

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, February 28, 2022
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Williamson, Briggs, Hengesbach, Antaya

Members Absent: Gorman, Madarang

Staff: DDA Director ConnerWellman, City Clerk Miller

Guests: Mary Hass, Zekiye Salman, Jonathon Lukco

Director ConnerWellman presented the Winter Digest – Biannual Public Presentation and Information.

Chair Grimminck called the meeting to order at 7:31 P.M.

Motion by Barnes, supported by Williamson, to revise the agenda to excuse the absence DDA Member Madarang and City Manager Gorman.
All in favor. Adopted.

Motion by Williamson, supported by Hengesbach, to excuse the absence of DDA Member Madarang and City Manager Gorman.
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Williamson, to approve the minutes of the November 22, 2021 and December 20, 2021 meetings.
All in favor. Adopted.

Motion by Williamson, supported by Antaya, to approve the Treasurer's Reports for both January and February.
All in favor. Adopted.

Under Team Reports, Director ConnerWellman noted the team has been working on development of the website and database. The property donation from Bill Fabiano has been closed. There have been discussions about ordinance and code recommendations at the last work plan meeting.

Under Old Business, Director ConnerWellman presented the work strategy timelines and assignments.

Motion by Williamson, supported by Antaya, to approve the work strategy timelines and assignments.

All in favor. Adopted.

Under New Business, Director ConnerWellman presented the preliminary budget for Fiscal Year 2022-2023.

Director ConnerWellman proposed the 4th of July fireworks display be held the Friday prior to the holiday (July 1, 2022/June 30, 2023/June 28, 2024/June 27, 2025) for the next four years as the cost of the fireworks is quoted to be approximately \$10,000.00 less by having them on the actual holiday.

There was discussion.

Motion by Williamson, supported by Hengesbach, to accept the proposal to hold the fireworks on the Friday prior to the 4th of July holiday for the next four years.

All in favor. Adopted.

Director ConnerWellman presented a request to apply for a Beer Fest Liquor License for the 2022 event.

Motion by Antaya, supported by Barnes, to approve the request to apply for a Beer Fest Liquor License for the 2022 event.

All in favor. Adopted.

Director ConnerWellman presented a request to enter a contract with Paul Starr to coordinate Beer Fest 2022.

Motion by Barnes, supported by Antaya, to approve the request to enter into a contract with Paul Starr to coordinate Beer Fest 2022.

All in favor. Adopted.

There was no Director Report.

There were no Board Member Comments.

Motion by Williamson, supported by Briggs, to adjourn the meeting at 7:47 P.M.

All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary