



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, December 20, 2021

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:10 PM	V. <u>City Manager Report</u>	
7:20 PM	VI. <u>Presentations</u>	
	A. DDA Director ConnerWellman – Downtown Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:25 PM	A. First Reading of Ordinance 175RR to Amend the City Zoning Map	
7:30 PM	B. Proposed Resolution 21-67 Approving EMT Wage Increases for the Ambulance Department	Decision
7:33 PM	C. Proposed Resolution 21-68 to Amend the Budget for Fiscal Year 2021-2022	Decision
7:35 PM	D. Proposed Resolution 21-69 Approving 2022 City Council Meeting Dates	Decision
7:38 PM	E. Proposed Resolution 21-70 Confirming the Mayor’s Appointments to City Boards and Commissions	Decision
7:40 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting hold on December 6, 2021	
	B. Payment of Invoices in the Amount of \$129,091.42 and Payroll in the Amount of \$139,775.13 for a Total of \$268,866.55	
	C. Sale of Surplus/Scrap Property	
	1. Emerald Transformer in the Amount of \$12,501.00 for Sale of Scrap Transformers	
	D. Purchase Orders over \$5,000.00	
	1. Cook Brothers Excavating, Inc. in the Amount of \$6,800.00 for Repairs to a Clay Sewer Line	
	2. Interstate Billing Service, Inc. in the Amount of \$9,989.08 for Repairs to the Backhoe	

**Estimated
Time**

**Desired
Outcome**

XI. Communications

- A. Planning Commission Minutes for October 13, 2021
- B. Ionia County Board of Commissioners Agenda for December 14, 2021
- C. Michigan Public Service Commission Notice of Hearing for Consumers Energy

7:45 PM

XII. Other Business – None

7:50 PM

XIII. City Manager Comments

7:55 PM

XIV. Council Comments

8:00 PM

XV. Adjournment

Decision

**CITY COUNCIL
CITY OF PORTLAND
Ionia County, Michigan**

Council Member _____, supported by Council Member _____, made a motion to adopt the following ordinance:

ORDINANCE NO. 175RR

AN ORDINANCE TO AMEND THE CITY ZONING MAP

THE CITY OF PORTLAND ORDAINS:

SECTION 1. AMENDMENT. The Official Zoning Map of the City of Portland is amended as follows:

Rezone the 1.97-acre portion of the parcel located at 467 Charlotte Hwy. (34-300-034-091-066-01) from R-2 (Traditional Residential) to C-3 (Highway Commercial) to match the rest of the parcel already zoned C-3.

SECTION 2. PUBLICATION AND EFFECTIVE DATE. This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED.

Dated: January 3, 2022

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced: December 20, 2021

Adopted:

Published:

Effective:

CERTIFICATION

I certify that the foregoing is a true and complete copy of Ordinance No 175RR, which was adopted by the Portland City Council at a regular meeting, held on January 3, 2022, which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

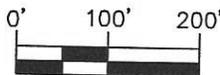
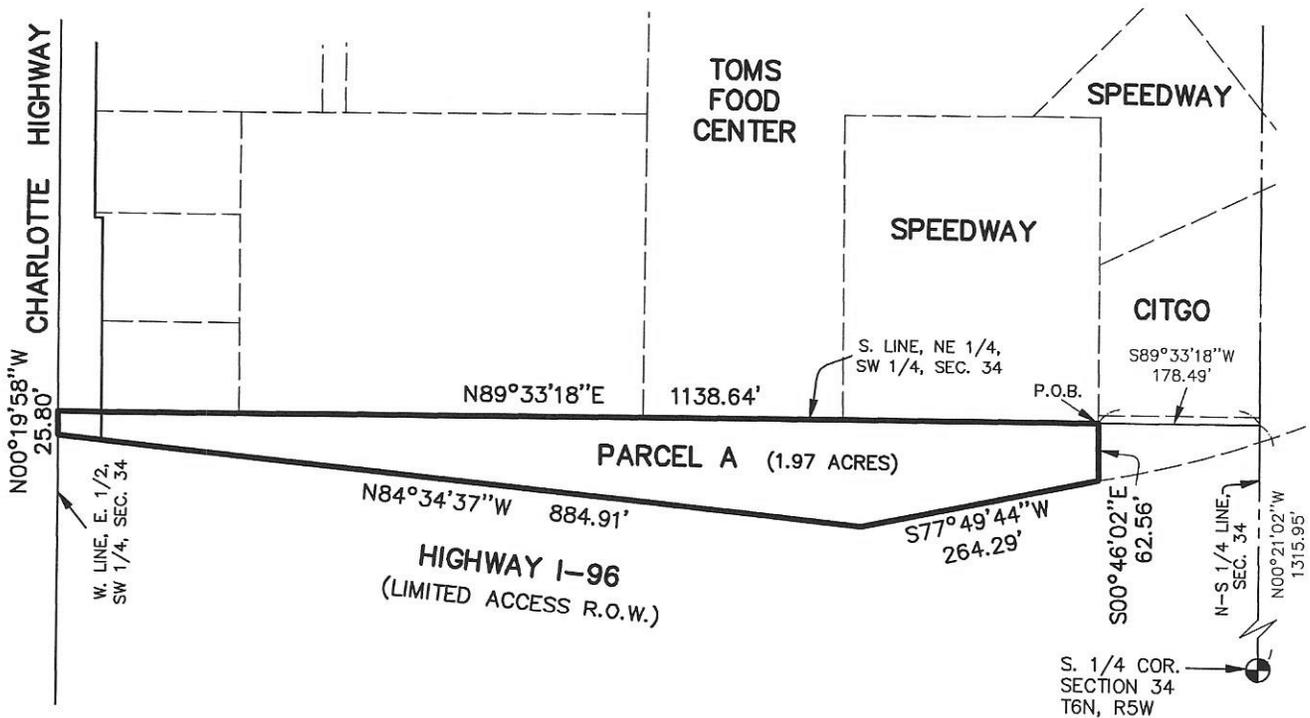
Dated: January 3, 2022

Monique I. Miller, City Clerk

EXHIBIT A

Parcel Description for Rezoning from R-2 to C-3:

Part of the SW 1/4 of Section 34, T6N, R5W, City of Portland, Ionia County, Michigan, described as: Commencing at the South 1/4 Corner of said Section 34; thence N00°21'02"W 1315.95 feet along the North-South 1/4 line of said Section 34 to the South line of the NE 1/4 of the SW 1/4 of said Section 34; thence S89°33'18"W 178.49 feet along said South line to the PLACE OF BEGINNING of this description; thence S00°46'02"E 62.56 feet to the North right of way line of HIGHWAY 1-96; thence S77°49'44"W 264.29 feet along said North right of way line; thence N84°34'37"W 884.91 feet along said North right of way line to the West line of the East 1/2 of the SW 1/4 of said Section 34; thence N00°19'58"W 25.80 feet along said West line to the South line of the NE 1/4 of the SW 1/4 of said Section 34; thence N89°33'18"E 1138.64 feet along said South line to the Place of Beginning.



SCALE: 1" = 200'

Prepared by: Exxel Engineering, Inc.
5252 Clyde Park Avenue, SW
Grand Rapids, MI 49509

RE: Portland
211924E 11/04/2021 kjv

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-67

**A RESOLUTION APPROVING EMT WAGE INCREASES FOR THE
AMBULANCE DEPARTMENT**

WHEREAS, the City's Ambulance Department provides services to the City of Portland and various political subdivisions; and

WHEREAS, the City Manager and Ambulance Director recommend that City Council approve an EMT wage increase from \$11.25 to \$14.25 per hour, a copy of a memo from the Ambulance Director is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the recommendation of the City Manager and Interim Ambulance Director to approve an EMT wage increase from \$11.25 to \$14.25 per hour, a copy of a memo from the Ambulance Director is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 20, 2021

Monique I. Miller, City Clerk



12/15/2021

To: Tutt Gorman, City Manager

Re: Ambulance – EMT Wage Increase

Mr. Gorman,

I'd like to recommend the City of Portland re-evaluate the wages currently earned by the Portland Ambulance Emergency Medical Technicians (EMT's). As you know, there is an advertised national shortage of EMT's and paramedics, and, due to this, agencies are increasing their wages and benefit offerings to attract from a shrinking pool of EMT candidates.

Portland Ambulance is facing a critical shortage of EMT's beginning January 1, 2022. While the current staff is appreciative of the recent wage increase occurring in July 2021, they are still below that of competing agencies who are hiring in a range of \$13.50/hr to \$18.00/hr. An increase in the hourly rate paid to Portland Ambulance EMT's from \$11.25 to \$14.25 per hour will help close that wage gap and is expected to help retain and attract additional personnel.

Thank you for any consideration given.

Sincerely,

Star Thomas

Star Thomas

Director

Portland Area Ambulance

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-68
A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2021-2022

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2021-2022 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2021-2022 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 20, 2021

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 2ND QUARTER 21-22

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
661-000-698.002	LOAN PROCEEDS	175,000.00
661-441-977.011	CAPITAL OUTLAY-SNOWPLOW	175,000.00
590-441-803.011	ENGINEERING SERV-USDA LOAN PROJECT	(25,000.00)
590-441-803.025	ENG SVC - CWSRF	25,000.00
101-000-402.000	REAL PROPERTY TAXES	40,000.00
101-101-806.000	DATA PROCESSING-CITY WEBSITE	70.00
101-101-966.001	ANNEXATION AGREEMENT-PROPERTY TAX	2,850.00
		<u>2,920.00</u>
101-201-703.000	S & W SUPERVISOR	3,720.00
101-201-715.000	S & W SOCIAL SECURITY	1,000.00
		<u>4,720.00</u>
101-265-923.000	WATER	5,000.00
101-265-930.000	M & R BUILDING	4,000.00
		<u>9,000.00</u>
101-751-930.000	M & R BUILDING	2,670.00
105-254-704.000	S & W RECORDKEEPING	500.00
202-452-974.006	SIDEWALK IMPROVEMENTS	3,470.00
203-452-974.006	SIDEWALK IMPROVEMENTS	6,430.00
203-469-702.000	S & W FULLTIME	300.00
203-469-715.000	S & W SOCIAL SECURITY	20.00
203-469-716.000	HEALTH INSURANCE	250.00
203-469-717.000	LIFE/LTD INSURANCE	26.00
203-469-718.000	PENSION	200.00
		<u>796.00</u>
210-302-703.000	S & W SUPERVISOR	22,000.00
210-302-715.000	S & W SOCIAL SECURITY	2,000.00
210-302-719.000	OTHER FRINGE	500.00
210-302-852.000	RADIO MAINTENANCE	(200.00)
210-302-930.000	M & R BUILDING	200.00
		<u>24,500.00</u>

248-000-678.012	REIMBURSEMENTS-BEER FEST	12,100.00
248-275-740.008	OPERATING SUPPLIES - BEER FEST	5,600.00
582-000-648.000	UTILITY SALES	200,000.00
582-201-801.000	LEGAL SERVICE	250.00
582-201-956.000	MISCELLANEOUS EXPENSES	1,200.00
		<hr/> 1,450.00
582-539-702.000	S & W FULLTIME	40,652.00
582-539-703.000	S & W SUPERVISOR	23,098.00
582-539-710.000	S& W OVERTIME	4,000.00
582-539-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	1,000.00
582-539-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	2,000.00
582-539-734.000	SAFETY SUPPLIES	1,000.00
582-539-734.000	SAFETY SUPPLIES	1,500.00
582-539-751.000	UNIFORM CLEANING	2,700.00
582-539-921.000	ELECTRICITY	300.00
582-539-922.000	GAS	4,000.00
582-539-925.000	PURCHASED POWER-MPPA ESP	110,000.00
582-539-932.000	M & R GROUNDS	3,500.00
582-539-935.000	M & R METERS	(125,000.00)
582-539-977.000	CAPITAL OUTLAY-EQUIPMENT	56,000.00
		<hr/> 124,750.00
591-201-803.000	ENGINEERING SERVICE	5,000.00
591-441-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	700.00
591-441-977.000	CAPITAL OUTLAY-EQUIPMENT	21,500.00
		<hr/> 22,200.00
661-441-930.000	M & R BUILDING	3,855.00

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-69

A RESOLUTION APPROVING 2022 CITY COUNCIL MEETING DATES

WHEREAS, the Open Meetings Act requires public bodies to post a list of dates of all of the regular meetings within ten days of the first meeting in each calendar or fiscal year; and

WHEREAS, Section 2-19 of the Code of the City of Portland, Michigan provides:

2-19 Time and place.

Sec. 1. The Portland City Council shall conduct regular meetings on the first and third Monday of the month in the Council Chambers at City Hall commencing at 7:00 p.m. unless rescheduled to a date not less than seven (7) days after adoption of a resolution passed by the City Council which reschedules the regular meeting. Whenever a meeting date falls on a City holiday, the meeting shall be conducted on the next business day; and

WHEREAS, the City Clerk has prepared the attached listing of the 2022 regular meeting dates for the City Council, Planning Commission, ZBA, DDA, DDA Work Meeting, Board of Light & Power, and Parks and Recreation Board, a copy of which is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the list of proposed dates for the meeting of City Council for the year 2022 as set forth on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 20, 2021

Monique I. Miller, City Clerk

PUBLIC NOTICE

In compliance with the Open Meetings Act and the Portland City Charter, following are the dates for the regular meetings, unless otherwise noted, for Boards & Commissions of the City of Portland for 2022. Individuals with disabilities requiring auxiliary aids or services for any meeting may obtain a Request for Accommodations form at City Hall, or call the City Clerk at 517-647-3211 to have a form mailed to you.



CITY COUNCIL	
All meetings are held at 7:00 P.M., the first and third Monday of each month, in the Council Chambers at City Hall, 259 Kent St.	
Monday	January 3rd
Monday	January 17th
Monday	February 7th
Tuesday	February 22nd
Monday	March 7th
Monday	March 21st
Monday	April 4th
Monday	April 18th
Monday	May 2nd
Monday	May 16th
Monday	June 6th
Monday	June 20th
Tuesday	July 5th
Monday	July 18th
Monday	August 1st
Monday	August 15th
Tuesday	September 6th
Monday	September 19th
Monday	October 3rd
Monday	October 17th
Monday	November 7th
Monday	November 21st
Monday	December 5th
Monday	December 19th

PLANNING COMMISSION	
All meetings are held at 7:00 P.M., the second Wednesday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Wednesday	January 12th
Wednesday	February 9th
Wednesday	March 9th
Wednesday	April 13th
Wednesday	May 11th
Wednesday	June 8th
Wednesday	July 13th
Wednesday	August 10th
Wednesday	September 14th
Wednesday	October 12th
Wednesday	November 9th
Wednesday	December 14th

DDA	
All meetings are held at 7:00 P.M., the fourth Monday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Monday	January 24th
Monday	February 28th
Monday	March 28th
Monday	April 25th
Monday	May 23rd
Monday	June 27th
Monday	July 25th
Monday	August 22nd
Monday	September 26th
Monday	October 24th
Monday	November 28th
* No Meeting *	

DDA - Work Meeting	
All meetings are held at 5:30 P.M., the second Tuesday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Monday	January 11th
Monday	February 8th
Monday	March 8th
Monday	April 12th
Monday	May 10th
Monday	June 14th
Monday	July 12th
Monday	August 9th
Monday	September 13th
Monday	October 11th
Monday	November 8th
* No Meeting *	

BOARD OF LIGHT & POWER	
All meetings are held at 4:00 P.M., the last Tuesday of each month, at the Diesel Plant, 723 E. Grand River Ave., Portland, MI.	
Tuesday	January 25th
Tuesday	February 22nd
Tuesday	March 29th
Tuesday	April 26th
Tuesday	May 31st
Tuesday	June 28th
Tuesday	July 26th
Tuesday	August 30th
Tuesday	September 27th
Tuesday	October 25th
Tuesday	November 29th
* No Meeting *	

PARKS & REC BOARD	
All meetings are held at 5:30 P.M., the third Monday of each month, in the Executive Board Room at City Hall, 259 Kent St., Portland, MI.	
Monday	January 17th
Tuesday	February 22nd
Monday	March 21st
Monday	April 18th
Monday	May 16th
* No Meeting *	
Monday	July 18th
Monday	August 15th
Monday	September 19th
Monday	October 17th
Monday	November 21st
* No Meeting *	

ZONING BOARD OF APPEALS	
All meetings are held at 7:00 P.M., the second Monday of each month, in the Council Chambers at City Hall, 259 Kent St., Portland, MI.	
Monday	January 10th
Monday	February 14th
Monday	March 14th
Monday	April 11th
Monday	May 9th
Monday	June 13th
Monday	July 11th
Monday	August 8th
Monday	September 12th
Monday	October 10th
Monday	November 14th
Monday	December 12th

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 21-70

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS TO
CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Board of Review

-Herbert Mosser to a term expiring June 30, 2024

Portland Area Municipal Authority

-Denise Barnes to a term expiring June 30, 2023

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 20, 2021

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, December 6, 2021

In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Bill Tucker of Maner Costerisan; Jon Moxey and Joe Benjamin of Fleis & VandenBrink; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

City Clerk Miller swore in Council Members Fitzsimmons and Sheehan.

Motion by VanSlambrouck, supported by Johnston, to approve the agenda as presented.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted that DDA Director ConnerWellman was unable to attend tonight's meeting to present the DDA report due to a family emergency.

City Manager Gorman reported the City recently learned it has been approved for \$3.4 million in funding for replacement of the Divine Hwy. Bridge. Construction is expected to take place in 2024 which will allow time for planning and design.

The environmental assessment of the property proposed for donation by Bill Fabiano has been completed. There are no known environmental concerns so the DDA will move forward with drafting a Donation Agreement. The timing of the donation of this property is good with the upcoming Kent Street Improvement Project and the Divine Highway Bridge Replacement.

City Manager Gorman noted that Bill Tucker of Maner Costerisan will present the Fiscal Year 2020/2021 audit. He extended his thanks to Finance Director Tolan for her hard work.

The Planning Commission will meet on Wednesday, December 8, 2021 and hold two Public Hearings for a potential rezoning and Special Land Use request for the proposed development of single-unit storage facility.

City Manager Gorman noted that the proposed rezoning by Mayberry Homes was tabled at the October 13, 2021 Planning Commission meeting. The City has not heard anything from Mayberry Homes as to how they would like to proceed with their proposal.

Under Presentations, Mr. Tucker of Maner Costerisan presented the Fiscal Year 2020/2021 Audit. There were no deficiencies in internal controls that are considered material weaknesses.

Mayor Barnes noted that the audit reinforces the Council's confidence in Finance Director Tolan and City Manager Gorman. He congratulated them both on a job well done.

Finance Director Tolan explained the unfunded liability for the pensions and the actions being taken to completely fund them.

There was discussion.

Jon Moxey and Joe Benjamin provided information on the upcoming Design Phase for the Wastewater Treatment Plant (WWTP) Improvement Project.

There was discussion.

Mayor Barnes asked if the WWTP project in 2010 had gone well the City would be facing the current situation.

Mr. Moxey stated that even if the prior project had gone perfectly there were some aspects of the plant that were not addressed and other issues that over occurred over the past 10 years. If the prior project had gone well there may not have been the same urgency.

There was discussion.

City Manager Gorman stated the City has been working to overcome the issues at the WWTP for several years. There has been a due diligence phase that had to take place prior to applying for funding for a project and entering the design phase. With the scope of the project, it would have been impossible to save adequate funds. The City will see rate increases as other communities are seeing to address the issues. Increasing the capacity of the WWTP will serve the City of Portland for years to come.

Mr. Benjamin provided information on the Design Build Agreement for the WWTP Improvement Project.

There was discussion.

City Manager Gorman noted there is potential for a 40% increase to the wastewater rate over the next couple of years.

Finance Director Tolan indicated the rate increases will be necessary to pay the bond payment for the improvements. The bond is expected to be approximately \$8.5 million. The estimated rate increases will be 13% to take effect July 1, 2022 and 28% to take effect July 1, 2023.

There was extensive discussion.

Council Member Fitzsimmons noted the flood/ice jam in 2019 aged the WWTP system by several years in a very short amount of time.

Under New Business, the Council considered the acceptance of the Fiscal Year 2020-2021 Audit.

Motion by Fitzsimmons, supported by Johnston, to accept the Fiscal Year 2020-2021 audit as presented by Maner Costerisan.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-63 to approve a Professional Services Design Build Agreement with F&V Construction for the Wastewater Treatment Plant Project. Construction is tentatively planned for the spring of 2023.

Motion by Johnston, supported by Sheehan, to approve Resolution 21-63 approving a Professional Services Design Build Agreement between the City of Portland F&V Construction for the Wastewater Treatment Plant Project.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 21-64 to approve a proposal from NTH Consultants, Ltd. to provide occupational health and safety compliance services to the Electric Department in the amount of \$16,000.00.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 21-64 approving a proposal from NTH Consultants, Ltd. to provide Occupational Health & Safety Compliance Services to the Electric Department.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-65 to approve the Board of Light and Power's recommendation to continue participation in the 2022 Clean Energy Program through the Michigan Public Power Agency (MPPA).

Motion by Johnston, supported by Sheehan, to approve Resolution 21-65 approving the Board of Light and Power's recommendation to continue participation in the 2022 Clean Energy Program through the Michigan Public Power Agency (MPPA).

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

The Council considered Resolution 21-66 to approve the Joint Funding Agreement for the operation of the Streamgaging station at the hydroelectric plant with the U.S. Geological Survey, U.S. Department of the Interior. The agreement is for the period October 1, 2021 through September 30, 2022 in the amount of \$8,000.00.

Motion by Sheehan, supported by VanSlambrouck, to approve Resolution 21-66 approving, authorizing, and directing the Mayor to sign the Joint Funding Agreement for the Operation of the Streamgaging Station.

Yeas: Sheehan, VanSlambrouck, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on November 15, 2021, payment of invoices in the amount of \$120,116.21 and payroll in the amount of \$112,302.99 for a total of \$232,419.20. Purchase orders to NutriGro Environmental Solutions, Inc. in the amount of \$12,240.00 for biosolids land application and the State of Michigan in the amount of \$43,037.92 for the Safe Routes to School project were also included.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman noted the last day for loose leaf pickup is Monday, December 13, 2021.

City Manager Gorman recognized the efforts of the Electric Department in the decorating their building for the Holidays; it looks fantastic.

HolidayFest will be held on Saturday, December 11, 2021.

Council Member Johnston provided details for the event.

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted December 7, 2021 is the 80th Anniversary of the bombing of Pearl Harbor and that it is a reminder of the sacrifice made for our country.

Mayor Barnes recognized the school shooting in Oxford, MI this past week. He reminded residents that this could happen anywhere and to be vigilant and responsible. If you see something, say something.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None
Adopted

Meeting adjourned at 8:32 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the December 6, 2021 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Presentation – Bill Tucker of Maner Costerisan presented the Fiscal Year 2020/2021 Audit.

Presentation - Jon Moxey and Joe Benjamin provided information on the upcoming Design Phase for the Wastewater Treatment Plant (WWTP) Improvement Project.

Motion to accept the FY 2020/2021 Audit.

All in favor. Adopted.

Approval of Resolution 21-63 approving a Professional Services Design Build Agreement between the City of Portland F&V Construction for the Wastewater Treatment Plant Project.

All in favor. Adopted.

Approval of Resolution 21-64 approving a proposal from NTH Consultants, Ltd. to provide Occupational Health & Safety Compliance Services to the Electric Department.

All in favor. Adopted.

Approval of Resolution 21-65 approving the Board of Light and Power's recommendation to continue participation in the 2022 Clean Energy Program through the Michigan Public Power Agency (MPPA).

All in favor. Adopted.

Approval of Resolution 21-66 approving, authorizing, and directing the Mayor to sign the Joint Funding Agreement for the Operation of the Streamgaging Station.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:32 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	10,050.26
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	948.60
WEST SHORE SERVICES	00478	2021 ANNUAL WARNING SIREN TESTING - COMM PROMO	1,765.00
EDWARD LEIK	02201	REIM FOR LEIK GROVE SUPPLIES- COMM PROMO	617.24
MICHIGAN WILDFLOWER FARM	MISC	REIM FOR LEIK GROVE - COMM PROMO	155.12
COOK BROS EXCAVATING	00101	LIMESTONE CHIPS FOR LEIK GROVE - COMM PROMO	118.72
PAMELA LEE MINKLEY	02618	REIM FOR LEIK GROVE SUPPLIES - COMM PROMO	737.15
D & E ELECTRIC LLC	02640	NEW HEATERS S TOWER & WELL 5 - WTR	1,297.20
VIRGINIA WARD	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	65.00
NANCY HARMON	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	50.00
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	525.00
FAMILY FARM & HOME	01972	SUPPLIES - MTR POOL	14.48
KEUSCH SUPER SERVICE	00228	TIRES - MTR POOL	273.00
SHANE SCHEURER	01575	MEAL REIMB - ELECTRIC	50.07
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	440.38
FAMILY FARM & HOME	01972	RAIN CAP - MRT POOL	11.99
STATE OF MICHIGAN	00428	NPDES ANNUAL PERMIT FEE - WW	400.00
KEUSCH SUPER SERVICE	00228	TIRE - MP	239.74
PETERSEN OIL & PROPANE	02534	DIESEL - MTR POOL	338.95
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,556.22
GRANGER	00175	REFUSE - MTR POOL, PARKS, CEM	374.26
CULLIGAN	02130	WATER CITY HALL - GEN	8.50
PLB PLANNING GROUP LLC	02504	CONSULTATION	1,162.50
POLYDYNE INC.	02196	4 DRUMS OF POLYDYNE POLYMER - WW	2,515.14
FLEIS & VANDENBRINK	00153	PROFESSIONAL SERVICES - ELECTRIC	1,521.50
STAR THOMAS	01654	BUSINESS CARDS, RESPIRATORS REIM - POLICE, AMB	162.14
MICHIGAN COMPANY, INC.	00273	PALLET SALT - GEN, CITY HALL	1,126.64
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	29.07
JEREMY KAUFFMAN	02547	TRAINING MEALS/MILEAGE - POLICE	142.92
BOUND TREE MEDICAL LLC.	01543	MED SUPPLIES - AMB	100.00
BOUND TREE MEDICAL LLC.	01543	GLOVES - POLICE	44.54

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KEUSCH SUPER SERVICE	00228	OIL CHANGE, REPAIRS - POLICE	143.74
PREMIER SAFETY	02465	METER REPAIR - ELECTRIC	233.09
GRAINGER, INC.	00172	ABSORBANT SOCKS - ELECTRIC	169.73
ZERO9 HOLSTERS	02707	CASE & HOLDERS - POLICE	208.30
KEUSCH SUPER SERVICE	00228	OIL CHANGE - AMB	177.46
PORTLAND AREA FIRE AUTHORITY	02128	3RD QTR FIRE SERVICES JAN-MAR 2022 - COMM PROMC	30,139.66
FORTE PAYMENTS, INC.	02522	CC PAYMENTS - REC	132.32
DEWOLF & ASSOCIATES	01484	FTO TRAINING J KAUFFMAN - POLICE	795.00
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	267.66
KEN GENSTERBLUM	00163	HOTEL/MILEAGE CONFERENCE - WATER	409.32
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	40.81
NUTRIGRO ENVIRONMENTAL SOLUTIONS	02605	BIOSOLIDS LAND APP - WW, APPRV CONS AGENDA 12-6	12,240.00
NTH CONSULTANTS, LTD	02708	SAFETY AUDIT - ELECTRIC	1,400.00
D & E ELECTRIC LLC	02640	EXTRA EMERGENCY LIGHTS -	805.00
FARABEE MECHANICAL, INC.	00148	REBUILD/REPAIR NORDBERG ENG - ELECT, APPRV CONS	7,987.15
GRANGER	00175	REFUSE - WW	152.58
GRANGER	00175	REFUSE - POL, COMM PROMO, ELECT	152.58
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,259.60
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC, APP RES 20-22	2,961.21
MENARDS	00260	WALL PACK LED, SUPPLIES - WW	128.93
SUPERIOR FENCE & RAIL OF MICHIGANMISC		REFUND 2X PYMT FOR FENCE PERM - NON BUS PERMIT	25.00
GRANGER	00175	PAST DUE LATE FEE--- ELECTRIC	10.00
CENTURYLINK	01567	PHONE SERVICES - GEN	1.61
REED & HOPPES, INC.	00390	THROTTLE CABLE - MTR POOL	72.00
IONIA COUNTY CLERK	01247	CITY COUNCIL ELECTION COSTS - ELECTIONS	775.87
MHR BILLING	01780	NOV 2021 BILLING - AMB	2,178.00
INTERNATIONAL CODE COUNCIL	01098	2022 MUNIC INSPECT MEMBER DUES - CODE	145.00
STATE OF MICHIGAN	00428	MIDEAL 2022 MEMBERSHIP - GEN	180.00
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
I.T. RIGHT	02440	COMPUTER FRONT COUNTER - ELEC, WATER, GEN, WW	919.00
I.T. RIGHT	02440	NEW MONITOR, CABLE SYST. - COMM PROMO	211.25

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
I.T. RIGHT	02440	MEDIA CONVERTER, CABLE - COMM PROMO	150.63
GREAT LAKES EMS ACADEMY	02709	INSTRUC/COORDIN COURSE H CROSBY - AMB	1,400.00
ROD SMITH	02317	TRAINING COURSES REIMB - WATER	103.90
MENARDS	00260	SUPPLIES - MP	15.17
AXON ENTERPRISES INC.	02494	TASER BATTERIES/CARTRIDGES - POLICE	419.08
HOMETOWN SPORTS, INC.	01326	SAFETY JACKETS - POLICE	130.00
STATE OF MICHIGAN	00428	TOKEN FEES - POLICE	66.00
FLEIS & VANDENBRINK	00153	GEN ENGINEERING - GEN	1,105.00
MAMC	01580	2022 MEMBERSHIP DUES - GEN	60.00
QUILL CORPORATION	00381	COPY PAPER, HIGHLIGHTERS - GEN	283.89
CONFLUXCITY BREWING COMPANY	MISC	2021 WINTER SAFETY MEETING EXP - VAR DEPTS	630.12
COOK BROS EXCAVATING	00101	REPAIR SEWER LINE GRAPE/GRAND RIVER - WW	6,800.00
AUTOMATED BUSINESS EQUIPMENT	00027	MAILING SYSTEM SERV CONTRACT - GEN	480.00
SPARROW IONIA OCCUP HEALTH SERVICE	02275	PHYSICAL DOT J P WERNET - ELECTRIC	100.00
USA TODAY NETWORK	02501	COUNC MEET SYNOPSIS/PUB HEARING NOTICES - GEN	246.00
FIRST ADVANTAGE OCCUPATIONAL HEALTH	02603	CLINIC COLLECTION T SMITH - WW	132.59
GREATAMERICA FINANCIAL SVCS	02664	FOLDING MACHINE PYMT - GEN, RES 21-21	428.80
CONSUMERS ENERGY	00095	GAS SERVICE - WTR	19.20
CONSUMERS ENERGY	00095	GAS SERVICE -MTR POOL	15.30
CONSUMERS ENERGY	00095	GAS SERVICE -PARKS	253.66
CONSUMERS ENERGY	00095	GAS SERVICE -WW	17.21
CONSUMERS ENERGY	00095	GAS SERVICE -WW	945.72
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	75.03
CONSUMERS ENERGY	00095	GAS SERVICE - WTR	89.48
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	1,053.59
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,204.97
AT&T	00686	PHONE SERVICE - GENERAL	92.78
AT&T	00686	PHONE SERVICE - ELECTRIC	139.18
AT&T	00686	PHONE SERVICE - WATER, MOTOR POOL	185.57
AT&T	00686	PHONE SVC - WASTE WATER	206.55
AT&T	00686	PHONE LINE HYDRO DAM - ELECTRIC	223.29

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AT&T	00686	PHONE SERVICE - GENERAL	366.37
STATE OF MICHIGAN	00428	QRTLY QUALITY ASSESS - AMB	546.05
I.T. RIGHT	02440	COMPUTERS - AMB, POLICE	1,878.90
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	253.95
BOUND TREE MEDICAL LLC.	01543	MED SUPPLIES - AMB	32.74
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	49.11
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	167.75
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	79.98
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	430.76
PURITY CYLINDER GASES, INC.	00380	OXYGEN, GAS HAZ MAT FEE - AMB	101.45
PORTLAND DISTRICT LIBRARY	01787	ENERGY OPTZ PROGRAM - ELECT	2,000.00
TMI COMPRESSED AIR	MISC	ENERGY OPTZ PROGRAM - ELECTRIC	2,000.00
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	11.37
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	348.71
VISCO	00793	ACRYLIC GLOBE - ELECTRIC	645.00
MENARDS	00260	LIGHTS FOR PARADE TRUCK - ELECTRIC	465.77
MENARDS	00260	CANDY FOR LIGHT PARADE - ELECTRIC	288.65
COOK BROS EXCAVATING	00101	LIMESTONE CHIPS - ELECTRIC	420.00
MODEL FIRST AID SAFETY/TRAINING	00313	FIRST AID SUPPLIES - ELECTRIC	272.93
ROD SMITH	02317	ONLINE TRAINING REIMB - WATER	24.95
FERGUSON WATERWORKS	02558	METER RESETTERS - WATER	800.28
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS OCT 2021- GEN	2,916.00
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS NOV 2021 - GEN	4,729.00
STATE OF MICHIGAN	00428	RENEW WATER OPERATOR CERTS - WATER	190.00
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,610.79
Total:			\$129,091.42

**BI-WEEKLY
WAGE REPORT
December 13, 2021**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	14,375.66	122,554.02	3,927.18	30,981.44	18,302.84	153,535.46
ASSESSOR	-	-	-	-	-	-
CEMETERY	3,293.32	48,656.49	1,658.25	14,471.09	4,951.57	63,127.58
POLICE	16,623.60	174,182.34	4,643.55	41,916.68	21,267.15	216,099.02
CODE ENFORCEMENT	-	1,210.65	-	139.58	-	1,350.23
PARKS	2,161.88	37,171.70	877.73	6,263.04	3,039.61	43,434.74
INCOME TAX	2,367.01	26,593.83	743.43	7,253.27	3,110.44	33,847.10
MAJOR STREETS	5,865.51	47,334.96	3,356.74	16,820.07	9,222.25	64,155.03
LOCAL STREETS	4,112.93	36,447.78	2,382.90	15,085.15	6,495.83	51,532.93
RECREATION	325.81	3,723.71	106.41	837.47	432.22	4,561.18
AMBULANCE	12,557.48	161,243.31	2,289.57	27,009.72	14,847.05	188,253.03
DDA	3,190.08	28,473.05	886.70	5,371.54	4,076.78	33,844.59
ELECTRIC	24,611.59	238,838.30	8,720.75	74,822.05	33,332.34	313,660.35
WASTEWATER	7,986.52	91,933.88	3,075.41	25,637.92	11,061.93	117,571.80
WATER	6,065.58	78,844.67	2,362.68	24,755.79	8,428.26	103,600.46
MOTOR POOL	894.28	9,124.07	312.58	2,460.60	1,206.86	11,584.67
TOTALS:	104,431.25	1,106,332.76	35,343.88	293,825.41	139,775.13	1,400,158.17

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 12/15/2021
MEETING DATE 12/20/2021

Fund	Description	Beginning Balance 12/02/2021	Total Cash in	Total Cash out	Cash Balance 12/15/2021	Time Certificates	Ending Balance 12/15/2021
101	GENERAL FUND	2,526,586.25	149,141.96	(224,003.94)	2,451,724.27	235,000.00	2,686,724.27
105	INCOME TAX FUND	125,236.56	263,699.69	(142,205.84)	246,730.41	10,000.00	256,730.41
150	CEMETERY PERPETUAL CARE FUND	61,493.02	160.00	(0.51)	61,652.51		61,652.51
202	MAJOR STREETS FUND	317,671.16	42,350.34	(46,422.57)	313,598.93		313,598.93
203	LOCAL STREETS FUND	201,424.24	19,898.19	(56,342.52)	164,979.91		164,979.91
208	RECREATION FUND	44,792.48	6,802.10	(3,731.83)	47,862.75		47,862.75
210	AMBULANCE FUND	158,937.82	26,206.03	(39,067.74)	146,076.11		146,076.11
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	481,171.84	7,380.42	(9,302.84)	479,249.42		479,249.42
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	26,248.83	5,125.13	(13,221.87)	18,152.09		18,152.09
582	ELECTRIC FUND	2,076,275.69	191,037.27	(152,658.82)	2,114,654.14	530,000.00	2,644,654.14
590	WASTEWATER FUND	(54,979.78)	64,775.21	(80,845.02)	(71,049.59)		(71,049.59)
591	WATER FUND	182,807.46	39,669.86	(47,187.60)	175,289.72	420,000.00	565,628.53
661	MOTOR POOL FUND	175,306.29	18,380.60	(20,481.96)	173,204.93		173,204.93
703	CURRENT TAX FUND	13,947.74	121,029.49	0.00	134,977.23		134,977.23
	TOTAL - ALL FUNDS	6,340,281.85	955,656.29	(835,473.06)	6,460,465.08	1,195,000.00	7,625,803.89
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	706,333.51	706,333.51
					ELECTRIC-PRIN & INT ESCROW	174,927.95	174,927.95
					WASTEWATER DEBT ESCROW	264,304.33	264,304.33
					WASTEWATER REPAIR ESCROW	222,040.31	222,040.31
					DDA-PRIN & INT ESCROW	501.78	501.78
					WATER BOND ESCROW	36,909.60	36,909.60
							9,954,283.81

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

Tutt Gorman

From: Electric Supervisor
Sent: Tuesday, December 14, 2021 11:18 AM
To: Tutt Gorman
Subject: Scrap Transformer Buy Back
Attachments: 20211214104947255.pdf

Tutt,

I have received three proposals for purchase of out of commissions transformers to be disposed of.

Emerald Transformer 4167 KVA x \$3.00/KVA = \$12,501

Jerry's Electric 4167 KVA x \$2.05/KVA = 8,542.35

T&R Electric \$2,167 KVA x \$3.00/KVA = \$6,501
\$2,000 KVA x \$1.00/HVA = \$2,000
Total.....= \$8,501

Based on cost and schedule flexibility I will be proceeding with Emerald transformer. Attached is correspondence as back up.

Thank you,

Todd Davlin
Superintendent Electric Department
259 Kent Street
Portland, MI 48875
Office 517.647.6912
Mobile 517.526.3815
electricssuper@portland-michigan.org





Emerald Transformer is pleased to provide this proposal based on the scope of work and general conditions outlined below.

Emerald Transformer will provide transportation and recycling of 63 non-PCB scrap pole mount and pad mount transformers, along with three non-PCB single phase 667 kVA transformers (4167 total kVA). Customer will be responsible for loading transformers onto Emerald Transformer trailers.

<u>Equipment Disposal Type</u>	<u>Quantity</u>	<u>UOM</u>	<u>Credit</u>	<u>Total</u>
Transportation and Recycling of Non-PCB Transformers	4167	kVA	\$ 3.00	\$ 12,501.00
Estimated Total Charge				\$ 12,501.00

GENERAL CONDITIONS AND PROJECT ASSUMPTIONS

- Except where superseded by an existing services agreement, the following terms and conditions apply to this quoted business:
- This proposal is submitted contingent upon the right to negotiate mutually acceptable contract terms and conditions, which are reflective of the work contemplated, and an equitable distribution of the risks involved therein. If such agreement cannot be reached, Emerald Transformer reserves the right to decline to enter into such an agreement without prejudice or penalty.
- If legal or other action is required to collect unpaid invoice balances, Customer agrees to pay all costs of collection, including reasonable attorney's fees.
- For work to begin we ask that you acknowledge the quotation with a signature and provide the appropriate purchase order number. Where modifications to the scope of services become necessary, Emerald Transformer will notify the customer promptly and obtain customer authorization for such modifications and a revised contract price will be established to finish the project.
- Emerald Transformer guarantees rates are firm for 30 days and contingent on work being completed within 45 days.
- Equipment with customer certified analytical test data is subject to re-testing upon receipt. If Gas Chromatographic results indicate PCB concentrations are greater than 49 PPM PCB. Then it shall be the responsibility of the customer/owner to incur all resulting disposal charges.
- Customer must provide current (less than one year old) PCB analytical results from a state certified lab when placing the order or Emerald Transformer will charge \$25.00 per sample after material is received.
- Pricing for disposal of transformers is based on all the internal components being in place when Emerald Transformer receives the unit.
- Emerald Transformer's standard credit terms are net 15 days.
- Interest will be charged at 1.5% per month or the maximum allowed by law for all past due amounts.
- On drum, tote, or bulk oil for chemical dechlorination, customer must also provide silicon analysis from a state certified lab at time of order, or Emerald Transformer will charge \$25.00 per sample.
- Quote is based on estimated volumes. Invoicing will be based on actual quantity received.
- Pricing assumes that customer will load equipment onto Emerald Transformer's vehicle.



GENERAL CONDITIONS AND PROJECT ASSUMPTIONS (CONT)

- Prices for PCB items are only effective if the items are received within nine (9) months of their out-of-service date (OSD). The OSD for PCB incinerables should be clearly identified in Section J of the manifest. PCB items with OSDs exceeding nine months will be surcharged as follows:
 - Received over nine (9) months from OSD = 1.25 x base price.
 - Received over ten (10) months from OSD = 1.50 x base price.
 - Received over eleven (11) months from OSD = 2.00 x base price.
- Emerald Transformer must be given free and unrestricted access to the job site.
- One hour of loading is included in quote. Demurrage will be charged at \$120.00/hour after one hour.
- If the waste is rejected due to non-conformance, the customer will be responsible for return freight, or additional handling and disposal fees.
- If the customer cancels a scheduled pickup with less than 72 hours' notice, the customer may incur cancellation fees.
- Emerald Transformer will provide completed manifest, all necessary labels, and certificate of disposal on regulated materials.
- Electrical equipment to be loaded full of liquid must be non-leaking.
- All electrical equipment is to be de-energized, disconnected and removed from its operating location.
- Materials that exceed 11'6" high or 8' wide will not be loaded on our trailer. Emerald Transformer will provide quote to re-size.

Signed: _____

Date: _____

Purchase Order Number: _____

Cook Brothers Excavating, Inc.
7974 Lyons Rd.
Portland, Michigan 48875

Invoice

Phone # 5176476255 DIANE@COOKEXCAVATING.COM

Date	Invoice #
11/8/2021	59466

Bill To
CITY OF PORTLAND 259 KENT ST PORTLAND, MICHIGAN 48875

SUBDIVISION	ADDRESS
710 W. GRAND RIVER AVE	

Quantity	DESCRIPTION	RATE	AMOUNT
	LABOR AND EQUIPMENT TO REPAIR SEWER LINE PIPE AND MATERIALS AS NEEDED SAND FOR BACKFILL HAUL AWAY UNSUITABLE SOILS SEED AND RESTORE	3,400.00	3,400.00
	REMOVE AND DISPOSE OF 370 SQ. FT. OF CONCRETE DRIVEWAY 370 SQ. FT. OF 5" CONCRETE DRIVE REPLACEMENT	900.00	900.00
	SUBCONTRACT	2,500.00	2,500.00

THANK YOU!!	NET 15. 1.5% APPLIED TO PAST DUE INVOICES	Total	\$6,800.00
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PURCHASE ORDER

City of Portland

P.O. 9104

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Interstate Billing Services Inc
PO Box 2208
Decatur AL 35609-2208

DATE: 12-9-21 # X45020

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Repairs to backhoe #910	661-441-931		9,989.08
DEPARTMENT HEAD (UP TO \$500) <u>KG</u>		TOTAL	9,989.08

MT

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



GRAND RAPIDS
600 AIS Drive S.W.
Grand Rapids, MI 49548
(616) 538-2400

LANSING
3600 N. Grand River Ave.
Lansing, MI 48906
(517) 321-8000

NORTHEAST DETROIT
65809 Gratiot Avenue
Lenox, MI 48050
(586) 727-7502

SAGINAW
4600 AIS Drive
P.O. Box 253
Bridgeport, MI 48722
(989) 777-0090

TRAVERSE CITY
8300 M-72 East
P.O. Box 190
Williamsburg, MI 49690
(231) 267-5060

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
(248) 437-8121

Ship To :

CITY OF PORTLAND
451 MORSE ST
PORTLAND, MI

Invoice To :

CITY OF PORTLAND
451 MORSE DR
PORTLAND MI 48875

Branch LANSING		
Date 11/29/21	Time 15:43:43 (O)	Page 01
Account No. 716659	Phone No. 5176476129	Invoice No. X45020
Ship Via	Purchase Order KEN	
Sales Tax License No.	Federal Exemption No.	
		Salesperson 186

DESCRIPTION

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
J765869	310TK	2639	1T0310TKCDE241972	03/27/14
	310TK		PE4045R027409	BW

MACHINE WORK BY AIS

WE OFFER A COMPLETE MACHINE SHOP FOR ALL YOUR NEEDS
LINE BORING, CYLINDER REBUILDING, ENGINES, HYDRAULIC PUMPS
CALL OR STOP BY TODAY 800-722-3706

SEGMENT# 1 C 41524 AY/EA 09/20/21 09/20/21
codes in dash

COMPLAINT:

Engine dies and wont restart. Loader bucket drifts.

CAUSE:

Fuel lift pump defective. Loader bucket cylinder piston seals leaking.

CORRECTION:

Drove to site and located machine. Found machine would start but would die after running several minutes and would throw low pressure fuel codes. Ran until it died and lifted hood. Found electric fuel lift pump was not running. Verified voltage and ground to lift pump. Pump had 12 volts but pump would not run. Ordered new lift pump. Drove to shop and picked up lift pump. Retuned to site and installed new lift pump. Primed system and started engine. Engine ran as it should. Cleared codes and looked at bucket drift. Power checked cylinder and found packing on piston was leaking. Ordered new seal kit for loader bucket cylinder. Retuned to site, tried beating pin out of rod eye. Found pin was seized. Tried cutting out with torch but could not get pin to move. Drove to shop and got new pin and pin piercer. Returned to site, cut pin out and cleaned out bores. Tried beating head into get keeper ring out to

CONTINUED ON PAGE 02

If you have any questions or concerns, please call your local AIS branch. Thank you.

FINANCE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH.
(SEE REVERSE SIDE FOR IMPORTANT INFORMATION)

Cores must be returned within 60 days for full credit (pending inspection)

Customer Name:
Customer Signature:

IMPORTANT PROVISIONS OF CONTRACT ON REVERSE SIDE.

MICHIGAN PARTS & SERVICE

No returns or cancellations on special orders. No returns on electrical parts. Other returns must be within 30 days, in a new unopened package, subject to a restocking charge.

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3. If any sum is not paid when due under this agreement AIS may at its option declare all sums owing immediately due and may refer the account to its attorneys or other collection agencies for collection, and the Customer agrees to pay attorney fees together with the unpaid balance, FINANCE CHARGE, and court costs.
4. Customer agrees to pay for any purchase made for use in his business or personal use regardless of whether picked up by him, an employee, or a member of his family.

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CUSTOMER AGREES that AIS will not be held responsible for loss or damage to equipment submitted for repair which result from fire, theft, or other causes beyond the control of AIS.

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GRAND RAPIDS
600 AIS Drive S.W.
Grand Rapids, MI 49548
(616) 538-2400

LANSING
3600 N. Grand River Ave.
Lansing, MI 48906
(517) 321-8000

NORTHEAST DETROIT
65809 Gratiot Avenue
Lenox, MI 48050
(586) 727-7502

SAGINAW
4600 AIS Drive
P.O. Box 253
Bridgeport, MI 48722
(989) 777-0090

TRAVERSE CITY
8300 M-72 East
P.O. Box 190
Williamsburg, MI 49690
(231) 267-5060

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
(248) 437-8121

Ship To :

CITY OF PORTLAND
451 MORSE ST
PORTLAND, MI

Invoice To :

CITY OF PORTLAND
451 MORSE DR
PORTLAND MI 48875

Branch LANSING		
Date 11/29/21	Time 15:43:43 (O)	Page 03
Account No. 716659	Phone No. 5176476129	Invoice No. X45020
Ship Via	Purchase Order KEN	
Sales Tax License No.	Federal Exemption No.	
		Salesperson 186

DESCRIPTION

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
J765869	310TK	2639 1T0310TKCDE241972	03/27/14	BW
	310TK	PE4045R027409		
RE544394		FUEL FILTER	1 36.69	36.69
SUBLETSVC		3/8 P ROD	5 7.50	37.50
TRAVEL ADJ		TRAVEL ADJUSTME	25- 3.00	75.00-
T215010		Pin Fastener	1 N 201.65	201.65
T77613		O-RING (#6) ORF	2 1.75	3.50
T77857		O-RING (#8) ORF	2 1.44	2.88
38H5027		ELBOW FITT	1 N 36.01	36.01
38H5076		ADAPTER	1 N 15.64	15.64
40M7066		SNAP RING	2 8.95	17.90
51M7040		O-RING	2 2.34	4.68
51M7045		O-RING	2 2.38	4.76
		PARTS		5953.09
		LABOR		3702.31
		SUBLET		37.50
11200007		SEGMENT TOTAL==>		9692.90

***** WORK ORDER TOTALS *****

PARTS	5953.09
LABOR	3702.31
SUBLET	37.50
ENVIRONMENTALCH	148.09
SUPPLIES-FIELD	148.09
TOTAL IBS CHARGE	9989.08

CL1093 0917308059

REMIT PAYMENT TO:
INTERSTATE BILLING SERVICES, INC
P.O. BOX 2208
DECATUR, AL

CONTINUED ON PAGE 04

If you have any questions or concerns, please call your local AIS branch. Thank you.

FINANCE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH.
(SEE REVERSE SIDE FOR IMPORTANT INFORMATION)

Cores must be returned within 60 days for full credit (pending inspection)

Customer Name:
Customer Signature:

IMPORTANT PROVISIONS OF CONTRACT ON REVERSE SIDE.

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P.O. Box 190
Williamsburg, MI 49690
(231) 267-5060

WEST DETROIT
58555 Pontiac Trail
New Hudson, MI 48165
(248) 437-8121

Ship To :

CITY OF PORTLAND
451 MORSE ST
PORTLAND, MI

Invoice To :

CITY OF PORTLAND
451 MORSE DR
PORTLAND MI 48875

Branch LANSING		
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Ship Via	Purchase Order KEN	
Sales Tax License No.	Federal Exemption No.	
		Salesperson 186

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J765869	310TK	2639	1T0310TKCDE241972	03/27/14	BW
	310TK		PE4045R027409		
35609-2208					

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**Minutes of the Planning Commission
Of the City of Portland**
Held on Wednesday, October 13, 2021 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Fitzsimmons, Johnston, Williamson, Hinds, Culp, Kmetz

Absent: Roeser

Staff: City Manager Gorman; City Clerk Miller

Guests: Paul LeBlanc, AICP of PLB Planning Group; David Straub of Mayberry Homes; Larry Nix; Residents of the Rindlehaven Neighborhood Steve Dawdy, Gary and Rosalyn Olson, Larry Tygesen, Kathy Burns, Dan Sutberry, Larry Nix; Residents on Cutler Rd. Samantha and Tom Thelen

Chair Fitzsimmons called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

There was no public comment.

Motion by Williamson, supported by Kmetz, to approve the proposed Agenda.
All in favor. Approved.

Motion by Kmetz, supported by Williamson, to excuse the absence of Member Roeser.
All in favor. Approved.

Motion by Williamson, supported by Johnston, to approve the minutes of the August 11, 2021 meeting as presented.
All in favor. Approved.

Chair Fitzsimmons opened the Public Hearing at 7:01 P.M.

City Manager Gorman stated the purpose of the Public Hearing is to take comment on and consider a proposed rezoning of a 107-acre parcel from TND PUD to R-2 Traditional Residential District and a 22-acre parcel from TND PUD to C-2 General Business District, located in the area of Rowe Ave. and Rindlehaven Commons, by Mayberry Homes on a portion of the Rindlehaven Development.

City Manager Gorman noted that Public Hearing notices were published in the Review & Observer and mailed to property owners within a 300' radius of the proposed rezoning.

Mr. LeBlanc stated this request by Mayberry Homes has been discussed with the City several times over the past couple of years. The residential component would allow for up to 600 new homes to be constructed. The commercial component would allow most any type of commercial use and is a significant size.

Planning Commission Minutes
October 13, 2021

Mr. LeBlanc further noted his concern with the amount of property proposed to be rezoned as commercial and the potential traffic impact of a significant commercial development with only one access to the property. The current PUD allows for commercial development but requires another access point to be developed. He further suggested recommending not approving any commercial zoning or only up to 10 acres as included in the current PUD.

David Straub of Mayberry Homes provided a history of the development of the Rindlehaven property by Mayberry Homes.

Member Johnston noted that Mayberry Homes currently has the Rindlehaven listed for sale. She asked if there are potential buyers or any further development planned.

Mr. Straub stated the proposed rezoning of the property makes it feasibly for Mayberry Homes to redevelop the property. Further development of the property is currently listed in Mayberry Homes business plan for 2022. Their planned development of the property would bring much needed homes to the area.

Member Kmetz asked when development of the proposed commercial property would be developed.

Mr. Straub stated Mayberry Homes is not currently in commercial development and would consider selling the commercially zoned property.

Chair Fitzsimmons asked if any thought had been given to the commercially zoned property coming off from the Cutler Rd. end of the property.

Mr. Straub stated that Mayberry Homes would be flexible on relocation of the commercial property.

There was discussion of the options the Planning Commission has for approval of the proposed rezoning.

Steve Dawdy commented that under the City's C-2 Commercial Zoning District there are 26 permitted uses and approximately 20 permitted with Special Land Use approval. He stated that he would prefer the proposed commercial portion of the property be located at the end of the property near Cutler Rd. to allow for better access to Grand River Ave. He stated he is interested know Mayberry Homes plan for residential development of the property.

Gary Olson commented his feeling that Mayberry has a plan for commercial use of the property that they are not disclosing. He does not want the neighborhood to deteriorate with commercial development.

Samantha Thelen stated that she and her husband bought the property on Cutler Rd. adjacent to the Rindlehaven property for the peaceful surrounding. She stated her feeling that here is an ulterior motive by Mayberry Homes for the development of the requested commercial zoning.

Planning Commission Minutes
October 13, 2021

Mr. Dawdy stated The Brook does not create buffer or sound barrier from traffic on I-96 as he had thought it might.

Dan Sutberry asked how the commercial property in the current PUD is zoned.

Member Kmetz stated the commercial property is defined by the PUD so have to look at that to determine the commercial uses.

City Manager Gorman further explained how a PUD works and the history of the Rindlehaven property.

Mr. Sutberry stated he is not in favor of commercial development in the Rindlehaven neighborhood; especially if traffic would be coming in on the main road.

Rosalyn Olson stated she is not in favor of putting commercial development in a residential area where it would have no visibility. She further stated that she loves Mayberry Homes and would like to see more of their residential development.

Member Johnston asked the residents in attendance how many of them would sell their homes if the requested commercial zoning is approved.

All of the residents in attendance raised their hands.

Larry Tygesen stated that he is a resident on Rowe Ave. He stated the intersection of Rowe Ave. and Grand River Ave. is already a problem; it would become more of an issue with the addition of more residences.

Mrs. Thelen stated the condition of Cutler Rd. would need to be improved to handle increased traffic if an access from Rindlehaven were added onto it.

City Manager Gorman stated when The Brook proposed their development the traffic issues was considered. The City will continue to evaluate the intersection as further development occurs.

Mr. LeBlanc stated there is already a PUD in place that would allow several hundred single family homes; in addition to multi-family and townhomes. If the proposed rezoning is approved Mayberry Homes would still have to come back to the City for approvals and a tipping point would be hit that would require nothing further to be developed until the traffic issue is addressed. He noted that approving the proposed rezoning doesn't mean the City would be allowing anything "carte blanche".

There was discussion of how much commercial property is in the current PUD.

Mr. Olson expressed his concern with the proposed commercial zoning.

There was discussion.

Planning Commission Minutes
October 13, 2021

Chair Fitzsimmons clarified the request for rezoning would get rid of the current PUD.

Chair Fitzsimmons closed the Public Hearing at 7:55 P.M.

Under New Business, the Planning Commission considered the proposed rezoning of a 107-acre parcel from TND PUD to R-2 Traditional Residential District and a 22-acre parcel from TND PUD to C-2 General Business District, located in the area of Rowe Ave. and Rindlehaven Commons, by Mayberry Homes on a portion of the Rindlehaven Development.

Member Kmetz stated his feeling the proposed commercial zoning is too large and should be relocated to a different location.

The rest of the Planning Commission concurred.

There was discussion of the options the Planning Commission has in consideration of this matter.

Motion by Williamson, supported by Johnston, to table the rezoning request of a 107-acre parcel from TND PUD to R-2 Traditional Residential District and a 22-acre parcel from TND PUD to C-2 General Business District, located in the area of Rowe Ave. and Rindlehaven Commons, by Mayberry Homes on a portion of the Rindlehaven Development.
All in favor. Approved.

City Manager Gorman presented information received from Larry Nix for the proposed development of a storage facility on the 5-acres of property between Tom's Food Center and Portland Apartments. This would be a permitted use per the current zoning.

Mr. Nix provided an overview of the proposed development.

There was discussion.

City Manager Gorman noted the update of Chapter 42 (Zoning) of the Code of Ordinances that is in process and will be provided to the Planning Commission for review and comment in the near future. There has been a request to allow Airbnb types of short-term rentals; this type of use is not currently allowed.

Mr. LeBlanc stated that short-term rentals are allowed by many communities and further outlined some of the pros/cons.

There was discussion.

City Manager Gorman proved development updates on various projects happening throughout the City of Portland.

There were no Planning Commission member comments.

Motion by Williamson, supported by Culp, to adjourn the meeting at 9:03 P.M.

Planning Commission Minutes
October 13, 2021

All in favor. Approved.

Respectfully submitted,

Jason Williamson, Secretary

IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
DECEMBER 14, 2021 - 3:00 P.M.

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of General Fund Payroll and accounts payable for the month of November 2021-\$969,929.82
 - D. Approve payments of Health Department payroll and accounts payable for the month of November 2021- \$125,219.72
 - E. Approve payments of Road Department payroll and accounts payable for the month of November 2021-\$827,981.59
- VII. Unfinished Business**
- VIII. New Business**
 - A. Discussion on American Rescue Plan
 - B. Resolution for Janice Ransom
 - C. Request approval of the Remonumentation Grant Application-Rhonda Lake
 - D. Request date for the Organizational 2022 meeting
 - E. Request out of state travel for Mandatory Drug Free Communities Grant Forum-Ken Bowen
 - F. Approval of Contract renewal with Michigan Department of Environment, Great Lakes, and Energy-Ken Bowen
 - G. Request approval of switches-Linda Pigue
 - H. Approval of 2021 Emergency Management Performance Grant American Recue Plan Grant Agreement-Sgt. William Hoskins
 - I. FEMA Funding Update-Sgt. William Hoskins
 - J. Request Approval of replacement of Dispatch related AT&T phone lines-Lance Langdon

- K. Appointment of Substance Abuse Advisory Board-2 Year term
 - Cori Anderson-District One
 - Jason Smith-District Two
 - Randy Hodge-District Six
 - Margery Briggs- District Seven
- L. Resolution Opioid Settlement
- M. Request approval of Agreements
 - Distributor Settlement Agreement
 - Janssen Settlement Agreement
- N. Discussion on Extending Meetings via Zoom
- O. Request Approval of year-end budget amendments-Stephanie Fox

IX. Department Reports

A.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – FOUR three-year terms.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-Two-three-year terms expired January 2021
- Central Dispatch-One-two-year term expired December 2020
- Commission on Aging Board-One-three-year term expired in September

Appointments for consideration in the month of October 2021:

Appointments for consideration in the month of December 2021:

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21148**

- Consumers Energy Company requests Michigan Public Service Commission's approval for authority to increase its rates for the distribution of natural gas and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: **Wednesday, December 22, 2021 at 9:00 AM**

BEFORE: **Administrative Law Judge Jonathan Thoits**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 1, 2021 application requesting the Commission to: 1) authorize Consumers Energy to adjust its retail natural gas rates so as to provide additional revenue of approximately \$278 million annually above the level established in Case No. U-20650 based on a projected 12-month test year ending September 30, 2023; 2) authorize Consumers Energy to adjust its existing retail natural gas rates so as to produce a rate of return on common equity of not less than 10.5%; 3) implement a Gas Revenue Decoupling Mechanism to annually reconcile non-fuel rate revenues approved by the Commission in the most recent case to non-fuel rate revenues generated through actual sales during the period of time under evaluation; 4) grant the accounting authorizations as proposed by Consumers Energy; 5) approve the modifications to the rates, rules, and regulations as proposed by Consumers Energy, and 6) grant Consumers Energy other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by December 17, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21148**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUEST.

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