



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, October 4, 2021  
City Council Chambers  
City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:05 PM	<b>V. <u>City Manager Report</u></b>	
7:05 PM	<b>VI. <u>Presentations</u></b>	
7:15 PM	<b>A. DDA Director ConnerWellman – Downtown Report</b>	
7:15 PM	<b>VII. <u>Public Hearing(s)</u></b> - None	
7:15 PM	<b>VIII. <u>Old Business</u></b> - None	
7:15 PM	<b>IX. <u>New Business</u></b>	
7:20 PM	<b>A. Proposed Resolution 21-52 Approving the Purchase of a New Snow Plow Truck for the Department of Public Works (DPW)</b>	Decision
7:23 PM	<b>B. Proposed Resolution 21-53 Approving a Capacity Purchase for the Board of Light and Power through the Michigan Public Power Agency (MPPA)</b>	Decision
7:25 PM	<b>C. Proposed Resolution 21-54 Approving Repairs and Maintenance to the Gateshaft Governors at the Hydro Dam</b>	Decision
7:28 PM	<b>X. <u>Consent Agenda</u></b>	Decision
7:28 PM	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting hold on September 20, 2021</b>	
7:28 PM	<b>B. Payment of Invoices in the Amount of \$57,868.02 and Payroll in the Amount of \$120,633.75 for a Total of \$178,501.77</b>	
7:28 PM	<b>C. Purchase Orders over \$5,000.00</b>	
7:28 PM	<b>1. Michigan Electric Cooperative Association in the Amount of \$14,250.00 for Safety Dues</b>	
7:28 PM	<b>XI. <u>Communications</u></b>	
7:28 PM	<b>A. DDA Minutes for August 30, 2021</b>	
7:28 PM	<b>B. Utility Billing Report for August 2021</b>	
7:28 PM	<b>C. Water Department Report for August 2021</b>	
7:28 PM	<b>D. Franklin Energy EO Report</b>	

<b><u>Estimated Time</u></b>
7:30 PM
7:35 PM
7:40 PM
7:45 PM

- E. Ionia County Board of Commissioners Agenda for September 21, 2021
- F. Ionia County Board of Commissioners Agenda for September 28, 2021
- G. Ionia County Board of Commissioners Agenda for October 4, 2021

**XII. Other Business** – None

**XIII. City Manager Comments**

**XIV. Council Comments**

**XV. Adjournment**

<b><u>Desired Outcome</u></b>
Decision

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 21-52**

**A RESOLUTION APPROVING THE PURCHASE OF A NEW SNOW PLOW TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS (DPW)**

**WHEREAS**, the Department of Public Works (DPW) currently operates a 1999 Snow Plow Truck that has fallen into disrepair and needs to be replaced; and

**WHEREAS**, the DPW Foreman has sought bids and recommends that City Council approve the purchase of a 2022 International Chassis for the amount of \$86,166.84 and outfit the truck using the MiDeal program in the amount of \$86,132.00, a copy of the quotes and memo from the Public Works Director, are attached as Exhibit A; and

**WHEREAS**, this purchase will be financed for a five (5) year term at 2.25% with annual payments approximately \$37,400.00 per year.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. City Council approves the purchase of a 2022 International Chassis for the amount of \$86,166.84 and outfit the truck using the MiDeal program in the amount of \$86,132.00, a copy of the quotes and memo from the Public Works Director, are attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** October 4, 2021

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**Monique I. Miller, City Clerk**

# Memo

**To:** Tutt Gorman, City Manager  
**From:** Ken Gensterblum, Public Works Director  
**cc:**  
**Date:** September 29, 2021, 2021  
**Re:** Snow Plow Truck

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This purchase is for a 2022 International Chassis and the needed outfitting for snow removal. The chassis is from West Michigan International using Sourcewell a national contract available to municipalities and the outfitting is from Truck & Trailer Specialties through MIDEAL. The plan is to purchase a new truck every five years, move the trucks down the line of two front line trucks and one in reserve for three cycles or approximately 15 years. This truck will be similar to the last one purchased in 2016. Let me know if you have any further questions.

**Exhibit**

**A**

**Prepared For:**  
CITY OF PORTLAND DPW  
KEN GENSTERBLUM  
259 Kent St.  
Portland, MI 48875-1495  
(517)526 - 3813  
Reference ID: Plow/Wing

**Presented By:**  
WEST MICHIGAN INTL  
Scott Zinsli  
575 56TH ST. SW  
WYOMING MI 49548 - 4497  
(616)241-4656

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

**Model Profile**  
**2022 HV607 SBA (HV607)**

<b>AXLE CONFIG:</b>	4X2
<b>APPLICATION:</b>	Construction Dump
<b>MISSION:</b>	Requested GVWR: 35000. Calc. GVWR: 36220. Calc. GCWR: 80000 Calc. Start / Grade Ability: 33.75% / 4.43% @ 55 MPH Calc. Geared Speed: 66.6 MPH
<b>DIMENSION:</b>	Wheelbase: 175.00, CA: 107.90, Axle to Frame: 63.00
<b>ENGINE, DIESEL:</b>	{Cummins L9 350} EPA 2021, 350HP @ 2200 RPM, 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 350 Peak HP (Max)
<b>TRANSMISSION, AUTOMATIC:</b>	{Allison 3000 RDS} 5th Generation Controls, Close Ratio, 5-Speed with Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
<b>CLUTCH:</b>	Omit Item (Clutch & Control)
<b>AXLE, FRONT NON-DRIVING:</b>	{Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
<b>AXLE, REAR, SINGLE:</b>	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, Driver Controlled Locking Differential, 200 Wheel Ends Gear Ratio: 5.38
<b>CAB:</b>	Conventional, Day Cab
<b>TIRE, FRONT:</b>	(2) 11R22.5 Load Range H ECOPLUS HS3 (CONTINENTAL), 495 rev/mile, 75 MPH, All-Position
<b>TIRE, REAR:</b>	(4) 11R22.5 Load Range G HDL2 DL (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
<b>SUSPENSION, REAR, SINGLE:</b>	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxilliary Multileaf Springs
<b>PAINT:</b>	Cab schematic 100WL Location 1: 2464, Red (Prem) Chassis schematic N/A

<u>Code</u>	<u>Description</u>
HV60700	Base Chassis, Model HV607 SBA with 175.00 Wheelbase, 107.90 CA, and 63.00 Axle to Frame.

#### AXLE CONFIGURATION

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1ANA	AXLE CONFIGURATION {Navistar} 4x2
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#### ENGINE

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12ESN	ENGINE, DIESEL {Cummins L9 350} EPA 2021, 350HP @ 2200 RPM, 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 350 Peak HP (Max)
12WZJ	CARB IDLE COMPLIANCE Low NOx Idle Engine, Complies with California Clean Air Regulations; Includes "Certified Clean Idle" Decal located on Driver Door
12VHR	EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2021
12UWZ	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed
12VAG	AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12WUL	BLOCK HEATER, ENGINE {Phillips} 120V/1000W, with "Y" Cord for Dealer Installed 120V/300W Oil Pan Heater
12VYP	ENGINE CONTROL, REMOTE MOUNTED No Provision for Remote Mounted Engine Control
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

#### TRANSMISSION

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13AVJ	TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 5th Generation Controls, Close Ratio, 5-Speed with Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13XAN	PTO LOCATION Customer Does Not Intend to Install PTO
13WYU	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission

#### CLUTCH

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11001	CLUTCH Omit Item (Clutch & Control)
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<u>Code</u>	<u>Description</u>
<b>REAR AXLES, SUSPENSIONS</b>	
14ARB	AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, Driver Controlled Locking Differential, 200 Wheel Ends . Gear Ratio: 5.38
14SAL	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
<b>FRONT AXLES</b>	
2ARV	AXLE, FRONT NON-DRIVING {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
<b>FRONT SUSPENSIONS</b>	
3AGU	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 14,000-lb Capacity, for Reduced Deflection Vocational Use, with Shock Absorbers
3WAJ	SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control
<b>CABS, COWLS, BODIES</b>	
16030	CAB Conventional, Day Cab
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab
16WCT	AIR CONDITIONER {Blend-Air} with Integral Heater and Defroster
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WRX	CAB INTERIOR TRIM Deluxe
16WSK	CAB REAR SUSPENSION Air Bag Type
16WEE	CAB SOUND INSULATION Includes Dash Insulator and Engine Cover Insulator
16XXC	COWL TRAY LID
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16HBA	GAUGE CLUSTER English with English Electronic Speedometer
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel, Mounted in Instrument Panel
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16SEE	GRAB HANDLE, EXTERIOR Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left Side at B-Pillar
16WJS	INSTRUMENT PANEL Center Section, Flat Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16SDE	MIRROR, CONVEX, LOOK DOWN {Lang Mekra} Right Side, 6" x 10.5"
16SNC	MIRRORS (2) {Lang Mekra} Rectangular, Thermostatically Controlled Heated Heads, Bright Heads, Black Brackets and Arms, Breakaway Type, 7.5" x 14", Integral Convex Both Sides, for 102" Load Width
16SEA	MIRROR, CONVEX, HOOD MOUNTED {Lang Mekra} (1) Right Side, Bright, 7.5" Sq.
16JNT	SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust
16RPV	SEAT, PASSENGER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolated, 1 Chamber Lumbar, 2 Position Front Cushion Adjustment, -3 to +14 Degree Back Adjust

<u>Code</u>	<u>Description</u>
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature
16VSL	WINDSHIELD Heated, Single Piece
16WKY	HVAC FRESH AIR FILTER
16HLJ	GAUGE, DEF FLUID LEVEL

**FRAMES**

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1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL
1LLK	BUMPER, FRONT Omit Item
1WDU	CROSSMEMBER, FRONT for Hydraulic Pump, Mounting Flange to Accommodate Pump
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille
1572	TOW HOOK, REAR (2)
1WGR	WHEELBASE RANGE 138" (350cm) Through and Including 187" (475cm)

**BRAKES**

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4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System
4EXP	BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqIn Spring Brake
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4EBD	AIR DRYER {Wabco System Saver 1200} with Heater
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4VHZ	AIR TANK LOCATION (2) Mounted Under Cab, Outside Left Rail, on Step Bracket, with Ground Clearance
4WDA	DRAIN VALVE (3) Petcocks, for Air Tanks
4JJC	BRAKES, FRONT, AIR CAM S-Cam; 16.5" x 5.0"; Includes 20 Sq. In. Long Stroke Brake Chambers
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake

**STEERING**

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5PSA	STEERING GEAR {Sheppard M100} Power
5710	STEERING COLUMN Tilting and Telescoping
5CAL	STEERING WHEEL 2-Spoke, 18" Dia., Black

**DRIVELINES**

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6DGG	DRIVELINE SYSTEM {Dana Spicer} 1710, for 4x2/6x2
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**EXHAUST SYSTEMS**

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7BMB	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab, for Improved Ground Clearance
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<u>Code</u>	<u>Description</u>
7BEV	AFTERTREATMENT COVER Steel, Black
7WDM	EXHAUST HEIGHT 10'
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum
7WDT	TAIL PIPE (1) Straight Type

**ELECTRICAL SYSTEMS**

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8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications
8THB	BACK-UP ALARM Electric, 102 dBA
8WEK	BATTERY BOX Steel, with Fiberglass Cover, 2-4 Battery Capacity, Mounted Right Side Perpendicular to Frame Rail, 35" Back of Cab
8RMH	BATTERY DISCONNECT SWITCH {Cole-Hersee 75920-06} 300 Amp, Disconnects Charging Circuits, Locks with Padlock, Battery Box Mounted
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
8875	BATTERY TERMINALS Sealed
8HAU	BODY BUILDER WIRING INSIDE CAB; Includes Sealed Connectors for Tail/Amber, Turn/Marker/Backup/Accessory, Power/Ground, and Stop/Turn
8RGA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8HXT	HORN, AIR (2) Single Tone, Chrome, Roof Mounted, with Lanyard Pull Cord
8VAY	HORN, ELECTRIC Disc Style
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8718	POWER SOURCE Cigar Type Receptacle without Plug and Cord
8RKB	RADIO {Panasonic CQ120} AM/FM, Includes Multiple Speakers, Includes Auxiliary Input
8WNH	RUNNING LIGHT (2) Daytime
8695	SNOW SHIELD (2) Chrome; for Dual Air Horns
8RMV	SPEAKERS (2) 6.5" Dual Cone Mounted in Doors
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection
8TMG	TRAILER CONNECTION SOCKET {Phillips} 7-Way, Mounted at Rear of Frame, Wired for Turn Signals Combined with Stop, Compatible with Trailers with Combined Stop, Tail, Turn Lamps
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8WML	HEADLIGHTS Long Life Halogen

**FRONT END**

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9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
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<u>Code</u>	<u>Description</u>
9WAC	BUG SCREEN Mounted Behind Grille
9585	FENDER EXTENSIONS Rubber
9HBM	GRILLE Stationary, Chrome
9ANG	HOOD, HATCH (01) for Servicing
9HBN	INSULATION, SPLASH PANELS for Sound Abatement
9HAN	INSULATION, UNDER HOOD for Sound Abatement
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges

**SPEEDOMETER, TOOLS, MISC**

10JPA	CUSTOMER IDENTITY for Sourcewell
10BAE	LABEL, DEF "DEF ONLY"
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10SLV	PROMOTIONAL PACKAGE Government Silver Package
10769	PAINT CLASS Premium Color

**FUEL TANKS**

15SSC	FUEL TANK Temporary, Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Back of Cab
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab
15LMN	FUEL/WATER SEPARATOR {Racor 400 Series,} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor
15LMU	LOCATION FUEL/WATER SEPARATOR Mounted Outside Left Rail, 8" Back of Cab

**WHEELS, TIRES - FRONT**

27DUK	WHEELS, FRONT {Accuride 29169} DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs
7382135429	(2) TIRE, FRONT 11R22.5 Load Range H ECOPLUS HS3 (CONTINENTAL), 495 rev/mile, 75 MPH, All-Position

**WHEELS, TIRES - REAR**

28DUK	WHEELS, REAR {Accuride 29169} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs
7372135417	(4) TIRE, REAR 11R22.5 Load Range G HDL2 DL (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

**BODY INTEGRATION**

60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches
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**Services Section:**

<u>Code</u>	<u>Description</u>
WARRANTY	
40115	WARRANTY Standard for WorkStar 7300/7400 (4x2, 4x4, 6x4, 6x6), Effective with Vehicles Built January 2, 2015 or Later, CTS-2002U

<u>Description</u>	<u>(US DOLLAR)</u>	<u>Price</u>
Factory List Prices:		
Product Items	\$133,592.00	
Service Items	\$0.00	
Total Factory List Price Including Options:		\$133,592.00
Doc Fee	\$295.00	
Heavy Duty Prep/DOT Inspection/ Fuel/Wash/Safety Equipment	\$800.00	
Install Safety Equipment	\$105.00	
Navistar Surcharge	\$1,750.00	
Total Preparation And Delivery:		\$2,950.00
Freight Charge	\$2,250.00	
Total Freight:		\$2,250.00
Total Factory List Price Including Freight:		\$138,792.00
Less Customer Allowance:		(\$52,625.16)
Total Vehicle Price:		\$86,166.84
Total Sale Price:		\$86,166.84
Total Per Vehicle Sales Price:		\$86,166.84
Net Sales Price:		\$86,166.84

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

\_\_\_\_\_  
Official Title and Date

\_\_\_\_\_  
Firm or Business Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature and Date

This proposal is not binding upon the seller without  
Seller's Authorized Signature

\_\_\_\_\_  
Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.



International Trucks is pleased to provide you with this proposal compliant with all terms of the Sourcewell Vehicles and Chassis Contract #060920-NVS awarded to Navistar, Inc for new International Trucks. If you have any questions regarding enrollment in Sourcewell or detailed contract terms and conditions, please see your International Truck sales representative.

PROPOSAL PREPARED FOR:		PROPOSAL PREPARED BY:	
Sourcewell Member:	19994	610220-000	
Contact:	Ken Gensterblum	Scott Zinsli	
Address:	259 Kent Street	1700 North Grand River	
City/State/Zip:	Portland, MI	Lansing, MI 48906	
Phone:	517-647-6129	517-528-1991	
Email:	<a href="mailto:dpw@portland-michigan.org">dpw@portland-michigan.org</a>		

Proposal Number	13829
Date	9/15/2021
Quantity of this Specification	1
Single Sourcewell Transaction Total Volume	

Chassis		
New 2022 International HV607 4x2 Chassis		\$ 133,592.00
Base Chassis List	\$ 99,898.00	
Options List	\$ 33,694.00	
Sourcewell Contract Discount	35.5%	\$ (47,425.16)
Volume Incentive		\$ -
Net Sourcewell Chassis Price		\$ 86,166.84
Sourcewell Partner Body		
		\$ -
		\$ -
	4.00%	\$ -
Non-Sourcewell Dealer Supplied Body		
		\$ -
		\$ -
Handling Fee	3.00%	\$ -
Additional Post Build Work		
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
Handling Fee	5.00%	\$ -
Service Contracts		
		\$ -
		\$ -
		\$ -
Additional Freight		
		\$ -
		\$ -
Additional Floorplan		
		\$ -
		\$ -
Additional Fees & Taxes		
		\$ -
		\$ -
		\$ -
<b>Final Sourcewell Customer Price FOB</b>		<b>\$ 86,166.84</b>
<i>Additional Sourcewell Qualified Content</i>		
Customer Parts Credit		\$400
Silver Package Award		\$1,200

Terms:

## Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.  
Dutton, MI. 49316  
Phone 616-698-8215, Fax 616-698-0972  
Quote No. DQO002733

City of Portland

Attn: Ken Gensterblum

Phone: 517-526-3813

September 14, 2021



State Contract Hyperlink No: [200000000034](#)

### Equipment Quotation

Chassis info: 2022 International

#### **Install 10' Crysteel Select stainless steel dump body including the following:**

10' long x 96" OD x 84" ID  
Front style: straight, height 40", material 7ga. 201 SS  
1/2 Cabshield: 10 ga. 201 SS  
Side Style: single panel with rubrail/pressed horizontal  
Side height: 26" front/rear, material 7 ga. 201 SS  
Rear style: straight, height 36", material 7 ga. 201 SS  
6 panel, air release tailgate, 3-1/2" thick  
Floor material 1/4" A1011  
Frame style: 9 Interlocking  
Crossmembers on 12" centers  
Frame Material: 1/4" A1011  
Rear pillar width: 14"  
Body is to be 100% continuously welded  
Chain slot bracket to be Banjo type  
Tailgate pins are greaseable  
1" tailgate latch pin fingers  
Boxed top rails and sideboard pockets  
Two (2) 3 oval hole 201 stainless steel light boxes, one each side  
Poly fender kit for single axle dual tire with steel bracketry painted black in color  
6" mudflaps front and rear of tires  
Two stainless steel grip steps mounted on sides of body above drive tires,  
one each side  
Shovel holder mounted drivers side front of dump body

#### **Install Crysteel roller comb hoist model RC750 with full length subframe including:**

NTEA class 50 hoist  
Greaseable rear hinge with removable pins  
Body prop  
Grease line extensions  
5-year warranty, years 1-3 100%, years 4-5 50% parts and labor

#### **Roll Rite Electric Aluminum Tarp System including the following:**

High torque electric motor with aluminum wind deflector  
Aluminum tarp and tension bow sets  
3 spring externally mounted pivot arm set  
Tarp arms to have 30-degree elbows for loader clearance  
16' black knit mesh tarp cover

## **Truck & Trailer Specialties**

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO002733

Wired to dash mounted switch, left side of steering wheel

### **Install Monroe model MS966-RF-DD under tailgate spreader assembly including:**

201 stainless steel construction

7 ga. trough with 1/4" end plates

Chain slots in end plates for mounting

3" x 2" tube rear reinforcement

96" long with 6" auger, auger is 4" pitch with 3/8" thick flighting

Reverse flighting with left of center discharge

Direct drive hydraulic motor

Speed sensor for controller

Self-leveling spinner with 18" Poly spinner disc

Full opening top and bottom for ease of clean-out

All necessary hydraulic hoses and fittings

### **Install Monroe Model MS4512 underbody scraper including the following:**

Moldboard is 12' long, 20" high, 1" thick

Moldboard is heat treated and has a pressed in off set

1" solid one-piece circle with a 5" center greaseable center pin that is piloted into the hanger board

20.5" contoured hold down blocks with poly wear plates

Two 4" power reverse cylinders mounted on 2" pivot pins

Two 3-1/2" x 10" double acting actuating cylinders

All cylinders have Socatri or Nimet rods

Cylinder inlets are 3/8" ID

JL-50 relief valve

Cushion valve

Hydraulic stainless-steel piping is externally mounted

15-point grease extensions for all pivot points

Trunnions have bolt on caps

Scraper has a black powder coat finish

8" x 12" bar grating step installed on streetside of moldboard to assist in cab entry/exit

### **Install Monroe 7' Junior Mid-Mount Wing for single axle application including the following:**

Moldboard is 7' long, 27" intake height, and 28" discharge height

Captive 3/16" moldboard with 3/8" ribs

Wing is standard powder coat orange

Welding on the moldboard is continuous

Front cross tube with mounting plate

4" x 4" x 3/4" bottom angle, 4" x 10" toe cylinder, 3" x 10" heel cylinder

Safety chain for transport

Para-Glide front wing post is a trailing link design with 12" of lift. The Para-Glide is designed to

Allow the moldboard to float up 8 to 12" when in the plowing position

Heavy duty 6" spring cushioned push arm with shear pin

Rear push arm support brace is constructed of 4" x 6" x 1/4" tubing and is supported by both frame rails

Sequencing valve for proper operation of the wing, valve has built in checks to prevent drifting when not in use

Sequencing valve has built-in manually adjustable flow controls

Stainless steel hydraulic disconnects for easy removal

## Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO002733

Wing is cushioned with a rubber stop in stored position

Install a LED work light on the curb side to illuminate the wing

A stainless steel 1hole light box installed on the end of the wing with a SoundOff LED amber/green flasher # ENFSLSRV12 & marker light

Reverse curve cutting edge

Two TTWS wing shoes (one mounted front side, one mounted midway)

### **Install 29" truck portion Husting hitch and front bumper including the following:**

12" structural C-channel front bumper with swept back ends

3" x 10" double acting plow lift cylinder with Socatri or Nimet rod

All necessary braces & kicker legs for front plow use

Cushion valve with whip hose mounted driver's side for plow reverse circuit

Stainless Steel quick couplers mounted on whip hose

Tow hooks mounted at the front of the chassis on kicker legs

Stirrup step with bar grating tread installed on each end of bumper

Chain box mounted on streetside of bumper

Front bumper, hitch, and bracketry to be painted Black in color

### **Install central hydraulic system including the following:**

Rexroth Model A10V085 front mounted load sense piston pump

Spicer 1300 series driveline with companion flange

Low oil shutdown system with system override switch in cab

Bosch CS420 electronic controller, wired for open loop application

8M4-12 Rexroth control valve with the following functions:

4-way Air controlled section for Hoist with A port LSR, 34 GPM

4-way Air controlled section for Scraper up/down with A port LSR, 16 GPM

4-way Air controlled section for Scraper swing, 16 GPM

4-way Air controlled section for Front plow up/down, 16 GPM

4-way Air controlled section for front plow reversing, 16 GPM

4-way Motor spooled air section for Wing up/down, 19 GPM

3-way EPC for the conveyor, 15 GPM

3-way EPC for the spinner, 8 GPM

6 Apsco style Air controllers mounted at an angle in the custom-built cab console

Hoist lever to have center detent

Lever sequence as follows (L-R from driver):

1<sup>st</sup> control: Scraper up/down

2<sup>nd</sup> control: Scraper swing

3<sup>rd</sup> control: Front plow up/down

4<sup>th</sup> control: Front Plow swing

5<sup>th</sup> control: Hoist up/down

6<sup>th</sup> control: Wing up/down

All necessary hoses and fittings for sander circuit

Stainless steel pipe run to the end of the frame for sander unit

Install stainless steel hydraulic couplers with dust caps under rear hinge for sander/spinner

### **Install Monroe combination fuel/hydraulic tank/valve enclosure mounted behind the cab:**

Model #00166450 Stainless steel construction

100-gallon fuel and 35-gallon oil capacity

Tank will be labeled

Fuel sending unit

Low oil sensor

## **Truck & Trailer Specialties**

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO002733

Built in valve enclosure with removable cover  
Return line filter, tank mounted  
Suction strainer in supply port  
Ball valve shut-offs for fuel and oil  
Custom Step on the end of fuel tank driver's side  
Tank filled with AW32 hydraulic oil  
Tank to be unpainted stainless steel

### **Custom lighting and electrical to include the following:**

Plow headlights mounted on aluminum brackets wired to switch in cab-mounting height TBD  
Remount factory taillights under rear hinge, with quick couplings in between  
3-hole oval, weld on style light boxes mounted on rear pillars to house the following:

**Top position:** SoundOff #ENFSLSRV12 amber/green LED 6" oval

**Middle position:** SoundOff LED stop/turn/tail 6" oval

**Bottom position:** SoundOff LED back-up lights, 6" oval

3/4" round LED marker lights mounted on corners of light wedges

Sound Off LED amber/green mini light bar on the center of cab shield, rigid mounted, with  
brush guard - Height to be determined

Flashers to be wired to one in-cab switch

Two (2) SoundOff M-Power surface mount LED amber/green flashers, grill mounted,  
Wired to separate in-cab switch for use without front plow

Two (2) scraper lights, one each side

One (1) salter light mounted on side of dump body

Install Betts junction box at rear of the frame for body lighting

Back up alarm

Use OEM switches for the following:

Plow light/headlight switch

Scraper lights

Sander light

Wing light

Front flashers (grill mounted)

Flashers – cabshield and rear

Air tailgate

### **Heavy Duty 3/4" rear hitch plate mounted at rear of truck including the following:**

Heavy 3/4" hitch plate mounted at rear reinforced with 1/2" heavy flat stock on sides

3/4" D-Rings

PH20 pintle hitch mounted 23" from the ground

Reese style receiver tube below pintle hitch, mounted 19-3/4" to top of tube

Reinstall factory 7-way round trailer plug

**Above Installed price \$86,132.00 ea.**

**Pricing good for 30 days**

**Lead time: 280 - 310 days ARO**

**Payment Terms: NET30 days (purchase order required at the time of order)**

## **Truck & Trailer Specialties**

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO002733

### **Chassis requirements:**

108" CA, TBD at pre-build meeting

24" ground clearance

Front frame extensions

Front of engine PTO provisions

Stationary Grill

Front pump crossmember

Delete front bumper

Plow light wiring located at the front portion of hood

Plow headlight switch in cab

6 pack of auxiliary in cab switches

SCR exhaust aftertreatment mounted Right hand under cab, raised

Vertical exhaust stack mounted rear portion of the cab, passenger side

Air tanks located under driver's door

DEF tank behind front fender left side

Temporary fuel tank mounted as far rearward as possible

Rear tow hooks

Trailer wiring to the rear with 7-way round trailer plug

### **Changes for this build include:**

Upsizing front pump from 74cc to an 85cc pump

Reverse curve cutting with wing shoes

Captive moldboard on Junior wing, standard improvement

Bolts (greaseable) ILO pins on wing push arm

Rigid mini light bar mount ILO swivel mount

Stainless steel Combo fuel/hydraulic/valve enclosure tank ILO mild steel, Monroe discontinued  
the mild steel option

Thank you for the opportunity to quote.

Submitted by:

Chad Veenstra/Mike Bouwman

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 21-53**

**A RESOLUTION APPROVING A CAPACITY PURCHASE FOR THE  
BOARD OF LIGHT AND POWER THROUGH THE  
MICHIGAN PUBLIC POWER AGENCY**

**WHEREAS**, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

**WHEREAS**, the City of Portland, as a member of the MPPA, has an opportunity to enter into a transaction to meet a portion of its future load requirements for planning years 25/26, 26/27 and 27/28 by purchasing capacity not to exceed \$72,000 for the entire term, pursuant to the terms of the Power Purchase Commitment Authorization, attached as Exhibit A; and

**WHEREAS**, at its meeting on September 28, 2021, the Board of Light and Power voted to recommend that City Council approve the Capacity Purchase as stated above, a copy of a memo from the Acting Electric Superintendent is attached as Exhibit B.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the Board of Light and Power's recommendation to approve, authorize, and direct the City's Acting Electric Superintendent or City Manager to sign the Power Purchase Commitment Authorization consistent with the recommendation outlined in the attached Exhibits A and B.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** October 4, 2021

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



September 13, 2021

Subject: Power Purchase Commitment Authorization

The City of Portland ("Portland") through its Member Authorized Representative, hereby authorizes a Capacity purchase by Michigan Public Power Agency ("MPPA") on behalf of Portland at the following Quantity, Term, Delivery Location and not to exceed price levels. The Capacity purchase, if executed by MPPA, will be a Power Purchase Commitment ("PPC") under the Energy Services Agreement between MPPA and Portland. The Capacity being procured with this Authorization is part of a portfolio of resources used to meet resource adequacy requirements under Michigan Public Act 341 and the planning reserve requirements of the Midcontinent Independent System Operator ("MISO"). MPPA's Board of Commissioners must approve the transaction(s) prior to execution. MPPA will not execute transactions under this PPC Authorization after 12/31/2021.

Planning Year	Up to Capacity per Month (kW)	Maximum Authorized Weighted Average Purchase Price (per kW Month)	Maximum Total \$ for Planning Year	% of Forecasted MISO Capacity Requirement	Delivery Location
PY 25/26	400	\$5.00	\$24,000	4.4%	LRZ 7
PY 26/27	400	\$5.00	\$24,000	4.4%	LRZ 7
PY 27/28	400	\$5.00	\$24,000	4.4%	LRZ 7

The transactions outlined above account for the identified percentages of Portland's forecasted MISO capacity requirements in the applicable forward planning years. The total of all purchases represents a maximum commitment of \$72,000.

Member Authorized Representative:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Date

# Memo

**To:** Board of Light & Power

**From:** Todd Davlin, Electric Superintendent

**cc:** Tutt Gorman, City Manager

**Date:** 9/28/2021

**Re:** Authorization for MPPA to purchase Capacity on behalf of Portland

---

MPPA is requesting Authorization to conduct a Capacity Purchase on behalf of Portland at the following Quantity, Term, Delivery Location and not to exceed price levels. The Capacity purchase, if executed by MPPA, will be a Power Purchase Commitment (“PPC”) under the Energy Services Agreement between MPPA and Portland. The Capacity being procured with this Authorization is part of a portfolio of resources used to meet resource adequacy requirements under Michigan Public Act 341 and the planning reserve requirements of the Midcontinent Independent System Operator (“MISO”).

Planning Year	Capacity/Mo KW Max	Weighted Avg Purchase Price Per KW Month	Max Total \$ Per Planning Year	% of forecasted MISO Capacity Requirement	Deliv Loc
PY 25/26	400	\$5.00	\$24,000	4.4%	LRZ 7
PY 26/27	400	\$5.00	\$24,000	4.4%	LRZ 7
PY 27/28	400	\$5.00	\$24,000	4.4%	LRZ 7

The transactions outlined above account for the identified percentages of Portland’s forecasted MISO capacity requirements in the applicable forward planning years. The total of all purchases represents a maximum commitment of \$72,000.

**RECOMMENDATION:** Authorize and recommend to City Council to approve the capacity purchase outlined above for a maximum commitment of \$72,000 to be purchased over a 36-month period.

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 21-54**

**A RESOLUTION APPROVING REPAIRS AND MAINTENANCE TO THE  
GATESHAFT GOVERNORS AT THE HYDRO DAM**

**WHEREAS**, the governors on the gateshaft at the hydro dam are in need of maintenance and repair; and

**WHEREAS**, the Electric Superintendent received a quote from Emerson to perform the necessary repairs to the governors on the gateshaft at the hydro dam in the amount of \$19,800, a copy of the quote and memo from the Electric Superintendent, are attached as Exhibit A; and

**WHEREAS**, at its meeting on September 28, 2021, the Board of Light and Power voted to recommend that City Council approve same.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the Board of Light and Power's recommendation to approve the repairs and maintenance to the governors at the hydro dam to be performed by Emerson in the amount of \$19,800, a copy of the quote and memo from the Electric Superintendent, are attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** October 4, 2021

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

# Memo



**To:** Board of Light & Power

**From:** Todd Davlin, Electric Superintendent

**cc:** Tutt Gorman, City Manager

**Date:** 9/28/2021

**Re:** Portland Dam - Woodward Gateshaft Governors Minor Overhauls

---

The governors on the gateshafts at the hydro electric dam were last overhauled in 1988. Woodward conducted the overhauls at that time. Since 1988 Emerson has purchased Woodward and has established a group specifically dedicated to maintenance and care of otherwise obsolete governing and pumping equipment. The governors consistently leak oil and we have limited in house capabilities to maintain or repair Woodward equipment. Emerson will send a technician skilled in our governing equipment with overhaul kits to conduct minor overhauls on both units. At the same time, we will establish a line of communication to coordinate recommended preventative maintenance activities and establish an inventory of critical spares.

RECOMMENDATION: Authorize and recommend to City Council to approve Emerson to provide field services and parts to perform minor overhauls of the Woodward gateshaft governors at the Portland Dam. The estimated cost of this work \$19,800.



**American Governor, an Emerson company**  
**Southeast Office**  
 835 Innovation Drive  
 Knoxville, TN 37932  
 T: 1 (865) 672-1220 / F: 1 (865) 218-1405  
[www.americangovernor.com](http://www.americangovernor.com)  
[www.emerson.com](http://www.emerson.com)

**QUOTATION**

<b>Quote #</b>	TT-FS210908-50	<b>From:</b>	Tandi Trent
<b>Request #:</b>	Email	<b>Email:</b>	tandi.trent@emerson.com>
<b>Date:</b>	September 8, 2021	<b>Phone:</b>	(865) 672-1220
<b>Company:</b>	City of Portland, MI Electric Department	<b>Fax:</b>	(865) 218-1405
<b>Attn:</b>	Todd Davlin	<b>Cell:</b>	(865) 684-5279
<b>Phone:</b>	Office 517.647.6912 Mobile 517.526.3815	<b>Ship Via:</b>	Best Way
<b>Email:</b>	electricssuper@portland-michigan.org	<b>Validity:</b>	Estimate valid for 30 Days
<b>Pages:</b>	4	<b>Payment Terms:</b>	PO: Net 30 OAC, VISA/MC: add 2.5% FCA
<b>Ship To:</b>	TBD – City of Portland, MI	<b>Delivery Terms:</b>	FCA (Incoterms 2010)
		<b>Other Terms:</b>	Document# TQS-GIS/USA-Edn. 10/18 Document# AGC-FSR-Rev 7/20

Hello Todd,

As requested, we are pleased to provide the following estimate to perform the minor overhaul of two Woodward Gateshaft Governor systems (S/N 6447 & 6448, circa 1930) at your Hydro generating station in Portland, MI

Item	Qty	Description	Schedule	Price
1	Lot	<b>Field Service – Perform Minor Overhaul of One Woodward HR6700 &amp; One Woodward HR2500 Gateshaft Governor – Estimate</b> Including: <ul style="list-style-type: none"> <li>• One Weekday Travel Day to Site</li> <li>• Three Weekdays on Site</li> <li>• One Weekday Travel Day from Site</li> <li>• Trip Preparation, Administration Fees and Field Service Report</li> <li>• Airfare, Ground Transportation, Lodging, Meals and Expenses</li> </ul>	TBD	\$12,800.00
2	Lot	<b>Parts Kit – Support Two Woodward Gateshaft Governor Overhauls - Estimate</b> Including: <ul style="list-style-type: none"> <li>• Typical consumable parts required to overhaul equipment. Actual parts required is dependent on condition of each governor and this price is our best estimate. Final cost/governor could range from a low of around \$1,500.00, for a governor in very good condition, to over \$5,000.00 for one in poor shape.</li> <li>• Roundtrip shipping of WGC GS Service Parts Kit to/from Customer site not included.</li> <li>• Note: Only parts-used and round-trip shipping will be billed</li> </ul>		\$7,000.00
		This estimate is for budgetary purposes only. Actual billing for the travel and work outlined will be on a Time and Materials basis. Please reference the included Field Service Rate Sheet for the associated hourly rate for the tasks provided.		
<b>Total Estimated Price:</b>				<b>\$19,800.00</b>

**Field Service Notes:**

1. Pricing shown is ESTIMATED. Actual invoices will be prepared on a T&M basis supported by signed Daily Timesheets.
2. No proposed schedule dates shall be considered Firm until a PO or credit card authorization has been received.
3. Please allow a minimum of two weeks' advance notice prior to any anticipated outage date to allow for coordination of Field Service Engineer (FSE) schedules. Emergency FSE Dispatching (within 24 hours) is available for an additional charge.
4. Any COVID19 related time (testing, quarantine, extra travel) will be an additional charge.

American Governor, now a part of Emerson, continues our mission to support the hydro governor needs of every hydro utility in North America, providing legacy spare parts, factory repair services, on-site overhauls, professional training, and advanced digital governor conversion systems. We remain committed to keeping your governors – whether new or old – running reliably and efficiently for as long as you wish to keep them in service.

We look forward to working with you and would be happy to discuss this proposal at your earliest convenience. We appreciate the opportunity. Please let me know if you have any questions.

Thank you,



Tandi Trent  
American Governor  
Eastern Region Sales

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, September 20, 2021

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Electric Superintendent Davlin; DDA Director ConnerWellman

Absent: Council Member Sheehan

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Electric Superintendent Davlin.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the agenda amended to excuse the absence of Council Member Sheehan.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman provided photos of the progress made on the Toan Park Revitalization Project. All of the concrete work is complete. Alternative parking configurations are being considered along Water Street.

The gas leak along Grand River Ave. adjacent to Toan Park has been repaired by Consumers Energy. City Manager Gorman noted that the Consumers Energy crew did a great job and worked well with City staff.

A Phase I Environmental Study of the property being proposed for donation to the DDA by Fabiano's on Grand River Ave is underway.

The Board of Light and Power has scheduled a power outage on October 15, 2021 at 11:45 P.M. through October 16, 2021 at noon to replace the reclosers between the Consumers Energy substation, which provides about 95% of Portland's power, and the city-wide electrical distribution system.

The workshop scheduled for September 14, 2021 with all three jurisdictions of the Portland Area Municipal Authority was cancelled. It will be rescheduled.

Under Presentations, Electric Superintendent Todd Davlin introduced himself to the City Council and outlined his goals for the Electric Department.

There was discussion.

DDA Director ConnerWellman provided her report on downtown activities and presented information on the Toan Park Revitalization Project.

Under New Business, the Council considered Resolution 21-49 to enter into a new two-year agreement with HydroCorp at a cost of \$12,600.00 to continue to provide a cross connection control program for the City of Portland. This program helps to protect the City's water system from outside contaminants.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 21-49 approving HydroCorp's proposal to provide a Cross Connection Control Program for the City of Portland.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 21-50 to amend the Budget for Fiscal Year 2021-2022. The Finance Director has reviewed current fund balances and expenditures and recommends the proposed amendments.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 21-50 to amend the Budget for Fiscal Year 2021-2022.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 21-51 to approve a License Agreement to permit the Friends of the Red Mill to hold a Haunted House at the Red Mill in October.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 21-51 approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a Haunted House at the Red Mill.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on September 7, 2021,

payment of invoices in the amount of \$119,065.43 and payroll in the amount of \$115,133.80 for a total of \$234,199.23. Purchase orders to Total Technical Assurance Group in the amount of \$10,000.00 for Broadband Development Services and NutriGro Environmental Solutions, Inc. in the amount of \$13,489.60 for Biosolids land application were also included.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

Under City Manager Comments, City Manager Gorman presented photos from the 9/11 Ceremony held on September 11, 2021 commemorating the 20<sup>th</sup> anniversary of that day.

City Manager Gorman also presented a picture of Mayor Barnes presenting the Portland High School Girls Basketball State Champions with a city sign on Friday, September 11, 2021.

Under Council Comments, Council Member Johnston thanked City staff for their cooperation with the movie night hosted by the Civic Players on September 11, 2021 on Maple Street in front of the theatre.

There was discussion with Electric Superintendent Davlin regarding installing LED street lights in the City of Portland.

Council Member Fitzsimmons commented that the new pavilion being installed at Toan Park looks fantastic.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan

Adopted

Meeting adjourned at 7:53 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

---

Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the September 20, 2021 City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Electric Superintendent Davlin; DDA Director ConnerWellman

**Absent** – Council Member Sheehan

**Presentation** - Electric Superintendent Todd Davlin introduced himself to the City Council and outlined his goals for the Electric Department.

**Presentation** - DDA Director ConnerWellman provided her report on downtown activities and presented information on the Toan Park Revitalization Project.

**Approval of Resolution 21-49** approving HydroCorp’s proposal to provide a Cross Connection Control Program for the City of Portland.

All in favor. Adopted.

**Approval of Resolution 21-50** to amend the Budget for Fiscal Year 2021-2022.

All in favor. Adopted.

**Approval of Resolution 21-51** approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a Haunted House at the Red Mill.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:53 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
PETERSEN OIL & PROPANE	02534	DIESEL FUEL - MTR POOL	185.96
HAMMERSMITH EQUIPMENT COMPANY	00183	MASONRY SAW RENTAL - LOC STS	100.00
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,258.00
STAR THOMAS	01654	SEPT 2021 PHONE BILL REIM - POLICE	40.00
STAR THOMAS	01654	SUPPLY PURCHASES REIM - POLICE, AMB	381.05
USA TODAY NETWORK	02501	COUNCIL MTG SYNOPSIS - GEN	140.00
MUNICIPAL SUPPLY CO.	00324	TUBE, INSERTS, COUPLINGS, ETC - WATER	477.28
BOUND TREE MEDICAL LLC.	01543	MED GLOVES, MED SUPPLIES - AMB	241.90
BOUND TREE MEDICAL LLC.	01543	MED SUPPLIES - AMB	317.41
MHR BILLING	01780	MONTHLY SERVICES AUG BILLING - AMB	1,188.00
OUDBIER INSTRUMENT CO	02568	CALB FLOW METERS & GAS DETECT - WW	688.75
NUTRIGRO ENVIRONMENTAL SOLUTIONS	02605	BIOSOLIDS APPLIED TO FIELD - WW, CONS AGENDA 9-	13,489.60
MUNICIPAL SUPPLY CO.	00324	HYDRANT ADAPTER - WW	65.00
MUNICIPAL SUPPLY CO.	00324	REPAIR KIT FOR YARD HYDRANTS - WW	100.50
FREDRICKSON SUPPLY LLC	02104	TREADLE/VALVE ASSEMBLY - MTR POOL	619.99
REED & HOPPES, INC.	00390	TOW SNOW PLOW TO DEALER - MTR POOL	400.00
CAPITAL ASPHALT LLC	02578	3.51 TONS ASPHALT - WATER, MAJ, LOC, STS	205.34
MUNICIPAL SUPPLY CO.	00324	CAUTION TAPE - MAJ STS	18.00
MICHIGAN ELECTRIC COOP ASSN	00276	2022 SAFETY DUES - ELECTRIC, CONSENT AGENDA 10-	14,250.00
STATE OF MICHIGAN	00428	WATER SAMPLES - WATER	574.00
SOUND OFF SIGNAL	02556	WARNING LIGHTS - MTR POOL	286.29
JOHN DEERE FINANCIAL	01818	VAR PURCHASES - VAR DEPTS	1,013.36
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	280.00
PVS TECHNOLOGIES, INC.	02601	4000 GALS FERROUS CHLORIDE - WW	2,540.77
KEUSCH SUPER SERVICE	00228	JD TRACTOR TIRES - MTR POOL	730.00
MENARDS	00260	PIPE FOR WATER LEAK - ELECTRIC	91.73
K&H CONCRETE CUTTING, INC.	00221	SAW CUT CONCRETE - ELECTRIC	530.00
MUNICIPAL SUPPLY CO.	00324	HORNET SPRAY - ELECTRIC	84.00
LA CROSSE SEED	02112	SEED - ELECTRIC	229.00
LITE'S PLUS	00243	LED LIGHTS FOR HYDRO BLDG - ELECTRIC	471.95
DAVID BIGGS	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	30.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
RYAN JOHNSTON	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	15.89
JEREMY KAUFFMAN	02547	TRAINING REIM - POLICE	50.00
KEUSCH SUPER SERVICE	00228	OIL CHANGE - AMB	63.42
CONGRESS COLLECTIONS	02643	AUG 2021 COLLECTIONS - AMB	32.89
STATE OF MICHIGAN	00428	QUALITY ASSURE ASSESS - AMB	431.80
I.T. RIGHT	02440	REPLACE ROUTER - POLICE	650.00
BOUND TREE MEDICAL LLC.	01543	MED SUPPLIES - AMB	100.00
DEWOLF & ASSOCIATES	01484	TRAINING DISCIPLINE INVESTIGATIONS - POLICE	415.00
STAR THOMAS	01654	USPS, MACP MEMBERSHIP DUES- POLICE	123.85
TOM GOGGINS	02543	USPS - POLICE	10.54
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	300.00
CULLIGAN	02130	2X WATER CITY HALL - GEN	14.00
B&W AUTO SUPPLY, INC.	00030	VAR SUPPLIES - VAR DEPTS	922.16
FAMILY FARM & HOME	01972	BATTERIES, ROPE, CABLE TIES - PARKS, CEM	47.97
PIONEER	00947	FIELD PAINT - REC	448.25
S&K TROPHIES AND PLAQUES	00401	COED & MEN SOFTBALL CHAMP TROPHY - REC	100.00
WESTPHALIA MILLING CO.	00480	MARKING CHALK - REC	52.80
SLICK SHIRTS SCREEN PRINTING	02003	YOUTH SOCCER SHIRTS - REC	432.50
SLICK SHIRTS SCREEN PRINTING	02003	COED SOFTBALL CHAMP SHIRTS - REC	68.99
FAMILY FARM & HOME	01972	SUPPLIES - MTR POOL	16.97
EUROFINS EATON ANALYTICAL LLC	02428	WATER SAMPLES - WATER	280.00
KEUSCH SUPER SERVICE	00228	METER READER KEY STUCK - MTR POOL	28.50
FLEIS & VANDENBRINK	00153	SAFE ROUTES TO SCHOOL 21-22 - MAJ, LOC STS	1,776.50
FLEIS & VANDENBRINK	00153	BRIDGE INSPECTION 2021 - MAJ STS	800.00
FAMILY FARM & HOME	01972	TRAILER JACK - MTR POOL	114.99
ED FILTER	00540	OFFICIAL - REC	56.00
BRIAN RUSSELL	00593	OFFICIAL - REC	392.00
SHANE COOK	02511	OFFICIAL - REC	36.00
JORGEN SONDAY	02675	OFFICIAL - REC	45.00
NATHAN LEHNERT	02496	OFFICIAL - REC	36.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	45.00

Date: 09/29/21

**CITY OF PORTLAND INVOICE REGISTER**

Page: 3

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
USA BLUEBOOK	01850	HACH PHOSPHATE REAGENT - WW	419.63
FAMILY FARM & HOME	01972	YELLOW POLY ROPE - WW	17.49
DICKINSON WRIGHT PLLC	02244	AUG 2021 LEGAL SERVICES - GEN, ECON DEV, CODE	1,482.00
CULLIGAN	02130	WATER - PARKS, CEM	14.00
Total:			\$57,868.02

**BI-WEEKLY  
WAGE REPORT  
October 4, 2021**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,724.64	58,925.60	3,295.60	17,546.40	13,020.24	76,472.00
ASSESSOR	-	-	-	-	-	-
CEMETERY	4,217.58	28,120.91	1,983.90	9,521.53	6,201.48	37,642.44
POLICE	14,269.78	98,106.66	3,828.19	22,723.59	18,097.97	120,830.25
CODE ENFORCEMENT	-	1,210.65	-	139.58	-	1,350.23
PARKS	3,210.29	23,029.19	669.91	3,551.53	3,880.20	26,580.72
INCOME TAX	2,348.71	14,052.08	742.01	4,174.96	3,090.72	18,227.04
MAJOR STREETS	1,706.81	14,429.77	876.50	5,608.70	2,583.31	20,038.47
LOCAL STREETS	2,157.34	15,759.92	1,306.38	7,552.77	3,463.72	23,312.69
RECREATION	325.84	1,949.52	106.41	506.93	432.25	2,456.45
AMBULANCE	14,574.07	84,160.50	2,595.20	14,313.10	17,169.27	98,473.60
DDA	2,382.26	14,820.20	431.21	2,488.02	2,813.47	17,308.22
ELECTRIC	19,472.25	126,680.58	8,081.27	46,051.77	27,553.52	172,732.35
WASTEWATER	7,699.76	48,845.61	3,341.53	15,787.73	11,041.29	64,633.34
WATER	6,967.96	39,099.92	3,251.10	14,499.09	10,219.06	53,599.01
MOTOR POOL	790.08	3,609.83	277.17	1,064.38	1,067.25	4,674.21
<b>TOTALS:</b>	<b>89,847.37</b>	<b>572,800.94</b>	<b>30,786.38</b>	<b>165,530.08</b>	<b>120,633.75</b>	<b>738,331.02</b>







**MICHIGAN ELECTRIC COOPERATIVE ASSOCIATION**  
10125 W Watergate Rd  
Cadillac, MI 49601  
Phone: 231-775-5700

# INVOICE

**INVOICE #** 4130646  
**DATE:** September 16, 2021  
**TERMS:** Net 10  
**DUE DATE:** December 1, 2021

**BILL TO:**

City of Portland  
259 Kent Street  
Portland, MI 48875

DESCRIPTION	AMOUNT
<b>Safety Dues</b> 2022 Safety Dues	\$ 14,250.00
<b>TOTAL</b>	<b>\$ 14,250.00</b>

**PAYING BY ACH or WIRE:** ABA #: 072413829 Mercantile Bank of Michigan | Account #: 4100379683

**PAYING BY CHECK:** Make payable to Michigan Electric Cooperative Association

Billing and accounting services for MECA are managed by Wolverine Power Cooperative. For questions regarding this invoice, please contact Tricia DesJardins at [tdesjardins@wpsci.com](mailto:tdesjardins@wpsci.com) or 231-775-5700.



MICHIGAN ELECTRIC COOPERATIVE  
ASSOCIATION

Sept. 20, 2021

Mindy Tolan  
Portland Board of Light & Power  
259 Kent St.  
Portland, MI 48875

Re: **Notice of 2022 Safety Program Pricing**

Dear Mindy:

Thank you for your commitment to workplace safety, and your continued participation in the Michigan Electric Cooperative Association (MECA) safety training program.

This letter is to inform you that **there will be NO safety program dues increase for 2022**. Consistent with the Safety Program Agreement between our two organizations, MECA provided notice last year that the annual fee for Portland Board of Light & Power would be \$14,250 for the first year of the 3-year term, with future price adjustments not to exceed 5% annually for the balance of the 3-year term (2021-2023). While the actual costs for MECA to provide its traditional safety meetings, safety workshops, mutual aid support, accident investigation and other safety support have **increased as much as 35%** in recent months, **we're committed to holding dues amounts for our members and partners in 2022**.

Consistent with the Safety Program Agreement, **the attached invoice for 2022 safety program dues is payable in advance to MECA by Dec. 1, 2021**. If you have any questions, please direct them to Joe McElroy, MECA Director of Safety & Loss Control, at [jmcelroy@meca.coop](mailto:jmcelroy@meca.coop) or 517-331-4459.

The success of our safety program is based on a foundation of partnership between our electric cooperative members and utility partners. We appreciate the flexibility, understanding and resilience you've shown as we've worked through so much unpredictability together over the past two years. Thank you for being part of this incredible safety community.

Sincerely,



Craig A. Borr  
President/CEO



Joe McElroy  
Director of Safety & Loss Control

**Minutes of the Downtown Development Authority  
City of Portland**

Held on Monday August 30, 2021  
In the Council Chambers at City Hall

Members Present: Antaya, Gorman, Grimminck, Barnes, Williamson, Briggs (arrived at 7:39 P.M.)

Members Absent: Madarang, Hengesbach

Staff: DDA Director ConnerWellman

Guests: Mandy Johnston

Chair Grimminck called the meeting to order at 7:05 P.M.

Motion by Barnes, supported by Williamson, to approve the agenda.  
All in favor. Adopted.

There was no Public Comment.

Motion by Williamson, supported by Antaya, to approve the minutes of the July 26, 2021 meeting.  
All in favor. Adopted.

Motion by Williamson, supported by Antaya, to approve the Treasurer's Report as presented.  
All in favor. Adopted.

Under Team Reports, Mayor Barnes reported that the Organization and Marketing team had met prior to this meeting and covered a lot of items similar to that of the DDA agenda. Topics included the budget review, ordinance, the future plans of 4<sup>th</sup> of July fireworks.

For Design Team, Chair Grimmink stated that they are focusing on the upkeep and maintenance of the downtown. In addition, the Fall/Winter banners should be in soon.

Director ConnerWellman also gave an update on the property that Bill Fabiano would like to donate to the city. Phase 1 on the environmental study is currently taking place.

Under Old Business, Director ConnerWellman noted that the Toan Park project is moving along swiftly and big changes should be seen in the next week. In kind donations were approximately \$58,000 bringing the total donations to over \$200,000. The project is still on track to be completed in September.

The Bi-Annual DDA-TIF Public Meeting will be held on September 27 at 7 P.M. Director ConnerWellman will put out the appropriate notices for the Public Meeting.

Under New Business, Director ConnerWellman asked the board to schedule a Planning Session for the next 18 months of projects. The date was set for October 14<sup>th</sup>, from 4pm-5:30 om at ConfluxCity Brewing Company.

Oktoberfest is a “filler” event in place of Beerfest this year, a smaller-scale event at Powers Park with a limit of 300 attendees. A motion to apply for the State of Michigan Liquor License was made by Williamson, supported by Antaya. All in favor. Adopted.

Director ConnerWellman send a video to downtown property owners to bring attention to some basic maintenance issues. The video was sent to 84 property owners, so far there has been a good response. Director ConnerWellman will follow up with the recipients.

Friends of the Red Mill will be holding their 2<sup>nd</sup> Annual Chocolate Walk on October 9. Director ConnerWellman is looking for volunteers to be stationed at the table in City Hall for a number of shifts throughout the day.

Under the Director Report, Director ConnerWellman presented the August 2021 Director’s Report.

Under Board Member Comments, Mayor Barnes mentioned that the Portland High School Women’s Basketball team will be recognized for their state championship at 5 P.M. on September 10 in the high school gymnasium. Also, a memorial will be held at 2 P.M. on September 11 to commemorate the 20<sup>th</sup> Anniversary of the September 11, 2001 attacks. At 8:30 P.M. that evening, the Portland Civic Players will be holding a free outdoor movie in front of the theater. Member Grimminck spoke about the Library’s initiative for 1,000 books before kindergarten and is pleased to report that the Portland Community has read over 11,000 books to preschoolers over the past year.

The next meeting will be held on September 27, 2021 and will also consist of the Bi-Annual DDA-TIF Public Meeting.

Motion by Williamson, supported by Antaya, to adjourn the meeting at 7:49 P.M.  
All in favor. Adopted

Respectfully submitted,

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Margery Briggs, Secretary

September 1, 2021

**CITY OF PORTLAND**

**REPORT DATE**  
**PERIOD COVERED**

September 22, 2021  
August 1-31, 2021

**Kwh Consumed** 4,117,459  
**DIESEL PRODUCTION** 1,960  
**HYDRO GENERATION** 201,258

**Total Kwh Purchased** 3,914,241      **Total Dollars Paid** \$ 266,109.50

**Kwh Billed**  
Residential 1,859,907  
Commercial 810,389  
Large General 780,640  
City St. Lites Metered 18,924  
St. Lites Unmetered  
Rental Lights  
Demand 2,150  
  
**Total Kwh Billed** 3,472,010

Arrears after billing \$ 12,473.70  
Penalties Added \$ 2,336.86  
Arrears end of month \$ 34,178.65  
Fuel Cost Billed \$ (858.24)  
Amount Collected \$ 444,170.04  
Total Adjustments \$ 2,619.33

Residential Customers 2,231  
Commercial Customers 330  
Large General 15  
**Total Customers** 09/07/21 2,576

**Dollars Billed**  
PCA Billed \$ 10,595.63  
Residential \$ 227,978.84  
Residential EO Charge \$ 3,329.29  
Geothermal Discount \$ -  
Commercial \$ 102,144.58  
Commercial/LG EO Charge \$ 2,405.39  
Large General \$ 66,551.96  
Large EO Charge \$ 18.40  
City St. Lights Metered \$ 1,635.52  
St. Lights Unmetered \$ 1,543.05  
Rental Lights \$ 227.84  
Demand \$ 17,132.80  
Tax \$ 16,170.08  
  
**Total Dollars Billed** \$ 449,733.38  
  
Power Cost Adj. .00307



**CITY OF PORTLAND**  
**September-21**

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**WATER DEPARTMENT REPORT**

<b>MONTH</b>	Aug-21	<b>PERIOD COVERED</b>	August 1-31, 2021
Customers Billed		Penalties Added	\$ 411.60
City	1,871	Dollars Collected	\$ 72,482.46
Rural	24	Arrears at end of Month	\$ 5,389.10
Total Customers	1,895	Adjustments	\$ 212.35
		Gallons Pumped	14,075,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
<b>Gallons Billed</b>		<b>Dollars Billed</b>	
City	11,223,067		\$ 68,867.96
Rural	193,176		\$ 2,235.52
Total	<u>11,416,243</u>		<u>\$ 71,103.48</u>

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**SEWER DEPARTMENT REPORT**

Customers Billed	1,810	Dollars Billed	<b>\$83,218.11</b>
		Sewer Credit	\$ -
		Total Sewer Billed	<b>\$ 83,218.11</b>

Penalties Added	\$ 583.44
Dollars Collected	\$ 82,342.88
Arrears at end of Month	\$ 7,455.94
Adjustments	\$ 327.95
Gallons Treated per Million	7.849





## Portland EO Report



**District:** Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
<b>C&amp;I</b>	<b>10</b>	120,488	<b>178,790</b>	<b>148.39%</b>	<b>\$11,755</b>	<b>\$14,111</b>	<b>120.04%</b>
MPPA - Prescriptive Program - 2021	10	120,488	178,790	148.39%	\$11,755	\$14,111	120.04%
<b>Residential</b>	<b>18</b>	26,282	<b>78,233</b>	<b>297.67%</b>	<b>\$14,190</b>	<b>\$7,176</b>	<b>50.57%</b>
MPPA - Appliance Recycling - 2021	7	3,727	9,367	251.33%	\$578	\$460	79.58%
MPPA - High Efficiency Products and HVAC - 2021	8	8,652	1,392	16.09%	\$2,541	\$450	17.71%
MPPA - Residential Lighting - 2021	3	13,903	67,474	485.32%	\$11,071	\$6,266	56.60%

### Program Summary

Customer	Status Date	kWh Savings	Incentive
<b>C&amp;I</b>		<b>178,790.41</b>	<b>\$14,111.11</b>

**Batched**

Portland Eye Care - 1311 E. Bridge St.	03/25/2021	2,480.00	\$198.40
Bill's Party Store - 1153 Grand River	04/09/2021	7,840.00	\$720.00
China Star Inc. - 1495 E. Grand River Ave.	04/09/2021	4,606.00	\$423.00
Westside General Store - 751 W. Grand River Ave. (5)	04/09/2021	23,678.00	\$2,124.00
Farm Bureau Insurance - 345 Kent St	04/16/2021	4,416.00	\$353.28
Simon Acres - 5451 Divine	04/30/2021	5,778.51	\$464.37
Rite Aid #4740 - 1339 East Grand River Ave	05/21/2021	33,512.27	\$2,680.98
349 Water LLC - 349 Water St (3)	08/20/2021	832.00	\$66.56

**Work In Progress**

Family Farm & Home - 1870 E Grand River Ave	05/06/2021	95,647.63	\$7,080.52
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**Application Incomplete**

Parkers Landing - 712 Parkers Dr.	08/26/2021	0.00	\$0.00
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<b>Residential</b>		<b>78,232.90</b>	<b>\$7,176.23</b>
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**Batched**

ROBERT S LATHERS - 624 CENTER ST	02/05/2021	558.95	\$260.00
JORDAN D SMITH - 121 ELM ST	03/19/2021	77.00	\$15.00
Marykay Steffes-Schmitz - 836 Cross St. (2)	04/23/2021	944.00	\$50.00
CORAL FISH - 921 CHERRYWOOD CIRCLE	06/04/2021	77.00	\$15.00
ROBERT WHITE - 431 PLEASANT STREET	06/04/2021	141.26	\$10.00
CORAL FISH - 921 CHERRYWOOD CIRCLE-2	06/11/2021	417.69	\$100.00
JANET ROBINSON - 202 BLOSSOM DRIVE	06/11/2021	59.90	\$25.00
Portland Light Kits June 2021	06/14/2021	66,235.00	\$6,240.00
STEVE WILL - 8831 Cottonwood Creek	07/16/2021	59.90	\$25.00
JEFF GRIFFIN - 650 ORCHARD CT-2	07/30/2021	19.60	\$4.00
Robert Schrauben - 630 Looking Glass	07/30/2021	2,522.00	\$130.00
Katie Johnson - 8061 Lyons Rd	08/06/2021	1,135.00	\$50.00
Tom Channel - 6455 Devine Hwy	08/06/2021	1,135.00	\$50.00
Dan Schneider - 7650 Ionia Rd-6	08/13/2021	1,219.60	\$22.23

**Incentive Authorized**

Billy Rose - 6597 Sycamore Ln	08/31/2021	1,135.00	\$50.00
Michelle Groothuis - 216 Grape St	08/31/2021	1,135.00	\$50.00
RICHARD HOFFMEYER - 862 LYONS ROAD (2)	08/31/2021	1,361.00	\$80.00

**Work Complete**

DEBBIE STRINGER - 224 QUARTERLINE	04/27/2021	0.00	\$0.00
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**Component Detail**

**C&I**

Project ID	Component	Account_ Number	Total Qty	kWh/Unit	kWh Savings	Incentive/ Unit	Incentive
<b>Batched</b>							
a0R0y00000L MipREAT	<b>349 Water LLC - 349 Water St (3)</b>						
	<b>Total Project Cost: \$228.91</b>						
	<b>Install Complete: 5/31/2021</b>						
	<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	09-11800-5	400	0.00	0.00	0	0.00
	<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	09-11800-5	832	1.00	832.00	0.08	66.56
a0R0y00000L K0snEAD	<b>Bill's Party Store - 1153 Grand River</b>						
	<b>Total Project Cost: \$720.00</b>						
	<b>Install Complete: 3/31/2021</b>						
	<i>Cooler/Freezer Door Gaskets - Bonus - MPPA 2021</i>	10-09530-1	80	98.00	7,840.00	9	720.00

a0R0y00000L **China Star Inc. - 1495 E. Grand River Ave.**  
K1mMEAT

**Total Project Cost: \$423.00**

**Install Complete: 3/31/2021**

<i>Cooler/Freezer Door Gaskets - Bonus - MPPA 2021</i>	10-08100-3	47	98.00	4,606.00	9	423.00
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a0R0y00000L **Farm Bureau Insurance - 345 Kent St**  
EdgfEAD

**Total Project Cost: \$938.10**

**Install Complete: 2/19/2021**

<i>Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021</i>	01-07600-2	1,472	0.00	0.00	0	0.00
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<i>Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021</i>	01-07600-2	4,416	1.00	4,416.00	0.08	353.28
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a0R0y00000K **Portland Eye Care - 1311 E. Bridge St.**  
knDFEAZ

**Total Project Cost: \$477.00**

**Install Complete: 3/12/2021**

<i>Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021</i>	10-06200-4	775	0.00	0.00	0	0.00
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<i>Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021</i>	10-06200-4	2,480	1.00	2,480.00	0.08	198.40
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a0R0y00000L **Rite Aid #4740 - 1339 East Grand River Ave**  
CE9vEAH

**Total Project Cost: \$24,622.18**

**Install Complete: 4/25/2021**

<i>Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021</i>	10-0900-01	6,282	0.00	0.00	0	0.00
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<i>Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021</i>	10-0900-01	294	0.00	0.00	0	0.00
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<i>Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021</i>	10-0900-01	32,014	1.00	32,014.00	0.08	2,561.11
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<i>Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021</i>	10-0900-01	1,498	1.00	1,498.00	0.08	119.87
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a0R0y00000L **Simon Acres - 5451 Divine**  
K3GrEAL

**Total Project Cost: \$871.74**

**Install Complete: 4/2/2021**

<i>Exterior HID to LED - MPPA 2021</i>	12-06650-1	467	4.32	2,018.00	0.35	163.51
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<i>Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021</i>	12-06650-1	863	0.00	0.00	0	0.00
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<i>Interior Linear Fluorescent - Non-Highbay-Lamp Only Replacement - MPPA 2021</i>	12-06650-1	3,761	1.00	3,761.00	0.08	300.86
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a0R0y00000L **Westside General Store - 751 W. Grand River Ave. (5)**  
K1akEAD

**Total Project Cost: \$2,124.00**

**Install Complete: 3/31/2021**

<i>Cooler Strip Curtains - MPPA 2021</i>	08-05900-1	18	85.00	1,530.00	5	90.00
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<i>Cooler/Freezer Door Gaskets - Bonus - MPPA 2021</i>	08-05900-1	226	98.00	22,148.00	9	2,034.00
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**Work In Progress**

a0R0y00000J Family Farm & Home - 1870 E Grand River Ave  
60zIEAR

**Total Project Cost:**

**Install Complete: 1/1/0001**

Exterior HID to LED - MPPA 2021	10-07015-2	580	4.32	2,505.00	0.35	202.99
Exterior HID to LED - MPPA 2021	10-07015-2	141	4.32	608.00	0.35	49.24
Exterior HID to LED - MPPA 2021	10-07015-2	1,530	4.32	6,608.00	0.35	535.50
Exterior HID to LED - MPPA 2021	10-07015-2	2,027	4.32	8,755.00	0.35	709.46
Interior HID to High Bay LED - Tube Lamp Only Replacement - MPPA 2021	10-07015-2	18,002	4.16	74,887.00	0.3	5,400.49
Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021	10-07015-2	67	0.00	0.00	0	0.00
Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021	10-07015-2	416	0.00	0.00	0	0.00
Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021	10-07015-2	317	1.00	317.00	0.08	25.36
Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021	10-07015-2	1,969	1.00	1,969.00	0.08	157.48

**Residential**

**Project ID Component**

**Account\_ Total kWh/Unit kWh Incentive/ Incentive  
Number Qty Savings Unit**

**Batched**

a0R0y00000L CORAL FISH - 921 CHERRYWOOD CIRCLE  
Q6SbEAL

**Total Project Cost: \$999.99**

**Install Complete: 4/18/2021**

ENERGY STAR PC - MPPA 2021	13-18200-3	1	77.00	77.00	15	15.00
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a0R0y00000L CORAL FISH - 921 CHERRYWOOD CIRCLE-2  
QpsbEAD

**Total Project Cost: \$4,978.00**

**Install Complete: 6/9/2021**

Central Air Conditioner - 16 SEER - MPPA 2021	13-18200-3	1	417.69	418.00	100	100.00
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a0R0y00000L Dan Schneider - 7650 Ionia Rd-6  
Z2h8EAD

**Total Project Cost: \$22.23**

**Install Complete: 6/17/2021**

LED A-line 800-1099 Lumen output replacing Inc/Hal - MPPA Res Ltg 2021	13-02300-1	4	28.50	114.00	4	16.00
Outdoor LED PAR/Flood <= 15.5W - MPPA Res Ltg 2021	13-02300-1	4	276.40	1,106.00	4	16.00

a0R0y00000L JANET ROBINSON - 202 BLOSSOM DRIVE  
QcBNEA1

**Total Project Cost: \$2,726.00**

**Install Complete: 4/17/2021**

ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2021	13-16900-1	1	59.90	60.00	25	25.00
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a0R0y00000L Z2agEAD	<b>JEFF GRIFFIN - 650 ORCHARD CT-2</b>							
	<b>Total Project Cost: \$5.94</b>							
	<b>Install Complete: 1/15/2021</b>							
	<i>LED A-line 450-799 Lumen output replacing Inc/Hal - MPPA Res Ltg 2021</i>	06-12100-1	1	19.60	20.00	4	4.00	
a0R0y00000L K29DEAT	<b>JORDAN D SMITH - 121 ELM ST</b>							
	<b>Total Project Cost: \$1,248.74</b>							
	<b>Install Complete: 1/9/2021</b>							
	<i>ENERGY STAR PC - MPPA 2021</i>		1	77.00	77.00	15	15.00	
a0R0y00000L Zix5EAD	<b>Katie Johnson - 8061 Lyons Rd</b>							
	<b>Total Project Cost:</b>							
	<b>Install Complete: 6/25/2021</b>							
	<i>Refrigerator Recycling - MPPA 2021</i>	12-18300-2	1	1,135.00	1,135.00	50	50.00	
a0R0y00000L LqRrEAL	<b>Marykay Steffes-Schmitz - 836 Cross St. (2)</b>							
	<b>Total Project Cost:</b>							
	<b>Install Complete: 3/17/2021</b>							
	<i>Freezer Recycling - MPPA 2021</i>	11-06300-4	1	944.00	944.00	50	50.00	
a0R0y00000L R6DmEAL	<b>Portland Light Kits June 2021</b>							
	<b>Total Project Cost:</b>							
	<b>Install Complete: 1/1/0001</b>							
	<i>Light kits</i>		1		66,235.00		6,240.00	
a0R0y00000L ETKTEA5	<b>ROBERT S LATHERS - 624 CENTER ST</b>							
	<b>Total Project Cost: \$4,600.00</b>							
	<b>Install Complete: 12/1/2020</b>							
	<i>Central Air Conditioner - 16 SEER - MPPA 2021</i>	08.11700.1	1	417.69	418.00	100	100.00	
	<i>High Efficiency Furnace &gt;=95% w/ECM Blower Motor</i>	08.11700.1	1		0.00		150.00	
	<i>Programmable Thermostat - MPPA 2021</i>	08.11700.1	1	141.26	141.00	10	10.00	
a0R0y00000L YsnLEAT	<b>Robert Schrauben - 630 Looking Glass</b>							
	<b>Total Project Cost:</b>							
	<b>Install Complete: 6/25/2021</b>							
	<i>Dehumidifier Recycling - MPPA 2021</i>	10-10700-1	1	139.00	139.00	15	15.00	
	<i>Refrigerator Recycling - MPPA 2021</i>	10-10700-1	2	1,135.00	2,270.00	50	100.00	
	<i>Room AC Unit Recycling - MPPA 2021</i>	10-10700-1	1	113.00	113.00	15	15.00	
a0R0y00000L Q76IEAD	<b>ROBERT WHITE - 431 PLEASANT STREET</b>							
	<b>Total Project Cost: \$6,124.00</b>							
	<b>Install Complete: 3/11/2021</b>							
	<i>Programmable Thermostat - MPPA 2021</i>	09-06300-1	1	141.26	141.00	10	10.00	

a0R0y00000L **STEVE WILL - 8831 Cottonwood Creek**  
XIHaEAP

**Total Project Cost: \$2,804.00**

**Install Complete: 5/15/2021**

*ENERGY STAR Refrigerators Freezers - Bottom  
Freezer - MPPA 2021*

1 59.90 60.00 25 25.00

a0R0y00000L **Tom Channel - 6455 Devine Hwy**  
ZitNEAT

**Total Project Cost:**

**Install Complete: 6/18/2021**

*Refrigerator Recycling - MPPA 2021*

12-04100-1 1 1,135.00 1,135.00 50 50.00

**Incentive Authorized**

a0R0y00000L **Billy Rose - 6597 Sycamore Ln**  
g8OMEAZ

**Total Project Cost:**

**Install Complete: 1/1/0001**

*Refrigerator Recycling - MPPA 2021*

12-09550-2 1 1,135.00 1,135.00 50 50.00

a0R0y00000L **Michelle Groothuis - 216 Grape St**  
g9RgEAJ

**Total Project Cost:**

**Install Complete: 7/19/2021**

*Refrigerator Recycling - MPPA 2021*

08-06975-2 1 1,135.00 1,135.00 50 50.00

a0R0y00000L **RICHARD HOFFMEYER - 862 LYONS ROAD (2)**  
g8oUEAR

**Total Project Cost:**

**Install Complete: 7/19/2021**

*Refrigerator Recycling - MPPA 2021*

11-05100-1 1 1,135.00 1,135.00 50 50.00

*Room AC Unit Recycling - MPPA 2021*

11-05100-1 2 113.00 226.00 15 30.00

**IONIA COUNTY BOARD OF COMMISSIONERS  
BOARD OF COMMISSIONERS MEETING  
SEPTEMBER 21, 2021 - 3:00 P.M.**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
  - A. Interview Road Department Manager Director – John Niemela
  - B. Award of Road Department/MDOT Contract- M-66 Pavement Repair – Linda Pigue
  - C. Approve Modification to Jordan Lake Salt Shed and Adjoining Lot paving agreement – Linda Pigue
  - D. Approve to renew contract with WebTec for website design and management services – Stephanie Fox
  - E. Request approval for Dispatcher Training Agreement Proposal – Lance Langdon
  - F. Commission on Aging request approval to purchase a Meals on Wheels vehicle – Carol Hanulcik
  - G. Request to change vacant kitchen aid position to a Meals on Wheels Driver position – Carol Hanulcik
  - H. Request FY2022 Emergency Management Performance Grant – William Hoskins
  - I. Approval of PA116- Matthew Edwards
- IX. Department Reports**
  - A. Public Defender’s Office – Walt Downes (written only)

**X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3-minute time limit per speaker)**

**XIII. Closed Session**

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

**Appointments for consideration in the month of April 2021:**

- Economic Development Corporation/Brownfield Redevelopment Authority- three three-year terms available
- Land Bank Authority-three three-year terms expiring in April 2021

**Appointments for consideration in the month of May 2021:**

**IONIA COUNTY BOARD OF COMMISSIONERS  
BOARD OF COMMISSIONERS MEETING  
SEPTEMBER 28, 2021 - 7:00 P.M.**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
  - B. Approve per diem and mileage
  - C. Approve payments of General Fund payroll and accounts payable for the month of August 2021-\$926,015.74
  - D. Approve payments of Health Department payroll and accounts payable for the month of August 2021-\$110,758.16
  - E. Approve payments of Road Department payroll and accounts payable for the month of August 2021-\$1,355,215.21
- VII. Unfinished Business**
- VIII. New Business**
  - A. Resolution for State trunk line contract – Linda Pigue
  - B. Approval of Amendment to Medical Examiner services with Edward W. Sparrow Hospital Association – Stephanie Fox
  - C. Request to approve CCAB Sub- Contract – Stephanie Fox
  - D. 2022 Budget Discussion
- IX. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. Board of Commissioners
  - C. County Administrator
- X. Reports of Special or Ad Hoc Committees**
- XI. Public Comment (3-minute time limit per speaker)**

**XII. Closed Session**

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

**Appointments for consideration in the month of April 2021:**

- Economic Development Corporation/Brownfield Redevelopment Authority- three three-year terms available
- Land Bank Authority-three three-year terms expiring in April 2021

**Appointments for consideration in the month of May 2021:**

**IONIA COUNTY BOARD OF COMMISSIONERS  
BOARD OF COMMISSIONERS SPECIAL MEETING  
OCTOBER 4, 2021 - 6:00 P.M.**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Unfinished Business**
- VII. New Business**
  - A. Budget Discussion
- VIII. Public Comment (3-minute time limit per speaker)**
- IX. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – One three-year term expired April 2020.
- West Michigan Regional Planning Commission – One one-year terms, expired December 2019.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-two-three-year terms expired January 2021
- Central Dispatch-one-two-year term expired December 2020

**Appointments for consideration in the month of April 2021:**

- Economic Development Corporation/Brownfield Redevelopment Authority- three three-year terms available
- Land Bank Authority-three three-year terms expiring in April 2021

**Appointments for consideration in the month of May 2021:**