

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, May 23, 2022
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Williamson, Gorman, Madarang, Briggs, Antaya

Members Absent: Hengesbach

Staff: City Clerk Miller

Staff Absent: Director ConnerWellman

Guests: None

Chair Grimminck called the meeting to order at 7:02 P.M.

Motion by Madarang, supported by Williamson, to excuse Member Hengesbach.
All in favor. Adopted.

Motion by Madarang, supported by Williamson, to approve the agenda as presented.
All in favor. Adopted.

There was no public comment.

Motion by Williamson, supported by Madarang, to approve the minutes of the April 25, 2022 meeting.
All in favor. Adopted.

The Treasurer's Report was not available for the meeting.

Motion by Williamson, supported by Madarang, to authorize Mayor Barnes to review and authorize the expenditures in the May Treasurer's Report.
All in favor. Adopted.

Under Team Reports, Mayor Barnes and Member Williamson both stated they were unable to attend the Organization & Marketing meeting due to other commitments.

City Manager Gorman suggested the meetings are interesting but it should be considered if these meetings are actually productive.

There was discussion.

Under Old Business, the members noted that no one was able to watch the Downtown Training Series in order to provide feedback.

Chair Grimminck noted the event layout for Beerfest was included in the packet. The proposed layout will include the bathrooms and fireplace at Toan Park but will not include the splash pad. Director ConnerWellman has advised she will rent a porta-potty to place outside the fence for those visiting the splash pad.

Motion by Williamson, supported by Madarang, to approve the proposed layout for the Beerfest event.

All in favor. Adopted.

Chair Grimminck noted the City has decided to move forward with an application for the RAP Revitalization & Placemaking Grant. The Port and Fabiano's had initially decided to participate in the process but have since decided against it.

City Manager Gorman thanked City staff and engineers for their efforts to meet the short deadline for RAP in the midst of all their other duties.

Chair Grimminck noted that a date will be set for a community cleanup of the property at 103 Kent St.

Under New Business, Chair Grimminck stated that Member Hengesbach's term on the DDA is expiring on June 30, 2022; she is waiting to hear if she wishes to be reappointed to a new term.

City Manager Gorman noted that public workshops are being held to gather input from the community regarding the recent downtown parking study and potential design for the upcoming Kent St. Improvement Project. The goal is for construction to take place in 2023 but there are several easements that must be secured. The parking study is available on the City's website.

Under the Director Report, Chair Grimminck noted that Director ConnerWellman's report was distributed before the meeting tonight.

Under Board Member Comments, City Manager Gorman noted the splash pad was opened earlier than expected and it was very well received. He further noted the Planning Commission continues with their review of the draft Zoning updates.

Member Briggs noted the Memorial Day Parade will be held Monday, May 30, 2022 at 10:00 A.M. and will follow the normal route from the Veterans Bridge up Bridge St. to the cemetery.

Motion by Barnes, supported by Williamson, to adjourn the meeting at 7:31 P.M.

All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary