

**Minutes of the Downtown Development Authority
City of Portland**

Held on Wednesday, June 30, 2021
In the Council Chambers at City Hall

Members Present: Antaya, Briggs, Gorman, Barnes, Madarang, Hengesbach, Williamson

Members Absent: Grimminck

Staff: DDA Director ConnerWellman; City Clerk Miller

Guests: Council Member Johnston, Mike Judd

Member Madarang called the meeting to order at 7:04 P.M.

Motion by Barnes, supported by Antaya, to approve the agenda as presented.
All in favor. Adopted.

There was no Public Comment.

Motion by Williamson, supported by Briggs, to approve the minutes of the May 24, 2021 meeting as presented.
All in favor. Adopted.

Motion by Williamson, supported by Hengesbach, to approve the Treasurer's Report as presented.
All in favor. Adopted.

Under Team Reports, Member Williamson stated the Organization & Marketing Team received an update on the Toan Park Improvement Project and fundraising efforts. Changes at the Two Rivers Marketplace were also discussed, volunteers are need for summer activities and the new street light banners are up and looking great.

Member Briggs stated the Design Team has been discussing the budget and façade grants.

Under Old Business, Director ConnerWellman provided an update on the Toan Park Revitalization Project as well as the related fundraising efforts. Over \$146,000 have been raised by the community.

Under New Business, Director ConnerWellman distributed the Agreement & Conflict of Interest Annual Update forms to the board members for their signature.

Director ConnerWellman stated that the Design Committee met yesterday and made the decision to cancel the Façade Agreement with Tim Fuller for his property at 128 Kent St as Mr. Fuller was unable to get the work done by the due date and the proper documentation was not received. This particular parcel has three facades so if work is done to another façade then it can be considered for a Façade Agreement.

The date of the ground breaking ceremony for the Toan Park Improvement Project was discussed.

Director ConnerWellman stated the Two Rivers Sounds of Summer Concert Series is going very well. There will be three concert dates in July and four in August.

City Manager Gorman noted that new parking controls will be added to Two Rivers Park next year to deter people from parking up next to the retaining walls which is killing the grass. He anticipates that trees will be planted in that area.

There was discussion.

Director ConnerWellman provided information on 4th of July festivities.

City Manager Gorman noted 2021 is the last year that Chamber of Commerce funds will sponsor the fireworks. There will need to be a discussion about how the fireworks will be funded in the future.

Under the Director Report, Director ConnerWellman presented the June 2021 Director's Report.

City Manager Gorman presented information on the Safe Routes to School project, the Sparrow development project as well as other development updates.

Under Board Member Comments, Mayor Barnes noted that June 30th is the end of City's Fiscal Year. It is always interesting transitioning to the new budget.

Member Williamson noted that the first game of 2021 for the Portland Blue Sox will be held at 1:00 P.M. on July 10th at Bud Plant Field.

Motion by Gorman, supported by Antaya, to adjourn the meeting at 7:58 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary