



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, September 20, 2021

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u>	
7:15 PM	A. Electric Superintendent Todd Davlin - Introduction	
7:20 PM	B. DDA Director ConnerWellman – Downtown Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:25 PM	A. Proposed Resolution 21-49 Approving HydroCorp’s Proposal to Provide a Cross Connection Control Program for the City of Portland	Decision
7:28 PM	B. Proposed Resolution 21-50 to Amend the Budget for Fiscal Year 2021-2022	Decision
7:30 PM	C. Proposed Resolution 21-51 Approving, Authorizing, and Directing the Mayor and City Clerk to Sign a License Agreement to Permit Holding a Haunted House at the Red Mill	Decision
7:33 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting and the Closed Session on September 7, 2021	
	B. Payment of Invoices in the Amount of \$119,065.43 and Payroll in the Amount of \$115,133.80 for a Total of \$234,199.23	
	C. Purchase Orders over \$5,000.00	
	1. Total Technical Assurance Group in the Amount of \$10,000.00 for Broadband Development Services	
	2. NutriGro Environmental Solutions Inc. in the Amount of \$13,489.60 for Biosolids Land Application	
	XI. <u>Communications</u>	
	A. Ionia County Board of Commissioners Agenda for September 14, 2021	

**Estimated
Time**

7:35 PM

7:40 PM

7:45 PM

7:50 PM

XII. Other Business – None

XIII. City Manager Comments

XIV. Council Comments

XV. Adjournment

**Desired
Outcome**

Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-49

**A RESOLUTION APPROVING HYDROCORP'S PROPOSAL TO
PROVIDE A CROSS CONNECTION CONTROL PROGRAM FOR THE
CITY OF PORTLAND**

WHEREAS, HydroCorp, was retained by the City to implement a municipal cross connection control program; and

WHEREAS, HydroCorp, has administered the City's cross connection control program for several years; and

WHEREAS, HydroCorp has submitted a new two-year proposal, a copy of which is attached as Exhibit A, to continue to provide a cross connection control program for the City of Portland at a two-year cost of \$12,600.00 with a one-year renewal option; and

WHEREAS, the City Manager has reviewed the proposed work plan and budget and recommends that the City Council approve the HydroCorp's proposal to continue to provide a cross connection control program for the City.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves HydroCorp's proposal, a copy of which is attached as Exhibit A, to provide cross connection control program services for the City of Portland for two years at a cost of \$12,600.00 with a one-year renewal option.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Monique I. Miller, City Clerk

PROPOSAL

DEVELOPED FOR

Tutt Gorman

City of Portland

451 Morse Street

Portland, MI 48875

September 7, 2021

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

CROSS-CONNECTION
CONTROL / BACKFLOW
PREVENTION

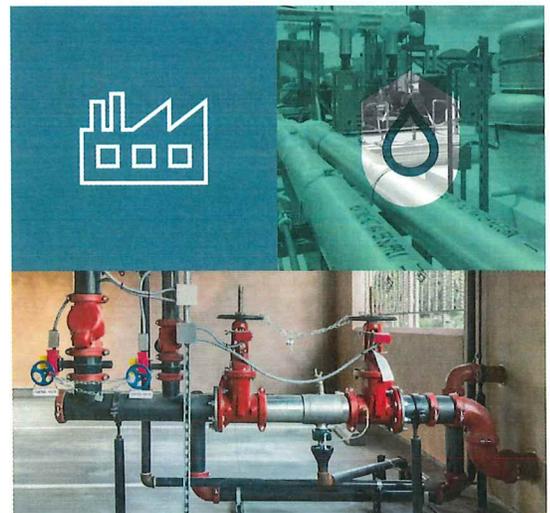
WATER SYSTEM
SURVEYS / AUDITS

PIPE SYSTEM MAPPING
AND LABELING

WATER SAMPLING
AND ANALYSIS / RISK
ASSESSMENTS

PROGRAM
AND PROJECT
MANAGEMENT

COMPLIANCE
ASSISTANCE /
DOCUMENTATION



MICHIGAN CORPORATE OFFICE

5700 Crooks Road, Suite 100

Troy, MI 48098

800.690.6651 TOLL FREE

248.250.5000 PHONE

248.786.1788 FAX GENERAL

info@hydrocorpinc.com EMAIL



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SCOPE OF WORK

Based on our conversations, HydroCorp™ will provide the following services to the City of Portland. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the City and HydroCorp, you may expect completion of the following elements within a two (2) year period. The components of the project include:

1. Annually, perform a minimum of **50** initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the City served by the public water supply for cross-connections. Inspections will be conducted in accordance with the EGLE Water Bureau Cross Connection Control regulations.
2. Generate all backflow prevention assembly test notices, non-compliance notices and coordinate/monitor backflow prevention assembly testing compliance for all backflow prevention assemblies.
3. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of backflow prevention assembly tester credentials & proper testing results and general customer service and program education inquiries.
4. Generate and document the required program data for the facilities using the HydroCorp Software Data Management Program.
5. Submit comprehensive management reports on a quarterly basis.
6. Conduct an annual review meeting to discuss overall program status and recommendations.
7. Provide up to six- (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers, (i.e. combination) per facility as required, in order to place a facility into immediate compliance at the time of inspection.
8. Prepare the annual State of Michigan, EGLE Water Bureau Cross Connection Report.
9. Assist the City with a community wide public relations program including general awareness brochures and customized web site cross connection control program overview content and resources.
10. Provide ongoing support via phone, fax, internet, text or email.

The above services will be provided for:

Monthly Amount: \$ 525.00	Annual Amount: \$ 6,300.00	Contract Total: \$ 12,600.00
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Contract Amount is based upon a 24-month period. HydroCorp will invoice in 24 equal amounts of \$ 525.00

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this DATE by and between the City of Portland, organized and existing under the laws of the State of Michigan, referred to as "Utility", and HydroCorp™ a Michigan Corporation, referred to as "HydroCorp".

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross connection control program inspection, reporting and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross connection control program management to the Utility and the Utility desires to engage HydroCorp to act as its independent contractor in its cross connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Michigan and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users' facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the "Scope of Services"). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 PROGRAM REVIEW/PROGRAM START UP MEETING. HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
 - Inspection Notice
 - Compliance Notice
 - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities.



- Establish facility inspection schedule.
- Review/establish procedures and protocol for addressing specific hazards.
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools.
- Review/establish educational and public awareness brochures.

2.2 INSPECTIONS. HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Michigan Department of Great Lakes, and Energy Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (one or five year re-inspection cycle, as agreed to by the parties).

2.3 INSPECTION SCHEDULE. HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility’s designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 PROGRAM DATA. HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections.
- Notify users of inspections, backflow device installation and testing requirements if applicable.
- Monitor inspection compliance using the HydroCorp online software management program.
- Maintain program to comply with all EGLE regulations

2.5 MANAGEMENT REPORTS. HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE. HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include:

- Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards.
- Penalties for noncompliance.



- 2.7 VACUUM BREAKERS.** HydroCorp will provide up to six (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.
- 2.8 PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross connection control program content.
- 2.9 SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website or email for the contract period.

2.10 FACILITY TYPES. The facility types included in the program are as follows:

- Industrial
- Institutional
- Commercial
- Miscellaneous Water users
- Multifamily

Complex Facilities. Large industrial and high hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. (HydroCorp typically allows a maximum of up to three (3) hours of inspection time per facility.) An independent cross connection control survey (at the business owner's expense) may be required at these larger/complex facilities and the results submitted to the Utility to help verify program compliance.

- 2.11 INSPECTION TERMS.** HydroCorp will perform a minimum of **100** inspections over a **two - (2) year contract period**. The total inspections include all initial inspections, compliance, and re-inspections. *Vacant facilities that have been provided to HydroCorp, scheduled no show or refusal of inspection will count as an inspection/site visit for purposes of the contract.*
- 2.12 COMPLIANCE WITH DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY (EGLE).** HydroCorp will assist in compliance with EGLE and Michigan Plumbing Code cross connection control program requirements for all commercial, industrial, institutional, multifamily, and public authority facilities.
- 2.13 POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of the Utility.
- 2.14 INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model and serial number if applicable.
- 2.15 DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.
- 2.16 ANNUAL YEAR END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss overall program status and specific program recommendations.
- 2.17 CROSS CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately **196** cross-connection control educational brochures for the duration of the Agreement.
- 2.18 INSURANCE.** HydroCorp will provide all required copies of general liability, workers' compensation and errors and omissions insurance naming the Utility as an additional insured if required.



ARTICLE III. Responsibilities of the Utility

- 3.1 UTILITY'S REPRESENTATIVE.** On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.
- 3.2 COMPLIANCE WITH LAWS.** The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.
- 3.3 NOTICE OF LITIGATION.** In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative proceedings, investigations or other proceedings in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings
- 3.4 FACILITY LISTING.** The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). *Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*
- 3.5 LETTERHEAD/LOGO.** The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

ARTICLE IV. Term, Compensation and Changes in Scope of Services

- 4.1 TERM AND TERMINATION TERM.** Services by HydroCorp under this Agreement shall commence on **October 1st, 2021**, and end two- (2) years from such date unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.
- 4.2 RENEWAL.** Upon the expiration of the original term (or renewal term), unless either party provides written notice of termination not less than sixty (60) days prior to the expiration of the initial term (or any such renewal term), this Agreement shall automatically renew for a one (1) year term Any increases in pricing for each of the renewal terms will be equal to the Consumer Price Index as measured in the Detroit-Warren-Dearborn area at the time of renewal or 4%, whichever is less.
- 4.3 TERMINATION.** The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.
- 4.4 BASE COMPENSATION.** The Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, **\$525.00 per month, \$6,300.00 annually, for a two - year contract total of \$12,600.00.** Completed inspections shall consist of all initial inspections, re-inspections and compliance inspections as defined in section 2.2.



- 4.5 PAYMENT OF INVOICES.** Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date. Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.
- 4.6 CHANGES IN SCOPE OF SERVICES.** In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.
- 4.7 CLIENT CONFIDENTIALITY.** Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Michigan Public Records Law. HydroCorp agrees to make available for inspection and copying all records in its possession created, produced, collected, or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Public Records Law and compliance regarding records related to this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Public Records Law.
- 4.8 ACCESSIBILITY.** Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.
- 4.9 CONFINED SPACES.** – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

- 5.1 INFORMATION.** Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.
- 5.2 LIMITATION OF LIABILITY.** HydroCorp's liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.



5.3 HYDROCORP INSURANCE. HydroCorp currently maintains the following insurance coverage's and limits:

	<u>Occurrence</u>	<u>Aggregate</u>
Comprehensive General Liability	\$1 Million	\$2 Million
Excess Umbrella Liability	\$5 Million	\$5 Million
Automobile Liability (Combined Single Limit)	\$1 Million	
Worker's Compensation/ Employer's Liability	\$1 Million	
Errors and Omissions	\$2 Million	\$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

5.4 UTILITY INSURANCE. The Utility will maintain liability insurance on an all risk basis and including extended coverage for matters set forth in this Agreement.

5.5 RELATIONSHIP. The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.

5.6 ENTIRE AGREEMENT AMENDMENTS. This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.

5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS. The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.

5.8 WAIVER. The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

5.9 ASSIGNMENT. This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.

5.10 FORCE MAJEURE. A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.

5.11 AUTHORITY TO CONTRACT. Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.

5.12 GOVERNING LAW AND VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any dispute between the parties, with both parties consent, may be settled by arbitration in accordance with the applicable rules of the American Arbitration Association, Any arbitration award or determination shall be final and binding and any court of competent jurisdiction may enter



a judgment on such award which shall be enforceable in the same manner as any other judgment of the such court. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Michigan, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Michigan.

5.13 COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

5.14 NOTICES. All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:

If to HydroCorp:

HydroCorp
c/o Mark Martin
5700 Crooks Road, Ste. 100
Troy, MI 48337
(248) 250-5005

If to Utility:

City of Portland
c/o Tutt Gorman
451 Morse Street
Portland, MI 48875
(517) 647-2931

5.15 SEVERABILITY. Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

City of Portland

By:
Title:

HydroCorp



By: Paul M. Patterson
Its: Senior Vice President



Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 70,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely and courtesy manner. Our administrative staff can answer most technical calls related to the cross connection control program and have attended basic cross connection control training classes.
- HydroCorp currently serves over 370 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-50
A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2021-2022

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2021-2022 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2021-2022 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 1ST QUARTER 21-22

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
105-000-699.661	TRANSFER FROM MOTOR POOL	60,000.00
661-000-692.000	SALE OF EQUIPMENT	60,000.00
661-201-999.105	TRANSFER TO INCOME TAX	60,000.00
105-254-999.202	TRANSFER TO MAJOR STREETS	100,000.00
202-000-699.105	CONTRIBUTION FROM INCOME TAX	100,000.00
202-452-804.005	CONTRACT SERVICE-GRAND RIVER	100,000.00
101-191-806.000	DATA PROCESSING	600.00
101-201-806.000	DATA PROCESSING	750.00
101-201-975.000	CAPITAL OUTLAY BUILDING	14,000.00
		<u>14,750.00</u>
101-209-806.000	DATA PROCESSING	20.00
101-276-931.000	M & R EQUIPMENT	4,200.00
101-301-702.000	S & W FULLTIME	55,662.00
101-301-703.000	S & W SUPERVISOR	(24,603.00)
101-301-706.000	S & W PARTTIME	(8,500.00)
101-301-715.000	S & W SOCIAL SECURITY	2,214.00
101-301-716.000	HEALTH INSURANCE	(4,000.00)
101-301-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	3,120.00
101-301-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	(1,900.00)
101-301-716.004	RETIREE HEALTH CARE SAVINGS PLAN	(2,000.00)
101-301-718.000	PENSION	4,410.00
101-301-719.000	OTHER FRINGE	250.00
101-301-740.000	OPERATING SUPPLIES	3,950.00
101-301-806.000	DATA PROCESSING	400.00
101-301-912.000	PROPERTY INSURANCE	50.00
101-301-913.000	LIABILITY INSURANCE	(1,300.00)
101-301-977.000	CAPITAL OUTLAY-EQUIPMENT	45,000.00
		<u>72,753.00</u>
101-371-806.000	DATA PROCESSING	530.00
101-751-806.000	DATA PROCESSING	(1,100.00)
101-751-912.000	PROPERTY INSURANCE	150.00
101-751-931.000	M & R EQUIPMENT	<u>2,200.00</u>

		1,250.00
105-254-806.000	DATA PROCESSING	(2,050.00)
202-452-974.006	SIDEWALK IMPROVEMENTS	1,530.00
203-452-974.006	SIDEWALK IMPROVEMENTS	3,570.00
210-000-605.000	SPECIAL EVENTS	765.00
210-000-635.001	MEMBERSHIP DISCOUNT PLAN	2,000.00
		<hr/> 2,765.00
210-302-702.000	S & W FULLTIME	68,678.00
210-302-702.000	S & W FULLTIME	4,500.00
210-302-703.000	S & W SUPERVISOR	(34,336.00)
210-302-706.000	S & W PARTTIME	10,000.00
210-302-710.000	S& W OVERTIME	3,000.00
210-302-715.000	S & W SOCIAL SECURITY	300.00
210-302-715.000	S & W SOCIAL SECURITY	3,425.00
210-302-716.000	HEALTH INSURANCE	(2,000.00)
210-302-716.000	HEALTH INSURANCE	8,000.00
210-302-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	780.00
210-302-717.000	LIFE/LTD INSURANCE	1,373.00
210-302-717.000	LIFE/LTD INSURANCE	(947.00)
210-302-718.000	PENSION	2,100.00
210-302-719.000	OTHER FRINGE	250.00
210-302-719.000	OTHER FRINGE	874.00
210-302-720.000	WORKER'S COMPENSATION	1,100.00
210-302-751.000	UNIFORM CLEANING	2,300.00
210-302-912.000	PROPERTY INSURANCE	296.00
		<hr/> 69,693.00
248-275-806.000	DATA PROCESSING	1,500.00
248-275-982.001	CAPITAL OUTLAY - SPLASH PAD	520,000.00
		<hr/> 521,500.00
582-201-705.000	S & W BILLING & METER READING	7,000.00
582-201-912.000	PROPERTY INSURANCE	400.00
		<hr/> 7,400.00
590-201-705.000	S & W BILLING & METER READING	7,000.00
591-201-705.000	S & W BILLING & METER READING	7,000.00
591-201-806.000	DATA PROCESSING	20.00
591-201-992.000	PRINCIPAL PAYMENT	(80,000.00)
		<hr/> (72,980.00)

661-201-912.000	PROPERTY INSURANCE	130.00
661-441-806.000	DATA PROCESSING	20.00
661-441-931.000	M & R EQUIPMENT	10,000.00
661-441-977.018	CAPITAL OUTLAY - LEAF MACHINE	43,400.00
		<hr/>
		53,420.00

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-51

A RESOLUTION APPROVING, AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO SIGN A LICENSE AGREEMENT TO PERMIT HOLDING A HAUNTED HOUSE AT THE RED MILL

WHEREAS, The Friends of the Red Mill has requested permission to hold a haunted house at the Red Mill building located on Water Street for purposes of raising funds for the Red Mill Pavilion Project; and

WHEREAS, the Friends of the Red Mill will be the sponsor of the Haunted House and provide liability insurance to protect the City; and

WHEREAS, the City Manager has prepared a license agreement between the City and the Friends of the Red Mill to allow the use of the Red Mill Property as a haunted house and to protect the City from any claims associated with the event, a copy of the proposed license agreement is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes and directs the Mayor and City Clerk to sign the License Agreement to permit holding a haunted house at the Red Mill building, a copy of which is attached as Exhibit A.

2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Monique I. Miller, City Clerk

LICENSE AGREEMENT

THIS AGREEMENT is made as of the ____ day of _____, 2021, between the City of Portland, a Michigan municipal corporation, the address of which is 259 Kent Street, Portland, Michigan 48875, Attn: City Manager (the “City”) and the Friends of the Red Mill, (the “Licensee”).

RECITALS

- A. The City owns certain real property commonly as known as the Red Mill located at 450 Water Street, Portland, Michigan (the “Red Mill”).
- B. The Licensee desires to use the Red Mill to hold a haunted house on the outside porch and a portion of the inside and to temporarily store construction materials for the haunted house inside the Red Mill prior to the event. The haunted house event will take place during the month of October.
- C. The City has agreed to grant a license to the Licensee to use the Red Mill for the purposes stated in paragraph B above subject to the terms of this Agreement.

NOW, THEREFORE, in consideration of the promises contained herein, the parties agree as follows:

1. License. The City grants the Licensee, and the Licensee accepts from the City, a revocable, non-transferable license to use the Red Mill to hold a haunted house on the outside porch and a portion of the inside and to temporarily store construction materials for the haunted house inside the Mill prior to the event. This is a license and the Licensee understands and agrees that it is only permission to temporarily use the Mill and does not constitute any legal or possessory interest in the site.
2. Use. The Licensee is permitted to use the Red Mill to hold a haunted house during the month of October 2021 and to temporarily store construction materials for the haunted house inside the Red Mill prior to the event subject to the following conditions:
 - i. Licensee shall not put any nails, screws or other fasteners into the wood porch or Red Mill building; and
 - ii. Licensee is responsible for clean-up and restoration of the property and shall leave the Red Mill in as good a condition as before the Licensee’s use.
3. Insurance. Licensee shall furnish a certificate of insurance showing that the Licensee has liability insurance in the minimum amount of \$1,000,000 per occurrence for bodily injury (including death).

4. Indemnification. The Licensee shall hold the City harmless from, indemnify it for and defend it against any and all liabilities, claims, damages, causes of action, losses, costs and expenses, including actual attorneys and other legal fees, for all injuries or death of any person, or damage to any property, occurring directly or indirectly from the Licensee's use of the Red Mill for the purposes stated in paragraph 2 above. It is the intention of both parties that the City shall not be liable or in any way responsible for any damage, loss or injury due to accident or mishap relating in any way to the use the Red Mill to hold a haunted house or to temporarily store construction materials for the haunted house inside the Red Mill prior to the event.
5. Entire Agreement. This Agreement constitutes the entire agreement between the parties as to its subject matter and supersedes and replaces all other prior agreements as to its subject matter and it superseded and replaces all prior or contemporaneous agreements
6. Amendment. This Agreement may not be modified or amended except in writing signed by the parties.
7. Governing Law. This Agreement shall be construed and enforced under the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties have caused this License to be signed as of the date and year first written above.

WITNESSES:

CITY OF PORTLAND

Monique I. Miller

James E. Barnes, Mayor

LICENSEE:

FRIENDS OF THE RED MILL

BY: _____
Noreen Logel

NBP1557090B

Renewal of Number

***** RENEWAL CERTIFICATE *****

Direct Bill Policy

United States Liability Insurance Company

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

POLICY DECLARATIONS

No. **NBP1557090C**

NAMED INSURED AND ADDRESS:

FRIENDS OF THE RED MILL LLC

858 MAYNARD ST

PORTLAND, MI 48875

This Policy is exempt from the filing requirements of

Section 2236 of the Insurance Code of 1956, 1956 PA 218

and MCL 500.2236

POLICY PERIOD: (MO. DAY YR.) From: 08/21/2021 To: 08/21/2022

12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

FORM OF BUSINESS: Non-Profit Corporation

BUSINESS DESCRIPTION: Non-Profit Management Liability

IN CONSIDERATION OF THE RENEWAL PREMIUM STATED BELOW, EXPIRING POLICY NUMBER NBP1557090B IS RENEWED FOR THE POLICY PERIOD STATED ABOVE. PLEASE ATTACH THIS RENEWAL CERTIFICATE TO YOUR EXPIRING POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED.

THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Businessowners Liability Coverage Part	\$2,605.00
Businessowners Property Coverage Part	\$50.00
Management Liability Coverage Part	\$854.00

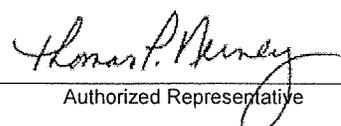
TOTAL: \$3,509.00

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue

See Endorsement EOD (1/95)

Agent: **FB PARTNERS GROUP (4186)**
7373 West Saginaw Highway
Lansing, MI 48917

Issued: 07/23/2021 8:40 AM

By: 
Authorized Representative

UPC (08-07)

THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Tuesday, September 7, 2021

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Jon Moxey, Joe Benjamin, and Dave Harvey of Fleis & VandenBrink; Portland Area Fire Authority Chief Krizov

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the agenda as presented.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

Under Public Comment, Chief Krizov invited the public to attend the 9/11 Remembrance Ceremony; commemorating 20 years since the tragedy, on Saturday, September 11, 2021 at 2:00 P.M. at Two Rivers Park.

Under City Manager Report, City Manager Gorman stated that Golden Bridge Manor has been purchased by MHT. MHT has previously approached the City to inquire about lowering the current PILOT Agreement in order to make renovations to the property. They have since decided to hold off on the project until next year.

The Planning Commission will hold a Public Hearing at their meeting on October 13, 2021 at 7:00 P.M. to consider a proposed rezoning of a 107-acre parcel from TND PUD to R-2 Traditional Residential District and a 22-acre parcel from TND PUD to C-2 General Business District, located in the area of Rowe Ave. and Rindlehaven Commons, by Mayberry Homes on a portion of the Rindlehaven Development.

The Toan Park Revitalization Project continues to progress well with the estimated completion in about one month. The City was recently informed that some of the playground equipment is on backorder several months.

Consideration is being given as to whether parking will be allowed between Powers Park and Toan Park once the project is complete.

The City continues to have discussions with Homeworks Tri-County regarding a potential collaboration for maintenance and operation of a fiber system for the residents of Portland. The City is looking at a potential special assessment to build the fiber network at a cost of approximately \$2.5 million. There would be further costs of approximately \$2.5 million for customer hookups to the network.

City Manager Gorman stated there will be a power outage to all area residents served by the Board of Light and Power to install new reclosers at the Electric Department where the distribution system comes into the City of Portland. This work is necessary to maintain the integrity of the electrical system. The outage is currently scheduled at midnight Friday, October 15th until noon on Saturday, October 16th.

The Ambulance Department has hired a new paramedic who will begin at the beginning of October and another paramedic has recently passed their exam; so, staffing will be doubled from two paramedics to four. City staff is working to change the culture at the Ambulance Department.

The City has hired a new DPW employee who will begin on Tuesday, September 28, 2021.

Under Presentations, Jon Moxey, Joe Benjamin, and Dave Harvey of Fleis & VandenBrink presented information on the project plan for Wastewater System Improvements.

There was discussion.

Mayor Barnes read the Constitution Week Proclamation for 2021.

Under New Business, the Council held the Second Reading of and considered Ordinance 175QQ to revise Division 8, O-R Office/Research Form-Based District, Section 42-280 of the Code of Ordinances for the property located at Cutler Rd. and Grand River Ave.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Ordinance 175QQ to amend Chapter 42 – Division 8 of the Code of Ordinances.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-44 to approve the purchase of a 2010 Bonnell Spartan Pro Leaf Machine in the amount of \$43,327.00 for the DPW. The City operates two leaf machines to perform residential leaf pick in the City and both machines are almost 30 years old and nearing the end of their life expectancies.

Motion by Johnston, supported by Sheehan, to approve Resolution 21-44 approving the purchase of a 2010 Bonnell Spartan Pro Leaf Machine for the Department of Public Works.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 21-45 to approve Fleis & VandenBrink’s proposal for engineering services associated with the remediation of the fuel spill at the Diesel Generation Plant as recommended by the Board of Light and Power. The City has been working with F&V to make sure all appropriate steps are taken to remediate the diesel fuel release that occurred with the failure of the underground fuel return line in January of 2009. The City Manager and Electric Superintendent requested that F&V provide an updated proposal and new scope of services based upon improved conditions and a goal to achieve site closure. At its meeting on August 31, 2021 the Board of Light and Power voted to recommend the proposal to Council for approval.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 21-45 approving Fleis & VandenBrink’s proposal for engineering services associated with the remediation of the fuel spill at the Diesel Generation Plant as recommended by the Board of Light and Power.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-46 to approve the recommendation of the Board of Light and Power for Newkirk Electric to replace the reclosers at the Electric Department at a cost of \$15,350.00. The reclosers sustained fire damage in 2020 and are in need of replacement. At its meeting on August 31, 2021, the Board of Light and Power voted to recommend the proposal to Council for approval.

Motion by Johnston, supported by Sheehan, to approve Resolution 21-46 approving the recommendation of the Board of Light and Power for Newkirk Electric to replace the reclosers at the Electric Department.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 21-47 to approve the recommendation of the Board of Light and Power for Cook Brothers to demolish the storage facility at the dam that has fallen into disrepair. A new storage facility has been constructed. At its meeting on August 31, 2021, the Board of Light and Power voted to recommend the proposal to Council for approval.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 21-47 approving the recommendation of the Board of Light and Power for Cook Brothers to demolish the storage facility at the dam.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-48 to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013 that requires electric utilities to charge up to \$.99 per month on customer bills to raise revenue that would go into the Low-Income Energy Assistance Fund administered by the State of Michigan to provide heating assistance to needy individuals. The City of Portland has opted out of this program since 2013 and has previously adopted electric

shut-off rules that protect low-income and senior citizens from electric shut-offs from November 1st to April 15th.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 21-48 to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on August 16, 2021, payment of invoices in the amount of \$178,790.93 and payroll in the amount of \$244,848.05 for a total of \$423,638.98. A purchase order for the State of Michigan in the amount of \$74,193.03 for the Grand River Ave. Small Urban Project was also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman stated the 2020/2021 State Champion Girl's Basketball Team from Portland High School will be presented with a City sign commemorating the accomplishment at a Ring Ceremony at Portland High School on Friday, September 10, 2021 at 5:00 P.M.

Consumers Energy is working on a gas line on Grand River Ave. near the Builders Lumber sign at Toan Park.

Under Council Comments, Mayor Barnes reminded residents of the 9/11 Remembrance Ceremony to be held on Saturday, September 11, 2021 and the upcoming service wide electric outage in October.

Council Member Johnston noted the Portland Civic Players will be hosting a free movie night on Maple St. in front of the theatre on Saturday, September 11, 2021.

Mayor Pro-tem VanSlambrouck noted the VFW will host a Burger Night on Friday, September 10, 2021 and a breakfast on Sunday, September 12, 2021.

Council Member Sheehan noted that a Cub Scout Round Up will be held at the VFW on Wednesday, September 8, 2021 and Scout Day will be held at Community Lake on Saturday, September 18, 2021.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 8:23 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the September 7, 2021 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Public Comment - Chief Krizov invited the public to attend the 9/11 Remembrance Ceremony; commemorating 20 years since the tragedy, on Saturday, September 11, 2021 at 2:00 P.M. at Two Rivers Park.

Presentation - Jon Moxey, Joe Benjamin, and Dave Harvey of Fleis & VandenBrink presented information on the project plan for Wastewater System Improvements.

Presentation - Mayor Barnes read the Constitution Week Proclamation for 2021.

Second Reading and Consideration of Ordinance 175QQ to revise Division 8, O-R Office/Research Form-Based District, Section 42-280 of the Code of Ordinances for the property located at Cutler Rd. and Grand River Ave.

All in favor. Adopted.

Approval of Resolution 21-44 approving the purchase of a 2010 Bonnell Spartan Pro Leaf Machine for the Department of Public Works.

All in favor. Adopted.

Approval of Resolution 21-45 approving Fleis & VandenBrink’s proposal for engineering services associated with the remediation of the fuel spill at the Diesel Generation Plant as recommended by the Board of Light and Power.

All in favor. Adopted.

Approval of Resolution 21-46 approving the recommendation of the Board of Light and Power for Newkirk Electric to replace the reclosers at the Electric Department.

All in favor. Adopted.

Approval of Resolution 21-47 approving the recommendation of the Board of Light and Power for Cook Brothers to demolish the storage facility at the dam.

All in favor. Adopted.

Approval of Resolution 21-48 to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:23 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
UPS	02587	SHIPPING - WW, ELECTRIC	30.71
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	91.63
MUZZALL GRAPHICS	00326	BUSINESS CARDS - AMB, ELEC, GEN	154.50
CURCIO LAW FIRM PLC	02682	LEGAL SVCS 2021 MARIJUANA INIT PET - GEN	4,517.86
GIANT MAINTENANCE & RESTORATION INC	02689	PAINT 50 FIRE HYDRANTS - WATER, APPRV CONS AGEN	6,500.00
ELHORN ENGINEERING	00139	EL-CHLOR CARBOY - WATER	577.00
GRANGER	00175	REFUSE - MTR POOL, PARKS, CEM	374.26
BILLY ROSE	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	50.00
RICHARD HOFFMEYER	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	80.00
MICHELLE GROOTHUIS	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	50.00
MIKE OEHMAN	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	50.00
TOTAL TECHNICAL ASSURANCE GROUP INC	02667	BROADBAND CONSULTING AUG 21 - ELECTRIC CONSENT	10,000.00
KENDALL ELECTRIC	00225	PBTS ILSCO AL MECH - ELECTRIC	467.83
FAMILY FARM & HOME	01972	SUPPLIES - MAJ STS	45.90
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	360.50
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	0.76
HYDROCORP	02340	INSPECTION & REPORTING - WATER	499.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	443.20
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	17.66
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	15.30
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	15.30
CONSUMERS ENERGY	00095	GAS SERVICE - WW	17.63
CONSUMERS ENERGY	00095	GAS SERVICE - WW	160.28
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	19.91
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	16.23
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	97.60
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	287.29
AT&T	00686	PHONE SERVICE - GENERAL	93.97
AT&T	00686	PHONE SERVICE - ELECTRIC	140.94
AT&T	00686	PHONE SERVICE - WATER, MOTOR POOL	187.92
AT&T	00686	PHONE SVC - WASTE WATER	182.93

