



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, June 6, 2022

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<b><u>Estimated Time</u></b>		<b><u>Desired Outcome</u></b>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:05 PM	<b>V. <u>City Manager Report</u></b>	
	<b>VI. <u>Presentations</u></b>	
7:20 PM	<b>A. Jon Moxey and Joe Benjamin of Fleis &amp; VandenBrink –</b> Wastewater Treatment Plant Improvement Project	
7:35 PM	<b>B. DDA Director ConnerWellman – Downtown Report</b>	
	<b>VII. <u>Public Hearing(s)</u></b> - None	
	<b>VIII. <u>Old Business</u></b> - None	
	<b>IX. <u>New Business</u></b>	
7:38 PM	<b>A. Second Reading and Consideration of Ordinance 175SS to Amend</b> the City Zoning Map	Decision
7:40 PM	<b>B. Proposed Resolution 22-45 A Resolution to Establish a Request for</b> Funding, Designate an Agent, Attest to the Existence of Funds and Commit to Implementing a Maintenance Program for Roadway Improvements on Center Street, Church Street, West Street, Water Street, and Bristie Street Funded by the Transportation Economic Development Fund Category B Program	Decision
7:43 PM	<b>C. Proposed Resolution 22-46 A Resolution of Support for Kent Street</b> Sidewalk Improvements	Decision
7:45 PM	<b>D. Proposed Resolution 22-47 Approving a Payment to F&amp;V</b> Construction for Work Performed for the Wastewater Treatment Plant Project	Decision
7:48 PM	<b>E. Proposed Resolution 22-48 Recognizing the Portland Area</b> Historical Society as a Nonprofit Organization for the Purpose of Obtaining a Charitable Gaming License	Decision
7:50 PM	<b>X. <u>Consent Agenda</u></b>	Decision
	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting</b> held on May 16, 2022	

**Estimated  
Time**

**Desired  
Outcome**

- B. Payment of Invoices in the Amount of \$390,885.92 and Payroll in the Amount of \$109,601.34 for a Total of \$500,487.26
- C. Purchase Orders over \$5,000.00
  - 1. Vesco in the Amount of \$7,554.00 for Two Decorative Street Lights

**XI. Communications**

- A. Portland Area Municipal Authority Budget Proposal
- B. Board & Commission Application for Dr. Jason Williamson
- C. Board & Commission Application for Robert Baldyga
- D. Board & Commission Application for John Kmetz
- E. DDA Minutes for April 25, 2022
- F. DDA Treasurer Report for May 23, 2022
- G. Utility Billing Report for April 2022
- H. Water Department Report for May 2022
- I. Wastewater Treatment Plant Report for March 2022
- J. Franklin Energy – Energy Optimization Report
- K. Ionia County Board of Commissioners Agenda for May 24, 2022
- L. MPSC Notice of Hearing for Consumers Energy
- M. MPSC Notice of Hearing for Consumers Energy

7:52 PM

**XII. Other Business** – None

7:55 PM

**XIII. City Manager Comments**

8:00 PM

**XIV. Council Comments**

8:05 PM

**XV. Adjournment**

Decision

**CITY COUNCIL  
CITY OF PORTLAND  
Ionia County, Michigan**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following ordinance:

**ORDINANCE NO. 175SS**

**AN ORDINANCE TO AMEND THE CITY ZONING MAP**

**THE CITY OF PORTLAND ORDAINS:**

**SECTION 1. AMENDMENT.** The Official Zoning Map of the City of Portland is amended as follows:

Rezone the properties located at 126 and 132 Riverside Dr. from C-1 Central Business Commercial District to R-2 Traditional Residential District. (300-260-000-130-00 and 300-260-000-135-00)

**SECTION 2. PUBLICATION AND EFFECTIVE DATE.** This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**ORDINANCE DECLARED ADOPTED.**

Dated: May 16, 2022

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

Introduced: May 16, 2022

Adopted:

Published:

Effective:

## **CERTIFICATION**

I certify that the foregoing is a true and complete copy of Ordinance No 175SS, which was adopted by the Portland City Council at a regular meeting, held on June 6, 2022, which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 6, 2022

\_\_\_\_\_  
Monique I. Miller, City Clerk

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 22-45**

**A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR ROADWAY IMPROVEMENTS ON CENTER STREET, CHURCH STREET, WEST STREET, WATER STREET AND BRISTIE STREET FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM**

**WHEREAS**, the City of Portland is applying for \$250,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to construct roadway improvements on Center Street, Church Street, West Street, Water Street and Bristie Street; and

**WHEREAS**, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council has authorized Tutt Gorman, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.
2. The Portland City Council attests to the existence of, and commits to, providing at least \$428,000.00 toward the construction costs of the project, and all costs for design, permit fees, administration costs, and cost overruns.
3. The City commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 6, 2020

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

CERTIFICATION

The foregoing resolution was certified at a regular meeting of the City Council in the City of Portland held on June 6, 2022.

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**Monique I. Miller, City Clerk**

**OFFICE OF ECONOMIC DEVELOPMENT  
TRANSPORTATION ECONOMIC DEVELOPMENT FUND  
CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION**

[Application Instructions](#)

**APPLICANT INFORMATION**

CITY OR VILLAGE NAME	MAILING ADDRESS	ZIP CODE	COUNTY
CONTACT PERSON	TITLE	PHONE NO. Ext:	E-MAIL ADDRESS
STATE SENATOR NAME	STATE SENATE DISTRICT NO.	STATE REP. NAME	STATE REP. DISTRICT NO.

**PROJECT INFORMATION**

1.) STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK (See [Application Instructions - Appendix I: Preventative Maintenance Guide](#))

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

<p>2.) IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>3.) IF "YES" TO 2, PLEASE BRIEFLY DESCRIBE BELOW.</p>
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<p>4.) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER INFRASTRUCTURE WORK? – I.E. SEWER, WATER, ELECTRIC, OR OTHER?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>5.) IF "YES" TO 4, PLEASE BRIEFLY DESCRIBE BELOW.</p>
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6.) REQUIRED DOCUMENTS CHECKLIST (Attach these documents along with this application to the submission email)

RESOLUTION OF SUPPORT     
  PHOTOS     
  MAP     
  PROJECT COST CALCULATIONS

7.) CATEGORY B FUNDS REQUESTED (PHYSICAL CONSTRUCTION ONLY)	8.) LOCAL CONSTRUCTION MATCHING FUNDS (50% MINIMUM MATCH REQUIREMENT)	9.) TOTAL CONSTRUCTION COSTS
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IMPLEMENTATION INFORMATION		
10.) PROPOSED PROJECT START DATE (mm/dd/yyyy)	11.) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY?  YES <input type="checkbox"/> NO <input type="checkbox"/>	12.) IF "YES" TO 11, PLEASE PROVIDE THE AGENCY'S NAME. <hr/>
14.) IF "NO" TO 13, WILL ANOTHER LOCAL AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>	13.) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>	15.) IF "YES" TO 14, PLEASE PROVIDE THE AGENCY'S NAME. <hr/>
16.) IF "NO" TO 14, WILL A WILL A CONSULTANT ENGINEERING FIRM OVERSEE THE GRANT IMPLEMENTATION YES <input type="checkbox"/> NO <input type="checkbox"/>	17.) IF "YES" TO 16, PLEASE PROVIDE THE FIRM'S NAME. <hr/>	18.) ADDITIONAL COMMENTS

Please submit application to: [MDOT-OED-CategoryB@Michigan.gov](mailto:MDOT-OED-CategoryB@Michigan.gov)

**City of Portland**  
**Wastewater System and Roadway Improvements**  
**Engineer's Pre-Design Estimate of Probable Construction Costs**



Project #: 1110  
 By: JWM  
 Date: 5/13/2022

**Roadway Improvements**

Center Street: Grapie Street to West Street, approx. 33' width x 300' and West Street to Albro Street, approx. 40' wide x 650'. Mill and resurface with storm sewer and curb repairs.

Church Street: Grand River Avenue to Center Street, approx. 40' wide x 370'. Mill and resurface with storm sewer and curb repairs.

West Street: Grand River Avenue to Center Street, approx. 40' wide x 380'. Mill and resurface with storm sewer and curb repairs.

Water Street: Bridge Street to Grand River Avenue, approx. 31' wide x 350'. Mill and resurface with storm sewer and curb repairs.

Bristie Street: Grand River Avenue to north end, approx. 27' wide x 400'. Mill and resurface with storm sewer and curb repairs.

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	CENTER STREET		CHURCH STREET		WEST STREET		WATER STREET		BRISTIE STREET	
				EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL
1	Mobilization, Max 10%	LSum	\$ 50,000.00	0.41	\$ 20,500.00	0.17	\$ 8,500.00	0.17	\$ 8,500.00	0.13	\$ 6,500.00	0.12	\$ 6,000.00
2	Temporary Traffic Control	LSum	\$ 25,000.00	0.41	\$ 10,250.00	0.17	\$ 4,250.00	0.17	\$ 4,250.00	0.13	\$ 3,250.00	0.12	\$ 3,000.00
3	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 125.00	20	\$ 2,500.00	6	\$ 750.00	4	\$ 500.00	6	\$ 750.00	4	\$ 500.00
4	Dr Structure, Temp Lowering	Ea	\$ 500.00	6	\$ 3,000.00	3	\$ 1,500.00	3	\$ 1,500.00	1	\$ 500.00	3	\$ 1,500.00
5	HMA Surface, Rem	Syd	\$ 10.00	4,000	\$ 40,000.00	1,700	\$ 17,000.00	1,800	\$ 18,000.00	1,300	\$ 13,000.00	1,200	\$ 12,000.00
6	Curb and Gutter, Rem	Ft	\$ 12.00	500	\$ 6,000.00	200	\$ 2,400.00	200	\$ 2,400.00	100	\$ 1,200.00	200	\$ 2,400.00
7	Storm Sewer Repairs	LSum	\$ 80,000.00	0.41	\$ 32,800.00	0.17	\$ 13,600.00	0.17	\$ 13,600.00	0.13	\$ 10,400.00	0.12	\$ 9,600.00
8	Subbase, CIP	Cyd	\$ 20.00	440	\$ 8,800.00	160	\$ 3,200.00	170	\$ 3,400.00	160	\$ 3,200.00	140	\$ 2,800.00
9	Aggregate Base, 8 inch	Syd	\$ 12.00	1,320	\$ 15,840.00	480	\$ 5,760.00	510	\$ 6,120.00	480	\$ 5,760.00	420	\$ 5,040.00
10	Aggregate Base Conditioning	Syd	\$ 3.00	4,000	\$ 12,000.00	1,700	\$ 5,100.00	1,800	\$ 5,400.00	1,300	\$ 3,900.00	1,200	\$ 3,600.00
11	Curb and Gutter, Conc, Det F4	Ft	\$ 30.00	500	\$ 15,000.00	200	\$ 6,000.00	200	\$ 6,000.00	100	\$ 3,000.00	200	\$ 6,000.00
12	Dr Structure Cover, Adj, Case 1	Ea	\$ 700.00	6	\$ 4,200.00	3	\$ 2,100.00	3	\$ 2,100.00	1	\$ 700.00	3	\$ 2,100.00
13	Valve Box, Adj	Ea	\$ 500.00	11	\$ 5,500.00	1	\$ 500.00	1	\$ 500.00	1	\$ 500.00	4	\$ 2,000.00
14	HMA, 13A	Ton	\$ 100.00	700	\$ 70,000.00	300	\$ 30,000.00	320	\$ 32,000.00	230	\$ 23,000.00	210	\$ 21,000.00
15	Pavement Markings	LSum	\$ 2,000.00	0.41	\$ 820.00	0.17	\$ 340.00	0.17	\$ 340.00	0.13	\$ 260.00	0.12	\$ 240.00
16	Turf Restoration	Syd	\$ 10.00	200	\$ 2,000.00	50	\$ 500.00	50	\$ 500.00	50	\$ 500.00	150	\$ 1,500.00
				Subtotal Est. Construction Cost (Rounded):		\$ 250,000	\$ 102,000	\$ 106,000	\$ 77,000	\$ 80,000			
				Undeveloped Details & Contingencies (10%):		\$ 25,000	\$ 11,000	\$ 11,000	\$ 8,000	\$ 8,000			
				<b>Total Est. Road Construction Cost:</b>		<b>\$ 275,000</b>	<b>\$ 113,000</b>	<b>\$ 117,000</b>	<b>\$ 85,000</b>	<b>\$ 88,000</b>			

**Sanitary Sewer Replacement**

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	CENTER STREET		CHURCH STREET		WEST STREET		WATER STREET		BRISTIE STREET	
				EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL	EST. QTY.	EST. TOTAL
1	Sanitary Manhole, Rem	Ea	\$ 700.00	4	\$ 2,800.00	1	\$ 700.00	1	\$ 700.00	1	\$ 700.00	1	\$ 700.00
2	Sanitary Sewer, Rem	Ft	\$ 10.00	800	\$ 8,000.00	300	\$ 3,000.00	300	\$ 3,000.00	300	\$ 3,000.00	380	\$ 3,800.00
3	Sanitary Manhole, 48 inch Dia	Ea	\$ 3,500.00	4	\$ 14,000.00	1	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00
4	Sanitary Sewer, 8 inch	Ft	\$ 150.00	800	\$ 120,000.00	300	\$ 45,000.00	300	\$ 45,000.00	300	\$ 45,000.00	50	\$ 7,500.00
5	Sanitary Sewer, 12 inch	Ft	\$ 180.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	330	\$ 59,400.00
6	Sewer Tap, Sanitary	Ea	\$ 300.00	6	\$ 1,800.00	0	\$ -	0	\$ -	3	\$ 900.00	2	\$ 600.00
7	Wye, 8 inch x 6 inch	Ea	\$ 250.00	10	\$ 2,500.00	6	\$ 1,500.00	4	\$ 1,000.00	2	\$ 500.00	2	\$ 500.00
8	Wye, 12 inch x 6 inch	Ea	\$ 350.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	4	\$ 1,400.00
9	Sanitary Lateral, 6 inch	Ft	\$ 75.00	300	\$ 22,500.00	180	\$ 13,500.00	120	\$ 9,000.00	30	\$ 2,250.00	180	\$ 13,500.00
10	Sanitary Lateral, Reconnect	Ea	\$ 300.00	10	\$ 3,000.00	6	\$ 1,800.00	4	\$ 1,200.00	2	\$ 600.00	6	\$ 1,800.00
				Subtotal Est. Construction Cost (Rounded):		\$ 175,000	\$ 69,000	\$ 64,000	\$ 57,000	\$ 93,000			
				Undeveloped Details & Contingencies (10%):		\$ 18,000	\$ 7,000	\$ 7,000	\$ 6,000	\$ 10,000			
				<b>Total Est. Sanitary Sewer Construction Cost:</b>		<b>\$ 193,000</b>	<b>\$ 76,000</b>	<b>\$ 71,000</b>	<b>\$ 63,000</b>	<b>\$ 103,000</b>			

*\*\*The Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing. Bid prices may vary significantly based on these factors and market conditions at time of bid.*

# CITY OF PORTLAND MDOT CATEGORY B APPLICATION PROJECT LOCATION MAP

CENTER/WEST/  
CHURCH ST  
PROJECT AREA

ST. PATRICK  
SCHOOL  
COMPLEX

ST. PATRICK  
SPOR'S  
COMPLEX

POWERS PARK  
CANAL ST LS

RIVERSIDE LS

WATER ST  
PROJECT AREA

BRISTIE ST  
PROJECT AREA

ALTON PARK

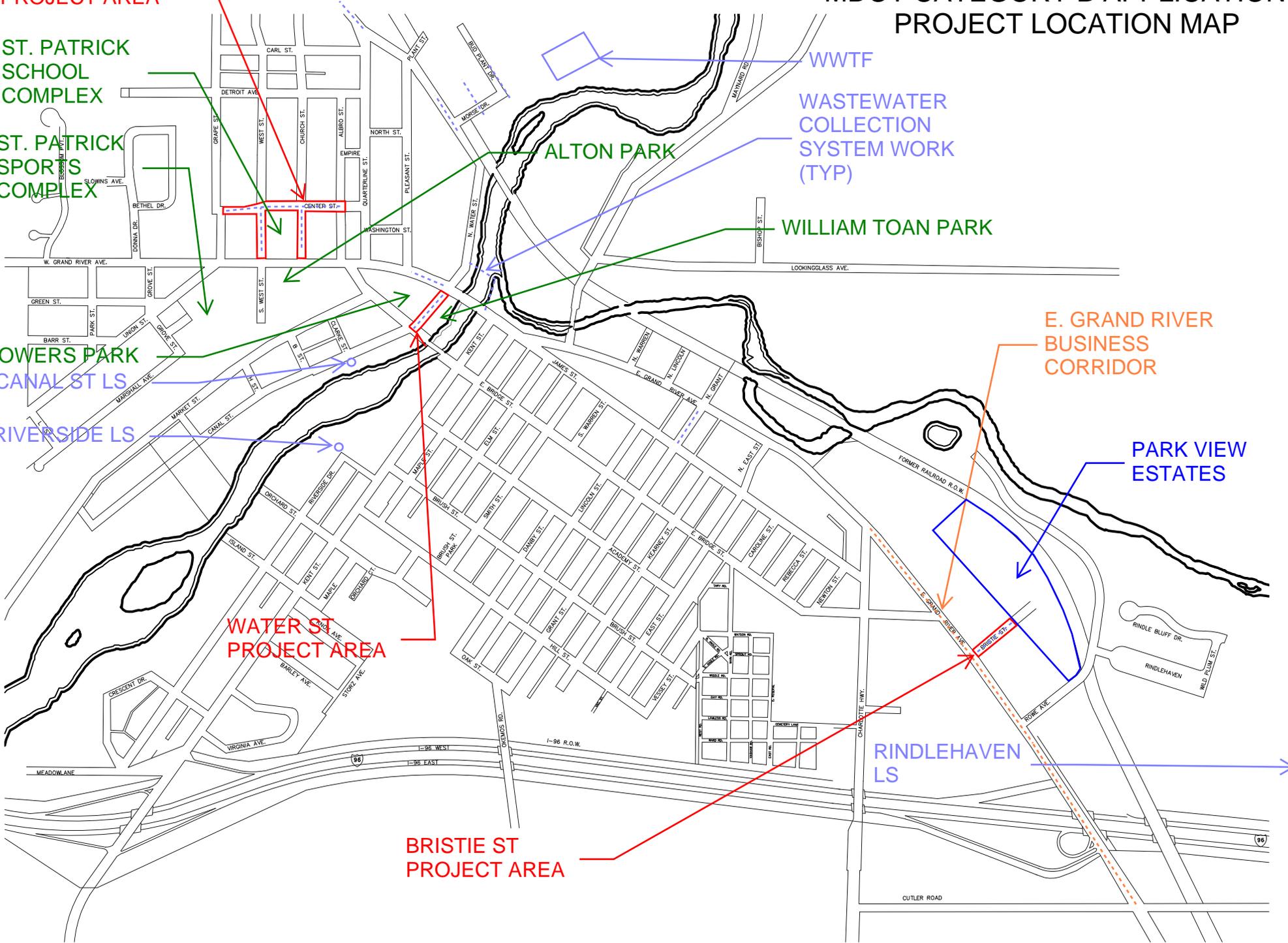
WWTF  
WASTEWATER  
COLLECTION  
SYSTEM WORK  
(TYP)

WILLIAM TOAN PARK

E. GRAND RIVER  
BUSINESS  
CORRIDOR

PARK VIEW  
ESTATES

RINDLEHAVEN  
LS



**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Center Street looking east from Grape Street



Center Street looking east toward West Street – St. Patrick's School on right

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Center Street at West Street looking east



Center Street looking east from West Street

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Center Street at Church Street looking east



Center Street east of Church Street looking east

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Center Street looking east toward Albro Street



Center Street looking west toward Church Street

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Example of curb settlement on Center Street east of Church Street, north side



Failed drainage structure on the northeast corner of Church Street and Grand River Avenue

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Church Street looking north from Grand River Avenue – St. Patrick's School on left



Church Street looking north toward Center Street

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Repairs around failing catch basin



West Street looking north from Grand River Avenue – St. Patrick's School on right

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



West Street looking north toward Center Street



Low casting on catch basin at southeast corner of Church Street and Center Street

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Curb damage at catch basin on southwest corner of Church Street and Center Street



Water Street looking north from Bridge Street – William Toan Park on right

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Water Street looking south from Grand River Avenue



Bristie Street approach area on north side of Grand River Avenue looking west

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Bristie Street at Grand River Avenue looking north



Bristie Street north of Grand River Avenue looking north

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Curb damage on east side of Bristie Street

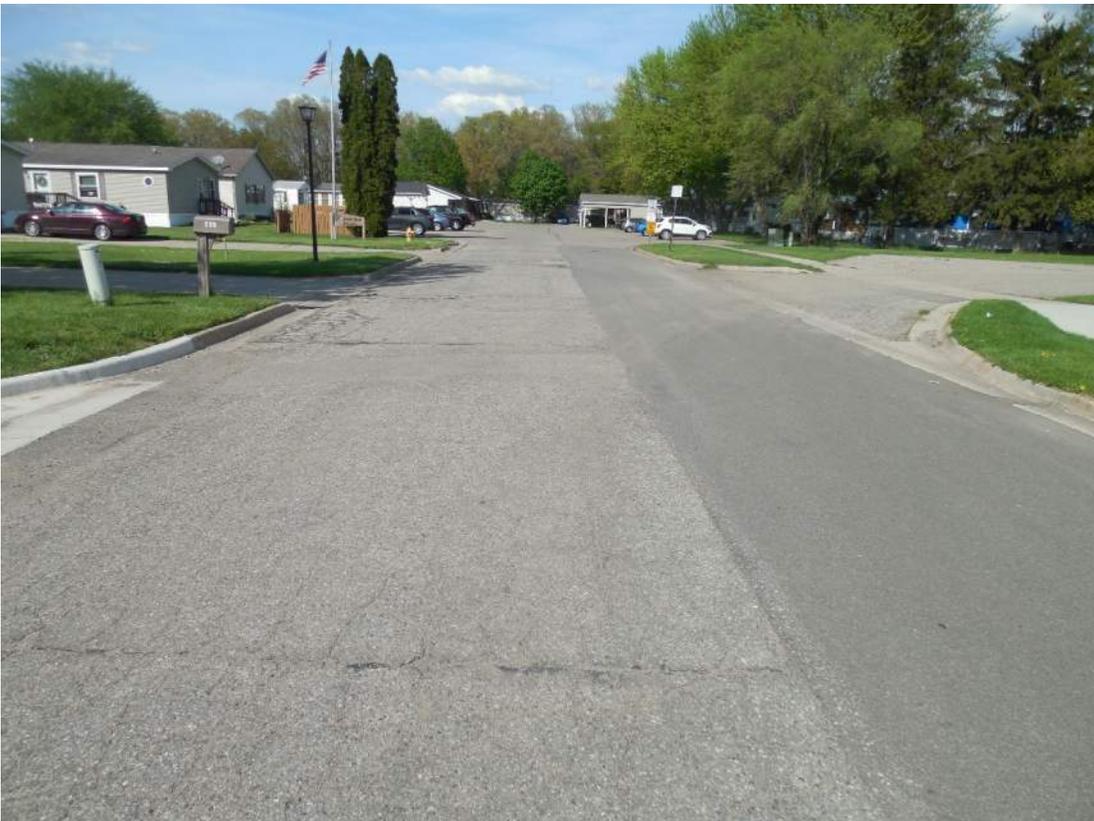


Bristie Street north of Grand River Avenue looking north

**CITY OF PORTLAND  
MDOT CATEGORY B APPLICATION – PHOTOS OF PROJECT AREA**



Curb damage on east side of Bristie Street



North end of Bristie Street looking north – patch from storm sewer construction on right

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 22-46**

**A RESOLUTION OF SUPPORT FOR  
KENT STREET SIDEWALK IMPROVEMENTS**

**WHEREAS**, the City of Portland, in cooperation with the Michigan Department of Transportation, intends to construct sidewalk improvements including concrete replacement, streetlight and tree relocation, crosswalk enhancements, accessibility improvements and related work between Academy Street and Grand River Avenue;

**WHEREAS**, the City is seeking financial support from the Michigan Department of Transportation's Transportation Alternatives Program in the amount of \$301,200.00 towards the project;

**WHEREAS**, the City has budgeted for its local match, associated road work, engineering, legal and administrative costs for the project;

**WHEREAS**, the City has developed plans for long term maintenance of the improvements.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council does hereby declare its support for the Kent Street Improvements project, pledges its local match and non-participating expenses for this project and will provide long term maintenance of the improvements.
2. The City Manager is hereby authorized to sign the grant agreement on behalf of the City of Portland and that signature constitutes acceptance of the terms and conditions of the grant agreement.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 6, 2020

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 22-47**

**A RESOLUTION APPROVING PAYMENT TO F&V CONSTRUCTION FOR  
WORK PERFORMED FOR THE  
WASTEWATER TREATMENT PLANT PROJECT**

**WHEREAS**, Fleis & VandenBrink, through F&V Construction is serving as the design-builder for the wastewater treatment plant project; and

**WHEREAS**, F&V Construction has performed work in accordance to the design-build agreement and has submitted a request for payment in the amount of \$99,750.00, a copy of which is attached as Exhibit A.

**WHEREAS**, the City Manager and Finance Director have reviewed the pay request and recommends that City Council approves same.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves the pay request from F&V Construction for work performed for the wastewater treatment plant project in the amount of \$99,750.00, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 6, 2022

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

APPLICATION & CERTIFICATE FOR PAYMENT

To (Owner):	<b>City of Portland</b> 259 Kent Street Portland, MI 48875	Project:	<b>Wastewater System Improvements</b> CWSRF No. 5758-01	Invoice No.:	<b>2049</b>
				Application No.:	<b>4</b>
				Application Date:	<b>May 17, 2022</b>
CONSTRUCTION MANAGER:	<b>F&amp;V Construction Management, Inc.</b> 2960 Lucerne Drive SE Grand Rapids, MI 49546	ENGINEER:	<b>Fleis &amp; VandenBrink Engineering, Inc.</b> 2960 Lucerne Drive SE Grand Rapids, MI 49546	Period to:	<b>May 17, 2022</b>
Contract for:				FVC Proj No.:	<b>1221</b>
				Contract Date:	<b>December 23, 2021</b>

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

CHANGE ORDER SUMMARY

Change Orders Approved	ADDITIONS	DELETIONS	
	\$	-	\$0.00
<hr/>			
	\$	-	\$ -
<hr/>			
Net Change by Change Orders	\$	-	\$ -

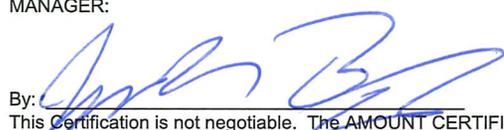
1. CURRENT CONTRACT SUM .....	\$	740,000.00
2. NET CHANGE BY CHANGE ORDERS .....	\$	-
3. CURRENT CONTRACT SUM TO DATE .....	\$	740,000.00
(Line 1 + Line 2)		
4. TOTAL COMPLETED & STORED TO DATE .....	\$	266,000.00
(Column G on continuation)		
5. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$	166,250.00
<hr/>		
6. CURRENT PAYMENT DUE .....	\$	99,750.00
7. BALANCE TO FINISH .....	\$	474,000.00
(Line 3 less Line 4)		

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.)

\$ 99,750.00

MANAGER:

By:   
This Certification is not negotiable. The AMOUNT CERTIFIED is payable only to party named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Manager under this Contract.

Date: 5/19/22

APPROVALS:

By: \_\_\_\_\_  
CITY OF PORTLAND

Date: \_\_\_\_\_

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising the above application, the Manager certifies to the Owner that to the best of the Manager's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Manager is entitled to payment of the AMOUNT CERTIFIED.

F&V Construction Management, Inc.  
 Project No: 1221  
 Invoice No: 2049

Date: 05/17/22

Page 2 of 2

## Payment Application No. 4

City of Portland | Wastewater System Improvements, CWSRF No. 5758-01

Contract No.	Item Description	Original Contract Amount	Changes to Date	Adjusted Contract Amount	Previous Invoice	Work Completed this Period	Total Complete to Date	Balance to Finish	Percent Complete
	Design Phase Engineering	\$ 665,000.00	\$ -	\$ 665,000.00	\$ 166,250.00	\$ 99,750.00	\$ 266,000.00	\$ 399,000.00	40%
	Bid Phase Engineering	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	0%
	Basic Services - Pre-Con and VE	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	0%
	<b>Contract Total</b>	<b>\$ 740,000.00</b>	<b>\$ -</b>	<b>\$ 740,000.00</b>	<b>\$ 166,250.00</b>	<b>\$ 99,750.00</b>	<b>\$ 266,000.00</b>	<b>\$ -</b>	<b>36%</b>



## Invoice Support

City of Portland  
 259 Kent Street  
 Portland, MI 48875

May 19, 2022  
 FVC Project No: 1221  
 Invoice No: 2049

Project: City of Portland Wastewater System Improvements, CWSRF # 5758-01

### For professional services rendered through April 30, 2022

Billing Phase	Fee	% Complete	Amount Billing	Previous Billing	Current Billing
Design Phase Engineering	\$665,000.00	40.00	\$266,000.00	\$166,250.00	\$99,750.00
Bid Phase Engineering	\$30,000.00	0.00	0.00	0.00	0.00
Pre-Construction	\$45,000.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>\$740,000.00</b>		<b>\$266,000.00</b>	<b>\$166,250.00</b>	<b>\$99,750.00</b>
				<b>Total this Invoice:</b>	<b>\$99,750.00</b>

### Work Included:

- Soil borings and geotechnical report
- Asbestos containing materials and lead-based paint report
- Basis of design calculations and report
- Hydraulic calculations and hydraulic model
- Detailed design details
- Design Drawings
- Project Specifications
- Coordination with City
- Design review meetings with City and EGLE
- Permitting coordination with EGLE

**2960 Lucerne Drive SE, Suite 100**  
**Grand Rapids, MI 49546**  
 P: 616.977.4400  
 F: 616.977.4800  
[www.fv-construction.com](http://www.fv-construction.com)

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 22-48**

**A RESOLUTION RECOGNIZING THE PORTLAND AREA HISTORICAL SOCIETY AS A NONPROFIT ORGANIZATION FOR THE PURPOSE OF OBTAINING A CHARITABLE GAMING LICENSE**

**WHEREAS**, the Portland Area Historical Society has requested that the City Council approve a resolution recognizing them as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license; and

**WHEREAS**, the Portland Area Historical Society is a human services organization that operates as a nonprofit organization within the community, a copy of its Articles of Incorporation is attached as Exhibit A;

**WHEREAS**, the City Council has previously recognized other nonprofit organizations as operating in the community so that they could obtain a charitable gaming license, including nonprofits such as the Portland Athletic Association, Friends of the Red Mill, Chamber of Commerce, Portland Area Service Group, and Downtown Development Authority;

**WHEREAS**, the application for a charitable gaming license requires a copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community, a copy of the form resolution from the Charitable Gaming Division of the State Lottery Bureau is attached as Exhibit B.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves recognizing the Portland Area Historical Society as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license and authorizes the City Clerk to complete and return the form resolution attached Exhibit B.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

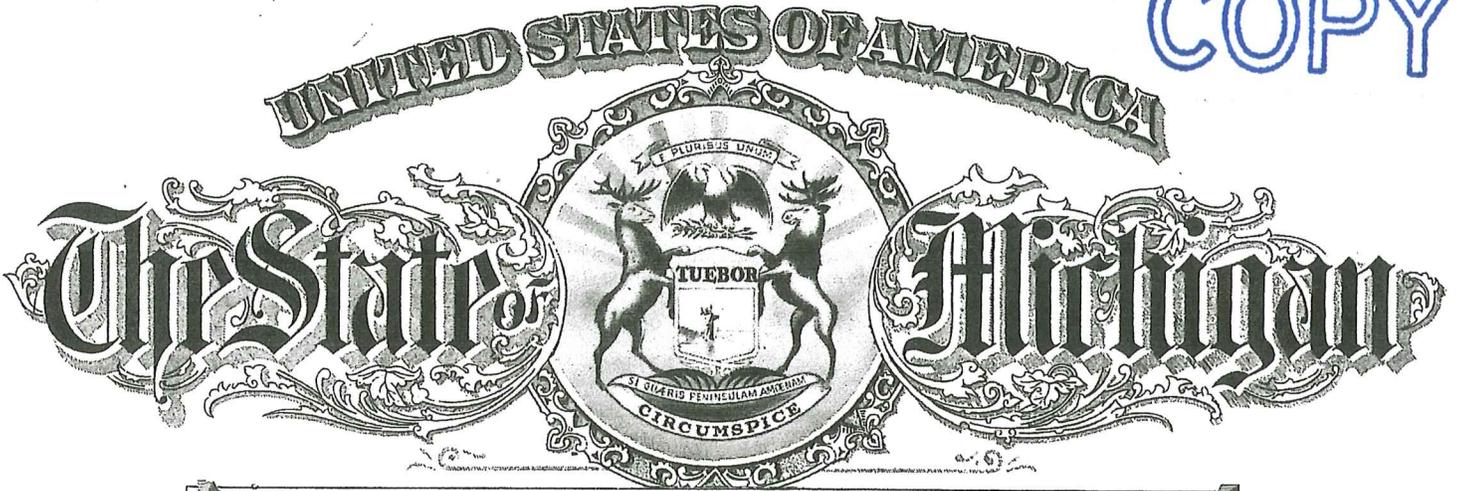
**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** June 6, 2020

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

COPY



Michigan Department of Commerce

Lansing, Michigan

To All To Whom These Presents Shall Come:

I, Richard K. Helmbrecht, Director, Michigan Department of Commerce,  
Do Hereby Certify That Articles of Incorporation of \_\_\_\_\_

THE PORTLAND AREA HISTORICAL SOCIETY

were duly filed in this office on the \_\_\_\_\_ 12th day of \_\_\_\_\_ January, 19 73,  
in conformity with Act 284, Public Acts of 1972, and Act 327, Public Acts of 1931,  
as amended.

In testimony whereof, I have hereunto set my  
hand and affixed the Seal of the Department,  
in the City of Lansing, this \_\_\_\_\_ 12th day  
of \_\_\_\_\_ January, 19 73.

*Richard K. Helmbrecht*  
Director



ARTICLE VI.

The names and addresses of the first board of directors (or trustees) are as follows:

NAMES	RESIDENCE OR BUSINESS ADDRESS
Bernard I. Cotton	128 Caroline St Portland, Mich
Marian Hathaway	11670 Peake Road " "
Eloise Cavanaugh	1117 Divine Highway " "
Elizabeth C. Anesi	423 Smith St " "

ARTICLE VII.

(Here insert any desired additional provisions authorized by the Acts)

IN WITNESS WHEREOF, the undersigned, the incorporators of the above-named corporation, have hereunto signed these Articles of Incorporation on this 2 day of January, 19 73.

Bernard I. Cotton  
Marion Hathaway  
Eloise Cavanaugh  
Elizabeth C. Anesi  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(See Instructions on Reverse Side)

(Please do not write in spaces below — for Department use)

MICHIGAN DEPARTMENT OF COMMERCE — CORPORATION AND SECURITIES BUREAU	
Date Received	<p style="text-align: center;"><b>FILED</b></p> <p style="text-align: center;">JAN 12 1973</p> <p style="text-align: center;"><i>Robert A. Embury</i> DIRECTOR Michigan Department of Commerce</p>
JAN 10 1973	

C & S-102

**INFORMATION AND INSTRUCTIONS**

**Articles of Incorporation—Non-Profit Corporations  
(Excluding Ecclesiastical Corporations)**

1. Article II should state, in general terms, the specific purpose or object for which the corporation is organized.
2. Article V—At least three incorporators are required. Article VI—At least three directors (or trustees) are required. The addresses should include a street number and name (or other designation), in addition to the name of the city and state.
3. The duration of the corporation should be stated in the Articles only if the duration is not perpetual.
4. The Articles must be signed in ink by each incorporator. The names of the incorporators as set out in Article V should correspond with the signatures.
5. An effective date, not later than 90 days subsequent to the date of filing, may be stated in the Articles of Incorporation.
6. One original copy of the Articles is required. A true copy will be prepared by the Corporation and Securities Bureau and returned to the person submitting the Articles for filing.
7. FEES: \$10.00 filing plus \$10.00 franchise; total \$20.00. Checks or money orders should be made payable to the State of Michigan.

8. Mail Articles of Incorporation and fees to:

Michigan Department of Commerce  
Corporation and Securities Bureau  
Corporation Division  
P. O. Drawer C  
Lansing, Michigan 48904

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

COPY

Date: **MAY 26 2015**

THE PORTLAND AREA HISTORICAL  
SOCIETY  
334 KENT STREET  
PORTLAND, MI 48875-0000

Employer Identification Number:  
38-2325799  
DLN:  
26053454001335  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
May 15, 2010  
Contribution Deductibility:  
Yes  
Addendum Applies:  
Yes

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted on your application, we approved your request for retroactive reinstatement under Section 4 of Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar

Letter 5436



Charitable Gaming Division  
 Box 30023, Lansing, MI 48909  
 OVERNIGHT DELIVERY:  
 101 E. Hillsdale, Lansing MI 48933  
 (517) 335-5780  
 www.michigan.gov/cg

## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(K)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_,  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_.  
APPROVAL/DISAPPROVAL

**APPROVAL**

**DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.  
 PENALTY: Possible denial of application.  
 BSL-CG-1153(R6/09)

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, May 16, 2022

In the City Council Chambers at City Hall  
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Jon Moxey and Julie Kroll of Fleis & VandenBrink; Kathy Parsons; Larry Tygesen; Kathy Burns

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the proposed agenda.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman reported the splash pad was opened this week, earlier than the typical scheduled opening on Memorial Day each year. The splash pad is open 9:00 A.M. to 9:00 P.M. each day. The splash pad was very busy. Adjustments to the spray will be made to approximately 4' to 5'.

Work will begin on Friday, May 20, 2022 on the Bogue Flats Loop of the River Trail. Repaving will take place on Monday and Tuesday of the following week. This portion of the trail will be closed during this process.

Public workshops will be held Thursday, May 19, 2022 from 9:00 A.M. to Noon and Tuesday, May 31, 2022 from 5:00 to 8:00 P.M. to receive public feedback and input on the upcoming Kent Street Improvement Project.

Request for Proposals for the Broadband Infrastructure Project have been issued and are due July 8, 2022. At this time, the City will be able to determine if there are any companies interested in building the broadband infrastructure. If not, the City will be evaluate funding options for the infrastructure. Options for funding include a special assessment, or going to the electors of the City to vote on a potential broadband infrastructure project.

City Manager Gorman stated the property owned by the City at Grand River Ave. and Cutler Rd. is now being marketed by CBRE and presented the marketing materials they have developed.

Under Presentations, Jon Moxey and Julie Kroll of Fleis & VandenBrink presented the Downtown Parking Study and Kent Street Concepts.

There was extensive discussion.

Mayor Barnes opened the Public Hearing on the City's proposed annual budget at 8:04 P.M.

City Manager Gorman presented information on the proposed budget for Fiscal Year 2022-2023.

Mayor Pro-Tem VanSlambrouck thanked City staff for all of their efforts on upcoming projects as well as the preparation of the budget.

There was no public comment.

Mayor Barnes closed the Public Hearing at 8:09 P.M.

Under New Business, the City Council held the First Reading of Ordinance 175SS to rezone the properties located at 126 and 132 Riverside Dr. from C-1 (Central Business District) to R-2 (Traditional Residential District). Notices were mailed to property owners within 300' of these properties and the Planning Commission held a Public Hearing. No public comment was received.

The Council considered Resolution 22-42 to adopt the City of Portland's Annual Budget for Fiscal Year 2022-2023 and its Capital Improvement Plan.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 22-42 to adopt the City of Portland's Annual Budget for Fiscal Year 2022-2023 and Capital Improvement Plan.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 22-43 to approve increases to the customer charges for the Electric Department. A rate study was performed by Utility Consulting Group, LLC in 2020/2021 and recommended the customer charges be increased to support the operations of the City's electric utility.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 22-43 approving increases to the customer charges for the Electric Department.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 22-44 to approve the agreement between the City of Portland and the City Employees represented by the Police Officers Labor Council (POLC). City representatives met with representatives of the POLC to negotiate terms for a new contract. After

several meetings the City and POLC came to a tentative agreement that was later ratified by the City employees represented by the POLC.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 22-44 approving the agreement between the City of Portland and the City employees represented by the Police Officers Labor Council (POLC).

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on May 2, 2022, payment of invoices in the amount of \$177,919.31 and payroll in the amount of \$114,340.73 for a total of \$292,260.04. Purchase orders to Hutson, Inc. in the amount of \$6,700.00 for a John Deere Z-Track Mower, the Portland Area Fire Authority in the amount of \$30,139.66 for 4<sup>th</sup> Quarter fire services, and F&V Construction in the amount of \$59,850.00 for engineering services for the Wastewater Treatment Plant Project were also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

City Manager Gorman yielded his time under City Manager Comments to Police Chief Thomas.

Chief Thomas presented information on the Trap Shooting event held over the weekend with the Portland High School and Portland St. Patrick Trap Teams. The fundraising event was organized by Officer Listerman and was a great event. All members of the Police Department along with some members of the Michigan State Police participated. The Ionia County Sheriff Department was unable to attend due to tryouts for the Ionia County Critical Incident Team. For the first time ever, the Portland Police Department will be represented on the team as Officer Jason Smith qualified for the team.

Mayor Barnes thanked Chief Thomas for her dedication to the both the Police Department and the Ambulance Department.

Under Council Comments, Mayor Barnes noted that G&B Pool Supply did a great job opening his pool today.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 8:25 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

---

Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the May 16, 2022 City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

**Presentation** - Jon Moxey and Julie Kroll of Fleis & VandenBrink presented the Downtown Parking Study and Kent Street Concepts.

**First Reading of Ordinance 175SS** to rezone the properties located at 126 and 132 Riverside Dr. from C-1 (Central Business District) to R-2 (Traditional Residential District).

**Approval of Resolution 22-42** to adopt the City of Portland’s Annual Budget for Fiscal Year 2022-2023 and Capital Improvement Plan.

All in favor. Adopted.

**Approval of Resolution 22-43** approving increases to the customer charges for the Electric Department.

All in favor. Adopted.

**Approval of Resolution 22-44** approving the agreement between the City of Portland and the City employees represented by the Police Officers Labor Council (POLC).

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 8:25 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
STAR THOMAS	01654	PHONE BILL REIM MAY 2022 - POLICE	40.00
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,258.00
MARK WOODMAN PLUMBING & HEATING	01816	BACKFLOW DEVICE TESTING - MTR POOL, ELECT, CITY	1,070.00
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	348.71
USA TODAY NETWORK	02501	COUNCIL MTG SYNOPSIS, ORD PUB - GEN	448.00
GATEHOUSE MEDIA MICHIGAN HOLDINGS	02738	PUB NOTICE FIBER - ELECTRIC	142.30
MICHIGAN ASSN OF CHIEFS POLICE	00266	PROF DEV CONFERENCE - POLICE	260.00
CAPITAL ASPHALT LLC	02578	3.58 TONS ASPHALT - MAJ STS	230.91
DORNBOS SIGN, INC.	00067	SUPPLIES - MAJ, LOC STS	472.80
CAPITAL ASPHALT LLC	02578	7.15 TONS ASPHALT - MAJ, LOC STS	452.38
D & E ELECTRIC LLC	02640	MISC WIRING AT WELL HOUSES - WATER	403.00
SMART BUSINESS SOURCE	02625	COPY PAPER - VAR DEPTS	421.00
FAMILY FARM & HOME	01972	PLANT SUPPLIES - ELECTRIC	99.98
PVS TECHNOLOGIES, INC.	02601	4000 GAL FERROUS CHLORIDE SOL - WW	3,351.79
SELBY LAWN CARE	02736	MOWING/TRIMMING - ELECTRIC	250.00
FAMILY FARM & HOME	01972	SUN SHADE, ROUND UP - WW	144.98
NORTH CENTRAL LABORATORIES	00959	CASE CELLULOSE MEMBRANE - WW	413.66
USA BLUEBOOK	01850	THERMOCOUPLER - WW	438.71
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	1,005.35
CONSUMERS ENERGY	00095	GAS SERVICE -PARKS	190.89
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	93.51
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	57.26
CONSUMERS ENERGY	00095	GAS SERVICE -WATER	40.20
CONSUMERS ENERGY	00095	GAS SERVICE -MTR POOL	15.00
CONSUMERS ENERGY	00095	GAS SERVICE -WW	612.38
CONSUMERS ENERGY	00095	GAS SERVICE - WW	20.81
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	672.43
RESCO	00392	SAFETY SIGNS DAM - ELECTRIC	2,114.80
GRP ENGINEERING INC.	01994	GIS DEVELOPER 4/4-5/2 2022 - ELECTRIC AP COUN 2	348.00
GRP ENGINEERING INC.	01994	ENG LEV 8 SVCS 4/4-5/2 2022 - ELECTRIC APPR COU	942.50
TECHNICAL ENVIRONMENTAL SERVICES	02739	CLEAN OUT DEISEL TANK - ELECTRIC	2,417.30

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRP ENGINEERING INC.	01994	GEN ENGINEERING SVCS - ELECTRIC	385.00
FAMILY FARM & HOME	01972	BATTERIES - WATER	17.99
GRAINGER, INC.	00172	BOX FAN - MTR POOL	31.13
UIS SCADA	00462	PRESSURE TRANSMITTER - WATER	2,317.95
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	622.00
D&K TRUCK COMPANY	02257	TUBE COOLANT #951 - MTR POOL	122.43
JOHN DEERE FINANCIAL	01818	VAR PURCHASES - VAR DEPTS	1,325.10
PURITY CYLINDER GASES, INC.	00380	OXYGEN, HAZMAT FEE - AMB	70.40
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,165.57
COLLEEN FRENCH	MISC	ENERGY OPTZ PROGRAM REIM - ELECTRIC	50.00
CAPITAL ASPHALT LLC	02578	3.57 TONS ASPHALT - MAJ, LOC STS	221.34
LOOMIS, EWERT, PARSLEY, DAVIS, &	G02715	LEGAL SERVICES - POLICE, GEN	2,835.68
PM TECHNOLOGIES	02662	GENERATOR MAINT. ANNUAL -	630.00
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	410.00
PM TECHNOLOGIES	02662	GEN MAINT. WELL 7- WATER	630.00
PM TECHNOLOGIES	02662	PM MAINT GEN 400 PLANT DR - WATER	655.00
CULLIGAN	02130	3X WATER CITY HALL - GEN	22.25
STATE OF MICHIGAN	00428	BACTI SAMPLING - WATER	96.00
DICKINSON WRIGHT PLLC	02244	LEGAL SERVICES THROUGH 4-30-22 - ELEC, GEN, COI	2,223.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	280.00
BUSINESS RADIO LICENSING	01875	RADIO LICENSE RENEW SCADA - WATER	110.00
ERIK LITTS	01797	ASSESSING SERVICES - ASSESSING	1,416.66
CULLIGAN	02130	1X WATER - PARKS, CEM	8.75
THOMAS, STAR	01654	SUPPLIES, WORK SHIRTS REIM - POLICE, AMB	561.15
F&V CONSTRUCTION MANAGEMENT IN	00828	DESIGN PHASE ENGINEERING - WW	99,750.00
OTIS ELEVATOR	00970	ELEVATOR MAINT ANNUAL FEE - CITY HALL	651.60
FOSTER BLUE WATER OIL, LLC	02301	GAS - PARKS, CEM	877.52
CONSUMERS CONCRETE CORPORATION	00094	CONCRETE CEM MARKER FOUNDATION - CEM	1,030.50
FAMILY FARM & HOME	01972	SUPPLIES - ELECTRIC	40.95
SPECTRUM PRINTERS, INC.	02648	QVF AV DUAL APPS - ELECTION	82.23
FLEIS & VANDENBRINK	00153	KENT ST. IMPROVEMENTS - MAJ STS	1,938.50

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FLEIS & VANDENBRINK	00153	GEN ENGINEERING SVC - GEN	362.50
KENDALL ELECTRIC	00225	ELEC CORD FOR LIGHTS - ELECTRIC	191.10
PETERSEN OIL & PROPANE	02534	DIESEL FUEL - ELECTRIC	3,630.21
MENARDS	00260	FLASHBOARD WOOD FOR DAM - ELECTRIC	4,313.36
MENARDS	00260	FLASHBOARDS WOOD FOR DAM - ELECTRIC	439.75
MUNICIPAL SUPPLY CO.	00324	MEASURING WHEEL - ELECTRIC	215.50
VISCO	00793	DECOR ST LAMP LIGHT - ELECTRIC	7,554.00
CORRIGAN OIL CO, NO. 11	02693	DIESEL FUEL - ELECTRIC	3,630.21
LYDEN OIL COMPANY	01860	LUBRICANT OIL FOR ENGINES - ELECTRIC COUN APP 5	12,330.00
GRP ENGINEERING INC.	01994	GIS DEVELOPER 4/4-5/2 2022 -ELECTRIC COUN APP	2,089.50
CLEAN HARBORS ENVIRONMENTAL SERVICE	02120	MEDIA FOR DIESEL SPILL CLEAN UP - ELECTRIC	4,176.00
PREMIER SAFETY	02465	GAS MONITOR CALIBRATION - ELECTRIC	238.21
POWER LINE SUPPLY COMPANY	00389	SUPPLIES - ELECTRIC	382.50
NTH CONSULTANTS, LTD	02708	SAFETY CONSULTING - ELECTRIC COUN APP 21-64	3,229.50
SCOTT HONSOWITZ	00192	CLOTHING ALLOW REIM - ELECTRIC	241.63
AVERAGE JOE'S PLUMBING	02741	PD TOILET REPAIR - POLICE	910.00
BERTMAN TOOLS LLC	02430	NITRATE GLOVES - WATER	43.75
BESCO WATER TREATMENT	02735	40 LB DURA CUBE SALT - ELECTRIC	47.80
BLUESTONE PSYCH	MISC	PSYCH TEST PRE- EMPLOY - POLICE	465.00
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	331.58
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	5.88
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	701.06
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	159.00
CULLIGAN	02130	1X WATER - WW	8.75
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	140.00
HAMLETT ENVIRONMENTAL	02699	SUPPLIES - WW	696.00
IONIA COUNTY TREASURER	00209	ANNUAL RAVE ALERT PYMT - POLICE	923.57
I.T. RIGHT	02440	REPLACE 4TB HARD DRIVE - POLICE	243.75
KEUSCH SUPER SERVICE	00228	#43 REPAIR - AMB	1,148.74
MCKEARNEY ASPHALT & SEALING INC.	02541	ASPHALT PATCH, SANTI SWR REPAIR - WW	3,243.00
MHR BILLING	01780	APRIL BILLING 2022 - AMB	1,550.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MUNICIPAL SUPPLY CO.	00324	FULL SEAL CLAMP - WW	521.80
NORTH CENTRAL LABORATORIES	00959	ULTRA PURE, COMBO CARTRIDGE - WW	345.16
O'LEARY PAINT CO	02729	PAINT FOR STREET LIGHTS - ELECTRIC	191.85
PREMIER SAFETY	02465	OXYGEN SENSOR, SUPPLIES - WATER	441.65
THOMAS, STAR	01654	SUPPLIES, POSTAGE, CHARGER REIM - POLICE, AMB	178.66
USA BLUEBOOK	01850	STRAINER, TUBING - WW	178.66
MUZZALL GRAPHICS	00326	BUSINESS CARDS G SCHNEIDER -	68.65
NUTRIGRO ENVIRONMENTAL SOLUTIONS	02605	LAND APPLICATION ETC - WW	21,536.80
B&W AUTO SUPPLY, INC.	00030	VAR SUPPLIES - VAR DEPTS	435.39
AKIN GUMP STRAUSS HAUER & FELD LLEMISC		BROADBAND FUNDING ELIGIBILTY - ELECTRIC	3,500.00
MICHIGAN MUNICIPAL WC FUND	00291	WORKERS COMP RENEWAL 6-30-23 - VAR DEPTS	24,820.00
HOMETOWN SPORTS, INC.	01326	2 POCKET TEES G SCHNEIDER - WATER, ELECT, WW	26.00
APX, INC.	02591	MIRECS FEES/DUES 2022 - ELECTRIC	129.53
FAMILY FARM & HOME	01972	HARDWARE - MTR POOL	5.09
MUNICIPAL SUPPLY CO.	00324	TRAFFIC PAINT - MAJ STS	72.00
MUNICIPAL SUPPLY CO.	00324	TRAFFIC PAINT - LOC STS	72.00
CAPITAL ASPHALT LLC	02578	ASPHALT - MAJ, LOC STS	198.66
PLB PLANNING GROUP LLC	02504	CONSULTATION - CODE	1,303.73
DORNBOS SIGN, INC.	00067	SPLASH PAD SIGNS - PARKS	245.60
MCKEARNEY ASPHALT & SEALING INC.	02541	RIVER TRAIL BOGUE FLATS REPLACE - PARKS, COUN F	125,000.00
ED FILTER	00540	OFFICIAL - REC	342.00
SHANE COOK	02511	OFFICIAL - REC	24.00
ASHLEY BOWER	02623	OFFICIAL - REC	48.00
AUBREE FAULKNER	02721	OFFICIAL - REC	156.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	60.00
FAMILY FARM & HOME	01972	NUTS BOLTS WASHERS - PARKS	5.19
BEAR PACKAGING & SUPPLY, INC.	00044	TRASH CAN LINERS - CEM	329.40
VAN BRO'S IRRIGATION INC.	01762	IRRIGATION SERVICES - CITY HALL	109.00
ALT PRINTING CO.	02712	WORK SHIRTS SAFETY YELLOW - CEM, PARKS	352.00
DURRANT BROTHERS CONSTRUCTION LLC	02612	BOGUE FLATS BATHROOM REMODEL - PARKS APPRV RES	8,916.40
CAROL KAHN	MISC	REFUND PLOT PURCHASES - CEM	850.00

Date: 06/01/22

**CITY OF PORTLAND INVOICE REGISTER**

Page: 5

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MCFADDEN LAW OFFICE PLLC	02299	LEGAL SERVICES - POLICE, CODE	425.50
Total:			\$390,885.92

**BI-WEEKLY  
WAGE REPORT  
May 30, 2022**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	10,006.67	243,981.12	1,496.33	69,104.09	11,503.00	313,085.21
ASSESSOR	-	-	-	-	-	-
CEMETERY	5,878.61	85,275.90	460.56	23,636.68	6,339.17	108,912.58
POLICE	12,501.40	356,418.27	2,726.97	97,412.43	15,228.37	453,830.70
CODE ENFORCEMENT	173.16	1,527.01	13.64	169.82	186.80	1,696.83
PARKS	4,650.09	66,199.94	372.19	13,113.12	5,022.28	79,313.06
INCOME TAX	2,465.54	56,469.89	319.88	17,802.48	2,785.42	74,272.37
MAJOR STREETS	3,807.60	100,348.95	397.11	37,921.04	4,204.71	138,269.99
LOCAL STREETS	2,655.48	83,555.54	266.74	35,817.93	2,922.22	119,373.47
RECREATION	342.44	8,165.27	26.05	1,818.18	368.49	9,983.45
AMBULANCE	15,530.18	342,200.06	1,791.92	65,546.67	17,322.10	407,746.73
DDA	2,554.60	59,213.13	356.53	10,786.18	2,911.13	69,999.31
ELECTRIC	21,431.93	490,243.37	2,374.14	160,458.45	23,806.07	650,701.82
WASTEWATER	8,178.95	186,166.96	821.09	52,420.66	9,000.04	238,587.62
WATER	6,543.78	157,943.70	694.06	53,094.18	7,237.84	211,037.88
MOTOR POOL	687.41	18,565.49	76.29	5,991.03	763.70	24,556.52
<b>TOTALS:</b>	<b>97,407.84</b>	<b>2,256,274.60</b>	<b>12,193.50</b>	<b>645,092.94</b>	<b>109,601.34</b>	<b>2,901,367.54</b>

**BI-WEEKLY CASH BALANCE ANALYSIS**  
**AS OF 06/01/2022**  
**MEETING DATE 06/06/2022**

Fund	Description	Beginning Balance 05/12/2022	Total Cash in	Total Cash out	Cash Balance 06/01/2022	Time Certificates	Ending Balance 06/01/2022
101	GENERAL FUND	2,003,426.95	213,820.11	(227,118.43)	1,990,128.63	235,000.00	2,225,128.63
105	INCOME TAX FUND	189,829.71	20,817.26	(30,659.42)	179,987.55	10,000.00	189,987.55
150	CEMETERY PERPETUAL CARE FUND	61,922.51	250.00	-	62,172.51		62,172.51
202	MAJOR STREETS FUND	451,944.86	20,968.44	(32,950.47)	439,962.83		439,962.83
203	LOCAL STREETS FUND	184,509.64	19,580.37	(24,524.22)	179,565.79		179,565.79
208	RECREATION FUND	53,299.12	3,804.81	(3,638.22)	53,465.71		53,465.71
210	AMBULANCE FUND	83,547.80	70,638.14	(91,050.95)	63,134.99		63,134.99
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	407,254.24	6,988.96	(57,225.91)	357,017.29		357,017.29
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	16,142.92	10,280.09	(12,642.99)	13,780.02		13,780.02
582	ELECTRIC FUND	1,604,891.66	375,688.85	(288,530.43)	1,692,050.08	530,000.00	2,222,050.08
590	WASTEWATER FUND	437,271.01	146,963.91	(197,216.59)	387,018.33		387,018.33
591	WATER FUND	600,970.51	76,665.01	(77,326.40)	600,309.12	420,000.00	957,409.70
661	MOTOR POOL FUND	197,481.39	69,479.75	(91,857.23)	175,103.91		175,103.91
703	CURRENT TAX FUND	10,403.27	38.27	0.00	10,441.54		10,441.54
	<b>TOTAL - ALL FUNDS</b>	<b>6,306,257.84</b>	<b>1,035,983.97</b>	<b>(1,134,741.26)</b>	<b>6,207,500.55</b>	<b>1,195,000.00</b>	<b>7,339,601.13</b>
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	1,134,324.02	1,134,324.02
					ELECTRIC-PRIN & INT ESCROW	129,174.21	129,174.21
					WASTEWATER DEBT ESCROW	284,945.59	284,945.59
					WASTEWATER REPAIR ESCROW	247,625.31	247,625.31
					DDA-PRIN & INT ESCROW	501.78	501.78
					WATER BOND ESCROW	70,149.42	70,149.42
							<b>10,129,783.90</b>

\*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>



# PURCHASE ORDER

P.O. 8981

## City of Portland

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR Visco  
\_\_\_\_\_  
\_\_\_\_\_

DATE: 5/24

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
1 light decorative street lamp 2x \$3777.00 ea	582.539.938		\$7,554.00
DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u>		TOTAL	\$7,554

[Signature]  
Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)



V - 36459

# QUOTATION

CUSTOMER: CITY OF PORTLAND

DATE: 2-2-2022

ADDRESS: \_\_\_\_\_

PROJECT TITLE: CITY OF PORTLAND

CITY & STATE: \_\_\_\_\_

ATTENTION: TODD DAVLIN

ITEM NO.	QUANTITY	TYPE OF FIXTURE	UNIT PRICE	EXTENDED PRICE
	2	VI-D/INT-CI-11'7"D4A-30W-3000K-CVSC-199-22C-24C	\$3777.00	\$7,554.00
		GFI-LAB		
		**Quotation based upon best interpretation of information		
		provided.		

- Net Owner
- Net Distributor
- Commission Allotted \_\_\_\_\_
- Full Freight Allowed
- Prime Painted
- Finish Painted \_\_\_\_\_
- Powder Coated \_\_\_\_\_
- Approximate Delivery 8-10 Weeks  
(After receipt of approval drawings, based on current conditions)

**TOTAL** \$7,554.00

**TERMS NET 30 DAYS FROM DATE OF SHIPMENT.**

PREPARED BY: 

VISCO, INC.  
 29579 AWBREY LANE  
 EUGENE, OR 97402  
 (541) 688-7741  
 FAX (541) 461-0951  
 info@visco-light.com

Note: All Luminaires Less Lamps  
 Quote Valid For 30 Days



DATE	INVOICE #
5/5/2022	45335

<b>Bill To</b>
City of Portland-MI 259 Kent St. Portland, MI 48875

<b>SHIP TO</b>
City of Portland-MI Electric Dept. 723 E. Gd. River Ave Portland, MI 48875

VISCO JOB#	TERMS	DUE DATE	SHIP DATE	SHIP VIA	CUSTOMER P.O.#
11975	Net 30	6/4/2022	5/5/2022	TQL Logistics	8981
QTY SHIPPED	DESCRIPTION			PRICE EA.	EXTENSION
2	VI-D/INT-CI-11'7"-D4A-30W-30K-CVSC-199-22C-24C-LAB  PRIME PAINT ONLY			3,777.00	7,554.00

Customer is responsible for all State, Local, & Use Tax unless prior notification at time of sale.

<b>Total</b>	\$7,554.00
--------------	------------

PAMA  
773 E. Grand River Avenue  
Portland, MI 48875

May 18, 2022

City Of Portland  
Portland Township  
Danby Township

The PAMA Board has been working diligently to access the needs for the Portland Fire/Police/EMS station.

Working from past minutes and standing board knowledge, we feel that we have researched and created an immediate needs proposal for the 2022/2023 PAMA Budget which is attached.

In looking at past minutes and speaking with past PAMA board members it is obvious that there are many items that have been discussed continuously for several years, but never acted upon. This PAMA board feels that it is time to act.

Roof: The current shingled roof was placed in 2006. There are significant leaks in the actual roof, access areas, specifically the hose tower and vent caps. These leaks have been addressed once water has reached a point of building access. Some of these repairs, based on previous invoices, have been done over and over. The PAMA board has spoken too, met with, researched, and obtained bids for both metal and shingle roof for the building. It is our opinion that we should replace the existing roof with a metal roof versus the standard 40 year shingle roof. The roof quote that we choose also includes, ice/snow breaker shields, commercial gutters, and downspouts, re-trimming all existing metal areas on building to match. The roof will also include proper ventilation of the attic space. Currently based on inspection there is no venting in the attic.

Insulation: The current insulation in the attic that runs the entire building is at approximately an R26. In researching and meetings with the contractor and insulation companies, an R50 is in the acceptable range for Michigan (Energy Star Recommendation is R38-R60). The company we have chosen will also be adding baffles and work with the roofing company to be sure that sufficient airflow is achieved.

Overhead Doors: The 7 large overhead doors in the fire/EMS bays are a large concern to the PAMA board. There is almost a bi-monthly service call on these doors. In speaking with the company that services these, the doors have lived their life expectancy plus some. The constant servicing charges, the large gaps around the doors and general door function are of great concern. The PAMA board has met with and received quotes on several types of doors that are available. The board has determined that no windows are necessary as this brings potential problems for breakage, light filter and cleaning and additional charge. The new doors will bring a higher insulation rating and will be compatible with the existing door openers, which will save that cost. PAMA has chosen a highly rated door and the company has been asked to provide a quote on quarterly servicing.

Exhaust System: There has been much discussion based on previous minutes and discussion with PAFA and previous sitting PAMA members on the exhaust emitted from all vehicles housed within the building and the air quality of the building. Numerous systems were discussed and quoted. PAMA has chosen an exhaust system that allows a free standing unit (no hoses or detachment required) that has eye sensor units that will activate the system to run following the sensor being broken. The unit is a vertical air flow design, ceiling hung with a re-circulating air filtration. The system has a HEPA MAX 3000 high efficiency particulate air filter and a minimum efficiency of up to 95%. It also has a MULTISORB 3000 blended gas phase extractor. The board feels this system along with the vapor wall construction at the top floor that will begin next month, will alleviate the concerns that have been discussed regarding the air quality safety within in the building.

It is the PAMA board's plan to sign the contracts on the budget attached and begin working to schedule these projects following the June 15, 2022, PAMA Board meeting. It is the hope of the board to have all projects completed by late fall 2022. The PAMA board is happy to answer any

questions the entities may have prior to that meeting before the contracts are finalized.

The PAMA board feels strongly that if we don't proceed ahead with the 2022/2023 budget items, that more damage may be done, and large costs associated with these projects will be seen in future years.

The PAMA board will begin the 5 year plan following the June meeting. We will propose known upgrades, by year, in the plan. This will allow all entities to plan for their budgets accordingly on a 5 year basis for known needs.

We as the PAMA board are determined to move on building upkeep and not to rehash the same issues year to year as has been done in the past. There has been little, or no action and our building is slowly deteriorating. We feel strongly that action must be taken now.

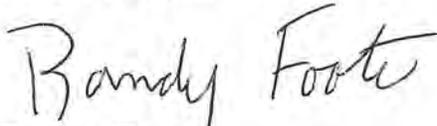
Sincerely,



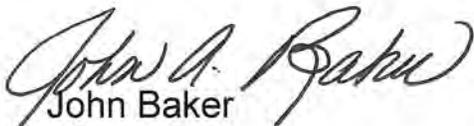
Pat Fitzsimmons



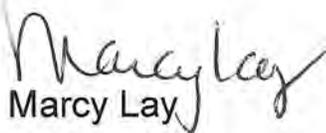
Denise Barnes



Randy Foote



John Baker



Marcy Lay



CITY OF PORTLAND  
BOARD AND COMMISSION  
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 5-21-22

Name: Dr Jason Williamson

Address: [REDACTED]

Telephone No: [REDACTED]

E-mail address djasonw@yahoo.com

Employer Self/Portland family chiropractic Telephone No. 517-647-7585

How long have you lived in the City of Portland?

\*\*\*\*\*

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education After speaking with the mayor, he said the rest of this form was not necessary for me.

*[Handwritten Signature]*

CITY OF PORTLAND  
BOARD AND COMMISSION  
APPLICATION

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Please print your responses

Date: May 23, 2022

Name: Robert Baldyga

Address: [REDACTED]

Telephone No. [REDACTED]

E-mail address rbaldyga@hotmail.com

Employer RJB Consulting, LLC

Telephone No. 989.239-0158

How long have you lived in the City of Portland? 35 years

\*\*\*\*\*

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- 1 Light and Power Board
- Parks & Recreation F
- Planning Commissic
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education Electronics Technology Associates, Lans Com Coll  
Bachelors Business Administration, Northwood U  
Masters Business Administration, Northwood U

Are you a high school graduate? *Yes*

College, University, or other school. State name and degree, certificate, etc., earned.

*See above please*

Professional and work experience

*10 years Civil Engineering Tech  
32 years Computer/Network Engineer  
6 years Business Owner, IT Consulting*

Community activities, interests, and service

*Portland Soccer Coach (AYSO, Parks & Rec, PHS Club Team)  
Portland Baseball Coach (Little League, Pony League)  
Odyssey of the Mind (Elementary)  
Portland Public School Board (2 terms)*

References (optional) Please provide name, address, and telephone number.

*Portland City Council (2.5 terms)  
Portland Board Light & Power (Current - 1 term)*

References:

*> Mayor James Barnes*

CITY OF PORTLAND  
BOARD AND COMMISSION  
APPLICATION

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Please print your responses

Date: 5/27/02

Name: JOHN D. KMETZ

Address: [REDACTED]

Telephone No. [REDACTED]

E-mail address jdkmetz@sbcglobal.net

Employer HONT COUNTY

Telephone No. 616/632

How long have you lived in the City of Portland? 24 years

\*\*\*\*\*

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

**Minutes of the Downtown Development Authority  
City of Portland**

Held on Monday, April 25, 2022  
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Williamson, Gorman, Madarang, Briggs

Members Absent: Antaya, Hengesbach

Staff: DDA Director ConnerWellman, City Clerk Miller

Guests: Tom Sands

Chair Grimminck called the meeting to order at 7:00 P.M.

Motion by Barnes, supported by Madarang, to approve the agenda with addition to excuse Member Antaya.

All in favor. Adopted.

Motion by Gorman, supported by Madarang, to excuse the absence of Member Antaya.

All in favor. Adopted.

Motion by Madarang, supported by Williamson, to approve the minutes of the March 28, 2022 meeting.

All in favor. Adopted.

Motion by Williamson, supported by Madarang, to approve the Treasurer's Report.

All in favor. Adopted.

There was no Public Comment.

Member Madarang provided an update on the progress of the projects and work plans. Planning and discussion was held regarding the upcoming Beerfest event and how to improve the appearance of 103 Kent St.

Under Old Business, Director ConnerWellman noted she will distribute information on the Downtown Training Series for DDA Directors, Board Members, and volunteers.

Under New Business, Director ConnerWellman presented a proposed layout for Beerfest as required for licensing.

There was an extensive discussion about whether the event should encompass the splash pad and/or bathrooms at Toan Park.

City Manager Gorman stated he will speak with the Parks and Recreation Director to get his input on including the bathrooms in proposed area for the event.

Director ConnerWellman presented information on the RAP (Revitalization and Placemaking) Grant. Fabiano's and The Port are interested in submitting projects for the grant. She requested approval for funding to hire someone to review the grant; or possibly hire a grant administration. She further noted the City has to also apply for funding for a project.

There was discussion.

Motion by Barnes, supported by Briggs, to look into pursuing a grant, contingent upon having the resources to follow through with it.

All in favor. Adopted.

Director ConnerWellman presented ideas to clean up the property at 103 Kent St.

Director ConnerWellman noted she will be unable to attend the DDA meeting on Monday, May 23, 2022 and proposed changing it to Monday, May 16, 2022 or keeping it on the scheduled date. The Board concurred the meeting will be held on its original date Monday, May 23, 2022.

Under the Director Report, Director ConnerWellman presented the Downtown Report.

Under Board Member Comments, City Manager Gorman provided an update on upcoming City projects including the Wastewater Treatment Plant Improvement Project, the Kent St. Improvement Project, and the issuance of the RFP for Broadband services.

Member Briggs noted the Portland Area Ministerial Association will participate in the National Day of Prayer on Thursday, May 5, 2022 at 7:00 P.M.

Motion by Gorman, supported by Madarang, to adjourn the meeting at 7:55 P.M.

All in favor. Adopted

Respectfully submitted,

---

Margery Briggs, Secretary



Date: May 23, 2022

**REPORT OF FUNDS IN DDA AS OF: May 16, 2022**

**PRINCIPAL & INTEREST ACCOUNT**

		<u>AMOUNTS</u>
PREVIOUS BALANCE:	<u>3/31/2022</u>	\$ 501.78
<b>NEW BALANCE:</b>	<b><u>4/30/2022</u></b>	<b><u>\$ 501.78</u></b>

**PRIME ACCOUNT**

PREVIOUS BALANCE:	<u>3/31/2022</u>	\$ 33,267.50
DEPOSITS:		\$ (2,876.46)
Due to customers:		\$ -
<b>NEW BALANCE:</b>	<b><u>4/30/2022</u></b>	<b><u>\$ 30,391.04</u></b>

**REGULAR ACCOUNT**

PREVIOUS BALANCE:	<u>4/25/2022</u>	\$ 386,798.61
INTEREST EARNED:		\$ 3.22
DEPOSITS:		

**CHECKS WRITTEN:**

Ck No.	Payee:	<u>AMOUNTS</u>
	Admin charge May 2022	\$ 300.00
	Bank fee - Fraud Protection	\$ 30.00
2175	VOIDED check for planters Portland Garden Club	\$ (850.00)
2280	<b>K&amp;W Tool</b> , Park Pavilion Signs	\$ 600.00
2281	<b>PE Office Solutions</b> , Coasters	\$ 3,000.00
2282	<b>Capital Equipment</b> , Scissor lift for hanging flower bakets	\$ 85.00
2283	<b>City of Portland</b> , Reimb. for credit card chages, phone & postage	\$ 960.68
2284	<b>Consumers Energy</b> , gas bill for 103 E Grand River	\$ 4.00
2285	<b>Hammond Farms North</b> , Downtown Mulch	\$ 279.00
2286	<b>Katerberg VerHage</b> , William Toan Park Improvements	\$ 43,442.82
2287	<b>Kurt Fedewa</b> , monthly article	\$ 25.00
2288	<b>Portland District Library</b> , Donation	\$ 250.00
2289	<b>Tina Conner-Wellman</b> , cell phone, travel reimbursement	\$ 301.49
2290	<b>View Newspaper Group</b> , Printed Festival Brochurers	\$ 300.00
		\$ (48,727.99)

TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 04/17/2021 - 05/16/2022 \$ (8,388.55)

TOTAL EXPENSES: \$ (57,116.54)

**NEW BALANCE:** **\$ 329,685.29**

“The City of Portland is an equal opportunity provider and employer.”

**CITY OF PORTLAND**

**REPORT DATE**  
**PERIOD COVERED**

May 23, 2022  
April 1-30, 2022

<b>Kwh Consumed</b>	2,602,284
<b>DIESEL PRODUCTION</b>	0
<b>HYDRO GENERATION</b>	120,915

<b>Total Kwh Purchased</b>	<b>2,481,369</b>	<b>Total Dollars Paid</b>	<b>\$ 182,272.30</b>
----------------------------	------------------	---------------------------	----------------------

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**Kwh Billed**

Residential	1,337,161
Commercial	693,769
Large General	643,460
City St. Lites Metered	11,576
St. Lites Unmetered	
Rental Lights	
Demand	1,903
<b>Total Kwh Billed</b>	<b>2,687,869</b>

**Dollars Billed**

PCA Billed	\$ 35,952.89
Residential	\$ 169,920.80
Residential EO Charge	\$ 2,420.28
Geothermal Discount	\$ (220.35)
Commercial	\$ 88,812.92
Commercial/LG EO Charge	\$ 2,418.03
Large General	\$ 55,441.04
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 1,043.37
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 227.84
Demand	\$ 15,161.66
Tax	\$ 14,090.58
<b>Total Dollars Billed</b>	<b>\$ 386,830.51</b>

Arrears after billing	\$ 1,361.85
Penalties Added	\$ 1,923.76
Arrears end of month	\$ 29,343.00
Fuel Cost Billed	\$ 45,355.65
Amount Collected	\$ 396,257.80
Total Adjustments	\$ (9,911.51)

Power Cost Adj. .01344

Residential Customers	2,245
Commercial Customers	329
Large General	15
<b>Total Customers</b>	<b>2,589</b>

05/05/22



**CITY OF PORTLAND**  
**May-22**

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**WATER DEPARTMENT REPORT**

<b>MONTH</b>	Apr-22	<b>PERIOD COVERED</b>	April 1-30, 2022
Customers Billed		Penalties Added	\$ 352.32
City	1,850	Dollars Collected	\$ 58,077.42
Rural	23	Arrears at end of Month	\$ 3,953.92
Total Customers	1,873	Adjustments	\$ 340.22
		Gallons Pumped	10,962,000
		Hydrant Flusing/Rental (unmetered)	1,600,000 (hydrant flushing)
<b>Gallons Billed</b>		<b>Dollars Billed</b>	
City	8,137,982		\$ 57,966.47
Rural	114,062		\$ 1,669.61
Total	<u>8,252,044</u>		<u>\$ 59,636.08</u>

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**SEWER DEPARTMENT REPORT**

Customers Billed	1,808	Dollars Billed	<b>\$89,403.96</b>
		Sewer Credit	\$ -
		Total Sewer Billed	<b>\$ 89,403.96</b>
Penalties Added	\$ 572.82		
Dollars Collected	\$ 86,768.89		
Arrears at end of Month	\$ 6,874.56		
Adjustments	\$ 344.04		
Gallons Treated per Million	8.906		



City Of Portland  
 Water Department  
 Monthly Water Report  
 May 2022

Monthly Water Production

Daily Water Production

Well #4	4,105,000 Gallons	Well #4	132,419 Gallons
Well #5	0 Gallons	Well #5	0 Gallons
Well #6	6,143,000 Gallons	Well #6	198,161 Gallons
Well #7	0 Gallons	Well #7	0 Gallons

Daily Average Water Production for All Wells 330,580 Gallons

Total Water Production for the Month 10,248,000 Gallons

Total Water Production for the Previous Month 10,962,000 Gallons

Total Production decreased by 714,000 Gallons

Total Production for This Month from the Previous Year 12,041,000 Gallons

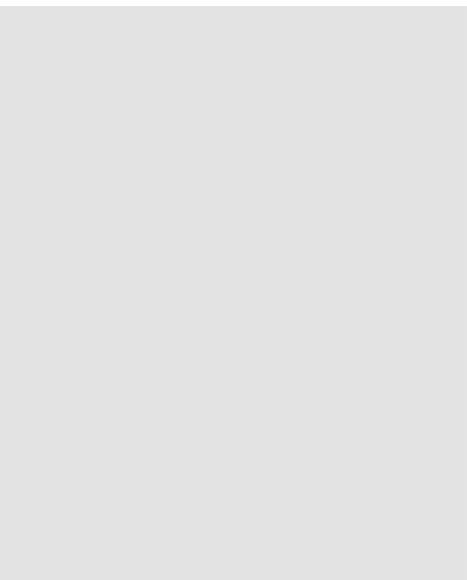
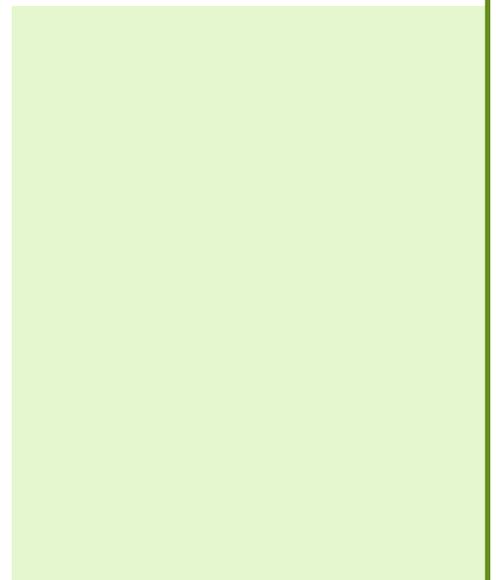
Total Production decreased by 1,793,000 Gallons

Rodney D. Smith Jr.  
Water Technician





# The City of Portland Operations & Maintenance Report March 2022





April 29, 2022

S. Tutt Gorman, City Manager  
City of Portland  
259 Kent Street  
Portland, MI 48775

**RE: March 2022 Monthly Operation Report**

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of March 2022. We will submit future progress reports on a monthly basis for your review.

All information and data used to compile this report is available for your review. If you have any questions, please contact us. My phone number is 989.860.2103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ken Dey".

**F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.**

Ken Dey  
**Project Manager**

2960 Lucerne Drive SE, Suite 100  
Grand Rapids, MI 49546  
P: 616.588.2900  
F: 616.977.1005

## 1.1 CONTENTS

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**APPENDIX “A”** MONTHLY OPERATING REPORT

**APPENDIX “B”** SAMPLING PLAN FOR COPPER

# ADMINISTRATIVE REPORT

## ADMINISTRATIVE

The March 2022 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The average influent flow was 312,000 gallons per day. The daily maximum influent flow was 416,000 gallons, which occurred on March 1, 2022. The Monthly Operating Report (MOR) is in [Appendix A](#).

## ACTION ITEMS

- **There is a copper issue** in the City's biosolids. The analytical results are consistently above table three (3) limits. Table three's (3) maximum concentration limit (MCL) for copper is 1,500 micro-grams per liter (ug/L.) FVOP recommends investigating the issue further by performing additional collection system sampling and the non-domestic users complete a non-domestic user survey.
  - FVOP, FVENG, and City staff have discussed this in detail and have developed a sampling plan for the water system and wastewater collection system to help determine whether the elevated copper in the wastewater is from drinking water copper piping, or another source. See [Appendix B](#), which contains the current sampling plan.
- According to EGLE's annual site inspection in December 2021 the City is subject to Michigan's Part 5 Rules, Spillage of Oil and Polluting Materials, of Part 31 of the NREPA due to, at minimum, storage of ferrous chloride in excess of the Threshold Management Quantity (TMQ) at the Portland WWTP. The TMQ for polluting materials is 440 pounds for an outdoor location, and 2,200 pounds for an indoor location. The Part 5 Rules require the development, operation, and maintenance of a Pollution Incident Prevention Plan (PIPP).
  - Due to the ongoing SRF Project we are proposing the following timeline for the creation and submittal of a PIPP to EGLE. The SRF MFA Closing is scheduled for September 20, 2022, so we are proposing to have a PIPP submitted to EGLE within ninety (90) days after the MFA Closing, which makes the proposed due date of the PIPP December 20, 2022, barring SRF Project schedule changes. FVOP will provide the City a proposal to create PIPP and submit to EGLE.
- The current biosolids contract with NutriGo for the land application of the City's biosolids expires in September 2022. New proposals will be acquired for the City to review and approve by the end of July 2022.

## WASTEWATER MAINTENANCE

Maintenance was completed during the month of March 2022 in accordance with the computerized maintenance management system (CMMS.)

- Staff unclogged and de-ragged all three raw pumps.
- Pressure washed the sieve drum on thickener.
- Changed oil on grit wash drive.
- Staff completed 175 routine maintenance workorders.
- Continued laboratory aesthetic improvements are being made by FVOP and City staff.

## OPERATIONS

- The WWTP received a load of polymer from the supplier that would not coagulate with the sludge properly causing the thickener to operate poorly. FVOP arranged for those four drums be returned and four new drums be shipped out to replace those.
- Biosolids storage is at a critical level. The contractor is waiting for the weather to break and the City is on top of their list to be serviced.
- Both Secondary Clarifier's upper control arms squeegees and copper guides were replaced.
- Wastewater System Improvements SRF project schedule is on schedule and the first set of drawings and a project review meeting is scheduled for May 2022.

## WORK PERFORMED ON THE COLLECTION SYSTEM

The following collection system tasks were completed during March 2022:

- Several Miss Digs were completed.
- City staff responded to four (4) sewer complaints during March 2022. The sewer complaints were from residents on East Bridge, Detroit, Church, E. Grand River, and James. Upon arrival at each site staff found the issue was in the sewer laterals, which were the homeowner's responsibility.
- Plummer's Environmental attempted to closed caption televise (CCTV) a section of sewer main from Smith to Bridge St. They were unsuccessful due to sand and other debris in the sewer main. Coordination with Cook Brother Excavating has been arranged to excavate and repair the sewer main.
- An estimated 4,995 feet of sewer mains were cleaned.
- Pump #1 was pulled from the Riverside lift station due to an operational issue. Kennedy Industries picked the pump up for inspection and will send a repair quote. Kennedy provided a rental pump until #1 is repaired to mitigate potential issues.

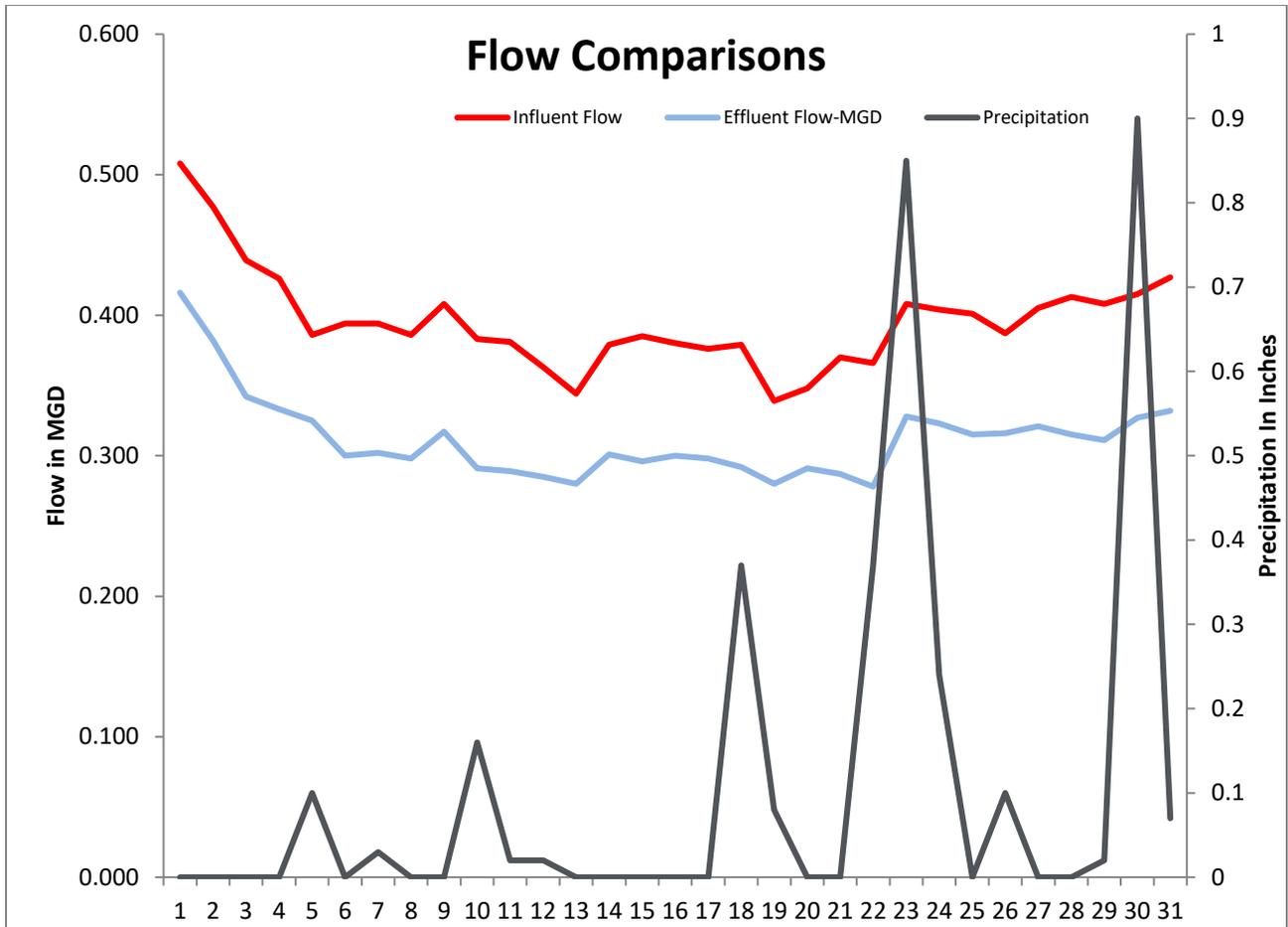
## EMERGENCY ALARM CALL- OUTS

There was two (2) after- hours emergency call outs during March 2022.

- On March 12, 2021, staff received call out for a sewer backup on Detroit Street. Upon arrival staff found flow to be normal in the mahhole. The issue was believed to be in the homeowners lateral and staff suggested to have it cleaned. on 3-12. Sewer was flowing, homeowner to clean lateral.
- On March 5, 2022, staff received an alarm call out for the ultraviolet disinfection (UV) unit. Upon arrival staff observed the UV to be operating properly. The alarm was reset before departing.

## DAILY FLOW SUMMARY

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of March 2022. The average influent flow during the period was 396,000 gallons per day and the average effluent flow during the period was 312,000 gallons per day. We had thirteen (13) days of measurable precipitation which totaled 3.33 inches. The influent flow is higher than the effluent flow due to recycle flows that are metered twice.



## APPENDIX “A”



City of Portland, Michigan

April 2022

**FINAL EFFLUENT**

DAY	CBOD -5					T.S.S					V.S.S			TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA	
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	su	mg/l			COLIFORM	NITROGEN		
	7-day		7-day		Rem.	7-day		7-day		Rem.			Rem.				cts/100 ml	7-day	mg/l	lbs/day		
	Avg		Avg			Avg		Avg									GEO					
1	4.2		14.6		98	1.2		4.2		98	1	0.457	1.6	90	7.1	6.6	10					
2	3.8		12.1		98	3.2		10.2		97	1	1.080	3.4	74	7.3	6.7	210					
3																						
4																						
5																						
6																						
7	8.3	5.4	20.9	15.9	96	6.8	3.7	17.1	10.5	96	4.4	1.460	3.7	70	7.1	6.4	10	28				
8	3.5	5.2	8.7	13.9	98	6.0	5.3	14.9	14.1	96	3.2	1.200	3.0	75	6.8	7.0	15	32				
9	3.8	5.2	10.0	13.2	98	6.8	6.5	18.0	16.7	98	4.8	1.280	3.4	74	6.6	7.1	42	18				
10		5.2		13.2			6.5		16.7									18				
11		5.2		13.2			6.5		16.7									18				
12		5.2		13.2			6.5		16.7									18				
13		5.2		13.2			6.5		16.7									18				
14	6.3	4.5	15.8	11.5	98	9.2	7.3	23.1	18.7	96	7.6	1.130	2.8	82	7.5	7.1	5	15				
15	5.5	5.2	13.6	13.1	98	5.6	7.2	13.8	18.3	98	4.0	0.928	2.3	84	7.6	7.7	20	16				
16	6.3	6.0	15.8	15.1	98	6.8	7.2	17.0	18.0	94	4.8	0.693	1.7	87	7.5	8.0	85	20				
17		6.0		15.1			7.2		18.0									20				
18		6.0		15.1			7.2		18.0									20				
19		6.0		15.1			7.2		18.0									20				
20		6.0		15.1			7.2		18.0									20				
21	4.2	5.3	10.1	13.1	96	2.0	4.8	4.8	11.9	99	1.2	0.483	1.2	92	7.5	7.2	32	38				
22	4.3	4.9	10.0	11.9	98	6.8	5.2	15.8	12.5	97	6.8	0.588	1.4	89	7.4	8.3	42	49				
23	3.2	3.9	8.8	9.6	98	4.7	4.5	12.9	11.1	98	4.3	0.608	1.7	87	7.5	8.2	46	40				
24		3.9		9.6			4.5		11.1									40				
25		3.9		9.6			4.5		11.1									40				
26		3.9		9.6			4.5		11.1									40				
27		3.9		9.6			4.5		11.1									40				
28	4.2	3.9	11.0	9.9	97	4.4	5.3	11.6	13.4	97	2.8	0.530	1.4	88	7.0	6.1	55	47				
29	3.7	3.7	9.6	9.8	98	6.0	5.0	15.6	13.3	98	4.4	0.980	2.5	75	6.8	6.5	64	55				
30	3.4	3.8	9.3	10.0	99	4.0	4.8	10.9	12.7	94	1.6	0.947	2.6	76	7.1	6.2	118	75				
31		3.8		10.0			4.8		12.7									75				
M/M																						
TL																						
GA																						
ME	4.6		12.2		98	5.3		13.6		97	3.7	0.88	2.3	82		7.1	34.1					
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.



City of Portland, MI

April 2022

**ACTIVATED SLUDGE**

DAY	Aeration Volume	Detent. Time	CRT Days	Organic Loading	MLSS mg/l	MLVSS mg/l	SETT. %	SVI	DO mg/l	AIR SUPPLY CuFt./D	RASS g/100 ml	RASVS g/100 ml	WAS gal	WAS lbs	Return Flow (RAS)
1	24	5.1	3.5	0.24	2861	2209	30	105	3.6	1.44	0.6587	0.5186	21.98	1208	0.329
2	24	5.7	4.2	0.30	2614	1979	30	115	3.6	1.44	0.5264	0.4031	21.34	937	0.277
3	24	5.6	4.1		2682		32	119	8.1	1.44	0.5741		20.53	983	0.334
4	24	5.7	4.3		2946		33	112	9.0	1.44	0.5488		22.32	1022	0.330
5	24	5.9	10.7		2946		35	119	8.4	1.44	0.5684		8.64	410	0.342
6	24	5.9	12.1		3385		50	148	7.6	1.44	0.5930		8.43	417	0.329
7	24	6.1	4.2	0.18	3656	2799	40	109	4.8	1.44	0.6656	0.4936	23.63	1312	0.312
8	24	6.2	4.4	0.12	3446	2664	49	142	8.9	1.44	0.6240	0.4785	22.70	1181	0.307
9	24	6.0	4.3	0.19	3150	2426	40	127	8.4	1.44	0.5957	0.4505	22.23	1104	0.312
10	24	6.2	4.2		3419		43	126	9.1	1.44	0.6343		22.91	1212	0.311
11	24	6.2	4.7		3055		38	124	8.9	1.44	0.5328		22.00	978	0.308
12	24	6.2	10.9		3013		45	149	9.1	1.44	0.5889		8.42	414	0.331
13	24	6.6	9.9		3215		49	152	7.9	1.44	0.6585		8.85	486	0.310
14	24	6.4	4.0	0.23	3311	2494	49	148	2.1	1.44	0.6517	0.5057	22.52	1224	0.293
15	24	6.8	3.6	0.23	3239	2483	43	133	3.2	1.44	0.6711	0.5235	23.77	1330	0.245
16	24	6.7	3.1	0.23	3234	2405	43	134	2.2	1.44	0.8398	0.6430	22.12	1549	0.261
17	24	6.6	3.9		3534		47	133	1.4	1.44	0.6916		23.24	1341	0.277
18	24	6.3	3.7		3434		47	137	1.9	1.44	0.7295		23.02	1401	0.303
19	24	6.4	12.3		3273		45	137	1.4	1.44	0.5649		8.42	397	0.328
20	24	6.3	13.9		3743		49	131	1.2	1.44	0.5738		8.40	402	0.329
21	24	6.5	4.4	0.09	3704	2821	59	159	1.3	1.44	0.6704	0.5204	22.66	1267	0.288
22	24	7.1	3.8	0.20	3201	2452	48	150	1.5	1.44	0.6424	0.4862	23.42	1255	0.236
23	24	6.4	3.6	0.19	3113	2326	41	132	2.3	1.44	0.6570	0.4811	23.30	1277	0.264
24	24	6.4	3.6		3085		43	139	6.2	1.44	0.6782		22.50	1272	0.265
25	24	6.2	4.1		3153		38	121	5.7	1.44	0.6134		22.56	1154	0.290
26	24	6.5	10.7		3100		39	126	6.2	1.44	0.6137		8.42	431	0.273
27	24	6.3	9.0		3386		44	130	6.2	1.44	0.6755		10.00	563	0.276
28	24	6.0	4.3	0.14	3513	2660	52	148	5.5	1.44	0.6617	0.4836	22.07	1218	0.304
29	24	6.1	4.6	0.19	3271	2484	47	144	6.6	1.44	0.5756	0.4324	22.16	1064	0.297
30	24	5.9	4.6	0.24	3313	2515	45	136	6.0	1.44	0.5642	0.4239	23.07	1086	0.309
31	24	5.9	4.4		3230		38	118	5.9	1.44	0.5533		23.88	1102	0.302
TL													589.50	30994	9.272
ME	24	6.2	5.9	0.20	3233	2480	43	132	5.3	1.44	0.6257	0.4889	19.02	1000	0.299
	REMARKS:														

Total lbs are figured by multiplying the monthly average by the number of days in the month.

City of Portland, MI

April 2022

**MISCELLANEOUS DATA**

DAY	OUTFALL	GRIT	NAT.	ELECT.	ELECT.	ELECT.	ELECT	FERROUS	Polymer
	OBSERVATION		GAS	WWTP	Riverside	Canal	Cutler	CHLORIDE	Sludge
					Lift Stat.	Lift Stat.	Lift Stat.		Thickener
	yes/no	cf	cf	kwh	kwh	kwh	kwh	lbs	lbs
SF				1					
1	yes	54.0	2000	160				16	31.0
2	yes		2300	160				16	25.0
3	no		2700	152				16	35.0
4	no		2300	184				16	32.0
5	no		900	144				16	16.0
6	no		2700	160				16	12.0
7	yes		2400	152				16	40.0
8	yes		2000	160	263	74	187	18	35.0
9	yes		2100	168				22	40.0
10	no		2400	160		24	43	22	45.0
11	no		3000	210				22	35.0
12	no		3100	152				22	15.0
13	yes		3000	128	198	14	67	22	14.0
14	yes		1300	160				22	35.0
15	yes		1800	136	63	11	36	40	40.0
16	no		900	136				40	33.0
17	no		700	128				28	40.0
18	no	54.0	1400	152				28	40.0
19	no		2200	128				28	13.0
20	no		1800	128	159	24	85	28	12.0
21	yes		1200	136				28	38.0
22	yes		1400	136	56	10		28	42.0
23	no		1100	136				28	48.0
24	no		1400	136	59	9	74	28	35.0
25	no		2000	16				28	45.0
26	no		2600	136				28	10.0
27	no		3300	144	101			28	30.0
28	yes		3400	152		20		28	54.0
29	yes		2600	136			118	19	46.0
30	yes		1400	144				19	50.0
31	no	27.0	3100	144	248	16	54	19	60.0
<b>TL</b>		135.0	64500.0	4474	1147	202	664	735	1046.0
<b>ME</b>		45.0	2081	144	143	22	83	24	33.7
	REMARKS:								

Total lbs are figured by multiplying the monthly average by the number of days in the month.

City of Portland, MI

April 2022

**DIGESTER BIOSOLIDS**

SF DAY	RAW SLUDGE						BIOSOLIDS						
	Amt.	Percent	Digester	Digester	PH	TEMP.	SLUDGE	PH	T. S.	V. S.	VA/TA	VOLATILE	
	Pumped	Total	% Vol.	Loading			TEMP.				RATIO	SOLIDS	
	gal	Solids	Solids	lbs/1000 cuft.		C.	C.		%	%		REDUCTION	
1	8111												
2	7052	5.7	78	0.17	7.3	13.0	28.5	7.2	2.2	68	0.12	40	
3	7899												
4	8717												
5	3117												
6	3148												
7	10533												
8	8263												
9	8353	6.4	75	0.21	7.0	13.2	30.1	7.1	2.2	66	0.06	35	
10	8686												
11	6659												
12	2512												
13	2724												
14	7294												
15	8717												
16	9261	7.8	76	0.29	7.2	13.8	29.3	7.2	1.8	67	0.02	36	
17	9927												
18	8959												
19	1967												
20	2300												
21	8444												
22	9534												
23	9625	6.3	76	0.25	7.3	15.0	31.1	7.1	2.4	66	0.028	39	
24	8414												
25	9473												
26	2845												
27	4358												
28	10018												
29	9958												
30	10926	8	82	0.38	7.1	13.9	30.2	7	2.2	65	0.06	59	
31	10835												
<b>TL</b>	228629												
<b>ME</b>	7033	6.8	77	0.26	7.2	13.8	29.8	7.1	2.2	66		42	
	<b>REMARKS:</b>	Loading Rate = .02 -.10 lb/cu. ft.											

Digester Volume:  
 Primary: 14700  
 Secondary: 14700

Process Pattern:  
 Primary, Secondary, Land Application

City of Portland, MI

April 2022

**SOLIDS DISPOSAL**

DAY	SUPERNATANT							BIOSOLIDS DISPOSAL			SITE #	DRY TONS APPLIED.	
	AMT.	PH	TOTAL	VOL.	SUSP.	Phosp.	PHOSP.	SOLIDS	AMOUNT	TOTAL			VOL.
			SOLIDS	SOLIDS	SOLIDS			TO BED	HAULED	SOLIDS			SOLIDS
	gal.		%	%	mg/l	mg/l	lbs	lbs	gal	%			%
1	2132							0.0					
2	2132							0.0					
3	4530.5							0.0					
4	3198							0.0					
5	2132							0.0					
6	2931.5							0.0					
7	2132							0.0					
8	1599							0.0					
9	3731							0.0					
10	0							0.0					
11	2398.5							0.0					
12	1865.5							0.0					
13	1599							0.0					
14	2665							0.0					
15	2132							0.0					
16	2931.5							0.0					
17	2665							0.0					
18	0							0.0					
19	2132							0.0					
20	0							0.0					
21	1599							0.0					
22	2132							0.0					
23	3198							0.0					
24	1865.5							0.0					
25	2931.5							0.0					
26	1599							0.0					
27	1599							0.0					
28	2132							0.0					
29	0							0.0					
30	2132							0.0					
31	3198							0.0					
<b>TL</b>	63160.5							0.0	0				
<b>ME</b>													

Supernatant to drying beds or storage tank and cycled back to plant headworks.  
 Biosolids to farm land and landfill.

## APPENDIX “B”



# MEMO



**To:** Tutt Gorman, City of Portland

**From:** Joe Benjamin, Fleis & VandenBrink  
Jon Moxey, Fleis & VandenBrink

**CC:** Ken Dey, FVOP

**Date:** March 28, 2022

**RE:** **Copper Evaluation**

Fleis & VandenBrink (F&V) prepared this memo to communicate recent developments regarding accumulation of copper in the biosolids from the City's WWTP.

In February of 2022, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) notified F&V operations of elevated copper levels in the City's land applied biosolids. Subsequently, EGLE requested a description of activities to be performed to investigate the source of copper. This memo discusses historical copper concentrations, a proposed sampling plan, and next steps for further evaluation and discussion with the City.

## HISTORICAL COPPER CONCENTRATIONS

### INFLUENT WASTEWATER

During the SAW project, F&V performed a limited Maximum Allowable Headworks Loading (MAHL) study in the City of Portland's collection system. Six samples, taken on October 2-4, 2019, and October 13-15, 2020 were collected at representative locations in the sanitary sewer system serving domestic users, THK Rhythm Automotive, and the wastewater treatment plant (WWTP) influent and effluent.

Samples from Portland Products, another industrial user, were also collected on October 13 and 15, 2020. The average concentrations of copper from this sampling are presented in Table 1 and the loading in Table 2.

*Table 1. Average Copper Concentrations in Wastewater Samples (all values in mg/L).*

Parameter*	Domestic Samples	THK	Portland Products	WWTP Influent	WWTP Effluent
Copper	0.246	0.046	0.26	0.198	0.013

*Table 2. Average Copper Loading (all values in lbs/day).*

Parameter*	Domestic Samples	THK	Portland Products	WWTP Influent	WWTP Effluent
Copper	0.56	0.0058	0.035	0.58	0.038

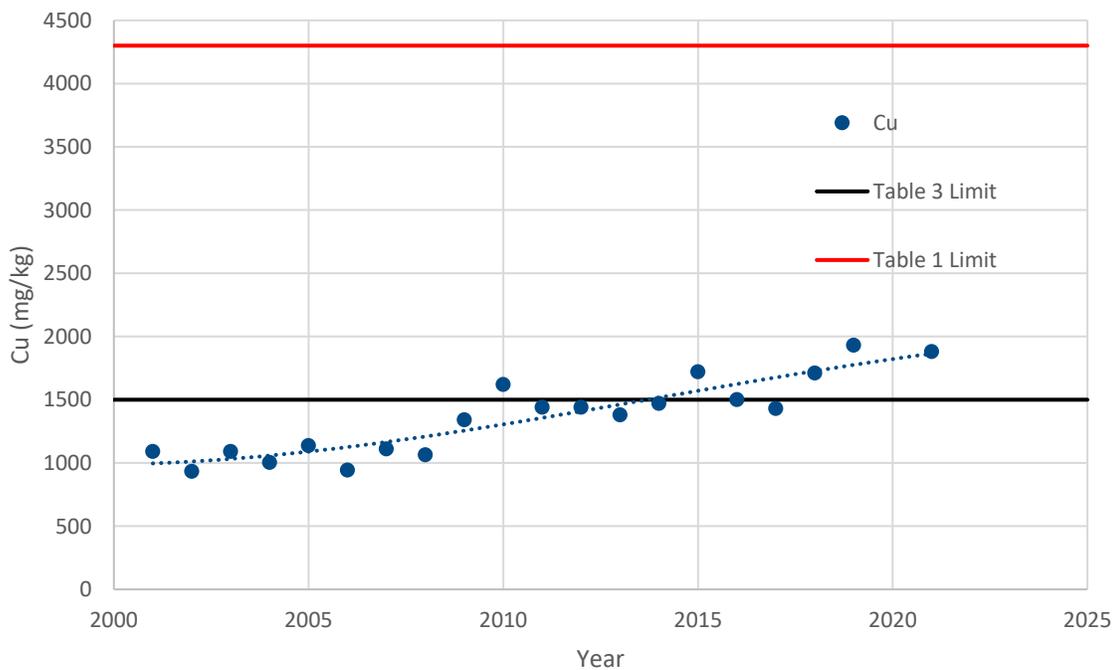
2960 Lucerne Drive SE  
Grand Rapids, MI 49546  
P: 616.977.1000  
F: 616.977.1005  
www.fveng.com

The estimated domestic copper loading of 0.56 lbs/day exceeds the recommended MAHL of 0.524 lbs/day which suggests the copper is originating from the City's domestic rather than industrial sources. As such, the MAHL study recommended that the City begin searching for possible sources and reasons for elevated copper in its collection and distribution systems.

## BIOSOLIDS

Recent sampling results show elevated levels of copper in the biosolids that exceed the Michigan Part 24 and Federal Part 503 Table 3 concentrations for copper, 1500 mg/kg. The City can still land apply its biosolids under the regulations regarding annual and cumulative copper loading rates provided it is less than the ceiling concentration; however, additional documentation is required by the biosolids land application contractor to ensure compliance with the regulations.

The most recent biosolids land application samples exceeded the Michigan Part 24 and Federal Part 503 Table 1 ceiling concentration for copper, 4300 mg/kg. Figure 1 shows the historical trend of the maximum sampled copper concentration in the WWTP biosolids.



**Figure 1: Historical Biosolids Copper Concentrations**

As shown in Figure 1, the biosolids copper concentrations have gradually been increasing since 2008. While the WWTP does not consistently have concentrations above the ceiling concentration, it is still recommended that the sources of copper in the collection system be identified before EGLE imposes restrictions on land application which would increase disposal costs from the City's WWTP.

A common source of copper is corrosion of copper piping in household plumbing. Several factors cause corrosion of copper, and the goal is to determine which factors directly correlate to the City's system.

## ADDITIONAL COPPER SAMPLING

Additional sampling is proposed in both the sewer collection system and the water distribution system to further evaluate sources of copper in the City. See attached for the proposed sampling locations.

Additionally, tap and wastewater samples should be taken from the significant industrial users in the City, THK and Portland Products.

These samples will help F&V to identify possible sources of copper and perform a mass balance on the system. The mass balance will guide the course of action moving forward.

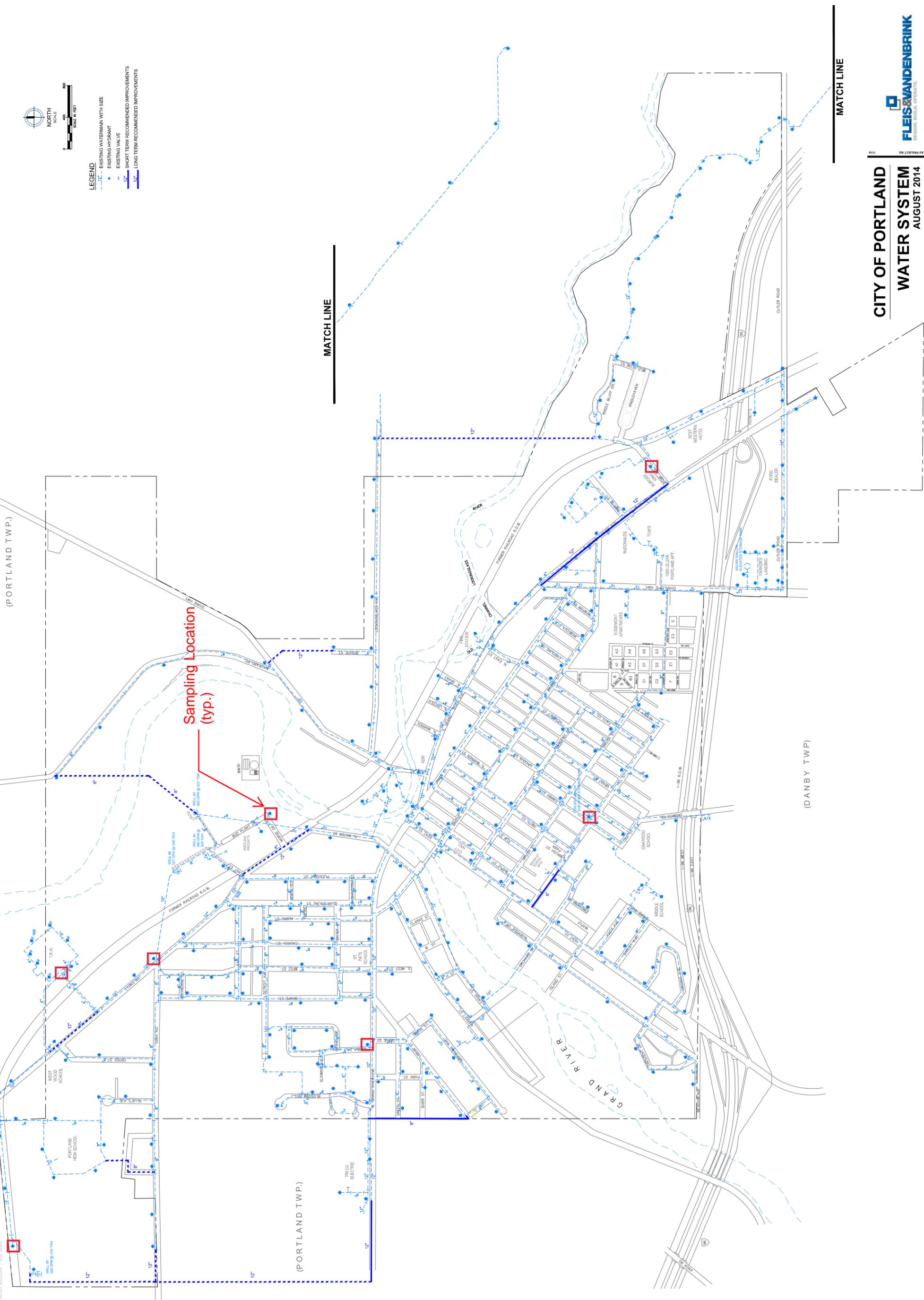
Copper sampling, testing, and analysis is not in the current design agreement between the City and F&V. If additional costs are incurred, F&V will reach out to the City with a proposal at that time. Our recommendation is for the City to begin this analysis to search for the cause(s) of elevated copper in its system. A pollutant minimization program could then be implemented to reduce loading to the WWTP and reduce the potential for treatment upsets or contamination of biosolids.

## NEXT STEPS

At the City's direction, F&V will move forward with sampling and analytical testing for copper in the collection and distribution systems. Once analytical data is received from the testing company, F&V will perform a mass balance for the system to identify areas with heavy copper contributions and aid the City in development of a pollutant minimization program.

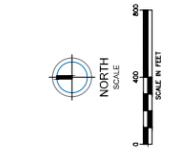


11/13/2014 10:00 AM



**LEGEND**

- - - EXISTING WATERMAIN WITH SIZE
- EXISTING HYDRANT
- EXISTING VALVE
- - - SHORT TERM RECOMMENDED IMPROVEMENTS
- - - LONG TERM RECOMMENDED IMPROVEMENTS



(PORTLAND TWP.)

Sampling Location  
(typ.)

MATCH LINE

(DANBY TWP.)

MATCH LINE

**CITY OF PORTLAND**  
**WATER SYSTEM**  
AUGUST 2014



# Portland EO Report



**District:** Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
<b>C&amp;I</b>	1	101,267	28,288	27.93%	\$12,152	\$2,000	16.46%
MPPA - Prescriptive Program - 2022	1	101,267	28,288	27.93%	\$12,152	\$2,000	16.46%
<b>Residential</b>	3	80,624	690	0.86%	\$10,481	\$109	1.04%
MPPA - High Efficiency Products and HVAC - 2022	2	7,011	120	1.71%	\$911	\$50	5.49%
MPPA - Residential Lighting - 2022	1	73,613	570	0.77%	\$9,570	\$59	0.62%

Program Summary			
Customer	Status Date	kWh Savings	Incentive
<b>C&amp;I</b>		<b>28,288.00</b>	<b>\$2,000.00</b>
<b>Batched</b>			
St. Patrick's Catholic Church - 140 Church (3)	02/25/2022	28,288.00	\$2,000.00
<b>Residential</b>		<b>689.80</b>	<b>\$109.34</b>
<b>Batched</b>			
BRYAN SCHEURER - 402 BLOSSOM DR	02/11/2022	59.90	\$25.00
Christian Jensen - 7800 Friend Rd-2	02/11/2022	59.90	\$25.00
Mary Ann Reid - 1005 E Bridge St	02/11/2022	570.00	\$59.34

Component Detail							
Project ID	Component	Account_ Number	Total Qty	kWh/Unit	kWh Savings	Incentive/ Unit	Incentive
<b>C&amp;I</b>							
<b>Batched</b>							

a0R8b00000M St. Patrick's Catholic Church - 140 Church (3)  
TOlgEAP

**Total Project Cost: \$2,900.00**

**Install Complete: 2/7/2022**

*Interior HID to High Bay LED - Tube Lamp Only* 17-03900-1 6,800 4.16 28,288.00 0.3 2,040.00  
*Replacement - MPPA 2022*

**Residential**

**Project ID Component**

**Account\_ Total kWh/Unit kWh Incentive/ Incentive**  
**Number Qty Savings Unit**

**Batched**

a0R8b00000M BRYAN SCHEURER - 402 BLOSSOM DR  
WySKEA1

**Total Project Cost: \$1,929.99**

**Install Complete: 12/31/2021**

*ENERGY STAR Refrigerators Freezers - Bottom* 1 59.90 60.00 25 25.00  
*Freezer - MPPA 2022*

a0R8b00000M Christian Jensen - 7800 Friend Rd-2  
X7fxEAD

**Total Project Cost: \$1,999.00**

**Install Complete: 4/17/2021**

*ENERGY STAR Refrigerators Freezers - Bottom* 13-05700-3 1 59.90 60.00 25 25.00  
*Freezer - MPPA 2022*

a0R8b00000M Mary Ann Reid - 1005 E Bridge St  
Xq8tEAD

**Total Project Cost: \$59.34**

**Install Complete: 11/30/2021**

*LED A-line 800-1099 Lumen output replacing Inc/Hal -* 100028071 20 28.50 570.00 4 80.00  
*MPPA Res Ltg 2022* 205

**IONIA COUNTY BOARD OF COMMISSIONERS**  
**BOARD OF COMMISSIONERS MEETING**  
**MAY 24, 2022 - 7:00 P.M.**  
**101 WEST MAIN STREET**  
**IONIA, MICHIGAN**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
  - B. Approve per diem and millage
  - C. Approve payments of General Fund Payroll and Accounts Payable for the month of April 2022-\$2,128,154.34
  - D. Approve payments of Health Department Payroll and Accounts Payable for the month of April 2022-\$155,780.88
  - E. Approve payments of Road Department Payroll and Accounts Payable for the month of April 2022-\$682,871.09
- VII. Unfinished Business**
- VIII. New Business**
  - A. Resolution of Appreciation – Ken Bowen
  - B. Request Approval to Re-Enter Agreement with First Congregational Church, Portland, to Relaunch In-Person Meal Service -Carol Hanulcik
  - C. Request Approval of Budget Amendment Sheriff's Office - Marine Patrol-Jason Eppler
  - D. Request Approval of Resolution Pledging Full Faith and Credit to Klingman and Jarstfer Drain Drainage District Bonds/Notes-Robert Rose/Jason Eppler
- IX. Department Reports**
  - A. Friend of the Court-Jessica Wierckz
  - B. Health Department-Chad Shaw
  - C. Animal Shelter/Control-Carly Quinn
  - D. Treasurer-Judy Clark

**X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3-minute time limit per speaker)**

**XIII. Closed Session**

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – Four- three-year terms.
- Board of Public Works-Two-three-year terms expired January 2021
- Central Dispatch-One-two-year term and one-two-year Township Board Representative
- Commission on Aging Board-One-three-year term expired in September
- Parks Advisory Board- Two-Two-year terms, one serving as a member-at-Large from Lyons Area and a Representative from the Fishing and Hunting Club
- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term
- Solid Waste Planning Committee-three-two-year term, one serving as industrial waste generator representative, one management industry, and one regional Solid Waste Planning Agency rep.

**Appointments for consideration in the month of May 2022:**

- Midwest Michigan Trail Authority

**Appointments for consideration in the month of June 2022:**

- NONE

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-21224**

- Consumers Energy Company requests Michigan Public Service Commission's approval for authority to increase its rates for the generation and distribution of electricity and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME:** Thursday, May 26, 2022 at 9:00 AM

**BEFORE:** Administrative Law Judge Sally Wallace

**LOCATION:** Video/Teleconferencing

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) April 28, 2022 application requesting the Commission to: 1) authorize Consumers Energy to adjust its retail electric rates to provide additional revenue of \$272 million annually above levels established in Case No. U-20963 based on a projected 12-month test year ending December 31, 2023; 2) authorize Consumers Energy to adjust its existing retail electric rates to produce a rate of return on common equity of not less than 10.25%; 3) approve the proposed Demand Response and Distribution Deferral surcharges; 4) approve Consumers Energy's pilot proposals, including the Demand Response-related pilot and the adjustments to the Electric Vehicle pilots; 5) approve modifications to the rates, rules, and regulations as proposed; 6) approve Consumers Energy's accounting requests and use of regulatory assets or regulatory liabilities, as needed, related to (a) the continued deferral of certain distribution capital spending until actual amounts are included in rates, (b) the deferred Service Restoration cost proposal, (c) regulatory asset treatment for the recovery of Campbell Units 1, 2, and 3 retention costs, and (d) amortization of the Karn Units 1 and 2 decommissioning costs through 2031 and the Karn Units 1 and 2 and the Classic 7 ash disposal costs through 2029; and 7) grant Consumers Energy other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 19, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21224**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUESTED.**

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-21233**

- Consumers Energy Company requests Michigan Public Service Commission's approval for reconciliation of its 2021 demand response program costs.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets).
- A pre-hearing will be held:

**DATE/TIME: Thursday, June 16, 2022 at 9:00 AM**

**BEFORE: Administrative Law Judge Christopher Saunders**

**LOCATION: Video/Teleconferencing**

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) May 6, 2022 application requesting the Commission to: 1) approve the refund of the \$9,400,947 over-recovered Demand Response (DR) revenue requirement through a 12-month surcharge to be implemented beginning with the January 2023 billing cycle; 2) approve Consumers Energy's financial incentive of \$4,639,508 for 2021, and approve recovery of the financial incentive through a surcharge to be implemented beginning with the January 2023 billing cycle for a period of 12 months; 3) approve the Consumers Energy's DR pilot proposals; and 4) grant Consumers Energy other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by June 9, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21233**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY  
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY  
CONSUMERS ENERGY.]**

2205-E