



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, July 19, 2021  
City Council Chambers  
City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:05 PM	<b>V. <u>City Manager Report</u></b>	
7:15 PM	<b>VI. <u>Presentations</u></b> A. DDA Director ConnerWellman – Downtown Report	
	<b>VII. <u>Public Hearing(s)</u></b> - None	
	<b>VIII. <u>Old Business</u></b> - None	
	<b>IX. <u>New Business</u></b>	
7:20 PM	A. Proposed Resolution 21-39 Approving the Purchase of a Turbine Blower for the Parks Department	Decision
7:22 PM	B. Proposed Resolution 21-40 Approving a City Employee Referral Program Policy	Decision
7:25 PM	<b>X. <u>Consent Agenda</u></b>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting on July 6, 2021	
	B. Payment of Invoices in the Amount of \$253,453.58 and Payroll in the Amount of \$122,913.28 for a Total of \$376,366.86	
	A. Purchase Orders over \$5,000.00	
	1. Fleis & VandenBrink in the Amount of \$6,676.37 for Services Related to the Safe Routes to School Project	
	2. Total Technical Assurance Group in the Amount of \$10,000.00 for Broadband Development Services	
	3. State of Michigan in the Amount of \$152,727.41 for the Safe Routes to School Project	
	<b>XI. <u>Communications</u></b>	
	A. Planning Commission Minutes for May 12, 2021	
	B. Water Department Report for June 2021	
	C. Ionia County Board of Commissioners Agenda for July 13, 2021	

<b><u>Estimated Time</u></b>
7:28 PM
7:30 PM
7:35 PM
7:40 PM

**D. Ionia County Board of Commissioners Agenda for July 20, 2021**

**E. MPSC Notice of Hearing for Consumers Energy**

**F. MPSC Notice of Hearing for Consumers Energy**

**XII. Other Business – None**

**XIII. City Manager Comments**

**XIV. Council Comments**

**XV. Adjournment**

<b><u>Desired Outcome</u></b>
Decision

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 21-39**

**A RESOLUTION APPROVING THE PURCHASE OF A TURBINE  
BLOWER FOR THE PARKS DEPARTMENT**

**WHEREAS**, the Parks Department utilizes a large leaf/debris blower that attaches to a tractor for clearing the river trail on a weekly basis and other areas. The current unit has been in service regularly for nearly 20 years and is in need of replacement; and

**WHEREAS**, the Parks and Recreation Director has sought bids and recommends purchasing a John Deere Buffalo Turbine Blower in the amount of \$7,320.00, a copy of the quote is attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the purchase of a John Deere Buffalo Turbine Blower in the amount of \$7,320.00, a copy of the quote is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** July 19, 2021

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



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**Quote Summary**

**Prepared For:**  
City Of Portland  
MI

**Prepared By:**  
Matt Lohone  
Hutson, Inc.  
6018 E. Grand River Ave  
Portland, MI 48875  
Phone: 517-647-4164  
mlohone@hutsoninc.com

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**Quote Id:** 24703404  
**Created On:** 19 June 2021  
**Last Modified On:** 23 June 2021  
**Expiration Date:** 23 July 2021

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<b>Equipment Summary</b>	<b>Suggested List</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
BUFFALO BT-CKB4 TOW BEHIND BLOWER - 30376	\$ 7,862.00	\$ 7,320.00 X	1 =	\$ 7,320.00
<b>Equipment Total</b>				<b>\$ 7,320.00</b>

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<b>Quote Summary</b>	
Equipment Total	\$ 7,320.00
SubTotal	\$ 7,320.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 7,320.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 7,320.00</b>



Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



JOHN DEERE

# Selling Equipment

Quote Id: 24703404

<b>BUFFALO BT-CKB4 TOW BEHIND BLOWER - 30376</b>				
<b>Hours:</b>	0			<b>Suggested List</b>
<b>Stock Number:</b>	295929			\$ 7,862.00
				<b>Selling Price</b>
				\$ 7,320.00
<b>Code</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Extended</b>
	BUFFALO TOW BEHIND CYCLONE BLOWER IN GL 4/6/21	1	\$ 7,742.00	\$ 7,742.00
<b>Dealer Attachments</b>				
1	SET UP/ PRE DELIVERY INSPECTION	1	\$ 120.00	\$ 120.00
	<b>Dealer Attachments Total</b>			<b>\$ 120.00</b>
	<b>Suggested Price</b>			<b>\$ 7,862.00</b>
<b>Customer Discounts</b>				
	<b>Customer Discounts Total</b>		<b>\$ -542.00</b>	<b>\$ -542.00</b>
<b>Total Selling Price</b>				<b>\$ 7,320.00</b>

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 21-40**

**A RESOLUTION APPROVING A CITY EMPLOYEE  
REFERRAL PROGRAM POLICY**

**WHEREAS**, EMS agencies are struggling with staffing issues nationwide. The City of Portland operates an ambulance service and is experiencing the same staffing issues; and

**WHEREAS**, on June 25, 2021, the City Manager and Finance Director met with the Ambulance Department Director and Paramedics and proposed a bonus referral policy to help with recruitment and retention; and

**WHEREAS**, the City Manager recommends that City Council approve the Employee Referral Program Policy, attached hereto as Exhibit A, that will apply to EMS personnel, as well as all city employees.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves the Employee Referral Program Policy, attached hereto as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** July 19, 2021

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

CITY OF PORTLAND  
EMPLOYEE REFERRAL PROGRAM POLICY

Scope: This Employee Referral Program Policy applies to all City of Portland Employees who refer a candidate to the City for employment. The referring employee, as well as the successfully hired candidate will receive \$500.00 as a one-time bonus.

Requirements:

- A.) If the City, in its sole discretion, hires the referred candidate, they must be employed with the City for 6 months in order to qualify for the bonus.
- B.) The referring City employee must also be employed with the city in order to qualify and receive the bonus. The referring city employee will receive the bonus once the referred candidate has maintained 6 months of employment.
- C.) The referring city employee and the hired candidate must be actively employed with the City for 6 months in order to receive the bonus.**
- D.) Referrals must be in writing and submitted to Portland City Hall or emailed to [citytreasurer@portland-michigan.org](mailto:citytreasurer@portland-michigan.org).
- E.) There is no cap on the number of referrals an employee can make during the term of this policy.
- F.) This Employee Referral Program Policy will expire one year from the date of its approval by City Council.
- G.) The City reminds our employees that we are an equal opportunity employer and do not discriminate against any protected classes. All candidates will be given the same considerations.
- H.) The City reserves the right to modify, amend or terminate this policy at any time.

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Tuesday, July 6, 2021

In the City Council Chambers at City Hall  
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller, Police Chief Thomas

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Sheehan, to approve the agenda as presented.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman announced that local resident, Todd Davlin has been hired as the new Electric Superintendent. He will begin his new role on Tuesday, July 27, 2021.

Mayor Barnes noted that he has know Mr. Davlin for several years and has great respect for him and his experience.

City Manager Gorman thanked Brent Henry for serving as the Acting Electric Superintendent. He has been a great help during this transition process.

City Manager Gorman stated the Electric Department and City Clerk have been working with NextEra Energy to conduct a pilot for Advanced Metering Infrastructure (AMI) which is an integrated system of smart meters that enables two-way communication. This technology uses Verizon cellular services.

The City is also continuing the effort to migrate water meters to Automatic Meter Reading (AMR) technology which allows for one-way communication with the meter.

City Clerk Miller further explained the benefits that of both of these technologies. Most importantly, this transition will provide better information on customers meter usage and eventually one time meter reading per month.

There was discussion.

City Manager Gorman noted that the Council will consider a resolution related to applying for funds as part of the American Rescue Act.

Auditors from Maner Costerisan will be at City Hall to begin the annual audit of the City's finances.

City Manager Gorman stated that Rindlehaven was recently listed for sale for \$1.4 million by the owners, Mayberry Homes. He has been in discussion with them for some time related to their desire to build more single-family homes on the property. This would require an amendment to the current Planned Unit Development (PUD).

City Manager Gorman further noted that he met with representatives of Mayberry Homes and the City's Zoning Consultant Paul LeBlanc to discuss the requirements. He expects they will present a plan to amend the PUD to the Planning Commission soon.

The Planning Commission will meet on Wednesday, July 14, 2021 to discuss the rezoning of the City owned property located at Cutler Rd. and Grand River Ave.

The Planning Commission will also work with Mr. LeBlanc to evaluate and revise the City's Zoning Ordinance.

City Manager Gorman noted that all of the 4<sup>th</sup> of July festivities were well attended and went very well.

Council Member Sheehan stated that the parade went very well; there were about 30 participants in the parade and many residents observing.

City Manager Gorman noted that the Ambulance Director position is posted; a few applications have been received.

There were no presentations.

Under New Business, the Council considered Resolution 21-38 to approve the purchase of three Kenwood 800 MHz radios for the Police Department in the amount of \$7,971.20. The radios will replace radios that are 20 years old and in need of replacement.

Chief Thomas provided information on the proposed radios related to their reliability and reputation.

Mayor Pro-Tem VanSlambrouck noted that the Portland Area Fire Authority is also considering purchase of this type of radios.

Motion by Johnston, supported by Sheehan, to approve Resolution 21-38 approving the purchase of three Kenwood 800 MHz radios for the Portland Police Department.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes  
Nays: None  
Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on June 21, 2021, payment of invoices in the amount of \$349,959.48 and payroll in the amount of \$105,187.16 for a total of \$455,146.64. There were no purchase orders over \$5,000.00.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes  
Nays: None  
Adopted

Under City Manager Comments, City Manager Gorman thanked all of the volunteers and City staff for their help in making the 4<sup>th</sup> of July festivities a success. He further noted and thanked the local residents for their help in keeping the Bogue Flats clean after the fireworks.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated that a decision on the 911 surcharge was expected by Thursday, June 24, 2021 but no information has been received. They will be working to find out the status of funding. The Fire Department will need new radios in order to speak with the Police Department's new radios.

Council Member Johnston noted the Portland Civic Players will hold their car wash fundraiser at Toms on Saturday, July 10, 2021 from 10:00 A.M. – 2:00 P.M.

She further noted that the Portland Blue Sox will play on Saturday, July 10, 2021 at 1:00 P.M.

Mayor Barnes noted the 4<sup>th</sup> of July parade was great. He further stated that Sparrow will begin seeing patients at the new facility on Monday, July 19, 2021.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes  
Nays: None  
Adopted

Meeting adjourned at 7:40 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the July 6, 2021 City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller, Police Chief Thomas

**Approval of Resolution 21-38** approving the purchase of three Kenwood 800 MHz radios for the Portland Police Department.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:40 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	443.66
GRANGER	00175	REFUSE - MP, PARKS, CEM	374.26
STAR THOMAS	01654	SUPPLIES FOR 2021-2022 REIM - POLICE	51.70
GREG BARNES	00036	CLOTHING ALLOWANCE - LOC STS	300.00
KYLE ENZ	02651	CLOTHING ALLOWANCE - MTR POOL	88.01
PLB PLANNING GROUP LLC	02504	CONSULTING SERVICES - CODE	3,225.00
CMP DISTRIBUTORS INC.	01745	BALLISTIC VESTS - POLICE	1,795.00
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICES - POLICE , CODE	195.50
CHRIS TEACHOUT	02604	2021 SUMMER SAFETY MEETING FOOD REIM - VAR DEPT	200.82
KEUSCH SUPER SERVICE	00228	NEW STEER TIRES #948 - MTR POOL	399.99
CULLIGAN	02130	BOTTLE WATER X2 - CEM, PARKS	14.00
COOK BROS EXCAVATING	00101	CEMENT, GRAVEL - CEM	336.00
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	6.16
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	12.91
FORTE PAYMENTS, INC.	02522	JUNE 2021 CC FEE - REC	149.93
HYDROCORP	02340	INSPECTION & REPORTING - WATER	499.00
SHERWIN-WILLIAMS	01746	LINE LAZER 3400 - MTR POOL, PARKS	4,100.00
USA BLUEBOOK	01850	REDUCING COUPLING SCH 80PVC - WW	12.25
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	424.32
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	275.98
FAMILY FARM & HOME	01972	SUMP PUMP - WW	329.99
USA BLUEBOOK	01850	YSI REPLACE, TNT VILES - WW	567.58
PURITY CYLINDER GASES, INC.	00380	QRTLY CYLINDER RENTAL - MTR POOL	226.05
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	123.85
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	10,050.26
MHR BILLING	01780	MONTHLY BILLING - AMB	1,342.00
FABRICATED CUSTOMS	02637	POLO EMBROIDERY - AMB	20.00
CULLIGAN	02130	WATER X2 CITY HALL - GEN	14.00
UTILITY SERVICE CO. INC.	02133	S TANK QUARTERLY - WATER, RES 12-2	5,806.48
UTILITY SERVICE CO. INC.	02133	HILL ST TANK QUARTERLY - WATER RES 12-2	4,868.54
USA BLUEBOOK	01850	PHOSPHORUS/AMMONIA - WW	261.86

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FAMILY FARM & HOME	01972	MINI VAC PUMP - WW	114.99
TOTAL TECHNICAL ASSURANCE GROUP	IN02667	BROADBAND DEVEL JUNE SVCS - ELECTRIC	10,000.00
LEXIPOL	MISC	EMS TRAINING PROG PLATFORM - AMB	1,040.00
STATE OF MICHIGAN	00428	AMB STATE INSPECT - AMB	175.00
NICK MARTIN	02676	POLO, EMB - CLOTHING ALLOWANCE	144.00
DICKINSON WRIGHT PLLC	02244	MAY LEGAL SERVICES - GEN, CODE	1,159.00
RYAN HONSOWITZ	00191	CLOTHING ALLOW - CEM, MTR POOL	128.26
PAMA	01370	CITY PORTION FOR WORK AT PAMA BLDG - COM PROMO	668.00
KEUSCH SUPER SERVICE	00228	TIRES - PARKS	69.98
TOM'S FOOD CENTER	00452	VAR SUPPLIES PURCHASES - VAR DEPTS	1,217.40
OFF AND RUNNING PAINTING	MISC	50% DOWN REPAINT OF LIGHT BALLARD CH/RIV TRAIL	1,850.00
WILLOW WOOD GOLF COURSE	00681	GOLF INSTRUCT YTH PROG - REC	1,080.00
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	1.13
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	59.50
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	496.19
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/ PURCHASES - VAR DEPTS	838.20
NORTH CENTRAL LABORATORIES	00959	LAB SUPPLIES - WW	568.74
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC	985.31
CITY OF ST JOHNS	02678	CONTRACTUAL ASSESS SERVICES - ASSESSOR	8,750.00
GRANGER	00175	REFUSE - POLICE, COMM PROMO, ELECTRIC	152.58
GRANGER	00175	REFUSE - WW	152.58
MOYER CONSTRUCTION	00316	SIDEWALK REPAIR - LOC STS	500.00
MENARDS	00260	LUMBER - MAJ STS	109.79
USA TODAY NETWORK	02501	COUNC MEET SYNOPSIS, NOM PET NOTICE - GEN, ELEC	90.60
GREATAMERICA FINANCIAL SVCS	02664	FOLDING MACHINE PYMT - GEN, RES 21-21	428.80
AT&T	00686	PHONE SERVICE - GENERAL	93.55
AT&T	00686	PHONE SERVICE - ELECTRIC	140.33
AT&T	00686	PHONE SERVICE - WATER, MOTOR POOL	187.09
AT&T	00686	PHONE SVC - WASTE WATER	274.22
AT&T	00686	PHONE LINE HYDRO DAM - ELECTRIC	295.07
AT&T	00686	PHONE SERVICE - GENERAL	441.52

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MOYER CONSTRUCTION	00316	SIDEWALK REPAIR 100 BLOCK KENT - MAJ STS, ECON	4,772.00
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,633.66
FIRST ADVANTAGE LNS OCC.HEALTH SOL01915		CLINIC COLLECTIONS G BARNES - MTR POOL	132.59
SPARROW OCCUPATIONAL HEALTH-LANSIN00340		PRE EMPLOY PHYSICAL J SALAS - MTR POOL	126.00
GLASS MASTERS OF PORTLAND	00165	DEDUCTABLE FOR MOWING ACCIDENT - ELECTRIC	100.00
AMERIGAS -5248	00398	PROPANE TANK RENTAL - WW	156.00
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	13.36
CHROUCH COMMUNICATION, INC.	00082	RADIO INSTALLATION - MTR POOL	228.23
INTERSTATE BILLING SVC	00202	GLOVES - MTR POOL	117.10
MARC'S MARINE	01867	BOAT REPAIR - ELECTRIC	154.77
CHROUCH COMMUNICATION, INC.	00082	RADIO INSTALLATION - WATER	835.06
ELHORN ENGINEERING	00139	EL-CHLOR CARBOY - WATER	531.00
ED FILTER	00540	OFFICIAL - REC	56.00
BRIAN RUSSELL	00593	OFFICIAL - REC	140.00
MATTIE HONSOWITZ	02665	OFFICIAL - REC	18.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	36.00
DIGICOM GLOBAL INC	02661	PORT RADIO STATE CONTRACT - POL, APPRV RES 21-3	7,971.20
FAMILY FARM & HOME	01972	SHOP TOWELS, SUPPLIES - PARKS, CEM	23.47
STATE OF MICHIGAN	00428	SAFE ROUTES TO SCHOOL - MAJ, LOC STS	152,727.41
STATE OF MICHIGAN	00428	GR RIV BRIDGE JUNE WORK - MAJ STS	2,513.04
POLYDYNE INC.	02196	4 DRUMS POLYDYNE - WW	2,515.14
FLEIS & VANDENBRINK	00153	SAFE ROUTES TO SCHOOL - MAJ, LOC STS	6,676.37
FLEIS & VANDENBRINK	00153	UNDERGRND STORAGE TANK CONSULT - GEN	750.25
FLEIS & VANDENBRINK	00153	WATER RELIABILITY STUDY - WATER	2,500.00
Total:			\$253,453.58

**BI-WEEKLY  
WAGE REPORT  
July 12, 2021**

<b>DEPARTMENT</b>	<b>GROSS EARNINGS CURRENT PAY</b>	<b>GROSS EARNINGS YEAR-TO-DATE</b>	<b>SOCIAL SECURITY &amp; FRINGE BENEFITS CURRENT PAY</b>	<b>SOCIAL SECURITY &amp; FRINGE BENEFITS YEAR-TO-DATE</b>	<b>TOTAL CURRENT PAYROLL</b>	<b>GRAND TOTAL YEAR-TO-DATE</b>
<b>GENERAL ADMIN.</b>	9,557.06	9,557.06	3,291.81	3,291.81	12,848.87	12,848.87
<b>ASSESSOR</b>	-	-	-	-	-	-
<b>CEMETERY</b>	4,536.56	4,536.56	2,165.81	2,165.81	6,702.37	6,702.37
<b>POLICE</b>	17,819.94	17,819.94	4,409.62	4,409.62	22,229.56	22,229.56
<b>CODE ENFORCEMENT</b>	330.15	330.15	54.04	54.04	384.19	384.19
<b>PARKS</b>	4,053.26	4,053.26	697.58	697.58	4,750.84	4,750.84
<b>INCOME TAX</b>	2,308.59	2,308.59	737.82	737.82	3,046.41	3,046.41
<b>MAJOR STREETS</b>	2,803.26	2,803.26	1,404.06	1,404.06	4,207.32	4,207.32
<b>LOCAL STREETS</b>	2,654.71	2,654.71	1,587.71	1,587.71	4,242.42	4,242.42
<b>RECREATION</b>	320.27	320.27	106.00	106.00	426.27	426.27
<b>AMBULANCE</b>	10,622.41	10,622.41	1,940.53	1,940.53	12,562.94	12,562.94
<b>DDA</b>	2,499.98	2,499.98	426.00	426.00	2,925.98	2,925.98
<b>ELECTRIC</b>	19,712.65	19,712.65	8,176.37	8,176.37	27,889.02	27,889.02
<b>WASTEWATER</b>	8,034.78	8,034.78	3,426.46	3,426.46	11,461.24	11,461.24
<b>WATER</b>	5,926.35	5,926.35	2,459.55	2,459.55	8,385.90	8,385.90
<b>MOTOR POOL</b>	634.74	634.74	215.21	215.21	849.95	849.95
<b>TOTALS:</b>	<b>91,814.71</b>	<b>91,814.71</b>	<b>31,098.57</b>	<b>31,098.57</b>	<b>122,913.28</b>	<b>122,913.28</b>

**BI-WEEKLY CASH BALANCE ANALYSIS**  
**AS OF 07/14/2021**  
**MEETING DATE 07/19/2021**

Fund	Description	Beginning Balance 06/30/2021	Total Cash in	Total Cash out	Cash Balance 7/14/2021	Time Certificates	Ending Balance 07/14/2021
101	GENERAL FUND	1,714,692.63	78,373.17	(198,266.56)	1,594,799.24	235,000.00	1,829,799.24
105	INCOME TAX FUND	138,688.88	32,214.07	(45,826.65)	125,076.30	10,000.00	135,076.30
150	CEMETERY PERPETUAL CARE FUND	60,817.51	0.50	(0.50)	60,817.51		60,817.51
202	MAJOR STREETS FUND	443,291.99	37,585.99	(93,007.76)	387,870.22		387,870.22
203	LOCAL STREETS FUND	254,142.25	16,545.49	(56,307.00)	214,380.74		214,380.74
208	RECREATION FUND	46,294.43	1,791.53	(1,326.37)	46,759.59		46,759.59
210	AMBULANCE FUND	61,442.03	177,115.34	(29,607.99)	208,949.38		208,949.38
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	779,280.86	2,932.26	(5,881.96)	776,331.16		776,331.16
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	12,485.60	3,411.59	(326.68)	15,570.51		15,570.51
582	ELECTRIC FUND	1,912,237.37	110,525.91	(171,925.02)	1,850,838.26	530,000.00	2,380,838.26
590	WASTEWATER FUND	(55,055.98)	29,724.88	(53,592.99)	(78,924.09)		(78,924.09)
591	WATER FUND	174,782.64	25,574.32	(27,394.55)	172,962.41	420,000.00	515,536.98
661	MOTOR POOL FUND	122,419.33	11,239.48	(53,776.60)	79,882.21		79,882.21
703	CURRENT TAX FUND	8,089.29	183,041.35	(2,303.92)	188,826.72		188,826.72
	<b>TOTAL - ALL FUNDS</b>	<b>5,676,971.08</b>	<b>710,075.88</b>	<b>(739,544.55)</b>	<b>5,647,502.41</b>	<b>1,195,000.00</b>	<b>6,765,076.98</b>
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	649,506.64	649,506.64
					ELECTRIC-PRIN & INT ESCROW	145,681.69	145,681.69
					WASTEWATER DEBT ESCROW	298,266.85	298,266.85
					WASTEWATER REPAIR ESCROW	191,338.31	191,338.31
					DDA-PRIN & INT ESCROW	501.77	501.77
					WATER BOND ESCROW	77,421.50	77,421.50
							<b>9,051,256.18</b>

\*Customer Deposit Breakdown  
Electric 128,000.00  
Wastewater 21,000.00  
Water 21,000.00  
170,000.00

User: ABAUM

DB: Portland

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021	MONTH 06/30/2021	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,078,367.00	1,085,422.07		0.00	(7,055.07)	100.65
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	1,641.31	1,641.31		58.69	96.55
101-000-428.001	PILOT- WODA (OLD SCHOOL MANOR)	2,500.00	2,001.63		0.00	498.37	80.07
101-000-445.000	PENALTY & INTEREST	3,500.00	5,349.13		0.00	(1,849.13)	152.83
101-000-447.000	TAX COLLECTION FEES	45,000.00	45,468.07		0.00	(468.07)	101.04
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	5.90		0.00	(5.90)	100.00
101-000-451.000	BUSINESS PERMITS	100.00	100.00		0.00	0.00	100.00
101-000-453.000	CABLE TV FEES	21,500.00	19,564.03		0.00	1,935.97	91.00
101-000-455.000	TRAILER FEES	400.00	380.00		0.00	20.00	95.00
101-000-476.000	NON-BUSINESS PERMITS	75,000.00	67,065.00		648.00	7,935.00	89.42
101-000-528.000	OTHER FEDERAL GRANTS	125,733.83	125,733.83		0.00	0.00	100.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	600.00	669.06		0.00	(69.06)	111.51
101-000-570.000	LIQUOR FEES	3,800.00	3,721.85		0.00	78.15	97.94
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	3,000.00	3,082.43		0.00	(82.43)	102.75
101-000-575.000	REVENUE SHARING-CONST SALES	335,174.00	358,027.00	60,719.00		(22,853.00)	106.82
101-000-576.000	REVENUE SHARING-STAT SALES	93,265.00	93,265.00	18,653.00		0.00	100.00
101-000-620.000	PBT TESTING FEES	2,000.00	10.00		0.00	1,990.00	0.50
101-000-623.000	TRANSCRIPT FEES	600.00	497.00		30.00	103.00	82.83
101-000-624.000	MISCELLANEOUS FEES	200.00	140.05		0.00	59.95	70.03
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	329,025.96	27,418.83		0.04	100.00
101-000-630.000	CEMETERY LOT SALES	15,000.00	15,880.00	1,575.00		(880.00)	105.87
101-000-633.000	CEMETERY CARE FEES	9,000.00	9,293.50	610.00		(293.50)	103.26
101-000-634.000	GRAVE OPENING FEES	11,600.00	12,454.00	925.00		(854.00)	107.36
101-000-656.000	DISTRICT COURT FINES	8,500.00	8,871.12	845.56		(371.12)	104.37
101-000-661.000	PARKING FINES	4,000.00	4,360.00	240.00		(360.00)	109.00
101-000-663.000	MISCELLANEOUS FINES	1,000.00	1,366.00	80.00		(366.00)	136.60
101-000-664.000	SEX OFFENDER REGISTRATION FEES	100.00	150.00		0.00	(50.00)	150.00
101-000-665.000	INTEREST INCOME	0.00	(381.63)		(28.47)	381.63	100.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	50.00	32.45		0.06	17.55	64.90
101-000-667.000	RENTAL INCOME	7,000.00	8,185.00	1,470.00		(1,185.00)	116.93
101-000-676.004	DONATION-RED MILL BUILDING	0.00	10,000.00		0.00	(10,000.00)	100.00
101-000-676.006	DONATION - PARKS	0.00	82.95		0.00	(82.95)	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	3,700.00	3,738.91		0.00	(38.91)	101.05
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	35,000.00	28,406.50	11,008.60		6,593.50	81.16
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,760.40		0.00	239.60	88.02
101-000-692.000	SALE OF EQUIPMENT	0.00	2,000.00		0.00	(2,000.00)	100.00
101-000-698.000	LOAN PROCEEDS	0.00	18,750.00		0.00	(18,750.00)	100.00
101-000-699.150	TRANSFER FROM PERP CARE	50.00	20.73		0.51	29.27	41.46
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	50,037.00	50,037.00		0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00		0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	32,009.00		0.00	0.00	100.00
TOTAL REVENUES		2,332,275.83	2,379,949.25	125,836.40		(47,673.42)	102.04

Expenditures							
100	COUNCIL	79,907.83	70,416.66	5,726.62		9,491.17	88.12
101	COMMUNITY PROMOTIONS	365,227.00	351,632.08	14,587.37		13,594.92	96.28
172	CITY MANAGER	175,830.00	167,500.63	14,907.56		8,329.37	95.26
191	ELECTIONS	7,520.00	5,912.62		0.00	1,607.38	78.63
201	GENERAL ADMINISTRATION	462,079.00	402,882.47	26,465.10		59,196.53	87.19
209	ASSESSING	59,097.00	40,137.58	1,110.55		18,959.42	67.92
265	CITY HALL	81,099.00	70,047.59	2,585.99		11,051.41	86.37
276	CEMETERY	164,385.00	146,391.15	17,531.86		17,993.85	89.05
301	POLICE	766,986.00	600,860.45	56,104.16		166,125.55	78.34
371	CODE ENFORCEMENT	47,337.00	20,963.75	775.66		26,373.25	44.29

## REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
728	ECONOMIC DEVELOPMENT	31,500.00	14,575.26	2,498.20	16,924.74	46.27
751	PARKS	211,642.00	189,362.66	27,940.67	22,279.34	89.47
TOTAL EXPENDITURES		2,452,609.83	2,080,682.90	170,233.74	371,926.93	84.84
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,332,275.83	2,379,949.25	125,836.40	(47,673.42)	102.04
TOTAL EXPENDITURES		2,452,609.83	2,080,682.90	170,233.74	371,926.93	84.84
NET OF REVENUES & EXPENDITURES		(120,334.00)	299,266.35	(44,397.34)	(419,600.35)	248.70

User: ABAUM

DB: Portland

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
TOTAL REVENUES		760,300.00	847,967.96	73,520.50	(87,667.96)	111.53
TOTAL EXPENDITURES		1,488,688.00	1,120,520.28	135,303.18	368,167.72	75.27
NET OF REVENUES & EXPENDITURES		(728,388.00)	(272,552.32)	(61,782.68)	(455,835.68)	37.42
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
TOTAL REVENUES		4,550.00	3,186.53	300.50	1,363.47	70.03
TOTAL EXPENDITURES		50.00	20.73	0.51	29.27	41.46
NET OF REVENUES & EXPENDITURES		4,500.00	3,165.80	299.99	1,334.20	70.35
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		979,123.00	692,207.78	80,874.65	286,915.22	70.70
TOTAL EXPENDITURES		1,102,480.00	705,720.92	95,396.20	396,759.08	64.01
NET OF REVENUES & EXPENDITURES		(123,357.00)	(13,513.14)	(14,521.55)	(109,843.86)	10.95
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		464,408.00	357,533.56	169,032.71	106,874.44	76.99
TOTAL EXPENDITURES		619,715.00	411,666.84	61,249.46	208,048.16	66.43
NET OF REVENUES & EXPENDITURES		(155,307.00)	(54,133.28)	107,783.25	(101,173.72)	34.86
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
TOTAL REVENUES		50,500.00	53,675.81	7,704.65	(3,175.81)	106.29
TOTAL EXPENDITURES		68,242.00	43,157.64	4,489.77	25,084.36	63.24
NET OF REVENUES & EXPENDITURES		(17,742.00)	10,518.17	3,214.88	(28,260.17)	59.28
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		663,203.27	781,642.46	33,857.66	(118,439.19)	117.86
TOTAL EXPENDITURES		640,368.44	664,291.55	42,790.24	(23,923.11)	103.74
NET OF REVENUES & EXPENDITURES		22,834.83	117,350.91	(8,932.58)	(94,516.08)	513.91
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
TOTAL REVENUES		290,810.00	444,193.75	42,888.08	(153,383.75)	152.74
TOTAL EXPENDITURES		750,804.00	171,593.07	8,494.29	579,210.93	22.85
NET OF REVENUES & EXPENDITURES		(459,994.00)	272,600.68	34,393.79	(732,594.68)	59.26
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
TOTAL REVENUES		9,500.00	9,500.00	0.00	0.00	100.00
TOTAL EXPENDITURES		9,500.00	9,500.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
TOTAL REVENUES		152,700.00	140,078.33	12,758.06	12,621.67	91.73
TOTAL EXPENDITURES		151,200.00	139,047.50	0.00	12,152.50	91.96
NET OF REVENUES & EXPENDITURES		1,500.00	1,030.83	12,758.06	469.17	68.72

User: ABAUM

DB: Portland

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	4,045,525.00	3,966,484.48	328,095.04	79,040.52	98.05
	TOTAL EXPENDITURES	4,792,261.00	3,518,738.81	198,963.33	1,273,522.19	73.43
	NET OF REVENUES & EXPENDITURES	(746,736.00)	447,745.67	129,131.71	(1,194,481.67)	59.96
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,129,200.00	1,096,518.57	90,991.87	32,681.43	97.11
	TOTAL EXPENDITURES	1,325,982.00	933,978.64	110,463.26	392,003.36	70.44
	NET OF REVENUES & EXPENDITURES	(196,782.00)	162,539.93	(19,471.39)	(359,321.93)	82.60
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	747,326.00	741,217.01	60,693.88	6,108.99	99.18
	TOTAL EXPENDITURES	934,822.00	643,272.77	39,734.54	291,549.23	68.81
	NET OF REVENUES & EXPENDITURES	(187,496.00)	97,944.24	20,959.34	(285,440.24)	52.24
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	544,108.00	234,509.43	47,997.62	309,598.57	43.10
	TOTAL EXPENDITURES	629,869.00	389,076.85	16,162.13	240,792.15	61.77
	NET OF REVENUES & EXPENDITURES	(85,761.00)	(154,567.42)	31,835.49	68,806.42	180.23
Fund 703 - CURRENT TAX FUND						
Fund 703 - CURRENT TAX FUND:						
	TOTAL REVENUES	0.00	4,571,372.00	4,571,372.00	(4,571,372.00)	100.00
	TOTAL EXPENDITURES	0.00	4,571,372.00	4,571,372.00	(4,571,372.00)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
	NET OF REVENUES & EXPENDITURES	9,841,253.27	13,940,087.67	5,520,087.22	(4,098,834.40)	141.65
		12,513,981.44	13,321,957.60	5,284,418.91	(807,976.16)	106.46
	NET OF REVENUES & EXPENDITURES	(2,672,728.17)	618,130.07	235,668.31	(3,290,858.24)	23.13



# PURCHASE ORDER

## City of Portland

P.O. 8083

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR Fleis + Vandenbrink

DATE: 7-13-21

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Safe Routes to School	202.452.974006		2,002.92
	203.452.974006		4,673.45
DEPARTMENT HEAD (UP TO \$500) _____		TOTAL	6,676.37

\* FA Safe Routes to  
School 20-21

MT

Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)



Invoice

S. Tutt Gorman  
 City Manager  
 City of Portland  
 259 Kent Street  
 Portland, MI 48875

July 9, 2021  
 Project No: 833070  
 Invoice No: 59279

Project 833070 City of Portland - Safe Routes to School Assistance 2017

**Services Included:** Construction administration, staking, testing and observation

For professional services rendered for the period May 30, 2021 to June 26, 2021

**Professional Services**

	Hours	Billing	
	56.00		
<b>Total</b>			<b>5,044.50</b>
<b>Reimbursable Expenses</b>			
Expenses		1,631.87	
<b>Total</b>		<b>1,631.87</b>	<b>1,631.87</b>
		<b>Total this Invoice</b>	<b>\$6,676.37</b>

*Thank you for your business, it is sincerely appreciated.  
 If there are any questions regarding this invoice or the services provided, please contact us.*

Terms: Net 15 days





**TOTAL TECHNICAL ASSURANCE GROUP INC.**

2516 Selkirk Dr.  
 KELOWNA, BC  
 V1V 2V6  
 PH: (250) 870-7882

**TO:** City of Portland Michigan  
 259 Kent Street  
 City of Portland, MI 48875  
 USA

**INVOICE NO.** 201981  
**P.O. NUMBER** Client to Supply  
**DATE** 01-Jul-21

**TERMS** Net 7 days

W.O. #	DESCRIPTION	AMOUNT
	FTTX Broadband Development and Deployment Services - Trusted Agent Consulting July 1st Billing <i>For June services</i>	\$10,000.00
		<b>Sub Total</b> \$10,000.00
		<b>USD</b>
		<b>TOTAL DUE</b> \$10,000.00

Current	30 Days Past Due	60 Days Past Due	90 Days Past Due	Interest	Balance Due

Thank you for your business. It's been our pleasure providing technical services to your organization. All invoices are due and payable net 30 days from the date of invoice. Interest charged at 2% per month. (24% per annum) on the unpaid balance of past due accounts.



STATEMENT	Customer Name CITY OF PORTLAND	PAGE 1
Remit to: State of Michigan Attn: Finance Cashier P.O. Box 30648 Lansing MI 48909	Customer Account Number MDOT00282	Statement Closing Date 07-05-21
	AR Dept/BPRO 591:ACT51	Due Date 08-04-21
		Amount Enclosed

Bill to:  
CITY OF PORTLAND  
PORTLAND CITY TREASURER  
259 KENT STREET  
PORTLAND MI 48875

Payment Method: Check  Money Order   
Please write Customer Account No. on front of Check or Money Order.  
DO NOT MAIL CASH

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation



ORIGINAL

Customer Account Number MDOT00282	Statement Closing Date 07-05-21
Customer Name CITY OF PORTLAND	IF YOU HAVE ANY QUESTIONS, PLEASE CALL

Current Period Charges

Description	Date	Transaction ID	Charges
-	06-30-21	CARE1591REIM21001242	\$1,443.54
-	06-30-21	CARE1591REIM21001242	\$1,069.50
-	06-30-21	CARE1591REIM21001242	\$152,727.41

Important Customer Information

CONTACT	591
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MDOT  
 Michigan Department of Transportation  
 Statement Date: 07/07/2021

MDOT00282 - CITY OF PORTLAND

Program: 202403CON

Federal Project:

Description: W Grand River Miscellaneous Bridge Capital Preventative Maintenance; Grand River Avenue over Grand River, Str# 4105, City of Portland

Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Jrnl Description
		Grand River Bridge

A00132		2020-5244 PORTLAND		
	Current Budget	Cash Expenditures	Collected	Balance Due
State/Other	524,920.41	496,295.30		
Local	27,627.39	26,120.80	23,607.76	2,513.04

Phase: 03 Advertising

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00132				
	Current Budget	Cash Expenditures	Collected	Balance Due
State/Other	190.00	49.36		
Local	10.00	2.60	0.00	0.00

Program: 205188CON

Federal Project: 20A0853

Description: Citywide - Cit Item 1: Intersection signal and crossing improvement on West St and W. Grand River Ave. Current traffic signal is outdated with current timing being a barrier to allow time to cross or reasonable wait times for pedestrians. New signal would have pedestrian

Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Jrnl Description
		Safe Routes to school

A00102		#MULTIVALUE 2020-5360 PORTLAND		
	Current Budget	Cash Expenditures	Collected	Balance Due
Federal	926,770.00	926,770.00		
Local	205,631.50	152,727.41	0.00	152,727.41

**MDOT**  
**Michigan Department of Transportation**  
**Statement Date: 07/07/2021**

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00282	CITY OF PORTLAND	

**Instruction:** Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

**Statement Date:** 07/07/2021

- Pay in Full (default if neither box is checked)
- Manual allocation specified by Program in Paid Amount below

**Remittance information:**  
State of Michigan  
Attention: Finance Cashier  
P.O. Box 30648  
Lansing, MI 48909

Program	Balance Due
202403CON -	2,513.04
205188CON -	152,727.41

**Minutes of the Planning Commission  
Of the City of Portland**  
Held on Wednesday, May 12, 2021 at 7:00 P.M.  
In Council Chambers at City Hall

Portland Planning Commission Members Present: Fitzsimmons, Johnson, Williamson, Hinds, Roeser, Kmetz

Absent: None

Staff: City Manager Gorman; City Clerk Miller

Guests: Paul LeBlanc, AICP of PLB Planning Group

Chair Fitzsimmons called the meeting to order at 7:05 P.M. with the Pledge of Allegiance.

Motion by Williamson, supported by Johnston, to approve the proposed Agenda.  
All in favor. Approved.

Motion by Williamson, supported by Roeser, to approve the minutes of the February 10, 2021 meeting as presented.  
All in favor. Approved.

Under New Business, Paul LeBlanc, AICP of PLB Planning Group, presented his memo for the Zoning of the City owned Cutler Rd. property to explain his reasoning for suggesting the property be rezoned to better conform to desired potential uses.

There was extensive discussion.

City Manager Gorman confirmed that he will contact developers to evaluate the sale of the property and Mr. LeBlanc will work on a proposed ordinance based on the discussions.

City Manager Gorman stated that he has been contacted by Mayberry Homes regarding their interest in building more single-family homes along the Looking Glass River. Under the current PUD, this area is planned for townhomes.

Mr. LeBlanc stated this would require an amendment to the PUD.

City Manager Gorman provided development updates on various projects happening throughout the City of Portland.

There were no Planning Commission Member Comments.

Motion by Williamson, supported by Roeser, to adjourn the meeting at 9:08 P.M.  
All in favor. Approved.

Respectfully submitted,

Planning Commission Minutes  
May 12, 2021

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Jason Williamson, Secretary

City Of Portland  
Water Department  
Monthly Water Report  
June 2021

Monthly Water Production

Well #4	5,857,000 Gallons
Well #5	0 Gallons
Well #6	5,982,000 Gallons
Well #7	0 Gallons

Daily Water Production

Well #4	195,233 Gallons
Well #5	0 Gallons
Well #6	199,400 Gallons
Well #7	0 Gallons

Daily Average Water Production for All Wells

394,633 Gallons

Total Water Production for the Month

11,839,000 Gallons

Total Water Production for the Previous Month

12,041,000 Gallons

Total Production decreased by

202,000 Gallons

Total Production for This Month from the Previous Year

12,867,000 Gallons

Total Production decreased by

1,028,000 Gallons

Rodney D. Smith Jr.  
Water Technician

**IONIA COUNTY BOARD OF COMMISSIONERS  
BOARD OF COMMISSIONERS MEETING  
JULY 13, 2021 - 3:00 P.M.**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
  - A. Appointment of Lance Langdon as the Central Dispatch Director
  - B. County Pension Investment Update – Jaakko Kasko, Milestone Wealth Management and Chris Veenstra, Watkins Ross Actuarial
  - C. Discussion on the request for a Natural Beauty Road for McArthur Road
  - D. Request to fill vacant Meals on Wheels Driver position – Commission on Aging
  - E. Request approval of the Area Agency of Aging Western Michigan Contract Amendment and budget amendment – Commission on Aging
- IX. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. Board of Commissioners
  - C. County Administrator
- X. Reports of Special or Ad Hoc Committees**
- XI. Public Comment** (3-minute time limit per speaker)
- XII. Closed Session**
  - A. Opioid lawsuit update

### **XIII. Adjournment**

#### **Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

**IONIA COUNTY BOARD OF COMMISSIONERS  
BOARD OF COMMISSIONERS MEETING  
JULY 20, 2021 - 3:00 P.M.**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
  - B. Approve minutes from closed session on July 13, 2021
- VII. Unfinished Business**
- VIII. New Business**
  - A. Request approval of grant with the Michigan Association for Local Public Health and the Health Department for staff wellbeing – Ken Bowen
  - B. Request approval of Belding Brownfield grant extension – Stephanie Fox
  - C. Request to fill positions – Friend of the Court - Jessica Wierckz
  - D. Resolution to approve Michigan Department of Transportation and the County of Ionia – Airport to install credit card reader – Stephanie Fox
- IX. Department Reports**
  - A. Public Defender’s Office – Walt Downes
  - B. Sheriff Department-
- X. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. Board of Commissioners
  - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment** (3-minute time limit per speaker)

**XIII. Closed Session**

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC & GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-20865**

- Consumers Energy Company requests Michigan Public Service Commission's approval for authority to reconcile its 2020 Energy Waste Reduction Plan Costs associated with the Plan approved in case no. U-20372.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

**DATE/TIME:**      **Tuesday, July 20, 2021 at 9:30 AM**

**BEFORE:**        **Administrative Law Judge Kandra Robbins**

**LOCATION:**       **Video/Teleconferencing**

**PARTICIPATION:**      Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) May 28, 2021 Application requesting the Commission to review and approve: 1) Consumers Energy's implementation of its 2020 Energy Waste Reduction ("EWR") Plan and find that Consumers Energy has complied with the energy savings targets imposed by 2008 PA 295, as amended by 2016 PA 342; MCL 460.1001 et seq. ("Act 295"); 2) the reconciliation of Consumers Energy's 2020 EWR Plan with the surcharges collected during that period; 3) the collection of a financial performance incentive payment for both the natural gas and electric EWR Plan, the collection of which is to be completed by December 31, 2022, in order to comply with the requirements of ASC 980-605-25; 4) the EWR surcharge mechanism as proposed by Consumers Energy; 5) the conversion of 151,378 EWR Credits into Renewable Energy Credits in 2020 for use in meeting Consumers Energy's renewable energy requirements under Act 295; and 6) grant such other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 13, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-20865**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, as amended, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY  
APPROVE, REJECT OR AMEND PROPOSALS MADE BY  
CONSUMERS ENERGY.]**

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-21090**

- Consumers Energy Company requests Michigan Public Service Commission's approval of an Integrated Resource Plan under MCL 460.6t, certain accounting approvals, and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

**DATE/TIME:**      **Thursday, July 22, 2021 at 10:00 AM**

**BEFORE:**        **Administrative Law Judge Sally Wallace**

**LOCATION:**      **Video/Teleconferencing**

**PARTICIPATION:**      Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) June 30, 2021 application requesting the Commission to: 1) approve Consumers Energy's Integrated Resource Plan (IRP) by approving the proposed course of action; 2) approve Consumers Energy's acquisition and proposed purchase costs for the New Covert Generating Facility, Dearborn Industrial Generation, the Kalamazoo River Generating Station, and the Livingston Generating Station as proposed and the proposed Energy Waste Reduction, Demand Response, and Conservation Voltage Reduction costs which will be commenced by Consumers Energy Company within three years following the Commission's expected approval of Consumers Energy's IRP; 3) approval of the selection and proposed purchase of Dearborn Industrial Generation, the Kalamazoo River Generating Station, and the Livingston Generating Station, by Consumers Energy from its affiliate, CMS Enterprises Company. The transaction was a result of a competitive solicitation and is compliant with the Michigan Public Service Commission's Code of Conduct requirements. The competitive solicitation also complied with the Federal Energy Regulatory Commission's standards for determining that an acquisition involving an affiliate will not adversely affect competition and is consistent with the public interest as it satisfied the four principles – Transparency, Definition, Evaluation, and Oversight – of Federal Energy Regulatory Commission's solicitation guidelines. In the alternative, while complying with all other provisions of the Code of Conduct, Consumers Energy requests a waiver of the asset transfer provision of the Code of Conduct, Mich Admin Code R 460.10108(4), for the

acquisition of Dearborn Industrial Generation, the Kalamazoo River Generating Station, and the Livingston Generating Station, from CMS Enterprises Company; 4) approve Consumers Energy's proposal to recover the unrecovered book balances of D.E. Karn Units 3 and 4 and J.H. Campbell Units 1, 2, and 3, including decommissioning costs, through regulatory asset treatment, with full return, over the design lives of those units; 5) approve Consumers Energy's proposals to: (a) defer employee retention costs related to the proposed accelerated retirements of D.E. Karn Units 3 and 4 and J.H. Campbell Units 1, 2, and 3; and (b) recover retirement transition costs through a regulatory asset. 6) approve Consumers Energy's proposed competitive procurement process and the use of that competitive procurement process for: (a) determining avoided costs rates and (b) determining and addressing its capacity position pursuant to the Public Utility Regulatory Policies Act of 1978; 7) determine that the Consumers Energy has no Public Utility Regulatory Policies Act of 1978 capacity need so long as it is implementing the Proposed Course of Action, with the competitive procurement process proposed by Consumers Energy; 8) approve Consumers Energy's proposed Financial Compensation Mechanism for any new, or newly amended, Power Purchase Agreements entered by Consumers Energy; and 9) Grant Consumers Energy such other and further relief as is just and reasonable.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 19, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21090**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy

Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY  
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY  
CONSUMERS ENERGY.]**

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