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AT&T	00686	PHONE LINE HYDRO DAM - ELECTRIC	198.45
AT&T	00686	PHONE SERVICE - GENERAL	441.82
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC	1,768.85
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	16.52
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	95.77
CONTROL LOGIC OF MICHIGAN	02638	1 YEAR LICENSE AGREEMENT - CITY HALL	2,776.00
COOK BROS EXCAVATING	00101	LIMESTONE CHIPS HYDRO - ELECTRIC	472.50
COOK BROS EXCAVATING	00101	LIMESTONE FOR HYDRO - ELECTRIC	337.50
COOK BROS EXCAVATING	00101	EXCAVATE WATER SVC OKEMOS RD - WATER	1,960.00
ED FILTER	00540	OFFICIAL - REC	140.00
BRIAN RUSSELL	00593	OFFICIAL - REC	252.00
MATTIE HONSOWITZ	02665	OFFICIAL - REC	18.00
KATELYN RUSSELL	02457	OFFICIAL - REC	18.00
JORGEN SONDAY	02675	OFFICIAL - REC	63.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	27.00
CULLIGAN	02130	3X WATER - PARKS, CEM	20.50
CULLIGAN	02130	3X WATER - PARKS, CEM	20.50
DORNBOS SIGN, INC.	00067	GIRLS BBALL CHAMP SIGNS - COMM PROMO	140.20
BROOKE BUTTERFIELD	02471	TENNIS INSTRUCTOR - REC	150.00
BAILEY VAN HOUTEN	02197	TENNIS INSTRUCTOR - REC	375.00
JARED SCHRAUBEN	02596	TENNIS INSTRUCTOR - REC	592.50
KAYLA WELLER	02690	TENNIS INSTRUCTOR - REC	180.00
MAURA LUFKIN	02597	TENNIS INSTRUCTOR - REC	240.00
KAITLYN PASCOE	02691	TENNIS INSTRUCTOR - REC	72.00
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES SEPT 2021 - WW	10,050.26
FAMILY FARM & HOME	01972	SHOP SUPPLIES - PARKS, CEM	23.95
FAMILY FARM & HOME	01972	BATTERIES - WATER	8.49
FORTE PAYMENTS, INC.	02522	CC PAYMENTS AUG 2021 - REC	134.97
FOSTER BLUE WATER OIL, LLC	02301	DIESEL FUEL - PARKS, CEM	276.92
FOSTER BLUE WATER OIL, LLC	02301	GAS TANK FILL - PARKS, CEM	434.12
GREATAMERICA FINANCIAL SVCS	02664	FOLDING MACHINE PYMT - GEN, RES 21-21	471.68

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	20.73
GRANGER	00175	REFUSE - ELEC, COMM PROMO, POLICE	152.58
GRANGER	00175	REFUSE - REFUSE	12,623.70
GRANGER	00175	REFUSE -WW	152.58
HOMETOWN SPORTS, INC.	01326	HOODIES, TEES, L NOBIS - ELECT, WATER, WW	79.00
RYAN HONSOWITZ	00191	CLOTHING ALLOW - CEM, MTR POOL	137.79
KENDALL ELECTRIC	00225	WIRE FOR TOAN PARK - ELECTRIC	1,350.00
KEUSCH SUPER SERVICE	00228	OIL CHANGE - ELECTRIC	99.92
KEUSCH SUPER SERVICE	00228	OIL CHANGE - AMB	132.85
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SVCS JULY/AUG - POLICE	138.00
MENARDS	00260	TREATED LUMBER BR ST BR AND WALK - MAJ STS	157.08
MENARDS	00260	CUFT BAG - MAJ STS	14.94
STATE OF MICHIGAN	00428	TOKEN FEES - POLICE	66.00
OLD DOMINION BRUSH	00341	BRUSH REPLACEMENT - MTR POOL	528.50
PAMA	01370	CONTRIB TO PAMA DOOR REPAIR - COMM PROMO	283.80
PREMIER SAFETY	02465	4X GAS SAFETY METER - ELECTRIC	942.09
SLC METER LLC	02286	1 1/2" WATER METER - WATER	750.86
SLC METER LLC	02286	3" WATER METER - WATER	2,490.15
STATE OF MICHIGAN	00428	GRAND RIVER BRIDGE - MAJ STS	1,417.25
UIS SCADA	00462	SCADA SYST TO REPLACE CURR HILL, S TOWER - WTR,	21,435.00
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,560.86
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	184.21
SELBY CONSTRUCTION	02674	NEW GARAGE HYDRO DAM 2ND PYMT - ELEC APP RES 21	22,500.00
CULLIGAN	02130	WATER CITY HALL - GEN	20.50
CULLIGAN	02130	WATER - PARKS, CEM	14.00
MUNICIPAL SUPPLY CO.	00324	PARTS/SUPPLIES - WATER	231.28
KENDALL ELECTRIC	00225	REPLACEMENT LIGHTS - ELECTRIC	206.70
WOLVERINE CRANE & SERVICE, INC.	02686	ANNUAL OSHA PYMT INSP FOR CRANES - ELECTRIC	600.00
LITE'S PLUS	00243	REPLACEMENT LIGHTS - ELECTRIC	474.00
LITE'S PLUS	00243	REPLACEMENT LIGHTS/DAM - ELECTRIC	427.20
LITE'S PLUS	00243	REPLACEMENT LIGHTS - ELECTRIC	474.00

Date: 09/17/21

CITY OF PORTLAND INVOICE REGISTER

Page: 4

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES, - VAR DEPTS	1,728.54
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	348.71
Total:			\$119,065.43



TOTAL TECHNICAL ASSURANCE GROUP INC.

2516 Selkirk Dr.
 KELOWNA, BC
 V1V 2V6
 PH: (250) 870-7882

TO: City of Portland Michigan
 259 Kent Street
 City of Portland, MI 48875
 USA

INVOICE NO. 201990
P.O. NUMBER Client to Supply
DATE 01-Sep-21

TERMS Net 7 days

W.O. #	DESCRIPTION	AMOUNT
	FTTX Broadband Development and Deployment Services - Trusted Agent Consulting Sept 1 billing	\$10,000.00
		Sub Total \$10,000.00
		USD
		TOTAL DUE \$10,000.00

Current	30 Days Past Due	60 Days Past Due	90 Days Past Due	Interest	Balance Due

Thank you for your business. It's been our pleasure providing technical services to your organization. All invoices are due and payable net 30 days from the date of invoice. Interest charged at 2% per month. (24% per annum) on the unpaid balance of past due accounts.



PURCHASE ORDER

City of Portland

P.O. 8113

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Nutri Gro
P.O. Box 84
Charlotte, MI 48813

DATE: 9-28-21

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
154,000 gallons of biosolids Land applied to Field # 05N05W24.0001	590548 804		13,489.60
DEPARTMENT HEAD (UP TO \$500) <u>Ch n</u>		TOTAL	13,489.60

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

NutriGro Environmental Solutions Inc.

P.O. Box 84
Charlotte, MI 48813

P. 517-204-4492 F. 517-541-9880
E. jg@nutrigroesi.com

Invoice

Date	Invoice #
8/28/2021	NG-422

Bill To
CITY OF PORTLAND

P.O. No.	Terms	Due Date
		9/28/2021

Quantity	Description	Rate	Amount
99,000	AUGUST 10, 2021 HAULING AND LAND APPLICATION OF BIOSOLIDS FIELD #05N05W24-DD01 FUEL SURCHARGE 3%	0.08 237.60	7,920.00 237.60
55,000	AUGUST 11, 2021 HAULING AND LAND APPLICATION OF BIOSOLIDS FIELD #05N05W24-DD01 FUEL SURCHARGE 3%	0.08 132.00	4,400.00 132.00
	NUTRIENT TESTING FECAL COLIFORM	400.00 400.00	400.00 400.00
Total			\$13,489.60
Payments/Credits			\$0.00
Balance Due			\$13,489.60

User: ABAUM

DB: Portland

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	1,093,465.00	263,349.52	192,314.44	830,115.48	24.08
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	0.00	0.00	1,700.00	0.00
101-000-428.001	PILOT- WODA (OLD SCHOOL MANOR)	2,000.00	0.00	0.00	2,000.00	0.00
101-000-445.000	PENALTY & INTEREST	5,350.00	0.00	0.00	5,350.00	0.00
101-000-447.000	TAX COLLECTION FEES	45,450.00	5,540.73	3,569.51	39,909.27	12.19
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	5.64	5.64	(5.64)	100.00
101-000-451.000	BUSINESS PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-453.000	CABLE TV FEES	19,500.00	5,055.99	5,055.99	14,444.01	25.93
101-000-455.000	TRAILER FEES	300.00	0.00	0.00	300.00	0.00
101-000-476.000	NON-BUSINESS PERMITS	75,000.00	5,544.80	4,934.00	69,455.20	7.39
101-000-543.000	ACT 302 POLICE TRAINING GRANT	660.00	0.00	0.00	660.00	0.00
101-000-570.000	LIQUOR FEES	3,720.00	3,165.25	3,165.25	554.75	85.09
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	3,000.00	0.00	0.00	3,000.00	0.00
101-000-575.000	REVENUE SHARING-CONST SALES	351,597.00	71,100.00	71,100.00	280,497.00	20.22
101-000-576.000	REVENUE SHARING-STAT SALES	111,919.00	18,654.00	18,654.00	93,265.00	16.67
101-000-620.000	PBT TESTING FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-623.000	TRANSCRIPT FEES	600.00	180.00	80.00	420.00	30.00
101-000-624.000	MISCELLANEOUS FEES	200.00	0.00	0.00	200.00	0.00
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	54,837.66	27,418.83	274,188.34	16.67
101-000-630.000	CEMETERY LOT SALES	12,200.00	1,945.00	810.00	10,255.00	15.94
101-000-633.000	CEMETERY CARE FEES	6,500.00	444.00	444.00	6,056.00	6.83
101-000-634.000	GRAVE OPENING FEES	15,500.00	2,175.00	1,150.00	13,325.00	14.03
101-000-656.000	DISTRICT COURT FINES	9,000.00	1,016.34	424.56	7,983.66	11.29
101-000-661.000	PARKING FINES	4,300.00	140.00	140.00	4,160.00	3.26
101-000-663.000	MISCELLANEOUS FINES	2,000.00	180.00	100.00	1,820.00	9.00
101-000-664.000	SEX OFFENDER REGISTRATION FEES	100.00	0.00	0.00	100.00	0.00
101-000-665.000	INTEREST INCOME	0.00	(58.02)	(28.71)	58.02	100.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	0.00	0.14	0.07	(0.14)	100.00
101-000-667.000	RENTAL INCOME	6,000.00	1,950.00	900.00	4,050.00	32.50
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00	10,000.00	0.00	0.00	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	5,000.00	3,944.64	3,944.64	1,055.36	78.89
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	30,000.00	15,712.76	103.37	14,287.24	52.38
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,864.80	0.00	135.20	93.24
101-000-699.150	TRANSFER FROM PERP CARE	50.00	1.02	0.52	48.98	2.04
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	160,000.00	0.00	0.00	160,000.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	41,446.00	0.00	0.00	41,446.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	0.00	0.00	32,009.00	0.00
TOTAL REVENUES		2,380,692.00	466,749.27	334,286.11	1,913,942.73	19.61
Expenditures						
100	COUNCIL	69,160.00	29.23	0.00	69,130.77	0.04
101	COMMUNITY PROMOTIONS	348,188.00	19,315.88	10,471.02	328,872.12	5.55
172	CITY MANAGER	182,506.00	19,905.55	13,001.93	162,600.45	10.91
191	ELECTIONS	6,550.00	679.63	0.00	5,870.37	10.38
201	GENERAL ADMINISTRATION	447,161.00	95,065.40	23,181.84	352,095.60	21.26
209	ASSESSING	52,300.00	3,416.68	1,183.38	48,883.32	6.53
265	CITY HALL	67,530.00	10,971.41	5,148.28	56,558.59	16.25
276	CEMETERY	180,791.00	32,159.96	15,933.50	148,631.04	17.79
301	POLICE	825,049.00	100,137.19	54,034.07	724,911.81	12.14
371	CODE ENFORCEMENT	53,901.00	14,303.22	12,116.19	39,597.78	26.54
728	ECONOMIC DEVELOPMENT	25,000.00	5,435.49	86.89	19,564.51	21.74
751	PARKS	216,521.00	37,794.54	13,214.19	178,726.46	17.46

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,474,657.00	339,214.18	148,371.29	2,135,442.82	13.71
<hr/>						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,380,692.00	466,749.27	334,286.11	1,913,942.73	19.61
TOTAL EXPENDITURES		2,474,657.00	339,214.18	148,371.29	2,135,442.82	13.71
NET OF REVENUES & EXPENDITURES		(93,965.00)	127,535.09	185,914.82	(221,500.09)	135.73

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	741,500.00	142,645.64	53,873.31	598,854.36	19.24
	TOTAL EXPENDITURES	623,392.00	23,159.18	11,700.03	600,232.82	3.72
	NET OF REVENUES & EXPENDITURES	118,108.00	119,486.46	42,173.28	(1,378.46)	101.17
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	4,500.00	356.04	140.52	4,143.96	7.91
	TOTAL EXPENDITURES	50.00	1.02	0.52	48.98	2.04
	NET OF REVENUES & EXPENDITURES	4,450.00	355.02	140.00	4,094.98	7.98
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	806,902.00	225.85	116.97	806,676.15	0.03
	TOTAL EXPENDITURES	882,710.00	120,632.62	95,525.35	762,077.38	13.67
	NET OF REVENUES & EXPENDITURES	(75,808.00)	(120,406.77)	(95,408.38)	44,598.77	158.83
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	279,173.00	22,361.88	16,756.64	256,811.12	8.01
	TOTAL EXPENDITURES	360,215.00	36,792.74	18,780.91	323,422.26	10.21
	NET OF REVENUES & EXPENDITURES	(81,042.00)	(14,430.86)	(2,024.27)	(66,611.14)	17.81
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	110,500.00	9,026.64	7,495.37	101,473.36	8.17
	TOTAL EXPENDITURES	110,443.00	8,329.94	3,966.86	102,113.06	7.54
	NET OF REVENUES & EXPENDITURES	57.00	696.70	3,528.51	(639.70)	1,222.28
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	642,841.00	229,759.63	33,766.20	413,081.37	35.74
	TOTAL EXPENDITURES	709,769.00	124,271.14	57,817.32	585,497.86	17.51
	NET OF REVENUES & EXPENDITURES	(66,928.00)	105,488.49	(24,051.12)	(172,416.49)	157.61
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	289,100.00	2,364.89	558.43	286,735.11	0.82
	TOTAL EXPENDITURES	770,600.00	147,951.95	21,823.29	622,648.05	19.20
	NET OF REVENUES & EXPENDITURES	(481,500.00)	(145,587.06)	(21,264.86)	(335,912.94)	30.24
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	154,000.00	25,606.82	12,702.62	128,393.18	16.63
	TOTAL EXPENDITURES	152,550.00	12,755.14	0.00	139,794.86	8.36
	NET OF REVENUES & EXPENDITURES	1,450.00	12,851.68	12,702.62	(11,401.68)	886.32
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,992,025.00	825,501.96	437,629.98	3,166,523.04	20.68
	TOTAL EXPENDITURES	5,077,261.00	487,159.46	243,865.63	4,590,101.54	9.59
	NET OF REVENUES & EXPENDITURES	(1,085,236.00)	338,342.50	193,764.35	(1,423,578.50)	31.18

User: ABAUM

DB: Portland

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,048,352.00	165,742.17	84,339.78	882,609.83	15.81
	TOTAL EXPENDITURES	1,265,904.00	90,931.97	47,008.01	1,174,972.03	7.18
	NET OF REVENUES & EXPENDITURES	(217,552.00)	74,810.20	37,331.77	(292,362.20)	34.39
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	763,420.00	151,017.52	74,241.13	612,402.48	19.78
	TOTAL EXPENDITURES	930,583.00	64,093.60	31,713.68	866,489.40	6.89
	NET OF REVENUES & EXPENDITURES	(167,163.00)	86,923.92	42,527.45	(254,086.92)	52.00
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	339,810.00	53,844.34	16,733.88	285,965.66	15.85
	TOTAL EXPENDITURES	493,360.00	44,957.98	19,386.23	448,402.02	9.11
	NET OF REVENUES & EXPENDITURES	(153,550.00)	8,886.36	(2,652.35)	(162,436.36)	5.79
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
	NET OF REVENUES & EXPENDITURES	(2,204,714.00)	467,416.64	186,767.00	(2,672,130.64)	21.20

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 14, 2021 - 3:00 P.M.**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
 - A. Resolution to extend Declaring of Local State of Emergency
 - B. Request to hire Transportation Drivers for Commission on Aging -Carol Hanulcik
 - C. Request to hire a Substitute Home Delivered Meals Driver for Commission on Aging-Carol Hanulcik
 - D. Request signature on contract Amendment for services to Older Adults Under Title III of the Older American Act-Carol Hanulcik
 - E. Request to fill full-time in-home aid positions- Carol Hanulcik
 - F. Request to hire new 911 dispatcher- Lance Langdon
 - G. Request release letter on Security Pledge – Judy Clark
 - H. Request to fill District Court Probation Officer position – Ronald Morseau
 - I. Resolution for Community Mental Health redesign – Kerry Possehn
 - J. Request to hire three transportation maintenance workers at the Road Department – Linda Pigue
- IX. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator

X. Reports of Special or Ad Hoc Committees

XI. Public Comment (3-minute time limit per speaker

XII. Closed Session

XIII. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

Appointments for consideration in the month of April 2021:

- Economic Development Corporation/Brownfield Redevelopment Authority- three three-year terms available
- Land Bank Authority-three three-year terms expiring in April 2021

Appointments for consideration in the month of May 2021: