



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, November 15, 2021

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Oath of Office</u> – City Clerk Swear in Council Members	
7:05 PM	A. Election of Mayor	Decision
7:08 PM	B. Election of Mayor Pro-Tem	Decision
7:10 PM	IV. <u>Acceptance of Agenda</u>	Decision
	V. <u>Excuse Council Member Fitzsimmons</u>	
	VI. <u>Public Comment</u> (5-minute time limit per speaker)	
7:12 PM	VII. <u>City Manager Report</u>	
	VIII. <u>Presentations</u> - None	
	IX. <u>Public Hearing(s)</u> - None	
	X. <u>Old Business</u> - None	
	XI. <u>New Business</u>	
7:25 PM	A. Proposed Resolution 21-60 Approving, Authorizing, and Directing the City Clerk to Sign a Resolution of Local Approval for a Liquor License Application for Rivers Edge Grill, LLC	Decision
7:28 PM	B. Proposed Resolution 21-61 Approving a Proposal from Town & Country Technologies to Install Security Cameras at Various City Owned Facilities	Decision
7:30 PM	C. Proposed Resolution 21-62 Approving and Ratifying the Purchase of a 2021 Ford Police Interceptor for the Portland Police Department	Decision
7:32 PM	XII. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting hold on November 1, 2021	
	B. Payment of Invoices in the Amount of \$293,221.09 and Payroll in the Amount of \$154,255.51 for a Total of \$447,476.60	
	C. Purchase Orders over \$5,000.00	
	1. Newkirk Electric in the Amount of \$5,699.46 for Additional Costs Related to the Recloser Installation	
	2. Family Farm & Home in the Amount of \$7,080.52 for an Energy Optimization Program Refund	

<u>Estimated Time</u>
7:35 PM
7:40 PM
7:45 PM
7:50 PM

XIII. Communications

- A. City Council Election Results Report
- B. Water Department Report for October 2021
- C. Ionia County Board of Commissioners Agenda for November 9, 2021

XIV. Other Business – None

XV. City Manager Comments

XVI. Council Comments

XVII. Adjournment

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-60

**A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE
CITY CLERK TO SIGN A RESOLUTION OF LOCAL APPROVAL FOR
A LIQUOR LICENSE APPLICATION FOR RIVERSEDGE LLC**

WHEREAS, Denny Cunningham, the owner/operator of the Rivers Edge Grill located at 160 Kent Street, Portland, Michigan 48875 is seeking a liquor license from the Michigan Liquor Control Commission; and

WHEREAS, the Michigan Liquor Control Commission requires a Resolution of Local Government Approval (attached as Exhibit A) to be included in all completed license applications prior to review and approval.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes, and directs the City Clerk to sign a resolution of local approval for Rivers Edge, LLC.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 15, 2021

Monique I. Miller, City Clerk



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:
Moved by _____ and supported by _____

that the application from RIVERSEGE LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): "TAVERN TO CLASS C"
(list specific licenses requested)

to be located at: 160 KENT ST PORTLAND, MICHIGAN 48875

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-61

**A RESOLUTION APPROVING A PROPOSAL FROM TOWN &
COUNTRY TECHNOLOGIES TO INSTALL SECURITY CAMERAS AT
VARIOUS CITY OWNED FACILITIES**

WHEREAS, the City owns several buildings, properties and other assets throughout the City. Preserving and protecting those taxpayer assets is a priority for the City; and

WHEREAS, the City Manager sought bids and recommends that City Council approve the proposal from Town & Country Technologies to install security cameras at various City owned locations (City Hall, DPW, Electric Department, Hydro Dam, DPW and Toan Park), a copy of the proposal is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the proposal from Town & Country Technologies to install security cameras at various City owned locations (City Hall, DPW, Electric Department, Hydro Dam, DPW and Toan Park), a copy of the proposal is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 15, 2021

Monique I. Miller, City Clerk



City of Portland
259 Kent St
Portland, MI 48875

Date: 10/14/21
T21CT2281

Attn: Tutt Gorman

Job Name/Location: Portland MI CCTV

Town & Country Technologies proposes the following:

City Hall

- Supply and install (1) Axis S3008- 8 port POE equipped network video recorder with 4 TB HDD
- Supply and install (2) Axis M3206-LVE 4MP 100-degree field of view infrared equipped IP HD cameras for coverage of (2) exterior door entrances.
- Supply and install network cabling for each camera from the location of the S3008 recorder.
- All programming and set up and training for (2) persons.
- Free Axis App for remote viewing. Cameras can be viewed on an PC on your network you give the rights to.

ESTIMATED PRICE: \$3,625.00

BOARD OF LIGHT POWER PLANT

- Supply and install (1) Axis S3008- 8 port POE equipped network video recorder with 4 TB HDD
- Supply and install (3) Axis M3206-PLVE 4MP 100-degree FOV infrared IP HD cameras for coverage of the indoor generator areas.
- Supply and install (2) outdoor P3715-PLVE 2 lens 180-degree cameras for the front roadside and back yard/substation coverage.
- Supply and install ¾" EMT conduit to feed indoor cameras in generator room.
- Supply and install category 6 network wiring for all camera connections back to recorder.
- All programming and set up and training for (2) persons.
- Free Axis App for remote viewing. Cameras can be viewed on an PC on your network you give the rights to.

ESTIMATED PRICE: \$7,355.00

Thank you for this opportunity to be of service. If you have any questions, please call.
Phone: 616-772-2772 • Fax: 616-772-4735

APPROVED BY: _____ *Paul Parks* _____ Paul Parks

Estimate VOID after 30 days and subject to change due to material increases without notice. Net 10 upon receipt

TERMS & CONDITIONS: ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED. PAYMENT NET (10) DAYS UPON RECEIPT OF INVOICE. I (WE) UNDERSTAND AND AGREE THAT ANY CREDIT GRANTED SHALL BE PAID PROMPTLY IN ACCORDANCE WITH ABOVE TERMS AND AGREEMENTS. TOWN & COUNTRY MAY ADD LEGAL RATE OF INTEREST PER MONTH TO ANY BALANCE NOT PAID IN ACCORDANCE WITH SAID TERMS AND AGREEMENTS. I (WE) ALSO AGREE, IN THE EVENT OF DEFAULT, TO PAY REASONABLE COLLECTION CHARGES, ATTORNEY FEES, AND COURT COSTS WHERE APPLICABLE.

Please Sign, Date and Return:

Signature: _____ Date: _____

Customer Authorizes Town & Country To Perform Work as Described Above

9327 Riley Street • Zeeland, MI 49464
(616) 772-6746 • Fax (616) 772-4735
(800) 668-TCTC

Commitment To Quality
CUSTOMER SATISFACTION
UNIMPEACHABLE INTEGRITY
Service second to none.



BOARD OF POWER AND LIGHT- DAM BLD

- Supply and install (1) Axis S3008- 8 port POE equipped network video recorder with 4 TB HDD
- Supply and install (1) Axis M3206-PLVE 4MP 100-degree FOV infrared IP HD camera for coverage of the indoor instrument panel gauges.
- Supply and install (1) outdoor P3719-PLVE 4 lens 360-degree cameras for the front corner of the building for wide area coverage.
- Supply and install 3/4" EMT conduit to feed indoor cameras in generator room.
- Supply and install category 6 network wiring for camera connections back to recorder.
- All programming and set up and training for (2) persons.
- Free Axis App for remote viewing. Cameras can be viewed on an PC on your network you give the rights to.

ESTIMATED PRICE: \$5,114.00

DEPARTMENT OF PUBLIC WORKS

- Supply and install (1) Axis S3008- 8 port POE equipped network video recorder with 4 TB HDD
- Supply and install (1) Axis M3206-PLVE 4MP 100-degree FOV infrared IP HD cameras for coverage of the outdoor front gate area.
- Supply and install (1) outdoor P3715-PLVE 2 lens 180-degree cameras for the back gate and drive area.
- Supply and install category 6 network wiring for all cameras back to recorder.
- All programming and set up and training for (2) persons.
- Free Axis App for remote viewing. Cameras can be viewed on an PC on your network you give the rights to.

ESTIMATED PRICE: \$3,855.00

PARK AND SPLASH PAD

- Supply and install (1) Axis S3008- 8 port POE equipped network video recorder with 4 TB HDD
- Supply and install (1) Axis M3206-LVE 4MP 100-degree field of view infrared equipped IP HD camera for on pole mount for park and splash pad coverage. Assumes existing conduit is in good condition to the pole.
- Supply and install OSP rated network cabling for camera from the location of the S3008 recorder.
- All programming and set up and training for (2) persons.
- Free Axis App for remote viewing. Cameras can be viewed on an PC on your network you give the rights to.

ESTIMATED PRICE: \$2,670.00

Thank you for this opportunity to be of service. If you have any questions, please call.
Phone: 616-772-2772 • Fax: 616-772-4735

APPROVED BY: _____ *Paul Parks* _____ Paul Parks

Estimate VOID after 30 days and subject to change due to material increases without notice. Net 10 upon receipt

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Please Sign, Date and Return:

Signature: _____ Date: _____

Customer Authorizes Town & Country To Perform Work as Described Above

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Service second to none.



*Assumes that work can be done during normal business hours. Axis S3008 recorder server is accessible via wifi and tablet, phone and PC, also with a USB video offload port. Customer will need to provide Internet access at each site and a viewing PC/monitor for a workstation if desired or the phone/tablets they wish to use for remote viewing. All cameras must be hardwired ethernet to the S3008 at each site.

Due to each site being a stand alone structure a S3008 recorder is designed to be at each site. Each lens of a multi-lens camera counts as a port, although only needs (1) cable run to it. Internet is required at each site to enable remote viewing. If no internet is available (like at the park/splashpad) local storage and viewing is available only.

Should the City of Portland decide to move forward on all or multiples of these projects there would be some savings based on the quantity of work being done at the same time. Once a final scope is determined a deduction will be given.

We appreciate the opportunity to quote this security camera system for you, please call with any questions.

Sincerely,

Paul Parks, RCDD, Town & Country Technologies
paulp@tcgroupinc.com

Thank you for this opportunity to be of service. If you have any questions, please call.
Phone: 616-772-2772 • Fax: 616-772-4735

APPROVED BY: _____ *Paul Parks* _____ Paul Parks

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AXIS S3008 Recorder

Compact recorder with integrated switch for UHD surveillance

AXIS S3008 Recorder is a compact recorder with an integrated PoE switch for up to 8 cameras. It provides reliable recording thanks to the surveillance-grade hard drive. This high-performance recorder offers gigabit uplink for video recordings in ultra-high definition and includes a 5-year warranty. The recorder is supported by the AXIS Companion video management software and mobile app.

- > **Compact recorder with integrated PoE switch**
- > **Easy to install and operate**
- > **Surveillance-grade hard drive**
- > **USB port for exporting video**
- > **5-year warranty**



AXIS S3008 Recorder

Models	AXIS S3008 Recorder 2 TB AXIS S3008 Recorder 4 TB AXIS S3008 Recorder 8 TB	2 TB and 4 TB: 65 W 8 TB: 60 W PoE-class reservation and allocation of Max-power via LLDP for supported devices
Storage	Surveillance class HDD: 2 TB, 4 TB or 8 TB	
Video		
Recording	Qualified for recording up to 8 video sources with a total recording rate up to 160 Mbit per second	
Video compression	H.264 (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) Depending on camera support	
Resolution	Supports all camera resolutions	
Frame rate	Supports all camera frame rates	
Audio streaming	One-way audio recording depending on camera support	
Audio encoding	AAC Depending on camera support	
Network		
Network function	NTP server	
Security	Hard drive encryption (AES-XTS-Plain64 256bit), password protection, digest authentication, user access log, centralized certificate management, signed firmware, secure boot, IEEE 802.1x (EAP-TLS) network access control, Axis Edge Vault with Axis device ID	
Supported protocols	IPv4, IPv6, USGv6, HTTP, HTTPS, HTTP/2, SSL/TLS, QoS, SFTP, CIFS/SMB, SMTP, Bonjour, UPnP™, DNS, NTP, TCP, UDP, IGMP, ICMP, DHCPv4/v6, ARP, SSH	
System integration		
Application Programming Interface	One-click cloud connection	
Events & alarms		
Event triggers	Hard drive error, hard drive temperature warning, CPU temperature warning, fan error, PoE budget exceeded	
General		
Supported devices	Axis network cameras and encoders with firmware 5.50 or later, AXIS Companion mini cameras are not supported	
Input	Power supply: 50–60 Hz, 100–240 V AC, max 90 W Recorder: 1.88 A, 48 V DC, max 90 W	
Output	Power over Ethernet (PoE) IEEE 802.3af/802.3at Type 1 Class 0, Class 1, Class 2, and Class 3 Total PoE power budget:	
Casing	Aluminum and plastic casing Color: Black	
Operating conditions	0 °C to 45 °C (32 °F to 113 °F) Humidity 10–85% RH (non-condensing)	
Storage conditions	–40 °C to 65 °C (–40 °F to 149 °F) Humidity 5–95% RH	
Connectors	Rear side: 8x RJ45 10BASE-T/100BASE-TX PoE 1x RJ45 10BASE-T/100BASE-TX/1000BASE-T DC input Side: 1x USB 3.0	
Approvals	EMC: EAC, EN 55024, EN 55032 Class A, EN 61000-3-2, EN 61000-3-3, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), KC KN32 Class A, KC KN35, RCM AS/NZS CISPR 32 Class A, VCCI Class A Safety: IEC/EN 62368-1, UL 62368-1, IS 13252 Environment: IEC 60068-2-1, IEC 60068-2-14, IEC 60068-2-2, IEC 60068-2-27, IEC 60068-2-6, IEC 60068-2-78, IEC/EN 60529 IP3X	
Sustainability	PVC free	
Dimensions	180 x 180 x 53 mm (7 1/16 x 7 1/16 x 2 1/16 in)	
Weight	2 TB: 1310 g (2.9 lb) 4 TB: 1350 g (3.0 lb) 8 TB: 1450 g (3.2 lb)	
Included accessories	AXIS Mains adapter 48V DC 90W (01508-001), installation guide	
Optional accessories	AXIS TS3001 Recorder Mount	
Video management software	AXIS Companion version 4 available at axis.com/vms	
Warranty	Recorder and hard drive: 5-year warranty, see axis.com/warranty	

Environmental responsibility:

axis.com/environmental-responsibility

AXIS M3206-LVE Network Camera

Robust wide-angle surveillance in 4 MP with IR

AXIS M3206-LVE offers a wide-angle view in 4 MP for indoor and outdoor surveillance. This robust, IK10-rated fixed dome includes a weathershield and mounting bracket for easy installation. Featuring WDR and built-in IR illumination it delivers clear and sharp video even in challenging light or complete darkness. Devices can be connected to the I/O ports to trigger alarms or actions, and the input can be supervised. Plus, you can connect the HDMI port to a monitor for public viewing. Furthermore, Zipstream enhanced with H.264 or H.265 significantly lowers bandwidth and storage requirements.

- > **4 MP video quality**
- > **WDR and IR illumination**
- > **Wide-angle horizontal and vertical FOV**
- > **I/O connectivity**
- > **Zipstream and support for H.264/H.265**



AXIS M3206-LVE Network Camera

Camera		Pre- and post-alarm video or image buffering for recording or upload Notification: email, HTTP, HTTPS, TCP, and SNMP trap Overlay text, external output activation
Image sensor	1/2.5" progressive scan RGB CMOS	
Lens	2.9 mm, F2.0 Horizontal field of view: 105° Vertical field of view: 79° Fixed iris, IR corrected	
Day and night	Automatically removable infrared-cut filter	
Minimum illumination	Color: 0.22 lux at 50 IRE, F2.0 B/W: 0.05 lux at 50 IRE, F2.0 0 lux with IR illumination on	
Shutter speed	1/32500 s to 1/5 s	
Camera angle adjustment	Pan ±175°, tilt 70°, rotation ±180°	
System on chip (SoC)		
Model	S5L	
Memory	1024 MB RAM, 512 MB Flash	
Video		
Video compression	H.264 (MPEG-4 Part 10/AVC) High and Main Profiles H.265 (MPEG-H Part 2/HEVC) Main Profile Motion JPEG	
Resolution	2304x1728 to 320x240	
Frame rate	Up to 25/30 fps with power line frequency 50/60 Hz	
Video streaming	Multiple, individually configurable streams in H.264, H.265 and Motion JPEG Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264 and H.265 HDMI	
Multi-view streaming	2 individually cropped out view areas	
HDMI output	HDMI 1080p (16:9) @25/30 fps (50/60 Hz) HDMI 720p (16:9) @50/60 fps (50/60 Hz)	
Image settings	Compression, color saturation, brightness, sharpness, contrast, white balance, day/night threshold, exposure control (including automatic gain control), WDR up to 115 dB depending on scene, fine tuning of low-light behavior, text and image overlay, polygon privacy masks, mirroring, rotation: 0°, 90°, 180°, 270°, including Corridor Format, dynamic text and image overlay	
Pan/Tilt/Zoom	Digital PTZ	
Audio		
Audio input/output	Two-way audio connectivity via optional AXIS T61 Audio and I/O Interfaces with portcast technology	
Network		
Security	Password protection, IP address filtering, HTTPS ^a encryption, IEEE 802.1x (EAP-TLS) ^a network access control, digest authentication, user access log, centralized certificate management, brute force delay protection, signed firmware	
Supported protocols	IPv4, IPv6 USGv6, HTTP, HTTP/2, HTTPS ^a , SSL/TLS ^a , QoS Layer 3 DiffServ, FTP, SFTP, CIFS/SMB, SMTP, Bonjour, UPnP [®] , SNMP v1/v2c/v3 (MIB-II), DNS, DynDNS, NTP, RTSP, RTP, SRTP, TCP, UDP, IGMPv1/v2/v3, RTCP, ICMP, DHCPv4/v6, ARP, SOCKS, SSH, SIP, LLDP, MQTT v3.1.1, Syslog	
System integration		
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at axis.com AXIS Video Hosting System (AVHS) with One-Click Connection One-click cloud connection ONVIF [®] Profile G, ONVIF [®] Profile S and ONVIF [®] Profile T, specification at onvif.org Support for Session Initiation Protocol (SIP) for integration with Voice over IP (VoIP) systems, peer to peer or integrated with SIP/PBX.	
Event conditions	Analytics, external input, supervision of input, edge storage events, virtual inputs through API	
Event actions	Record video: SD card and network share Upload of images or video clips: FTP, SFTP, HTTP, HTTPS, network share, and email	
Data streaming	Event data	
Built-in installation aids	Pixel counter, OptimizedIR with adjustable IR illumination intensity	
Analytics		
Applications	Included AXIS Motion Guard, AXIS Fence Guard, AXIS Loitering Guard AXIS Video Motion Detection, active tampering alarm Supported Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap	
General		
Casing	IP66- and NEMA 4X-rated, IK10 impact-resistant polycarbonate casing with hard-coated dome and dehumidifying membrane Encapsulated electronics and captive screws Color: White NCS S 1002-B For repainting instructions of casing and impact on warranty, contact your Axis partner.	
Mounting	Mounting bracket with holes for junction box (double-gang, single-gang, and 4" octagon) and for wall or ceiling mount ¼"-20 UNC tripod screw thread	
Sustainability	PVC free	
Power	Power over Ethernet IEEE 802.3af/802.3at Type 1 Class 3 Max 12.5 W, typical 4.2 W	
Connectors	RJ45 10BASE-T/100BASE-TX PoE HDMI type D I/O: 4-pin 2.5 mm (0.098 in) terminal block for 1 supervised digital input and 1 digital output (12 V DC output, max. load 25 mA) Audio and I/O connectivity via AXIS T61 Audio and I/O Interfaces with portcast technology	
IR illumination	Power-efficient, long-life 850 nm IR LEDs Range of reach 20 m (65 ft) or more depending on the scene	
Storage	Support for microSD/microSDHC/microSDXC card Support for SD card encryption (AES-XTS-Plain64 256bit) Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com	
Operating conditions	-40 °C to 50 °C (-40 °F to 122 °F) Start-up temperature: -30 °C to 50 °C (-22 °F to 122 °F) Humidity 10–100% RH (condensing)	
Storage conditions	-40 °C to 65 °C (-40 °F to 149 °F) Humidity 5–95% RH (non-condensing)	
Approvals	EMC EN 55032 Class A, EN 55024, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), VCCI Class A, RCM AS/NZS CISPR 32 Class A, KC KN32 Class A, KC KN35 Safety IEC/EN/UL 62368-1, IEC/EN/UL 60950-22, IEC/EN 62471, IS 13252 Environment IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27, IEC 60068-2-78, IEC/EN 62262 IK10, IEC/EN 60529 IP66, NEMA 250 Type 4X Network NIST SP500-267	
Dimensions	Without weathershield: Height: 104 mm (4.06 in) Ø 149 mm (5.87 in)	
Weight	With weathershield: 720 g (1.6 lb)	
Included accessories	Installation guide, Windows [®] decoder 1-user license, drill template, Resistor [®] T20 L-key, terminal block connectors, cable gaskets, connector guard, weathershield	
Optional accessories	AXIS TP3201/AXIS T94M02L Recessed Mount Kits (indoor/outdoor), AXIS T94K01D/AXIS T94T01D Pendant Kits (indoor/outdoor), AXIS TP3101 Pendant Wall Mount (indoor), AXIS Dome Intrusion Switch C, AXIS ACI Conduit Adapters, AXIS T6101 Audio and I/O Interface, AXIS T6112 Audio	

	and I/O Interface, Axis mounts and microphones, smoked dome, black casing For more accessories, see axis.com	a. <i>This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (eay@cryptsoft.com).</i>
Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis Application Development Partners available at axis.com/vms	Environmental responsibility: axis.com/environmental-responsibility
Languages	English, German, French, Spanish, Italian, Russian, Simplified Chinese, Japanese, Korean, Portuguese, Traditional Chinese	
Warranty	5-year warranty, see axis.com/warranty	

AXIS P3715-PLVE Network Camera

2x2 MP dual sensor multidirectional camera with 360° IR

AXIS P3715-PLVE offers two channels with 2MP per channel, at a frame rate of 30 fps. With its unique peanut-shaped dome design, this multidirectional camera offers cost-effective installation and flexible positioning of both varifocal camera heads. Each head can be controlled individually, so you can capture scenes in two directions in wide angle or zoomed-in views. It features Axis Lightfinder and Axis Forensic WDR for true colors and great details in challenging or poor light. And, remote zoom and focus capabilities ensures fast and accurate installation. Furthermore, Zipstream with support for H.264 significantly lowers bandwidth and storage requirements.

- > **2x2 MP, multidirectional camera, with one IP address**
- > **Pan, tilt, rotate capabilities**
- > **360° IR illumination and remote zoom and focus**
- > **Axis Lightfinder and Forensic WDR**
- > **Zipstream with support for H.264**



AXIS P3715-PLVE Network Camera

Camera		Data streaming	Event data
Image sensor	2 x 1/2.8" progressive scan RGB CMOS	Built-in installation aids	Focus assistant, pixel counter, remote focus, remote zoom
Lens	Varifocal, 3 - 6 mm, F1.8 -2.6 2 x 1080p capture mode: Horizontal field of view: 95-48° Vertical field of view: 52°-26° Diagonal field of view: 110°-52° Motorized focus, motorized zoom	Analytics	
Day and night	Automatically removable infrared-cut filter	Applications	Included AXIS Motion Guard, AXIS Fence Guard, AXIS Loitering Guard AXIS Video Motion Detection, active tampering alarm Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap
Minimum illumination	Color: 0.17 lux at 50 IRE, F1.8 B/W: 0.04 lux at 50 IRE, F1.8, 0 lux with IR illumination on	General	
Shutter speed	1/32500 s to 2 s with 50 Hz 1/32500 s to 2 s with 60 Hz	Casing	IP66-, IP67-, NEMA 4X-rated, IK10 impact-resistant, aluminium and plastic casing with polycarbonate hard-coated dome, sunshield (PC) Color: white NCS S 1002-B Dome intrusion switch For repainting instructions of casing and impact on warranty, contact your Axis partner.
Camera angle adjustment	Pan ±110°, tilt ±75°, rotation ±170°	Mounting	Mounting bracket with junction box holes (double-gang, single-gang, 4" square, and 4" octagon) ¼"-20 UNC tripod screw thread ½" (M20) conduit side entry For more accessories, see axis.com
Video		Sustainability	PVC free
Video compression	H.264 (MPEG-4 Part 10/AVC) Baseline, Main and High Profiles Motion JPEG	Memory	1024 MB RAM, 512 MB Flash
Resolution	2 x 1920x1080 (2 x HDTV 1080p) to 640x360	Power	Power over Ethernet (PoE) IEEE 802.3af/802.3at Type 1 Class 3 Typical 7.06 W, max 12.95 W
Frame rate	Up to 25/30 fps (50/60 Hz) in all resolutions	Connectors	Shielded RJ45 10BASE-T/100BASE-TX PoE Audio and I/O connectivity via AXIS T61 Audio and I/O Interfaces with portcast technology
Video streaming	Multiple, individually configurable streams in H.264 and Motion JPEG Axis Zipstream technology in H.264 Controllable frame rate and bandwidth VBR/ABR/MBR H.264	IR illumination	Four individually controllable IR with power-efficient, long-life 850 nm IR LEDs Range of reach 15 m (50 ft) or more depending on the scene
Image settings	Saturation, contrast, brightness, sharpness, Forensic WDR, white balance, day/night threshold, exposure mode, exposure zones, compression, rotation: 0°, 90°, 180°, 270° including Corridor Format, mirroring, dynamic text and image overlay, polygon privacy mask	Storage	Support for microSD/microSDHC/microSDXC card Support for SD card encryption (AES-XTS-Plain64 256bit) Recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
Audio		Operating conditions	-30 °C to 50 °C (-22 °F to 122 °F) Humidity 10-100% RH (non-condensing) Maximum temperature according to NEMA TS 2 (2.2.7): 74 °C (165 °F)
Audio input/output	Two-way audio connectivity via optional AXIS T61 Audio and I/O Interfaces with portcast technology	Storage conditions	-40 °C to 65 °C (-40 °F to 149 °F) Humidity 5-95% RH (non-condensing)
Network		Approvals	EMC EN 55032 Class A, EN 55035, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-3(A)/NMB-3(A), KC KN32 Class A, KC KN35, RCM AS/NZS CISPR 32 Class A, VCCI Class A Safety IEC/EN/UL 62368-1, IEC/EN 62471, IEC/EN/UL 60950-22, CAN/CSA-C22.2 No. 60950-22, IS 13252 Environment IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27, IEC 60068-2-78, IEC/EN 60529 IP66/IP67, IEC/EN 62262 IK10, NEMA 250 Type 4X, NEMA TS 2 (2.2.7-2.2.9)
Security	Password protection, IP address filtering, HTTPS ^a encryption, IEEE 802.1x (EAP-TLS) ^a network access control, digest authentication, user access log, centralized certificate management, brute force delay protection, signed firmware, protection of cryptographic keys with FIPS 140-2 certified TPM 2.0 module	Dimensions	Height: 87.6 mm (3.4 in) Width: 133 mm (5.2 in) Length: 208 mm (8.1 in) Height with sunshield: 126 mm (4.9 in)
Supported protocols	IPv4, IPv6 USGv6, HTTP, HTTP/2, HTTPS ^a , SSL/TLS ^a , QoS Layer 3 DiffServ, FTP, SFTP, CIFS/SMB, SMTP, Bonjour, UPnP [®] , SNMP v1/v2c/v3 (MIB-II), DNS, DynDNS, NTP, RTSP, RTP, SRTP, TCP, UDP, IGMPv1/v2/v3, RTCP, ICMP, DHCPv4/v6, ARP, SOCKS, SSH, LLDP, MQTT v3.1.1, Syslog	Weight	905 g (1.9 lb)
System integration		Included accessories	Installation guide, Windows [®] decoder 1-user license, TORX [®] T20 bit, sunshield
Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at axis.com One-Click Cloud Connection ONVIF [®] Profile G, ONVIF [®] Profile S, specification at onvif.org	Optional accessories	AXIS T6101 Audio and I/O Interface AXIS T6112 Audio and I/O Interface AXIS T94N02D Pendant Kit For more accessories, see axis.com
Onscreen controls	IR illumination Autofocus	Video management software	AXIS Companion, AXIS Camera Station, video management software from Axis Application Development Partners available at axis.com/vms
Event conditions	Analytics, external input, supervised external input, edge storage events, virtual inputs through API Device status: above operating temperature, above or below operating temperature, below operating temperature, casing open, IP address removed, network lost, new IP address, storage failure, system ready, within operating temperature Edge storage: recording ongoing, storage disruption I/O: manual trigger, virtual input Scheduled and recurring: scheduled event Video: average bitrate degradation, day-night mode, live stream open, and tampering		
Event actions	Day/night vision mode, overlay text, record video, send images, send notification, send SNMP trap, send video clip, status LED File upload: FTP, HTTP, HTTPS, network share, SFTP and email Notification: email, HTTP, HTTPS, TCP and SNMP trap		

Languages English, German, French, Spanish, Italian, Russian, Simplified Chinese, Japanese, Korean, Portuguese, Polish, Traditional Chinese

Warranty 5-year warranty, see [axis.com/warranty](https://www.axis.com/warranty)

Environmental responsibility:

[axis.com/environmental-responsibility](https://www.axis.com/environmental-responsibility)

- a. *This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (eay@cryptsoft.com).*

AXIS P3719-PLE Network Camera

15 MP multidirectional camera with IR for 360° coverage

AXIS P3719-PLE Network Camera is a compact 15-megapixel camera with four varifocal lenses (4 x Quad HD) enabling overview and detailed surveillance. With one IP address and one network cable, the four-cameras-in-one unit provides a flexible, cost-effective solution for multidirectional surveillance. 360° IR illumination and WDR provides excellent video quality in any light conditions. Each camera head can be individually positioned (pan, tilt, roll, and twist) along a circular track. Remote zoom and focus makes it easy to install and the clear cover, with no sharp edges, ensures undistorted views in all directions. The camera has an integrated weathershield.

- > **15 MP, 360° coverage with one IP address**
- > **360° IR illumination**
- > **Compact, flexible and discreet**
- > **Remote zoom and focus**
- > **Zipstream**



AXIS P3719-PLE Network Camera

Camera		Casing	IP66-, IP67-, NEMA 4X-rated, IK09 impact-resistant, aluminium and plastic casing with polycarbonate hard-coated dome, sunshield (PC/ASA) Color: white NCS S 1002-B For repainting instructions of casing and impact on warranty, contact your Axis partner.
Image sensor	4 x 1/2.5" progressive scan RGB CMOS	Mounting	Mounting bracket with junction box holes (double gang box, single gang box, 4" octagon junction box and 4" square junction box) ½" (M20) conduit side entry ¾" (M25) conduit adapter included
Lens	Varifocal, 3–6 mm, F1.8–2.6 4 x 1440p capture mode: Horizontal field of view: 101°–49° Vertical field of view: 54°–29° Diagonal field of view: 116°–58° Motorized focus, motorized zoom	Sustainability	PVC free
Day and night	Automatically removable infrared-cut filter	Memory	2048 MB RAM, 512 MB Flash
Minimum illumination	Color: 0.20 lux at 50 IRE F1.8 B/W: 0.04 lux at 50 IRE F1.8, 0 lux with IR illumination on	Power	Power over Ethernet (PoE) IEEE 802.3at Type 2 Class 4 IR illumination on: class 4, typical 16.3 W, max 25.5 W IR illumination off: class 3, typical 10.7 W, max 25.5 W
Shutter speed	1/66500 s to 1/5 s with 50/60 Hz	Connectors	Shielded RJ45 10BASE-T/100BASE-TX/1000BASE-T PoE Audio and I/O connectivity via AXIS T61 Audio and I/O Interfaces with portcast technology.
Camera angle adjustment	Pan ±90°, tilt +25 to +95°, rotation –5 to +95°, twist ±20°	IR illumination	Four individually controllable IR with power-efficient, long-life 850 nm IR LEDs Range of reach 15 m (50 ft) or more depending on the scene
Video		Storage	Support for microSD/microSDHC/microSDXC card Dual SD cards Support for SD card encryption (AES-XTS-Plain64 256bit) Support for recording to network-attached storage (NAS) For SD card and NAS recommendations see axis.com
Video compression	H.264 (MPEG-4 Part 10/AVC) Main and High Profiles H.265 (MPEG-H Part 2)	Operating conditions	–30 °C to 50 °C (–22 °F to 122 °F) Humidity 10–100% RH (condensing) Maximum temperature according to NEMA TS 2 (2.2.7): 74 °C (165 °F)
Resolution	4 x 2560x1440 (4 x QHD 1440p) to 80x60	Storage conditions	–40 °C to 65 °C (–40 °F to 149 °F)
Frame rate	Up to 25/30 fps (50/60 Hz)	Approvals	EMC EN 55032 Class A, EN 50121-4, IEC 62236-4, EN 61000-3-2, EN 61000-3-3, EN 55024, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class A, ICES-003 Class A, VCCI Class A, RCM AS/NZS CISPR 32 Class A Safety IEC/EN/UL 62368-1, IEC/EN/UL 60950-22, IS 13252, IEC 62471 Environment IEC 60068-2-1, IEC 60068-2-2, IEC 60068-2-6, IEC 60068-2-14, IEC 60068-2-27, IEC 60068-2-78, IEC/EN 60529 IP66/67, IEC/EN 62262 IK09, NEMA 250 Type 4X, NEMA TS 2 (2.2.7-2.2.9) Network NIST SP500-267
Video streaming	Multiple, individually configurable streams in H.264 and H.265 Axis Zipstream technology in H.264 and H.265 Controllable frame rate and bandwidth VBR/ABR/MBR H.264	Image settings	Saturation, contrast, brightness, sharpness, WDR, white balance, exposure control, rotation: 0°, 90°, 180°, 270° including Corridor Format, dynamic text and image overlay, polygon privacy mask, compression
Audio		Audio input/output	Two-way audio connectivity via optional AXIS T61 Audio and I/O Interfaces with portcast technology A 30 W midspan or higher between AXIS T61 Audio and I/O Interfaces and AXIS P3719-PLE is required.
Network		IP address	One IP address for all channels
Security	Password protection, IP address filtering, HTTPS ^a encryption, IEEE 802.1X (EAP-TLS) ^a network access control, digest authentication, user access log, centralized certificate management, brute force delay protection, signed firmware	Supported protocols	IPv4, IPv6 USGv6, HTTP, HTTP/2, HTTPS ^a , SSL/TLS ^a , QoS Layer 3 DiffServ, FTP, CIFS/SMB, SMTP, Bonjour, UPnP™, SNMP v1/v2c/v3 (MIB-II), DNS, DynDNS, NTP, RTSP, RTP, SRTP, SFTP, TCP, UDP, IGMPv1/v2/v3, RTPC, ICMP, DHCPv4/v6, ARP, SOCKS, SSH, LLDP, MQTT v3.1.1, Syslog
System integration		Application Programming Interface	Open API for software integration, including VAPIX [®] and AXIS Camera Application Platform; specifications at axis.com One-click cloud connection ONVIF [®] Profile G, ONVIF [®] Profile S and ONVIF [®] Profile T, specification at onvif.org
Event triggers	Detectors, hardware, input signal, storage, system, time, analytics, edge storage events	Event actions	Day/night vision mode, overlay text, record video, send images, send notification, send SNMP trap, send video clip, status LED File upload: FTP, HTTP, HTTPS, network share, SFTP and email Notification: email, HTTP, HTTPS, TCP and SNMP trap
Data streaming	Event data	Built-in installation aids	Pixel counter, remote focus, remote zoom
Analytics		Applications	Included AXIS Motion Guard, AXIS Fence Guard, AXIS Loitering Guard AXIS Video Motion Detection, active tampering alarm Support for AXIS Camera Application Platform enabling installation of third-party applications, see axis.com/acap
General		Warranty	5-year warranty, see axis.com/warranty

a. This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit. (openssl.org), and cryptographic software written by Eric Young (ey@cryptsoft.com).

Environmental responsibility:

axis.com/environmental-responsibility

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-62

**A RESOLUTION APPROVING AND RATIFYING THE
PURCHASE OF A 2021 FORD POLICE INTERCEPTOR FOR THE
PORTLAND POLICE DEPARTMENT**

WHEREAS, the Portland Police Department maintains a fleet of three vehicles and in order to keep them in good working condition, a new vehicle is typically purchased every two years, resulting in 6 years of usage; and

WHEREAS, the Chief of Police is requesting approval for the purchase a 2021 Ford Police Interceptor in the amount of \$33,874.00 through the MiDeal Program, a copy of the invoice is attached as Exhibit A;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves and ratifies the purchase a 2021 Ford Police Interceptor in the amount of \$33,874.00, a copy of the invoice is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 15, 2021

Monique I. Miller, City Clerk



Signature Ford, L-M

1960 E. Main Street
Owosso, MI 48867
888-92-FLEET fax 517-625-5832

Invoice No. 1385Y

INVOICE

Customer

Name City of Portland
Address 773 E. Grand River Ave.
City Portland State MI ZIP 48875
Phone 517-647-2934 Attn: Chief Star Thomas

Date 9/30/2021
Order No. Letter
Rep Bill Campbell
FOB Owosso, MI

Qty	Description	Unit Price	TOTAL
1	Bid requires payment within 10 days of delivery or \$8.00 a day from 10th day from delivery date will be Charged. 2021 FORD POLICE INTERCEPTOR UTILITY AWD VIN:1FM5K8AB8MGC01569	\$33,874.00	\$33,874.00

RECEIVED BY AND DATED: _____

Payment Details

- Cash
- Check
- Credit Card

Name _____
CC # _____
Expires _____

SubTotal	\$33,874.00
Shipping & Handling	\$0.00
Taxes MI	\$0.00
TOTAL	\$33,874.00

Office Use Only

1.5% due if not paid within 10 days from delivery of vehicle

Thank You for you order

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, November 1, 2021

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Rairigh

Guests: Kathy Parsons; Margery Briggs; Mike Judd

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the agenda as presented.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman stated the has received about half of its Covid relief funds through the American Rescue Act. These funds will likely be allocated to the Water Department for further integration of AMR (Automatic Meter Reading) technology.

