1	n		2000	136				5	7.0
2	y		1500	136				5	8.0
3	y		1000	128				6	29.0
4	y		2400	152				19	29.0
5	n		2700	136				7	33.0
6	n		2100	144	42	20		7	21.0
7	n		2500	144				7	28.0
8	n		2100	136				7	10.0
9	y		1800	128	38	17		7	9.0
10	y		2400	144				7	20.0
11	y		2200	144				7	18.0
12	n		1900	160				7	17.0
13	n		1700	152	44	21		7	17.0
14	n		1600	160			38	7	20.0
15	n		1500	144				7	8.0
16	n		1500	152	28	15	12	7	9.0
17	y		1500	160				7	16.0
18	y		1700	160	19	11	9	7	25.0
19	y		1200	160			7	7	23.0
20	y		1400	160	58	11		7	23.0
21	y		700	144				7	19.0
22	y		1200	136				7	7.0
23	y		1300	136				7	9.0
24	y		1000	136				7	23.0
25	y		1300	1360				7	21.0
26	n		1300	1520				7	21.0
27	n		1700	152				7	22.0
28	n		1300	128	203	37	24	7	36.0
29	n		1100	144				7	7.0
30	n		1200	136				7	8.0
31	y		1100	144					8.0
TL		0.0	49900.0	7072	432	132	90	217	551.0
ME		#DIV/0!	1610	228	62	19	18	7	17.8
	REMARKS:								

Total lbs are figured by multiplying the monthly average by the number of days in the month.

City of Portland, MI

May 2021

DIGESTER BIOSOLIDS

	RAW SLUDGE						BIOSOLIDS						
	Amt.	Percent	Digester	Digester	PH	TEMP.	SLUDGE	PH	T. S.	V. S.	VA/TA	VOLATILE	
	Pumped	Total	% Vol.	Loading			TEMP.				RATIO	SOLIDS	
	gal	Solids	Solids	lbs/1000 cuft.		C.	C.		%	%		REDUCTION	
SF													
DAY													
1	908												
2	575												
3	3662												
4	5145	8	80	0.18	6.8	18.1	32.0	6.9	2	68	0.19	47	
5	6356												
6	3481												
7	3057												
8	969												
9	787												
10	2391												
11	2724	7.2	80	0.08	7.1	17.1	29.2	7.1	1.3	63		57	
12	2603												
13	3269												
14	3481												
15	1150												
16	1120												
17	3692												
18	3814												
19	3723	8	78	0.12	7.1	21.2	32.0	7.0	1.4	65	0.05	48	
20	2966												
21	2088												
22	726												
23	817												
24	2815												
25	2754												
26	2996	6.4	77	0.08	6.9	20.5	31.1	6.9	1.4	63	0.23	49	
27	3117												
28	3511												
29	454												
30	515												
31	393												
TL	76058												
ME	2668	7.4	79	0.12	7.0	19.2	31.1	7.0	1.5	65	0	50	
	REMARKS:	Loading Rate = .02 -.10 lb/cu. ft.											

Digester Volume:
 Primary: 14700
 Secondary: 14700

Process Pattern:
 Primary, Secondary, Land Application

City of Portland, MI

May 2021

SOLIDS DISPOSAL

DAY	SUPERNATANT							BIOSOLIDS DISPOSAL			SITE #	DRY TONS APPLIED.	
	AMT.	PH	TOTAL	VOL.	SUSP.	Phosp.	PHOSP.	SOLIDS	AMOUNT	TOTAL			VOL.
	gal.		%	%	mg/l	mg/l	lbs	TO BED	HAULED	%			%
1	0							0.0					
2	0							0.0					
3	0							0.0					
4	6396							0.0					
5	3731							0.0					
6	3198							0.0					
7	1599							0.0					
8	2931.5							0.0					
9	0							0.0					
10	5330							0.0					
11	5863							0.0					
12	7462							0.0					
13	5863							0.0					
14	7728.5							0.0					
15	0							0.0					
16	3731							0.0					
17	2665							0.0					
18	2665							0.0					
19	3731							0.0					
20	3731							0.0					
21	0							0.0					
22	2931.5							0.0					
23	0							0.0					
24	0							0.0					
25	0							0.0					
26	0							0.0					
27	0							0.0					
28	1865.5							0.0					
29	1066							0.0					
30	3198							0.0					
31	3464.5							0.0					
TL	79150.5							0.0	0				
ME													

Supernatant to drying beds or storage tank and cycled back to plant headworks.
 Biosolids to farm land and landfill.

APPENDIX “B”



Completed Work Order Note Report

6/11/2021

Page 1 of 6

Completed	Equipment Number	Task	WO #	Type
5/3/2021	DB-301	Weekly Inspection of the Sludge Recirculation Pumps	3338.01	Scheduled
Note	Task complete			
5/3/2021	Laboratory/ Office	Laboratory Housekeeping	3339.01	Scheduled
Note	Task complete			
5/3/2021	Laboratory QA/QC Program	Weekly Lab Analysis Checks	3340.01	Scheduled
Note	Task complete			
5/3/2021	SB-202	Weekly NP Booster System Maintenance	3341.01	Scheduled
Note	Task complete			
5/3/2021	LB-129	Weekly Vacuum Pump Maintenance	3342.01	Scheduled
Note	Task complete			
5/3/2021	GB-101	Weekly Fine Maintenance	3343.01	Scheduled
Note	Task complete			
5/3/2021	SB-201	Weekly Composite Sampler Maintenance	3344.01	Scheduled
Note	Task complete			
5/3/2021	Service Building 1st Floor	Service Building 1st Floor Housekeeping	3345.01	Scheduled
Note	Task complete			
5/3/2021	Service Building 2nd Floor	Weekly Service Building 2nd Floor Housekeeping	3346.01	Scheduled
Note	Task complete			
5/4/2021	GB-101	Monthly Fine Screen Maintenance	3322.01	Scheduled
Note	Task complete			
5/4/2021	DB-301	Monthly Greasing of the Sludge Recirculation Pumps	3319.01	Scheduled
Note	Task complete			
5/4/2021	Aeration Tanks	Monthly Hosing of the Aeration Tanks	3315.01	Scheduled
Note	Task complete			
5/4/2021	LB-131	Monthly LB-131 Water Heater Maintenance	3324.01	Scheduled
Note	Task complete			
5/5/2021	Aeration Tanks	Weekly Aeration & Diffuser Maintenance	3326.01	Scheduled
Note	Task complete			
5/5/2021	AT-101	Weekly Surface Mixer Inspection & Maintenance	3327.01	Scheduled
Note	Task complete			
5/5/2021	Bathroom	Weekly Bathroom/Locker Room Housekeeping	3328.01	Scheduled
Note	Task complete			
5/5/2021	Secondary Clarifiers West & East	Secondary Clarifier Cleaning	3329.01	Scheduled
Note	Task complete			
5/5/2021	AT-105	Weekly D.O Sensor Maintenance	3330.01	Scheduled
Note	Task complete			
5/5/2021	FC-100	Weekly East & West Secondary Clarifier Maintenance	3331.01	Scheduled
Note	Task complete			
5/5/2021	LB-125	Weekly Eyewash & Shower Exercise	3332.01	Scheduled
Note	Task complete			
5/5/2021	DB-200	Weekly Gas Mixer Maintenance	3333.01	Scheduled
Note	Task complete			
5/5/2021	Gas Mixing Room	Weekly Gas Mixing Room Housekeeping	3334.01	Scheduled
Note	Task complete			
5/5/2021	Process Blowers	Weekly Grit & Aerartion Blower Maintenance	3335.01	Scheduled
Note	Task complete			
5/5/2021	GB-104	Weekly Grit Classifier Maintenance	3336.01	Scheduled
Note	Task complete			
5/5/2021	Boiler Room	Boiler Room Housekeeping	3337.01	Scheduled
Note	Task complete			

Completed	Equipment Number	Task	WO #	Type
5/6/2021	AT-101	Monthly Anoxic Surface Mixer Maintenance	3316.01	Scheduled
Note	Task complete			
5/7/2021	Headworks Building	Weekly Headworks Housekeeping	3311.01	Scheduled
Note	Task complete			
5/7/2021	Service Building 3rd Floor	Service Building 3rd Floor Housekeeping	3347.01	Scheduled
Note	Task complete			
5/7/2021	TB-100	Weekly Thickener Building Housekeeping	3348.01	Scheduled
Note	Task complete			
5/7/2021	TB-104	Weekly Charter Thckener Maintenance	3349.01	Scheduled
Note	Task complete			
5/7/2021	Tool Room	Weekly Storage Room.	3350.01	Scheduled
Note	Task complete			
5/7/2021	UIS Cruise Scada Alarm System	Weekly Alarm System Testing	3351.01	Scheduled
Note	Task complete			
5/7/2021	UV-100	Weekly UV Maintenance	3352.01	Scheduled
Note	Task complete			
5/7/2021	Digester Building Basement	Weekly Digester Building Housekeeping	3313.01	Scheduled
Note	Task complete			
5/7/2021	Ferrous Room	Weekly Ferrous Feed Room Housekeeping	3314.01	Scheduled
Note	Task complete			
5/10/2021	Service Building 1st Floor	Service Building 1st Floor Housekeeping	3380.01	Scheduled
Note	Task complete			
5/10/2021	Service Building 2nd Floor	Weekly Service Building 2nd Floor Housekeeping	3381.01	Scheduled
Note	Task complete			
5/10/2021	Service Building 3rd Floor	Service Building 3rd Floor Housekeeping	3382.01	Scheduled
Note	Task complete			
5/10/2021	TB-100	Weekly Thickener Building Housekeeping	3383.01	Scheduled
Note	Task complete			
5/10/2021	TB-104	Weekly Charter Thckener Maintenance	3384.01	Scheduled
Note	Task complete			
5/10/2021	Tool Room	Weekly Storage Room.	3385.01	Scheduled
Note	Task complete			
5/10/2021	UIS Cruise Scada Alarm System	Weekly Alarm System Testing	3386.01	Scheduled
Note	Task complete			
5/10/2021	UV-100	Weekly UV Maintenance	3387.01	Scheduled
Note	Task complete			
5/11/2021	GB-104	Weekly Grit Classifier Maintenance	3371.01	Scheduled
Note	Task complete			
5/11/2021	Boiler Room	Boiler Room Housekeeping	3372.01	Scheduled
Note	Task complete			
5/11/2021	DB-301	Weekly Inspection of the Sludge Recirculation Pumps	3373.01	Scheduled
Note	Task complete			
5/11/2021	Laboratory/ Office	Laboratory Housekeeping	3374.01	Scheduled
Note	Task complete			
5/11/2021	Laboratory QA/QC Program	Weekly Lab Analysis Checks	3375.01	Scheduled
Note	Task complete			
5/11/2021	SB-202	Weekly NP Booster System Maintenance	3376.01	Scheduled
Note	Task complete			
5/11/2021	LB-129	Weekly Vacuum Pump Maintenance	3377.01	Scheduled
Note	Task complete			
5/11/2021	GB-101	Weekly Fine Maintenance	3378.01	Scheduled
Note	Task complete			

Completed	Equipment Number	Task	WO #	Type
5/11/2021	SB-201	Weekly Composite Sampler Maintenance	3379.01	Scheduled
Note	Task complete			
5/12/2021	FC-100	Monthly Power Washer of Secondary Clarifiers	3321.01	Scheduled
Note	Task complete			
5/12/2021	Aeration Tanks	Weekly Aeration & Diffuser Maintenance	3361.01	Scheduled
Note	Task complete			
5/12/2021	AT-101	Weekly Surface Mixer Inspection & Maintenance	3362.01	Scheduled
Note	Task complete			
5/12/2021	Bathroom	Weekly Bathroom/Locker Room Housekeeping	3363.01	Scheduled
Note	Task complete			
5/12/2021	Secondary Clarifiers West & East	Secondary Clarifier Cleaning	3364.01	Scheduled
Note	Task complete			
5/12/2021	AT-105	Weekly D.O Sensor Maintenance	3365.01	Scheduled
Note	Task complete			
5/12/2021	FC-100	Weekly East & West Secondary Clarifier Maintenance	3366.01	Scheduled
Note	Task complete			
5/12/2021	LB-125	Weekly Eyewash & Shower Exercise	3367.01	Scheduled
Note	Task complete			
5/12/2021	DB-200	Weekly Gas Mixer Maintenance	3368.01	Scheduled
Note	Task complete			
5/12/2021	Gas Mixing Room	Weekly Gas Mixing Room Housekeeping	3369.01	Scheduled
Note	Task complete			
5/12/2021	Process Blowers	Weekly Grit & Aerartion Blower Maintenance	3370.01	Scheduled
Note	Task complete			
5/13/2021	FC-100	Monthly East & West Secondary Clarifier Maintenance	3177.01	Scheduled
Note	Task complete			
5/13/2021	GB-104	Monthly Grit Auger & Classifier Maintenance	3320.01	Scheduled
Note	Task complete			
5/13/2021	TB-104	Monthly Thickener Maintenance	3323.01	Scheduled
Note	Task complete			
5/13/2021	Headworks Building	Weekly Headworks Housekeeping	3353.01	Scheduled
Note	Task complete			
5/13/2021	Digester Building Basement	Weekly Digester Building Housekeeping	3355.01	Scheduled
Note	Task complete			
5/13/2021	Ferrous Room	Weekly Ferrous Feed Room Housekeeping	3356.01	Scheduled
Note	Task complete			
5/13/2021	Laboratory QA/QC Program	Monthly QAQC Data & Analysis Checks	3357.01	Scheduled
Note	Task complete			
5/13/2021	SB-101	Semi- Annual Blower #1 Maintenance	3358.01	Scheduled
Note	Task complete			
5/13/2021	SB-103	Semi- Annual Blower #3 Maintenance	3360.01	Scheduled
Note	Task complete			
5/13/2021	SB-102	Semi- Annual Blower #2 Maintenance	3359.01	Scheduled
Note	Task complete			
5/17/2021	Headworks Building	Weekly Headworks Housekeeping	3388.01	Scheduled
Note	Task complete			
5/17/2021	Digester Building Basement	Weekly Digester Building Housekeeping	3389.01	Scheduled
Note	Task complete			
5/17/2021	Ferrous Room	Weekly Ferrous Feed Room Housekeeping	3390.01	Scheduled
Note	Task complete			

Completed Work Order Note Report

6/11/2021

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Completed	Equipment Number	Task	WO #	Type
5/17/2021	Aeration Tanks	Weekly Aeration & Diffuser Maintenance	3391.01	Scheduled
Note	Task complete			
5/17/2021	AT-101	Weekly Surface Mixer Inspection & Maintenance	3392.01	Scheduled
Note	Task complete			
5/17/2021	Bathroom	Weekly Bathroom/Locker Room Housekeeping	3393.01	Scheduled
Note	Task complete			
5/17/2021	Secondary Clarifiers West & East	Secondary Clarifier Cleaning	3394.01	Scheduled
Note	Task complete			
5/19/2021	AT-105	Weekly D.O Sensor Maintenance	3395.01	Scheduled
Note	Task complete			
5/19/2021	FC-100	Weekly East & West Secondary Clarifier Maintenance	3396.01	Scheduled
Note	Task complete			
5/19/2021	LB-125	Weekly Eyewash & Shower Exercise	3397.01	Scheduled
Note	Task complete			
5/19/2021	DB-200	Weekly Gas Mixer Maintenance	3398.01	Scheduled
Note	Task complete			
5/19/2021	Gas Mixing Room	Weekly Gas Mixing Room Housekeeping	3399.01	Scheduled
Note	Task complete			
5/19/2021	Process Blowers	Weekly Grit & Aeration Blower Maintenance	3400.01	Scheduled
Note	Task complete			
5/19/2021	GB-104	Weekly Grit Classifier Maintenance	3401.01	Scheduled
Note	Task complete			
5/19/2021	Boiler Room	Boiler Room Housekeeping	3402.01	Scheduled
Note	Task complete			
5/19/2021	DB-301	Weekly Inspection of the Sludge Recirculation Pumps	3403.01	Scheduled
Note	Task complete			
5/19/2021	Laboratory/ Office	Laboratory Housekeeping	3404.01	Scheduled
Note	Task complete			
5/19/2021	Laboratory QA/QC Program	Weekly Lab Analysis Checks	3405.01	Scheduled
Note	Task complete			
5/19/2021	SB-202	Weekly NP Booster System Maintenance	3406.01	Scheduled
Note	Task complete			
5/19/2021	LB-129	Weekly Vacuum Pump Maintenance	3407.01	Scheduled
Note	Task complete			
5/19/2021	GB-101	Weekly Fine Maintenance	3408.01	Scheduled
Note	Task complete			
5/19/2021	SB-201	Weekly Composite Sampler Maintenance	3409.01	Scheduled
Note	Task complete			
5/20/2021	Service Building 1st Floor	Service Building 1st Floor Housekeeping	3410.01	Scheduled
Note	Task complete			
5/20/2021	Service Building 2nd Floor	Weekly Service Building 2nd Floor Housekeeping	3411.01	Scheduled
Note	Task complete			
5/20/2021	Service Building 3rd Floor	Service Building 3rd Floor Housekeeping	3412.01	Scheduled
Note	Task complete			
5/20/2021	TB-100	Weekly Thickener Building Housekeeping	3413.01	Scheduled
Note	Task complete			
5/20/2021	TB-104	Weekly Charter Thckener Maintenance	3414.01	Scheduled
Note	Task complete			
5/20/2021	Tool Room	Weekly Storage Room.	3415.01	Scheduled
Note	Task complete			

Completed Work Order Note Report

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Completed	Equipment Number	Task	WO #	Type
5/20/2021	UIS Cruise Scada Alarm System	Weekly Alarm System Testing	3416.01	Scheduled
Note	Task complete			
5/20/2021	UV-100	Weekly UV Maintenance	3417.01	Scheduled
Note	Task complete			
5/24/2021	SB-300	Monthly Influent Pump Maintenance	3312.01	Scheduled
Note	Task complete			
5/24/2021	SB-301	Monthly Influent Pump Maintenance	3312.02	Scheduled
Note	Task complete			
5/24/2021	SB-302	Monthly Influent Pump Maintenance	3312.03	Scheduled
Note	Task complete			
5/24/2021	SB-201	Weekly Composite Sampler Maintenance	3440.01	Scheduled
Note	Task complete			
5/24/2021	Service Building 1st Floor	Service Building 1st Floor Housekeeping	3441.01	Scheduled
Note	Task complete			
5/24/2021	Service Building 2nd Floor	Weekly Service Building 2nd Floor Housekeeping	3442.01	Scheduled
Note	Task complete			
5/24/2021	Service Building 3rd Floor	Service Building 3rd Floor Housekeeping	3443.01	Scheduled
Note	Task complete			
5/24/2021	TB-100	Weekly Thickener Building Housekeeping	3444.01	Scheduled
Note	Task complete			
5/24/2021	TB-104	Weekly Charter Thckener Maintenance	3445.01	Scheduled
Note	Task complete			
5/24/2021	Tool Room	Weekly Storage Room.	3446.01	Scheduled
Note	Task complete			
5/24/2021	UIS Cruise Scada Alarm System	Weekly Alarm System Testing	3447.01	Scheduled
Note	Task complete			
5/24/2021	UV-100	Weekly UV Maintenance	3448.01	Scheduled
Note	Task complete			
5/25/2021	UV-100	Monthly Trojan 3000 UV Maintenance	3325.01	Scheduled
Note	Task complete			
5/25/2021	Headworks Building	Weekly Headworks Housekeeping	3418.01	Scheduled
Note	Task complete			
5/25/2021	Digester Building Basement	Weekly Digester Building Housekeeping	3420.01	Scheduled
Note	Task complete			
5/25/2021	Ferrous Room	Weekly Ferrous Feed Room Housekeeping	3421.01	Scheduled
Note	Task complete			
5/25/2021	Aeration Tanks	Weekly Aeration & Diffuser Maintenance	3422.01	Scheduled
Note	Task complete			
5/25/2021	AT-101	Weekly Surface Mixer Inspection & Maintenance	3423.01	Scheduled
Note	Task complete			
5/25/2021	Bathroom	Weekly Bathroom/Locker Room Housekeeping	3424.01	Scheduled
Note	Task complete			
5/25/2021	Secondary Clarifiers West & East	Secondary Clarifier Cleaning	3425.01	Scheduled
Note	Task complete			
5/26/2021	SA-102	Portland Monthly Emergency Lighting Checks	3318.01	Scheduled
Note	Task complete			
5/26/2021	AT-105	Weekly D.O Sensor Maintenance	3426.01	Scheduled
Note	Task complete			
5/26/2021	FC-100	Weekly East & West Secondary Clarifier Maintenance	3427.01	Scheduled
Note	Task complete			
5/26/2021	LB-125	Weekly Eyewash & Shower Exercise	3428.01	Scheduled
Note	Task complete			

Completed	Equipment Number	Task	WO #	Type
5/26/2021	DB-200	Weekly Gas Mixer Maintenance	3429.01	Scheduled
Note	Task complete			
5/26/2021	Gas Mixing Room	Weekly Gas Mixing Room Housekeeping	3430.01	Scheduled
Note	Task complete			
5/27/2021	LB-130	Total Phosphorus Calibration Curve	3354.01	Scheduled
Note	Task complete			
5/27/2021	Process Blowers	Weekly Grit & Aerartion Blower Maintenance	3431.01	Scheduled
Note	Task complete			
5/27/2021	GB-104	Weekly Grit Classifier Maintenance	3432.01	Scheduled
Note	Task complete			
5/27/2021	Boiler Room	Boiler Room Housekeeping	3433.01	Scheduled
Note	Task complete			
5/27/2021	DB-301	Weekly Inspection of the Sludge Recirculation Pumps	3434.01	Scheduled
Note	Task complete			
5/27/2021	Laboratory/ Office	Laboratory Housekeeping	3435.01	Scheduled
Note	Task complete			
5/27/2021	Laboratory QA/QC Program	Weekly Lab Analysis Checks	3436.01	Scheduled
Note	Task complete			
5/27/2021	SB-202	Weekly NP Booster System Maintenance	3437.01	Scheduled
Note	Task complete			
5/27/2021	LB-129	Weekly Vacuum Pump Maintenance	3438.01	Scheduled
Note	Task complete			

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21080**

- Consumers Energy Company requests Michigan Public Service Commission's approval of the reconciliation of its 2020 demand response program costs.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Wednesday, July 7, 2021 at 9:30 AM**

BEFORE: **Administrative Law Judge Sharon Feldman**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) June 1, 2021 application requesting the approval of the reconciliation of its 2020 Demand Response ("DR") reconciliation. Consumers Energy requests the Commission to approve: 1) the recovery of the \$9,079,316 under-recovered DR revenue requirement through a 12-month surcharge to be implemented beginning with the January 2022 billing cycle; 2) Consumers Energy's financial incentive of \$4,755,242 for 2020, and approve recovery of the financial incentive through a surcharge to be implemented beginning with the January 2022 billing cycle for a period of 12 months; 3) Consumers Energy's proposed revisions to the financial incentive mechanism; 4) Consumers Energy's proposed DR pilots; and 5) other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by June 30, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21080**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY.]**

IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JUNE 29, 2021 - 3:00 P.M.

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of General Fund payroll and accounts payable for the month of May 2021-\$1,109,821.79
 - D. Approve payment of Road Department payroll and accounts payable for the month of May 2021-\$728,727.32
 - E. Approve Health Department accounts payable and payroll for the month of May 2021-\$117,899.12
- VII. Unfinished Business**
- VIII. New Business**
 - A. Audit Presentation
 - B. Request extension on lease with Reynolds Gravel Pit
 - C. Request to approve the 4029-tax rate for the County
 - D. Request to fill vacant site host coordinator positions -Commission on Aging
 - E. Request to authorize transfer of 457 fund to new “Record Keeper”
 - F. Request approval to amend 457 Plan to allow in-service distributions at age 59 1/2
- IX. Department Reports**
 - A. Health Department-Feb, March, and April 2021-written report only
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson

- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. Consider an Attorney-Client opinion pursuant to MCL.15.268(h)
- B. Union Negotiations-Deputies
- C. Union Negotiations-Roads

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

Appointments for consideration in the month of April 2021:

- Economic Development Corporation/Brownfield Redevelopment Authority- three three-year terms available
- Land Bank Authority-three three-year terms expiring in April 2021

Appointments for consideration in the month of May 2021: