



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, January 17, 2022

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Excuse the Absence of Mayor Barnes</u>	Decision
7:05 PM	V. <u>Public Comment</u> (5-minute time limit per speaker)	
7:08 PM	VI. <u>City Manager Report</u>	
7:10 PM	VII. <u>Presentations</u>	
	A. DDA Director ConnerWellman – Downtown Report	
	VIII. <u>Public Hearing(s)</u> - None	
	IX. <u>Old Business</u> - None	
7:25 PM	X. <u>New Business</u>	Decision
	A. Proposed Resolution 22-02 Approving the Purchase and Full	
	Integration of Advanced Meter Infrastructure (AMI) Technology	
7:28 PM	XI. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting	
	hold on January 3, 2022	
	B. Payment of Invoices in the Amount of \$64,331.10 and Payroll in	
	the Amount of \$185,438.57 for a Total of \$249,769.67	
	C. Purchase Orders over \$5,000.00 - None	
	XI. <u>Communications</u>	
	A. Water Department Report for December 2021	
	B. PAMA Board Meeting Minutes for December 15, 2021	
	C. Franklin Energy EO Report	
	D. Ionia County Board of Commissioners Agenda for January	
	11, 2022	
7:30 PM	XII. <u>Other Business</u> – None	
7:35 PM	XIII. <u>City Manager Comments</u>	
7:40 PM	XIV. <u>Council Comments</u>	
7:45 PM	XV. <u>Adjournment</u>	Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 22-02

A RESOLUTION APPROVING THE PURCHASE AND FULL INTEGRATION OF ADVANCED METER INFRASTRUCTURE -(AMI) TECHNOLOGY

WHEREAS, Council previously approved the process of migrating the existing water meters to the Automated Meter Reading (AMR), radio read Orion ME meter system by Badger and replacing all of the non-compatible meter bodies; and

WHEREAS, the cost of AMI technology has come down and the products have become more robust offering potential leak detection, reverse flow indication, non-usage alarm, GPS mapping, and now Badger’s system is capable of being migrated from a walk-by/drive by system (AMR) to a fixed base system (AMI); and

WHEREAS, the AMI system will eliminate manual entry of water readings at the meter and into the billing system at City Hall and new meters may help pay for themselves because older meters typically maintain their accuracy or slow down 5-7% as they age; and

WHEREAS, the City Manager and Director of Public Works are recommending that the City Council approve the proposal from SLC Meter LLC for \$403,775.00 to purchase the remaining meters to complete the project and to provide installation assistance, a copy of the quote is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the proposal from SLC Meter LLC for \$403,775.00 to purchase the remaining meters to complete the project and to provide installation assistance, a copy of the quote is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 17, 2022

Monique I. Miller, City Clerk

SLC Meter llc
 595 Bradford St.
 Pontiac, MI 48341

Ph. 248-625-0667
 Fx. 248-625-8650
 www.slcmeter.com



QUOTATION

Date	Quote #
1/5/2022	33090

Name / Address
CITY OF PORTLAND 259 KENT STREET PORTLAND, MI 48875

Ship To
CITY OF PORTLAND 451 MORSE DR. PORTLAND, MI 48875

P.O. No.

Expires on	Terms	Rep	Entered by
2/4/2022	Net 30	ASB	ASB

Item	Description	Qty	Unit Price	Total
BM-E23-G2-G	5/8" X 3/4" BADGER E-SERIES G2 METER W/ LF BRZ BODY, 9 DIAL GALLON OUTPUT, TEMP SENSORS, 10' WIRE & TWIST TIGHT CONNECTOR	775	221.00	171,275.00
BM-OBE-HLA	BADGER ORION HLA CELLULAR END POINT, TWIST TIGHT CONNECTOR, 8" WIRE W/ Wall Bracket	775	155.00	120,125.00
1/REPLACE	FIELD SERVICE: WATER METER REPLACEMENT AT VARIOUS LOCATIONS - up to 1" meters	775	115.00	89,125.00
SCHEDULING	SCHEDULING OF METER CHANGE OUT APPOINTMENTS FORMUNICIPAL. INCLUDES RESIDENTIAL AND COMMERCIAL SCHEDULING ALONG WITH TWO DOOR TAGS ADVISING SECOND AND FINAL NOTICE.	775	30.00	23,250.00

Please note the purchase and payment terms of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Please go to www.slcmeter.com for further details.	Sales Tax (0.0%)
	Total \$403,775.00

Thank You!

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, January 3, 2022
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Rairigh

Absent: Council Member Johnston

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the agenda as presented.

Yeas: VanSlambrouck, Fitzsimmons, Sheehan, Barnes

Nays: None

Absent: Johnston

Adopted

Motion by Sheehan, supported by Fitzsimmons, to excuse the absence of Council Member Johnston.

Yeas: Sheehan, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Johnston

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman wished everyone a Happy New Year.

The donation agreement between Bill Fabiano and the DDA for the property at 103 W. Grand River Ave. has been signed. The property has not been closed on yet.

The cable franchise agreement with Wow has expired. The negotiation process for a new agreement should be relatively uneventful and will likely be presented to Council for approval at the January 17, 2022 meeting. City Manager Gorman further noted he'll take this opportunity to update the City's Franchise Ordinance.

The survey work for the Wastewater Treatment Plant Project has been scheduled. The design work will begin this week.

Members of the Portland Area Municipal Authority (PAMA) and will meet again on January 19, 2022. The PAMA agreement is expected to be updated this year.

The Board of Light and Power continues to work on a Fiber Agreement. An educational workshop is expected to be held with the City Council and Board of Light and Power in February.

City Manager Gorman presented before and after photos of the old storage building that was removed at the Hydro Dam property. Security cameras will be placed on the property in the near future.

The City Council Goal Session meeting has been tentatively scheduled for Tuesday, February 1, 2022.

There were no presentations.

Under New Business, the City Council held the Second Reading of Ordinance 175RR to rezone the 1.97-acre portion of the parcel located at 467 Charlotte Hwy. from R-2 Traditional Residential to C-3 Highway Commercial to match the rest of the parcel already zoned C-3.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Ordinance 175RR to Amend the City Zoning Map.

Yeas: Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Absent: Johnston

Adopted

The Council considered Resolution 22-01 to approve a bid from Hammond Farms, Inc. in the amount of \$16,000.00 for wood waste processing and compost removal.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 22-01 approving a bid from Hammond Farms, Inc. for wood waste processing and compost removal.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Barnes

Nays: None

Absent: Johnston

Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on December 20, 2021, payment of invoices in the amount of \$114,640.04 and payroll in the amount of \$117,258.87 for a total of \$231,898.91. A purchase order to the Portland Area Municipal Authority in the amount of \$6,584.94 for foundation repairs was also included.

Yeas: Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Absent: Johnston

Adopted

Under City Manager Comments, City Manager Gorman thanked the DPW for their prompt work with the recent snow removal.

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted the VFW will hold a breakfast fundraiser on Sunday, January 9, 2022 from 8:00 – 11:00 A.M.

Motion by Fitzsimmons, supported by Sheehan, to adjourn the regular meeting.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Barnes

Nays: None

Absent: Johnston

Adopted

Meeting adjourned at 7:23 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the January 3, 2022 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Rairigh

Absent – Council Member Johnston

Second Reading and Consideration of Ordinance 175RR to rezone the 1.97-acre portion of the parcel located at 467 Charlotte Hwy. from R-2 Traditional Residential to C-3 Highway Commercial to match the rest of the parcel already zoned C-3.

All in favor. Adopted.

Approval of Resolution 22-01 approving a bid from Hammond Farms, Inc. for wood waste processing and compost removal.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:23 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FIRE PROS, LLC	00151	FIRE EXTINGUISHER MAINT - MTR POOL	364.00
FLAGS UNLIMITED LTD	00988	USA FLAG CITY HALL - COMM PROMO	103.95
GRAINGER, INC.	00172	PAPER PUNCH - MTR POOL	2.80
FIRE PROS, LLC	00151	FIRE EXTINGUISHER INSPECTION - WATER	141.25
FAMILY FARM & HOME	01972	GLOVES - WATER	25.49
MUNICIPAL SUPPLY CO.	00324	CURB BOX KEY ENDS - WATER	50.00
AMS INC HEATING & COOLING	02355	FURNACE REPAIR - MTR POOL	250.00
CULLIGAN	02130	WATER X4 - POLICE	22.00
STAR THOMAS	01654	USPS, MASKS, REIM - POLICE, AMBULANCE	218.06
CMP DISTRIBUTORS INC.	01745	UNIFORMS - POLICE	204.97
FIRE PROS, LLC	00151	FIRE EXTINGUISHER INSPECTION - POLICE	131.00
FIRE PROS, LLC	00151	FIRE EXTINGUISHER INSPECTION - AMB	75.00
FIRE PROS, LLC	00151	SPRINKLER SYSTEM INSPECTION - ELECTRIC	135.00
LITE'S PLUS INC	00243	LED BALLASTS FOR WAREHOUSE - ELECTRIC	248.75
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	525.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,394.55
ELHORN ENGINEERING	00139	EL-CHLOR, CARBOY - WATER	550.00
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENT - MTR POOL	235.54
LITE'S PLUS INC	00243	STREET LIGHT REPLACEMENT - ELECTRIC	3,497.50
PLB PLANNING GROUP LLC	02504	CONSULTING - CODE	262.50
FIRE PROS, LLC	00151	FIRE EXTINGUISHER INSPECT- ELECTRIC	702.25
NORTH CENTRAL LABORATORIES	00959	PH ELECTRODE STORAGE SOLUTIONS - WW	88.25
FIRE PROS, LLC	00151	FIRE EXTINGUISHER INSPECTION - WW	108.50
FIRE PROS, LLC	00151	REPAIR/REPLACE FIRE EXTINGUISHERS - WW	156.40
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	436.30
KRYSTAL CUTSINGER	MISC	REFUND OF CC VBALL REGISTRATION - REC	40.00
CULLIGAN	02130	WATER CITY HALL - GEN	8.50
CULLIGAN	02130	COOLER RENTAL FEE CITY HALL - GEN	144.00
PURITY CYLINDER GASES, INC.	00380	QRTLY CYLINDER RENTAL - AMB	307.30
PURITY CYLINDER GASES, INC.	00380	OXYGEN, HAZ NAT FEE - AMB	66.20
ACE-TEX ENTERPRISES, INC.	00004	SUPPLIES - ELECTRIC	75.88

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	75.00
RCP	02265	SAFETY SIGN FOR BRIDGE - ELECTRIC	118.72
STAPLES BUSINESS CREDIT	00426	PRINTER INK, PAPER TOWEL - POLICE, AMB	53.16
AUTOMATED BUSINESS EQUIPMENT	00027	SEALING SOLUTION - GEN	32.00
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	280.00
CHERRY HILL ESTATES	02081	1ST QUARTER 2022 ASSOC FEES - ECON DEV	90.09
QUILL CORPORATION	00381	SHARPIE MARKERS - GEN	0.80
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	789.04
SELBY CONSTRUCTION	02674	POLE BARN AT DAM FINAL INVOICE - ELECTRIC	2,500.00
SELBY CONSTRUCTION	02674	SIDING PUMP HOUSE - ELECTRIC	1,500.00
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	794.25
FAMILY FARM & HOME	01972	SUPPLIES - MAJ STS	51.93
SPARROW OCCUPATIONAL HEALTH-LANSING	00340	PRE EMPLOY PHYSICAL D FOX - AMB	176.00
NATIONAL SAFETY COMPLIANCE	01958	MI LABOR LAW POSTERS - VAR DEPTS	90.00
PRINTING SYSTEMS	00375	TAX FORMS/ENVELOPES - INCOME TAX, GEN	306.81
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	19.42
FORTE PAYMENTS, INC.	02522	DEC 2021 CC PAYMENTS - REC	144.41
GRANGER	00175	REFUSE - REFUSE	12,624.96
GRANGER	00175	REFUSE - WW	152.58
GRANGER	00175	REFUSE - POLICE, COMM PROMO, ELECT	152.58
PARKERS LANDING	MISC	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	576.45
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	34.97
BRD PRINTING INC.	02315	INCOME TAX BOOKLETS/FORMS - INCOME TAX	50.71
BRD PRINTING INC.	02315	INCOME TAX FORMS/BOOKLETS - INCOME TAX	743.26
MANER COSTERISAN	02588	ADDITIONAL SERVICES - GEN	1,500.00
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	0.62
GRANGER	00175	REFUSE - MP, PARKS, CEM	374.26
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	423.02
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	24.27
NYE UNIFORM CO.	00338	PANTS/SHIRTS - POLICE	174.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
NYE UNIFORM CO.	00338	PANTS - POLICE	160.00
POWER LINE SUPPLY COMPANY	00389	TOOLS - ELECTRIC	199.00
RSI/WAYNE DOOR CO.	00476	OVERHEAD DOOR REPAIR - MTR POOL	266.76
BELL EQUIPMENT CO.	02695	PRESSURE GAGE 906 - MTR POOL	113.50
SLC METER LLC	02286	WATER METERS PER QUOTE - WTR APPR 11-1-21, RES	8,466.32
DETROIT SALT COMPANY	01497	51.95 ROUND SALT MIDEAL - LOC, MAJ STS	2,937.77
FAMILY FARM & HOME	01972	PLANT SUPPLIES - ELECTRIC	101.96
FAMILY FARM & HOME	01972	DUCT TAPE - WATER	9.99
FAMILY FARM & HOME	01972	GLOVES - MTR POOL	34.99
FAMILY FARM & HOME	01972	SUPPLIES FOR THE DAM - ELECTRIC	73.44
GRAINGER, INC.	00172	PLANT SUPPLIES - ELECTRIC	169.73
GRANGER	00175	DUMPSTER RENTAL - ELECTRIC	527.00
GREAT LAKES JANITORIAL SERVICES	02654	OFFICE CLEANING - ELECTRIC	140.00
KEUSCH SUPER SERVICE	00228	AUTO REPAIR/SERVICE - AMB	1,389.41
MHR BILLING	01780	DEC 2021 BILLING - AMB	1,562.00
MUNICIPAL SUPPLY CO.	00324	REPAIR LID - WATER	45.75
UTILITY SERVICE CO. INC.	02133	QRTLY S TANK - WATER	6,445.19
UTILITY SERVICE CO. INC.	02133	QRTLY HILL ST TANK - WATER	4,868.54
CHROUCH COMMUNICATION, INC.	00082	REPAIR CITY RADIO REPEATER - ELE, WTR, MTR POOL	1,347.50
BRYAN SCHEURER	00600	OFFICIAL - REC	120.00
FRED KRAMER	00564	OFFICIAL - REC	120.00
MARCO WILLIAMS	02393	OFFICIAL - REC	120.00
MIKE FULLER	01801	OFFICIAL - REC	120.00
MARK ROBERTS	02575	OFFICIAL - REC	120.00
RENEE LEIK	01945	OFFICIAL - REC	52.00
JODI WOODMAN	02006	OFFICIAL - REC	26.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	40.00
MIKAYLA TOLAN	02713	OFFICIAL - REC	40.00
FIRE PROS, LLC	00151	FIRE EXTINGUISHER INSPECTION - PARKS, CEM	65.00
Total:			\$64,331.10

**BI-WEEKLY
WAGE REPORT
January 10, 2022**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	9,856.12	143,426.01	8,545.00	41,890.13	18,401.12	185,316.14
ASSESSOR	-	-	-	-	-	-
CEMETERY	3,195.21	53,923.75	2,036.17	16,770.73	5,231.38	70,694.48
POLICE	16,441.57	206,302.26	15,112.26	60,676.76	31,553.83	266,979.02
CODE ENFORCEMENT	-	1,210.65	-	139.58	-	1,350.23
PARKS	1,668.11	40,583.25	1,218.99	7,700.63	2,887.10	48,283.88
INCOME TAX	2,762.94	31,723.84	3,399.65	11,263.68	6,162.59	42,987.52
MAJOR STREETS	5,264.00	60,935.46	6,472.03	24,876.07	11,736.03	85,811.53
LOCAL STREETS	4,835.83	45,306.94	5,961.55	21,876.97	10,797.38	67,183.91
RECREATION	325.85	4,375.41	236.49	1,114.80	562.34	5,490.21
AMBULANCE	16,184.91	189,856.29	8,627.75	37,569.63	24,812.66	227,425.92
DDA	2,393.94	33,775.31	447.09	6,265.86	2,841.03	40,041.17
ELECTRIC	20,888.65	280,987.71	19,724.94	99,307.65	40,613.59	380,295.36
WASTEWATER	8,523.78	107,824.68	5,192.48	31,961.62	13,716.26	139,786.30
WATER	6,381.81	91,602.28	7,060.49	33,386.44	13,442.30	124,988.72
MOTOR POOL	1,180.49	11,897.85	1,500.47	4,323.37	2,680.96	16,221.22
TOTALS:	99,903.21	1,303,731.69	85,535.36	399,123.92	185,438.57	1,702,855.61

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 01/12/2022
MEETING DATE 01/17/2022

Fund	Description	Beginning Balance 12/29/2021	Total Cash in	Total Cash out	Cash Balance 01/12/2022	Time Certificates	Ending Balance 01/12/2022
101	GENERAL FUND	2,644,849.01	130,328.63	(204,616.64)	2,570,561.00	235,000.00	2,805,561.00
105	INCOME TAX FUND	243,466.56	39,873.06	(45,850.74)	237,488.88	10,000.00	247,488.88
150	CEMETERY PERPETUAL CARE FUND	61,697.51	0.52	(0.52)	61,697.51		61,697.51
202	MAJOR STREETS FUND	299,595.14	47,337.97	(29,333.25)	317,599.86		317,599.86
203	LOCAL STREETS FUND	156,185.70	23,364.00	(27,145.81)	152,403.89		152,403.89
208	RECREATION FUND	39,648.44	3,012.22	(5,608.15)	37,052.51		37,052.51
210	AMBULANCE FUND	139,311.17	42,915.10	(53,407.82)	128,818.45		128,818.45
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	432,669.15	20,730.59	(5,736.94)	447,662.80		447,662.80
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	26,077.04	3,402.80	(13,388.47)	16,091.37		16,091.37
582	ELECTRIC FUND	2,003,232.14	150,541.36	(215,623.15)	1,938,150.35	530,000.00	2,468,150.35
590	WASTEWATER FUND	(103,957.66)	33,256.33	(39,212.07)	(109,913.40)		(109,913.40)
591	WATER FUND	172,827.59	27,280.18	(45,063.80)	155,043.97	420,000.00	538,134.37
661	MOTOR POOL FUND	178,615.48	21,345.85	(23,825.40)	176,135.93		176,135.93
703	CURRENT TAX FUND	449,124.54	94,081.06	(476,894.63)	66,310.97		66,310.97
	TOTAL - ALL FUNDS	6,746,704.06	637,469.67	(1,185,707.39)	6,198,466.34	1,195,000.00	7,356,556.74
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	750,841.14	750,841.14
					ELECTRIC-PRIN & INT ESCROW	183,185.95	183,185.95
					WASTEWATER DEBT ESCROW	264,308.39	264,308.39
					WASTEWATER REPAIR ESCROW	222,040.31	222,040.31
					DDA-PRIN & INT ESCROW	501.78	501.78
					WATER BOND ESCROW	36,908.01	36,908.01
							9,737,804.76

*Customer Deposit Breakdown
Electric 128,000.00
Wastewater 21,000.00
Water 21,000.00
170,000.00

User: ABAUM

DB: Portland

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		ACTIVITY FOR MONTH 12/31/2021	AVAILABLE		% BDGT USED
		AMENDED BUDGET	YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,133,465.00	1,114,749.66	121.51	18,715.34	98.35	
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	0.00	0.00	1,700.00	0.00	
101-000-428.001	PILOT- WODA (OLD SCHOOL MANOR)	2,000.00	0.00	0.00	2,000.00	0.00	
101-000-445.000	PENALTY & INTEREST	5,350.00	2,072.26	10.49	3,277.74	38.73	
101-000-447.000	TAX COLLECTION FEES	45,450.00	35,692.19	1,237.22	9,757.81	78.53	
101-000-448.000	SPECIAL ASSESSMENT FEES	0.00	5.64	0.00	(5.64)	100.00	
101-000-451.000	BUSINESS PERMITS	100.00	0.00	0.00	100.00	0.00	
101-000-453.000	CABLE TV FEES	19,500.00	9,623.60	0.00	9,876.40	49.35	
101-000-455.000	TRAILER FEES	300.00	0.00	0.00	300.00	0.00	
101-000-476.000	NON-BUSINESS PERMITS	75,000.00	19,251.80	1,994.00	55,748.20	25.67	
101-000-543.000	ACT 302 POLICE TRAINING GRANT	660.00	416.52	0.00	243.48	63.11	
101-000-570.000	LIQUOR FEES	3,720.00	3,931.95	766.70	(211.95)	105.70	
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	3,000.00	21.28	0.00	2,978.72	0.71	
101-000-575.000	REVENUE SHARING-CONST SALES	351,597.00	211,637.00	69,411.00	139,960.00	60.19	
101-000-576.000	REVENUE SHARING-STAT SALES	111,919.00	56,706.00	19,026.00	55,213.00	50.67	
101-000-620.000	PBT TESTING FEES	1,000.00	0.00	0.00	1,000.00	0.00	
101-000-623.000	TRANSCRIPT FEES	600.00	517.00	80.00	83.00	86.17	
101-000-624.000	MISCELLANEOUS FEES	200.00	0.00	0.00	200.00	0.00	
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	164,512.98	27,418.83	164,513.02	50.00	
101-000-630.000	CEMETERY LOT SALES	12,200.00	4,920.00	1,170.00	7,280.00	40.33	
101-000-633.000	CEMETERY CARE FEES	6,500.00	2,600.40	0.00	3,899.60	40.01	
101-000-634.000	GRAVE OPENING FEES	15,500.00	5,675.00	2,050.00	9,825.00	36.61	
101-000-656.000	DISTRICT COURT FINES	9,000.00	3,354.71	279.71	5,645.29	37.27	
101-000-661.000	PARKING FINES	4,300.00	580.00	330.00	3,720.00	13.49	
101-000-663.000	MISCELLANEOUS FINES	2,000.00	630.00	90.00	1,370.00	31.50	
101-000-664.000	SEX OFFENDER REGISTRATION FEES	100.00	0.00	0.00	100.00	0.00	
101-000-665.000	INTEREST INCOME	0.00	(209.19)	(62.01)	209.19	100.00	
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	0.00	37.32	0.07	(37.32)	100.00	
101-000-667.000	RENTAL INCOME	6,000.00	3,910.00	75.00	2,090.00	65.17	
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	100.00	0.00	(100.00)	100.00	
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00	10,000.00	0.00	0.00	100.00	
101-000-678.000	MERS FOREITURE REVENUES	0.00	16,095.16	2,483.49	(16,095.16)	100.00	
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	5,000.00	4,731.17	0.00	268.83	94.62	
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	30,000.00	66,761.76	2,092.99	(36,761.76)	222.54	
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,864.80	0.00	135.20	93.24	
101-000-699.150	TRANSFER FROM PERP CARE	50.00	3.07	0.51	46.93	6.14	
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	160,000.00	160,000.00	160,000.00	0.00	100.00	
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	41,446.00	41,446.00	41,446.00	0.00	100.00	
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	32,009.00	32,009.00	32,009.00	0.00	100.00	
TOTAL REVENUES		2,420,692.00	1,973,647.08	362,030.51	447,044.92	81.53	

Expenditures							
100	COUNCIL	69,160.00	18,198.38	8,726.67	50,961.62	26.31	
101	COMMUNITY PROMOTIONS	351,108.00	197,201.83	14,949.17	153,906.17	56.17	
172	CITY MANAGER	182,506.00	83,402.82	17,949.94	99,103.18	45.70	
191	ELECTIONS	6,550.00	3,041.27	23.01	3,508.73	46.43	
201	GENERAL ADMINISTRATION	451,881.00	228,387.01	34,718.19	223,493.99	50.54	
209	ASSESSING	52,300.00	17,333.67	1,342.47	34,966.33	33.14	
265	CITY HALL	76,530.00	33,900.39	4,301.42	42,629.61	44.30	
276	CEMETERY	180,791.00	88,256.73	8,652.48	92,534.27	48.82	
301	POLICE	825,049.00	344,761.51	51,557.17	480,287.49	41.79	
371	CODE ENFORCEMENT	53,901.00	24,628.74	2,010.62	29,272.26	45.69	
728	ECONOMIC DEVELOPMENT	29,000.00	15,508.23	838.58	13,491.77	53.48	
751	PARKS	219,191.00	98,439.97	7,279.07	120,751.03	44.91	

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,497,967.00	1,153,060.55	152,348.79	1,344,906.45	46.16
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,420,692.00	1,973,647.08	362,030.51	447,044.92	81.53
TOTAL EXPENDITURES		2,497,967.00	1,153,060.55	152,348.79	1,344,906.45	46.16
NET OF REVENUES & EXPENDITURES		(77,275.00)	820,586.53	209,681.72	(897,861.53)	1,061.90

User: ABAUM

DB: Portland

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	801,500.00	310,494.50	44,693.95	491,005.50	38.74
	TOTAL EXPENDITURES	623,892.00	77,221.47	10,053.54	546,670.53	12.38
	NET OF REVENUES & EXPENDITURES	177,608.00	233,273.03	34,640.41	(55,665.03)	131.34
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	4,500.00	883.09	205.52	3,616.91	19.62
	TOTAL EXPENDITURES	50.00	3.07	0.51	46.93	6.14
	NET OF REVENUES & EXPENDITURES	4,450.00	880.02	205.01	3,569.98	19.78
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	806,902.00	184,643.14	30,793.21	622,258.86	22.88
	TOTAL EXPENDITURES	886,180.00	262,074.18	32,933.91	624,105.82	29.57
	NET OF REVENUES & EXPENDITURES	(79,278.00)	(77,431.04)	(2,140.70)	(1,846.96)	97.67
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	279,173.00	138,463.18	10,323.71	140,709.82	49.60
	TOTAL EXPENDITURES	367,441.00	170,813.92	23,945.10	196,627.08	46.49
	NET OF REVENUES & EXPENDITURES	(88,268.00)	(32,350.74)	(13,621.39)	(55,917.26)	36.65
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	110,500.00	31,094.05	7,603.32	79,405.95	28.14
	TOTAL EXPENDITURES	110,443.00	31,763.66	3,799.29	78,679.34	28.76
	NET OF REVENUES & EXPENDITURES	57.00	(669.61)	3,804.03	726.61	1,174.75
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	642,841.00	411,922.90	30,383.89	230,918.10	64.08
	TOTAL EXPENDITURES	734,269.00	338,078.36	45,217.50	396,190.64	46.04
	NET OF REVENUES & EXPENDITURES	(91,428.00)	73,844.54	(14,833.61)	(165,272.54)	80.77
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	301,200.00	310,700.72	3,232.83	(9,500.72)	103.15
	TOTAL EXPENDITURES	776,200.00	650,782.19	60,201.59	125,417.81	83.84
	NET OF REVENUES & EXPENDITURES	(475,000.00)	(340,081.47)	(56,968.76)	(134,918.53)	71.60
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	154,000.00	63,905.86	12,676.61	90,094.14	41.50
	TOTAL EXPENDITURES	152,550.00	75,945.74	12,624.96	76,604.26	49.78
	NET OF REVENUES & EXPENDITURES	1,450.00	(12,039.88)	51.65	13,489.88	830.34
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	4,192,025.00	2,034,830.02	360,068.24	2,157,194.98	48.54
	TOTAL EXPENDITURES	5,203,461.00	2,202,279.53	454,820.03	3,001,181.47	42.32
	NET OF REVENUES & EXPENDITURES	(1,011,436.00)	(167,449.51)	(94,751.79)	(843,986.49)	16.56

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,048,352.00	460,275.91	87,006.39	588,076.09	43.90
	TOTAL EXPENDITURES	1,265,904.00	446,280.43	144,469.87	819,623.57	35.25
	NET OF REVENUES & EXPENDITURES	(217,552.00)	13,995.48	(57,463.48)	(231,547.48)	6.43
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	763,420.00	349,695.06	57,817.30	413,724.94	45.81
	TOTAL EXPENDITURES	957,783.00	314,122.18	64,528.71	643,660.82	32.80
	NET OF REVENUES & EXPENDITURES	(194,363.00)	35,572.88	(6,711.41)	(229,935.88)	18.30
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	574,810.00	201,757.02	27,449.21	373,052.98	35.10
	TOTAL EXPENDITURES	732,215.00	221,220.75	12,562.81	510,994.25	30.21
	NET OF REVENUES & EXPENDITURES	(157,405.00)	(19,463.73)	14,886.40	(137,941.27)	12.37
TOTAL REVENUES - ALL FUNDS						
	TOTAL REVENUES - ALL FUNDS	9,679,223.00	4,498,665.45	672,254.18	5,180,557.55	46.48
TOTAL EXPENDITURES - ALL FUNDS						
	TOTAL EXPENDITURES - ALL FUNDS	11,810,388.00	4,790,585.48	865,157.82	7,019,802.52	40.56
NET OF REVENUES & EXPENDITURES						
	NET OF REVENUES & EXPENDITURES	(2,131,165.00)	(291,920.03)	(192,903.64)	(1,839,244.97)	13.70

City Of Portland
Water Department
Monthly Water Report
December 2021

Monthly Water Production

Daily Water Production

Well #4 5,476,000 Gallons
Well #5 0 Gallons
Well #6 4,592,000 Gallons
Well #7 0 Gallons

Well #4 176,645 Gallons
Well #5 0 Gallons
Well #6 148,129 Gallons
Well #7 0 Gallons

Daily Average Water Production for All Wells

324,774 Gallons

Total Water Production for the Month

10,068,000 Gallons

Total Water Production for the Previous Month

9,469,000 Gallons

Total Production increased by

599,000 Gallons

Total Production for This Month from the Previous Year

7,421,000 Gallons

Total Production increased by

2,647,000 Gallons

Rodney D. Smith Jr.
Water Technician

P.A.M.A.
Board Meeting
Wednesday, December 15, 2021
Portland Township Hall

Present: Pat Fitzsimmons, Randy Foote, Marcy Lay
Excused: John Baker
Guests: Charlene Keilen, Dan Platte, Chris Jensen, Sue VanLente, Shelly Schneider

Meeting was called to order at 7:02 PM

Pledge of Allegiance was said

Roll Call was taken – Pat Fitzsimmons, Randy Foote, Marcy Lay – present; John Baker was excused; City of Portland’s new board member will take oath and attend in January 2022.

Public Comments and communications concerning items not on the agenda – there were none

Acceptance of agenda as presented – motion by Randy to approve agenda as presented, seconded by Marcy. Motion passed.

New Business

Marcy Lay – Portland Township Representative
Pat welcomed Marcy to the PAMA board representing Portland Township.

Secretary –
Pat notes that the secretary position is open and asks if Marcy would be interested. Marcy agrees. Motion by Randy to name Marcy Lay as Secretary of the PAMA board, seconded by Marcy. Motion passed.

Status of Contractor Bids for fire wall/vapor barrier –
Pat has continued working with John to obtain bids for the project. So far this has been unsuccessful to secure bids. Pat asks if anyone attending the meeting has knowledge of contractors to secure bids. There were a couple of responses and they will reach out to their contractors to contact Pat.

Discussion was held on the fire wall/vapor barrier asking for explanation. Pat explained that the existing wall is only half a wall, and not to fire code. The half wall does not prevent vapors from reaching the living and working space at the department. Pat went on to explain that we would be remiss to not fix this problem as it is in this year’s budget to protect our Fire, Police and Ambulance personnel. The board agreed to move forward to obtain bids for this project.

Discussion was also held as to the request or idea of providing ventilation for the main floor. Pat has reached out and there are two options in his opinion. The first option is a drive away ventilation system where a hose would be hooked to incoming or outgoing truck to directly remove exhaust. The closest department in Pat’s research that uses this method is Williamston Fire Department, which Pat is trying

to make plans to visit. The second system is a fan/blower system that would work full time refreshing the air inside to out. No research or bids have been secured. The board will continue the research and hope to have answers in early 2022 so that this could potentially be added to the next budget cycle. Also noted is the fact that the newer engines in the trucks and ambulances emit a lower exhaust than older models.

Updated on foundation repair – foundation repairs have been completed on the township office side of the building. The work was performed by Kent Company out of Grand Rapids. Kent Company was able to drive piers every 1 ½ inches from the upstairs window crack around the north end of the building. Pat was pleased with the work done and the total came in under budget. The job has a lifetime warranty. The total project cost was \$15,257.00.

Updated on replacement of all overhead doors – Pat reports that there are options available for the overhead door project that revolve around R factors. It is Pat's understanding after speaking with the Overhead Door Company that the project to replace all 7 doors would be in the \$80,000 - \$110,000 range depending on the R factor. This project is not in this year's budget, but hopefully will be able to nail down a bid prior to the start of next budget cycle.

Updated on insulation – the new windows that were installed have helped significantly with keeping a positive temperature in the building. The need for insulation is still high on the board's want list. The insulation that is currently in place, and as old as the building, is not adequate. Bids will be secured for this project and if there is money in the budget for this year, that project may be tackled.

Updated on roofing – the building currently has the original roof and there are leaks. The board feels strongly that we need to maintain the building with the roof being a high priority. Bids will be secured on both shingle and steel roof replacement. This will be a future year project. Pat also states that the City of Portland would like to make an addition to this project, that would be paid for by the City, to extend the roof out the back of the building for use by the police department.

Discussion of larger projects to hopefully take place under the 2022/2023 or 2023/2024 budget are:

- Replacement of all overhead doors (7)
- Replacement of roof
- Hose Tower demolition/removal
- Ventilation System

Approximate total cost for these projects: \$225,000 +

Discussion was held regarding the need for the City and or Townships to take out a loan for these major projects to spread the costs over a few years. The townships discussed and asked if they were able and willing if they could pay their shares without the loan, which Pat answered was fine. The discussion will continue after all bids are in place and a total is provided. Discussion was also held on the feasibility of trying to secure grants for any of these major projects. The meeting attendees will reach out to their contacts to see if we can find anything out there available. Discussion was also held on hiring a company to provide grant assistance.

Discussion was held regarding an update of the PAMA agreement and bylaws. The agreement today still follows the original agreement from 1984 and all involved feel there is a need to revisit this soon.

Discussion was held regarding the current Portland Township Hall space that will be opened once the Portland Township Hall is built. Pat has spoken with Chief Staff regarding this space.

Meeting Summary:

Bids will be obtained to try to complete the firewall/vapor wall under this year's budget

Bids will be obtained to try to complete the repair of the roof where it is leaking under this year's budget

Bids will be obtained to replace roof – future budget

Bids will be obtained to replace all 7 overhead doors – future budget

Bids will be obtained to replace insulation in building – if money is still in this year's budget, otherwise move to future budget

Bids will be obtained to offer a ventilation system – future budget

With no other business on the table, a motion was made by Randy, seconded by Marcy to adjourn.

Motion passed. The meeting was adjourned at 8:14 PM.

The next PAMA meeting will be held January 19, 2022 at 7:00 PM – Portland Township Hall

Portland EO Report



District: Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
C&I	12	120,488	258,500	214.54%	\$11,755	\$18,688	158.98%
MPPA - Prescriptive Program - 2021	12	120,488	258,500	214.54%	\$11,755	\$18,688	158.98%
Residential	28	49,213	124,385	252.75%	\$20,091	\$12,463	62.03%
MPPA - Appliance Recycling - 2021	11	3,727	14,159	379.90%	\$578	\$690	119.38%
MPPA - High Efficiency Products and HVAC - 2021	10	8,652	2,688	31.07%	\$2,541	\$620	24.40%
MPPA - Residential Lighting - 2021	6	13,903	90,347	649.84%	\$11,071	\$9,041	81.66%
MPPA - Residential Low Income - 2021	1	22,931	17,191	74.97%	\$5,901	\$2,112	35.79%

Program Summary

Customer	Status Date	kWh Savings	Incentive
C&I		258,500.05	\$18,687.56
Batched			
Portland Eye Care - 1311 E. Bridge St.	03/25/2021	2,480.00	\$198.40
Bill's Party Store - 1153 Grand River	04/09/2021	7,840.00	\$720.00
China Star Inc. - 1495 E. Grand River Ave.	04/09/2021	4,606.00	\$423.00
Westside General Store - 751 W. Grand River Ave. (5)	04/09/2021	23,678.00	\$2,124.00
Farm Bureau Insurance - 345 Kent St	04/16/2021	4,416.00	\$353.28
Simon Acres - 5451 Divine	04/30/2021	5,778.51	\$464.37
Rite Aid #4740 - 1339 East Grand River Ave	05/21/2021	33,512.27	\$2,680.98
349 Water LLC - 349 Water St (3)	08/20/2021	832.00	\$66.56
Family Farm & Home - 1870 E Grand River Ave	11/05/2021	96,495.15	\$7,080.52
Portland District Library - 334 Kent St.	12/10/2021	34,583.30	\$2,000.00
Portland Products - 271 Morse Dr (3)	12/10/2021	37,165.42	\$2,000.00
Parkers Landing - 712 Parkers Dr.	01/07/2022	7,113.39	\$576.45
Residential		124,385.45	\$12,462.76

Batched

ROBERT S LATHERS - 624 CENTER ST	02/05/2021	558.95	\$260.00
JORDAN D SMITH - 121 ELM ST	03/19/2021	77.00	\$15.00
Marykay Steffes-Schmitz - 836 Cross St. (2)	04/23/2021	944.00	\$50.00
CORAL FISH - 921 CHERRYWOOD CIRCLE	06/04/2021	77.00	\$15.00
ROBERT WHITE - 431 PLEASANT STREET	06/04/2021	141.26	\$10.00
CORAL FISH - 921 CHERRYWOOD CIRCLE-2	06/11/2021	417.69	\$100.00
JANET ROBINSON - 202 BLOSSOM DRIVE	06/11/2021	59.90	\$25.00
Portland Light Kits June 2021	06/14/2021	66,235.00	\$6,240.00
STEVE WILL - 8831 Cottonwood Creek	07/16/2021	59.90	\$25.00
JEFF GRIFFIN - 650 ORCHARD CT-2	07/30/2021	19.60	\$4.00
Robert Schrauben - 630 Looking Glass	07/30/2021	2,522.00	\$130.00
Katie Johnson - 8061 Lyons Rd	08/06/2021	1,135.00	\$50.00
Tom Channel - 6455 Devine Hwy	08/06/2021	1,135.00	\$50.00
Dan Schneider - 7650 Ionia Rd-6	08/13/2021	1,219.60	\$22.23
Billy Rose - 6597 Sycamore Ln	09/03/2021	1,135.00	\$50.00
Michelle Groothuis - 216 Grape St	09/03/2021	1,135.00	\$50.00
Mike Oehman - 820 Detroit St	09/03/2021	1,135.00	\$50.00
RICHARD HOFFMEYER - 862 LYONS ROAD (2)	09/03/2021	1,361.00	\$80.00
David Biggs - 7937 Knox Rd-2	09/24/2021	313.80	\$30.00
RYAN JOHNSTON - 410 JAMES ST-2	09/24/2021	342.00	\$15.89
Dana Hyland - 483 Water St	10/08/2021	1,248.00	\$65.00
Portland Light Kits November 2021	11/03/2021	21,879.00	\$2,688.00
Portland Low Income November 2021	11/03/2021	17,191.00	\$2,112.00
Nick Lefke - 900 Marshall St-6	11/05/2021	652.00	\$70.64
Kendall Martin - 9145 Cottonwood Creek Dr	11/12/2021	558.95	\$110.00
Nancy Harmon - 878 Maynard Rd	12/03/2021	1,135.00	\$50.00
Virginia Ward - 578 West St	12/03/2021	1,274.00	\$65.00
Greg & Staci Nye - 9565 Barnes Road	12/17/2021	423.79	\$30.00

Component Detail

C&I						
Project ID	Component	Account_ Number	Total Qty	kWh/Unit	kWh Savings	Incentive/ Incentive Unit

Batched

a0R0y00000L 349 Water LLC - 349 Water St (3)
MipREAT

Total Project Cost: \$228.91

Install Complete: 5/31/2021

<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	09-11800-5	400	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	09-11800-5	832	1.00	832.00	0.08	66.56

a0R0y00000L Bill's Party Store - 1153 Grand River
K0snEAD

Total Project Cost: \$720.00

Install Complete: 3/31/2021

<i>Cooler/Freezer Door Gaskets - Bonus - MPPA 2021</i>	10-09530-1	80	98.00	7,840.00	9	720.00
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a0R0y00000L China Star Inc. - 1495 E. Grand River Ave.
K1mMEAT

Total Project Cost: \$423.00

Install Complete: 3/31/2021

<i>Cooler/Freezer Door Gaskets - Bonus - MPPA 2021</i>	10-08100-3	47	98.00	4,606.00	9	423.00
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a0R0y00000J Family Farm & Home - 1870 E Grand River Ave
60zIEAR

Total Project Cost: \$8,884.44

Install Complete: 5/24/2021

<i>Exterior HID to LED - MPPA 2021</i>	10-07015-2	820	4.32	3,542.00	0.35	287.00
<i>Exterior HID to LED - MPPA 2021</i>	10-07015-2	1,420	4.32	6,133.00	0.35	497.00
<i>Exterior HID to LED - MPPA 2021</i>	10-07015-2	1,530	4.32	6,608.00	0.35	535.50
<i>Exterior HID to LED - MPPA 2021</i>	10-07015-2	141	4.32	608.00	0.35	49.24
<i>Exterior HID to LED - MPPA 2021</i>	10-07015-2	596	4.32	2,574.00	0.35	208.60
<i>Interior HID to High Bay LED - Tube Lamp Only Replacement - MPPA 2021</i>	10-07015-2	1,055	4.16	4,389.00	0.3	316.49
<i>Interior HID to High Bay LED - Tube Lamp Only Replacement - MPPA 2021</i>	10-07015-2	16,617	4.16	69,126.00	0.3	4,985.06
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	10-07015-2	67	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	10-07015-2	676	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	10-07015-2	3,199	1.00	3,199.00	0.08	255.91
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	10-07015-2	317	1.00	317.00	0.08	25.36

a0R0y00000L Farm Bureau Insurance - 345 Kent St
EdgfEAD

Total Project Cost: \$938.10

Install Complete: 2/19/2021

<i>Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021</i>	01-07600-2	1,472	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021</i>	01-07600-2	4,416	1.00	4,416.00	0.08	353.28

a0R0y00000Lf Parkers Landing - 712 Parkers Dr.
m56EAB

Total Project Cost: \$2,518.27

Install Complete: 12/17/2021

<i>Exterior HID to LED - MPPA 2021</i>	20-40010-1	1,647	4.32	7,113.00	0.35	576.45
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a0R0y00000H Portland District Library - 334 Kent St.
iWZaEAN

Total Project Cost: \$17,730.62

Install Complete: 11/29/2021

<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	01-08002-2	434	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	01-08002-2	231	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	01-08002-2	352	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	01-08002-2	60	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Rep - Demand Only - MPPA 2021</i>	01-08002-2	4,784	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	01-08002-2	647	1.00	647.00	0.08	51.74
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	01-08002-2	986	1.00	986.00	0.08	78.85
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	01-08002-2	13,395	1.00	13,395.00	0.08	1,071.62
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	01-08002-2	1,215	1.00	1,215.00	0.08	97.22
<i>Interior Linear Fluorescent - NonHighbay-Lamp Only Replacement - MPPA 2021</i>	01-08002-2	168	1.00	168.00	0.08	13.44
<i>LED Downlight - MPPA 2021</i>	01-08002-2	74	141.50	10,471.00	20	1,480.00
<i>LED Lamp replacing 50-100W (1600-2600 lumens) - MPPA 2021</i>	01-08002-2	35	166.00	5,810.00	2	70.00
<i>LED PAR/R/BR <= 15.5W - MPPA 2021</i>	01-08002-2	13	145.50	1,892.00	5	65.00

a0R0y00000K Portland Eye Care - 1311 E. Bridge St.
knDFEAZ

Total Project Cost: \$477.00

Install Complete: 3/12/2021

<i>Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021</i>	10-06200-4	775	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021</i>	10-06200-4	2,480	1.00	2,480.00	0.08	198.40

a0R8b00000M Portland Products - 271 Morse Dr (3)
HUHJEA5

Total Project Cost: \$5,000.00

Install Complete: 11/9/2021

<i>Compressed Air Energy Audit and Leak Reduction - Incentive - MPPA 2021</i>	17-02600-1	150		0.00	15	2,250.00
<i>Compressed Air Energy Audit and Leak Repair-VSD - MPPA 2021</i>	17-02600-1	61	605.30	37,165.00	0	0.00

a0R0y00000L Rite Aid #4740 - 1339 East Grand River Ave
CE9vEAH

Total Project Cost: \$24,622.18

Install Complete: 4/25/2021

Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021	10-0900-01	294	0.00	0.00	0	0.00
Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021	10-0900-01	6,282	0.00	0.00	0	0.00
Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021	10-0900-01	1,498	1.00	1,498.00	0.08	119.87
Interior Linear Fluorescent - Non-Highbay to LED - MPPA 2021	10-0900-01	32,014	1.00	32,014.00	0.08	2,561.11

a0R0y00000L Simon Acres - 5451 Divine
K3GrEAL

Total Project Cost: \$871.74

Install Complete: 4/2/2021

Exterior HID to LED - MPPA 2021	12-06650-1	467	4.32	2,018.00	0.35	163.51
Interior Linear Fluorescent - Non-Highbay - Demand Only - MPPA 2021	12-06650-1	863	0.00	0.00	0	0.00
Interior Linear Fluorescent - Non-Highbay-Lamp Only Replacement - MPPA 2021	12-06650-1	3,761	1.00	3,761.00	0.08	300.86

a0R0y00000L Westside General Store - 751 W. Grand River Ave. (5)
K1akEAD

Total Project Cost: \$2,124.00

Install Complete: 3/31/2021

Cooler Strip Curtains - MPPA 2021	08-05900-1	18	85.00	1,530.00	5	90.00
Cooler/Freezer Door Gaskets - Bonus - MPPA 2021	08-05900-1	226	98.00	22,148.00	9	2,034.00

Residential

Project ID Component

Account_ Total kWh/Unit kWh Incentive/ Incentive
Number Qty Savings Unit

Batched

a0R0y00000L Billy Rose - 6597 Sycamore Ln
g8OMEAZ

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA 2021	12-09550-2	1	1,135.00	1,135.00	50	50.00
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a0R0y00000L CORAL FISH - 921 CHERRYWOOD CIRCLE
Q6SbEAL

Total Project Cost: \$999.99

Install Complete: 4/18/2021

ENERGY STAR PC - MPPA 2021	13-18200-3	1	77.00	77.00	15	15.00
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a0R0y00000L CORAL FISH - 921 CHERRYWOOD CIRCLE-2
QpsbEAD

Total Project Cost: \$4,978.00

Install Complete: 6/9/2021

Central Air Conditioner - 16 SEER - MPPA 2021	13-18200-3	1	417.69	418.00	100	100.00
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a0R0y00000L Z2h8EAD	Dan Schneider - 7650 Ionia Rd-6							
	Total Project Cost: \$22.23							
	Install Complete: 6/17/2021							
	LED A-line 800-1099 Lumen output replacing Inc/Hal - MPPA Res Ltg 2021	13-02300-1	4	28.50	114.00	4	16.00	
	Outdoor LED PAR/Flood <= 15.5W - MPPA Res Ltg 2021	13-02300-1	4	276.40	1,106.00	4	16.00	
a0R8b00000L oEx1EAF	Dana Hyland - 483 Water St							
	Total Project Cost:							
	Install Complete: 8/23/2021							
	Refrigerator Recycling - MPPA 2021	09-11400-1	1	1,135.00	1,135.00	50	50.00	
	Room AC Unit Recycling - MPPA 2021	09-11400-1	1	113.00	113.00	15	15.00	
a0R8b00000Li 2UFEAZ	David Biggs - 7937 Knox Rd-2							
	Total Project Cost: \$1,233.98							
	Install Complete: 8/31/2021							
	ENERGY STAR Dehumidifier - MPPA 2021	13-14800-1	1	236.80	237.00	15	15.00	
	ENERGY STAR PC - MPPA 2021	13-14800-1	1	77.00	77.00	15	15.00	
a0R8b00000M Q6AQEA1	Greg & Staci Nye - 9565 Barnes Road							
	Total Project Cost: \$8,016.00							
	Install Complete: 11/18/2021							
	Programmable Thermostat - MPPA 2021	12-00500-2	3	141.26	424.00	10	30.00	
a0R0y00000L QcBNEA1	JANET ROBINSON - 202 BLOSSOM DRIVE							
	Total Project Cost: \$2,726.00							
	Install Complete: 4/17/2021							
	ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2021	13-16900-1	1	59.90	60.00	25	25.00	
a0R0y00000L Z2agEAD	JEFF GRIFFIN - 650 ORCHARD CT-2							
	Total Project Cost: \$5.94							
	Install Complete: 1/15/2021							
	LED A-line 450-799 Lumen output replacing Inc/Hal - MPPA Res Ltg 2021	06-12100-1	1	19.60	20.00	4	4.00	
a0R0y00000L K29DEAT	JORDAN D SMITH - 121 ELM ST							
	Total Project Cost: \$1,248.74							
	Install Complete: 1/9/2021							
	ENERGY STAR PC - MPPA 2021		1	77.00	77.00	15	15.00	
a0R0y00000L Zix5EAD	Katie Johnson - 8061 Lyons Rd							
	Total Project Cost:							
	Install Complete: 6/25/2021							
	Refrigerator Recycling - MPPA 2021	12-18300-2	1	1,135.00	1,135.00	50	50.00	

a0R8b00000M Kendall Martin - 9145 Cottonwood Creek Dr
HQ7IEAH

Total Project Cost: \$13,218.00

Install Complete: 10/19/2021

<i>Central Air Conditioner - 16 SEER - MPPA 2021</i>	12-01125-3	1	417.69	418.00	100	100.00
<i>Programmable Thermostat - MPPA 2021</i>	12-01125-3	1	141.26	141.00	10	10.00

a0R0y00000L Marykay Steffes-Schmitz - 836 Cross St. (2)
LqRrEAL

Total Project Cost:

Install Complete: 3/17/2021

<i>Freezer Recycling - MPPA 2021</i>	11-06300-4	1	944.00	944.00	50	50.00
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a0R0y00000L Michelle Groothuis - 216 Grape St
g9RgEAJ

Total Project Cost:

Install Complete: 7/19/2021

<i>Refrigerator Recycling - MPPA 2021</i>	08-06975-2	1	1,135.00	1,135.00	50	50.00
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a0R0y00000L Mike Oehman - 820 Detroit St
gOJSEA3

Total Project Cost:

Install Complete: 7/28/2021

<i>Refrigerator Recycling - MPPA 2021</i>	08-09350-1	1	1,135.00	1,135.00	50	50.00
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a0R8b00000M Nancy Harmon - 878 Maynard Rd
KFc1EAH

Total Project Cost:

Install Complete: 10/20/2021

<i>Refrigerator Recycling - MPPA 2021</i>	11-01000-1	1	1,135.00	1,135.00	50	50.00
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a0R8b00000M Nick Lefke - 900 Marshall St-6
Gx4IEAD

Total Project Cost: \$70.64

Install Complete: 10/23/2021

<i>1L 4' LED Tube replacing T8 1L 4' lamp - MPPA Res Ltg 2021</i>	11-16300-1	1	40.00	40.00	4	4.00
<i>LED A-line 450-799 Lumen output replacing Inc/Hal - MPPA Res Ltg 2021</i>	11-16300-1	3	19.60	59.00	4	12.00
<i>LED A-line 800-1099 Lumen output replacing Inc/Hal - MPPA Res Ltg 2021</i>	11-16300-1	4	28.50	114.00	4	16.00
<i>LED Candelabra <= 5W - MPPA Res Ltg 2021</i>	11-16300-1	6	23.70	142.00	4	24.00
<i>LED Interior fixture - 1 Lamp - MPPA Res Ltg 2021</i>	11-16300-1	1	81.00	81.00	4	4.00
<i>LED PAR/R/BR <= 15.5W - MPPA Res Ltg 2021</i>	11-16300-1	4	54.00	216.00	4	16.00

a0R0y00000L Portland Light Kits June 2021
R6DmEAL

Total Project Cost:

Install Complete: 1/1/0001

<i>Light kits</i>		1		66,235.00		6,240.00
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a0R8b00000M **Portland Light Kits November 2021**
 HDaEEAX

Total Project Cost:

Install Complete: 1/1/0001

<i>Light kits</i>	1	21,879.00	2,688.00
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a0R8b00000M **Portland Low Income November 2021**
 HDaTEAX

Total Project Cost:

Install Complete: 1/1/0001

<i>Light kits</i>	1	17,191.00	2,112.00
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a0R0y00000L **RICHARD HOFFMEYER - 862 LYONS ROAD (2)**
 g8oUEAR

Total Project Cost:

Install Complete: 7/19/2021

<i>Refrigerator Recycling - MPPA 2021</i>	11-05100-1	1	1,135.00	1,135.00	50	50.00
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<i>Room AC Unit Recycling - MPPA 2021</i>	11-05100-1	2	113.00	226.00	15	30.00
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a0R0y00000L **ROBERT S LATHERS - 624 CENTER ST**
 ETKTEA5

Total Project Cost: \$4,600.00

Install Complete: 12/1/2020

<i>Central Air Conditioner - 16 SEER - MPPA 2021</i>	08.11700.1	1	417.69	418.00	100	100.00
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<i>High Efficiency Furnace >=95% w/ECM Blower Motor</i>	08.11700.1	1		0.00		150.00
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<i>Programmable Thermostat - MPPA 2021</i>	08.11700.1	1	141.26	141.00	10	10.00
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a0R0y00000L **Robert Schrauben - 630 Looking Glass**
 YsnLEAT

Total Project Cost:

Install Complete: 6/25/2021

<i>Dehumidifier Recycling - MPPA 2021</i>	10-10700-1	1	139.00	139.00	15	15.00
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<i>Refrigerator Recycling - MPPA 2021</i>	10-10700-1	2	1,135.00	2,270.00	50	100.00
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<i>Room AC Unit Recycling - MPPA 2021</i>	10-10700-1	1	113.00	113.00	15	15.00
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a0R0y00000L **ROBERT WHITE - 431 PLEASANT STREET**
 Q76IEAD

Total Project Cost: \$6,124.00

Install Complete: 3/11/2021

<i>Programmable Thermostat - MPPA 2021</i>	09-06300-1	1	141.26	141.00	10	10.00
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a0R8b00000Li **RYAN JOHNSTON - 410 JAMES ST-2**
 2pcEAB

Total Project Cost: \$15.89

Install Complete: 8/2/2021

<i>LED A-line 800-1099 Lumen output replacing Inc/Hal - MPPA Res Ltg 2021</i>	03-06900-2	12	28.50	342.00	4	48.00
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a0R0y00000L **STEVE WILL - 8831 Cottonwood Creek**
XIHaEAP

Total Project Cost: \$2,804.00

Install Complete: 5/15/2021

*ENERGY STAR Refrigerators Freezers - Bottom
Freezer - MPPA 2021*

1 59.90 60.00 25 25.00

a0R0y00000L **Tom Channel - 6455 Devine Hwy**
ZitNEAT

Total Project Cost:

Install Complete: 6/18/2021

Refrigerator Recycling - MPPA 2021

12-04100-1 1 1,135.00 1,135.00 50 50.00

a0R8b00000M **Virginia Ward - 578 West St**
JpOwEAL

Total Project Cost:

Install Complete: 10/20/2021

Dehumidifier Recycling - MPPA 2021

11-12100-1 1 139.00 139.00 15 15.00

Refrigerator Recycling - MPPA 2021

11-12100-1 1 1,135.00 1,135.00 50 50.00

IONIA COUNTY BOARD OF COMMISSIONERS

Organizational Meeting Agenda

January 11, 2022

3:00 p.m.

I. Call to Order by County Clerk

II. Pledge of Allegiance

III. Organization of Board and Committees

A. Selection of Chairperson

**Meeting turned over to newly elected Chairperson*

B. Selection of Vice-Chairperson

C. Review and Adoption of Board Rules

** Discussion and adoption of board and committee meeting dates and times*

IV. Approval of Agenda

V. Public Comment

(3 minute time limit per speaker – please state name/organization)

VI. Action on Consent Calendar

A. Approve minutes of the previous meeting(s)

B.

VII. Appointments

A. *Appointments to Standing Committee(s)*

1. Audit Committee
2. Facilities Committee
3. Grievance Hearing Committee
4. Personnel Committee

B. *Commissioner Appointments to Boards/Commissions*

1. Airport Board – Three Commissioners’ - (Two year term)
2. Area Agency on Aging of Western Michigan Board of Directors – one Commissioner (two year term)
3. Area Community Services Employment and Training Council- One appointment Board Chair or their Designee – One Commissioner
4. Bargaining Committee Representative – One appointment (one-year term).
5. Board of Public Works – One appointment (three-year term).
6. Central Dispatch Board of Directors-Four appointments (two-year term).
7. Commission on Aging Board-Two appointments (three-year term).
8. Community Corrections Advisory Board – One appointment (one-year term).
9. Department of Human Services Board – One appointment (one-year term).
10. EightCap Governing Board
11. Ionia County Economic Alliance
12. Lake Boards – One-year terms
 - Long Lake Board
 - Jordan Lake Board
 - Morrison Lake Board
13. MAC Workers’ Compensation Board – One appointment (one-year term).
14. MSU Extension District Extension Council –one Commissioner (two year term)

15. Park Advisory Board –One commissioner (two year term)
16. Road Advisory Board – One appointment (one-year term).
17. Southwest Michigan Alliance for Region Three – Two appointments (one-year terms)
18. Tax Allocation Board – One appointment (one-year term).
19. West Michigan Regional Planning Committee (one-year term).

C. Legal Counsel

1. Cohl, Stoker, and Toskey, P.C.

D. Department Heads

1. Administrative Health Officer – One-year appointment
2. Animal Control Officers – two year appointment
3. Building Codes Official – One-year appointment
4. Central Dispatch Director – One-year appointment
5. Equalization Director – One-year appointment
6. Medical Examiner- Four-year appointment

VIII. Unfinished Business

- A.

IX. New Business

- A. Request approval of repair and restoration of Courthouse south entrance portico and steps-Rod Steel
- B. Request signature on 2022 Coronavirus Emergency Supplemental Funding Grant-Stephanie Fox
- C. Request Approval of Dry-Cleaning Contract for Sheriff's Department-Sheriff Charlie Noll
- D. Reappointment of Dennis Sitzer to Area Agency of Aging of Western Michigan Board of Directors-Two-year term
- E. Appoint John Niemela, Road Department Managing Director to the Board of Public Works-Three-year term
- F. Appoint John Niemela, Road Department Managing Director to Parks Advisory Board
- G. Reappointment Park Advisory Board-two-year term
 - David Hodges
 - Bill Patton

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners Report
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3 minute time limit per speaker)

XIII. Executive Session

- A.

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Three- three-year terms.
- Tax Allocation Board – One –one-year term expired January 2021
- Board of Public Works-Two-three-year terms expired January 2021
- Central Dispatch-One-two-year term expired December 2020
- Commission on Aging Board-One-three-year term expired in September
- Parks Advisory Board- Two-Two-year terms, one serving as a Member-at-Large from Lyons Area and a Representative from the Fishing and Hunting Club
- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term

Appointments for consideration in the month of January 2022:

- Area Agency on Aging of Western Michigan Board of Directors-One-two-year term
- Board of Public Works-two-three-year terms
- Park Advisory Board-four two-year term
- Tax Allocation Board-one-one year term

Appointments **for consideration** in the month of February 2022: None