The city is working with its engineers and bond attorneys to determine the scope and cost of the Wastewater Improvement Project. The project is estimated to cost between \$8 – \$10.1 million. The city has qualified for \$2 million in loan forgiveness. As the details are solidified there will be more communication of the project with the public along with the expected rate increases.

The Board of Light and Power has been working on integration of AMI (Automatic Metering Infrastructure) technology with NextEnergy. This process has been delayed while MPPA and NextEnergy work on an agreement that would be beneficial to the City of Portland regarding the related costs of implementation.

The Phase I Environmental Study of the property proposed for donation by Fabiano's to the DDA has been completed. There are no known issues but there is a possibility that there are underground tanks present. An underground radar test will be conducted to determine if there are any present.

The Parks Department is planning to make substantial repairs to the Rivertrail this spring. Over the years the memorial bench program has resulted in a substantial number of benches along the

Rivertrail. The number of benches has caused somewhat of a maintenance issue so the Parks Department is working to implement a tree memorial program.

A City resident on Maynard Rd. has requested that hunting by bow in the City be allowed in order for him to control the deer population on his property. City staff has reviewed his request but determined this should not be allowed as it does not meet public safety requirements.

Denny Cunningham, the owner of Rivers Edge Grill, is seeking a liquor license for his property. The City is working with him to address issues related to the boardwalk.

The Toan Park Improvement Project is wrapping up; the City is still waiting on some of the back ordered items.

Mayor Barnes invited Chief Thomas up to introduce the City's newest police officer; Chase Rairigh.

Under Presentations, Mike Judd and Margery Briggs presented City Manager Gorman with a sign recognizing his leadership in handling the tornado and flood disasters and seeing many projects come to fruition.

DDA Director ConnerWellman provided her report on downtown activities.

Under New Business, the Council considered Resolution 21-58 to approve the purchase of Automatic Meter Reading (AMR) technology from SLC Meter LLC in the amount of \$37,852.49. The AMR system will eliminate manual entry of water readings at the meter and into the utility billing system at City Hall.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 21-58 approving the purchase of Automatic Meter Reading Technology.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 21-59 to approve repairs to the storage building adjacent to the DPW building utilized by the Electric Department. At its meeting on October 26, 2021, the Board of Light and Power voted to recommend the quote from Durrant Brothers Construction in the amount of \$19,860.00 to Council for approval.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 21-59 approving repairs to the storage building adjacent to the DPW building.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on October 18, 2021, payment of invoices in the amount of \$110,438.75 and payroll in the amount of \$140,508.13 for a total of

\$250,946.88. Purchase orders to the State of Michigan in the amount of \$7,444.00 for payment on the Safe Routes to School project, Farabee Mechanical, Inc. in the amount of \$13,091.19 and \$21,354.49 for Norbert Engine Repairs, and Santander Leasing, LLC. in the amount of \$31,931.35 for the final payment on the snow plow were also included.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that Halloween trick-or-treating was a great event.

City Manager Gorman reminded residents the City Council Election will be held tomorrow, November 2, 2021 on the 2nd floor of City Hall.

City Manager Gorman also reminded residents the No Parking ban on city streets between 2:00 A.M. and 6:00A.M. began today.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated the VFW will hold a Fish Fry on Friday, November 5, 2021. He also noted that Veteran's Day is Thursday, November 11, 2021.

Mayor Barnes stated the Council's review of City Manager Gorman has been completed. He expressed his appreciation for everything City Manager Gorman does.

Council Member Johnston noted the play 1776, hosted by the Portland Civic Players, opens on Friday, November 5, 2021. There will be shows both this weekend and next.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 7:54 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the November 1, 2021 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Rairigh

Presentation - Mike Judd and Margery Briggs presented City Manager Gorman with a sign recognizing his leadership in handling the tornado and flood disasters and seeing many projects come to fruition.

Presentation - DDA Director ConnerWellman provided her report on downtown activities.

Approval of Resolution 21-58 approving the purchase of Automatic Meter Reading Technology.

All in favor. Adopted.

Approval of Resolution 21-59 approving repairs to the storage building adjacent to the DPW building.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:54 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BUILDERS HARDWARE CO	02697	ELECTRONIC TIMES LOCKS - PARKS	1,311.06
SLICK SHIRTS SCREEN PRINTING	02003	CHAMPIONSHIP SHIRTS MENS FALL SOFTBALL - REC	137.27
FAMILY FARM & HOME	01972	V BELT - WW	31.98
NORTH CENTRAL LABORATORIES	00959	SUPPLIES - WW	995.66
UPS	02587	SHIPPING TO PREMIER SAFETY - ELECTRIC	11.66
PLEUNE SERVICE COMPANY INC.	00741	REPAIR BOILER STACK/TRIP CHARGE - CITY HALL	480.02
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	789.62
ARROW ROOFING & SUPPLY INC.	01740	REPAIR FLASHING METAL TO WALL - CITY HALL	455.00
MHR BILLING	01780	SEPT 2021 BILLING - AMB	1,320.00
BOUND TREE MEDICAL LLC.	01543	X3 SUCTION UNIT REPLACEMENT - AMB	1,856.97
BOUND TREE MEDICAL LLC.	01543	MED SUPPLIES - AMB	64.94
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	802.02
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	306.95
VANCE OUTDOORS	02611	AMMO - POLICE	579.20
STATE OF MICHIGAN	00428	PUBLIC WATER SUPPLY ANNUAL FEE - WATER	1,340.28
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICES SEPT/OCT 2021- POLICE	337.00
SHARE CORPORATION	02620	SUPPLIES - MTR POOL	113.00
FAMILY FARM & HOME	01972	PAINT/SUPPLIES - MAJ STS	46.75
PETERSEN OIL & PROPANE	02534	DIESEL - MTR POOL	157.00
CONGRESS COLLECTIONS	02643	SEPT COLLECTIONS - AMB	20.39
CHROUCH COMMUNICATION, INC.	00082	RADIO SERVICE - POLICE	50.00
CHROUCH COMMUNICATION, INC.	00082	RADIO SERVICE - POLICE	50.00
CULLIGAN	02130	WATER X4 - POLICE	22.00
STAR THOMAS	01654	PLUMBING REIM - COMM PROMO	390.00
CHROUCH COMMUNICATION, INC.	00082	BATTERY PACK/SERVICE WORK -AMB	71.50
CHROUCH COMMUNICATION, INC.	00082	RADIO PROGRAMMING - AMB	150.00
KODIAK EMERGENCY VEHICLES	02224	REPLACE SIM FOR WHEEL/WRENCH - AMB	217.66
HOMETOWN SPORTS, INC.	01326	COAT FOR METER READER L NOBIS - ELEC, WATER, WW	60.00
PORTLAND TOWNSHIP TREASURER	00371	ANNEX AGREEMENT REV SHARING JULY-AUG 2021- COMM	6,416.54
LITE'S PLUS INC	00243	EMERGENCY LIGHT REPLACEMENT - ELECTRIC	22.95
MWEA OFFICE	01347	ANNUAL MEMBERSHIP DUES, T KRIZOV - WW	77.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CRB CRANE & SERVICE COMPANY, INC.	02702	CRANE & HOIST INSPECTION - WW	500.00
VICTORIA GRAHAM	MISC	OVERPAYMENT REIM - AMB	290.00
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	319.23
LAW ENFORCEMENT SYSTEMS, INC.	01040	ABANDONED VEHICLE TAGS - POLICE	54.00
ACTIVE 911, INC.	MISC	ANNUAL SUBSCRIPTION - AMB	260.00
SHERWIN-WILLIAMS	01746	PUMP ARMOR - MAJ STS	10.61
MRWA	01935	MEMBER REG/TRAINING K GENSTERBLUM - WATER	175.00
D&K TRUCK COMPANY	02257	STARTER #948 - MTR POOL	258.70
INSOURCE SOLUTIONS GROUP INC.	01813	E-FILE RETURNS JUNE/OCT 2021 - INCOME TAX	96.00
TOTAL TECHNICAL ASSURANCE GROUP	IN02667	BROADBAND DEV 2021 OCT SERVICES - ELECTRIC	5,000.00
GRANGER	00175	REFUSE - MP, PARKS, CEM	374.26
MCCLEAN ELECTRIC LLC	02703	WIRED NEW POLE BARN @ DAM - ELECTRIC	2,310.00
FARABEE MECHANICAL, INC.	00148	REBUILT NORBERT FUEL PUMP - ELECTRIC, APPRV CON	13,091.19
FARABEE MECHANICAL, INC.	00148	NORDBERG ENG REPAIR - ELECT, APPRV CONSENT AGEN	21,354.49
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	280.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	219.78
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	10,050.26
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,735.22
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	440.38
MEEKHOF ELECTRIC	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	7,080.52
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	525.00
NICK LEFKE	00735	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	70.64
SPECTRUM PRINTERS, INC.	02648	ELECTION SUPPLIES - ELECTIONS	356.13
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
TRUCK & TRAILER	00461	BLADE WEAR PARTS/WINTER - MAJ, LOC STS	732.30
YOUNG IONIA	02704	REPAIRS TO #905 - MTR POOL	586.98
GRANGER	00175	STREET SWEEPING DISPOSAL - MAJ STS	580.00
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PHYSICALS - AMB, POLICE	364.00
KEUSCH SUPER SERVICE	00228	NEW TIRES - MTR POOL	419.97
DICKINSON WRIGHT PLLC	02244	SEPT 2021 LEGAL SERVICES - ELECTRIC, DDA	741.00
PLB PLANNING GROUP LLC	02504	CONSULTATION - CODE	1,143.44

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
COLLIERS INTERNATIONAL VALUATION	02705	APPRAISAL 1800 E GR RIVER - ECON DEVEL	3,500.00
FLEIS & VANDENBRINK	00153	PROFESSIONAL SERVICES - MAJ, LOC STS	3,319.94
FLEIS & VANDENBRINK	00153	CONSULTING SERVICES - GEN, CODE, WATER	507.00
FLEIS & VANDENBRINK	00153	ENGINEERING SERVICES - GEN	1,449.80
FLEIS & VANDENBRINK	00153	SAFE ROUTES TO SCHOOL - MAJ, LOC STS	930.00
BASIC	01983	MONTHLY ADMIN COST HRA QRTLY - GEN	283.50
FORTE PAYMENTS, INC.	02522	CC PAYMENTS - REC	9.45
USA BLUEBOOK	01850	SUPPLIES - WW	302.13
USA BLUEBOOK	01850	WATER BROOM - WW	69.95
USA BLUEBOOK	01850	ROLLER, STENNER QUICK PRO PUMP HEAD - WW	245.18
CULLIGAN	02130	WATER CITY HALL - GEN	14.00
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	1.20
GRANGER	00175	REFUSE - POL, COMM PROMO, ELECTRIC	152.58
GRANGER	00175	REFUSE - WW	152.58
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,339.58
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	55.32
GROSS MACHINE SHOP	00180	LABOR TO REPAIR ADAPTER - WW	140.00
MENARDS	00260	PLANT SUPPLIES, CHRISTMAS LIGHTS - ELECTRIC	367.44
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	175.00
GRAINGER, INC.	00172	ABSORBENT SOCKS - ELECTRIC	339.46
LITE'S PLUS INC	00243	REPLACEMENT LIGHTS - ELECTRIC	605.40
LITE'S PLUS INC	00243	EMERGENCY UNIT REPLACEMENT - ELECTRIC	22.95
AMS INC HEATING & COOLING	02355	INSTALL EXHAUST PARTS/LABOR - WATER	1,175.00
MACHOVEC	02692	SAFETY GEAR FOR DAM - ELECTRIC	671.37
FAMILY FARM & HOME	01972	PARTS/BATTERY RACK @DAM - ELECTRIC	0.83
FAMILY FARM & HOME	01972	BATTERY RACK/PARTS @ DAM - ELECTRIC	66.80
KEUSCH SUPER SERVICE	00228	TIRES, AIR BAGS - ELECTRIC	1,165.22
PETERSEN OIL & PROPANE	02534	DIESEL - MTR POOL	364.97
VISCO	00793	STREET LIGHT REPLACEMENT PARTS - ELECTRIC	1,855.00
D&K TRUCK COMPANY	02257	COOLANT LINES #951 - MTR POOL	122.04
D&K TRUCK COMPANY	02257	PARTS #951 - MTR POOL	75.81

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MUNICIPAL SUPPLY CO.	00324	HORNET SPRAY, CURB GUARD - MAJ, LOC STS	374.00
MUNICIPAL SUPPLY CO.	00324	METER COUPLINGS - WATER	115.53
GRAINGER, INC.	00172	PUMP, EAR PLUGS - WATER	281.33
FAMILY FARM & HOME	01972	HITCH PIN - MTR POOL	9.99
BOBCAT OF LANSING	02439	TRACKS SKIDSTEER - MTR POOL	2,350.00
NEWKIRK ELECTRIC ASSOCIATES	00331	LABOR/MATERIAL RECLOSER INSTALL - ELECT, APPV C	108,040.00
I.T. RIGHT	02440	PC FOR FRONT COUNTER - GEN	919.00
NEWKIRK ELECTRIC ASSOCIATES	00331	RECLOSER INSTALLATION-ELECTRIC, COUNCIL APPRV S	15,350.00
DOUG LOGEL SR.	02451	AEROTOR RENTAL - PARKS	100.00
PORTLAND TOWNSHIP TREASURER	00371	ANNEXATION AGREEMENT - COMM PROMO	22,036.72
DANBY TOWNSHIP	00110	ANNEXED PROPERTIES - COMM PROMO	1,312.50
SIGNATURE FORD, L-M	01854	2021 FORD POLICE INTERCEPTOR - POLICE	33,874.00
ONE MAN AND A HAMMER	MISC	REPAIRS RED MILL - PARKS	650.00
Total:			\$293,221.09

**BI-WEEKLY
WAGE REPORT
November 15, 2021**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	15,273.08	94,853.40	2,610.54	25,728.45	17,883.62	120,581.85
ASSESSOR	-	-	-	-	-	-
CEMETERY	5,945.63	42,753.47	528.45	12,610.48	6,474.08	55,363.95
POLICE	18,513.77	141,854.81	6,164.62	35,168.24	24,678.39	177,023.05
CODE ENFORCEMENT	-	1,210.65	-	139.58	-	1,350.23
PARKS	2,801.79	33,055.69	294.70	5,231.39	3,096.49	38,287.08
INCOME TAX	2,712.01	21,472.44	645.70	6,169.08	3,357.71	27,641.52
MAJOR STREETS	10,179.43	35,757.32	1,893.61	12,991.06	12,073.04	48,748.38
LOCAL STREETS	5,403.56	28,370.69	1,023.49	12,362.03	6,427.05	40,732.72
RECREATION	470.84	3,072.04	51.94	706.13	522.78	3,778.17
AMBULANCE	16,734.88	131,213.56	2,382.23	23,218.98	19,117.11	154,432.54
DDA	2,590.55	22,894.87	373.57	4,143.72	2,964.12	27,038.59
ELECTRIC	24,344.73	194,091.17	4,981.38	63,862.15	29,326.11	257,953.32
WASTEWATER	10,621.28	76,120.74	1,395.18	21,773.07	12,016.46	97,893.81
WATER	12,087.53	66,328.93	2,259.14	21,723.21	14,346.67	88,052.14
MOTOR POOL	1,634.54	7,174.01	337.34	2,028.69	1,971.88	9,202.70
TOTALS:	129,313.62	900,223.79	24,941.89	247,856.26	154,255.51	1,148,080.05

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 11/10/2021
MEETING DATE 11/15/2021

Fund	Description	Beginning Balance 10/19/2021	Total Cash in	Total Cash out	Cash Balance 11/10/2021	Time Certificates	Ending Balance 11/10/2021	
101	GENERAL FUND	2,764,593.45	93,274.15	(187,202.56)	2,670,665.04	235,000.00	2,905,665.04	
105	INCOME TAX FUND	142,476.73	75,324.18	(77,948.13)	139,852.78	10,000.00	149,852.78	
150	CEMETERY PERPETUAL CARE FUND	61,307.51	0.52	(0.52)	61,307.51		61,307.51	
202	MAJOR STREETS FUND	333,532.12	49,884.45	(30,456.23)	352,960.34		352,960.34	
203	LOCAL STREETS FUND	229,912.73	22,070.30	(26,374.54)	225,608.49		225,608.49	
208	RECREATION FUND	43,767.63	2,267.13	(3,234.56)	42,800.20		42,800.20	
210	AMBULANCE FUND	146,480.62	26,515.58	(40,032.02)	132,964.18		132,964.18	
245	MSHDA LOFT FUND	-	-	-	-		-	
248	DDA FUND	632,578.09	65,250.46	(7,003.38)	690,825.17		690,825.17	
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25	
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-	
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-	
520	REFUSE SERVICE FUND	12,814.71	3,121.72	(273.57)	15,662.86		15,662.86	
582	ELECTRIC FUND	2,172,142.79	122,644.31	(141,804.97)	2,152,982.13	530,000.00	2,682,982.13	
590	WASTEWATER FUND	(63,700.79)	31,434.31	(36,750.76)	(69,017.24)		(69,017.24)	
591	WATER FUND	168,154.16	25,718.61	(30,603.02)	163,269.75	420,000.00	560,857.54	
661	MOTOR POOL FUND	198,645.25	18,238.97	(46,945.54)	169,938.68		169,938.68	
703	CURRENT TAX FUND	42,469.85	2,215.71	(35,254.56)	9,431.00		9,431.00	
	TOTAL - ALL FUNDS	6,888,537.10	537,960.40	(663,884.36)	6,762,613.14	1,195,000.00	7,935,200.93	
						ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
						ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
						CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
						PERPETUAL CARE CD	130,000.00	130,000.00
						INCOME TAX SAVINGS	794,114.23	794,114.23
						ELECTRIC-PRIN & INT ESCROW	166,669.95	166,669.95
						WASTEWATER DEBT ESCROW	351,994.61	351,994.61
						WASTEWATER REPAIR ESCROW	211,806.31	211,806.31
						DDA-PRIN & INT ESCROW	501.78	501.78
						WATER BOND ESCROW	22,411.19	22,411.19
								10,406,161.44

*Customer Deposit Breakdown
Electric 128,000.00
Wastewater 21,000.00
Water 21,000.00
170,000.00



PURCHASE ORDER

City of Portland

P.O. 8869

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Waukena

DATE: 11/9/21

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Additional costs associated w/ reclose installation.			277 ^{\$} 5699.46
Originally approved \$15350 by Council on 9/7/21			
DEPARTMENT HEAD (UP TO \$500) <u>Jodd, J</u>		TOTAL	\$5699.46

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



August 19, 2021

Todd Davlin
PORTLAND LIGHT & POWER
269 Kent Street
Portland, MI 48875

RE: New Recloser Installation

Dear Mr. Henry:

Newkirk Electric appreciates the opportunity to be of service. The scope of services offered includes

- Fabricate recloser ground support frame
- Procure new bus connectors (4-week lead-time), insulating materials, and connection hardware
- Safety/planning meeting during week before scheduled outage
- Install grounds on the 4,160V bus and exit cables
- Remove four (4) existing reclosers, lifting mechanisms, and mounting structures from trans-closure cubicles
- Install four (4) new reclosers into existing trans-closure cubicles and connect to 4,160V bus
- Test and verify operation of reclosers before energization
- Remove grounds from 4,160V bus and exit cables

Time and Material Price: \$ 15,350.00

The pricing listed above is for the outage to occur on a Saturday and is based upon a 12-hour work schedule. For an outage that occurs on Sunday, please add \$1,600.00 to the above estimated price.

Please contact this office with any questions you may have.

Regards,

NEWKIRK ELECTRIC ASSOCIATES, INC.

A handwritten signature in black ink that reads "Mike Cannady". The signature is fluid and cursive, with the first name "Mike" and last name "Cannady" clearly legible.

Mike Cannady, P.E., CESP
Senior Electrical Engineer
mlcannady@newkirk-electric.com

Electric Supervisor

From: Mike Cannady <mlcannady@newkirk-electric.com>
Sent: Monday, November 1, 2021 2:59 PM
To: Electric Supervisor
Subject: RE: Invoices

I figured there would be. The original \$15K estimate was only for the actual outage time. I had not figured in a couple of the additional meetings or the bases for the reclosers that we built for stability.

The additional costs that I hadn't figured into the original estimate were:

1. Onsite testing of the recloser controls before the outage, September 16th
2. Pre-outage meeting, October 14th
3. Fabrication of the four mounting bases for the reclosers.

Mike Cannady, P.E., CESC | Senior Electrical Engineer
Newkirk Electric Associates, Inc.
direct: 231.724.4016
cell: 231.206.0769
office: 231.722.1691
email: mlcannady@newkirk-electric.com
web: www.newkirk-electric.com



From: Electric Supervisor <electricssuper@portland-michigan.org>
Sent: Monday, November 1, 2021 2:52 PM
To: Mike Cannady <mlcannady@newkirk-electric.com>
Subject: RE: Invoices

Mike as a quick follow up, August 19, 2021 estimate was for \$15,300. The invoice is for \$21,094.46. Can you please provide back up for the difference? I anticipate there will be some questions.

Thank you,
Todd

Todd Davlin
Superintendent Electric Department
259 Kent Street
Portland, MI 48875
Office 517.647.6912
Mobile 517.526.3815
electricssuper@portland-michigan.org



Portland Light & Power Department
 269 Kent Street
 Portland, MI 48875

INVOICE NO. 130115
 DATE: October 31, 2021
 DRAW ID: 213136700001
 SALESPERSON: Mike Cannady
 PO NO.:
 CUST ID: 5447

CONTRACT ID: 2131367-MI

LOCATION:

PREPARED BY: Debbie Uithoven

TERMS: NET, NO CASH DISCOUNT. A Service Charge of 1 1/2% per month which is 18% per annum will be charged on accounts after 30 days.

1 Labor and Material for Recloser Installation (through October 31, 2021)

	Straight Time		Overtime		Double Time			
	Hours	Rate	Hours	Rate	Hours	Rate		
Electrical Engineer V	46.0	\$ 160.00		\$ 224.00		\$ 224.00	\$	7,360.00
Electrical Engineer I	26.0	\$ 85.00		\$ 119.00		\$ 119.00	\$	2,210.00
Electrical Engineer Tech II	8.0	\$ 90.50		\$ 126.70		\$ 126.70	\$	724.00
Electrician	31.0	\$ 80.00	46.0	\$ 111.00		\$ 142.00	\$	7,586.00

2 Material/Tooling for Recloser Installation (through October 31, 2021)

	Quantity	Rate	Markup		
Cable Connectors	12	\$ 52.00	15%	\$	717.60
Shipping	1	\$ 61.87		\$	61.87
Cable Connectors	12	\$ 20.65	15%	\$	284.97
500MCM Bare Cu (per foot)	72	\$ 8.00	15%	\$	662.40
Red Board Angle	2	\$ 18.40	15%	\$	42.32
Nuts, bolts, washers	1	\$ 153.97	15%	\$	177.07
Strut, 1-5/8" Galvanized	60	\$ 4.65	15%	\$	321.07
Light Tower	1	\$ 567.10	15%	\$	652.17
Lighting	1	\$ 250.00		\$	250.00

\$15350 on original approval

Current Amount Due This Invoice \$ 21,049.46

\$5699.46 Balance

Remit to:

1875 Roberts Street, Muskegon, MI 49442
 Main: 231.722.1691 Fax: 231.722.1690 www.newkirk-electric.com

Portland C&I Invoice Request

Batch # PO110521batch7

Program Name	MPPA - Prescriptive Program - 2021
Project Name	Family Farm & Home - 1870 E Grand River Ave
Payee Account ID: Account Name	Meekhof Electric
Payment Contact: Full Name	Bryan Meekhof
Payee Account ID: Mailing Street	5194 37th ave ste c
Payee Account ID: Mailing City	hudsonville
Payee Account ID: Mailing State/Province	MI
Payee Account ID: Mailing Zip/Postal Code	49426
Incentive	\$ 7,080.52
kWh (Rounded)	96495
Elec Account Number	10-07015-2
Project ID#	3943784
Date Install Complete	5/24/2021
Project Type	C&I Prescriptive

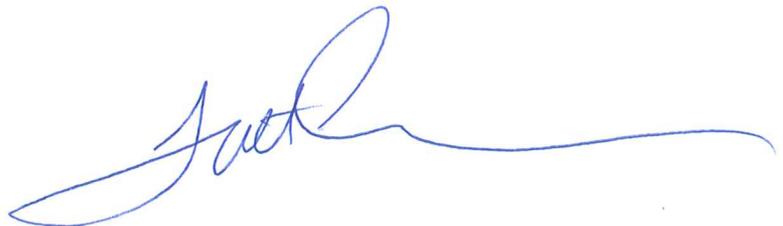
Total Projects: 1

MPPA Batching

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PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021		AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET			INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
101-000-402.000	REAL PROPERTY TAXES	1,093,465.00		1,095,828.45	663,554.72		(2,363.45)	100.22	
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00		0.00	0.00		1,700.00	0.00	
101-000-428.001	PILOT- WODA (OLD SCHOOL MANOR)	2,000.00		0.00	0.00		2,000.00	0.00	
101-000-445.000	PENALTY & INTEREST	5,350.00		0.00	0.00		5,350.00	0.00	
101-000-447.000	TAX COLLECTION FEES	45,450.00		33,873.32	17,889.07		11,576.68	74.53	
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00		5.64	0.00		(5.64)	100.00	
101-000-451.000	BUSINESS PERMITS	100.00		0.00	0.00		100.00	0.00	
101-000-453.000	CABLE TV FEES	19,500.00		5,055.99	0.00		14,444.01	25.93	
101-000-455.000	TRAILER FEES	300.00		0.00	0.00		300.00	0.00	
101-000-476.000	NON-BUSINESS PERMITS	75,000.00		10,260.80	3,340.00		64,739.20	13.68	
101-000-543.000	ACT 302 POLICE TRAINING GRANT	660.00		416.52	416.52		243.48	63.11	
101-000-570.000	LIQUOR FEES	3,720.00		3,165.25	0.00		554.75	85.09	
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	3,000.00		0.00	0.00		3,000.00	0.00	
101-000-575.000	REVENUE SHARING-CONST SALES	351,597.00		142,226.00	71,126.00		209,371.00	40.45	
101-000-576.000	REVENUE SHARING-STAT SALES	111,919.00		37,680.00	19,026.00		74,239.00	33.67	
101-000-620.000	PBT TESTING FEES	1,000.00		0.00	0.00		1,000.00	0.00	
101-000-623.000	TRANSCRIPT FEES	600.00		437.00	176.50		163.00	72.83	
101-000-624.000	MISCELLANEOUS FEES	200.00		0.00	0.00		200.00	0.00	
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00		109,675.32	27,418.83		219,350.68	33.33	
101-000-630.000	CEMETERY LOT SALES	12,200.00		2,685.00	510.00		9,515.00	22.01	
101-000-633.000	CEMETERY CARE FEES	6,500.00		2,600.40	1,508.40		3,899.60	40.01	
101-000-634.000	GRAVE OPENING FEES	15,500.00		3,475.00	825.00		12,025.00	22.42	
101-000-656.000	DISTRICT COURT FINES	9,000.00		2,837.40	924.48		6,162.60	31.53	
101-000-661.000	PARKING FINES	4,300.00		230.00	0.00		4,070.00	5.35	
101-000-663.000	MISCELLANEOUS FINES	2,000.00		470.00	190.00		1,530.00	23.50	
101-000-664.000	SEX OFFENDER REGISTRATION FEES	100.00		0.00	0.00		100.00	0.00	
101-000-665.000	INTEREST INCOME	0.00		(163.03)	(69.27)		163.03	100.00	
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	0.00		0.28	0.07		(0.28)	100.00	
101-000-667.000	RENTAL INCOME	6,000.00		3,435.00	600.00		2,565.00	57.25	
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00		100.00	100.00		(100.00)	100.00	
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00		10,000.00	0.00		0.00	100.00	
101-000-678.000	MERS FOREITURE REVENUES	0.00		9,786.53	2,268.89		(9,786.53)	100.00	
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	5,000.00		3,944.64	0.00		1,055.36	78.89	
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	30,000.00		61,876.15	38,430.54		(31,876.15)	206.25	
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00		1,864.80	0.00		135.20	93.24	
101-000-699.150	TRANSFER FROM PERP CARE	50.00		2.04	0.50		47.96	4.08	
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	160,000.00		0.00	0.00		160,000.00	0.00	
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	41,446.00		0.00	0.00		41,446.00	0.00	
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00		0.00	0.00		32,009.00	0.00	
TOTAL REVENUES		2,380,692.00		1,541,768.50	848,236.25		838,923.50	64.76	

Expenditures									
100	COUNCIL	69,160.00		773.44	0.00		68,386.56	1.12	
101	COMMUNITY PROMOTIONS	348,188.00		87,969.35	34,295.19		260,218.65	25.26	
172	CITY MANAGER	182,506.00		45,528.84	12,894.78		136,977.16	24.95	
191	ELECTIONS	6,550.00		719.23	18.00		5,830.77	10.98	
201	GENERAL ADMINISTRATION	447,161.00		141,937.59	21,155.67		305,223.41	31.74	
209	ASSESSING	52,300.00		14,739.78	1,277.42		37,560.22	28.18	
265	CITY HALL	67,530.00		21,906.80	3,404.67		45,623.20	32.44	
276	CEMETERY	180,791.00		61,224.74	13,769.83		119,566.26	33.86	
301	POLICE	825,049.00		188,309.70	41,126.41		636,739.30	22.82	
371	CODE ENFORCEMENT	53,901.00		20,200.86	4,660.04		33,700.14	37.48	
728	ECONOMIC DEVELOPMENT	29,000.00		8,986.21	2,225.51		20,013.79	30.99	
751	PARKS	216,521.00		74,046.70	25,469.84		142,474.30	34.20	

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,478,657.00	666,343.24	160,297.36	1,812,313.76	26.88
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,380,692.00	1,541,768.50	848,236.25	838,923.50	64.76
TOTAL EXPENDITURES		2,478,657.00	666,343.24	160,297.36	1,812,313.76	26.88
NET OF REVENUES & EXPENDITURES		(97,965.00)	875,425.26	687,938.89	(973,390.26)	893.61

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PERIOD ENDING 10/31/2021

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		AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	801,500.00	190,700.64	88,176.91	610,799.36	23.79
	TOTAL EXPENDITURES	623,392.00	45,666.16	11,731.50	577,725.84	7.33
	NET OF REVENUES & EXPENDITURES	178,108.00	145,034.48	76,445.41	33,073.52	81.43
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	4,500.00	492.06	90.52	4,007.94	10.93
	TOTAL EXPENDITURES	50.00	2.04	0.50	47.96	4.08
	NET OF REVENUES & EXPENDITURES	4,450.00	490.02	90.02	3,959.98	11.01
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	806,902.00	115,658.04	(15.48)	691,243.96	14.33
	TOTAL EXPENDITURES	882,710.00	165,538.23	23,285.20	717,171.77	18.75
	NET OF REVENUES & EXPENDITURES	(75,808.00)	(49,880.19)	(23,300.68)	(25,927.81)	65.80
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	279,173.00	113,877.74	52,411.12	165,295.26	40.79
	TOTAL EXPENDITURES	360,215.00	82,469.30	19,137.62	277,745.70	22.89
	NET OF REVENUES & EXPENDITURES	(81,042.00)	31,408.44	33,273.50	(112,450.44)	38.76
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	110,500.00	16,913.11	1,889.03	93,586.89	15.31
	TOTAL EXPENDITURES	110,443.00	21,205.71	4,922.32	89,237.29	19.20
	NET OF REVENUES & EXPENDITURES	57.00	(4,292.60)	(3,033.29)	4,349.60	7,530.88
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	642,841.00	301,314.47	32,169.45	341,526.53	46.87
	TOTAL EXPENDITURES	734,269.00	216,695.11	43,552.81	517,573.89	29.51
	NET OF REVENUES & EXPENDITURES	(91,428.00)	84,619.36	(11,383.36)	(176,047.36)	92.55
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	289,100.00	253,782.89	11,285.60	35,317.11	87.78
	TOTAL EXPENDITURES	770,600.00	383,313.47	24,971.04	387,286.53	49.74
	NET OF REVENUES & EXPENDITURES	(481,500.00)	(129,530.58)	(13,685.44)	(351,969.42)	26.90
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	154,000.00	38,508.72	12,822.78	115,491.28	25.01
	TOTAL EXPENDITURES	152,550.00	38,067.61	0.00	114,482.39	24.95
	NET OF REVENUES & EXPENDITURES	1,450.00	441.11	12,822.78	1,008.89	30.42
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	4,192,025.00	1,298,155.11	448,450.34	2,893,869.89	30.97
	TOTAL EXPENDITURES	5,203,461.00	1,210,024.49	187,768.33	3,993,436.51	23.25
	NET OF REVENUES & EXPENDITURES	(1,011,436.00)	88,130.62	260,682.01	(1,099,566.62)	8.71

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PERIOD ENDING 10/31/2021

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		AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,048,352.00	281,734.60	111,391.60	766,617.40	26.87
	TOTAL EXPENDITURES	1,265,904.00	215,364.31	53,748.92	1,050,539.69	17.01
	NET OF REVENUES & EXPENDITURES	(217,552.00)	66,370.29	57,642.68	(283,922.29)	30.51
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	763,420.00	227,087.26	76,063.51	536,332.74	29.75
	TOTAL EXPENDITURES	930,583.00	184,783.58	46,535.12	745,799.42	19.86
	NET OF REVENUES & EXPENDITURES	(167,163.00)	42,303.68	29,528.39	(209,466.68)	25.31
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	399,810.00	138,106.07	11,847.14	261,703.93	34.54
	TOTAL EXPENDITURES	553,360.00	176,821.74	55,935.59	376,538.26	31.95
	NET OF REVENUES & EXPENDITURES	(153,550.00)	(38,715.67)	(44,088.45)	(114,834.33)	25.21
TOTAL REVENUES - ALL FUNDS						
	TOTAL REVENUES - ALL FUNDS	9,492,123.00	2,976,330.71	846,582.52	6,515,792.29	31.36
TOTAL EXPENDITURES - ALL FUNDS						
	TOTAL EXPENDITURES - ALL FUNDS	11,587,537.00	2,739,951.75	471,588.95	8,847,585.25	23.65
	NET OF REVENUES & EXPENDITURES	(2,095,414.00)	236,378.96	374,993.57	(2,331,792.96)	11.28

City Of Portland
Water Department
Monthly Water Report
October 2021

Monthly Water Production

Well #4	4,221,000 Gallons
Well #5	0 Gallons
Well #6	4,870,000 Gallons
Well #7	4,000 Gallons

Daily Water Production

Well #4	136,161 Gallons
Well #5	0 Gallons
Well #6	157,096 Gallons
Well #7	129 Gallons

Daily Average Water Production for All Wells

293,386 Gallons

Total Water Production for the Month

9,095,000 Gallons

Total Water Production for the Previous Month

13,565,000 Gallons

Total Production decreased by

4,470,000 Gallons

Total Production for This Month from the Previous Year

10,015,000 Gallons

Total Production decreased by

920,000 Gallons

Rodney D. Smith Jr.
Water Technician

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
NOVEMBER 9, 2021 - 3:00 P.M.**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
 - A. Public Hearing closeout of CDBG Grant Herbruck's-Stephanie Fox
 - B. Notice of loan payoff-Judy Clark
 - C. Request to cancel Board of Commissioner meetings on November 23rd and December 21st. Also schedule a December 7th meeting -David Hodges
 - D. Approval of Clean Sweep Program Grant Agreement -Melissa Eldridge
 - E. Request to ratify signature on Area Agency on Aging of Western Michigan Purchase of Service Agreement renewal for 2022- Carol Hanulcik
 - F. Commission on Aging request ratification of agency signature on Reliance Community Care Partner Agreement for FY 2022-2023-Carol Hanulcik
 - G. Request for signature on Contract Amendment No. 61.54-FY21.3 for services to Older adults and accompanying Budget Amendment-Carol Hanulcik
 - H. Acknowledge receipt of FOIA Appeal
 - I. Appointment of Captain Andrew Dinehart to The Right Door
 - J. Approval of 8th Circuit Adult Recovery Court Coordinator Contract 2022- Karen McFadden
 - K. Approval of the 8th Circuit Swift and Sure Sanction Probation Program SCAO Grant Contract in the amount of \$50,000- Karen McFadden
 - L. Approval of Federal Byrne Grant in the amount of \$110,000 and Michigan Drug Court Grant in the amount of \$22,000-Karen McFadden
 - M. Approval of Agreement for Associated Government Services to do soil erosion and sedimentation services-Bert Gale
 - N. Building Department Report- Bert Gale

- O. Request approval of snowplow bid with C & L Trucking-Rod Steel
- P. County Administrator Contract
- Q. American Rescue Plan additional General fund revenue-Linda Pigue
- R. Request approval of American Rescue plan hazard pay-Linda Pigue

IX. Department Reports

- A. Drain Report

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – FOUR three-year terms.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-Two-three-year terms expired January 2021
- Central Dispatch-One-two-year term expired December 2020
- Commission on Aging Board-One-three-year term expired in September

Appointments for consideration in the month of October 2021:

Appointments for consideration in the month of December 2021:

- Substance Abuse Initiative- Four two-year terms available