



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, January 3, 2022

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<b><u>Estimated Time</u></b>		<b><u>Desired Outcome</u></b>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:10 PM	<b>V. <u>City Manager Report</u></b>	
	<b>VI. <u>Presentations</u></b> - None	
	<b>VII. <u>Public Hearing(s)</u></b> - None	
	<b>VIII. <u>Old Business</u></b> - None	
	<b>IX. <u>New Business</u></b>	
7:25 PM	<b>A. Second Reading of Ordinance 175RR to Amend the City Zoning Map</b>	Decision
7:28 PM	<b>B. Proposed Resolution 22-01 Approving a Bid from Hammond Farms, Inc. for Wood Waste Processing and Compost Removal</b>	Decision
7:30 PM	<b>X. <u>Consent Agenda</u></b>	Decision
	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting hold on December 20, 2021</b>	
	<b>B. Payment of Invoices in the Amount of \$114,640.04 and Payroll in the Amount of \$117,258.87 for a Total of \$231,898.91</b>	
	<b>C. Purchase Orders over \$5,000.00</b>	
	1. Portland Area Municipal Authority in the Amount of \$6,584.94 for Foundation Repairs	
	<b>XI. <u>Communications</u></b>	
	<b>A. Utility Billing Report for November 2021</b>	
7:32 PM	<b>XII. <u>Other Business</u></b> – None	
7:35 PM	<b>XIII. <u>City Manager Comments</u></b>	
7:40 PM	<b>XIV. <u>Council Comments</u></b>	
7:45 PM	<b>XV. <u>Adjournment</u></b>	Decision

**CITY COUNCIL  
CITY OF PORTLAND  
Ionia County, Michigan**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following ordinance:

**ORDINANCE NO. 175RR**

**AN ORDINANCE TO AMEND THE CITY ZONING MAP**

**THE CITY OF PORTLAND ORDAINS:**

**SECTION 1. AMENDMENT.** The Official Zoning Map of the City of Portland is amended as follows:

Rezone the 1.97-acre portion of the parcel located at 467 Charlotte Hwy. (34-300-034-091-066-01) from R-2 (Traditional Residential) to C-3 (Highway Commercial) to match the rest of the parcel already zoned C-3.

**SECTION 2. PUBLICATION AND EFFECTIVE DATE.** This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

**ORDINANCE DECLARED ADOPTED.**

Dated: January 3, 2022

\_\_\_\_\_  
James E. Barnes, Mayor

\_\_\_\_\_  
Monique I. Miller, City Clerk

Introduced: December 20, 2021

Adopted:

Published:

Effective:

## **CERTIFICATION**

I certify that the foregoing is a true and complete copy of Ordinance No 175RR, which was adopted by the Portland City Council at a regular meeting, held on January 3, 2022, which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

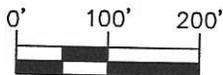
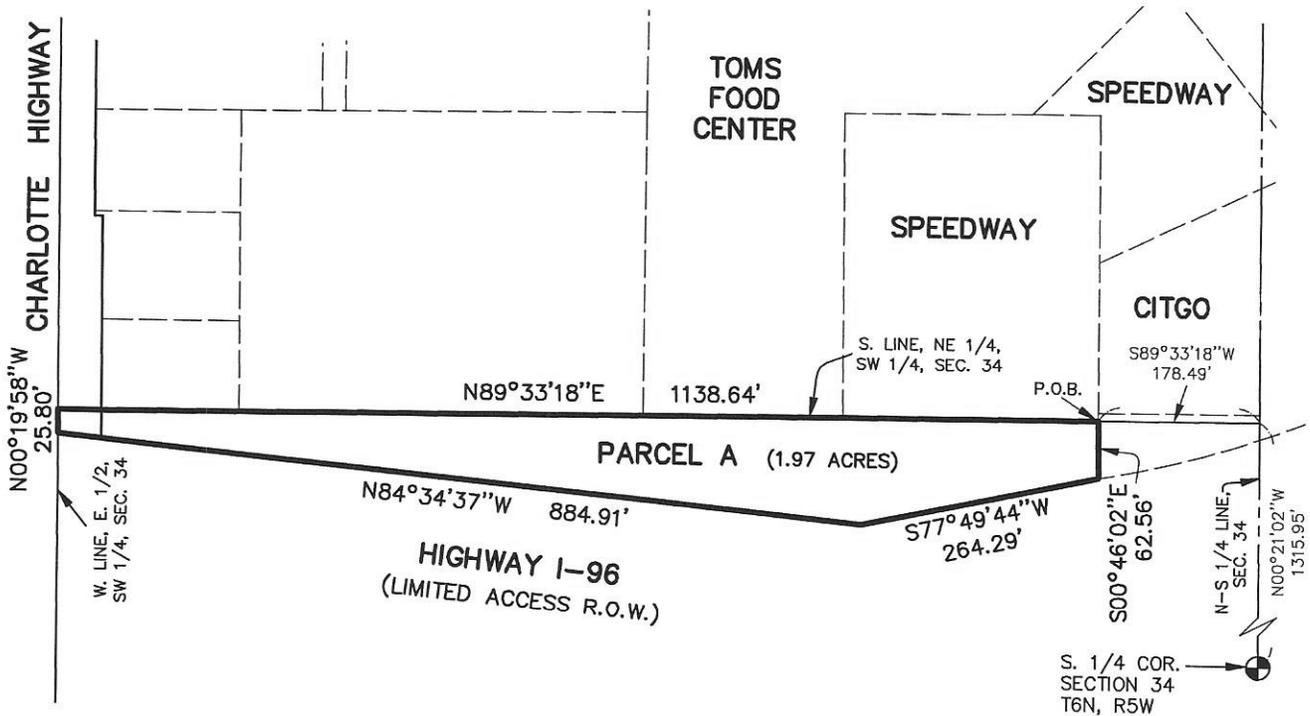
Dated: January 3, 2022

\_\_\_\_\_  
Monique I. Miller, City Clerk

# EXHIBIT A

## Parcel Description for Rezoning from R-2 to C-3:

Part of the SW 1/4 of Section 34, T6N, R5W, City of Portland, Ionia County, Michigan, described as: Commencing at the South 1/4 Corner of said Section 34; thence N00°21'02"W 1315.95 feet along the North-South 1/4 line of said Section 34 to the South line of the NE 1/4 of the SW 1/4 of said Section 34; thence S89°33'18"W 178.49 feet along said South line to the PLACE OF BEGINNING of this description; thence S00°46'02"E 62.56 feet to the North right of way line of HIGHWAY 1-96; thence S77°49'44"W 264.29 feet along said North right of way line; thence N84°34'37"W 884.91 feet along said North right of way line to the West line of the East 1/2 of the SW 1/4 of said Section 34; thence N00°19'58"W 25.80 feet along said West line to the South line of the NE 1/4 of the SW 1/4 of said Section 34; thence N89°33'18"E 1138.64 feet along said South line to the Place of Beginning.



SCALE: 1" = 200'

Prepared by: Exxel Engineering, Inc.  
5252 Clyde Park Avenue, SW  
Grand Rapids, MI 49509

RE: Portland  
211924E 11/04/2021 kjv

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 22-01**

**A RESOLUTION APPROVING A BID FROM HAMMOND FARMS INC.  
FOR WOOD WASTE PROCESSING AND COMPOST REMOVAL**

**WHEREAS**, the Department of Public Works (DPW) is charged with the responsibility of collecting certain yard waste and debris as a service to the residents of the City, including leaf and brush removal; and

**WHEREAS**, the Director of Public Works is recommending that the City contract with a company to safely remove the accumulated brush and compost piles; and

**WHEREAS**, the Director of Public Works sought bids and received a low bid of \$16,000.00 from Hammond Farms Inc. to perform this work, a copy of which is attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the bid from Hammond Farms Inc. for wood waste processing and compost removal for \$16,000.00, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** January 3, 2022

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

December 23, 2021

City of Portland  
Attn: Mr. Ken Gensterblum

Re: Grinding Services

Good afternoon,

Thank you for contacting us regarding the grinding of Portland's brush pile located at the city garage. Our production department has compiled the following quote.

**Hammond Farms proposes:**

**Set up and complete a primary grind of all brush material up to 32" in diameter  
Haul out ground chip material, and raw leaf compost pile  
\$17,250.00**

**Hammond Farms will discount the rate to \$16,000.00 if there are no equipment damages caused by large inorganic objects (steel, boulders, concrete, etc.) in the pile.**

Pricing above includes, set up, all equipment, labor, and fuel to complete this work in a safe and efficient manner. We are available to complete the above quoted work within 45 days presently.

This quote is valid for 30 days.

Thank you, again, for the opportunity to quote this work. Please do not hesitate to contact me directly at (517) 719-7844 or [Lee@hammond farms.com](mailto:Lee@hammond farms.com) with any questions or concerns regarding this proposal.

Sincerely,

Lee Hammond  
Hammond Farms, Inc.



Acceptance of proposal

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, December 20, 2021

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman

Guests: Members of Girl Scout Troop 4730

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Girl Scout Troop 4730.

Motion by VanSlambrouck, supported by Sheehan, to approve the agenda as presented.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted the City continues to consider using funds granted from the American Rescue Act for integration of approximately 800 water meters to AMI technology. The funds would be used for the purchase of the necessary equipment, scheduling and installation. The Electric Department also continues to work toward AMI technology for the electric meters.

The DDA held a special meeting earlier tonight at 6:15 P.M. and approved a Property Donation Agreement with Bill Fabiano for the property located at 103 E. Grand River Ave.

Under Presentations, Girl Scout Troop 4730 presented information on lost & found stations and first aid kits they would like to place in the various parks throughout the city.

City Manager Gorman noted the next step for consideration of their proposal is to work with Parks & Recreation Director Neil Brown to get approval from the Parks & Recreation Board.

DDA Director ConnerWellman provided her report on downtown activities.

Under New Business, City Manager Gorman presented information on the First Reading of Ordinance 175RR to rezone the 1.97-acre portion of the parcel located at 467 Charlotte Hwy.

from R-2 Traditional Residential to C-3 Highway Commercial to match the rest of the parcel already zoned C-3.

The Planning Commission met on December 8, 2021 to hold a Public Hearing and consider the rezoning request and a Special Land Use request for a self-storage facility on the parcel located at 467 Charlotte Hwy. The Planning Commission unanimously recommended the rezoning request to City Council for approval and approved the Special Land Use request.

There was discussion.

The Council considered Resolution 21-67 to approve a wage increase for Emergency Medical Technician's (EMT) with the Ambulance Department. City Manager Gorman outlined factors for the necessary increase and noted there will likely be another wage increase in the future.

Motion by Johnston, supported by Sheehan, to approve Resolution 21-67 approving EMT wage increases for the Ambulance Department.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 21-68 to amend the Budget for Fiscal Year 2021-2022. The Finance Director reviewed the fund balances and expenditures and recommends the proposed budget amendments.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 21-68 to amend the Budget for Fiscal Year 2021-2022.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-69 to approve 2022 meeting dates.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 21-69 approving 2022 City Council meeting dates.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 21-70 to confirm the Mayor's appointments to City Boards and Commissions.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 21-70 to confirm the Mayor's appointments to City Boards and Commissions.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on December 6, 2021, payment of invoices in the amount of \$129,091.42 and payroll in the amount of \$139,775.13 for a total of \$268,866.55. A sale of surplus/scrap property to Emerald Transformer in the amount of \$12,501.00 for the sale of scrap transformers. Purchase orders to Cook Brothers Excavating, Inc. in the amount of \$6,800.00 for repairs to a clay sewer line and to Interstate Billing Service, Inc. in the amount of \$9,989.08 for repairs to the backhoe were also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman addressed concerns expressed by business owners and residents regarding the rescheduling of HolidayFest from Saturday, December 11, 2021 to Wednesday, December 15, 2021 due to inclement weather. The decision to reschedule was prudent and was the right call, but apologized for the inconvenience to all. He further noted that he is troubled by the comments the City was not being honest as it leans on the advice of all emergency personnel.

City Manager Gorman noted that 2021 has been a great year; specifically, the significant upgrades to one of Portland's premier parks. There will be many significant projects coming to the City in the next few years including major upgrades to the Wastewater Treatment Plant, the replacement of the Divine Highway Bridge, and the Kent Street Improvement Project.

City Manager Gorman wished everyone a Merry Christmas.

Girl Scout Troop 4730 sang Jingle Bells.

Under Council Comments, Mayor Pro-Tem VanSlambrouck commented the VFW has raised approximately \$3,000 for the tornado damage in Kentucky.

Motion by Johnston, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 8:00 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the December 20, 2021 City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman

**Presentation** – Girl Scout Troop 4730 presented information on lost & found stations and first aid kits they would like to place in the various parks throughout the city.

**Presentation** - DDA Director ConnerWellman provided her report on downtown activities.

**First Reading of Ordinance 175RR** to rezone the 1.97-acre portion of the parcel located at 467 Charlotte Hwy. from R-2 Traditional Residential to C-3 Highway Commercial to match the rest of the parcel already zoned C-3.

**Approval of Resolution 21-67** approving EMT wage increases for the Ambulance Department.  
All in favor. Adopted.

**Approval of Resolution 21-68** to amend the Budget for Fiscal Year 2021-2022.

All in favor. Adopted.

**Approval of Resolution 21-69** approving 2022 City Council meeting dates.

All in favor. Adopted.

**Approval of Resolution 21-70** to confirm the Mayor's appointments to City Boards and Commissions.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 8:00 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GREG & STACI NYE	MISC	ENERGY OPTZ REFUND PROGRAM - ELECTRIC	30.00
JOHN DEERE FINANCIAL	01818	CHAINS, COTTER PIN - ELECTRIC, MTR POOL	47.98
SPARROW IONIA OCCUP HEALTH SERVICE	02275	T KRIZOV DOT PHYSICAL - WW	100.00
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,258.00
STAR THOMAS	01654	PHONE BILL REIM - POLICE	40.00
NICK LEFKE	00735	ELECTRIC BOARD OFFICIAL - ELECTRIC	75.00
ROBERT BALDYGA	01636	ELECTED OFFICIAL - ELECTRIC	75.00
TED ALBERTA	02490	ELECTED OFFICIAL - ELECTRIC	75.00
TRI-COUNTY ELECTRIC COOPERATIVE	02380	WIRE FOR HWY CROSS REPAIR - ELECTRIC	220.00
DURRANT BROTHERS CONSTRUCTION LLC	02612	STEEL SIDING DPW BUILDING - GEN APP CONS AGEN C	15,037.00
GRANGER	00175	REFUSE - REFUSE	12,608.33
CULLIGAN	02130	WATER CITY HALL - GEN	8.50
FAMILY FARM & HOME	01972	SUPPLIES - MAJ STS	96.47
PETERSEN OIL & PROPANE	02534	114 GAL DIESEL - MTR POOL	333.35
STAR THOMAS	01654	SUPPLIES REIM - POLICE, AMB	231.26
KEUSCH SUPER SERVICE	00228	OIL CHANGE/REPAIR - POLICE	241.62
STAR THOMAS	01654	CLEANING SUPPLIES REIM - AMB	29.01
DORNBOS SIGN, INC.	00067	SUPPLIES- MAJ STS	76.45
DDA	MISC	SAFETY AWARDS - GEN, AMB, WW, MTR POOL	65.00
FAMILY FARM & HOME	01972	TUBES - MAJ STS	19.98
LAKESIDE EQUIPMENT CORPORATION	02710	REPLACEMENT BRUSH - WW	197.50
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	32.00
PAMA	01370	PORTLAND CITY PORTION - COMM PROMO	6,584.94
GRAINGER, INC.	00172	SUPPLIES - LOC STS	91.90
AUTOMOTIVE EQUIPMENT SPECIALISTS	01880	ANNUAL OSHA SAFETY INSPECTION - MTR POOL	350.00
RESCO	00392	LINE REPAIR SUPPLIES - ELECTRIC	244.85
USA BLUEBOOK	01850	STAINLESS STEEL SCREENS MINUS RETURN - WW	21.05
AERZEN USA CORPORATION	02069	PRESSURE GAUGE PARTS - WW	152.13
AERZEN USA CORPORATION	02069	PARTS FOR BLOWER/PRES GAUGE - WW	104.07
PETERSEN OIL & PROPANE	02534	DIESEL FOR GENERATOR - ELECTRIC	848.76
DICKINSON WRIGHT PLLC	02244	LEGAL SERVICES - GEN, ELECTRIC, CODE	893.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CMP DISTRIBUTORS INC.	01745	EXT VEST CARRIER/BULLISTIC - POLICE	789.00
CAPITAL ASPHALT LLC	02578	UPM COLD PATCH - MAJ, LOC STS	788.40
GROSS MACHINE SHOP	00180	COUPLER - WW	186.30
GROSS MACHINE SHOP	00180	14 GA SHEET SUN SHADES - WW	81.30
RESCO	00392	SUPPLIES FOR LINE REPAIR - ELECTRIC	85.20
B&W AUTO SUPPLY, INC.	00030	VAR PARTS, SUPPLIES - VAR DEPTS	304.56
FIRE PROS, LLC	00151	WET SPRINKLER INSPECTION - CITY HALL	135.00
MUZZALL GRAPHICS	00326	UTILITY BILLING ENVELOPES - VAR DEPTS	2,301.00
FIRE PROS, LLC	00151	FIRE EXTINGUISHER INSPECT - CITY HALL	90.00
AMERIGAS -5248	00398	PROPANE TANK RENTAL - CEM	160.68
ALT PRINTING CO.	02712	BBALL JERSEYS 1 & 2 GRADES - REC	977.50
EMERSON AUTOMATION SOLUTIONS	02711	MINOR OVERHAUL OF GATE SHAFT - ELECTRIC COUNC F	11,854.49
COOK BROS EXCAVATING	00101	DEMO OLD BARN AT DAM- ELECT COUNC APPRV 9-7-21	15,130.00
INTERSTATE BILLING SVC	00202	REPAIRS TO BUCKHOE - MTR POOL APPV CONS AGENDA	9,989.08
K-13 LAWN CARE	00220	LAWN APPLICATIONS - PARKS	500.00
MENARDS	00260	SUPPLIES - WATER	157.89
R.C. SYSTEMS INC.	02486	REC PRO ANNUAL CONTRACT WEBSITE - REC	3,250.00
RESCO	00392	LINE REPAIR & SUPPLIES - ELECTRIC	597.30
SLC METER LLC	02286	WATER METERS PER QUOTE - WTR APPR 11-1-21, RES	10,771.04
SLC METER LLC	02286	RUBBER DROP IN FLANGE GASKET - WTR APPV 11-1-21	16.24
PORTLAND TOWNSHIP TREASURER	00371	ANNEX AGREEMENT REV SHARING SEPT-OCT 2021-COMM	6,261.83
STATE OF MICHIGAN	00428	ANNUAL BIOSOLIDS LAND APP - WW	739.72
OUDBIER INSTRUMENT CO	02568	E STOP SWITCH LOCATION - WW	975.00
USA BLUEBOOK	01850	3 BOXES GLOVES - WW	127.55
SLICK SHIRTS SCREEN PRINTING	02003	CHAMP SHIRTS COED SOFTBALL - REC	112.49
USA BLUEBOOK	01850	SUPPLIES - WW	649.82
USA BLUEBOOK	01850	HACH DPD, STENNER SHAFT, HEAD, PUMP TUBE - WTR	420.50
Total:			\$114,640.04

**BI-WEEKLY  
WAGE REPORT  
December 27, 2021**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,015.87	133,569.89	2,363.69	33,345.13	13,379.56	166,915.02
ASSESSOR	-	-	-	-	-	-
CEMETERY	2,072.05	50,728.54	263.47	14,734.56	2,335.52	65,463.10
POLICE	15,678.35	189,860.69	3,647.82	45,564.50	19,326.17	235,425.19
CODE ENFORCEMENT	-	1,210.65	-	139.58	-	1,350.23
PARKS	1,743.44	38,915.14	218.60	6,481.64	1,962.04	45,396.78
INCOME TAX	2,367.07	28,960.90	610.76	7,864.03	2,977.83	36,824.93
MAJOR STREETS	8,336.50	55,671.46	1,583.97	18,404.04	9,920.47	74,075.50
LOCAL STREETS	4,023.33	40,471.11	830.27	15,915.42	4,853.60	56,386.53
RECREATION	325.85	4,049.56	40.84	878.31	366.69	4,927.87
AMBULANCE	12,428.07	173,671.38	1,932.16	28,941.88	14,360.23	202,613.26
DDA	2,908.32	31,381.37	447.23	5,818.77	3,355.55	37,200.14
ELECTRIC	21,260.76	260,099.06	4,760.66	79,582.71	26,021.42	339,681.77
WASTEWATER	7,367.02	99,300.90	1,131.22	26,769.14	8,498.24	126,070.04
WATER	6,375.80	85,220.47	1,570.16	26,325.95	7,945.96	111,546.42
MOTOR POOL	1,593.29	10,717.36	362.30	2,822.90	1,955.59	13,540.26
<b>TOTALS:</b>	<b>97,495.72</b>	<b>1,203,828.48</b>	<b>19,763.15</b>	<b>313,588.56</b>	<b>117,258.87</b>	<b>1,517,417.04</b>



User: ABAUM

DB: Portland

PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2021	MONTH 11/30/2021	NORMAL	BALANCE	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
101-000-402.000	REAL PROPERTY TAXES	1,133,465.00		1,114,628.15		18,799.70		18,836.85	98.34
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00		0.00		0.00		1,700.00	0.00
101-000-428.001	PILOT- WODA (OLD SCHOOL MANOR)	2,000.00		0.00		0.00		2,000.00	0.00
101-000-445.000	PENALTY & INTEREST	5,350.00		2,061.77		2,061.77		3,288.23	38.54
101-000-447.000	TAX COLLECTION FEES	45,450.00		34,454.97		581.65		10,995.03	75.81
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00		5.64		0.00		(5.64)	100.00
101-000-451.000	BUSINESS PERMITS	100.00		0.00		0.00		100.00	0.00
101-000-453.000	CABLE TV FEES	19,500.00		9,623.60		4,567.61		9,876.40	49.35
101-000-455.000	TRAILER FEES	300.00		0.00		0.00		300.00	0.00
101-000-476.000	NON-BUSINESS PERMITS	75,000.00		17,257.80		6,997.00		57,742.20	23.01
101-000-543.000	ACT 302 POLICE TRAINING GRANT	660.00		416.52		0.00		243.48	63.11
101-000-570.000	LIQUOR FEES	3,720.00		3,165.25		0.00		554.75	85.09
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	3,000.00		21.28		21.28		2,978.72	0.71
101-000-575.000	REVENUE SHARING-CONST SALES	351,597.00		142,226.00		0.00		209,371.00	40.45
101-000-576.000	REVENUE SHARING-STAT SALES	111,919.00		37,680.00		0.00		74,239.00	33.67
101-000-620.000	PBT TESTING FEES	1,000.00		0.00		0.00		1,000.00	0.00
101-000-623.000	TRANSCRIPT FEES	600.00		437.00		0.00		163.00	72.83
101-000-624.000	MISCELLANEOUS FEES	200.00		0.00		0.00		200.00	0.00
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00		137,094.15		27,418.83		191,931.85	41.67
101-000-630.000	CEMETERY LOT SALES	12,200.00		3,750.00		1,065.00		8,450.00	30.74
101-000-633.000	CEMETERY CARE FEES	6,500.00		2,600.40		0.00		3,899.60	40.01
101-000-634.000	GRAVE OPENING FEES	15,500.00		3,625.00		150.00		11,875.00	23.39
101-000-656.000	DISTRICT COURT FINES	9,000.00		3,075.00		237.60		5,925.00	34.17
101-000-661.000	PARKING FINES	4,300.00		250.00		20.00		4,050.00	5.81
101-000-663.000	MISCELLANEOUS FINES	2,000.00		540.00		70.00		1,460.00	27.00
101-000-664.000	SEX OFFENDER REGISTRATION FEES	100.00		0.00		0.00		100.00	0.00
101-000-665.000	INTEREST INCOME	0.00		(147.18)		15.85		147.18	100.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	0.00		37.25		36.97		(37.25)	100.00
101-000-667.000	RENTAL INCOME	6,000.00		3,835.00		400.00		2,165.00	63.92
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00		100.00		0.00		(100.00)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00		10,000.00		0.00		0.00	100.00
101-000-678.000	MERS FOREITURE REVENUES	0.00		9,786.53		0.00		(9,786.53)	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	5,000.00		4,731.17		786.53		268.83	94.62
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	30,000.00		64,668.77		2,792.62		(34,668.77)	215.56
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00		1,864.80		0.00		135.20	93.24
101-000-699.150	TRANSFER FROM PERP CARE	50.00		2.56		0.52		47.44	5.12
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	160,000.00		0.00		0.00		160,000.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	41,446.00		0.00		0.00		41,446.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00		0.00		0.00		32,009.00	0.00
TOTAL REVENUES		2,420,692.00		1,607,791.43		66,022.93		812,900.57	66.42

Expenditures									
100	COUNCIL	69,160.00		9,471.71		672.80		59,688.29	13.70
101	COMMUNITY PROMOTIONS	351,108.00		175,603.95		28,090.93		175,504.05	50.01
172	CITY MANAGER	182,506.00		65,452.88		19,924.04		117,053.12	35.86
191	ELECTIONS	6,550.00		2,207.15		1,117.16		4,342.85	33.70
201	GENERAL ADMINISTRATION	451,881.00		183,194.02		36,696.82		268,686.98	40.54
209	ASSESSING	52,300.00		15,991.20		1,251.42		36,308.80	30.58
265	CITY HALL	72,530.00		28,961.01		5,764.55		43,568.99	39.93
276	CEMETERY	180,791.00		79,299.78		17,755.20		101,491.22	43.86
301	POLICE	825,049.00		292,519.19		68,518.94		532,529.81	35.45
371	CODE ENFORCEMENT	53,901.00		22,226.12		587.82		31,674.88	41.24
728	ECONOMIC DEVELOPMENT	29,000.00		14,574.23		1,917.02		14,425.77	50.26
751	PARKS	216,521.00		91,047.09		15,402.86		125,473.91	42.05

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	MONTH 11/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,491,297.00	980,548.33	197,699.56	1,510,748.67	39.36
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,420,692.00	1,607,791.43	66,022.93	812,900.57	66.42
TOTAL EXPENDITURES		2,491,297.00	980,548.33	197,699.56	1,510,748.67	39.36
NET OF REVENUES & EXPENDITURES		(70,605.00)	627,243.10	(131,676.63)	(697,848.10)	888.38

PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	MONTH 11/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	801,500.00	265,800.55	75,099.91	535,699.45	33.16
	TOTAL EXPENDITURES	623,892.00	67,054.28	21,388.12	556,837.72	10.75
	NET OF REVENUES & EXPENDITURES	177,608.00	198,746.27	53,711.79	(21,138.27)	111.90
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	4,500.00	677.57	185.51	3,822.43	15.06
	TOTAL EXPENDITURES	50.00	2.56	0.52	47.44	5.12
	NET OF REVENUES & EXPENDITURES	4,450.00	675.01	184.99	3,774.99	15.17
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	806,902.00	153,849.93	38,191.89	653,052.07	19.07
	TOTAL EXPENDITURES	886,180.00	229,075.24	61,535.75	657,104.76	25.85
	NET OF REVENUES & EXPENDITURES	(79,278.00)	(75,225.31)	(23,343.86)	(4,052.69)	94.89
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	279,173.00	128,139.47	14,261.73	151,033.53	45.90
	TOTAL EXPENDITURES	367,441.00	146,776.90	61,258.75	220,664.10	39.95
	NET OF REVENUES & EXPENDITURES	(88,268.00)	(18,637.43)	(46,997.02)	(69,630.57)	21.11
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	110,500.00	23,490.73	6,577.62	87,009.27	21.26
	TOTAL EXPENDITURES	110,443.00	24,469.56	3,117.13	85,973.44	22.16
	NET OF REVENUES & EXPENDITURES	57.00	(978.83)	3,460.49	1,035.83	1,717.25
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	642,841.00	370,183.09	10,818.91	272,657.91	57.59
	TOTAL EXPENDITURES	734,269.00	289,359.87	67,155.43	444,909.13	39.41
	NET OF REVENUES & EXPENDITURES	(91,428.00)	80,823.22	(56,336.52)	(172,251.22)	88.40
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	301,200.00	307,467.89	53,685.00	(6,267.89)	102.08
	TOTAL EXPENDITURES	776,200.00	588,333.54	205,020.07	187,866.46	75.80
	NET OF REVENUES & EXPENDITURES	(475,000.00)	(280,865.65)	(151,335.07)	(194,134.35)	59.13
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	154,000.00	51,229.25	12,720.53	102,770.75	33.27
	TOTAL EXPENDITURES	152,550.00	50,712.45	0.00	101,837.55	33.24
	NET OF REVENUES & EXPENDITURES	1,450.00	516.80	12,720.53	933.20	35.64
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	4,192,025.00	1,674,761.78	376,606.67	2,517,263.22	39.95
	TOTAL EXPENDITURES	5,203,461.00	1,670,507.01	221,166.82	3,532,953.99	32.10
	NET OF REVENUES & EXPENDITURES	(1,011,436.00)	4,254.77	155,439.85	(1,015,690.77)	0.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	MONTH 11/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,048,352.00	373,269.52	91,534.92	675,082.48	35.61
	TOTAL EXPENDITURES	1,265,904.00	281,376.37	62,640.09	984,527.63	22.23
	NET OF REVENUES & EXPENDITURES	(217,552.00)	91,893.15	28,894.83	(309,445.15)	42.24
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	763,420.00	291,877.76	64,790.50	471,542.24	38.23
	TOTAL EXPENDITURES	957,783.00	237,495.17	49,073.07	720,287.83	24.80
	NET OF REVENUES & EXPENDITURES	(194,363.00)	54,382.59	15,717.43	(248,745.59)	27.98
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	574,810.00	174,307.81	28,201.74	400,502.19	30.32
	TOTAL EXPENDITURES	728,360.00	197,441.80	19,491.63	530,918.20	27.11
	NET OF REVENUES & EXPENDITURES	(153,550.00)	(23,133.99)	8,710.11	(130,416.01)	15.07
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
	NET OF REVENUES & EXPENDITURES	9,679,223.00	3,815,055.35	772,674.93	5,864,167.65	39.41
		11,806,533.00	3,782,604.75	771,847.38	8,023,928.25	32.04
	NET OF REVENUES & EXPENDITURES	(2,127,310.00)	32,450.60	827.55	(2,159,760.60)	1.53



**Mindy Tolan**

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**From:** Randy Foote <rmfoote@ymail.com>  
**Sent:** Saturday, December 18, 2021 4:06 PM  
**To:** Mindy Tolan  
**Subject:** Fw: PAMA

----- Forwarded Message -----

**From:** Randy Foote <rmfoote@ymail.com>  
**To:** rmfoote@ymail.com <rmfoote@ymail.com>  
**Sent:** Saturday, December 18, 2021, 04:04:29 PM EST  
**Subject:** Re: PAMA

On Saturday, December 18, 2021, 03:52:47 PM EST, Randy Foote <rmfoote@ymail.com> wrote:

$$\begin{array}{r} 1,239.84 \\ 15,257.00 \\ \hline 16,496.84 \\ (34.49) \text{ credit from Star} \\ \hline 16,462.35 \times 409.0 = \$6,584.94 \end{array}$$

# Invoice 37367

Bill to: Portland Police & Fire 773 E Grand River Ave Portland, MI 48875	Job: 19210901 773 E Grand River Ave 773 E Grand River Ave Portland, MI 48875
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Invoice #: 37367	Date: 11/24/21	Customer P.O. #:
Payment Terms: Net 30 Days		Salesperson:
Customer Code: PORTPF		Pwfitz1980@gmail.com

Remarks:

Quantity	Description	U/M	Unit Price	Extension
	Install 7 Piers			17,757.00
	Dropped 3 Piers			-2,500.00
			<b>Subtotal:</b>	<u>15,257.00</u>
			<b>Current Due:</b>	<u>\$15,257.00</u>

(517) 332-1133  
FEIN 38-2054520

Terms: NET DUE UPON RECEIPT  
Customer #: 7061  
Phone: 517-526-5328

**Bill To:**  
PORTLAND AREA MUNICIPAL  
AUTHORITY  
773 EAST GRAND RIVER AVE  
PORTLAND MI 48875

**Service Address:**  
PORTLAND AREA FIRE AMBULANCE  
773 EAST GRAND RIVER AVE  
PORTLAND MI 48875

Order #	Order Dt	Customer P.O. #	Salesperson
37072	12/08/21	PATRICK	HSE
Job #	Contract #	Comment	
		For: 12/08/21 - 12/08/21	

Lin#	Units	U/M	Item Description	Unit Price	Amount
			S/O:00100027491 Date:12/08/21 Tech:1TOM TOM		
002	1.000	Hrs	CM 2 MAN 2 COMMERCIAL TWO MAN MINIMUM 2	315.00	315.00
004	1.000	Hrs	CM LABOR 2 COMMERCIAL LABOR TWO MEN	240.00	240.00
006	1.000	EA	*PARTS 331 X 3-3/4 X 45 SPR PAIR W/C  Changed broken springs with new and tested operations.	684.84	684.84
			Subtotal		1,239.84
			Total Due On 12/08/21		1,239.84

**CITY OF PORTLAND**

**REPORT DATE**  
**PERIOD COVERED**

December 22, 2021  
November 1-30, 2021

<b>Kwh Consumed</b>	2,695,891
<b>DIESEL PRODUCTION</b>	6,669
<b>HYDRO GENERATION</b>	182,288

<b>Total Kwh Purchased</b>	<b>2,506,934</b>	<b>Total Dollars Paid</b>	<b>\$ 148,228.53</b>
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**Kwh Billed**

Residential	1,026,981
Commercial	614,521
Large General	589,060
City St. Lites Metered	28,783
St. Lites Unmetered	
Rental Lights	
Demand	1,829
<b>Total Kwh Billed</b>	<b>2,261,174</b>

**Dollars Billed**

PCA Billed	\$ 55,039.91
Residential	\$ 135,339.26
Residential EO Charge	\$ 1,906.34
Geothermal Discount	\$ (176.67)
Commercial	\$ 79,600.86
Commercial/LG EO Charge	\$ 2,417.28
Large General	\$ 50,898.64
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 2,460.56
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 227.84
Demand	\$ 14,573.57
Tax	\$ 12,783.59
<b>Total Dollars Billed</b>	<b>\$ 356,632.63</b>

Arrears after billing	\$ 12,179.48
Penalties Added	\$ 1,491.27
Arrears end of month	\$ 31,463.47
Fuel Cost Billed	\$ 46,480.50
Amount Collected	\$ 384,089.08
Total Adjustments	\$ 1,585.69

Power Cost Adj. .02467

Residential Customers	2,236
Commercial Customers	329
Large General	15
<b>Total Customers</b>	<b>2,580</b>

12/03/21



**CITY OF PORTLAND  
December-21**

**WATER DEPARTMENT REPORT**

<b>MONTH</b>	Nov-21	<b>PERIOD COVERED</b>	Nov. 1-30, 2021
Customers Billed		Penalties Added	\$ 276.48
City	1,847	Dollars Collected	\$ 64,200.69
Rural	24	Arrears at end of Month	\$ 4,416.92
Total Customers	1,871	Adjustments	\$ (305.72)
		Gallons Pumped	9,469,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
<b>Gallons Billed</b>		<b>Dollars Billed</b>	
City	7,465,175		\$ 55,509.40
Rural	161,022		\$ 2,036.43
Total	<u>7,626,197</u>		<u>\$ 57,545.83</u>

**SEWER DEPARTMENT REPORT**

Customers Billed	1,797	Dollars Billed	<b>\$86,347.63</b>
		Sewer Credit	\$ -
		Total Sewer Billed	<b>\$ 86,347.63</b>

Penalties Added	\$ 457.90
Dollars Collected	\$ 91,894.63
Arrears at end of Month	\$ 6,116.77
Adjustments	\$ (642.20)
Gallons Treated per Million	7.870

